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PROCEEDINGS  
OF THE  
**Teachers College Board**  
OF THE  
STATE OF ILLINOIS  
  
OTTO KERNER  
GOVERNOR



July 1, 1962 --- June 30, 1963

[Printed by authority of the State of Illinois]

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TEACHERS COLLEGE BOARD

Royal A. Stipes, Jr., Chairman  
Noble J. Puffer, Vice-Chairman  
Frederick H. McKelvey, Secretary

APPOINTED MEMBERS:

1959-1965

Mrs. Harriet Lowden Madlener . . . . . Oregon  
Mr. Royal A. Stipes, Jr. . . . . Champaign  
Mr. Morton H. Hollingsworth . . . . . Joliet

1961-1967

Mr. William E. McBride . . . . . Chicago  
Dr. Noble J. Puffer . . . . . Barrington  
Mr. Paul Stone . . . . . Sullivan

1963-1969

Mr. J. Bon Hartline . . . . . Anna  
Mr. Arthur R. Higgins . . . . . Quincy  
W. I. Taylor, M.D. . . . . Canton

EX OFFICIO MEMBERS:

Mr. James A. Ronan  
Director of Finance . . . . . Springfield  
Mr. Ray Page  
Superintendent of Public Instruction . . . . . Springfield

Dr. Frederick H. McKelvey, Executive Officer  
111 State Office Building  
Springfield, Illinois

The following were also members of the Board from July 1, 1962  
to April, 1963:

Mr. Carl Dunbar  
Mr. William E. Reed  
Mr. Clarence R. Ropp  
Mr. George T. Wilkins (Until January, 1963)

Mr. Ropp also served as Secretary until April, 1963.




# PROCEEDINGS OF THE TEACHERS COLLEGE BOARD

## Minutes of Meetings of the Teachers College Board

DATE	WHERE HELD	PAGES
July 23, 1962	Illinois State Normal University, Normal	40-62
August 20, 1962	Conrad Hilton Hotel, Chicago	95-115
September 17, 1962	Eastern Illinois University, Charleston	152-189
October 22, 1962	Western Illinois University, Macomb	229-243
November 19, 1962	Conrad Hilton Hotel, Chicago	266-285
December 17, 1962	Conrad Hilton Hotel, Chicago	300-314
January 21, 1963	Conrad Hilton Hotel, Chicago	342-354
February 11, 1963	Conrad Hilton Hotel, Chicago	373-391
March 18, 1963	Conrad Hilton Hotel, Chicago	444-483
April 22, 1963	Eastern Illinois University, Charleston	518-556
May 20, 1963	Northern Illinois University, DeKalb	651-671
June 17, 1963	Illinois State Normal University, Normal	708-736

## Presidents Reports - Submitted at the Teachers College Board Meetings

DATE	SCHOOL	PAGES	DATE	SCHOOL	PAGES
July 23, 1962	Eastern	3-7	January 21, 1963	Eastern	315-318
	ISNU	8-16		ISNU	319-326
	Northern	17-30		Northern	327-333
	Western	31-39		Western	334-341
August 20, 1962	Eastern	63-66	Feb. 11, 1963	Eastern	355-357
	ISNU	67-72		ISNU	358-362
	Northern	73-84		Northern	363-369
	Western	85-94		Western	370-372
Sept. 17, 1962	Eastern	116-122	March 18, 1963	Eastern	392-400
	ISNU	123-134		ISNU	401-418
	Northern	135-144		Northern	419-434
	Western	145-151		Western	435-443
Oct. 22, 1962	Eastern	190-194	April 22, 1963	Eastern	484-491
	ISNU	195-200		ISNU	492-496
	Northern	201-220		Northern	497-507
	Western	221-228		Western	508-517
Nov. 19, 1962	Eastern	244-247	May 20, 1963	Eastern	557-574
	ISNU	248-256		ISNU	575-602
	Northern	257-260		Northern	603-629
	Western	261-265		Western	630-650
Dec. 17, 1962	Eastern	286-289	June 17, 1963	Eastern	672-677
	ISNU	290-291		ISNU	678-688
	Northern	292-297		Northern	689-700
	Western	298-299		Western	701-707



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REPORT OF  
EASTERN ILLINOIS UNIVERSITY

July 23, 1962

I. STUDENTS

A. Summer Quarter, 1962, Enrollment

1. University - On Campus

a. Full-Time Students	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
Freshmen	71	92	163	
Sophomores	81	107	188	
Juniors	111	148	259	
Seniors	135	137	272	
Graduates	198	53	251	
Unclassified	<u>13</u>	<u>9</u>	<u>22</u>	<u>        </u>
Total	609	546	1155	1144
b. Part-Time Students				
Undergraduates	104	81	185	
Graduates	<u>38</u>	<u>28</u>	<u>66</u>	<u>        </u>
Total	142	109	251	211
c. Workshops				
To be reported later.				
Total On Campus	751	655	1406	1355
Full-Time Equivalent			1142	1115

2. University - Off Campus

To be reported later.

3. Laboratory School

Boys - 129	Girls - 123	Total 252
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B. Scholarship Report, Summer, 1962

Teacher Education	375
Military	130
General Assembly	12
Special Education	0
Illinois State Scholarship Commission	9
Lindley	<u>4</u>
Total	530

II. FACULTY

A. Summer School, 1962, Changes or Additions

1. Delete G. A. McArthur

B. Death

1. Lester R. VanDeventer, Professor of Mathematics, died July 8.

C. Substitutes for 1962-63

1. Murray R. Choate, B.S. Ed., 1957, M.S. Ed., 1958, Southern Illinois University; as Substitute Admissions Counselor at a salary of \$700 per month for twelve months beginning August 15, 1962, substituting for Samuel J. Taber, on leave. Mr. Choate was an elementary school principal at Taylorville, Illinois for the past two years.
2. Gilbert E. Wilson, B.S. Ed., State Teachers College, Kearny, Nebraska, 1942; M.A., University of Iowa, 1948; Graduate study, Southern Illinois University, 1961-62; as Substitute Assistant Professor of Health Education at a salary of \$820 per month for nine months beginning September 3, 1962, substituting for Carolyn Smith, on leave. Mr. Wilson has had several years of college teaching experience.
3. Robert J. Eudeikis, B.S., 1954, M.S., 1960, Illinois State Normal University; as Substitute Instructor of Physical Education for Men at a salary of \$800 per month for nine and one-half months beginning August 16, 1962, substituting for Harold O. Pinther, on sabbatical leave. Mr. Eudeikis has had several years of public school teaching experience, the most recent at the high school in Leroy, Illinois.

D. Replacements for 1962-63

1. Stanford T. Carlson, B.A., 1950, M.A., 1952, University of Minnesota; as Assistant Professor of English at a salary of \$820 per month for nine months beginning September 3, 1962, replacing Emma Shepherd, resigned. Mr. Carlson taught this past year at the Denver Country Day School in Englewood, Colorado.
2. George M. Colby, Ph.D., 1949; M.A., 1952, University of Chicago; as Assistant Professor of English at a salary of \$780 per month for nine months beginning September 3, 1962, replacing Thomas Browne, resigned. Mr. Colby has been a teaching assistant at Ohio State University for the past six years.
3. Erma B. Nielsen, B.S. Ed., 1954, M.S. Ed., 1957, Western Illinois University; as Instructor and Supervisory Teacher of the Third Grade at a salary of \$760 per month for nine months beginning September 3, 1962, replacing Nannilee Saunders, retired. Mrs. Nielsen taught this past year at Western Illinois University and was a member of our faculty before her marriage.
4. M. Juanita Prater, B.S. Ed., University of Arkansas, 1940; M.A., 1949, Graduate study, 1960-62, George Peabody College; as Assistant Professor of Education at a salary of \$900 per month for nine months beginning September 3, 1962, replacing Maxine Mann, resigned. Miss Prater has had several years of public school teaching experience and was Director of Elementary Education at Little Rock University prior to entering graduate school in 1960.

E. Appointments to New Positions for 1962-63  
(Positions previously approved)

1. Jimmie D. Trent, B.S. in Ed., 1955, M.S., 1959, Kansas State Teachers College, Emporia; Graduate study, Purdue University, 1960-62; as Assistant Professor of Speech at a salary of \$800 per month for nine months beginning September 3, 1962. Mr. Trent taught for three years at Kansas State Teachers College, Emporia, prior to entering Purdue University for graduate study.

2. William Cloud, B.A., Southwestern College, Kansas, 1947; M.S., 1949, Ph.D., 1955, University of Wisconsin; as Associate Professor of Physics at a salary of \$1180 per month for nine months beginning September 3, 1962. Dr. Cloud has taught at Kansas State Teachers College, Emporia, for the past seven years.
3. Roy J. VanDreser, B.S., 1958, M.S., 1959, Stout State College; as Assistant in the Audio-Visual Center at a salary of \$700 per month for ten months beginning September 1, 1962. Mr. VanDreser has been teaching at Lake Park High School, Medinah, Illinois, for the past four years.

F. Graduate Assistants for 1962-63

1. Wilma D. Tipsword, Graduate Assistant in the Department of Art, at a salary of \$120 per month for eight and one-half months beginning with the winter quarter, 1962-63.
2. Barbara F. Mense, Graduate Assistant in the Residence Halls, at a salary of \$120 per month for nine months beginning September 1, 1962.

III. OTHER EMPLOYEES

A. Summer Lay-Offs

1. Charlotte Hall, Cook's Helper, as of June 13, 1962.
2. Doris Grant, Cook's Helper, as of June 9, 1962.
3. Winifred Matteson, Cook's Helper, as of June 9, 1962.
4. Billie D. Scott, Cook's Helper, as of June 22, 1962.
5. Alberta Giltner, Assistant Food Production Manager, as of June 17, 1962.
6. Minnie Wheeler, Cook, as of June 13, 1962.
7. Rosemary Wagle, Cook's Helper, as of June 13, 1962.
8. Helen Arnold, Cook's Helper, as of June 13, 1962.

B. Termination of Temporary Appointment

1. Patricia Ingram, Clerk Typist I in the Office of the Dean of the College of Letters and Science, as of June 8, 1962.

C. Changes in Classification and/or Salary

1. Carpenters

A change in the prevailing rate for carpenters increased the salary of the following persons to \$3.40 per hour from \$3.35 per hour effective June 1, 1962:

- a. Ernest Judy
- b. Milton Kincade
- c. Glenn McMillan

2. Painters

A change in the prevailing rate for painters increased the salary of the following persons to \$3.00 per hour from \$2.75 per hour effective January 27, 1962:

- a. Louis R. Clapp
- b. Robert A. Stoner

Our notification of this change was received after the June payroll had been prepared.

3. Juliann Ankenbrand, Assistant Food Production Manager, to Food Production Manager, as of July 1, 1962.

D. Replacements

1. Patricia Ingram, Typing Clerk I in the Business Office, at a salary of \$205 per month beginning July 5, 1962, to replace Faeth DeHart who will be resigning soon.

E. Temporary Appointment

1. Patricia Martin, Temporary Clerk Stenographer I in the Office of the Dean, Student Academic Services, at a salary of \$250 per month beginning July 16, 1962, substituting for Patsy Havener, on leave.

V. THE CURRICULUM

A. Minor in Philosophy

Approval of the board is requested for the establishment of a minor in philosophy for students working on Bachelor of Arts and Bachelor of Science degrees. The minor would not be taken by students in the B.S. in Education curriculum.

The minor would comprise Philosophy 300, 301 and 305 or 306 plus three courses approved by the head of the Philosophy Department.

All of these courses have been individually approved by our Council on Academic Affairs. They are all undergraduate courses and therefore do not require the approval of the Curriculum and Graduate Studies Committee of the Teachers College Board. Approval of the board is being sought for instituting the minor, subject to approval by the Board for Higher Education.

VI. AUXILIARY ENTERPRISES

Financial reports are sent by the Business Office to the members of the Finance Committee.

VIII. PURCHASES

A. Trade-In of Typewriters

The following bids were received on the purchase of 23 standard manual typewriters, with the trade-in of 23 Royal standard manual typewriters:

	<u>Base Bid</u>	<u>Trade-In</u>	<u>Net Bid</u>
1. Striglos Office Equipment Decatur (Royal)	\$4140.00	\$2760.00	\$1380.00
2. Mattoon Letter Shop Mattoon (Remington-Rand)	\$4140.00	\$2541.50	\$1598.50
3. Royal Typewriter Company Springfield (Royal)	\$4140.00	\$2081.50	\$2058.50
4. Paxton Typewriter Company Bloomington (Royal)	\$4140.00	\$1380.00	\$2760.00

We recommend the purchase be made from Striglos Office Equipment of Decatur, the lowest responsible bidder, at a net cost of \$1380.00, with payment to be made from Equipment funds.

IX. MISCELLANEOUS

A. Faculty Research Grants

1. Dr. Rex Syndergaard, Associate Professor and Head of the Department of



History, has been working under a grant from the Truman Library and has also been awarded a grant from the Newberry Library in Chicago.

2. Dr. Richard Jellison, Associate Professor of History, has been awarded a research grant from Colonial Williamsburg.

Quincy Doudna  
President

REPORT OF  
ILLINOIS STATE NORMAL UNIVERSITY

July 23, 1962

I. STUDENTS

A. Enrollment for Summer Session, 1962

1. Since the summer session includes a number of special courses as well as a post session, we shall not be able to provide complete details until the September Board Report. It can be reported that final enrollment in the eight-weeks session for the 1962 Summer Session is 2511 as compared with 2338 in the 1961 eight-weeks session.

B. Graduates

1. At the June 9, 1962, commencement there were 508 undergraduate students and 33 graduate students who received appropriate degrees and diplomas.

Summary of Undergraduate Division Groups

Agriculture . . . . .	13	Home Economics . . . . .	19
Art . . . . .	10	Industrial Arts . . . . .	25
Biological Sciences . . . . .	11	Junior High School . . . . .	7
Business Education . . . . .	41	Mathematics . . . . .	47
Elementary . . . . .	131	Music . . . . .	15
English . . . . .	35	Physical Sciences . . . . .	9
Foreign Languages . . . . .	7	Social Sciences . . . . .	22
Geography . . . . .	8	Special Education . . . . .	44
Health and P.E. (Men) . . . . .	21	Speech . . . . .	8
Health and P.E. (Women) . . . . .	35		
Total June Bachelor's Graduates . . . . .		508	
Master of Science in Education . . . . .		12	
Master of Science . . . . .		18	
Master of Arts . . . . .		3	
Total June Master's Graduates . . . . .		33	
Total June Graduates . . . . .		541	

II. FACULTY

A. Alterations in Summer Session Faculty, 1962

1. Additions

Name	Department	Salary		
		June	July	August
Fielding, Eileane	English	\$570.00	\$760.00	\$190.00
Yagodich, Georgette A.	Health Service	--	--	\$135.00
Hinds, John	Conference Planning	\$500.00	\$500.00	\$250.00

2. Correction

Spencer, Christopher	English	\$375.00	\$500.00	\$875.00
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B. Resignations

1. Mr. Robert A. Elson (34-21D), Assistant Professor of Music, effective August 10, 1962, in order to accept another position.
2. Mr. Denton B. May (28-16D), Assistant Professor of English, effective August 10, 1962, in order to accept another position.

C. Leave of Absence

1. Leave for Mr. James L. Fisher (3-02D), Assistant Director of Admissions, changed from nine months (February 1962 Board Report) to seven months, November 1, 1962, to May 31, 1963, in order for Mr. Fisher to be available for opening of first semester on our campus.

D. Research Associate

1. Dr. William Starrett to continue as Research Associate without salary in the Department of Biological Sciences for the 1962-1963 school year.

E. Appointments

1. Continuation of Present Faculty Member Who Has Been on a Temporary Appointment
  - a. Mrs. Elsie Bryan (30-10F), as Faculty Assistant in Home Economics, effective September 1962, at a salary rate of \$660.00 per month, \$5940.00 for the school year of nine months. This is a one-year appointment only.
2. Replacements
  - a. Dr. Robert L. Crist (27-42C), as Associate Professor of Psychology, effective September 1962, at a salary rate of \$920.00 per month, \$8280.00 for the school year of nine months, to take the place of a substitute. Dr. Crist has a bachelor's degree from the University of Illinois, and master's and doctor's degrees from Purdue University. For the past nine years he has been on the staff of Purdue University.
  - b. Miss Karen Halvorson (39-18E), as Instructor in Speech, effective September 1962, at a salary rate of \$680.00 per month, \$6120.00 for the school year of nine months, to take the place of Dr. Ted Jackson, resigned. Miss Halvorson has a bachelor's degree from Gustavus Adolphus College, St. Peter, Minnesota, and will receive her master's degree from the University of Illinois during the summer of 1962. For the past year she has been on the staff of the University of Illinois on a part-time basis while working on her master's degree. This appointment is contingent upon her receiving her master's degree by September 1, 1962. This is a one-year appointment only.
  - c. Dr. C. Ward Kischer (24-24D), as Assistant Professor of Zoology, effective September 1962, at a salary rate of \$940.00 per month, \$8460 for the school year of nine months, to take the place of Mr. Mohammad Abdullah, on temporary appointment. Dr. Kischer has a bachelor's degree from the University of Omaha, Omaha, Nebraska, and his master's and doctor's degrees from Iowa State University. For the past two years he has been working toward his doctor's degree at the Iowa State University while working as a research assistant on a U.S. Public Health project. This is a one-year appointment only.
  - d. Mrs. E. Joan Miller (26-12D), as Assistant Professor of Geography, effective September 1962, at a salary rate of \$760.00 per month, \$6840.00 for the school year of nine months, to take the place of a substitute. Mrs. Miller has bachelor's and master's degrees from Cambridge University, England. For the past five years she has been on the faculty of Indiana University.
  - e. Mr. Hovak Najarian (23-08D), as Assistant Professor of Art, effective September 1962, at a salary rate of \$800.00 per month, \$7200.00 for the school year of nine months, to take the place of Mr. William

Lee, resigned. Mr. Najarian has a bachelor's degree from Bob Jones University, Greenville, South Carolina, and a master's from Teachers College, Columbia University. For the past two years he has been on the staff of Teachers College, Columbia University, while working toward his doctor's degree.

- f. Miss Georgette Yagodich (48A-33F), as Faculty Assistant, Laboratory School Nurse, effective September 1962, at a salary rate of \$540.00 per month, \$4860.00 for the school year of nine months, to take the place of Miss Grace Shea, retired. Miss Yagodich has a bachelor's degree in nursing from St. Louis University. For the past year she has been a staff nurse in the Out Patient Department of St. Luke's Hospital in St. Louis. This is a one-year appointment only.
- g. Mr. W. Perry Young (31-14E), as Instructor in Industrial Arts, effective September 1962, at a salary rate of \$740.00 per month, \$6660.00 for the school year of nine months, to take the place of a substitute. Mr. Young has bachelor's and master's degrees from Western Kentucky State College, at Bowling Green, and for the past three years has been on the staff of this institution.
- h. Mr. Sidney N. Zelson (29-09E), as Instructor in Spanish, effective September 1962, at a salary rate of \$780.00 per month, \$7020.00 for the school year of nine months, to take the place of Miss Mercedes M. Oberlender, on temporary appointment. Mr. Zelson has bachelor's and master's degrees from the University of Missouri, and for the past two years has been on the staff of Iola High School-Junior College, Iola, Kansas.
- i. Graduate Assistants

(1) At \$120.00 per month, effective September 1962, for the school year of nine months:

- (a) Mrs. Peggy Neal Klein, B.A., University of Denver, Music
- (b) Mrs. Betty Jean Meredith, B.S. in Ed., Western Illinois University, Home Economics
- (c) Mrs. Janice Munger, B.A., University of the State of New York, Education and Psychology
- (d) Mr. David E. Murphy, B.S. in Ed., Illinois State Normal University, Education and Psychology
- (e) Mr. Paul Edward Puck, B.S., Illinois College, Health and Physical Education for Men
- (f) Mr. Ray G. Thomas, Jr., B.S., University of Florida, Health and Physical Education for Men
- (g) Miss Dorothy Wade, B.A., University of Illinois, Foreign Languages

(2) At \$180.00 per month, effective September 1962, for the school year of nine months:

- (a) Mr. F. Carl Lohmar, Jr., B.S. in Ed., Illinois State Normal University, Speech

(3) At \$240.00 per month, effective September 1962, for the school year of nine months:

- (a) Mr. F. Robert Owens, B.S. in Ed., Illinois State Normal University, M.S., University of Illinois, Biological Science

j. Graduate Counselors

(1) At \$120.00 per month, effective September 1962, for the school year of nine months:



- (a) Mr. Loren Keith Klein, B.S. in Ed., Illinois State Normal University, Residence Halls
- (b) Mr. Louis Lario, B.S., University of Illinois, Residence Halls

k. Faculty Assistant

- (1) At \$180.00 per month, effective September 1962, for the school year of nine months:

- (a) Mr. Constantine Aiello (23-19F), B.S., University of New Mexico, M.S., University of Colorado, Art

3. New Positions (Previously authorized by the Teachers College Board)

- a. Miss Janice A. Augustson (08-14E), as Resident Director of Fell Hall and Instructor in Education, effective September 1962, at a salary rate of \$520.00 per month plus maintenance, \$5200.00 for the ten months' school year for which this appointment is made. Miss Augustson has a bachelor's degree from Augustana College and a master's from Indiana University. For the past year she has been on the staff of Southeast Missouri State College at Cape Girardeau. This is a one-year appointment only.
- b. Miss Joan E. Fagerburg (08-15E), as Assistant Director in a Women's Residence Hall and Instructor in Education, effective September 1962, at a salary rate of \$520.00 per month plus maintenance, \$5200 for the ten months' school year for which this appointment is made. Miss Fagerburg has a bachelor's degree from MacMurray College and will receive a master's from Purdue University in the summer of 1962. For the past year she has been working toward her master's degree. This is a one-year appointment only, and is contingent upon her receiving her master's degree by September 1, 1962.
- c. Mr. Donald C. LaDue (27-43C), as Associate Professor of Education, effective September 1962, at a salary rate of \$920.00 per month, \$8280.00 for the school year of nine months. Mr. LaDue has bachelor's and master's degrees from the State University of New York at Brockport, and will receive his doctor's from Pennsylvania State University in the summer of 1962. For the past three years he has been on the staff of the State University of New York at Brockport. This appointment is contingent upon his receiving his doctor's degree by September 1, 1962.
- d. Mr. Barry E. Moore (23-20E), as Instructor in Art, effective September 1962, at a salary rate of \$780.00 per month, \$7020.00 for the school year of nine months. Mr. Moore has his bachelor's degree from the State Teachers College, Indiana, Pennsylvania, and his master's from the University of Pittsburgh. For the past three years he has been Art Resource Teacher in the Penn Hills School District, Pittsburgh, Pennsylvania.
- e. Mr. Ronald L. Roderick (08-12E), as Instructor in Education and Assistant Director of Walker Hall, effective September 1962, at a salary rate of \$500.00 per month plus maintenance, \$5000.00 for the ten months' school year for which the appointment is made. Mr. Roderick has his bachelor's degree from Illinois State Normal University, and will receive his master's from this institution in August. He has had three years of high school teaching experience. This is a one-year appointment only, and is contingent upon his receiving his master's degree by September 1, 1962.

### III. OTHER EMPLOYEES

#### A. Resignations

1. Mrs. Eileen W. Buckley (50A-005G), Clerk Typist II in Milner Library, effective May 31, 1962, as permanent employee returned from leave of absence.
2. Mr. William V. Scarbeary (52-039N), Janitor, effective July 3, 1962, to accept another position.

#### B. Leave of Absence

1. Mrs. Mabelle Butler (BR), Cook in the Food Service Area, effective July 1, 1962, due to disability.
2. Mrs. Helen V. Calvert (BR), Janitress, effective after two hours on July 19, 1962, due to disability.

#### C. Returned from Leave of Absence

1. Mr. James P. Brady (54-005N), Stationary Engineer in the Heating Plant, effective June 18, 1962, at a salary rate of \$560.00 per month.

#### D. Disciplinary Suspension

1. Mr. Robert W. Eiler (BR), Janitor, for three working days, due to unsatisfactory work performance.

#### E. Change in Classification

1. Miss Margaret Harris (2-016G), from Cashier II in the Business Office, to Chief Clerk (15A-001S) in the Alumni Office, effective June 25, 1962.
2. Miss Ferne Roseman (2-008G), from Administrative Clerk in the Business Office to Cost Accountant I in the Business Office, effective July 1, 1962.

#### F. Correction in Salary

1. Mr. Richard Christianson (56-001 ) Carpenter, correction of wage rate to \$3.77 1/2 per hour, effective May 21, 1962.
2. Mr. Francis J. Leary (56-002P), Carpenter, correction of wage rate to \$3.77 1/2 per hour, effective May 21, 1962.
3. Mr. Harold L. Lower (56-003P), Carpenter, correction of wage rate to \$3.77 1/2 per hour, effective May 21, 1962.
4. Mr. Robert Nickrent (56-004P), Carpenter, correction of wage rate to \$3.77 1/2 per hour, effective May 21, 1962.

#### G. Change in Salary

1. Mr. Howard Bell (BR), Kitchen Laborer, from a salary rate of \$255.00 per month to \$270.00, effective July 1, 1962, in accordance with agreement between the Teachers College Board and Local 1110.
2. Mr. Jesse B. Lotta (BR), Linen Room Attendant, from a salary rate of \$350.00 per month to \$365.00, effective July 1, 1962, in accordance with agreement between the Teachers College Board and Local 1110.
3. Mr. Robert McClendon (BR), Kitchen Laborer, from a salary rate of \$255.00 per month to \$270.00, effective July 1, 1962, in accordance with agreement between the Teachers College Board and Local 1110.

4. Mr. Roy Newsom (22-008N), Assistant Farmer, from a salary rate of \$340.00 per month to \$365.00, effective July 1, 1962, in accordance with agreement between the Teachers College Board and Local 1110.

#### H. Appointments (Replacement)

1. Mrs. Eileen Buckley (2-020G), Clerk Typist II in the Business Office, at a salary rate of \$260.00 per month, effective June 20, 1962, to take the place of Miss Susan Bonnett, resigned.
2. Mrs. Phyllis Dyas (2-016G), Cashier I in the Business Office, at a salary rate of \$280.00 per month, effective June 25, 1962, to take the place of Miss Margaret Harris, transferred.
3. Miss Esther E. Groth (48A-002G), Clerk Stenographer I in Metcalf Office, at a salary rate of \$240.00 per month, effective June 11, 1962, to take the place of Miss Nancy Woelky, resigned.
4. Miss Sonja S. Jones (1-003G), Clerk Typist I in the Office of the President, at a salary rate of \$240.00 per month, effective June 7, 1962, to take the place of Miss Joann Erb, resigned.
5. Mr. Jesse B. Latta (BR), Linen Room Attendant in Physical Plant, at a salary rate of \$350.00 per month, effective June 12, 1962, to take the place of Mr. Robert Blake, resigned.
6. Mr. Glenn Stappenbeck (52-039N), Janitor, at a salary rate of \$365.00 per month, effective July 19, 1962, to take the place of Mr. William Scarbeary, resigned.

#### I. Appointments (New Positions)

1. Mr. Glenn M. Broadfield (52-038N), Janitor, at a salary rate of \$365.00 per month, effective July 5, 1962. (Internal Budget)
2. Mrs. Rhea Kenyon (21C-002GH), Clerk Typist I in the Office of the Graduate Dean, at a salary rate of \$240.00 per month, effective July 9, 1962. (Internal Budget)
3. Miss Kathleen Smith (39-002GH) / (23-002GH), Clerk Stenographer in the Offices of Speech and Art, at a salary rate of \$240.00 per month, effective July 2, 1962. (Internal Budget)
4. Miss Zona Steege (50A-009G), Clerk Typist I in Milner Library, at a salary rate of \$240.00 per month, effective July 2, 1962. (Internal Budget)
5. Mr. William V. Scarbeary (52-039N), Janitor, at a salary rate of \$365.00 per month, effective July 2, 1962. (Internal Budget)

#### J. Request for Temporary Positions

1. Approval is requested to employ two temporary painters payable from Bond Revenue funds for a period not to exceed two months. We have such a short period of time to accomplish necessary redecoration in Residence Hall areas that it is impossible for necessary work to be done by our regular staff.

## VII. STUDENT LIFE

### A. Financial assistance to students during 1961-1962 from various sources:

Scholarships	
Teacher Education	\$394,864.00
Special Education	29,526.00
State Military	35,594.00
General Assembly	5,772.00
State Commission	16,575.00
University	13,704.56
Others	31,196.50
Grants-in-Aid	1,902.50
Federal Loans	150,750.00
University Loans	<u>20,137.00</u>
Total	\$700,021.56

## VIII. PURCHASES

A. Advertised bids were requested on Desks, Chairs and Files for Central Stores. Tabulation of bids is on file at the University. We recommend acceptance of the lowest responsible bid of Paxtons, Inc., Bloomington, Illinois, in the amount of \$9,267.62, payable from Equipment, General Revenue.

### B. Coal Bids for 1962-1963

Tabulation of Coal Bids is on file at the University. We recommend the acceptance of the lowest responsible bid submitted by the Lincoln Coal Mine, Lincoln, Illinois, payable from Commodities, General Revenue, as follows:

Price Per Ton F.O.B. Normal - \$5.50; Adjusted Bid Price - \$5.39; BTU for One Cent - 44,685; BTU for One Cent Adjusted for Moisture - 39,309.

## IX. MISCELLANEOUS

### A. Radio and Television at Illinois State Normal University

The following is an abstract of a report by Dr. Ralph L. Smith, Director of Radio-Television Programs at Illinois State Normal University, dated July, 1962.

Introduction. The following account of the University's radio and television efforts must be viewed against a complex set of factors besetting most academic communities which become involved in broadcasting. The suspicions and enthusiasms of faculty members and students with respect to these media, the restrictions imposed by commercial stations, the exhausting production demands made by quality programming, and the inevitable factor of cost combine to provide a report which reflects an uneven course of events.

Radio. For a generation, from 1934 to 1959, the University enjoyed an enviable relationship with WJBC, the local Bloomington-Normal radio station. During eighteen years of this period, the station furnished and maintained the electronics equipment necessary for the University to broadcast programs from Cook Hall Tower Studios via telephone lines to WJBC. Faculty radio committees appointed by President Fairchild and chaired by Harry Admire, Laura Pricer, Helen Marshall, and Ruth Yates, respectively, planned schedules and solicited participants. Four or five students were employed as announcers and control operators and they, along with the committee chairmen, actually supervised the broadcasts.

A wide variety of programs, primarily conducted by faculty members, but often using college students and even high school and Metcalf students, as



well, were presented. One "in-school" art program, utilized by over 400 area elementary teachers, was broadcast for three years, but most of the programs were of a general, adult-education and campus information nature.

A schedule of two and one-fourth hours per week in the middle thirties grew to three and three-fourths hours per week by 1945. But in that year WJBC affiliated with the ABC network, and the University schedule was cut to one hour and forty minutes. Further cuts came in 1953 and again in 1959. Today, a five-minute news broadcast Monday through Friday and a fifteen-minute interview program on Sunday comprise the schedule. Although these decreases were apparently initiated by the station, the radio committee, itself, felt that a less demanding schedule would be helpful.

Since 1952, the University has purchased and maintained its own equipment. The total value of equipment is close to \$6,500, and the radio service operates on a yearly budget of about \$3,000.

With the arrival of Ralph Smith in 1959, new areas for broadcasting were investigated, and in April, 1962, a closed-circuit dormitory radio station, WGLT, went "on the air." Under an executive board responsible to the University Radio-Television Committee, the station officers were selected, a thirty-member staff trained, and the entirely student-operated facility broadcasts seven hours a day for six days a week. Music, news, and talks (without commercials) were presented to a regular audience of about 1,500 students. Starting in the fall of 1962, Tower Studios will be the main office for this operation, but the three year old Centennial Studios equipped by the Speech Department, will serve as the center of broadcasting. Supplies and equipment come from the radio budget, but the students are not paid for their work.

It is possible that formal course work will be offered over this closed-circuit facility, and certainly it will provide an excellent background should ISNU ever decide to operate a low-power FM station.

Television. Through the efforts of Murray Miller of the Audio-Visual Services, a single television camera chain was purchased in 1956 for closed-circuit television experimentation. This was augmented by additional equipment in 1957, and an Ad Hoc Television Committee was appointed in that year by President Bone to investigate uses for television on the campus. F.L.D. Holmes was the first chairman of the committee, and since 1958 Robert Moore has presided over its activities.

Initial experiments dealt with observations televised from various Metcalf School classrooms for education students to watch. With the conversion of an all-purpose room into a studio, television observations continued, and a hygiene course was taught by John Ellis to one section of college students. After the employment of Ralph Smith in 1959, the studio and control rooms were completed and some expansion of programming began.

For the last three years, the closed-circuit TV studio has been in operation approximately an hour and a half a day, televising ten to twenty observations a semester, training some thirty students each semester in instructional television techniques, and providing some multiple section teaching. The library unit of English 101 is the largest effort of the studio in terms of audience, since 1,500 freshmen each fall receive their introduction to the library this way. An introduction to Speech course has been taught via television, and starting in September 1962, three grades of the Metcalf School will receive Spanish lessons from the studio.

Additional uses of television were made possible by the installation, in 1961, of a campus-wide distribution system linking nine buildings and dormitories with an antenna array capable of receiving four commercial channels, the University of Illinois channel, the two Midwest Airborne channels. One hundred and thirty-one connection points are available on

this system. In addition to using "live" coverage of major national events, five teachers have been using the Midwest Airborne elementary-level courses, and seven will use them this fall. These lessons have also served as observations for education classes.

Two technicians have been employed (one in 1958, one in 1960) to operate and maintain electronic equipment not only in the radio and television area, but for other departments as well. A student crew of six or seven members works in the studio, and the yearly operating budget, exclusive of equipment, has been about \$3,500. The University has approximately \$50,000 invested in television and distribution system equipment. As the campus expands, so will the cable system, and it is likely that additional camera equipment will be necessary in some new buildings. The most valuable addition to the equipment would be a video tape recorder enabling "live" quality tapes to be made of programs to be used again. Perhaps the University will become involved in open-circuit telecasting should an ETV network in Illinois become a reality.

Conclusion. Illinois State Normal University has shifted in its broadcasting interests from a public service and information function to a concentration on the campus uses of radio and television. This would appear to be a most valid concern for a school devoted to developing experts in the tools and methods of learning. With steady, positive action on the part of administrators, department heads, and faculty members, wider uses of the media and new instructional patterns can be investigated. It is possible that the University's long involvement in broadcasting might result in its eventually becoming a national center for the study and encouragement of the educational uses of radio and television at all levels from the campus schools through the graduate division.

Robert G. Bone  
President



REPORT OF  
NORTHERN ILLINOIS UNIVERSITY

July 23, 1962

I. STUDENTS

Enrollment, Summer Session, 1962

<u>DeKalb Campus - 8 week session-</u>				Total One Year
<u>Undergraduates - full-time</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Ago</u>
Unclassified *	43	79	122	131
Postgraduates	3	1	4	4
Seniors	126	196	322	335
Juniors	80	170	250	252
Sophomores	33	80	113	119
Freshmen	<u>45</u>	<u>76</u>	<u>121</u>	<u>124</u>
Total, full-time undergraduates	330	602	932	965
<u>Undergraduates - part-time</u>				
Unclassified *	12	16	28	25
Postgraduates	-	-	-	1
Seniors	21	21	42	39
Juniors	12	19	31	19
Sophomores	7	8	15	10
Freshmen	<u>12</u>	<u>22</u>	<u>34</u>	<u>27</u>
Total, part-time undergraduates	<u>64</u>	<u>86</u>	<u>150</u>	<u>121</u>
Total, undergraduates	394	688	1082	1086
<u>Graduate Students</u>				
Full-time	850	378	1228	976
Part-time	<u>148</u>	<u>59</u>	<u>207</u>	<u>164</u>
Total, graduates	<u>998</u>	<u>437</u>	<u>1435</u>	<u>1140</u>
Total, grads and undergrads	1392	1125	2517	2226

\* Students who have not presented previous records from other schools for evaluation toward a degree from NIU. Designation first used, summer, 1956.

Resident Enrollment (Special) \* \*

Undergraduates	14	37	51	76
Graduates	<u>126</u>	<u>123</u>	<u>249</u>	<u>405</u>
Total	<u>140</u>	<u>160</u>	<u>300</u>	<u>481</u>
Duplicates	<u>-60</u>	<u>-26</u>	<u>-86</u>	<u>-185</u>
Net Total	80	134	214	296

Extension Enrollment \* \*

Undergraduates	29	140	169	142
Graduates	<u>51</u>	<u>92</u>	<u>143</u>	<u>30</u>
Total	<u>80</u>	<u>232</u>	<u>312</u>	<u>172</u>
Duplicates	<u>-27</u>	<u>-44</u>	<u>-71</u>	<u>-60</u>
Net Total	53	188	241	112

Extension Enrollment, Summer, 1962

<u>Total of Resident and Extension</u>				Total One Year
<u>Enrollments-excluding duplicates</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Ago</u>
Undergraduates	421	829	1250	-
Graduates	<u>1104</u>	<u>618</u>	<u>1722</u>	-
Total	1525	1447	2972	2634

\* \* Incomplete enrollment figures for the summer session, July, 1962

Extension Enrollment, Summer, 1962

Incomplete figures - 3 additional classes to begin at a later date

<u>Center</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
Aurora - Math. 402	7	35	42	-
Joliet - Art 303	1	19	20	-
Joliet - Education 325	4	6	10	-
Joliet - Education 491	3	6	9	-
Joliet - Education 424	10	12	22	-
Joliet - Education 495	13	10	23	-
Rockford - Education 512	6	7	13	-
Rockford - Education 585	3	26	29	-
Waukegan - Art 303	-	30	30	-
Waukegan - Education 300	-	5	5	-
Waukegan - Education 325	-	8	8	-
Waukegan - Education 491	-	9	9	-
Waukegan - Education 301	3	4	7	-
Waukegan - Education 406	7	33	40	-
Waukegan - Education 424	12	11	23	-
Waukegan - Education 495	<u>11</u>	<u>11</u>	<u>22</u>	-
Total	80	232	312	112

University School

Elementary School	65	45	110	118
Junior High School	<u>24</u>	<u>24</u>	<u>48</u>	<u>54</u>
Total	89	69	158	172

Scholarships -- figures based only on 8-week course enrollment

High School Scholarships

Graduates	4	11	15	5
Undergraduates	<u>41</u>	<u>164</u>	<u>205</u>	<u>170</u>
Total	45	175	220	175

Illinois State Scholarships

Undergraduates - total	7	6	13	3
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Legislative Scholarships

Graduates	1	2	3	2
Undergraduates	<u>6</u>	<u>6</u>	<u>12</u>	<u>6</u>
Total	7	8	15	8

Veteran State Scholarships

Graduates	239	2	241	273
Undergraduates	<u>55</u>	<u>-</u>	<u>55</u>	<u>65</u>
Total	294	2	296	338

Public Law 894

National Science Foundation	-	-	-	1
Graduates	29	5	34	34
Undergraduates	<u>-</u>	<u>1</u>	<u>1</u>	<u>1</u>
Total	29	6	35	35
Total, all scholarships	382	197	579	560

Enrollment - full-time equivalent on basis of 8 semester hours per student

\* \* Incomplete enrollment figures

	<u>Men</u>		<u>Women</u>		<u>Total</u>		<u>1 Year ago</u>
	<u>Indivi-</u>	<u>Full-time</u>	<u>Indivi-</u>	<u>Full-time</u>	<u>Indivi-</u>	<u>Full-time</u>	
	<u>duals</u>	<u>equiv.</u>	<u>duals</u>	<u>equiv.</u>	<u>duals</u>	<u>equiv.</u>	
**All resident							
Graduates	1071	967.1	541	457.8	1612	1424.9	1382 (eq. of 1140.8)
Undergraduates	401	363.8	718	651.8	1119	1015.6	1140 (eq. of 1040.4)
Total		1472	1259	1109.6	2731	2440.5	2522 (eq. of 2181.2)

	Men		Women		Total		1 Year ago
	Indivi- duals	Full-time equiv.	Indivi- duals	Full-time equiv.	Indivi- duals	Full-time equiv.	
**Extension Graduates	33	23.4	77	37.4	110	60.8	30 (eq. of 15)
Undergraduates	20	13.3	111	55.0	131	68.3	142 (eq. of 61.3)
Total		53	36.7	188	92.4	241	129.1 112 (eq. of 76.3)
Total, res. and ext.	1525	1367.6	1447	1202.0	2972	2569.6	2634 (eq. of 2257.5)

Following is a summary of graduates at the close of the spring semester, June, 1962.

#### Undergraduate Colleges

Bachelor of Science in Education degrees conferred . . . . .	474
Bachelor of Science degrees conferred . . . . .	240
Bachelor of Arts degrees conferred . . . . .	<u>61</u>
TOTAL, UNDERGRADUATE DEGREES AWARDED, June, 1962 . . . . .	775

#### Graduate College

Master of Science in Education degrees conferred . . . . .	62
Master of Science degrees conferred . . . . .	14
Master of Arts degrees conferred . . . . .	<u>8</u>
TOTAL, GRADUATE DEGREES AWARDED, June, 1962 . . . . .	84

TOTAL, GRADUATE AND UNDERGRADUATE DEGREES, June, 1962 . . . . . 859

## II. FACULTY

### Additions to Summer Session, 1962, Payroll

Mr. Julian Burns, faculty assistant, Department of Psychology, at a salary of \$150 for two months beginning in June, 1962. Mr. Burns has his bachelor's degree from the University of Illinois, Urbana. This is a part-time, temporary appointment for the summer session only to assist Drs. Ledford Bischof and Norval Pielstick in Psychology 415 and 426 which have unusually high enrollments.

Dr. Kenneth N. Owens, assistant professor, Department of History, for one-third month to assist in the correcting of examinations and term papers in History 422 and 426, enrollment being unusually high in both courses.

### Change in Summer Session, 1962, Assignment (April, 1962, Board Report)

Dr. Wallace J. Wheeler, associate professor, Department of Education - 11 weeks to 8 weeks.

### Released from Summer Session, 1962, Assignment (April, 1962, Board Report)

Mrs. Mary Louise Seguel, assistant professor, Department of Education, has been released from her summer session assignment.

### Change of Status

Dr. Harold E. Husa, Assistant Dean of Men at Northern Illinois University since July 1, 1957, to the position of Dean of Men effective September 1, 1962. This vacancy was created when Dr. Carroll M. Pike, Jr. resigned to accept a position as Dean of Students at Central Michigan University.

It is recommended that Dr. Husa's salary be at the rate of \$1,000 per month effective with his appointment as Dean of Men on September 1, 1962, instead of \$940 per month which was approved as his salary as Assistant Dean of Men at the April Board meeting.

#### Resignations

Dr. Charles M. Dorn, associate professor, Department of Art, effective at the close of the summer session in August, 1962.

Dr. Homer C. Sherman, assistant professor, Department of Education, effective at the close of the summer session in August, 1962.

Miss Arlene Sitler, instructor, Resident Advisor, Neptune East, effective August 11, 1962.

#### Extension of Leave of Absence

Dr. V. Dale McDowell, assistant professor, Department of Education, leave of absence with partial salary (\$160 per month) extended through the autumn semester of the academic year 1962-1963 to continue as assistant curriculum coordinator, Office of Superintendent of Public Instruction. Northern will be reimbursed by the Office of the Superintendent of Public Instruction for \$800 per month, these amounts to be placed in Contractual Services. Dr. McDowell's salary at Northern will be \$960 per month beginning in September, 1962.

#### Leave of Absence With Partial Salary

Mr. Thomas Janeway, assistant professor, Department of Biological Sciences, leave of absence with partial salary for seven months beginning July 1, 1962 and extending through January 31, 1963. Mr. Janeway will serve as consultant in health education, Office of Superintendent of Public Instruction. Northern will be reimbursed by the Office of the Superintendent of Public Instruction for \$800 per month, these amounts to be placed in Contractual Services. Mr. Janeway's salary at Northern is \$920 per month for the months of July and August and beginning September, 1962 will be \$1000 per month.

#### Replacements

Dr. Richard H. Brown, associate professor, Department of History, at a salary of \$9360 for nine months beginning in September, replacing Dr. Danton B. Sailor, who resigned. Dr. Brown has his bachelor's, master's, and doctor's degrees from Yale University, New Haven, Connecticut. He has eight and one-half years' teaching experience, coming to Northern from a position at the University of Massachusetts, Amherst.

Mr. Kenneth L. Curtis, assistant professor, Admissions, at a salary of \$9360 for twelve months beginning September 1, replacing Mr. Leslie W. Sandy who resigned. Mr. Curtis has his bachelor's and master's degrees from DePauw University, Greencastle, Indiana. He comes to Northern from Kansas University at Lawrence.

Miss Nancy R. Green, instructor, Department of English, at a salary of \$5940 for nine months beginning in September, replacing Mr. George R. Bramer, who resigned. Miss Green has her bachelor's and master's degrees from the University of North Carolina, Chapel Hill. She has four years' teaching experience, coming to Northern from a position at West Liberty State College, West Liberty, West Virginia.

Mr. Larry V. Horn, instructor, Department of English at a salary of \$5940 for nine months beginning in September, replacing Mr. David A. Lauerman, who resigned. Mr. Horn has his bachelor's degree from Harding College, Searcy, Arkansas, and his master's degree from the University of Arkansas, Fayetteville. He comes to Northern with one year's teaching experience at Florida Southern College, Lakeland, Florida.



Mr. Keith H. McDonald, assistant professor, Dean of Men, at a salary of \$11,040 for twelve months beginning September 1, replacing Dr. Harold E. Husa who is being appointed to the position of Dean of Men. Mr. McDonald has his bachelor's degree from Ripon College, Ripon, Wisconsin, and his master's degree from Marquette University, Milwaukee, Wisconsin. He comes to Northern from Michigan State University, East Lansing.

Mr. Edward T. Schramm, instructor, Department of Industrial Arts, at a salary of \$7560 for nine months beginning in September, replacing Dr. Otho Quick, who will be on leave for the autumn semester, and Mr. Charles Thomas, who will be on leave for the spring semester. Mr. Schramm has his bachelor's and master's degrees from Northern Illinois University. He has four and one-half years' teaching experience coming to Northern from a position at Larsen Junior High School, Elgin, Illinois. This is a temporary appointment.

Dr. John Skok, professor and dean, College of Liberal Arts and Sciences, at a salary of \$16,080 for twelve months. He will begin his duties October 1, 1962 so, therefore, his initial appointment will be for eleven months instead of twelve. Dr. Skok has his bachelor's degree from Northern Illinois University, and his master's and doctor's degrees from the University of Chicago. He has twenty years' teaching experience, coming to Northern from a position at Argonne National Laboratory.

Mr. William J. Turppa, faculty assistant, Department of Accounting, at a salary of \$6300 for nine months beginning in September, replacing Mr. John E. Dwyer, who resigned. Mr. Turppa has his bachelor's and master's degrees from Northern Illinois University. He has two years' teaching experience, coming to Northern from a position at Sandwich High School, Sandwich, Illinois. This is a temporary appointment.

Mr. James C. Warner, assistant professor, Department of Industrial Arts, at a salary of \$8640 for nine months beginning in September, replacing Mr. Ernest Parry, who will be on leave. Mr. Warner has his bachelor's degree from Northern Illinois University, and his master's degree from the University of Missouri, Columbia. He has three years' teaching experience, coming to Northern from a position at the University of Missouri. This is a temporary appointment.

Dr. Robert C. Woods, associate professor, physician, Student Health Service, at a salary of \$14,400 for twelve months beginning September 1, replacing Dr. Paul Tempel who resigned. Dr. Woods has his medical degree from the School of Medicine, University of Southern California at Los Angeles. He has had experience as a physician in the schools of California and comes to Northern from private practice in Garden City, California.

#### Vacant Position (April, 1962, Board Report)

Mr. Herbert J. Bergstein, faculty assistant, Department of Management and Finance, at a salary of \$5940 for nine months beginning in September. Mr. Bergstein has his bachelor's degree from New York University and his master's degree from Northern Illinois University. He taught part-time at Northern during the spring semester, 1962. This is a temporary appointment.

#### New Appointments - Previously Approved by the Board

Mr. Robert E. Fischer, instructor, University Library, at a salary of \$9020 for eleven months beginning in September. Mr. Fischer has his bachelor's degree from the University of Minnesota, Duluth, and his master's degree from Western Reserve University, Cleveland, Ohio. He has nine years' library experience, coming to Northern from a position at Eastern Montana College of Education, Billings, Montana.

Miss Wilga M. Rivers, assistant professor, Department of Foreign Languages, at a salary of \$8100 for nine months beginning in September. Miss Rivers has her

bachelor's and master's degrees from the University of Melbourne, Australia, and is currently completing requirements for her doctor's degree at the University of Illinois. She has twenty years' teaching experience, coming to Northern from a position at the University of Illinois. This is a temporary appointment.

Dr. Richard H. Sewell, assistant professor, Department of History, at a salary of \$6840 for nine months beginning in September. Dr. Sewell has his bachelor's degree from the University of Michigan, Ann Arbor, and his master's and doctor's degrees from Harvard University, Cambridge, Massachusetts. He comes to Northern with one year's teaching experience at Harvard University.

Miss Betty E. Steinmann, instructor, University Library, at a salary of \$7700 for eleven months beginning in September. Miss Steinmann has her bachelor's degree from MacMurray College, Jacksonville, Illinois, and her master's degree from the University of Wisconsin, Madison. She has three years' library experience, coming to Northern from a position at the University of Dubuque.

### III. OTHER EMPLOYEES

#### Transfer of employee

Beginning in September the old Cafeteria will be used as a classroom building and the seven residences recently acquired will be used for faculty offices, or research laboratories. These changes necessitate the transferring of one janitorial position from Bond Revenue to General Revenue. We wish permission to establish an additional janitorial position under General Revenue and cancel one Bond Revenue position, change to become effective August 1, 1962.

#### New Positions

George C. Bradbury, Jr., assistant bookstore manager, University Center, @ \$475 per month, as of 6/1, per April B.R.

Helen L. Robinson, clerk-stenographer III, University Center, @ \$350 per month, as of 6/11, per May B.R.

Ann P. Madison, clerk-typist II (temporary), Admissions, @ \$280 per month, as of 6/11, per May B.R.

Judy D. Johnston, clerk-typist II (temporary), Registrar's Office, @ \$260 per month, as of 6/11, per April B.R. (in lieu of typing clerk)

Robert W. Charlton, bookstore clerk II, University Center, @ \$285 per month, as of 6/15, per April B.R.

Regina S. Rodgers, clerk-typist I (temporary), Registrar's Office, @ \$240 per month, as of 6/16, per April B.R. (in lieu of typing clerk)

James M. Pasma, duplicating machine operator II (temporary), Duplicating, @ \$320 per month, as of 6/18, per June B.R.

#### Replacements

Annabelle Gorden, clerk-stenographer II, Special Education, @ \$290 per month, as of 6/4, replacing Peggy Hanna, resigned 6/6.

Violet Little, clerk-typist II, Dean of Women, @ \$285 per month, as of 6/4, replacing Phyllis Dyas, resigned 6/6.

Patricia Ann Smith, typing clerk II (temporary), Housing Office, @ \$1.49 per hour for 64 hours, as of 6/5, replacing Lauralee Gates, resigned 6/15.

Sandra Hawkins, typing clerk I, Registrar's Office, @ \$255 per month, as of 6/5, replacing Bonnie Homan, resigned 3/30.

Janet K. Maceyko, clerk-typist I, Placement, @ \$245 per month, as of 6/6, replacing Marion Lingel, resigned 5/18.

Janice M. Bastian, clerk-stenographer II, Business Education, @ \$285 per month, as of 6/7, replacing Joyce Beck, resigned 5/18.

June Mueggenborg, clerk-stenographer II (temporary), Fine Arts, @ \$280 per month, as of 6/11, replacing Violet Little, transferred.

Sandra L. Foster, clerk I, General Administration (Post Office), @ \$255 per month, as of 6/11, replacing Judith Wilson, resigned 6/16 at noon.

Evelyn K. Roush, clerk-stenographer II, Housing Office, @ \$300 per month, as of 6/11, replacing Maxine Torre, resigned 5/31.

Helen C. Irwin, clerk-typist II, Mathematics-Nursing, @ \$275 per month, as of 6/11, replacing Myril Buhler, resigned 6/29.

Olga M. Cederblade, clerk-typist III (temporary), Business Services (Purchasing), @ \$1.75 per hour for 48 hours, as of 6/11, replacing Ruth Schinske, resigned 5/31.

Carol Jean Palusky, clerk-stenographer II (temporary), Speech, @ \$280 per month, as of 6/11, replacing Doris Kelsch, on leave of absence.

Cheryl L. Hammett, clerk-stenographer II (temporary), Student Activities, @ \$275 per month, as of 6/11, replacing Carol Nardulli, resigned 6/15.

Patricia Ann Smith, typing clerk II, Registrar's Office, @ \$260 per month, as of 6/15, replacing Jane Kittleson, resigned 6/15.

Judith Ann Hacker, tabulating machine operator I (temporary), Statistical Services, @ \$280 per month, as of 6/18, replacing Wanda Rutter, on leave of absence.

Verna E. McIntosh, clerk-stenographer II, Business-Accounting, @ \$290 per month, as of 6/18, replacing Marie McEachern, resigned 6/22.

Ruth M. Rum, clerk-stenographer III, Testing Services, @ \$350 per month, as of 6/18, replacing Dora Anderson, retired 6/29.

Olga M. Cederblade, clerk-typist III, University Food Services, @ \$305 per month, as of 6/19, replacing Beverly Swanson, transferred.

Linda M. Cunniff, clerk-typist II, Admissions, @ \$265 per month, as of 6/21, replacing Sharon Ward, resigned 6/15.

#### Change of Status

Marilyn Munch, clerk-typist II (irregular), Typist Pool, @ \$1.75 per hour for 119 hours, as of 5/1.

Marvel Blum, clerk-typist II (irregular), Registrar's Office, @ \$1.50 per hour for 62 hours, as of 5/7.

Alice T. Holcomb, library clerk II (irregular), Library, @ \$1.67 per hour for 140 hours, as of 6/1.

Sue A. Clark, library clerk II (irregular), Library, @ \$1.67 per hour for 16 hours, as of 6/1.

Shirley M. Haumesser, cook, Food Services, from \$235 per month to \$265 per month, as of 6/1, per union negotiations.

Beverly J. Waite, clerk-stenographer II (irregular), Fine Arts, @ \$1.90 per hour for 28 hours, as of 6/4.



Harold M. West, janitor, Physical Plant, from \$350 per month to \$380 per month, as of 6/15, per union negotiations.

#### Leave of Absence

Helen M. Sherbenou, health service nurse, Student Health Service, from 6/6 through 9/9.  
Catharine Seldal, cook, Food Services, from 6/20 through 9/9.  
Helen M. Collins, cook's helper, Food Services, from 6/21 through 9/4.  
Lima Holder, cook, Food Services, from 6/21 through 9/9.  
Audrey M. Hudson, cook's helper, Food Services, from 6/21 through 9/9.  
Florence A. Williams, cook's helper, Food Services, from 6/21 through 9/9.  
Evelyn Alexander, cook's helper, Food Services, from 6/21 at noon through 9/9.  
Geraldine Benecke, cook, Food Services, from 6/21 at noon through 9/4.  
Marian O'Donnell, cook's helper, Food Services, from 6/21 at noon through 8/22.  
Carrie B. Wells, cook's helper, Food Services, from 6/21 at noon through 9/9.  
Selma Halstead, cook's helper, University School, from 6/26 through 9/9.  
Agnes Murray, cook's helper, Food Services, from 6/26 through 9/9.

#### Return from Leave of Absence

Darla Owen, clerk-stenographer II, History, as of 6/1.

#### Disciplinary Suspension

Leif Larsen, painter foreman, Physical Plant, from 6/15 through 6/28.  
John Higgins, watchman, Security, from 6/17 through 7/14.

#### Return from Disciplinary Suspension

Leif Larsen, painter foreman, Physical Plant, as of 6/29.

#### Retirement

Dora Anderson, clerk-stenographer III, Testing Services, as of 6/29.

#### Resignations

Marvel Blum, clerk-typist II (irregular), Registrar's Office, as of 5/14.  
Anna Winterland, cook (irregular), Lorado Taft Field Campus, as of 5/31.  
Marilyn Munch, clerk-typist II (irregular), Typist Pool, as of 6/1.  
Sue Clark, library clerk II (irregular), Library, as of 6/4.  
Phyllis Dyas, clerk-typist II, Dean of Women, as of 6/6.  
Peggy Hanna, clerk-stenographer II, Special Education, as of 6/6.  
Lois Rissman, health service nurse, Student Health Service, as of 6/6 at noon.  
Beverly Waite, clerk-stenographer II (irregular), Fine Arts, as of 6/7.  
Mary Gillis, health service nurse, University School, as of 6/8.  
Lauralee Gates, clerk-typist II, Housing Office, as of 6/15.  
D. Jane Kittleson, clerk-typist II, Registrar's Office, as of 6/15.  
Carol Nardulli, clerk-stenographer II, Student Activities, as of 6/15.  
Sharon Ward, clerk-typist II, Admissions, as of 6/15.  
Judith Wilson, typing clerk I, General Administration (Post Office), as of 6/16 at noon.  
Marie McEachern, clerk-stenographer II, Business Administration, as of 6/22.  
Phyllis Nordstrom, clerk-stenographer III, Alumni & Publicity, as of 6/22, while on leave of absence.  
Myril Buhler, clerk-typist II, Mathematics-Nursing, as of 6/29.  
Sally Coyle, switchboard operator (temporary), Business Services, as of 6/29.  
Annabelle Gorden, clerk-stenographer II, Special Education, as of 6/29.  
Nancy Anderson, health service nurse, Student Health Service, as of 6/30.

#### Request to employ additional Civil Service personnel

In September Neptune-West will be changed from a men's to a women's dormitory. The building should therefore be staffed primarily with janitresses instead of

janitors. Two (2) additional janitress positions are requested to staff this building. Their salaries will be payable from respective Bond Series funds. Two men to be transferred to Lincoln.

With some 3,000 Elementary and Secondary Education majors, plus many additional graduate students, it becomes necessary that we request permission to employ one (1) Clerk-Typist II (salary range, \$250-325 per month) for the purpose of maintaining records and setting up preliminary schedules within the Education Department. This position is to be effective August 1, 1962. Salary payable from General Revenue Funds.

#### V. THE CURRICULUM

The following letter from the North Central Association was sent to us on Thursday, June 21.

"It is our pleasure to inform you officially that the Executive Board of the Commission on Colleges and Universities, at its meeting on June 17, voted to grant preliminary accreditation to the programs being developed at Northern Illinois University leading to the Ph.D. in English and History and the Ed.D. in Education and Business Education. This change in the accredited status of Northern Illinois University will be indicated in the next published list of member institutions which will appear in the Summer 1962 issue of the North Central Association Quarterly.

This action is a vote of confidence by the Commission in the ability of Northern Illinois University to offer these programs in a creditable manner.

If you have any questions about the action of our Executive Board, please do not hesitate to call on us."

#### IX. PURCHASES - (General Revenue)

The tabulations of bids for the following items have been reviewed and we recommend acceptance of the lowest responsible bids as follows:

##### Fuel Oil for the Year 1962-63

###### 13,500 gallons of #2 Fuel Oil for Lorado Taft Field Campus, Oregon

Cities Service Oil Co., Sterling . . . . . \$ 1,674.00

###### 600 gallons of #1 Fuel Oil for Lorado Taft Field Campus, Oregon

Cities Service Oil Co., Sterling . . . . . \$ 80.40

###### 36,600 gallons #2 Fuel Oil for University buildings, DeKalb

Smith Oil Co., Rockford . . . . . \$ 4,446.90

###### 1,911,000 gallons of #5 Fuel Oil for University buildings, DeKalb

Smith Oil Co., Rockford . . . . . \$161,479.50

All quotations are f.o.b., Northern Illinois University.

Payable from respective operating budgets - Commodities, General Revenue.

##### Washing Windows

Philip Leber Window Cleaning Service, Inc., Rockford . . . . . \$ 1,722.50

Payable from the following funds:

General Revenue - Contractual Services	\$832.50
Series '57	750.00
Series '53	140.00
	<u>\$1,722.50</u>

Dairy Products and Bakery Goods - Residence Halls Food Services and University Center

Bakery Goods

Rainbo Bread Co., Aurora . . . . . \$ 37,444.20

Ice Cream

Illinois Valley Ice Cream Co., Streator . . . . . \$ 15,435.54

Milk Products

Lawton Dairy, Dixon . . . . . \$ 69,433.98

Milk for University School Lunch Program

Lawton Dairy, Dixon . . . . . \$ 1,758.85

Butter

Lawton Dairy, Dixon . . . . . \$ 28,945.00

Cottage Cheese

Glidden-Rippi, DeKalb . . . . . \$ 2,982.00

Fresh Eggs

B. H. & Q., DeKalb . . . . . \$ 8,780.46

Payable from the operating accounts of the respective food units.

Periodicals

Subscriptions for 1100 titles for Swen Parson Library, 20 subscriptions for Lorado Taft Field Campus, 9 subscriptions for the Director of Lorado Taft Field Campus and 11 subscriptions for the Department of Library Science.

Hanson-Bennett Magazine Agency, Inc., Chicago . . . . .	\$ 10,784.30
Swen Parson Library	\$10,547.35
Lorado Taft Field Campus	104.00
Director of Lorado Taft Field Campus	53.70
Department of Library Science	79.25

Payable from the appropriate budgets, Contractual Services, General Revenue.

One (1) Ericka semi-automatic roll divider and rounder - Food Services

J. W. Allen Company, Chicago . . . . . \$ 1,473.04

Payable from Series '57 - Food Services.

One (1) Process Camera and accessories, including film cabinet, developing sink, and darkroom lights for Duplicating Department.

Bridgeport Engravers Supply Co., Chicago . . . . . \$ 2,377.41

Payable from budgeted funds, Duplicating Department, Equipment, General Revenue.

Provide and deliver 155 tons of Rock Salt for the period July 1, 1962, through June 30, 1963, for University soft-water requirements -- 6 tons per shipment.

International Salt Company, Chicago . . . . . \$ 2,831.00

Payable from budgeted funds, General Revenue, Commodities, Heating Plant.

Equipment for Classroom Building and new staff

One Hundred Fifty-three (153) Steel Desks and Five (5) Steel Credenza

Doenges Stationery Corp., DeKalb, All-Steel Equip . . . . \$ 17,009.13

Two (2) Hoosier Wood Desks

Office Services Co., Rockford . . . . . \$ 269.40

Three Hundred Nineteen (319) Cosco Office Chairs

Gilbert A. Force, Chicago . . . . . \$ 8,475.72

One Hundred Fifty-nine (159) Filing Cabinets

Gilbert A. Force, Chicago, Corry-Jamestown . . . . . \$ 8,578.36

Miscellaneous

One Hundred thirty-six (136) Borroughs #742121 Bookcases; Ten (10) with sliding glass doors.

Linn Business Furniture, Rockford . . . . . \$ 3,518.94

Four (4) Bookcases, 52" High

Doenges Stationery Corp., DeKalb, All-Steel . . . . . \$ 156.44

Thirty-three (33) Dazor Desk Lamps #2324 (less tubes)

Horders, Inc., Chicago . . . . . \$ 754.05

Twenty-five (25) Tiffany #4000 Typing Stands

Horders, Inc., Chicago . . . . . \$ 346.50

Adanlock Movable Steel Partitions - installed.

Linn Business Furniture, Rockford . . . . . \$ 1,145.00

Eighteen (18) Office Tables

Office Services Co., Rockford - (10) Steelcase tables . .	\$ 364.00
Doenges Stationery Corp., DeKalb - (5) All-Steel tables	305.10
Gilbert A. Force, Chicago - (3) Wesco tables	104.25
	<hr/>
	\$ 809.35

Provide and install Draperies and Drapery Hardware in Classroom Building

Spurgeon Mercantile Company, Chicago . . . . . \$ 3,409.12

Classroom Furniture for Classroom Building: 1,214 Tablet Arm Chairs; 275 Classroom Chairs; 22 Teachers' Arm Chairs; 30 Group Tables; 17 Table-Desks

American Seating Co., Broadview \$ 19,105.19



Payable from:

General Revenue Equipment funds . . . . .	\$ 17,175.44
N. I. U. Foundation (loan) . . . . .	43,428.04
Central Stores	<u>2,973.72</u>

TOTAL . . . . . \$ 63,577.20

All bids were solicited in accordance with approved purchasing regulations.

X. MISCELLANEOUS

Grants

We should like to report two grants received recently.

- a) A grant of \$5,030 from the National Science Foundation to be used for scientific research.
- b) Department of Chemistry (Dr. Joe W. Vaughn) a grant of \$7,200 from the American Chemical Society for research.

Naming of New Buildings: Special Education Building, Science Building and Classroom Building

We recommend the name of RAY GRAHAM (1898-1961) for the New Special Education Building.

Ray Graham's life was devoted to Education, for from 1921 until his death he was a teacher in the broadest sense of the word. In 1943, his interest was directed toward Special Education when he accepted an assignment of developing a program for Special Education in Illinois. Previous to this time, approximately 3000 handicapped children received aid annually in Illinois. In 1961, 118,646 were receiving help.

During the years 1946-1948, he served as a member of the Board of Directors of the International Council for Exceptional Children, and in 1948 was elected to the presidency. Following his term as president, Mr. Graham continued in his activity in Special Education, and in 1951 an organization was formed known as the Illinois Association for the Education of the Exceptional Child.

In 1951 he was invited by the United States Office of Health, Welfare, and Education to assist in preparing a publication concerning Special Education. In 1952, his dynamic leadership in research led to the creation of the Institute for Research on Exceptional Children at the University of Illinois.

In 1954, Monmouth college, his alma mater, honored Ray Graham by conferring upon him an honorary doctorate degree.

In 1957, Mr. Graham accepted an invitation from the Canal Zone to be a consultant in the development of services for handicapped children. He was invited to return to the Canal Zone in 1959 to make an evaluation of the progress made in the two years since his initial visit.

Mr. Graham was very instrumental in the developing of Special Education at Northern Illinois University. It was through his interest and that of Superintendent of Schools, George W. Wilkins that this very valuable program was established at Northern. We feel it will become one of the outstanding areas of education in this part of Illinois.

We recommend the name of MICHAEL FARADAY (1791-1867) for the New Science Building.

Michael Faraday, an Englishman born of very humble parentage, started his career as a bookbinder's apprentice. He not only became an expert in this

trade, but by reading the books as well as binding them he acquired a considerable knowledge of many subjects, particularly those dealing with the natural sciences.

When he was 21 he was able to attend a series of lectures presented by Sir Humphrey Davy. He took notes of these lectures in detail and sent them to Sir Davy with the request that he be given a position as a laboratory assistant. Davy was sufficiently impressed that he hired the unschooled Michael Faraday, and within three years Faraday was making important discoveries in both chemistry and physics which rivalled in quality those of his teacher.

Faraday is called the father of electrochemistry. Many of the terms and the basic principles, known as Faraday's Laws, are due to him. His studies on the relations of electricity and magnetism stand at the foundation of modern electrical engineering.

The quantity of electricity corresponding to a unit charge on the gram-atom the Faraday, is named after him and is one of the most accurately known electrical quantities. He carried out pioneering work on the liquefaction of gases as well as magnetic optical rotation (The Faraday effect).

Faraday succeeded Sir Davy at the Royal Institution in 1825 and spent the remainder of his life there. He was an extremely religious man, becoming an elder in 1840 and preaching on alternate Sundays.

Few men have shown the genius of Michael Faraday and few have made so many important contributions in so many different areas of science. Particularly amazing is the fact that the background knowledge was self taught since Michael Faraday had no formal science training. His feats serve as an inspiration to all who follow him.

We recommend the name of CHAUNCEY B. WATSON SR. (1889-1962) for the New Classroom Building.

This is the building adjacent to Reavis Hall, and is similar to it. We recommend the name of Chauncey B. Watson, Sr. because of his interest in:

#### National Affairs

Went to England to study agricultural practices  
Rode train through Illinois with former President Eisenhower as field representative of the Eisenhower Farm Council  
Member, Price Stabilization Advisory Committee-Livestock  
Appeared before House and Senate Committees-Agriculture in Washington

#### Regional Affairs

Kiwanis governor of eastern Iowa and Illinois region  
President of the Corn Belt Livestock Feeders Association for four years  
Received \_\_\_\_\_ Award for superior achievement in Agriculture  
Received \_\_\_\_\_ Award for outstanding leadership in livestock and meat industry

#### State Affairs

Member of State Teachers College Board - 8 years  
Member of the University of Illinois Foundation  
Member of the Board of Directors, Illinois Association for the Crippled  
Vice-President, Illinois Agricultural Association  
Member of the Agriculture and Industry Relations Committee, State Chamber of Commerce  
Member, Northern Illinois University Foundation

### District Affairs

Kiwanis-Lieutenant governor - Division 5  
Member of the committee concerned with the development of Wesley Foundations  
Trustee, Chicago Wesley Memorial Hospital  
President, Board of Directors-DeKalb County Chapter of the Illinois Association for Crippled Children  
Chairman, Advisory Council to assist the DeKalb Public Schools  
President-Kiwanis  
Active Church member

Mr. Watson graduated from the DeKalb High School and the University of Illinois, where he received a degree in Agriculture. While at the University of Illinois, he was awarded three letters for excellence in athletics: two in football and one in water polo. A few years later, he married Ethel Cortright a graduate of Northern.

He was a man of diversified interests who accepted many assignments that required hours of work. Whatever he did was done thoroughly. He was a member of the State Teachers College Board for 8 years, and during this entire time he missed very few meetings and these only because of illness or conflicts in his busy schedule.

Mr. Watson was concerned with all phases of education from the grade school through the university. Whatever was good for education received his unqualified support. As a member of the State Teachers College Board, he was consistent in his interest in increasing the facilities of the four universities under the Board's supervision and at the same time improving their academic standards. On the name-plates of many buildings here at Northern may be seen the name of Chauncey B. Watson, Sr. as a board member. With the death of Mr. Watson education in general lost a good friend.

When the Teachers College Board met in DeKalb for their June 18 Board meeting, Mr. Royal A. Stipes, Jr., Champaign, Chairman of the Board, had this to say about Mr. Watson: "He worked for the good of all the institutions under this Board, and he fought hard for Northern Illinois University."

Leslie A. Homes  
President



July 23, 1962

A. Enrollment, First Summer Term, 1962:

-31-

Veterans (included in foregoing)

	<u>Men</u>	<u>Women</u>	<u>Total</u>
P. L. 894	0	0	0
P. L. 550	24	0	24
P. L. 634	2	4	6
Military Scholarships	<u>140</u>	<u>0</u>	<u>140</u>
	166	4	170

Extension (included in foregoing)

Quincy - Economics 437G	0	5	5
Springfield - Soc. Sc. 437G	1	15	16

Registrations and/or Attendance in non-credit Workshops and Special Programs (not included in foregoing)

	<u>Men</u> <u>Boys</u>	<u>Women</u> <u>Girls</u>	<u>Total</u>
Music Camp - Orchestra and Chorus, June 10-17	46	90	136
Music Camp - Band, June 17-22	51	85	136
School Lunch Workshop, June 11-15		43	43
NSF Program in Genetics, June 18-August 10	7	6	13
Youth Conservation Workshop, June 24-29	35	14	49
Youth Conservation Workshop, July 8-13	38	12	50
Book Exhibit, July 9-10			3000

B. Scholarship Students, First Summer Term, 1962

Teacher Education Scholarships	333
Illinois Commission Scholarships	2
Lindley Scholarships	9
General Assembly Scholarships	6
Special Education Scholarships	1
Military Scholarships	140

C. General Assembly Scholarship Recipients, First Summer Term, 1962

<u>Legislator</u>	<u>Recipient</u>	<u>Date Awarded</u>
Rep. Rollo R. Robbins	Covert, Carol	May 7, 1962
Rep. C. R. Ratcliffe	Duffey, Patricia Anne	Sept. 8, 1961
Rep. Harris Rowe	Ehlert, Harold	June 9, 1962
Sen. Lillian Schlagenhauf	Holt, Cynthia J.	May 20, 1961
Rep. Robert T. McLoskey	Jahn, (Mrs.) Kay	Nov. 20, 1961
Rep. Ralph Stephenson	Poquet, Sharon	Nov. 14, 1961

D. Classes with fewer than ten enrolled, First Summer Term, 1962

<u>Department</u>	<u>Undergraduate</u>		<u>Graduate</u>
	<u>1-4</u>	<u>5-9</u>	<u>1-4</u>
Biological Sciences		4	
Business		1	
Chemistry		1	
English		1	1
Foreign Languages		2	
Industrial Arts		1	
Library Science		1	
Mathematics		1	1
Music	1	1	
Philosophy		1	
Physical Education - Men		1	
Physical Education - Women		1	
Speech		2	
Visual Education		<u>1</u>	
Totals	<u>1</u>	19	<u>2</u>

This list includes classes where enrollments are restricted. In addition, nine classes with fewer than ten students enrolled are being carried as overloads by instructors.

## II. FACULTY

### A. Resignations

1. Mr. James W. Shive, Assistant Professor and Supervising Teacher of Geography, has requested release from his 1962-63 contract to accept a principalship in Silvis, Illinois.
2. Dr. John D. Parsons, Associate Professor of Biological Sciences, has resigned effective with the close of the Second Summer Term, 1962, to become Chief of the Pine Hills Research Station, Southern Illinois University.
3. Mr. Charles D. Dillman, who was recommended for employment in the Department of Geography and Geology for the winter and spring quarters, 1962-63 (see June report), did not accept the contract.

### B. Leave of Absence

1. Dr. Harold C. Ave, Associate Professor of Health, was granted leave on full salary for the period July 9-12, 1962 for reserve training with the U. S. Air Force.

### C. Appointments (replacement)

1. Mr. Charles M. Mahlman was employed as Instructor in the Department of Physics and Supervising Teacher in the Campus School effective September 1962, at \$680 per month to replace H. Wendell Hyde, resigned. Mr. Mahlman earned the B.S. degree at Chadron, Nebraska, State Teachers College and is scheduled to complete the M.A. degree at State College of Iowa in August, 1962. He has had two years' public school teaching experience.
2. Miss Natalia Smirnow will be employed as Instructor in the Department of Foreign Languages at \$640 per month. This is a temporary appointment for 1962-63 as a replacement for Ivan Lubachko, resigned. Her degrees are: B.A., B.S., University of Minnesota; M.A., Indiana University. Her experience includes one summer at the Berlitz School of Languages, Minneapolis; one summer at Indiana University; one year, Denver, Colorado; one year (1961-62), teaching assistant, University of California.
3. Mr. Norman L'Hommedieu will be re-employed as Instructor in the Department of Audio-Visual Education at \$680 per month. This is a temporary appointment for 1962-63 as a substitute for Eugene Litchfield, who will be on leave of absence.
4. Mr. Michael Kaelke will be employed as Faculty Assistant and Head Resident Adviser of Hursh Hall for the 1962-63 academic year at \$480 per month. He will replace Guy Rosenberg, resigned. Mr. Kaelke holds the B.S. degree from Northwestern University and is working toward the Master's degree at Western. (At such time as he completes the requirements for the Master's degree, his salary will become \$620 per month, and he will have the rank of instructor.)
5. Mr. Copeland Whitehead will be employed as Assistant Professor of Education, beginning September 1962, at \$780 per month. He is filling a position in philosophy of education that was vacant the past year due to lack of qualified candidates. Mr. Whitehead earned the B.S. degree from Missouri Valley College and the M.Ed. from the University of Missouri.

He is doing his work for the Ed.D. at the University of Texas. He has had five years' teaching experience in public schools in Arizona and Missouri; he was a teaching assistant at the University of Missouri and at the University of Texas (1958-1962).

6. Mrs. Rosemary Simons will be continued on a month-to-month basis as Instructor and Acting Counselor of Women at \$640 per month pending appointment of a Counselor of Women. (Mrs. Simons' employment agreement expired as of June 30, 1962, and the new agreement became effective July 1, 1962.)
7. Dr. Bachchan Singh will be employed as Assistant Professor of Physics, effective September 1962, at \$960 per month. He will fill the vacancy created by the death of Ancil Thomas which was filled temporarily by Walter Eller in 1961-62. Mr. Singh earned the B.S. and M.S. degrees from Banaras Hindu University and the Ph.D. from the Pennsylvania State University. He is a citizen of India, and this appointment will be reviewed annually.
8. Mr. James Alexander will be employed as Instructor and Supervising Teacher of Geography in the Campus School beginning September 1962 at \$760 per month. Mr. Alexander earned the B.S. and M.S. degrees from Eastern Illinois University; he has done additional graduate work at the University of Chicago. He held temporary appointments at Western during the 1959-60 academic year and fall and winter quarters, 1960-61. Prior to that he taught three years in public schools. During the past year he has been a Fulbright scholar to the Scandinavian countries.
9. Mr. Earl T. Sawyer will be employed as Instructor and Supervising Teacher of Fifth Grade at \$740 per month. This is a temporary appointment for 1962-63 as a substitute for Bruce Vennard, who will be on leave. Mr. Sawyer earned the B.S. degree at Eastern Illinois University and the M.S. at the University of Illinois. He has had six years of teaching experience in public schools.
10. Mr. Owen Robert Marsh will be employed as Instructor and Supervising Teacher of Social Sciences, effective September 1962, at \$740 per month. He will replace Calvin Hager, resigned. Mr. Marsh earned the Bachelor's and Master's degrees at Illinois State Normal University, and has done additional work at the University of Colorado. He has taught three years in the public schools of Galesburg, Illinois.
11. Mrs. Helen Seiver Johnson will be employed as Instructor and Supervising Teacher of First Grade, beginning September 1962, at \$720 per month. She replaces Marie Nielsen, resigned. She earned the B.A. degree from Monmouth College and the M.S. in Ed. from Western Illinois University. She has taught fifteen years in Mercer County rural schools, and in elementary schools of Keithsburg and Aledo.
12. Miss Virginia R. Allen will be employed as Instructor and Supervising Teacher of Business Education, beginning September 1962, at \$640 per month. Miss Allen earned the Bachelor's degree at Illinois State Normal University and is scheduled to complete the requirements for the Master's degree at Colorado State College in August. She has taught at Coal City High School since 1957. She replaces Karl Keyes, resigned.
13. Dr. Martin H. McIntyre will be employed as Assistant Professor of Physical Education, effective September 1962, at \$840 per month to replace Otto Spilker, resigned. Dr. McIntyre's degrees are: B.S., Mankato State College; M.S., University of Colorado; Ph.D., State University of Iowa. He has taught seven years in Minnesota high schools, and from 1960 to 1962, he held a graduate assistantship at the State University of Iowa.



14. Dr. Wesley S. Simons, Counselor for Men, has assumed the duties of the Dean of the Division of Student Personnel Services on an acting basis until such time as a recommendation for a permanent appointment can be presented to the Board.

D. Appointments (new positions)

1. Dr. Robert LaRoy Coutts will be employed as Assistant Professor of Education (and counselor in office of psychological services), beginning September 1962, at \$820 per month. He holds the B.S., M.S., and Ph.D. degrees from Florida State University. His experience includes two years in Florida public schools; three years, Y.M.C.A.; three years at Florida State University as part-time graduate assistant, teacher, and counselor.
2. Miss Ethel Docherty will be employed as Instructor in the Department of Physical Education for Women, beginning September 1962, at \$680 per month. Miss Docherty earned the B.S. degree at Wayne State University and will complete the requirements for the M.S. degree at Pennsylvania State University during the summer of 1962. She has taught at Cass Technical School and Felician Academy in Detroit, Michigan.
3. Mr. Charles W. Koch will be employed as Instructor on the Library staff, beginning September 1962, at \$760 per month. He holds the B.S. in Ed. degree from Southern Illinois University and the M.S. in Library Science from the University of Illinois. He has nine years' experience as a teacher and librarian in Illinois and Missouri schools and served two summers at the University of Illinois Library.

E. Appointment of Residence Hall Counselors (Graduate Assistants) at \$200 per month for 1962-63 academic year

1. Richard A. Reed, B.S., Western Illinois University - Seal Hall

F. Appointment of Graduate Assistants for 1962-63 year

1. Richard Hogan, B.S. in Ed. (Aug. '62), W.I.U. - Music Department, 9 months @ \$120 per month.
2. Edward T. Hulson, B.S. in Ed. (Aug. '62), W.I.U. - Education (Psychological Services), 9 months @ \$180 per month.
3. Sherry L. Dye, B.S., Bowling Green State University - Education (Psychological Services), 9 months @ \$180 per month.
4. James L. Fuller, B.S., W.I.U. - Education (Admissions), 9 months @ \$120 per month.

G. Alterations in 1962 Summer Session Staff

<u>Name</u>	<u>Department</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>Total</u>	<u>Total</u> <u>Mos.</u>	<u>Fund</u>
Add: Dye, Sherry L.	C & G Institute	\$ 60	\$120	\$ 60	\$240	2	NDEA
Add: Mangelsdorf, Daniel W.	C & G Institute	60	120	60	240	2	NDEA
Add: Schwarz,Felix	Art		400	800	1200	1½	GR
	(replace Kortlander for second term)						
Change: Johnson, Vernon E.	English	740	370		1110	1½	GR
	(will not teach second term as indicated in May report)						
Change: Relic, Nancy	Bennett Hall	400	400	300	1100	2 3/4	GR
	(will be on duty first and second terms)						
Change: Reed, Richard A.	Seal & Hursh Hall	180	45		225	1¼	GR
	(on duty first term only)						
Add: McGinnis, Patrick T.	Hursh Hall		200	400	600	1½	GR
	(replacement for Reed for second term)						

#### H. Advanced Degrees

1. The degree of Doctor of Philosophy was conferred upon Raymond V. Anderson, Assistant Professor of Social Sciences, by the University of Minnesota on July 12, 1962.
2. A. Jerry Shryock, Assistant Professor of Mathematics, was awarded the Doctor of Philosophy degree by the State University of Iowa on June 8, 1962.

#### I. Addition to Substitute Teacher List

Mrs. Ruth Campbell, Master's degree in Economics from University of Illinois

#### J. Request to Enroll in Course

1. Patrick T. McGinnis, Faculty Assistant and Head Resident Adviser, Hursh Hall, requests permission to enroll for credit in Education 600 during the second summer term, 1962.
2. Ralph Barclay, Instructor, requests permission to enroll for credit in Physical Education 550 during the second summer term, 1962.

### III. OTHER UNIVERSITY EMPLOYEES

#### A. Resignations

1. Charlotte E. Lizdas, Assistant Recorder, WCS-96, Office of Admissions and Registrar, effective June 29, 1962.
2. Zelma E. Bennett, Clerk III, WCS-3, Placement Bureau, effective July 4, 1962.
3. Helen Wallace Bowman, Clerk Stenographer II, WCS-143, Physical Plant Office, effective July 13, 1962.
4. Iris L. Claycomb, Clerk Stenographer I, WCS-159 and 178, Agriculture and Women's Physical Education Departments, effective July 31, 1962.

#### B. Leave of Absence

1. Geraldine L. Reeves, Maid, WCS-129, was granted leave of absence beginning June 12, 1962 (noon) to August 31, 1962 due to disability.
2. Linda Trubey, Clerk Typist I, WCS-158, Art and Music Departments, has been granted pregnancy leave without salary for the period July 21 to November 1, 1962.
3. Garland W. Ash was granted leave of absence from the position of Groundsman, WCS-12, for the period July 1, 1962 to June 30, 1963 in order to accept position as Maintenance Equipment Operator.

#### C. Temporary Appointments and Terminations

1. G. Louise Hays, temporary Maid, completed her temporary work assignment as of June 6, 1962.
2. Ruth C. Westerdale was employed as temporary Clerk Typist I, Duplicating Service, at \$250 per month effective June 27, through June 30, 1962, to substitute for Roberta Miller, who was on sick leave.
3. Kathleen M. Metevier was employed as temporary Clerk Typist I, effective July 9, 1962, at \$250 per month. She is a substitute for Linda Trubey, WCS-158, who has been granted leave of absence.

#### D. Appointments

1. Christine E. Patteri was employed as Library Clerk II, WCS-197, effective June 18, 1962, at \$275 per month. This is a new position in the new Library.
2. Linda Senn was employed as Clerk Stenographer I, WCS-183, in the Office of the High School Counselor, effective June 18, 1962, at \$250 per month. She replaced Linda Banks.
3. Dorothy I. Huff was employed as Library Clerk II, WCS-198, beginning June 25, 1962, at \$275 per month. This is a new position in the new Library.
4. Marilyn J. Barlow was employed as Cashier I, WCS- , effective July 1, 1962 at \$250 per month. This is a new position provided in the 1962-63 budget for the Business Office.
5. Evelyn M. Pogue was employed as Accounting Clerk II, WCS- , effective July 1, 1962, at \$325 per month. This is a new position provided in the 1962-63 budget for the Business Office.
6. Ruth C. Westerdale was employed as Clerk Typist I, WCS-45, Duplicating Service, effective July 1, 1962, at \$250 per month. She replaced Roberta Miller, who was transferred to a new position.

#### E. Lay Offs

1. Alice M. Schleier was laid off as Assistant Residence Hall Director, WCS-100, effective July 7, 1962.
2. Mildred E. Stoner was laid off as Assistant Residence Hall Director, WCS-173, effective July 7, 1962.

#### F. Changes of Name, Classification, Duties and/or Salary

1. Dorothy P. Abernathy, Residence Hall Director, WCS-114, was transferred to Chief Clerk, Health Service, WCS- , effective July 7, 1962 at \$460 per month.
2. Olive G. George, Assistant Residence Hall Director, WCS-175, was transferred to Supervisor of Housekeeping, Physical Plant, WCS- , effective July 9, 1962 at \$410 per month.
3. M. Elizabeth Jones, Residence Hall Director, WCS-10, was transferred to Chief Clerk, Housing Office, WCS- , effective July 7, 1962 at \$440 per month.
4. Alice M. Schleier, Assistant Residence Hall Director, WCS-100, was transferred to Clerk III, School of Education, effective July 19, 1962 at \$300 per month.
5. Roberta D. Miller, Clerk Typist I, WCS-45, was transferred to Varitypist I, WCS- , effective July 1, 1962 at \$295 per month. This is a new position provided in the 1962-63 budget for Duplicating Service.
6. Salaries of the following were increased as indicated, effective July 1, 1962, to comply with negotiated rates. (All were employed subsequent to the April board report in which classified employees and 1962-63 salaries were listed.)

Hollis J. Campbell, temporary Groundsman, \$365  
Irl J. Chenoweth, Janitor, WCS-112, \$365  
Ruth M. Eakle, Janitress, WCS-162, \$275



Jack J. Herron, Janitor, WCS-195, \$365  
 Carl B. Holstine, temporary Groundsman, \$365  
 Merlin P. Lefler, temporary Janitor, \$365  
 Harry A. McGuire, Janitor, WCS-191, \$365  
 N. Frances Vincent, Janitress, WCS-130, \$245

7. The classification of the following was changed from Groundsman to Maintenance Equipment Operator, effective July 1, 1962, with salary of \$390 per month:

Garland W. Ash, WCS-12  
 Orville M. Grover, WCS-51  
 William K. Hambly, WCS-36  
 Donald D. Jackson, WCS-146

#### VI. AUXILIARY ENTERPRISES

Reports for the fiscal year ending June 30, 1962, for the following will be mailed to each Board member as soon as the Business Office staff is able to complete them (approximately July 18):

##### Auxiliary Enterprises

Bond Revenue - Series 1950 - Stadium  
 Bond Revenue - Series 1954 - Men's Residence Hall  
 Bond Revenue - Series 1956 - Residence Halls and Student Center  
 Bond Revenue - Series 1957 - Married Student Housing  
 Bond Revenue - Series 1961 - Women's Residence Hall

#### VIII. PURCHASES

- A. Annual Maintenance and Service Agreement for all Elevators for the year, July 1962, through June 1963.

Bids were received as follows:

Long Elevator Co., Springfield . . . . .	\$3,156.00
Kale-Wagner Elevator Co., Burlington, Ia. . . . .	4,272.00
Hollister-Whitney, Quincy . . . . .	5,472.00
Otis Elevator Co., Springfield . . . . .	No bid

While the Long Elevator Company is the apparent low bidder, no recommendation is being made. These bids will be discussed at the Board meeting.

This expenditure will be made from General Revenue - Contractual Services as provided for Repairs.

- B. Annual Maintenance Agreement on Office Machines for 1962-63

Bids were received as follows:

Dunsworth's Book Store, Macomb . . . . .	\$3,440.00
R. E. Stuart, Macomb . . . . .	3,725.00
Kutcher Business Machines, Carthage . . . . .	No bid

Due to the fact that R. E. Stuart has the franchise for Royal typewriters, Royaltyper, and Frieden calculators, and parts are available only through this dealer, the Business Office negotiated with the vendors and recommends that the contracts be awarded as follows:

R. E. Stuart, Macomb (for Royal typewriters, Royaltyper, and Frieden calculators only) . . . . .	\$ 585.00
Dunsworth Book Store, Macomb (for all other office machines per list) . . . . .	3,005.00

This was advertised in the state newspaper.

This expenditure will be made from General Revenue - Contractual Services.

- C. The tabulation of bids for 120 Tablet Arm Chairs, 1 Desk and 1 Posture Chair, to equip old library room which will be used for classroom, has been reviewed and it is recommended that the lowest responsible bid of Allied School Equipment Co., Decatur, in the amount of \$1,832.67, be accepted.

This was advertised in the state newspaper. The expenditure for this equipment will be made from the Income Fund - Equipment as provided for General Administrative Expense.

A. L. Knoblauch  
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD  
Illinois State Normal University  
Normal, Illinois

July 23, 1962

The regularly scheduled meeting of the Teachers College Board convened at 8:30 A.M., Monday, July 23, 1962, in Hovey Hall, Illinois State Normal University, Normal, Illinois. Mr. R. A. Stipes, Jr., Chairman of the Board, presided.

Mr. Stipes called the meeting to order, roll was called and the following members answered present:

Mr. Royal A. Stipes, Jr., Chairman	Mrs. Harriet Lowden Madlener
Mr. Noble J. Puffer, Vice-Chairman	Mr. William E. McBride
Mr. Clarence R. Ropp, Secretary	Mr. Paul Stone
Mr. Carl Dunbar	Mr. George T. Wilkins

The following members were absent:

Mr. Morton H. Hollingsworth*	Mr. William E. Reed*
Mr. James A. Ronan	

\*Mr. Hollingsworth and Mr. Reed were present for the Committee meetings on Sunday.

Also present were the following:

Dr. Leslie A. Holmes, President  
Mr. Z. Harold Dorland  
Northern Illinois University

Dr. Robert G. Bone, President  
Dr. Arthur H. Larsen  
Dr. Eric Johnson  
Mr. Preston Ensign  
Illinois State Normal University

Dr. Quincy Doudna, President  
Mr. Raymond R. Gregg  
Eastern Illinois University

Dr. A. L. Knoblauch, President  
Dr. John F. Castle  
Mr. J. M. Grigsby  
Western Illinois University

Dr. F. H. McKelvey, Executive Officer  
Mr. Richard F. Dunn  
Teachers College Board - Central Office

Mr. Kenneth E. Hesler, the Board's appointee; Mr. Paul Carson, the Macomb Journal; Mr. Dave Haake, the Bloomington Pantagraph; and Mr. O. T. Banton, Lindsay-Schaub Newspapers, Decatur, were present representing newspaper coverage of this meeting.

Mr. Jack Alfeld, Assistant Director of Finance, was also present.

The Higher Education Visitation Commission, consisting of the following people, was also present:

Representative Ralph Stephenson, Chairman  
(Mrs. Stephenson was also present)  
Senator William L. Grindle, Vice-Chairman  
Representative Clarence G. Hall, Secretary  
(Mrs. Hall was also present)

Senator Seymour Fox, Member  
Senator William Lyons, Member  
Representative Miles E. Mills, Member

Mrs. Madlener moved approval of the minutes of the meeting of June 18, 1962, as submitted by mail. Mr. Wilkins seconded the motion, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### REPORT OF EXECUTIVE OFFICER OF THE BOARD

Dr. McKelvey presented Report No. 107 of the Executive Officer, which consisted of three parts: Part I, Status of Appropriations; Part II, Out-of-State Travel, 1961-62; Part III, Miscellaneous.

He also indicated that arrangements for the next meeting of the Teachers College Board had been made at the Conrad Hilton Hotel in Chicago on the regular dates, August 19-20. The meeting will be held in the Upper Tower on the 27th floor, and meals will be served in the Lower Tower on the 26th floor.

#### REPORTS OF COMMITTEES - Building Committee

Mr. Dunbar, Chairman of the Building Committee, moved that a sub-committee composed of Mr. James Terry, of Lankton, Ziegele, Terry & Associates, Architects, Peoria; Mr. Samuel Willey, City Engineer for the Town of Normal; and Mr. Richard F. Dunn, Legal Counsel, be named to study the problem caused by excess fill on a sewer line on the campus at Illinois State Normal University, and to recommend a fair solution to the Board. Mr. Stone seconded the motion and it was unanimously carried.

Mr. Dunbar moved to revise Page III-3, Paragraph 10, of the Manual of General Information for Architects and Engineers, as follows:

Each low bidder shall submit within ten days after notification that he is the apparent low bidder a list of all major sub-contractors and major material supplies and/or manufacturers whom he will use on the project if he is awarded the contract.

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### NORTHERN ILLINOIS UNIVERSITY

Mr. Dunbar moved approval of the final plans and specifications for site grading and utility extensions at an estimated cost of \$255,460.00, for the Athletic Area on the West Campus, as presented by S. W. Knetsch & Associates, DeKalb, Illinois, and to grant permission to receive bids less than 14 days prior to the August Board meeting. (Payable from Universities Building Fund,

Appropriation for Campus Development.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Mr. Dunn, Legal Counsel for the Board, to prepare releases in order that the classroom section of the Classroom Building will be available for use at the opening of school in September. Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of the request of the Edward Gray Corporation, Chicago, contractor for general work on the University Center, to reduce the retainage from 10% to 5%, as recommended by the University Administration and approved by the architect, Gilbert A. Johnson, Rockford. Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to record change orders approved by the Executive Committee, as follows:

Physical Plant - Architect: Thelen & Anderson, DeKalb  
Raymond Concrete Pile Co., Detroit, Michigan - Soil Testing \$ 404.20  
(Payable from Universities Building Fund, Appropriation  
for Physical Plant)

Lorado Taft Kitchen & Dormitory - Architect: Gilbert A. Johnson &  
Associates, Rockford  
Raymond Concrete Pile Co., Detroit, Michigan - Soil Testing \$ 732.50  
(Payable from Universities Building Fund, Appropriation  
for Lorado Taft Buildings)

Practical Arts Building - Architect: Samuelson & Sandquist, Chicago  
Raymond Concrete Pile Co., Detroit, Michigan - Soil Testing \$ 2,216.15  
(Payable from Universities Building Fund, Appropriation  
for Practical Arts Building)

Special Education Building - Architect: Gilbert A. Johnson &  
Associates, Rockford  
Raymond Concrete Pile Co., Detroit, Michigan - Soil Testing \$ 1,770.10  
(Payable from Universities Building Fund, Appropriation  
for Classroom Building with Special Education Facilities)

Residence Hall Group I (Lincoln), West Campus - Architect:  
Schaeffer, Wilson & Evans, Bloomington  
Dunn & Dunn, Attorneys, Bloomington - Trip to DeKalb for Conference \$ 167.44

Felmley-Dickerson Co., Urbana, General Contractor - For lettering  
and numbering rooms in Residence Hall Group I \$ 130.00  
Total addition to the Project - \$297.44  
(Payable from Series 60, Construction Funds)



University Center - Architect: Gilbert A. Johnson & Associates, Rockford  
 Servco Food Service Equipment, St. Louis, Missouri - To provide  
 a different base to accommodate larger coffee urn \$ 116.00

Edward Gray Corp., Chicago, General Contractor - Minor changes  
 in construction and finishing CREDIT 35.00

Net addition to the Project - \$ 81.00  
 (Payable from Series 60 Construction Funds)

Residence Hall Group II (Douglas), West Campus - Architect:  
 Schaeffer, Wilson & Evans, Bloomington, Illinois  
 Southern Equipment Co., St. Louis, Missouri - For 8 Carts  
 at lower cost and deleting 4 Thermotainers CREDIT \$ 869.40

Virgil Cook & Son Electric Co., DeKalb, Illinois -  
 Change in type of light fixtures CREDIT \$ 1,040.00

Felmley-Dickerson, Urbana, Illinois, General Contractor -  
 Substitution of tile CREDIT \$ 400.00

Total CREDIT to the project - \$2,309.40  
 (Series 61 Construction Funds)

First Addition (South), Swen Parson Library, East Campus - Architect:  
 Gilbert A. Johnson & Associates, Rockford  
 Berg Electric, Rochelle, Illinois - To install conduit to  
 complete telephone service \$ 273.00

Osborn's, Inc., Beloit, Wisconsin - Omit storm sewer CREDIT \$ 150.00

Net Addition to the Project - \$123.00  
 (Payable from Universities Building Fund, Appropriation  
 for Library, First Addition)

Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for purchases for the Residence Hall Group I and the University Center, and moved to accept the lowest responsible bids, as follows:

Residence Hall Group I (Lincoln), West Campus  
 Miscellaneous tally counters, punches for cards, chairs, desk,  
 filing cabinet, and adding machine for Food Service:  
 Doenges Stationery Co., DeKalb \$ 31.60  
 E & I Coop. Service, Inc., Garden City, New York 307.15  
 Hickman Office Equipment, DeKalb 199.75

Miscellaneous janitorial equipment (shovels, squeegees, linen  
 hampers, dollies); washing machine, bulletin boards, repair  
 parts, aprons, rags, and towels for Food Service:  
 Colson Corp., Los Angeles \$ 83.90  
 Industrial Chemicals, Omaha 111.95  
 McMaster Carr, Chicago 316.12  
 Stiles Kem, Waukegan 182.00



Gordon Hardware, DeKalb	\$ 360.00
SARCO, Chicago	202.90
Angelica, Chicago	265.92
Bestex, Detroit	117.50
Hork Sanitary, Chicago	83.40

(Payable from Equipment Funds, Series 60, Residence Hall Group I)

University Center, East Campus

1 Concert Grand Piano - Jackson Piano Co., Rockford	\$ 4,635.00
1 Wurlitzer Model Upright Piano - Palmer Music House, DeKalb	550.00
1 Wurlitzer Model Organ with Dolly Seat - Palmer Music House, DeKalb	950.00
Draperies - Art Drapery Studios, Inc., Chicago	10,932.51
1 Adding Machine - Doenges Stationery Corp., DeKalb	228.00
Provide and install 26 banquettes and seating assemblies, 21 service counters, 15 box planters for Formal Dining Room, Snack Bar, Cafeteria, and Browsing Room - Carson Pirie Scott & Co., Chicago	18,789.51
Provide and install portable staging units and accessories - Lowery-McDonnell Co., Chicago	12,723.68
Miscellaneous Furniture and Furnishings:	
Carson Pirie Scott & Co., Chicago	9,454.71
Gilbert A. Force, Chicago	1,829.47
Burgess, Anderson, Tate, Zion	1,484.76
Linn Business Furniture, Rockford	1,045.20
Karoll's, Inc., Chicago	203.00
Rochelles, Inc., Chicago	175.00
Ben Bower Assoc., Chicago	125.50
358 items for Food Service Department:	
C. E. Paulson & Co., Rockford, Illinois	\$ 30.53
Nutting Truck Co., Faribault, Minn.	945.30
National China & Equipment Co., Marion, Ind.	1,430.00
F. W. Boelter, Milwaukee	2,876.71
Larson McGinnis Co., Chicago	3,699.83
M. L. Brill Co., Chicago	5,982.09
Peerless Hotel Supplies, St. Louis	17,782.81
2 Accumulators, 2 Tray & Silver Carts - The Lincoln Mfg. Co., Ft. Wayne, Ind.	4,875.26
Artificial plants to be provided and installed in 39 locations within the University Center; total area to be planted - 265 sq. ft. approximately - Carson Pirie Scott & Co., Chicago	3,467.00

(Payable from University Center Equipment Funds, Series 60)

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

ILLINOIS STATE NORMAL UNIVERSITY

Mr. Dunbar moved to authorize the Executive Committee to award contracts for extending air conditioning in Atkin-Colby Residence Hall to the offices and directors apartments. (Payable from Series 61 Funds.) Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the purchase of light fixtures in the amount of approximately \$1,000.00 for the Farm Buildings. (Payable from Universities Building Fund, appropriation for Farm Buildings.) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that because of distance involved, it was not practical to have the well which was approved by this Board at its June meeting, and located as a result of work of the State Geological Survey, serve both the golf course and the new farm buildings.

Mr. Dunbar moved that the Executive Committee be authorized to advertise for bids and award contracts for a well on the farm site. (Payable from Universities Building Fund, Appropriation for Farm Buildings.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of change orders in contracts for construction of the Practical Arts Building, as follows:

General Work: Chas. H. Eichelkraut & Son, Ottawa, Illinois

Builders Risk Insurance	\$ 2,227.83	
Motor operated folding doors	1,390.00	
Terrazzo	939.00	
Stone Retaining Wall	2,110.20	
Aluminum grill at 2nd floor sash	2,450.00	
Dust Collector Channel	221.00	
Elevator	<u>13,400.00</u>	
<u>Additions</u> to Contract		\$ 22,738.03
Savings on footings	\$ 35.64	
Credit on brick selection	4,005.00	
Accept Hope sash in lieu of Artex	4,700.00	
Change to Geneva Kitchen Cabinets	<u>1,500.00</u>	
<u>Deductions</u> to Contract		\$ 10,240.64
Net increase to contract		\$ 12,497.39

Electrical Contract: Emmett-Scharf Electric Co., Bloomington

Change insulation on transformers and omit underfloor  
conc. on conduit

CREDIT \$ 2,600.00

Heating Contract: J. A. Julian Co., Chicago

Re-route steam feeder

DEDUCT \$ 1,060.00

Change controls

DEDUCT 500.00

CREDIT \$ 1,560.00

Net addition to Project - \$ 8,337.39

(Payable from Universities Building Fund, Appropriation for Practical Arts Building.)  
Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of an addition in the amount of \$11,331.00 to the contract of J. L. Wroan & Sons, Normal, for additional foundation work and footings on the Men's Physical Education Building; and architects fees in the amount of \$595.00, for Lankton-Ziegele-Terry & Associates, Peoria, for a total additional cost to the project of \$11,926.00. (Payable from Series 61-A Bond Revenue Funds.)  
Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of an addition in the amount of \$440.00 to the contract of McDougal-Hartmann Co., Peoria, for seeding the slopes on the West Campus; and architects fees in the amount of \$26.40, for Lankton-Ziegele-Terry & Associates, Peoria, for a total additional cost to the project of \$466.40.  
(Payable from Universities Building Fund, Appropriation for West Campus Development.)  
Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to award contract for remodeling of the eight corner rooms of Walker Hall, to the West Construction Co., Bloomington, Illinois, lowest responsible bidder, in the amount of \$8,343.00; and approval of architects fees to Schaeffer, Wilson & Evans, Bloomington, in the amount of \$584.00, for a total cost of the project of \$8,927.00. (Payable from Series 59 Surplus Revenue.) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved the adoption of the following Resolution, as prepared by Mr. Dunn, Legal Counsel:

RESOLUTION APPLYING CERTAIN SURPLUS REVENUES IN "THE  
TEACHERS COLLEGE BOARD REVENUE FUND OF 1959 FOR ILLINOIS  
STATE NORMAL UNIVERSITY AT NORMAL, ILLINOIS"

WHEREAS by Section 7(F) of the resolution adopted by the Teachers College Board March 23, 1959, creating an issue of \$3,600,000 Student Residence Hall Revenue Bonds, Series of 1959, Surplus Revenues in "The Teachers College Board Revenue Fund of 1959 for Illinois State Normal University at Normal, Illinois," may be used by said Board for any lawful purpose; and

WHEREAS it is found necessary and desirable to apply Surplus Revenues from said Revenue Fund to pay the cost of construction and architect's fee in connection with the remodeling of Walker Hall in order to convert eight corner rooms from double to triple occupancy, in accordance with plans therefor prepared by Schaeffer, Wilson & Evans, Architects, Bloomington, Illinois, for the construction of which a contract was awarded to West Construction Co., Bloomington, Illinois, by said Board at its meeting on July 23, 1962, this being a lawful purpose for the use of such Surplus Revenues as contemplated in said resolution of March 23, 1959; and

WHEREAS the amount of Surplus Revenues, as defined in Section 7(F) of said resolution adopted March 23, 1959, being the amount of Surplus Revenues at the June 30, 1962, fiscal year end is in excess of \$355,000.00; and

WHEREAS said Surplus Revenues have not heretofore in any way been used, pledged, nor hypothecated, except that portion thereof derived from operation of Hamilton Hall, Whitten Hall, and Feeney Center which has, by Sections 5(G), 5(I), and 7 of the resolution adopted by the Teachers College Board on February 20, 1961, creating an issue of \$4,000,000 Student Residence Hall Revenue Bonds, Series of 1961, been pledged to said Series of 1961 Bonds; and

WHEREAS that portion of said Surplus Revenues at the June 30, 1962, fiscal year end which had been derived from operation of Hamilton Hall, Whitten Hall, and Feeney Center did not exceed \$330,000.00. Therefore be it:

RESOLVED by the Teachers College Board of the State of Illinois that:

1. \$8,343.00 of said Surplus Revenues be used to pay the construction cost of converting eight corner rooms in Walker Hall from double to triple occupancy; and
2. \$584.00 of said Surplus Revenues be used to pay the architect's fee in connection with said conversion; and
3. A copy of this resolution be filed with the Treasurer of the State of Illinois; and
4. This resolution shall be in full effect immediately upon its passage.

Adopted and approved this 23rd day of July, 1962.

ATTEST:

/s/ Clarence R. Ropp  
Secretary

THE TEACHERS COLLEGE BOARD  
/s/ R. A. Stipes, Jr.  
Chairman



Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the following awards for a well to supply water for the Golf Course:

To Chris Ebert, Washington, Illinois, lowest responsible bidder, contract in the amount of \$2,703.00, for the well; engineers fees to Farnsworth & Wylie, Bloomington, Illinois, in the amount of \$270.00.

To B & Z Construction Co., Dayton, Ohio, an addition to contract in the amount of \$712.25, for additional line and valves in the piping system.

Total additional cost to the project - \$3,685.25. (Payable from Series 61-A Construction Funds.)

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to award contract for Steel Lockers for the Women's Physical Education Gym, to All Steel Equipment, Inc., Aurora, lowest responsible bidder, in the amount of \$11,800.12, subject to the release of the funds by Governor Kerner. (Payable from General Revenue - Rehabilitation.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to award contract for Stage Lighting, Westhoff Theatre, to Mr. Edgar L. Lustig, Theatre Technology, Inc., 5826 S. Broadway, St. Louis 11, Missouri, lowest responsible bidder, in the amount of \$2,022.00, subject to the release of the funds by Governor Kerner. (Payable from General Revenue - Rehabilitation.) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.



Mr. Dunbar moved to award contract for metal partitions to be used in remodeling space for staff offices, to Paxton's, Inc., Bloomington, Illinois, lowest responsible bidder, in the amount of \$5,561.26, subject to the release of the funds by Governor Kerner. (Payable from General Revenue - Rehabilitation.) Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to award contract for laundry service on sheets and pillow cases for the Bond Revenue Operations, for the 1962-63 school year, to Model Paris Launderers & Cleaners, Bloomington, lowest responsible bidder, in the amount of \$12,600.00. (Payable from Contractual Services, Bond Revenue.) Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the purchase of concrete for the Farm, from Builders Supply, Bloomington, lowest responsible bidder, in the amount of \$9,358.51. (Payable from Commodities, General Revenue.) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the final plans and specifications for the Science Building Annex, as presented by Lundeen & Hilfinger, Bloomington, and to authorize the architect to advertise for bids to be presented at the October meeting of this Board. The estimated cost of the project is \$2,005,000.00, payable as follows:

Appropriation from Universities Building Fund	\$1,800,000
Federal Grant from National Science Foundation	180,000
Federal Grant from National Institute of Health	<u>25,000</u>
Total Funds Available	\$2,005,000

Mr. Stone seconded the motion and it was unanimously carried.

#### EASTERN ILLINOIS UNIVERSITY

Mr. Dunbar moved approval of change orders, as follows:

Pemberton Hall Addition - Architect: Lundeen & Hilfinger, Bloomington  
 Plumbing Contract: Moore & Shepard, Inc., Mattoon - Relocate  
 vent stack \$ 156.00  
 (Payable from Construction Funds, Series 61)

Life Science Building - Lundeen & Hilfinger, Bloomington, Architects

Laboratory Equipment Contract: Len A. Maune Co., St. Louis 17,  
Missouri - Furnish and install 2 instructors table end sinks;  
2 instructors tables; and 16 4-place student tables \$ 3,681.36  
(Payable from Universities Building Fund, Appropriation  
for Life Science Building)

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to award contracts for rehabilitation projects to the lowest responsible bidders, as follows:

To Convert Library Lounge to Educational Use

Sixty sections of Standard Steel Shelving - Estey Corp.,  
Red Bank, New Jersey \$ 3,393.85

2 Desks, 2 Chairs, 1 5-Drawer File, 2 Work Tables - Blackwell-  
Wielandy Co., St. Louis, Missouri \$ 355.65

Total cost of the project - \$3,749.50

Entrance Doors to Laboratory School and Lantz Gym - Pittsburgh

Plate Glass Co., Terre Haute, Indiana \$ 8,194.00

Awards subject to the release of funds by Governor Kerner from General Revenue -  
Rehabilitation.

Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

WESTERN ILLINOIS UNIVERSITY

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for purchase of Equipment for the Library and moved to accept the lowest responsible bids as follows:

10 Lamps and 29 Ash Trays - Haeger Pottery Co., Inc., Macomb \$ 164.36  
Periodicals which must be ordered directly from the publisher 3,500.00  
Link Mats - Fisher-Rowland, Inc., Jacksonville 346.95  
(Payable from Re-appropriation for Library)

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for purchase of Equipment and Supplies for the Women's Residence Hall (Corbin Hall) and moved to accept the lowest responsible bids, as follows:

25 each Card Tables and 100 Chairs - Brenner Furniture Co., Macomb	\$ 743.00
330 Bedspreads - Sears Roebuck & Co., Springfield	2,206.05
6 Mattresses and 6 Box Springs - Brenner Furniture Co., Macomb	534.60
Card Holders for Residence Rooms - Miner Book Store, Macomb	144.45
86 Lamps - Haeger Potteries, Inc., Macomb	1,005.28
3 Electric Refrigerators - Modern Home Appliances, Macomb	561.00
7 Sewing Machines - Nechhi-Elna Co., Macomb	731.50
14 2-drawer and 2 4-drawer Steel Files - R. E. Stuart Office Equipment, Macomb	637.28
(Payable from Series 61 Construction Funds)	

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the final plans for the Multiple Purpose Building, as presented by the architect, Lankton-Ziegele-Terry & Associates, Peoria, and to authorize the architect to advertise for bids to be opened on Thursday, August 30, at 2:00 P.M., at Western Illinois University. Source of funds for this project is as follows:

Universities Building Fund	\$1,300,000
Bond Revenue	800,000

Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Dunbar moved that Mr. Dunn, Legal Counsel, be authorized to prepare releases for the acceptance of the fourth and fifth floors of the Library. Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of a student fee of \$4.00 per quarter and \$2.00 for each summer term of five weeks for the Multiple Purpose Building, effective Winter Quarter, 1962. Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the final plans and specifications for the University Union Building, as presented by the architects, Lankton-Ziegele-Terry & Associates, Peoria, and to authorize the architects to receive bids on Thursday, August 30, 1962, at 2:00 P.M., at Western Illinois University. (Payable from Bond Revenue Funds.) Mrs. Madlener seconded the motion and it was unanimously carried.

Mr. Dunbar moved to receive the recommendation of West & Weber, Galesburg, architects, for contracts for the construction of a men's residence hall, to the lowest responsible bidders, as follows:

General Work - Galesburg Construction Co., Galesburg

Base Bid		\$2,807,000.00
Deductive Alternates:		
G-1B	\$ 36,000.00	
G-2	8,300.00	
G-6	6,900.00	
Caissons for piles	130,000.00	
Bar splices in lieu of welding	<u>10,000.00</u>	
Total Deductive Alternates		<u>191,200.00</u>

NET CONTRACT FOR GENERAL WORK	\$2,615,800.00
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Heating Work - H. P. Reger Co., Chicago

Base Bid	\$ 329,875.00
Deductive Alternate H-1	<u>6,200.00</u>

NET CONTRACT FOR HEATING WORK	\$ 323,675.00
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Plumbing Work - Moline Heating & Construction Co., Moline

Base Bid - NET CONTRACT	\$ 258,486.00
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Ventilating Work - Montefusco Heating & Sheet Metal, Peoria

Base Bid - NET CONTRACT	\$ 41,244.00
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Pipe Covering Work - Central Asbestos & Supply Co., Davenport, Iowa

Base Bid	\$ 50,990.00
Deductive Alternate - PC-2	<u>315.00</u>

NET CONTRACT FOR PIPE COVERING WORK	\$ 50,675.00
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Electrical Work - Rupley Electric Co., Keokuk, Iowa

Base Bid	\$ 293,640.00
Deductive Alternates:	
E-2	\$ 40.00
Westinghouse Equip.	5,300.00
I.T.E. or Square "D" Equip.	3,080.00
Fixtures F-1	1,900.00
Fixtures F-1A	<u>450.00</u>
	<u>10,770.00</u>

NET CONTRACT FOR ELECTRICAL WORK	\$ 282,870.00
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<u>Elevator Work</u> - Hollister-Whitney Elevator Co., Quincy	
Base Bid and Net Contract	\$ 168,606.00
<u>Kitchen Equipment Work</u> - Servco Equipment Co., St. Louis, Missouri	
Base Bid	<u>122,418.08</u>
TOTAL CONSTRUCTION CONTRACTS	\$3,863,774.08

and to record additional costs, as follows:

Fees for West & Weber, Galesburg, Architects	\$ 202,848.00
Furnishings and Equipment	100,000.00
Contingencies	75,000.00

for a total project cost of \$4,241,622.08, plus proportionate charges for capitalized interest, fiscal and legal fees. (Payable from Series 62 Revenue Bonds, to be sold August 20, 1962.)

Mr. Stone seconded the motion and it was unanimously carried.

Mr. Dunbar moved to award contracts for the North Campus Development to the lowest responsible bidders, as follows:

<u>General Work</u> - Neil Hummel Construction Co., Bushnell	
Base Bid	\$ 39,900.00
Alt. 1-A	<u>9,900.00</u>
Net Contract	\$ 49,800.00

<u>Heating Work</u> - Thomas Plumbing & Heating Co., Galesburg	\$ 176,120.00
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<u>Plumbing Work</u> - Ingledue Excavating Service, Macomb	
Base Bid	\$ 47,195.00
Alt. P-1	13,552.00
Alt. P-2	2,850.00
Alt. P-3	1,610.00
Alt. P-4	2,400.00
Alt. P-5	<u>2,350.00</u>

NET CONTRACT \$ 69,957.00

<u>Electric Work</u> - Art-O-Lite Co., Galesburg	
Base Bid	\$103,000.00
Alt. E-1	7,000.00
Alt. E-2	<u>12,000.00</u>

NET CONTRACT \$ 122,000.00

Total Construction Contracts - \$417,877.00; to approve architect's fees for Lankton-Ziegele-Terry & Associates, Peoria, in the amount of \$25,072.00; and to allot a contingency in the amount of \$5,000.00, for a total cost of the project of \$447,949. (Payable from Universities Building Fund, Appropriation for Campus Development.)

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize work on the following projects:



Mr. D. S. Davis, of Brown, Manthei, Davis & Mullins, Consulting Engineers, Champaign, to work with Industrial Engineering Equipment Co., Davenport, Iowa, and prepare plans and specifications for rehabilitation in the Power Plant Ash Removal System, at a cost not to exceed \$4,000.00.

(Payable from Contractual Services.)

To authorize Brown, Manthei, Davis & Mullins, Champaign, to advertise for bids for rehabilitation of the steam lines, at an estimated cost of \$11,000.00, subject to the release of funds by Governor Kerner.

(Payable from General Revenue - Rehabilitation)

Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Dunbar moved to authorize Mr. C. J. Tiernan, Tiernan Engineering Co., Macomb, to prepare plans and specifications and advertise for bids, to re-locate an 8" force sewer line on the site of the new Men's Residence Halls, at an estimated cost of \$3,100.00, including a fee of 6% for the engineer; and to authorize the Executive Committee to award contracts. (Payable from Universities Building Fund - Rehabilitation.) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to award contract in the amount of \$8,575.00, to Moline Heating & Construction Co., Moline, lowest responsible bidder, for air-conditioning the Central Administrative Offices in Sherman Hall; and to allow engineer's fees in the amount of \$514.50 to Beling Engineering Associates, Moline, Illinois, for a total cost of the project of \$9,089.50. (Payable from Universities Building Fund - Rehabilitation.) Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the preliminary plans and specifications for the Applied Science Building, as presented by Phillips & Swager, Peoria, Architects, and to authorize the architect to proceed with final plans and specifications, at a cost not to exceed \$1,750,000.00, including fees and contingency. (Payable from Universities Building Fund.) Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Dunbar moved to authorize John Shields, Barcus, Kindred & Co., Chicago, to advertise the sale of \$6,750,000 revenue bonds for Western Illinois University to construct a Residence Hall, University Union Building, and Multiple Purpose Building, said sale to be held on August 20, 1962, in Chicago, in accordance with the following financial plan:

	Residence Hall	Union Building	Physical Education Building	Combined Total
Construction Cost	\$3,863,774	\$1,373,000	\$1,867,400	\$
Furnishings & Movable Equip.	100,000	127,075	25,850	
Site Work	---	5,800	---	
Architects' Fees	202,848	86,750	102,228	
Construction Contingencies	<u>75,000</u>	<u>43,375</u>	<u>54,522</u>	
Sub-Total	\$4,241,622	\$1,636,000	\$2,050,000	\$7,927,622
Capitalized Interest*	91,056	32,844	16,100	140,000
Fiscal & Legal Fees	44,227	15,953	7,820	68,000
Project Contingencies	<u>13,254</u>	<u>4,781</u>	<u>2,343</u>	<u>20,378</u>
	\$4,390,159	\$1,689,578	\$2,076,263	\$8,156,000
Gross Total Requirements				
Less: State Appropriation			\$1,300,000	
Cash on Hand		\$ <u>106,000</u>		
Total Deductions				\$1,406,000
Amount of Bond Issue				\$6,750,000

\*Two years' gross interest at 4% less interest income at 3% for 1/2 year and less two years' pledged surplus from existing Series 1956 building (\$300,000).

Mr. Wilkins seconded the motion and it was unanimously carried.

Mrs. Madlener moved the adoption of the following Resolution and Easement as prepared by Mr. Dunn, Legal Counsel. Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### RESOLUTION

WHEREAS, Western Illinois University at Macomb, Illinois, is engaged in having constructed certain improvements to the electric power system conducting such service to the campus of Western Illinois University, and,

WHEREAS, in order to provide adequate electric power for the various purposes of the University in and about the campus of said University it is necessary to construct certain transmission lines on the campus of said University, and,

WHEREAS Central Illinois Public Service Company is about to construct said transmission lines but requires an easement of lands of said University, and,

WHEREAS this proposed easement is necessary in order to adequately supply electric power to the buildings and campus of said University for the benefit of said University, NOW, THEREFORE,

BE IT RESOLVED by this Board that an easement be granted to said Central Illinois Public Service Company for the benefit of said University, said easement to terminate if and when said electric transmission lines cease to serve the purpose of said University, and,

BE IT FURTHER RESOLVED that the Chairman and Secretary of this Board be and they are hereby authorized to sign and deliver an easement grant to Central Illinois Public Service Company for the purposes aforesaid in the following form:

EASEMENT GRANT

THIS INDENTURE WITNESSETH: That the grantor, the Teachers College Board of the State of Illinois for Western Illinois University at Macomb, Illinois, being the owner of the property hereinafter described, for and in consideration of the sum of ONE DOLLAR (\$1.00) receipt whereof is hereby acknowledged, and the benefits to accrue to said University from the electrical substation and transmission lines referred to herein, does hereby grant, quit-claim and convey unto the Central Illinois Public Service Company, a public utility corporation of the State of Illinois, an easement for the construction and location of an electrical substation and transmission lines on lands of Western Illinois University, said easement being described as follows:

The South 1,000 feet of the South Half of Section 25 in Township 6 North, Range 3 West of the Fourth Principal Meridian, McDonough County, Illinois, except the West 16.96 chains thereof, and also except the East 440 feet of said Half Section; and the North 100 feet of Lot 2 of the Northwest Quarter of Section 36 in said township and range.

This grant also includes the right to construct, operate and maintain an electric substation, including transformers, switches, and other appurtenant equipment on the North 100 feet of the East 100 feet of the above mentioned Lot 2, together with the right to enclose the said area with chain link fencing.

The said Transmission Line shall begin on the North line of the said Lot 2 and shall extend Northwardly approximately 934.5 feet to a Point "A" upon a line 1 foot East of the West line of a roadway dedicated to the City of Macomb in said County, thence East to the East line of the first described tract upon a line 1 foot South of the North line of said roadway.

Anchorages shall extend Westwardly and Northwardly not more than 60 feet from a pole located at the above described Point "A", also said line shall extend Northwestwardly from a point on the West side of the said substation which is 50 feet South of the Northwest corner thereof, to a said Point "B", which is 570 feet West of the Southeast corner of Lot 1 and 1 foot South of the North line of the roadway which extends East and West along the South line of Lot 1, thence West to the West line of the above described property, with anchorages to extend not more than 40 feet Northeastwardly from said Point "B".

Trees, bushes and saplings adjacent to the said transmission line and the said substation which, in the opinion of Grantee, would otherwise endanger the safe and continuous operation of said line and said substation, may be cut or trimmed by the Grantee, but only under supervision of a person designated by the Grantor.

One guy stub to be placed at Point "C", which is 1 foot West of the East line of the said roadway which extends North and South and 11 feet North of the South line of Section 25 which is 10 feet South of the North line of the extended North line of a roadway which extends East and West. Anchorages to extend 20 feet East of said guy stub.

By this grant of the above easement Central Illinois Public Service Company is hereby authorized to enter upon the property of Western Illinois University at said location for the purposes of constructing, inspecting, operating and maintaining an electrical substation and transmission lines upon such ground for the purpose of more adequately furnishing electric power to the campus and buildings of said University. During the period of construction Central Illinois Public Service Company is authorized to enter upon the above described premises and lands of the University adjacent thereto, either by its employees or contractors.

Central Illinois Public Service Company by acceptance of this grant hereby agrees to install said electrical substation and transmission lines wholly at its expense and agrees that all of said work shall be done in a workmanlike manner and that any and all ground surface used by said Central Illinois Public Service Company or its agents or contractors during the period of construction shall be left clean and smooth in keeping with the field in which said installation is located and that it will promptly remove any and all equipment used in connection with said construction after the completion of said electrical substation and transmission lines.

Central Illinois Public Service Company by acceptance of this grant further agrees to save and protect and keep harmless the grantor herein from any and all liability for damages which might result during construction, maintenance, repair, operation or removal of said electrical substation and transmission lines.

This easement for maintenance and operation of said electrical substation and transmission lines shall be permanent unless the said electrical substation and transmission lines of Central Illinois Public Service Company should cease to serve the purpose of said University, in which event this easement grant becomes void and shall thereupon terminate and said electrical substation and transmission lines shall be removed from said premises.

Attached to this easement grant executed by the officers of this Board is a blueprint showing the proposed easement.

All of the terms, reservations, obligations and recitals contained in this grant shall be binding upon the grantor, its assigns and successors in title, and the grantee, by acceptance of this easement, agrees to all of the terms hereof and the same shall be binding upon its assigns and successors.

IN WITNESS WHEREOF the above named grantor has caused these presents to be signed by the Chairman and Secretary with the Board seal attached, this \_\_\_\_\_ day of July, 1962.

ATTEST:

/s/ Clarence R. Ropp  
Secretary

THE TEACHERS COLLEGE BOARD OF THE STATE  
OF ILLINOIS FOR WESTERN ILLINOIS  
UNIVERSITY

By /s/ R. A. Stipes, Jr.  
Chairman

Mr. McBride moved approval of the following Easement. Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

EASEMENT GRANT

The Grantor, The Teachers College Board of the State of Illinois for Northern Illinois University, of DeKalb, Illinois, in consideration of the sum of One Dollar and other good and valuable considerations in hand paid by the Northern Illinois Gas Company, an Illinois corporation (receipt of which is hereby acknowledged) does hereby give and grant to said Northern Illinois Gas Company, its successors and assigns, the right to lay, maintain, operate, renew and remove a gas main and other necessary gas facilities together with the right of access thereto for said purposes, in, upon, under, along and across the property of said Grantor-, hereinafter described:



A strip of land ten (10) feet in width lying five (5) feet on either side of the proposed gas main in the Northeast Quarter of Section 21, Township 40 North, Range 4 East of the Third Principal Meridian, DeKalb Township, DeKalb County, Illinois, at those locations indicated on the plat attached hereto and made a part hereof marked Exhibit "A".

In the event this easement should ever at any time in the future cease to serve the purposes of Northern Illinois University at DeKalb, Illinois, then this easement shall automatically cease and determine.

The location of said main is as follows: as indicated on attached EXHIBIT "A".

Grantee by acceptance of this easement agrees to all the terms hereof and same shall be binding upon its assigns and successors.

Mr. Stone moved approval of the following Easement. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### STORM DRAINAGE EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

That the Grantors, Ivan Williams and D. Glendon Williams of DeKalb, Illinois, in consideration of the sum of \$1.00 (One Dollar) and other valuable considerations in hand paid by the Teachers College Board, organized and existing under the laws of the State of Illinois (receipt of which is hereby acknowledged) and of the covenants to be kept and performed by the Grantee herein, do hereby give and grant to the said Teachers College Board, its successors and assigns, hereinafter referred to as the Grantee, a perpetual easement for the right to lay, maintain, operate and remove underground Storm Sewer, with the necessary appurtenances; with the right of access to the same for the maintenance, repair, and operation thereof, including the right to clear and keep cleared such obstruction from the surface and subsurface as may be necessary for the installation and maintenance of such facilities, in, upon, and across the following described land:

A twenty (20) foot wide strip of land on a part of the West 50 acres of the South 100 acres of the Southeast Quarter of Section 16, Township 40 North, Range 4 East of the Third Principal Meridian, DeKalb County, Illinois.

Also, a temporary right for construction of the proposed storm sewer is hereby given to the said Teachers College Board, as well as the right of removal of all tools, excess materials and equipment from said construction easement, said rights to be terminated upon completion of the construction of the entire proposed storm sewer system, upon and across the following described land:

A one hundred (100) foot wide strip of land on a part of the West 50 acres of the South 100 acres of the Southeast Quarter of Section 16, Township 40 North, Range 4 East of the Third Principal Meridian, DeKalb County, Illinois.

The centerlines of the 20 foot wide permanent drainage right and the 100 foot wide temporary right for construction are common and are more particularly described as follows:



Commencing at the Southeast Corner of said Section 16, thence Westerly along the South line of said Section 16, a distance of 2150 feet to the point of beginning; thence, Northerly at an angle of  $89^{\circ} 51'$  measured counterclockwise from the last described course (also being parallel to the East line of the said West 50 acres), a distance of 536.0 feet to a point; thence, Easterly at an angle of  $90^{\circ} 09'$  measured counterclockwise from the last described course (also being parallel to the South line of the said West 50 acres), a distance of 720.0 feet to a point; thence, Northerly at an angle of  $269^{\circ} 51'$  measured counterclockwise from the last described course (also being parallel to the East line of the said West 50 acres), a distance of 268.0 feet to a point; thence, Easterly at an angle of  $90^{\circ} 09'$  measured counterclockwise from the last described course (also being parallel to the South line of the said West 50 acres), a distance of 104.0 feet to a point, said point being on the East line of the said West 50 acres of the South 100 acres of the Southeast Quarter of said Section 16, Township 40 North, Range 4 East of the Third Principal Meridian.

under the following terms and conditions:

Grantee herein agrees to do the following:

1. Pay reasonable damages for all injury caused to crops, real and/or personal property on the permanent drainage right and the temporary right for construction.
2. At its own expense and at no expense whatsoever to the Grantors to repair or replace all existing fences that are removed or damaged during the construction of the proposed storm sewer.
3. Agrees to replace in a good and workmanlike manner with substantial supports, all tile cut during the construction of the proposed storm sewer. (Any tile intercepted on grade will be connected to the proposed storm sewer.)
4. Agrees to segregate all topsoil before construction commences and agrees to replace all topsoil upon completion of construction.
5. Agrees to have caused the removal of excess excavation from the construction of the storm sewer to property owned by the Grantors within a radius of one mile of the permanent drainage right.
6. Allows Grantors rights of attachment for disposition of surface water from all contiguous property owned by the Grantors at the date of this agreement that is within the natural drainage or water shed area served by the proposed storm sewer.
7. Agrees to pay for all damage (crops, real and/or personal) which may result from the future repair and maintenance of the proposed storm sewer.

IN WITNESS WHEREOF, the Grantors have hereunto set their hands and seals this 21st day of July A.D., 1962.

/s/ Ivan Williams (SEAL)

/s/ D. Glendon Williams (SEAL)

Mr. Puffer moved the adoption of the following Resolution. Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

RESOLUTION AUTHORIZING THE CONDUCT OF LEGAL PROCEEDINGS  
ON BEHALF OF THE TEACHERS COLLEGE BOARD OF THE STATE OF  
ILLINOIS FOR ILLINOIS STATE NORMAL UNIVERSITY, NORMAL,  
ILLINOIS; NORTHERN ILLINOIS UNIVERSITY, DEKALB, ILLINOIS;  
WESTERN ILLINOIS UNIVERSITY, MACOMB, ILLINOIS; AND  
EASTERN ILLINOIS UNIVERSITY, CHARLESTON, ILLINOIS.

WHEREAS, the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois; Northern Illinois University at DeKalb, Illinois; Western Illinois University at Macomb, Illinois, and Eastern Illinois University at Charleston, Illinois, has, since 1955, acquired certain folding gymnasium bleachers including grandstands and roll out gymnasium seats, for use in its schools; and

WHEREAS, it appears that in the acquisition of said bleachers the Board may have acquired them, directly or indirectly, from manufacturers acting pursuant to and in furtherance of an illegal combination, and/or conspiracy, in restraint of interstate commerce, or otherwise in violation of the Anti-Trust Laws of the United States, with resulting financial injury and loss to the Board; and

WHEREAS, the Attorney General of the State of Illinois, acting in his official capacity to protect and further the legal interests of the State and its political subdivisions, has offered to act as the legal representative of this Board in connection with these matters, at no expense to the Board;

NOW, THEREFORE, BE IT RESOLVED that William G. Clark, Attorney General of the State of Illinois, is hereby authorized by said Teachers College Board to take any and all legal action and proceedings that he may deem appropriate to recover for said Board such monetary damages and other compensation to which it may be entitled under applicable law, federal or state, by reason of legal injuries received in the course of acquiring said bleachers.

DATED: 23 July, 1962

#### REPORTS OF PRESIDENTS

Mr. Ropp moved approval of the Report for Northern Illinois University as presented by President Holmes. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

President Holmes presented the following names for buildings on the Northern Campus:

Michael Faraday	-	New Science Building
Chauncey B. Watson	-	Classroom Building
Ray Graham	-	Special Education Building

Mrs. Madlener moved that the names as indicated above be approved. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Dr. Bone presented the Report for Illinois State Normal University and requested permission to purchase a Sync Generator from the Dage Division of Thompson Ramo Wooldridge, Inc., Michigan City, Indiana, in the amount of approximately \$1,800., payable from General Revenue, Equipment. Dr. Bone explained that the Sync Generator must be used with existing Dage equipment and therefore this is the only available source of the item.

Mr. Wilkins moved approval of the Report for Illinois State Normal University, as presented by President Bone, and the request to purchase a Sync Generator as described above. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Stone moved approval of the Report for Eastern Illinois University, as presented by President Doudna. Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. McBride moved to award contract for annual maintenance and service for all elevators on the campus at Western Illinois University for the year July 1962 through June 1963, to the Long Elevator Co., Springfield, lowest responsible bidder, in the amount of \$3,156.00, payable from General Revenue - Contractual Services; and to approve the Report for Western Illinois University, as presented by President Knoblauch. Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Absent
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

At this point, Mr. Stipes turned the meeting over to Representative Ralph Stephenson, Chairman of the Higher Education Visitation Commission, who called upon the members of his Commission to comment or ask questions of the Board if they wished.

There being nothing further to come before the Board at this time, Mr. Stipes declared the meeting adjourned until the next regularly scheduled meeting, at the Conrad Hilton Hotel, Upper Tower, 27th Floor, Chicago, on August 20, 1962.

R. A. Stipes, Jr.  
Chairman

Clarence R. Ropp  
Secretary

REPORT OF  
EASTERN ILLINOIS UNIVERSITY

August 20, 1962

II. FACULTY

A. Summer School, 1962, Staff - Changes or Additions

1. Add Ruth H. Cline as Professor of English at a salary rate of \$1180 for 3/4 month in August to teach a three-week workshop.

B. Change in Assignment

1. Mrs. Erma Nielsen was appointed to fill a vacancy in the third grade but will now be assigned to the second grade instead.

C. Resignations

1. Helen Inci, Instructor and Supervisory Teacher of the Second Grade, resigned effective August 20, 1962.
2. Margaret Kahn, Instructor and Librarian, resigned effective August 10, 1962.
3. Lucile McKenna, Faculty Assistant in the Library, resigned effective July 31, 1962.
4. Dolores Pagliei, Graduate Assistant in the Laboratory School for 1962-63, resigned.

D. Leaves of Absence for 1962-63

1. Richard M. Jellison, Associate Professor of History, leave of absence without salary for the 1962-63 academic year.

E. Replacements for 1962-63

1. Virginia S. Rouse, B.S. in Ed., Eastern Illinois University, 1947; to continue as Faculty Assistant and Supervisory Teacher of the Third Grade at a salary of \$640.00 per month for nine months beginning September 3, 1962, as a temporary replacement for the year 1962-63.
2. William J. McCabe, B.S., 1949, M.A., 1950, University of Iowa; Graduate study, Indiana University; as Assistant Professor of Physical Education for Men at a salary of \$860.00 per month for nine and one-half months beginning August 16, 1962, replacing Jack Kaley, resigned. Mr. McCabe has been teaching at Franklin College, Franklin, Indiana, for the past six years.
3. Mary R. Cornwell, B.S., Winthrop College, 1940; M.S., Woman's College, University of North Carolina, 1952; Ph.D., Teachers College Columbia University, expected in 1963; as Assistant Professor and Head of the Department of Home Economics at a salary of \$1040 per month for five months beginning September 3, 1962, with a leave of absence without salary during this period, and as Professor and Head of the Department of Home Economics at a salary of \$1280 per month for five months beginning February 1, 1963, replacing Dr. Ruth Schmalhausen, retired. Mrs. Cornwell has had several years of teaching experience, the most recent at the University of Nevada.
4. Elaine Jorgenson, Instructor of Home Economics, transferred to Instructor and Coordinator of Student Teaching in Home Economics, for nine and one-third months beginning August 23, 1962, replacing Marquita Irland, transferred.



5. Laszlo Andre, Baccalaureate, Realgymnasium, Hungary, 1933; LL.D., Royal University, Hungary, 1940; M.L.S., Western Michigan University, 1962; as Instructor and Librarian at a salary of \$700 per month for eleven months beginning August 1, 1962, replacing Margaret Kahn, resigned.
6. John H. Robertson, B.A., The College of Idaho, 1956; M.A., Western Michigan University, 1962; as Instructor of Speech, at a salary of \$720.00 per month for nine months beginning September 3, 1962, replacing Joan Jacobson, resigned. Mr. Robertson is a summer graduate student and was speech coordinator at Fort Wayne State School for the Mentally Retarded last year.
7. Mathiel Crane, B.S. in Ed., Eastern Illinois University, 1955; M.A., Eastern Michigan University, 1961; as Instructor and Supervisory Teacher of the Third Grade at a salary of \$640.00 per month for nine months beginning September 3, 1962, replacing Helen Inci, resigned.

F. Appointments to New Positions for 1962-63  
(Positions previously approved)

1. Georgiana Babb, B.A., 1943, M.A., 1946, Ph.D., 1951, Ohio State University; as Assistant Professor of Foreign Languages at a salary of \$980.00 per month for nine months beginning September 3, 1962. Miss Babb has had several years of college teaching experience, the most recent at Montclair State College, New Jersey.
2. Derrell B. White, B.A., 1952, M.S., 1958, Ph.D., 1961, State University of Iowa; as Assistant Professor of Botany at a salary of \$800.00 per month for nine months beginning September 3, 1962.
3. Marquita Irland, Professor and Coordinator of Student Teaching in Home Economics, transferred to Professor of Home Economics in the Laboratory School for nine months beginning September 3, 1962.
4. Barbara Fife, B.S. in Ed., 1955, M.S. in Ed., 1958, Eastern Illinois University; as Instructor of Art at a salary of \$800.00 per month for nine months beginning September 3, 1962. Mrs. Fife was on our staff in the Laboratory School for three years, 1958-61.
5. Robert Hennings, A.B., Oberlin College, 1950; M.A., Western Reserve University, 1957; Ph.D., University of California, Berkeley, 1961; as Assistant Professor of History, at a salary of \$800.00 per month for nine months beginning September 3, 1962. Dr. Hennings has had several years of teaching experience, the most recent at the University of Kentucky, Lexington, Kentucky.
6. Elizabeth Schwegler, B.S., Illinois Institute of Technology, 1960; M.S., State University of Iowa, 1962; as Instructor of Mathematics at a salary of \$720.00 per month for nine months beginning September 3, 1962.

G. Substitutes for 1962-63

1. Joan Apfelbaum, A.B., Hood College, 1955; M.A., University of California, Berkeley, 1962; as Substitute Instructor of Zoology, at a salary of \$720.00 per month for nine months beginning September 3, 1962, substituting for Dr. Garland Riegel, on sabbatical leave.
2. Waldo Grigoroff, B.S. in Ed., Southern Illinois University, 1949; M.S. in Ed., University of Illinois, 1950; as Substitute Instructor and Supervisory Teacher of the Seventh Grade at a salary of \$860.00 per month for nine months beginning September 3, 1962, substituting for Norman J. Bauer, on sabbatical leave. Mr. Grigoroff substituted on our staff this past year.

#### H. Graduate Assistants for 1962-63

1. Christine E. Reid, B.S. in Ed., as Graduate Assistant in the Department of Speech, at a salary of \$120.00 per month for three months beginning September 3, 1962.
2. Richard Dunn, Graduate Assistant in the Audio-Visual Center, at a salary of \$120.00 per month for nine months beginning September 3, 1962.

#### I. Faculty Request to Take University Course

1. JoAnne Stuebe, newly employed residence hall counselor, asks permission to enroll for one course in Spanish each quarter during the coming year. I recommend that permission be granted.
2. John Walstrom, Assistant in the Records Office, requests permission to take one course each quarter during the 1962-63 academic year. Each course is an evening class and will not interfere with the performance of his duties.

### III. OTHER EMPLOYEES

#### A. Change in Classification and/or Salary

1. Jane Freeman, Accountant I in the Business Office, to Accountant II at a salary of \$550 per month beginning August 1, 1962.

#### B. Replacements

1. Patsy Creek, Clerk Stenographer I in the Business Office, at a salary of \$240 per month beginning July 18, 1962, replacing Jeannette Thompson, who will be resigning soon.

#### C. Substitutes

1. Mrs. Berdina Gregg, Chief Library Clerk in the Laboratory School, at a salary of \$400 per month for ten months beginning August 1, 1962, substituting for Betty Hartbank, instructor on the faculty, who will be on sabbatical leave during the 1962-63 academic year. We were unable to fill this position with anyone qualified for faculty status.

#### D. New Position

1. The additional size of Pemberton Hall requires that an additional maid be employed this fall. Permission is requested to make the appointment, effective September 1, through the regular civil service procedures.

### VI. AUXILIARY ENTERPRISES AND BOND REVENUE PROJECTS

Financial reports are being sent by the Business Office to the members of the Finance Committee.

### VIII. PURCHASES

#### A. Microscopes for Zoology Department

The tabulation of bids for the purchase of seven Bausch and Lomb microscopes has been reviewed and we recommend the acceptance of the lowest responsible bids as follows:

Beckley Cardy Company, Greenview, Illinois	\$2,310.00
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Payment to be made from Equipment funds.

## IX. MISCELLANEOUS

### A. Elementary Graduates

This year we graduated approximately 60 persons who were prepared to teach elementary school and who had not taught before. This represents a 33% increase over the year 1961, according to the placement office. We are continuing to try to increase this number. We anticipate about 200 freshmen in this field this fall, and had nearly that many last fall.

### B. Use of University Automobile

There is some possibility that we shall want to use a university station wagon or limousine for national wrestling and track meets should our men qualify. Apparently we do not know about such matters until very shortly before the meets so I am requesting now that we be given permission to use state vehicles for the two trips, one of which would be to Bloomsburg, Pennsylvania, a distance of 750 miles; and the other to Sioux Falls, South Dakota, a distance of 700 miles.

Quincy Doudna  
President

REPORT OF  
ILLINOIS STATE NORMAL UNIVERSITY

August 20, 1962

II. FACULTY

A. Alterations in Summer Session Faculty, 1962

Name	Department	Salary		
		June	July	August
Ebel, Alice	Social Sciences	\$ 780.00	\$1040.00	\$1040.00
Hicklin, Charles	Education	645.00	860.00	860.00
Huggins, Ruth	English	1000.00	1000.00	500.00
Legg, Lewis L.	Physical Sciences	880.00	880.00	660.00
Myrick, Vesta	Residence Halls	--	420.00	105.00

B. Appointments

1. Continuation of Present Faculty Members Who Have Been on a Temporary Appointment

- a. Mrs. Eileane D. Fielding (28-07E), as Instructor in English, effective September 1962, at a salary rate of \$780.00 per month, \$7020 for the school year of nine months. This is a one-year appointment only.
- b. Mrs. Judith M. Pierce (39-19F), as part-time Faculty Assistant in Speech, effective September 1962, at a salary rate of \$135.00 per month, \$1215.00 for the school year of nine months. This is a one-year appointment only.

2. Replacements

- a. Mrs. Dorothy Mae Dallinger (39-14E), as Instructor in Speech, effective September 1962, at a salary rate of \$760.00 per month, \$3420.00 for the four and one-half months of the first semester, to take the place of Miss Ruth Yates, on leave. Mrs. Dallinger has a B.A. degree from Park College at Parkville, Missouri, and an M.A. from the State University of Iowa. For the past year she has been teaching associate at the State University of Iowa. This is a one-semester appointment only.
- b. Mr. Lloyd W. Farlee (34-21D), as Assistant Professor of Music, effective September 1962, at a salary rate of \$880.00 per month, \$7920.00 for the school year of nine months, to take the place of Mr. Robert Elson, resigned. Mr. Farlee has a bachelor's degree from Nebraska State Teachers College at Wayne, and a master's from Drake University, Des Moines, Iowa. For the past two years he has been a graduate assistant at the State University of Iowa while working toward his doctor's degree.
- c. Mr. Darryl T. Manring (34-06D), as Assistant Professor of Music, effective September 1962, at a salary rate of \$900.00 per month, \$8100.00 for the school year of nine months, to take the place of Miss Carolyn Lambert, resigned. Mr. Manring has a bachelor's degree from the University of Wyoming and a master's from the University of Michigan. For the past two years he has been working toward his doctor's degree at the University of Arizona.
- d. Mr. Philip J. O'Leary (31-07D), as Assistant Professor of Industrial Arts, effective September 1962, at a salary rate of \$760.00 per month, \$6840.00 for the school year of nine months, to take the place of Mr. Charles H. Hartman, on leave. Mr. O'Leary has a



bachelor's degree from Evansville College, Evansville, Indiana, and a master's from Michigan State University. For the past year he has been on the staff of the Holt, Michigan, high school. This is a one-year appointment only.

3. New Positions (Previously authorized by the Teachers College Board)

- a. Mrs. Anna J. Bolender (36B-28E), as Instructor in Health and Physical Education, effective September 1962, at a salary rate of \$600.00 per month, \$5400.00 for the school year of nine months. Mrs. Bolender has a bachelor's degree from Bethany College, Lindsborg, Kansas, and a master's from Illinois Wesleyan University. For the past two years she has been on the staff of Illinois Wesleyan University. This is a one-year appointment only.
- b. Miss Jamil B. Cavanaugh (34-23E), as Instructor in Music, effective September 1962, at a salary rate of \$700.00 per month, \$6300.00 for the school year of nine months. Miss Cavanaugh has bachelor's and master's degrees from the University of Wisconsin. For the past year she has taught in Park Ridge, Illinois.
- c. Mr. Luca Di Cecco (34-25E), as Instructor of Music, effective September 1962, at a salary rate of \$800.00 per month, \$7200.00 for the school year of nine months. Mr. Di Cecco has bachelor's and master's degrees from Indiana University. For the past year he has been with the South African Broadcasting System, in Johannesburg.
- d. Miss Dorothy E. Lee (38-34E), as Instructor in Sociology, effective September 1962, at a salary rate of \$760.00 per month, \$6840.00 for the school year of nine months. Miss Lee has her bachelor's degree from Illinois Normal University and will receive her master's from Northwestern University in August. For the past three years she has been on the faculty of Proviso East High School in Maywood. The rank of Instructor and the salary are contingent upon her receiving her master's degree before September 1962.
- e. Mr. Thomas L. Ruud (23-21E), as Instructor of Art, effective September 1962, at a salary rate of \$880.00 per month, \$7920.00 for the school year of nine months. Mr. Ruud has bachelor's and master's degrees from the University of Wisconsin, and for the past four years has taught in the Lyons Township High School and Junior College in La Grange.
- f. Mr. Jim L. Wasem (36A-21F), as Faculty Assistant in Health and Physical Education, effective September 1962, at a salary rate of \$680.00 per month, \$6120.00 for the school year of nine months. Mr. Wasem has a bachelor's degree from Illinois Wesleyan University. For the past two years he has taught in the Roxana Community Unit School District.

4. Graduate Assistants, Graduate Counselors, Faculty Assistants (Previously Authorized by the Teachers College Board)

a. Graduate Assistants

- (1) At \$120.00 per month, effective September 1962, for the school year of nine months:
  - (a) Mr. Leo A. Kiesewetter, B.S. in Ed., Illinois State Normal University, Library
  - (b) Mr. Raymond Moffit, A.B., University of Illinois, Biological Sciences
  - (c) Miss Linda Shephard, B.S. in Ed., Illinois State Normal University, Psychology



- (2) At \$180.00 per month, effective September 1962, for the school year of nine months:
  - (a) Mr. James Thomas Murphy, B.S. in Ed., Illinois State Normal University, Social Sciences
  - (b) Mr. Fred L. Nesbit, A.B., Lincoln Bible Institute, Social Sciences
  - (c) Mr. Joseph Paul Prombo, B.S. in Ed., Illinois State Normal University, Social Sciences
  - (d) Mr. Albert Julius Van Thournout, B.S. in Ed., Illinois State Normal University, Social Sciences

b. Graduate Counselor

- (1) At \$120.00 per month, effective September 1962, for the school year of nine months:
  - (a) Miss Edith Rachael Berninger, B.S. in Ed., Illinois State Normal University, Residence Halls

c. Faculty Assistant

- (1) At \$180.00 per month, effective September 1962, for the school year of nine months:
  - (a) Mr. Frank Girard (23-19F), B.S., Washington University, St. Louis, Missouri; A.M., University of Illinois, Art

C. Change in Assignment and Salary

1. Dr. Arlan Helgeson (21C-01A), from Professor of History on a nine months basis, at a salary rate of \$1180.00 per month, to Professor of History and Acting Dean of the Graduate School on a twelve months basis, at a salary rate of \$1280.00 per month, to take the place of Dr. C. W. Sorensen, resigned. This change in assignment is effective September 1, 1962, through August 31, 1963, or until a permanent appointment of a Dean prior to August 31, 1963.

III. OTHER EMPLOYEES

A. Resignations

1. Mr. Henry Anderson (5B-001S), Assistant to the Director of the University Union, effective September 17, 1962, for personal reasons.
2. Mrs. Gloria J. Barnett Denney (9-010G), Clerk Typist II in Health Service, July 16, 1962, to be married.
3. Mr. Cletis A. Fritzen (5A-002N), Distribution Clerk in Mailing Service, effective August 10, 1962, to accept other employment.
4. Mrs. Janette B. Hinrichs (30-001G), Clerk Stenographer II in the Home Economics Department, effective July 31, 1962, due to her moving out of the state.
5. Mrs. Karen McHugh (3-006G), Clerk Stenographer III in the Admissions and Records Office, effective August 17, 1962, due to health reasons.

B. Lay-Off

1. Mrs. Beulah Collett (BR), Cook's Helper in Food Service Area, effective June 21, 1962, due to reduction in work load.
2. Mrs. Elsie D. Pohlmann (9-008G), Nurse in Health Service, effective July 24, 1962, due to return of permanent employee.

C. Return from Lay-off and Change in Rate of Compensation

1. Mrs. Elsie Pohlmann (9-008G), Health Service Nurse in Health Service, effective July 10, 1962, from a salary rate of \$280.00 per month to \$295.00 per month.

D. Return from Leave and Change in Rate of Compensation

1. Mrs. Helen V. Calvert (BR), Janitress in Physical Plant Area, from a salary rate of \$290.00 per month to \$305.00 per month, effective August 6, 1962.

E. Disciplinary Suspension

1. Mr. Arthur Garrison (56-012P), Plumber in Physical Plant, for one working day, for leaving the campus without authorized permission.
2. Mr. Sylvester A. Stearns (52-025N), Janitor in Physical Plant, for four working days, for unauthorized absence from work.

F. Change in Classification and Rate of Compensation

1. Mr. Max L. Cornell (54-009N), from Stationary Fireman Helper to Stationary Fireman in the Heating Plant, effective July 12, 1962, at a salary rate of \$525.00 per month, in accordance with the agreement between the Teachers College Board and Local 8 Operating Engineers.
2. Mr. James Stewart (BR), from Stationary Fireman Helper to Stationary Fireman in the Heating Plant, effective July 1, 1962, at a salary rate of \$525.00 per month, in accordance with the agreement between the Teachers College Board and Local 8 Operating Engineers.

G. Change in Rate of Compensation

1. Mr. Harry C. Barnhill (54-008N), Stationary Fireman Helper in the Heating Plant, from a salary rate of \$435.00 per month to \$460.00 per month, effective August 17, 1962, in accordance with the agreement between the Teachers College Board and Local 8 Operating Engineers.
2. Mr. Charles Carr (50A-007G), Clerk Stenographer II in Milner Library, from a salary rate of \$280.00 per month to \$295.00 per month, effective August 1, 1962, on satisfactory completion of probationary period.
3. Mrs. Karen Evans (3-009G), Clerk Typist II in the Admissions Office, from a salary rate of \$260.00 per month to \$275.00 per month, effective August 1, 1962, on satisfactory completion of probationary period.
4. Mr. J. Bernard Latta (BR), Linen Room Attendant in the Physical Plant Area, from a salary rate of \$350.00 per month to \$365.00 per month, effective July 1, 1962, in accordance with the agreement with Local #1110.
5. Mr. Carlton M. Remsburg (56-005P), Electrician in the Physical Plant Area, from an hourly rate of \$3.95 to \$4.05, effective August 1, 1962, in accordance with the prevailing rate act.
6. Mrs. Emma Swope (BR), Dining Room Hostess in the University Union, from a salary rate of \$240.00 per month to \$250.00 per month, effective August 1, 1962, on satisfactory completion of probationary period.
7. Mrs. Martha Z. Ward (49-002GH), Clerk Typist II in Professional Laboratory Experiences, from a salary rate of \$140.00 per month for 50 percent time to \$150.00 per month, effective August 1, 1962, on satisfactory completion of probationary period.

8. Mr. C. Dale Zimmermann (56-006P), Electrician in the Physical Plant Area, from an hourly rate of \$3.95 to \$4.05, effective August 1, 1962, in accordance with the prevailing rate act.

H. Appointments (Replacement)

1. Mrs. Marilyn E. Grey (30-001G), Clerk Stenographer II in the Home Economics Department, at a salary rate of \$250.00 per month, effective August 6, 1962, to take the place of Mrs. Janette Hinrichs, resigned.

I. Appointments (New Positions)

1. Mrs. Kathleen C. Benjamin (50A-010G), Clerk Typist I in Milner Library, at a salary rate of \$240.00 per month, effective July 30, 1962. (Internal Budget)
2. Mr. Paul L. Cattron (BR), Janitor in Physical Plant Area, at a salary rate of \$365.00 per month, effective August 6, 1962.
3. Mr. Bernard R. DeVine (BR), Janitor in Physical Plant Area, at a salary rate of \$365.00 per month, effective August 8, 1962.
4. Mr. Henry H. Hermes (BR), Janitor in the Physical Plant Area, at a salary rate of \$365.00 per month, effective August 9, 1962.
5. Mr. John E. Klawitter (BR), Janitor in the Physical Plant Area, at a salary rate of \$365.00 per month, effective August 1, 1962.

J. Request for New Positions

Approval is requested for twelve (12) new custodial positions, payable from Bond Revenue funds. These positions are needed to place our new dormitory in operation this fall.

VIII. PURCHASES

- A. The tabulation of advertised bids for Detergent and Rinse Additive for Kitchens has been reviewed and we recommend acceptance of the lowest responsible bid as follows:

Diversey Corporation	\$4976.10
612 South Indianapolis Street	
Bloomington, Illinois	

Payable from Bond Revenue.

- B. The tabulation of advertised bids for Periodical Subscription Service for Milner Library has been reviewed and we recommend acceptance of the lowest responsible bid as follows:

*Hanson-Bennett, Inc. (5 Titles not bid)	\$6961.31
180 North Wabash Avenue	
Chicago, Illinois	

\*The Library recommended that the Hanson-Bennett bid be accepted as the most nearly complete servicing of the entire list.

Payable from Contractual Services, General Revenue.

- C. The tabulation of advertised bids for Microprint Edition of Early American Imprints 1639-1800 for Milner Library has been reviewed and we recommend acceptance of the lowest responsible bid as follows:

Readex Microprint Corporation  
5 Union Square  
New York 3, New York

\$8100.00

Payable from Equipment, General Revenue.

- D. The tabulation of bids for Beakers, Tubing, Glass, Chemicals, Etc., for the Physical Sciences Department have been reviewed and we recommend acceptance of the lowest responsible bid as follows:

Schaar and Company  
7300 West Montrose Avenue  
Chicago 34, Illinois

\$1990.66

Payable from Commodities, General Revenue.

Robert G. Bone  
President

REPORT OF  
NORTHERN ILLINOIS UNIVERSITY

August 20, 1962

I. STUDENTS

Following is the summary of graduates at the close of the summer session, August, 1962.

Undergraduate College

Bachelor of Science in Education degrees conferred June, 1962 . . . . .	474	
Bachelor of Science in Education degrees, August, 1962 . . . . .	<u>84</u>	
Total - Bachelor of Science in Education degrees, 1962 . . . . .		558
Bachelor of Science degrees conferred June, 1962 . . . . .	240	
Bachelor of Science degrees, August, 1962 . . . . .	<u>37</u>	
Total - Bachelor of Science degrees, 1962 . . . . .		277
Bachelor of Arts degrees conferred June, 1962 . . . . .	61	
Bachelor of Arts degrees, August, 1962 . . . . .	<u>7</u>	
Total - Bachelor of Arts degrees, 1962 . . . . .		<u>68</u>
TOTAL - UNDERGRADUATE DEGREES AWARDED 1962 . . . . .		903

Graduate College

Certificate of Advanced Standing August, 1962 . . . . .		3
Master of Fine Arts . . . . .		1
Master of Science in Education degrees conferred June, 1962 . . . . .	62	
Master of Science in Education degrees, August, 1962 . . . . .	<u>124</u>	
Total - Master of Science in Education degrees, 1962 . . . . .		186
Master of Music . . . . .		2
Master of Science degrees awarded June, 1962 . . . . .	14	
Master of Science degrees, August, 1962 . . . . .	<u>20</u>	
Total - Master of Science degrees, 1962 . . . . .		34
Master of Arts degrees conferred June, 1962 . . . . .	8	
Master of Arts degrees conferred August, 1962 . . . . .	14	
Total - Master of Arts degrees, 1962 . . . . .		<u>22</u>
TOTAL GRADUATE DEGREES AWARDED, 1962 . . . . .		<u>248</u>
TOTAL - GRADUATE AND UNDERGRADUATE DEGREES AWARDED, 1962 . . . . .		1151

II. FACULTY

Resignations

Mr. Ernest B. Parry, instructor, Department of Industrial Arts, effective at the close of the spring semester, June, 1962.

Dr. William Race, associate professor, Department of Music, effective at the close of the summer session, August, 1962.

Mr. Felix A. Roux, assistant professor, Department of Foreign Languages, effective at the close of the spring semester, June, 1962.

Dr. J. Robert Stinson, associate professor, Department of Earth Sciences, at the close of the spring semester, June, 1962.



#### Request for Leave of Absence Without Salary

Dr. Wilbur A. Yauch, professor and educational consultant, Department of Education, leave of absence without salary for a period extending from September 1, 1962 through August 31, 1963 to assist on a Ford Foundation project at the University of Arizona.

#### Cancellation of Request for Leave of Absence

Dr. Eugene W. Hellmich, professor and head, Department of Mathematics, withdrew his request for leave of absence for the autumn semester, 1962 (January, 1962, board report).

#### Change of Status

Dr. James W. Beach, professor, Department of Mathematics, will not be acting head for the autumn semester, 1962, due to Dr. Eugene W. Hellmich's withdrawal of his request for leave of absence (May, 1962, board report).

#### Replacements

Dr. Jerome G. Alpiner, associate professor, Department of Speech, at a salary of \$8925 for eight and three-quarter months because he will begin his duties September 17 instead of September 10, replacing Dr. Jack Katz, who resigned. After this academic year, Dr. Alpiner's appointment will be for nine months. Dr. Alpiner has his bachelor's degree from Ohio University, Athens, his master's degree from Western Reserve University, Cleveland, Ohio, and his doctor's degree from Ohio University, Athens. He has four and one-half years' teaching experience, coming to Northern from a position at Western Reserve University.

Mr. James D. Anderson, employed on a temporary basis for the academic year 1961-1962, to be continued on a temporary basis as instructor in the Department of Physical Education for Men at a salary of \$2970 for four and one-half months beginning in September, replacing Dr. Robert McAdam, who will be on leave for the autumn semester, 1962.

Mrs. Anne M. Beaumont, instructor, Department of English, at a salary of \$5760 for nine months beginning in September, replacing Dr. Edward T. Herbert, who will be on leave for the autumn semester, and Dr. Warren U. Ober, who will be on leave for the spring semester. Mrs. Beaumont has her bachelor's degree from DePauw University, Greencastle, Indiana, and her master's degree from the University of Illinois, Urbana. She has four years' teaching experience, coming to Northern from a position at Rockford College, Rockford, Illinois. This is a temporary appointment.

Mr. David W. Detzer, instructor, Department of History, at a salary of \$3060 for four and one-half months beginning in September, replacing Dr. J. Norman Parmer who is on leave. Mr. Detzer has his bachelor's and master's degrees from Pennsylvania State University, University Park, Pennsylvania. He comes to Northern with one year's teaching experience in the DeKalb School System. This is a temporary appointment.

Miss Carol J. Ebel, instructor, Department of Physical Education for Women, at a salary of \$7020 for nine months beginning in September, replacing Miss Jane Perry, who resigned. Miss Ebel has her bachelor's degree from Valparaiso University, Valparaiso, Indiana, and her master's degree from Indiana University, Bloomington. She has nine years' teaching experience, coming to Northern from a position at Ferris Institute, Big Rapids, Michigan.

Dr. Gaylord H. Farwell, assistant professor, Department of Education, at a salary of \$7920 for nine months beginning in September, replacing Dr. Homer C. Sherman, who resigned. Dr. Farwell has his bachelor's and master's degrees from Ithaca College, Ithaca, New York, and his doctor's degree from the University of Buffalo, Buffalo, New York. He has twelve years' teaching experience, coming to Northern from a position at Clarence Central School, Clarence, N.Y.

Mr. Joseph A. Kalista, assistant professor, University Counseling Center, at a salary of \$7740 for nine months beginning in September, replacing Mrs. Mary Engle who will be on leave. Mr. Kalista has his bachelor's and master's degrees from Marquette University, Milwaukee, Wisconsin. He comes to Northern from the University of Wisconsin at Madison.

Dr. John C. Mitchem, professor, Department of Physical Education for Women, at a salary of \$9720 for nine months beginning in September, replacing Dr. J. Jan Gund, who resigned. Dr. Mitchem has his bachelor's degree from Ball State Teachers College, Muncie, Indiana, and his master's and doctor's degrees from the State University of Iowa, Iowa City. He has eleven years' teaching experience, coming to Northern from a position in Lincoln University, Jefferson City, Missouri.

Dr. Peter J. Mulder, employed on a temporary basis for the academic year 1961-1962, to be continued on a temporary basis as associate professor in the Department of Physics at a salary of \$8460 for nine months beginning in September, replacing a part-time temporary person.

Mr. Melvin R. Nickerson, assistant professor, Regional Services, at a salary of \$9600 for twelve months beginning in September, replacing Mr. Galen Meling who resigned. Mr. Nickerson has his bachelor's and master's degrees from the University of the Pacific, Stockton, California. He comes to Northern from the University of Michigan at Ann Arbor.

Miss Mary O. Olson, instructor, Department of Home Economics, at a salary of \$7200 for nine months beginning in September, replacing Miss Patricia Palmer, who resigned. Miss Olson has her bachelor's and master's degrees from Iowa State University, Ames. She has four years' teaching experience, coming to Northern from a position at North Dakota State University, Fargo, North Dakota.

Dr. Leonard L. Pourchot, associate professor, Department of Education, at a salary of \$9180 for nine months beginning in September, replacing Dr. Wilmer Pautz, who resigned. Dr. Pourchot has his bachelor's degree from Eastern Illinois University, Charleston, his master's degree from the University of Wisconsin, Madison, and his doctor's degree from Colorado State College, Greeley. He has fourteen years' teaching experience, coming to Northern from a position at the University of Nevada, Reno.

Dr. Alfred A. Schilt, associate professor, Department of Chemistry, at a salary of \$9180 for nine months beginning in September, replacing Dr. Gynith Giffin, who resigned. Dr. Schilt has his bachelor's and master's degrees from the University of Colorado, Boulder, and his doctor's degree from the University of Illinois, Urbana. He has seven and one-half years' teaching experience, coming to Northern from a position at the University of Michigan, Ann Arbor.

Miss Delvenia G. Shadwell, instructor, Department of Speech, at a salary of \$3150 for four and one-half months beginning in September, replacing Mr. Herbert J. Hess, who will be on leave. Miss Shadwell has her bachelor's and master's degrees from Eastern Illinois University, Charleston. She comes to Northern with one year's teaching experience. This is a temporary appointment.

Dr. Mark C. Smith, associate professor and principal, University Junior High School, at a salary of \$13,440 for twelve months beginning in September, replacing Dr. Robert L. Nash, who resigned. Dr. Smith will begin his duties August 13, 1962, and therefore, will receive one-half month's salary (\$560) for the month of August. This is necessary so that he may work with Dr. Nash for one-half month. Dr. Smith has his bachelor's degree from Texas Christian University, Fort Worth, Texas, and his master's and doctor's degrees from the University of Colorado, Boulder. He has ten years' teaching experience, coming to Northern from a position as Principal of LaCumbre Junior High School, Santa Barbara, California.

Mr. Neil A. Thorburn, assistant professor, resident adviser, Gilbert Hall, at a salary of \$6650 plus maintenance for nine and one-half months beginning September 1, replacing Mr. Jay R. Prillaman, who resigned. Mr. Thorburn has his bachelor's and master's degrees from the University of Connecticut, Storrs. He comes to Northern from Northwestern University, Evanston, Illinois.

#### Replacement for Staff Member in Regional Services

We should like permission to employ a staff member in the Division of Regional Services to replace Dr. John E. Hinton who will be transferred to the University Center staff, effective September 1, 1962. The position is that of Publications Editor, a service provided for all university departments, previously handled by Dr. Hinton.

#### Vacant Position (April, 1962, Board Report)

Dr. Winston L. Roesch, professor, Department of Education, at a salary of \$14,300 for eleven months beginning in September. Dr. Roesch has his bachelor's and master's degrees from the University of Idaho, Moscow, and his doctor's degree from the University of Michigan, Ann Arbor. He has fourteen years' teaching experience and comes to Northern with five years' experience in the U. S. Office of Education, Washington, D. C.

#### New Positions - Previously Approved by the Board

Dr. Aharon Ben-Ami, assistant professor, Department of Sociology and Anthropology, at a salary of \$8100 for nine months beginning in September. Dr. Ben-Ami has his bachelor's degree from Albright College, Reading, Pennsylvania, and his master's and doctor's degrees from the New School for Social Research, New York, New York. He comes to Northern with five years' teaching experience. This is a temporary appointment.

Mr. Forrest T. Buck, instructor, Department of Business Education, at a salary of \$3600 for nine months beginning in September. Mr. Buck has his bachelor's degree from Iowa State Teachers College, Cedar Falls, and his master's degree from Colorado State College, Greeley. He has six years' teaching experience, coming to Northern from a position at Parsons College, Fairfield, Iowa. This is a one-half time, temporary position.

Miss Marian L. Carlson, instructor, Department of Nursing Education, at a salary of \$7560 for nine months beginning in September. Miss Carlson has her bachelor's and master's degrees from the University of Minnesota, Minneapolis. She comes to Northern with two years' teaching experience at Abbott Hospital, Minneapolis, Minnesota.

Mr. Elmer E. Gless, instructor, Department of Biological Sciences, at a salary of \$6480 for nine months beginning in September. Mr. Gless has his bachelor's degree from Arizona State College, Tempe, and his master's degree from Iowa State College, Ames. He comes to Northern with one year's teaching experience. This is a temporary appointment.

Miss Helena M. Hrabikova, instructor, Department of Foreign Languages, at a salary of \$7560 for nine months beginning in September. Miss Hrabikova has a Laurea degree and Professional Certificate from Instituto Universitario Di Magistero, Genova, Italy. She has four years' teaching experience, coming to Northern from a position at Rosary College, River Forest, Illinois. This appointment is on a year by year basis because Miss Hrabikova is not a citizen of the United States.

Mr. Michael R. Johnson, faculty assistant, Department of History, at a salary of \$2700 for nine months beginning in September. Mr. Johnson has his bachelor's degree from Aurora College, Aurora, Illinois. He comes to Northern with one year's teaching experience in the Ela-Vernon High School, Lake Zurich, Illinois. This is a one-half time, temporary appointment.



Mr. Robert D. MacDonald, instructor, Department of Business Education, at a salary of \$3600 for nine months beginning in September. Mr. MacDonald has his bachelor's and master's degrees from Northwestern University, Evanston, Illinois. He comes to Northern with eight years' teaching experience at Maine Township High School, Park Ridge, Illinois. This is a one-half time, temporary appointment.

Miss Betty L. McVaigh, instructor, Department of Physical Education for Women, at a salary of \$6120 for nine months beginning in September, provided she has her master's degree by September 1, 1962. If she does not, her rank will be faculty assistant at the same salary. Miss McVaigh has her bachelor's degree from Eastern Illinois University, Charleston, and is currently completing requirements for her master's degree there. She comes to Northern with three years' teaching experience in the Nashville, Illinois High School.

Mr. Robert H. Nelson, assistant professor, Department of Student Teaching, at a salary of \$8280 for nine months beginning in September, provided he has his doctor's degree by September 1, 1962. If he does not, his salary will be \$7920 for nine months. Mr. Nelson has his bachelor's degree from Luther College, Decorah, Iowa, his master's degree from Colorado State College, Greeley, and is currently completing requirements for his doctor's degree at Colorado State College. He comes to Northern with twenty-one years' teaching experience in high schools in New Mexico and Minnesota.

Miss Rosemary Ortman, faculty assistant, Department of Physical Education for Women, at a salary of \$6120 for nine months beginning in September. Miss Ortman has her bachelor's degree from Illinois State Normal University, Normal, and is currently working on her master's degree at Northern Illinois University. She has twelve years' teaching experience, coming to Northern from a position at St. Charles Elementary and High Schools, St. Charles, Illinois. This is a temporary appointment.

Mr. Robert W. Paige, instructor, Department of Speech, at a salary of \$6120 for nine months beginning in September. Mr. Paige has his bachelor's degree from Albion College, Albion, Michigan, and his master's degree from Michigan State University, East Lansing. He comes to Northern with no previous teaching experience.

Mr. Stanley D. Petrulis, instructor, Department of Music, at a salary of \$7200 for nine months beginning in September. Mr. Petrulis has his bachelor's degree from Eastman School of Music, Rochester, New York, and his master's degree from the Catholic University of America, Washington, D. C. He comes to Northern with five years' teaching experience at the Peabody Conservatory of Music, Baltimore, Maryland.

Mr. Ralph W. Scharnau, faculty assistant, Department of History, at a salary of \$3060 for nine months beginning in September. Mr. Scharnau has his bachelor's degree from Beloit College, Beloit, Wisconsin, and his master's degree from the University of Illinois, Urbana. He has three years' teaching experience, coming to Northern from a position at McHenry Community High School, McHenry, Illinois. This is a one-half time, temporary appointment.

#### New One-Half Position - Faculty Assistant (June, 1962, Board Report)

Mr. James E. Smith, Jr., faculty assistant, Department of History, at a salary of \$1980 for nine months beginning in September. Mr. Smith has his bachelor's degree from the U. S. Military Academy, West Point, New York, and is currently working on his master's degree at Northern Illinois University. He comes to Northern with four years' teaching experience at Wheaton College, Wheaton, Illinois. This is a one-half time, temporary appointment.

#### New Position Made Possible by Grant from the National Institute of Mental Health

Miss Sara F. Plett, instructor, Department of Nursing Education, at a salary of \$7560 to be paid entirely from funds provided by a grant from the National Institute of Mental Health for nine months beginning in September. Miss Plett has a bachelor's degree from Tabor College, Hillsboro, Kansas, a bachelor's degree from the University of Minnesota, Minneapolis, and her master's degree from the University of California, Berkeley. She has twelve years' teaching experience, coming to Northern from a position at Texas Woman's University, Dallas Clinical Center.

#### Permission to Employ Faculty Assistants

Permission is requested to employ up to five (5) half-time faculty assistants for the Departments of Business Education and Education.

Preregistration clearly establishes the fact that both of these departments will have sharply increased enrollments. To provide adequate instruction either top-level assistants or additional regular faculty members will be needed. At this late date, it is extremely unlikely that desirable candidates for regular faculty positions can be moved; we are convinced, therefore, that faculty assistants will best meet the need. Furthermore, both departments have been approved for the offering of doctoral work during the coming academic year. Faculty assistants in these two departments are, therefore, most desirable.

#### Out-of-state Travel by University Car

We should like to have approval to use a university station wagon for a trip to Washington, D. C. - August 29-September 10. Four members of the Department of Sociology and Anthropology will be attending the meeting of the American Sociological Association, the Fifth World Congress on Sociology.

#### Addition to Summer Session Payroll

Dr. Warren U. Ober, associate professor, Department of English, for one-third of the month of August (\$326.67).

### III. OTHER EMPLOYEES

#### New Positions

Beverly J. Swanson, clerk-stenographer III, Business Services (Purchasing), @ \$390 per month, as of 7/1, per April B.R. (in lieu of clerk-stenographer II)

Emmett A. Youngren, janitor foreman, Physical Plant, @ \$435 per month, as of 7/1, per April B.R.

Virginia A. Moon, bookstore department supervisor, University Center, @ \$325 per month, as of 7/2, per May B.R. (in lieu of bookstore clerk III)

Peter L. Rochetto, accountant I, Business Services (Accounting), @ \$460 per month, as of 7/2, per April B.R.

Forrest L. Struthers, electrician, Physical Plant, @ \$4.00 per hour, as of 7/2, per April B.R.

Roy W. Talbot, bowling alley and billiard room manager, University Center, @ \$525 per month, as of 7/2, per May B.R.

Sherryl J. Taylor, library clerk I, Library, @ \$255 per month, as of 7/2, per April B.R.

Salvador E. Marquez, janitor, Physical Plant, @ \$365 per month, as of 7/3, per April B.R.

Joann F. Reiss, chief library clerk, Library, @ \$335 per month, as of 7/5, per April B.R.



Harold B. Dickens, janitor, Physical Plant, @ \$365 per month, as of 7/9, per April B.R.

Gilbert Gordon, janitor sub-foreman, University Center, @ \$395 per month, as of 7/9, per May B.R.

Bernard L. Domain, janitor, Physical Plant, @ \$365 per month, as of 7/10, per April B.R.

Harold M. West, janitor, University Center, @ \$395 per month, as of 7/11, per May B.R.

Richard M. Baer, purchasing assistant III, Business Services (Purchasing), @ \$650 per month, as of 7/16, per April B.R.

Richard W. Cochrane, accountant II, University Center, @ \$600 per month, as of 7/16, per May B.R.

Donald Haws, janitor, Physical Plant, @ \$365 per month, as of 7/16, per April B.R.

Donald E. Knepper, janitor, Physical Plant, @ \$365 per month, as of 7/16, per April B.R.

Charles W. Stuart, custodial supervisor, University Center, @ \$490 per month, as of 7/23, per May '61 B.R. (in lieu of building engineer)

Carin J. Judkins, switchboard operator, General Administration (Switchboard), @ \$275 per month, as of 7/23, per April B.R.

#### Replacements

Kay L. Stripe, clerk-typist II (temporary), Housing Office, @ \$1.50 per hour for 112 hours, as of 6/14, replacing Lauralee Gates, resigned 6/15.

Raymond M. Balke, watchman (temporary), Security, @ \$2.01 per hour for 80 hours and \$2.10 per hour for 80 hours, as of 6/18, replacing John Higgins, on disciplinary suspension.

Mary M. Barclay, health service nurse, Student Health Service, @ \$340 per month, as of 7/2, replacing Lois Rissman, resigned 6/6 at noon.

Lowell S. Hansen, internal auditor, Division of Business Services, @ \$675 per month, as of 7/2, replacing James Wisner, resigned 4/13 (position reclassified).

Patricia S. Siebrasse, clerk-stenographer II, Home Economics, @ \$290 per month, as of 7/2, replacing Barbara Winn, resigned 7/6.

Dorothy E. Wilkins, clerk-typist II, Housing Office, @ \$265 per month, as of 7/2, replacing Lauralee Gates, resigned 6/15.

Phyllis M. Cain, switchboard operator, General Administration (Switchboard), @ \$280 per month, as of 7/5, replacing Minnie Johnson, on disability leave.

Sidney J. Dillon, janitor, Physical Plant, @ \$365 per month, as of 7/5, replacing Emmett Youngren, transferred.

Christine A. Smith, clerk-stenographer II, Special Education, @ \$285 per month, as of 7/5, replacing Annabelle Gorden, resigned 6/29.

Irene K. Johnson, health service nurse, Student Health Service, @ \$360 per month, as of 7/9, replacing Nancy Anderson, resigned 6/30.

Brunhilde J. Anderson, clerk-typist II, Business Services (Purchasing), @ \$270 per month, as of 7/16, replacing Ruth Schinske, resigned 5/31.

Armande N. Vasilopoulos, clerk-typist II, Admissions, @ \$290 per month, as of 7/17, replacing Loretta Basil, resigned 7/31.

Marilyn E. Donaldson, clerk-typist II, Registrar's Office, @ \$300 per month, as of 7/23, replacing Carol Dunaway, resigned 5/31.

Jean L. Polka, clerk-typist II, Business Services (Inventory), @ \$265 per month, as of 7/23, replacing Marilyn Donaldson, transferred.

Gladys M. Anderson, clerk-typist III, Security & Traffic, @ \$300 per month, as of 7/26, replacing Kathryn Pavelich, transferred.

#### Change of Status

Joyce E. Anderson, clerk-stenographer I, Midwest Airborne TV, @ \$270 per month, to clerk-stenographer II, @ \$300 per month, as of 7/1.

Emma A. Baker, clerk-stenographer II, Physical Plant, @ \$315 per month, to clerk-stenographer III, @ \$350 per month, as of 7/1.

Nelda J. Bergsten, clerk-stenographer I, Physics, @ \$290 per month, to clerk-stenographer II, @ \$310 per month, as of 7/1.

Robert W. Burdick, accountant I, Business Services (Accounting), @ \$550 per month, to accountant II, @ \$625 per month, as of 6/1.

Jeannene M. Eineke, clerk-stenographer II, Financial Aids, @ \$315 per month, to clerk-stenographer III, @ \$350 per month, as of 7/1.

Doris E. Hazenfield, clerk-stenographer II, Professional Publications, @ \$315 per month, to clerk-stenographer III, @ \$350 per month, as of 7/1.

Barbara A. Heins, clerk-stenographer III, Vice President - Student Personnel Services, @ \$325 per month, to secretary (stenographic) @ \$365 per month, as of 7/1.

Alice T. Holcomb, library clerk II (irregular), Library, @ \$1.67 per hour for 85 hours, as of 7/1.

Helen C. Irwin, clerk-typist II, Nursing Education, @ \$137.50 per month, as of 7/1, other half of salary payable from Psychiatric Nursing Grant.

Joanne L. Jacobs, clerk-stenographer I, Foreign Languages - Psychology, @ \$285 per month, to clerk-stenographer II, @ \$305 per month, as of 7/1.

Sally J. Kenyon, clerk-stenographer I, Education, @ \$270 per month, to clerk-stenographer II, @ \$290 per month, as of 7/1.

Wilma W. Murray, switchboard operator (irregular), General Administration (switchboard), @ \$1.50 per hour for 9 hours, as of 7/1.

Kathryn A. Pavelich, clerk-typist II, Security & Traffic, @ \$300 per month, to clerk-typist III, @ \$335 per month, as of 7/1.

Margaret L. Quensel, clerk-stenographer II, Library, @ \$320 per month, to clerk-stenographer III, @ \$350 per month, as of 7/1.

Jerry D. Mullis, student worker-policeman (irregular), Security, @ \$1.90 per hour for 85.5 hours, as of 7/1.

Mabel R. Stitzel, cook, Lorado Taft Campus, @ \$265 per month, to head cook, @ \$290 per month, as of 7/1.

Beverly J. Swanson, clerk-stenographer III, University Food Services, @ \$390 per month, to Business Services (Purchasing), as of 7/1.

Patricia A. Taylor, clerk-stenographer II, Audio-Visual Services, @ \$305 per month, to clerk-stenographer III, @ \$335 per month, as of 7/1.

James R. Torrance, baker's helper, Bakery, @ \$295 per month, to second baker, @ \$325 per month, as of 7/1.

Donna M. Tucker, clerk-typist III, Extension, @ \$290 per month, to clerk-stenographer III, @ \$330 per month, as of 7/1.

Sandra Lee Widder, clerk-typist I, Student Health Service, @ \$275 per month, to typing clerk II, @ \$290 per month, as of 7/1.

Guenther W. Wohlfarth, student worker-policeman (irregular), Security, @ \$1.90 per hour for 32 hours, as of 7/1.

Emmett A. Youngren, janitor, Physical Plant, @ \$380 per month, to janitor foreman, @ \$435 per month, as of 7/1.

Elizabeth F. Wenc, clerk-typist III (temporary), University Center, @ \$1.75 per hour for 180 hours, as of 7/2.

#### Leave of Absence

Ida J. McLean, laundry worker, Laundry, from 7/1 through 8/31 (personal)  
Joan B. Smith, typing clerk III, Library, from 7/1 through 7/8 (leave extended)  
Virginia T. Hendrickson, food production manager, University Food Services,  
from 7/18 at noon through 8/22.

#### Return from Leave of Absence

Joan B. Smith, typing clerk III, Library, as of 7/9

#### Return from Disciplinary Suspension

John E. Higgins, watchman, Security, as of 7/15

#### Change of Name

Barbara Jean Mundy, to Barbara Jean Nordin, as of 7/24

#### Resignations

Kay Stripe, clerk-typist II (temporary), Housing Office, as of 6/29  
Barbara Winn, clerk-stenographer II, Home Economics, as of 7/6  
Raymond Balke, watchman (temporary), Security, as of 7/13  
Nancy McMurray, secretary (stenographic), College of Liberal Arts & Sciences,  
as of 7/13  
Sue Anderson, clerk-typist I, Placement, as of 7/27  
Jillayne Peterson, library clerk II, Library, as of 7/27  
Celeste Yocum, library clerk I, Library, as of 7/27  
Loretta Basil, clerk-typist II, Admissions, as of 7/31  
Dee Knifong, clerk-typist II, Business Services (Personnel), as of 7/31  
Freda Robertson, clerk-stenographer III, Lorado Taft Campus, as of 7/31  
Patricia Smith, typing clerk II, Registrar's Office, as of 7/31

#### Request to employ additional Civil Service personnel

We request permission to employ one (1) clerk-stenographer II (salary range, \$275-350) in the office of the Coordinator of Conferences and Conventions. The Coordinator's Office will be moved from its present location in Regional Services to the new University Center. The Coordinator has had part time help for the past year, however, the work load anticipated for the coming year will require full time help. The position is to be effective September 1, 1962. This position is to be filled pending available General Revenue funds.

We request permission to employ one (1) Assistant Examiner (salary range, \$400-600) for the Graduate School. This position is urgently needed because, in addition to the added burden imposed by growing enrollment in the graduate school, we now have to examine transcripts of all classified graduate students to see that they meet admission requirements. This position is to be effective September 1, 1962. Salary payable from General Revenue funds.

We wish permission to establish the following additional positions in our Security Department. These positions are necessary to take care of the additional buildings being placed into service and to provide around-the-clock protection on the campus.

One (1) Policeman	salary range \$380 - 410
One (1) Watchman	salary range \$365 - 395

Our director of Audio-Visual Aids has requested an additional employee to take care of the increased work load in his department. Permission is requested to establish:

One (1) Audio-Visual Aids Technician	salary range \$325 - 450
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#### IX. PURCHASES

The tabulations of bids for the following items have been reviewed and we recommend acceptance of the lowest responsible bids as follows:

##### One (1) Bekesy Audiometer - Speech Department

Garson-Stadler Co., Inc., West Concord, Mass. . . . . \$ 3,577.20

Payable from budgeted equipment funds, General Revenue.

##### One (1) Acoustical Examination Booth - Speech Department

Gordon N. Stowe & Associates, Northbrook, Ill. . . . . \$ 3,969.00

Payable from budgeted equipment funds, General Revenue.

##### One (1) Challenge Champion Hydraulic Paper Cutter, Model 305MB, less trade-in of one (1) Chandler & Price "Craftsman" - Duplicating Department

Gane Bros. & Lane, Inc., Chicago . . . . . \$ 2,700.00

Payable from budgeted equipment funds, General Revenue, Duplicating Department.

##### One (1) White 200A Motor for Flexible Bus with conversion kit and compressor - Transportation Department

Ottawa White Truck Sales Service, Inc., Ottawa . . . . . \$ 1,943.69

Payable from budgeted funds, Commodities, General Revenue, Transportation Department

##### New car and trucks

To meet the demands created by increased staff, additional buildings and improved campus areas, motor vehicles are required. We wish permission to secure bids on the following:

- A. Transportation
  1. One (1) four door sedan.

Requests for cars exceed by 75% the cars available in the University car pool.



2. One (1) one-half ton utility truck, (electricians).

Our Physical Plant supervisors have recommended that this truck be equipped with built-in compartments that can be locked, making it possible for the electricians to keep replacement parts on the truck for emergency calls.

3. One (1) three-quarter ton utility truck, (plumbers).

This truck is needed by the University plumbing shop and should also be equipped with built-in compartments for the storage of replacement parts.

4. One (1) one-half ton truck - especially designed for mail delivery

At the present time one truck is assigned to central receiving and the mail department. We have now reached a point where central receiving requires the full time services of the truck and crew. Likewise, a full time driver and truck is needed to handle the mail and parcel post deliveries.

#### B. Grounds Department

1. One (1) two-ton dump truck

Our Superintendent of Grounds requests a two-ton dump truck to help care for the additional landscape work around the several new buildings, plus the additional work caused by the development of the West Campus. This truck is especially needed for increased snow removal as a result of additional parking lots -- adjacent to the University Center and Lincoln Hall. This truck would also be used to handle snow plow equipment.

2. One (1) three-quarter ton Jeep truck

A three-quarter ton Jeep would serve a dual purpose. It would serve as a means of transportation for the grounds gardener and a small crew that work throughout the campus. This vehicle would also be used as a tractor for dragging, seeding and snow removal in the wintertime.

Funds for the purchase of the above vehicles are provided for in the 1962-63 General Revenue budget.

#### Janitorial Supplies and Equipment (123 items) - for University Center, Watson Hall and Buildings under General Revenue - based on split awards.

Industrial Chemical Lab., Omaha, Neb. . . . .	\$ 3,268.45
Carson, Pirie, Scott & Co., Chicago . . . . .	2,916.92
Advance Products, Rockford . . . . .	1,714.95
Arrow Paper Co., Rockford . . . . .	1,536.00
Ace Chemical Company, Rockford . . . . .	1,478.43
West Chemical Products, Inc., Chicago . . . . .	1,431.20
Shorr Paper Products, Aurora . . . . .	845.50
Aurora Janitor Supply, Aurora . . . . .	597.66
Stevens Chemical Co., Chicago . . . . .	279.20
Rock River Chemical Co., Rockford . . . . .	126.46
Franklin Research Co., Chicago . . . . .	71.00
Costello Mfg., Co., Rockford . . . . .	40.50
Lien Chemical Co., Franklin Park, Illinois . . . . .	38.76
	<u>\$14,345.03</u>

Payable as follows: -



University Center, Equipment, Series '60 . . . . .	\$ 6,192.35
(Approved by Building Committee)	
Watson Hall (N.I.U. Foundation) . . . . .	2,757.04
General Revenue (Commodities) . . . . .	<u>5,395.64</u>
	\$14,345.03

All bids were solicited in accordance with approved purchasing regulations.  
Transfers from Contingency

Permission is requested to make the following transfers from Contingency as funds become available:

To Contractual Services	\$ 125,000.00
To Commodities	65,000.00
To Equipment	<u>100,000.00</u>
Total	\$ 290,000.00

The usual practice has been to spend General Revenue funds first and hold Income funds until late in the second year. However, in an effort to save State funds, we were instructed to use the Income fund (33-A), insofar as possible, prior to August 1, 1962. This resulted in encumbering, or expending, practically all of the Income fund by June 30, 1962. It is for this reason we are asking to transfer funds from Contingency as funds become available. The Contingency fund for 1961-63 is \$435,600.

Sixteen (16) Electric Washing Machines with coin mechanism, Eight (8) Electric Dryers and Seven (7) Gas Dryers.

(16) Washing Machines with coin mechanism

Sears Roebuck & Co., Chicago, Ill. . . . .	\$ 2,848.00
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(8) Electric Dryers

A. W. Sikking Co., Springfield, Ill. . . . .	\$ 972.00
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(7) Gas Dryers

Sears Roebuck & Co., Chicago, Ill. . . . .	\$ 882.00
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Payable from the following:

Series '53 operations . . . . .	\$ 972.00
Series '57 operations . . . . .	\$ 3,730.00

Leslie A. Holmes  
 President

REPORT OF  
WESTERN ILLINOIS UNIVERSITY

August 20, 1962

I. STUDENTS

A. Enrollment, Second Summer Term, 1962

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
<u>Resident</u>				
<u>Undergraduates, full-time</u>				
Seniors	134	120	254	286
Juniors	88	75	163	182
Sophomores	61	64	125	121
Freshmen	55	55	110	67
Special	<u>33</u>	<u>37</u>	<u>70</u>	<u>94</u>
	371	351	722	750
<u>Undergraduates, part-time</u>				
Seniors	37	37	74	30
Juniors	12	11	23	11
Sophomores	18	10	28	11
Freshmen	12	14	26	12
Special	<u>9</u>	<u>33</u>	<u>42</u>	<u>19</u>
	<u>88</u>	<u>105</u>	<u>193</u>	<u>83</u>
Total undergraduates	459	456	915	833
<u>Graduate Students</u>				
Full-time	194	80	274	219
Part-time	<u>34</u>	<u>40</u>	<u>74</u>	<u>35</u>
	<u>228</u>	<u>120</u>	<u>348</u>	<u>254</u>
Total resident students	687	576	1263	1087

Full-time Equivalents

	<u>Men</u>		<u>Women</u>		<u>Total</u>		<u>Total</u>
	<u>Indi-</u>	<u>Full-</u>	<u>Indi-</u>	<u>Full-</u>	<u>Indi-</u>	<u>Full-</u>	<u>Equivalent</u>
	<u>vidu-</u>	<u>time</u>	<u>vidu-</u>	<u>time</u>	<u>vidu-</u>	<u>Time</u>	<u>One Year</u>
	<u>als</u>	<u>equiv.</u>	<u>als</u>	<u>equiv.</u>	<u>als</u>	<u>equiv.</u>	<u>Ago</u>
<u>Resident</u>							
Graduates	228	211.0	120	100.0	687	311.0	236.5
Under-							
graduates	<u>459</u>	<u>415.0</u>	<u>456</u>	<u>403.5</u>	<u>576</u>	<u>818.5</u>	<u>791.5</u>
	687	626.0	576	503.5	1263	1129.5	1028
<u>Extension</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Grand Total	687	626.0	576	503.5	<u>1263**</u>	1129.5	1028

Veterans (included in foregoing)

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Public Law 894	0	0	0
Public Law 550	26	0	26
Public Law 634	3	2	5
Military Scholarships	<u>120</u>	<u>2</u>	<u>122</u>
	149	4	153

\*\* Does not include one European tour group for which registration records are incomplete.

B. Scholarship Students, Second Summer Term, 1962

Teacher Education Scholarships	259
Illinois Commission Scholarships	2
Lindley Scholarships	7
General Assembly Scholarships	6
Special Education Scholarships	2
Military Scholarships	122

C. General Assembly Scholarships

1. Addition to list for First Summer Term, 1962

<u>Legislator</u>	<u>Recipient</u>	<u>Date Awarded</u>
Rep. Harris Rowe	Richard Matthews	July 12, 1962

2. List for Second Summer Term, 1962

<u>Legislator</u>	<u>Recipient</u>	<u>Date Awarded</u>
Rep. Ralph Stephenson	Cherrington, Everett	Dec. 1, 1961
Rep. C. R. Ratcliffe	Duffey, Patricia Ann	Sept. 8, 1961
Rep. Harris Rowe	Ehlert, Harold	June 9, 1962 (61-62 appt.)
Sen. Lillian Schlagenhauf	Holt, Cynthia J.	May 20, 1961
Rep. Robert McLoskey	Jahn, Mrs. Kay	Nov. 20, 1961
Rep. Harris Rowe	Matthews, Richard	July 12, 1962 (62-63 appt.)

D. Classes with fewer than ten enrolled, Second Summer Term, 1962

<u>Department</u>	<u>Undergraduate</u>		<u>Graduate</u>
	<u>1-4</u>	<u>5-9</u>	<u>1-4</u>
Art		1	
Biological Sciences		1	
Business		1	1
Chemistry		1	
Education			1
Home Economics	1	1	
Industrial Arts	1		
Library Science		2	
Music	1		
Physical Education - Women			2
Psychology		2	
Social Sciences		2	
Speech and Dramatic Art	1	1	
Visual Education		1	
	<u>4</u>	<u>13</u>	<u>4</u>

This list includes classes where enrollments are restricted. Classes which are being carried as overloads by instructors are not included.

II. FACULTY

A. Resignation

1. Charles W. Koch, who was approved (July report) as Instructor on the Library staff for 1962-63, did not accept the appointment.

B. Leave of Absence

1. Dr. Richard Veleta of the Music Department was honored last winter by being asked to audition before Rudolf Serkin. As a result of this performance, Dr. Veleta was invited to participate in one of the

international concerts in Europe this summer. He is to give several performances in the Ensemble Moyse concerts at St. Prex, Switzerland.

His concerts come late in August and during the first week in September. Dr. Veleta has made every effort to schedule his concerts in such fashion that he will miss a minimum of school. It will be necessary for him to be absent during registration and for the first two days of classes. His duties on these days can be absorbed by other members of the Music Department. Dr. Veleta is doing this at considerable personal financial sacrifice. This is an unusual honor, and it is our recommendation that we permit Dr. Veleta to perform and to be absent from the campus without loss of salary for the days he will be absent.

#### C. Appointments (replacements)

1. Dr. Robert Andrew Main will be employed as Assistant Professor in the Department of Biological Sciences, effective September, 1962, to replace Dr. John D. Parsons, resigned. Dr. Main's degrees are: B.A., University of California, Santa Barbara; M.S., University of Washington; Ph.D., University of Michigan. He has taught at the Virginia Polytechnic Institute, the University of New Hampshire, and the University of Michigan. He has also served as a University Fellow at the University of Washington and as a Field Assistant in Arctic Limnology at Point Barrow, Alaska. His salary will be \$900 per month.
2. Mr. William H. Brown will be employed as Instructor and Supervising Teacher of Mathematics, beginning September, 1962, at \$760 per month. He replaces Samuel Deeds. He earned the B.S.E. degree from Arkansas State Teachers College and the M.Ed. degree from the University of Arkansas. In addition, by the end of the summer he will have completed 34 semester hours of graduate mathematics at the University of South Carolina. He has taught six and one-half years in the public schools of Arkansas, and for the past five years he was at the high school in Gallup, New Mexico.
3. Mr. Patrick T. McGinnis will be employed as Instructor and Head Resident Adviser for Seal Hall, beginning September 1962, to replace Dennis Nord. He received the Bachelor's degree from Western in 1961 and is scheduled to complete the Master's degree in August, 1962. During the 1961-62 year, he taught at Washington Junior High School, Joliet, Illinois. His salary will be \$620 per month.
4. Dr. Edmund Stephen Urbanski will be employed as Associate Professor of Foreign Languages, beginning September 1962, at \$1,000 per month. He replaces Dr. Louis Cortes, who is on disability leave. His degrees are: B.A., Classic College, Poland; Diploma (equiv. M.A. in Journalism), University of Poznan, Poland; M.A., Ph.D., University of Mexico. Post-doctoral work has been done at the University of San Marcos, Peru; University of Barcelona, Spain; University of California; Middlebury College. He has had nineteen years of teaching experience on the college level and comes to Western from the University of Buffalo, where he has been on the staff since 1960. This is a one-year appointment.
5. Mrs. Cheryl L. Whiteman will be employed as Instructor and Supervising Teacher of Foreign Languages, beginning September 1962, at \$700 per month. She will replace Ralph Carter, resigned. Mrs. Whiteman earned the B.A. degree from Monmouth College and the A.M. from the University of Illinois. She has studied one semester at the University of Mexico, and she is enrolled at Indiana University for the summer of 1962. Her teaching experience includes two years as graduate assistant at the University of Illinois; one year at Armstrong, Illinois, High School; one year at Valparaiso University; one year at Central High School, Davenport, Iowa.

6. Mr. Robert Burr will be employed as Instructor in the Department of Agriculture for the Fall Quarter, 1962, at \$660 per month to replace Dr. Richard D. Gibb, who will be working with the A.I.D. program during this period. Mr. Burr earned the B.S. degree from Western in 1960 and the M.S. from Michigan State University in 1962. This is a temporary appointment for one quarter only.

D. Appointments (new positions)

1. Mr. John M. Rowley was employed as Instructor in the English Department and in the Division of Public Services, beginning August 1, 1962, at \$600 per month. This is a twelve-months position. Mr. Rowley earned the B.A. in Journalism at the University of Oklahoma and the M.A. in Journalism from the State University of Iowa. He has taught seven years in Iowa public Schools.
  2. Mrs. Kay Kendrick Slesinger will be employed as Instructor and Head Resident Adviser of Corbin Hall, beginning September 1962, at \$620 per month. Mrs. Slesinger earned the B.A. degree from Ohio University and is scheduled to complete the Master's degree at the same institution in August, 1962.
  3. Dr. John Cambus will be employed as Associate Professor in the Department of Speech, effective September 1962, at \$900 per month. He holds the B.A., M.A., and Ph.D. degrees from Wayne University. He has taught three years at the Detroit Institute of Technology and six years at Wayne State University; in addition, he has seven years' experience in radio as program director, station manager, and announcer.
  4. Miss Turkan Baydar will be employed as Instructor in English on a one-year appointment for the 1962-63 academic year at \$640 per month. Miss Baydar received the B.A. degree from the American College for Girls, Istanbul, Turkey, and the M.A. from the University of Ankara. Additional study has been done at the University of Edinburgh, University of Birmingham, University of Liverpool, University of London, and Harvard University. She served as Assistant Dean in Ankara College for two years and was Principal of the school for three years. She is a writer and is currently serving as a teacher of English and literature, as well as writer and editor of A.I.D. in Ankara, Turkey.
  5. Mr. Theo Breland will be employed as Assistant Professor of Business Education, beginning September 1962, at \$840 per month. Mr. Breland earned the B.S. and M.A. degrees from Mississippi Southern College and is engaged in a doctoral program at George Peabody College. He has taught thirteen years in Mississippi public schools, Clarke Memorial College, Belmont College, and Troy State College.
  6. Mrs. Thelma E. Black will be employed as Instructor and Head Resident Adviser of Grote Hall on a one-year appointment for the 1962-63 academic year at \$620 per month. She holds the B.S. degree from Drexel Institute and the M.Ed. from Lehigh University. She has taught seven years in Pennsylvania public schools.
- E. Appointment of Residence Hall Counselors (Graduate Assistants) at \$200 per month for the 1962-63 academic year
1. Anthony V. Ragona, B.S. in Ed., Western Illinois University - Burns Hall.
  2. Cheryl E. Wright, B.S., Western Illinois University - Bennett Hall.
- F. Appointment of Graduate Assistants for the 1962-63 academic year
1. Hilja J. Karvonen, B.A., State University of Iowa - English Department, 9 months @ \$60.



2. William Edward Cloud, B.A., Harding College - English Department, 9 months @ \$120.
3. Lowell Byron Zea, B.S. in Ed., Western Illinois University - Education (Psychological Services), 9 months @ \$180.
4. Larry Ross Inman, B.S. in Ed. (Aug. '62), Western Illinois University - Physics Department, 9 months @ \$120.
5. David E. Finley, B.S., Western Illinois University - Biological Sciences, 9 months @ \$120.
6. Pauline C. Hager, B.S. in Ed., Western Illinois University - Physical Education, 9 months @ \$180.
7. Terry A. Balding, B.S. in Ed., Western Illinois University - Biological Sciences, 9 months @ \$120.
8. Nancy C. Guilinger, B.A., Monmouth College - Biological Sciences, 9 months @ \$120.
9. William R. Brusnighan, B.S. in Ed. (Aug. '62), Western Illinois University - Education (Physical Education), 9 months @ \$120 per month.
10. Jerry E. Wilmot, B.S. in Ed., Western Illinois University - Education (Physical Education), 9 months @ \$120.
11. Richard D. Ruppel, B.S. in Ed. (Aug. '62), Western Illinois University - Education (Physical Education), 9 months @ \$120 per month.

#### G. Advanced Degrees

1. Vernon E. Johnson, Assistant Professor of English, was awarded the Doctor of Philosophy degree by George Peabody College for Teachers on June 1, 1962.
2. The Doctor of Philosophy degree was conferred upon Forrest I. Wanninger, Assistant Professor of Music, by Northwestern University in June, 1962.

#### H. Summer Session Staff Changes

1. Mr. Paul B. Swain, Assistant Professor of Art, who was scheduled to teach one-half time the Second Summer Term, asked to be released from his contract for this period. His work was absorbed by other staff, and no replacement was necessary.
2. The work load for Robert D. Henry was reduced to a one-half time basis for the Second Summer Term; therefore, he was paid \$600 in July and \$300 in August, rather than the amounts indicated in the April board report.

### III. OTHER UNIVERSITY EMPLOYEES

#### A. Leave of Absence

1. Gerry Sims, Clerk Stenographer II, WCS-81, Financial Aids Office, has been granted pregnancy leave without salary for the period August 21 to November 1, 1962.
2. William E. Rich, Janitor, WCS-98, has been granted leave of absence for the period August 1, 1962 to July 31, 1963, in order to accept transfer to Greenskeeper.

#### B. Resignations

1. Ruth M. Eakle, Janitress, WCS-162, resigned July 27, 1962.
2. Marianne Dietz, Clerk Stenographer II, WCS-138, Division of Public Services, resigned effective August 15, 1962.
3. Lillian E. Hoover, WCS-103, Clerk Typist I, resigned effective August 24, 1962. (To be paid through August 31, for accumulated vacation.)

#### C. Temporary Appointments and Terminations

1. Veryl J. Ausbury completed her temporary assignment as Health Service Nurse as of June 28, 1962. She was re-employed effective July 9, 1962, at the rate of \$325 per month, to relieve regular employees during vacation periods.
2. Wilma E. Bainter was employed as temporary Women's Locker Room Attendant, effective July 13, 1962, at \$275 per month to replace Ruth Hainline, who is on sick leave.
3. Katherine J. Baujan was employed as temporary Clerk Stenographer II at \$275 per month from July 16 through July 20, 1962, to replace Mildred McCullough, who was on sick leave.
4. Allene L. Simpson was employed as Clerk Typist I from July 16 at \$250 per month. (This was in lieu of the Clerk II position approved for the Purchasing Department in April, 1962.)
5. Hollis J. Campbell was terminated as temporary Groundsman as of July 31, 1962 in order to accept an appointment as Groundsman, WCS-98.
6. John Paul Jones was employed as temporary Groundsman effective August 1, 1962 at \$365 per month. He replaces Hollis J. Campbell for the remainder of the six-months temporary position approved for the summer months.
7. Kathleen M. Metevier completed her temporary assignment as Clerk Typist I in the Music and Art Departments as of August 3, 1962.

#### D. Retirements

1. The following nonacademic employees will retire as of September 1, 1962:  
Eunice F. Kipling, Laundry Worker, WCS-32  
Lawson G. Shryack, Greenskeeper, WCS-59  
Edithe N. Thompson, Health Service Nurse, WCS-65

#### E. Appointments

1. George B. Wanamaker was employed as Storekeeper II, beginning July 16, 1962, WCS- , at \$420 per month. This is a new position provided in the budget for the Physics Department.
2. Dee N. Kipling was employed as Senior Combination Offset Pressman, Cameraman, and Plate Maker, WCS- , beginning July 19, 1962 at \$440 per month. This is a new position provided in the budget for University Press.
3. Irene B. Dahl was employed as Clerk Stenographer II, WCS-143, at \$275 per month, effective July 19, 1962, Office of General Plant Superintendent, to replace Helen Bowman, resigned.

4. Laverna M. Ingles was employed as Maid, WCS-137, beginning August 1, 1962, at \$275 per month to replace Edith Leasman, transferred.
5. Bernice E. Pollock was employed as Laundry Worker, WCS-32, effective August 1, 1962, at \$285 per month to replace Eunice Kipling, retired.
6. Carole E. Weaver was employed as Clerk Stenographer II, WCS-138, Division of Public Services, effective August 9, 1962, at \$275 per month to replace Marianne Dietz, resigned.
7. Judy E. Hocker was employed as Clerk Stenographer I, Agriculture Department, WCS-159, and Women's Physical Education Department, WCS-178, effective August 8, 1962 at \$250 per month to replace Iris Claycomb, resigned.

F. Changes in Name, Duties, Classification and/or Salary

1. Edith S. Leasman, Maid, WCS-162, was transferred to Janitress, WCS-137, effective July 30, 1962 at \$275 per month. She replaced Ruth M. Eakle, resigned.
2. The hourly rate for Gervase R. DeHaven, Electrician, WCS-13, was increased from \$3.95 to \$4.05, effective July 5, 1962, per notice from the Department of Labor.
3. Hollis J. Campbell was transferred from temporary Groundsman to Groundsman, WCS-98, effective August 1, 1962, to replace William Rich, transferred. (Position was reallocated from Janitor to Groundsman.) There was no change in salary.
4. William E. Rich was transferred from Janitor, WCS-98, to Greenskeeper, WCS-59, effective August 1, 1962, at \$390 per month. He will replace Lawson Shryack, retired.

VII. STUDENT LIFE

A. Assistance to students granted through Financial Aids Office during the 1961-62 year:

Scholarships

Teacher Education	\$ 165,168.00
Special Education	576.00
State Military	22,656.00
General Assembly	6,864.00
State Commission	5,236.00
University	4,418.00
Others	20,903.00

Grants in Aid

4,351.00

Federal Loans

78,508.00

University Loans

9,776.95

Veterans

Public Law 634	28,920.00
Public Law 550	34,560.00
Total	\$ 381,936.95

B. Statistical summary of activities in the Bureau of Occupational Information and Placements for the first nine months of the placement year:

Registrants including those receiving degree in the current year  
and those who are eligible for placement registration . . . 607

Current alumni registrants for placement services excluding  
former graduates who are receiving an advanced degree in  
the current year . . . . . 790  
Grand total of registrants . . . . . 1,397

Number of job vacancies reported as of July 25 (three months remaining in placement year) . . . . .	20,199
Credentials sent as of August 2 (three months remaining in placement year) . . . . .	4,421
On-campus interviews by employers (interviews usually 30 minutes in length). This represents a 30 per cent increase over the previous high year of 1960-61 . . . . .	1,019
Current job vacancies are being listed at the rate of about 20 to 25 per day.	

# VIII. PURCHASES

## A. Scoreboard

Bids were received as follows for the replacement of the present banks and remote controls:

Fair-Play Scoreboard Co., Des Moines, Ia. . . . .	\$ 1,950.00
Max Miller, Macomb . . . . .	No reply
Gale Ward, Galesburg . . . . .	No reply
Wetherbee Sporting Goods, Galesburg . . . . .	No reply

This was advertised in the state newspaper.

It is recommended that the bid of Fair-Play Scoreboard Co. in the amount of \$1,950.00 be accepted. This expenditure will be made from Bond Revenue - Series R-50 (Stadium).

## B. Bids on Coin-operated Washing Machines (opened 6/25/62)

For the information of the Board, following are the bids received on the one-year contract for installing and service on Coin-operated Washing Machines in the residence halls:

Reid and Associates, Inc., Milwaukee, Wis. . . . .	36%
Sweeney Cleaners, Macomb . . . . .	30%

## C. Request to trade Automotive Equipment

Permission is requested to secure bids on four new nine-passenger station wagons of the Ford-Chevrolet-Plymouth class, less trade-in of the following vehicles:

1960 Edsel sedan, inventory #19164, mileage 73,919
1960 Edsel sedan, inventory #19165, mileage 68,514
1958 14-passenger carryall, inventory #18470, mileage 48,103

The expenditure will be made from the Bus Replacement Fund, in which there is approximately \$2,800 available, and supplemented from Equipment, Income Fund - Educational Operations, if necessary.

# IX. MISCELLANEOUS

## A. Report of Educational Television Activities at Western Illinois University, 1956-1962:

Classes taught by television

General Psychology -- complete course
Introduction to Education -- one unit of course
Introduction of Audio-Visual Education -- one unit of course
Fifth grade mathematics - one short unit of course



#### Observations

- Campus school classes by college students
- Series of Sanford-Benet Tests given by graduate students, observed by graduate classes
- Series of vocational guidance interviews observed by graduate students

#### Demonstrations

- Biology -- dissection of frog, transplant of embryo
- Audio-Visual -- equipment, lettering, and display boards

#### Conferences

- Western Illinois University Summer Conference, 1958, had a television theme
- Educational Administration Educators Conference, summer 1960
- Biology Midwestern Regional Meeting, school year 1959-60
- Illinois Audio-Visual Association Conference, summer 1962

#### Dramatic Productions

- Three half-hour special productions produced and directed by students
- Laboratory sessions for students in speech courses

Academic course in educational television achieves the following purposes:

- Overview of status of educational television in the U. S.
- Study of uses of television specifically for educational purposes
- Planning television facilities
- Graded experiences in preparation and production of television lessons using instructional materials
- Training in use of equipment

This is not an inclusive list of all uses of television; there have been other miscellaneous uses, such as:

- Telecasting of a panel discussion on Moby Dick by a high school class
- Dramatization of reading lesson by first and second grades
- Puppet shows by fourth grade

#### B. Research Grants

1. Western Illinois University received a grant of \$4,300 from the National Science Foundation for the support of research entitled "Genera of the Stilbellaceae" under the direction of Dr. Everett F. Morris, Department of Biological Sciences, for a period of approximately one year, beginning on or about June 1, 1962.
2. The Department of Agriculture, State of Illinois, granted the sum of \$18,000 to Western for the following projects:
  - a. Analysis of Methods, Marketing Agencies, Practices and Prices for Soybeans Produced in Illinois, \$8,000
  - b. Economical Survey of the Production and Marketing of Watermelons and Cantaloupe in West Central Illinois, \$4,600
  - c. Marketing Studies for Apples Grown in Calhoun County and Other Counties of Western Illinois, \$5,400
3. An Institutional Grant in the sum of \$4,700 was awarded to Western by the National Science Foundation to be used for the scientific purposes set forth in the announcement of "Institutional Grants for Science, 1962." The grant will be administered under the direction of Dr. R. M. Myers of the Biological Sciences Department and will be used to strengthen science programs in the University by partially supporting projects of staff involving: (1) a study on the transmission of



transformed characters as unit particles by direct hybridization, (2) embryological and embryo sac studies on Hymenocallis, and studies on the apical meristems, embryo sac, pollen, reproductive development of Physalis, and (3) a study of movements and behavior patterns of white-tailed deer (Odocoileus Virginianus).

4. Dr. Yale S. Sedman of the Department of Biological Sciences was granted \$2,700 by the National Science Foundation for basic research in entomology (NSF-G18014) for the period April 1, 1961 to March 31, 1962.
5. Dr. Everett F. Morris received a grant (NSF-G16254) from National Science Foundation in the amount of \$2,000 for research in mycology during the period April 1, 1961 to March 31, 1962.
6. Dr. J. Henry Sather, Biological Sciences Department, was awarded a \$350 grant by the Sigma Xi-Scientific Research Society of America as of June 15, 1962 for the further study of movements and behavior patterns of white-tailed deer (Odocoileus Virginianus) in West-central Illinois.

C. Memorandum of Understanding - Superintendent of Public Instruction

The Superintendent of Public Instruction has requested to use the services of Dr. Wayne K. Howell as a consultant in instructional materials on a part-time basis during the period September 1, 1962 through August 31, 1963. For this service the University will be reimbursed at the rate of \$400 per month, payable quarterly. Permission is requested to enter into the Memorandum of Understanding with the Superintendent of Public Instruction to cover this arrangement.

D. Agreement with Department of State, Agency for International Development

An agreement has been entered into with the Department of State, Agency for International Development, to accommodate twenty-two Nigerian students at Western Illinois University in the agriculture program, beginning with the Fall Quarter, 1962.

Under the terms of this agreement the University will be reimbursed for all expenses in connection with this training program, including the salary of the Group Leader for the Fall Quarter, 1962. The Group Leader will be Dr. Richard D. Gibb, Assistant Professor of Agriculture.

A. L. Knoblauch  
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD  
Conrad Hilton Hotel  
Chicago, Illinois

August 20, 1962

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The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Monday, August 20, 1962, in the Upper Tower, Conrad Hilton Hotel, Chicago, Illinois. Mr. R. A. Stipes, Jr., Chairman of the Board, presided.

Mr. Stipes called the meeting to order, roll was called and the following members answered present:

Mr. Royal A. Stipes, Jr., Chairman  
Mr. Noble J. Puffer, Vice-Chairman  
Mr. Clarence R. Ropp, Secretary  
Mr. Carl Dunbar  
Mr. Morton H. Hollingsworth

Mrs. Harriet Lowden Madlener  
Mr. William E. McBride  
Mr. William E. Reed  
Mr. Paul Stone  
Mr. George T. Wilkins

The following member was absent:

Mr. James A. Ronan

Also present were the following:

Dr. Leslie A. Holmes, President  
Mr. Z. Harold Dorland  
Northern Illinois University

Dr. Robert G. Bone, President  
Mr. Preston Ensign  
Illinois State Normal University

Dr. Quincy Doudna, President  
Mr. Raymond R. Gregg  
Eastern Illinois University

Dr. A. L. Knoblauch, President  
Mr. J. M. Grigsby  
Western Illinois University

Dr. F. H. McKelvey, Executive Officer  
Mr. Richard F. Dunn  
Mr. Arthur Samooore  
Teachers College Board - Central Office

Dr. William P. Froom, of Northern Illinois University, Mr. Dave Haake, of the Bloomington Pantagraph; and Mr. Mike Carr, of the Lindsay-Schaub Newspapers, Decatur, were present representing newspaper coverage of this meeting.

Mr. Jack Alfeld, Assistant Director of Finance, was also present.

Mr. Dunbar asked for correction of the minutes of the July 23, 1962, meeting. The motion approving the student fee for the Multipurpose Building at Western Illinois University should read effective Winter Quarter, 1962, rather than September, 1962.

Mrs. Madlener moved approval of the minutes of the meeting of July 23, 1962, as submitted by mail and as corrected. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### REPORTS OF OFFICERS OF THE BOARD

Mr. Stipes read a letter from Dean R. O. Rilett, ISNU, thanking the Board for its service; letters from Representatives Ralph Stephenson and Miles E. Mills, Members of the Higher Education Visitation Commission, commending the Board members for their efforts and for the way in which its meetings are conducted; and a letter from Mrs. Chauncey B. Watson in regard to the naming of the classroom building for Mr. Watson.

Dr. McKelvey presented Executive Officer's Report No. 108, which consisted of two parts: Part I, Revisions in the Manual for Architects and Engineers, and Part II, Automobile Use, 1961-62.

Dr. McKelvey commented on the exhibit at the State Fair, which was prepared cooperatively by the six state-supported universities and was very well done.

#### REPORTS OF COMMITTEES - Building Committee

Mr. Dunbar, Chairman of the Building Committee, moved that the changes in the Manual for Architects and Engineers, recommended by the Central Office, be incorporated in the Manual, as follows:

#### Section III. Final Plans and Specifications - Page III-1

1. Only certified or cashier's checks will be accepted by the Board as bid deposits. Amount of check shall be determined as indicated in (b):
 

(a) Bids up to \$50,000	10% of amount bid
Bids \$50,001 to \$500,000	5% of amount bid
Bids over \$500,000	3% of amount bid
  - (b) Lump sum as computed in advance by the architect or engineer, said amount to be stated in the specifications as being required of all bidders. In computing a lump sum requirement the architect shall apply the proper percentage shown in (a) to his estimate, round it off to the next \$1,000 and specify the resultant figure as the bid deposit for the section involved.
  5. Builders Risk insurance shall not be included in any bid. This coverage will be furnished by the Board and all contractors will be covered as their interests may appear. It will be the responsibility of the architect or engineer to determine the amount of insurance coverage to be carried and notify the owner.
  7. Each bidder shall furnish as a part of his bid a letter from a surety company or its authorized agent to the effect that a performance or indemnity bond will be provided by the company if the bidder is offered a contract. This letter must be in the form prepared by Board Counsel and shall appear in the general conditions (see Appendix Form E).
- Page III-3
10. Each low bidder shall submit within 10 days after notification that he is the apparent low bidder a list of all of the major subcontractors and major material suppliers and/or manufacturers whom he will use on the project if he is awarded the contract. This list of subcontractors and material suppliers shall be subject to the approval of the Owner and Architect. If the Owner or

the Architect indicates sufficient cause for disapproving any of the subcontractors or material suppliers listed by the contractor, the contractor shall submit alternate names, prior to the award of contract, for such subcontractors or material suppliers. Such requested substitutions, if any, shall not involve additional cost to the Owner. The acceptance of subcontractors and major material suppliers shall not constitute any obligation on the part of the Owner or the Architect to accept materials, systems or workmanship which are not in full compliance with all applicable portions of the contract drawings and specifications.

Failure on the part of any bidder to furnish required lists within ten (10) days after receipt of notification will be sufficient cause to disqualify his bid.

(Last paragraph in Section 10 same as present form.)

The following new section to be added to end of Section III. Page III-7.

22. It shall be the responsibility of the Architect or Engineer to obtain the approval of the Chief Sanitary Engineer of the State of Illinois on all final plans and specifications covering water supply, sewage construction, extension or addition, and swimming pool construction or remodeling before the plans and specifications are released for bidding purposes.

Section IV. Page IV-1.

6. Tabulating sheets for the tabulating of bids by all interested parties shall be prepared by the architect or engineer. In addition to providing sufficient space for indicating the bidder's name and address, as well as all of his individual bids, space shall be provided to indicate the nature and amount of the deposit accompanying the bid and whether or not a letter from a surety company accompanied the bid.

New section to be added. Page IV-2.

10. All architects or engineers shall be responsible for notifying all apparent low bidders that they are the apparent low bidders and shall be further responsible for the obtaining, checking and approving of all lists of subcontractors and major material suppliers and/or manufacturers. The notification shall be by certified mail, return receipt requested.

Appendix

Form E to be added - Appendix 17

Performance Bond Letter

Form E

Date

Teachers College Board  
111 State Office Building  
Springfield, Illinois

Gentlemen:

Through this agency, (name of bidder) of (Business location of bidder) has advised (Name of proposed surety) that the Teachers College Board of the State of Illinois is receiving bids at (place where bids are to be received) on the        day of                     , 196  , for work to be done at (location of improvement).

(Name of bidder) has also advised that he (it) is (are) submitting a bid for (type of work). In the event of (name of bidder) is accepted and contract awarded to this bidder,                      will issue



a performance bond for said work on form provided by the Teachers College Board of the State of Illinois.

Signed \_\_\_\_\_

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### Northern Illinois University

Mr. Dunbar moved to award contract for site grading and utility extensions, Athletic Area, West Campus, to Charles O'Brien & Son Construction Co., Inc., Morris, Illinois, in the amount of \$154,485.24, lowest responsible bid; to allot a contingency in the amount of \$16,375.44; and to allow the engineer's fee to S. W. Knetsch & Associates, DeKalb, in the amount of \$9,269.11, for a total cost of the project of \$180,129.79. (Payable from Appropriation for Development of West Campus Area - Universities Building Fund.) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the preliminary plans for the North Addition to Swen Parson Library, as presented by the architect, Gilbert A. Johnson, Rockford, and to authorize the architect to proceed with final plans, at a cost not to exceed \$1,000,000.00. (Payable from Appropriation for Library Addition - Universities Building Fund.) Mrs. Madlener seconded the motion and it was unanimously carried.

Mr. Dunbar moved that approval be given for Northern to work with the Surplus Property Division of the Department of Finance to dispose of five garages on property in the University Student Center Area. Mr. Wilkins seconded the motion and it was unanimously carried.

Mr. Dunbar moved the acceptance of a grant in the amount of \$45,289.00, from the Department of Health, Education and Welfare, of the Federal Government, to be used in the construction of Faraday Hall, to be allocated as follows: \$41,483.00 for construction and fixed equipment, and \$3,806.00 for movable equipment. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.



Mr. Dunbar moved approval of legal fees for Mr. Richard F. Dunn, Bloomington, for services in connection with the purchase of property in the University Center Area, in the amount of \$4,050.40. (Payable from Series 60 Funds.) Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to record change orders approved by the Executive Committee, as follows:

Utility Extensions - Science Building (Engineer: S. W. Knetsch & Associates, DeKalb)

Chas. O'Brien & Sons Construction Co., Inc., Morris, Illinois -

For work in excess of contract -	\$ 292.31	<u>Addition</u>
(Payable from Universities Building Fund - Appropriation for Science Building.)		

Utility Extensions - West Campus and North Campus (Engineer: S. W. Knetsch & Assoc., DeKalb)

Chas. O'Brien & Sons Construction Co., Morris, Illinois -

Provide crushed stone base to stabilize storm sewer trench bottom near SW corner of Dormitory Unit No. 1 -	\$ 504.00	<u>Addition</u>
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For value of completed work under unit prices -	933.11	<u>Credit</u>
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Net credit to project - \$429.11

(Universities Building Fund - Development of Campus Area)

Residence Hall Group II (Douglas) West Campus (Architect: Schaeffer, Wilson & Evans, Bloomington)

Felmley-Dickerson Co., Urbana - Change roof insulation	\$ 2,280.00	<u>Credit</u>
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(Series 61 - Construction Funds)

University Center - East Campus (Architect: Gilbert A. Johnson & Associates, Rockford)

F. J. Bero Plumbing Co., Elgin - For labor and material to provide 180° water to the Glass

Dishwasher in basement dishwashing area	\$ 265.00	<u>Addition</u>
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(Payable from Series 60 Funds, Construction)

Special Education Building - Central Campus (Architect: Gilbert A. Johnson & Associates, Rockford)

Hardware Allowance -

Tonyan Construction Co., McHenry, Illinois	\$11,100.00	<u>Credit</u>
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(University Building Funds, Appropriation for Special Education Building.)

Stack Addition - Swen Parson Library - East Campus (Architect: Gilbert A. Johnson & Associates, Rockford)

Security Building Co., Rockford - Remove old roof insulation and install new -

\$ 1,975.00
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(Payable from Universities Building Fund, Appropriation for Library)

Science Building - East Campus (Architect: Graham, Anderson Probst & White, Chicago)

Dunn and Dunn, Bloomington, Illinois - Legal Services	\$ 150.00
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(Payable from Universities Building Fund - Appropriation for Science Building)

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for the following items, and moved approval of the lowest responsible bids, as follows:

Rehabilitation Project

Provide and install new tile in Science Building; Administration Building; and Field House - Kingston Tile Co., Chicago	\$ 928.00
(Payable from Rehabilitation - General Revenue.) Subject to the release of funds by Governor Kerner.	

University Center - Central Campus

Janitorial Supplies and Equipment - From vendors listed in President's Report, Item IX, Purchases	6,192.35
Portraits of Lincoln and Douglas- Carson, Pirie Scott & Co., Chicago	520.20
Portable Room Dividers - Carson, Pirie Scott & Co., Chicago	118.00
Telescoping Work Platform and Portable Scaffold - Up-Right Scaffolds, Inc., Chicago	650.00
Floor Mats - Mat Craft, Chicago	743.00
9 Doz. Blankets - The Reliable Store, DeKalb	603.72
Traffic Control Items - Abbott Theatre Equipment Co., Chicago	890.88
1 Lincoln Mobile Food Service Cart, and 2 Lincoln Tray and Silver Carts - Don Hall, Chicago	2,804.76
4 Mobile Plate Lowerators, Peerless Hotel Supplies, St. Louis	1,170.56
1 Servco Condiment Table - Servco Equip. Co., St. Louis	465.65
2 Monroe Flex Unit, Buffet Service-Monroe Co., Colfax, Iowa	400.00
12 Aluminum Storage Bins - F. W. Boelter, Milwaukee, Wisconsin	956.70
2 Atlas Salad/Dessert Display Service Carts - Atlas Division, National Cornice Co., Los Angeles, Calif.	181.36
(Freight charges estimated at \$17.36)	
Miscellaneous Audio Visual Equipment for Ballroom and Multipurpose Rooms - Newark Electronic, Chicago	308.81
Visualcraft, Inc., Blue Island	94.80
For Ballroom and Control Room	
Allied Electronics, Chicago	1,675.00
Elmquist Sound & Communications, Rockford	805.20
Portable Equipment for balance of building	
Lundgren's Camera Shop, Rockford	1,538.95
Visual craft, Inc., Blue Island	794.00
<u>Residence Hall Group I (Lincoln) West Campus</u>	
9 Doz. Mattress-Pad/Covers and 6 Doz. Pillows - Karoll's, Inc., Chicago	542.85

(Payable from Series 60 - Equipment Funds)

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize the Executive Committee to approve various purchase orders in a total amount not to exceed \$3,500.00, for items needed for the University Center. (Payable from Series 60 Equipment Funds.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved the adoption of the following dedication:

#### D E D I C A T I O N

BE IT RESOLVED by the Teachers College Board of the State of Illinois for Northern Illinois University at DeKalb, Illinois, that a portion of the campus of said Northern Illinois University, described as follows:

A part of the Northwest Quarter of Section 22, Township 40 North, Range 4 East of the Third Principal Meridian, DeKalb County, Illinois, described as follows: The West 33 feet of the North 1,532.60 feet of said Northwest Quarter, ALSO, the North 33 feet of the West 1,601.57 feet of the said Northwest Quarter, ALSO, a strip of land 21 feet in width situated immediately Westerly of the West line of the Normal Park Addition to the City of DeKalb, DeKalb County, Illinois, the said strip of land being bounded on the North by the North line of the said Northwest Quarter of Section 22 and bounded on the South by the North line of Joseph F. Glidden's Sub-division on said Section 22;

be and the same is hereby dedicated to the use of the general public for street purposes.

Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### Illinois State Normal University

Mr. Dunbar moved that ISNU be authorized to hire a greenskeeper for the golf course, salary to be paid from Auxiliary Enterprise funds. Mr. McBride seconded the motion and it was unanimously carried.

Mr. Dunbar moved that Lankton-Ziegele-Terry & Associates, Peoria, architects, be employed to prepare plans and specifications for the Library Addition. (Payable from Appropriation for Library Addition - Universities Building Fund.) Mr. Wilkins seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of the plans for Addition to and Remodeling of McCormick Gymnasium, as presented by Mr. James Terry, of Lankton-Ziegele-Terry & Associates, Peoria, architects, and to authorize the architect to advertise for bids to be received on September 27, 1962. (Payable from Universities Building Fund - Rehabilitation and Revenue Bond Fund Series 61-A.) Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Dunbar moved to authorize ISNU to work with the Surplus Property Division of the Department of Finance to dispose of the house on the farm. Mr. Puffer seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of a net addition in the amount of \$4,402.00, to the contract of Art-O-Lite, Inc., Galesburg, for Site Work, West Campus, for furnishing and installing three steel poles and fixtures, and making other changes in conduit and wiring. (Payable from Universities Building Fund, Appropriation for Physical Education Building and Series 61-A.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to record Executive Committee action awarding contract for construction of a well to supply water for the new farm area, to Loren French, Fairbury, Illinois, in the amount of \$1,483.50, and to allow engineer's fees in the amount of \$148.35, to Farnsworth & Wylie, Bloomington, and due to the fact that it is difficult to predict total cost of this project, authorized the request for the release of \$2,000.00. (Payable from Universities Building Fund - Appropriation for Farm Buildings.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for the following items, and moved to accept the lowest responsible bids, as follows:

Utensil Washer with Ventilator Hood - Walker Hall Kitchen	
L. B. Herbst Co., Chicago, Illinois	\$ 3,938.35
(Payable from Bond Revenue Operations)	
Complete Installation of a New Roof - Cook Hall	
Acme Roofing and Sheet Metal Co., Bloomington	2,905.00
Subject to the release of funds by Governor Kerner.	
(Payable from General Revenue - Rehabilitation.)	

Mr. Wilkins seconded the motion, roll was called and the vote was as follows:



Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved the adoption of the following Resolution:

BE IT RESOLVED by the Teachers College Board of the State of Illinois that this Board purchase for Illinois State Normal University at Normal, Illinois, the following described tract of real estate:

Lot 6 in Campbell's Subdivision of the Northeast  $\frac{1}{4}$  of Section 29, Township 24 North, Range 2 East of the 3rd Principal Meridian, save and except that part of said Lot 6 described as follows:

Beginning at the Northeast corner of said Lot 6, thence West 283 feet along the North side of said Lot 6, thence South  $377\frac{1}{2}$  feet parallel to the East side of said Lot 6, thence East 283 feet parallel to the North side of said Lot 6, thence North  $377\frac{1}{2}$  feet to the place of beginning;

with improvements commonly known as 401 North Grove Street, Normal, McLean County, Illinois;

for the sum of Thirty Thousand and no/100 (\$30,000.00) Dollars, and

BE IT FURTHER RESOLVED that the Chairman and Secretary of this Board be and they are hereby authorized and directed to sign a contract with Lorraine B. Valentine for the purchase of the aforesaid premises.

(Payable from Universities Building Fund - Appropriation for Land Acquisition.)

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Eastern Illinois University

Mr. Dunbar moved approval of the preliminary plans and specifications as submitted by Mr. Dean Hilfinger, of Lundeen & Hilfinger, Architects, Bloomington, for the 480-bed dormitory, and authorized the architect to proceed with final plans, requesting that careful study be made in an effort to reduce the cost of this project, total cost of which is estimated to be \$2,650,000.00. (Payable from Bond Revenue Funds.) Mr. Stone seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of the preliminary plans and specifications as submitted by Atkins, Barrow & Graham, Inc., Architects, Urbana, for the Clinical Services Building, at an estimated cost of \$350,000.00, and authorized the architect to proceed with final plans. (Payable from Appropriation for Clinical Services Building - Universities Building Fund.) Mr. Reed seconded the motion and it was unanimously carried.



Mr. Dunbar moved approval of an addition to contract of S. M. Wilson & Co., Granite City, Illinois, in the amount of \$20,752.00, for four-drawer wooden cases in each student wardrobe in the Men's Residence Hall; and approval of architect's fees in the amount of \$1,245.12, for Lundeen & Hilfinger, Bloomington, for a total additional cost to the project of \$21,997.12. (Payable from Series 62 Funds and Universities Building Fund - appropriation for part cost of dormitory.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize the Executive Committee to award contracts to the lowest responsible bidders, when bids are received, for putting crushed rock and asphalt on certain parking lots, subject to the release of funds by Governor Kerner. (Payable from General Revenue - Rehabilitation.) Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize the Executive Committee to award contract to the lowest responsible bidders, when bids are received, for landscaping and sidewalk work between the Livingston C. Lord Administration Building and Blair Hall, subject to the release of funds by Governor Kerner. (Payable from General Revenue - Rehabilitation.) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Eastern to ask Engineering Services, Inc., Decatur, to advertise for bids for repair of the swimming pool, specifying 60-day guaranty on the bids, subject to the release of funds by Governor Kerner. (Payable from General Revenue - Rehabilitation.) Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to adopt the following Resolution:

WHEREAS this Board is about to construct a clinical services building on the campus of Eastern Illinois University at Charleston, Illinois, and

WHEREAS this Board has caused a study to be made of the lands owned by this Board at Charleston, Illinois, to determine the best location for the proposed clinical services building, giving full consideration to plans of this Board looking forward to future growth of said University including new buildings which will be needed, NOW, THEREFORE,

BE IT RESOLVED that this Board finds that the best location for the construction of said building is at the northeast corner of the intersection of Seventh Street and Hayes Street in said City of Charleston, on the following described land, namely:

Lots 6 and 7 in Block 3 of Bishop Heights Addition to the City of Charleston, Coles County, Illinois,

and,

BE IT FURTHER RESOLVED that this Board finds that it has been unable to agree on a purchase price for the east 60 feet of said land with the owners, John M. King and Elizabeth Anne King, husband and wife, now therefore,

BE IT FURTHER RESOLVED that Richard F. Dunn, Attorney for this Board, be and he is hereby authorized and directed to file in the proper court of Coles County, Illinois, a proper complaint or petition in eminent domain to take the following described tract, namely:

The East 60 feet of Lots 6 and 7, Block 3 in Bishop Heights Addition to the City of Charleston, Coles County, Illinois,

from John M. King and Elizabeth Anne King, for the purpose of using the same with the remaining parts of said lots 6 and 7, which this Board already owns, for the construction of the aforesaid Clinical Services Building for said Eastern Illinois University.

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### Western Illinois University

Mr. Dunbar moved to award contracts for the construction of a Classroom Building, to the lowest responsible bidders, as follows:

General Construction - Carl A. Nelson & Co., Burlington, Iowa	
Base Bid	\$ 627,000.00
Deductive Alternates:	
Alternate 10-2	\$ 1,500
Alternate 14-1	1,533
Alternate 21-1	9,451
Alternate 22-2	<u>1,230</u>
	Deduct <u>13,714</u>
	613,286

Electrical Work - Gibson Electric Co., Chicago 51, Illinois			
Base Bid		\$ 97,722	
Additive Alternates			
Alternate 23-7	3,086		
Alternate 23-8	<u>4,478</u>	<u>7,564</u>	\$ 105,286.00
Plumbing - Petersburg Plumbing & Heating Co., Petersburg			
Base Bid			38,986.00
Heating, Refrigeration & Temperature Control -			
Petersburg Plumbing & Heating Co., Petersburg			
Base Bid		\$ 129,886	
Deduct Alternate 25-1		<u>2,500</u>	127,386.00
Ventilating Work - Johnson Sheet Metal Works, Inc., East Moline			
Base Bid			33,500.00
Elevator Work - Mason W. Haigh & Sons, Inc., Peoria			
Base Bid			<u>20,900.00</u>
Total Contracts			\$ 939,344.00

to allow architect's fees to Graham, Anderson, Probst & White, Chicago, in the amount of \$56,360; and to allot a contingency in the amount of \$4,296, for a total cost of the project of \$1,000,000. (Payable from Universities Building Fund - Appropriation for Classroom Building.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for purchases for the Women's Residence Hall (Corbin Hall), and moved to accept the lowest responsible bids, as follows:

Mednik Wiping Materials, St. Louis, Missouri -	
Mill ends for cleaning	\$ 326.70
S. C. Johnson & Sons, Inc., Chicago - Shine-Up Spray	188.16
Huntington Laboratories, Inc., Huntington, Ind. - Puritine	160.00
Huntington Laboratories, Inc., Huntington, Ind. - Floor Maintainer	145.00
Gulf & West Indies Co., Inc., New York - Sponges	44.55
Chris Hoerr Co., Peoria - Cleaning Supplies	462.30
Paul O. Young Co., Line Lexington, Pa. - Hand trucks, 4 each and	
8 each Maid Trucks	506.20
West Side Lumber Co., Macomb - Step Ladders	96.64
Brillo Mfg. Co., Inc., Brooklyn, N.Y. - Steel Wool Pads	152.88
Fuller Brush Co., Des Moines, Iowa - Cleaning Equipment	3,577.12
Quincy Supply Co., Quincy - Mop Buckets and Wringers, 1 doz.	182.57
Quincy Supply Co., Quincy - 25 each Liquid Soap Dispensers and	
Self-opening Waste Receptacles	136.22
Crescent Electric, Quincy - 8 Vacuum Cleaners	270.48
Wheeling Corrugating Co., St. Louis, Missouri - 50 Garbage Cans and	
32 Pails	233.66
Huntington Lab., Inc., Huntington, Indiana - 20 cases Vanisol	414.00
Marquee Mfg. Co., Brazil, Ind. - 6 Floor Machines and 12 Scrubbing	
Brushes	984.41
Rochelle's Inc., Chicago - Plastic Drapery Carriers, 9000 each	396.00
Smith-Scharff, Peoria - 200 cases towels and 24 dispensers	952.00

Irwin Paper Co., Quincy - Toilet Tissue	\$ 975.00
Huntington Laboratories, Inc., Huntington, Indiana - 2 each	
Wet and Dry Pickup Machines	510.00
E. T. Whalin, Chicago - 330 Bedspreads	2,201.10
Palmer Co., Inc., Abingdon - 4 Vacuum Cleaners	524.00
Campus Coop. Store, Macomb - 52 5x8 Card Index File Boxes	145.24
R. E. Stuart Co., Macomb - Duplicator and Mimeograph	339.50

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the request of George D. Johnson Co., Peoria, Illinois, general contractor, Women's Residence Hall, to reduce the retainage on their estimates for partial payment from 10% to 5%, as recommended by the administration and concurred in by the architects, Lankton-Ziegele-Terry & Associates, Peoria. Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the following changes in the contract of the general contractor, George D. Johnson Co., Peoria, for the Women's Residence Hall:

Deductions:

Change specified polished wire glass	\$ 90.00	
Credit for actual cost of finish hardware	<u>9,890.00</u>	
Total Deductions		\$ 9,980.00

Additions:

Change in mailboxes	\$1,800.00	
Change in paving and curbing; install sidewalk; remove concrete and crushed rock	725.00	
Increase width of stairway	2,974.00	
Install asphalt expansion strips	<u>256.00</u>	
Total Additions		<u>5,755.00</u>
Net Deduction to the Project		\$ 4,225.00
(Series 61 Funds - Construction Funds)		

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.



Mr. Dunbar moved approval of an addition to the contract of Fred Harbers' Sons, Inc., Peoria, general contractor for the Library, for aluminum gratings over areaways on west side of the Library, in the amount of \$1,495.00. (Payable from funds re-appropriated for the Library.) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to award contract to W. R. Barnes, Macomb, lowest responsible bidder, for removal of 31 trees and stumps, in the amount of \$1,365.00. (Payable from Universities Building Fund - Rehabilitation.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved that, since Mr. Keith Middleton, Architect, Normal, Illinois, had withdrawn from the job, Western be authorized to employ Atkins, Barrow & Graham, Inc., Urbana, to prepare plans and specifications for the Physical Plant Building. (Payable from Universities Building Fund - appropriation for Physical Plant Building.) Mr. McBride seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of changes in contracts for work on the North Campus Development, as follows:

General Work - Neil Hummel Construction Co., Bushnell		
Eliminate driveway on North Campus	Credit	\$ 5,343.40
Plumbing Work - Ingledue Excavating Service, Macomb		
Changes in sewer work	Credit	<u>320.00</u>
Total credit to the Project		\$ 5,663.40
(Universities Building Fund - Appropriation for Campus Development)		

Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### NEW BUSINESS

Mr. Stone moved that Eastern be given approval to award the degree of Bachelor of Science in Business, subject to the approval of the Board of Higher Education. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Pass	Mr. Stipes	Aye
Mr. Puffer	Pass	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was carried.

#### REPORTS OF PRESIDENTS

Mrs. Madlener moved approval of the Report for Northern Illinois University as presented by President Holmes. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Puffer moved adoption of the following Resolution:

BE IT RESOLVED by the Teachers College Board of the State of Illinois for Northern Illinois University at DeKalb, Illinois, that the not-for-profit corporation, namely "Northern Illinois University Foundation", has heretofore been informally recognized, accepted and approved as a not-for-profit corporation, and is now by this resolution formally accepted and approved by this Board as a not-for-profit corporation and that through the instrumentality of this corporation there shall be no inurement of income to any private person, the beneficial interest of said corporation being in Northern Illinois University.

Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Puffer moved the adoption of the following Resolution:

BE IT RESOLVED by the Teachers College Board of the State of Illinois in regular session assembled, that this Board enter into a contract with Northern Illinois University Foundation, and words and figures, as follows:

#### C O N T R A C T

THIS CONTRACT, made and entered into this 20th day of August, 1962, by and between the Teachers College Board of the State of Illinois for Northern Illinois University at DeKalb, Illinois, hereinafter called and referred to as "Board", and Northern Illinois University Foundation, hereinafter referred to as "Foundation",

#### WITNESSETH:

That whereas Board is without funds to purchase furniture and equipment for Northern Illinois University at DeKalb, Illinois, to equip the general purpose classroom building and library addition presently under construction on the Northern

campus at DeKalb, Illinois, and dining room and dormitory presently under construction on the Lorado Taft Campus at Oregon, Illinois, and,

WHEREAS Foundation has arranged for credit at the First National Bank of Chicago, Illinois, to borrow sufficient funds to provide the money to buy the aforesaid equipment and furniture for the purposes aforesaid, and,

WHEREAS Foundation is willing to lease the said furniture to Board for the uses and purposes above set out, and,

WHEREAS Governor Otto Kerner of the State of Illinois has assured Board that at the next session of the Illinois Legislature there will be sufficient funds appropriated to enable Board to purchase said equipment and furniture from Foundation, NOW, THEREFORE,

IT IS AGREED by and between the parties hereto that Foundation will buy the aforesaid furniture and equipment and will lease the same to Board, and as soon as funds have been made available to Board by the legislature and the Governor of the State of Illinois, Board will reimburse Foundation for the funds expended and expenses incurred for the purchase of said furniture and equipment, at which time Foundation agrees to accept said purchase and expense money and to deliver a proper bill of sale to Board for all of said furniture and equipment.

IT IS FURTHER AGREED by and between the parties that no individual connected with either of the parties hereto shall receive any benefit, directly or indirectly, through this transaction and there shall be no inurement of income to any private person, directly or indirectly, in connection herewith.

IN WITNESS WHEREOF the parties hereto have affixed their respective signatures and seals the day and date first above written.

TEACHERS COLLEGE BOARD OF THE STATE  
OF ILLINOIS FOR NORTHERN ILLINOIS  
UNIVERSITY at DeKalb, Illinois,

ATTEST:

By \_\_\_\_\_  
R. A. Stipes, Jr., Chairman

\_\_\_\_\_  
Clarence R. Ropp, Secretary

NORTHERN ILLINOIS UNIVERSITY FOUNDATION

ATTEST:

By \_\_\_\_\_  
George Spitz, President

\_\_\_\_\_  
Harold Dorland, Secretary

BE IT FURTHER RESOLVED that the Chairman and Secretary of the Teachers College Board be and they are hereby authorized and directed to affix their signatures and the seal of this Board to the aforesaid contract.

Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Reed moved approval of the Report for Illinois State Normal University, as presented by President Bone. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Ropp moved that the Board authorize Illinois State Normal University to have appraisals made on certain property. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Hollingsworth moved approval of the Report for Eastern Illinois University as presented by President Doudna. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mrs. Madlener moved approval of the Report for Western Illinois University as presented by President Knoblauch. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### SALE OF BONDS

Mr. Stone moved that the Notice of Sale, and the Official Statement which is on file in the Central Office, on the proposed issue of \$6,750,000 Western Illinois University Building Revenue Bonds, Series of 1962, as prepared by Barcus, Kindred & Company, be ratified, approved, and confirmed by this Board. Mr. Ropp seconded the motion, roll was called and the vote was as follows:



Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

NOTICE OF SALE  
\$6,750,000 WESTERN ILLINOIS UNIVERSITY  
Building Revenue Bonds  
Series of 1962

Sealed proposals for the purchase of \$6,750,000 Building Revenue Bonds, Series of 1962, of The Teachers College Board of the State of Illinois for Western Illinois University at Macomb, Illinois, will be received by the undersigned at a meeting of said Board in the Upper Tower (27th Floor) of the Conrad Hilton Hotel, Chicago, Illinois, at 11:30 A.M., Central Daylight Saving Time, on August 20, 1962, at which time and place all bids will be publicly opened, read, and considered.

Bidders may specify that said bonds be either of \$1,000 or \$5,000 denomination, but all bonds shall be of the same denomination. Said bonds will be dated September 1, 1962, numbered from 1 upwards in consecutive order, registrable as to principal only, and will mature on September 1 in each of the years and in amounts as follows:

Amount of Principal Installment	Due	Amount of Principal Installment	Due	Amount of Principal Installment	Due
\$ 80,000	1965 and 1966	\$140,000	1980	\$220,000	1991
85,000	1967	145,000	1981	225,000	1992
90,000	1968 and 1969	155,000	1982	235,000	1993
95,000	1970	160,000	1983	245,000	1994
100,000	1971	165,000	1984	255,000	1995
105,000	1972	170,000	1985	265,000	1996
110,000	1973 and 1974	180,000	1986	275,000	1997
115,000	1975	185,000	1987	285,000	1998
120,000	1976	195,000	1988	300,000	1999
125,000	1977	200,000	1989	310,000	2000
130,000	1978	210,000	1990	325,000	2001
135,000	1979			335,000	2002

Bonds maturing on September 1 in each of the years 1973 through 2002 shall be redeemable as a whole or in part in their inverse numerical order prior to their maturity on September 1, 1972, or on any interest payment date thereafter, at par plus accrued interest plus the following premiums:

3% if redeemed September 1, 1972 through March 1, 1977, inclusive  
2-1/2% if redeemed September 1, 1977 through March 1, 1982, inclusive  
2% if redeemed September 1, 1982 through March 1, 1987, inclusive  
1-1/2% if redeemed September 1, 1987 through March 1, 1992, inclusive  
1% if redeemed September 1, 1992 through March 1, 1997, inclusive  
and thereafter at par.

Interest will be payable March 1, 1963, and semiannually thereafter, both principal and interest to be payable at such bank or trust company in the State of Illinois as is designated by the successful bidder. An alternate paying agent within or outside the State of Illinois may be designated by the successful bidder, provided both paying agents are correspondents of each other.

Said bonds are authorized to pay part of the cost of constructing a new 1,014-student capacity residence hall, a new student union building, a new physical education building to include a field house, gymnasium, and swimming pool, and of remodeling the kitchen and dining room of the existing building constructed from the proceeds

of the authorized issue of \$1,150,000 Residence Hall and Student Center Revenue Bonds, Series 1956, dated July 1, 1956, all on the campus of said Western Illinois University, the balance of the cost to be paid from a State appropriation and cash on hand.

Said bonds are payable from and secured by a closed first lien on the net revenues to be derived from said new buildings and are additionally secured, subject and subordinate only to all contract rights vested in the holders of the outstanding bonds of said Series 1956, by a pledge of and closed lien on the surplus net revenues of said existing building.

No bids of less than par and accrued interest will be considered. Bids must be for all of the bonds bearing interest at a rate or rates not to exceed Five Per Cent (5%) per annum. In determining the best bid, the interest cost will be computed by determining the interest from September 1, 1962, to absolute maturity at the rate or rates specified by the bidder and deducting therefrom any premium offered. Bidders may specify the rate or rates of interest in multiples of 1/8 or 1/10 of 1%, but all bonds of the same maturity shall bear the same single rate of interest throughout their life.

The sale and award of the bonds will be subject to the final approving legal opinion of Chapman and Cutler, Attorneys, Chicago, Illinois, said opinion to be furnished without expense to the purchaser, and at the option of the purchaser will be printed on each bond without cost. The bonds will be delivered to the purchaser in Chicago, Illinois, within approximately 45 days from date of award.

The right is reserved to reject any or all bids, and any bid not complying with this notice of sale will be rejected. Each bid must be enclosed in a sealed envelope addressed to The Teachers College Board of the State of Illinois, and should be marked on the outside "Proposal for Western Illinois University Bonds" and must be accompanied by a certificate or cashiers check drawn upon an incorporated bank or trust company to the order of said The Teachers College Board of the State of Illinois for \$135,000 as a good faith deposit to secure The Teachers College Board against any loss from the failure of the bidder to comply with the terms of his bid. No interest will be allowed on the amount of the good faith deposit, and the checks of all bidders except the one to whom the award is made will be returned immediately.

Further information may be obtained from the undersigned or from Barcus, Kindred & Company, 231 South LaSalle Street, Chicago 4, Illinois, Fiscal Agents for The Teachers College Board.

Dated this 6th day of August, 1962.

Clarence Ropp  
Secretary of The Teachers College Board  
of the State of Illinois

The Chairman announced that this was the time and place for the considering of bids received for the purchase of \$6,750,000 Western Illinois University Building Revenue Bonds, Series of 1962, pursuant to a Notice of Sale published in The Daily Bond Buyer, on August 6, 1962.

The Secretary presented publisher's affidavit of publication of Notice of Sale on August 6, 1962, and Mr. Puffer moved that said Notice of Sale as so published be ratified, approved, and confirmed by this Board. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

The Secretary stated that the following bids were received for the purchase of \$6,750,000 Western Illinois University Building Revenue Bonds, Series of 1962:

Bidder	Coupon	Rates		Premium	Interest Cost		%
					Amount		
F. S. Smithers & Co., Inc.	Bonds due	1965-1974	5%	---	\$6,928,462.50		3.9386%
	" "	1975-1976	4½				
New York, N.Y.	" "	1977-1984	3-3/4				
		1985-2002	3.90				
White, Weld & Co., Chicago	Bonds due	1965-1972	5%	\$456.70	6,906,120.80		3.92593
		1973-1974	4-3/4				
		1975-1976	4½				
		1977-1978	4¼				
		1979-1982	4.10				
		1983-1990	4				
		1991-2001	4.10				
		2002	1½				

Mr. Dunbar moved that the bid of White, Weld & Co., Chicago, for the purchase of said bonds be accepted. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Wilkins moved that the good faith check submitted by the unsuccessful bidder be returned. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Stipes thanked the unsuccessful bidder for his interest.

Mr. McBride moved the adoption of the following Resolution:

RESOLUTION ACCEPTING BIDS FOR CONSTRUCTION OF A NEW RESIDENCE HALL AND THE REMODELING OF THE KITCHEN AND DINING ROOM OF THE EXISTING BUILDING CONSTRUCTED FROM THE PROCEEDS OF RESIDENCE HALL AND STUDENT CENTER REVENUE BONDS, SERIES OF 1956.

WHEREAS bids have been received for the construction of a new residence hall on the campus of Western Illinois University at Macomb, Illinois, and for the remodeling of the kitchen and dining room of the existing building on said campus constructed from the proceeds of the authorized issue of \$1,150,000 Residence Hall and Student Center Revenue Bonds, Series of 1956, more specifically described in the plans and specifications on file with the Secretary of this Board; and

WHEREAS the following bids, accompanied by certified checks, were the best bids received:

<u>Work</u>	<u>Contractor</u>	<u>Contract Price</u>
General	Galesburg Construction Co. Galesburg, Illinois	\$ 2,615,800.00
Heating	H. P. Reger & Co. Chicago, Illinois	323,675.00
Plumbing	Moline Heating & Construction Co. Moline, Illinois	258,486.00
Ventilating	Amca, Inc., formerly Montefusco Heating & Sheet Metal Works Peoria, Illinois	41,244.00
Pipe Covering	Central Asbestos & Supply Co. Davenport, Iowa	50,675.00
Electrical	Rupley Electric Co. Keokuk, Iowa	282,870.00
Elevator equipment	Hollister-Whitney Elevator Co. Quincy, Illinois	168,606.00
Kitchen	Servco Equipment Co. St. Louis, Missouri	122,418.08
	Total	\$ 3,863,774.08

NOW, THEREFORE, BE IT RESOLVED by the Teachers College Board of the State of Illinois, as follows:

Section 1. That the aforesaid bids be accepted by the Teachers College Board and contract be awarded to each bidder in accordance with the terms of his bid.

Section 2. That the Chairman and Secretary of the Teachers College Board are hereby authorized and directed to execute such contracts after receipt of proper completion bonds, form of such completion bonds to be approved by the Chairman and Secretary of said Board.

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

There being nothing further to come before the Board at this time, Mr. Stipes declared the meeting adjourned until the next regular meeting at Charleston, on September 17, 1962.

R. A. Stipes, Jr.  
Chairman

Clarence R. Ropp  
Secretary



REPORT OF  
EASTERN ILLINOIS UNIVERSITY

SEPTEMBER 17, 1962

I. STUDENTS

A. Summer Quarter, 1962, Enrollment (complete report)

1. University - On Campus

a. Full-Time Students	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
Freshmen	71	92	163	
Sophomores	81	107	188	
Juniors	111	148	259	
Seniors	135	137	272	
Graduates	198	53	251	
Unclassified	<u>13</u>	<u>9</u>	<u>22</u>	<u>        </u>
Total	609	546	1155	1144
b. Part-Time Students				
Undergraduates	104	81	185	
Graduates	<u>38</u>	<u>28</u>	<u>66</u>	
Total	142	109	251	211
c. Workshops				
Art 242	0	15	15	
Education 488	4	18	22	
Prep. English, I*	18	2	20	
Prep. English, II-III*	27	8	35	
English 122	1	5	6	
English 459	<u>0</u>	<u>17</u>	<u>17</u>	<u>        </u>
Total	50	65	115	65
Total On Campus	801	720	1521	1290
Full-Time Equivalent			1157	1117

2. University - Off Campus

Social Science 235 Shelbyville	1	16	17	
Social Science 235 Effingham	2	13	15	
	<u>        </u>	<u>        </u>	<u>        </u>	<u>        </u>
Total Off Campus	3	29	32	63
Total Summer Enrollment	804	749	1553	1483
Full-Time Equivalent			1161	1133

B. Summer Camp Enrollments

1. Music Camp Chorus	260
2. Music Camp (Band)	281
3. Music Camp (Band)	294
4. Recreation Camp (1st week)	111
5. Recreation Camp (2nd week)	118
6. Conservation Camp	26

\* Non-credit courses

C. Graduates, August 9, 1962

The following number of degrees and diplomas were awarded at the commencement on August 9, 1962:

1. Summary of Degrees Awarded

a. Bachelor of Science	15
b. Bachelor of Science in Education	116
c. Junior College Diploma	1
d. Master of Science in Education	<u>58</u>
Total	190

2. Summary of Undergraduate Degrees by Curriculum

a. Bachelor of Science

Business	9	Music	1
Chemistry	1	Physics	1
Industrial Arts	1	Social Science	2

b. Bachelor of Science in Education

Art	3	Mathematics	6
Botany	1	Music	5
Business	12	P.E. (Men)	8
Chemistry	3	P.E. (Women)	4
Elementary Educ.	41	Physics	1
English	9	Social Science	8
Geography	2	Speech	5
Home Economics	1	Zoology	1
Industrial Arts	6		

II. FACULTY

A. Death

1. Annie Weller, Professor Emeritus, died on August 4, 1962.

B. Resignations

1. Ann Ekovich, Graduate Assistant in the Reading Clinic, resigned effective August 14, 1962.
2. Daniel P. Garcia, Assistant Professor of English, resigned effective September 4, 1962.

D. Substitutes for 1962-63

1. Lucina P. Gabbard, M.A., Substitute Instructor of English, at a salary of \$640 per month for three months beginning September 3, 1962, substituting for Merrillie Mather, on sabbatical leave.

E. Replacements for 1962-63

1. Ruth S. Queary, M.S. in Ed., as Instructor of Mathematics at a salary rate of \$620 per month beginning September 3, 1962, for three months for three-fourths time duty, temporarily replacing Lester R. Van Deventer, deceased.

F. Appointments to New Positions for 1962-63  
(Positions previously approved)

1. Harold F. Marker, M.S., as Instructor of Mathematics at a salary rate of \$680 per month beginning September 3, 1962, for three months for one-half time duty, temporarily filling the new position established in mathematics.

G. Public School Experience of Faculty

It has been my aim to appoint teachers with some secondary or elementary school experience. In some fields this is very difficult. In the sciences, for example, many young people tend to go directly through graduate school before beginning teaching careers and then they seek positions in colleges without getting any public school experience.

Of 273 regular faculty members, 171 have had public school teaching experience ranging up to 37 years.

Twenty-three of the 171 have had some administrative experience at the elementary or secondary school level.

III. OTHER EMPLOYEES

A. Resignations

1. Patricia Bruner, Clerk Stenographer II in the Records Office, resigned effective September 4, 1962.
2. Faeth DeHart, Clerk Stenographer I in the Business Office, resigned effective August 31, 1962.
3. Jeannette Thompson, Clerk Stenographer I in the Business Office, resigned effective August 31, 1962.

B. Retirement

1. Ruth McGahey, Assistant Food Production Manager in the Union Cafeteria, retired as of August 31, 1962.

C. Leaves of Absence

1. Rozita Wade, Clerk Typist I in the Business Office, leave of absence without salary from October 1, 1962, to February 1, 1963.
2. Robert O. Brooks, Stationary Fireman, disability leave beginning October 1, 1962.
3. Gladys Hicks, Grill Cook in the Union Snack Bar, disability leave beginning August 3, 1962.

D. Replacements

1. Sharon L. Wright, Assistant Food Production Manager in the Union Cafeteria, at a salary of \$335 per month beginning September 4, 1962, replacing Ruth McGahey, retired.

E. Substitutes

1. Barbara Hacker, Temporary Clerk Stenographer I in the Office of the Dean of Student Academic Services, at a salary of \$245 per month beginning August 14, 1962, substituting for Kay Helton, on leave.

2. James E. Harder, Temporary Accountant I, at a salary rate of \$500 per month for nine and one-half months beginning August 16, 1962, for three-fourths time duty, substituting for Marion Zane, on leave.

F. Appointments to New Positions

1. Louise M. Burgener, Maid in Pemberton Hall, at a salary of \$185 per month beginning September 5, 1962. (Position approved August 20, 1962; see report.)
2. Goldie James, Janitress, at a salary of \$275 per month beginning September 1, 1962. (Position approved April 16, 1962; see report.)
3. Jacquelynn Harder, Clerk Stenographer I for the Departments of Art, Music and Speech, at a salary of \$235 per month beginning September 4, 1962. (Position approved in Internal Budget.)
4. Barbara B. Planck, Clerk Stenographer I in Testing Services and the Department of Education, at a salary of \$235 per month beginning September 4, 1962. (This position is an expansion of the one-half time position in Testing Services and is the one-half position listed in the Internal Budget on page 96 as "unallocated.")
5. Jack A. Lanman, Kitchen Laborer in Lincoln-Douglas Halls, at a salary of \$270 per month beginning September 4, 1962. (Position approved April 16, 1962; see report.)

G. Change in Name

1. Imogene Zimmerman, Clerk Typist II in the Textbook Library, to Imogene Creager.

H. Intermittent Employees

1. Ruth B. McGahey, Cook, at a salary rate of \$275 per month beginning September 3, 1962, as needed.

I. Return from Summer Lay-Off

1. Helen Arnold, Cook's Helper in Buzzard Laboratory School, as of September 4, 1962.
2. Alberta Giltner, Assistant Food Production Manager in Pemberton Hall, as of August 31, 1962.
3. Doris Grant, Cook's Helper in Union Cafeteria, as of September 4, 1962.
4. Charlotte Hall, Cook's Helper in Union Cafeteria, as of September 5, 1962.
5. Winifred Matteson, Cook's Helper in Union Cafeteria, as of September 5, 1962.
5. Billie D. Scott, Cook's Helper, regularly assigned to Pemberton Hall but temporarily assigned to Lincoln-Douglas Halls, as of August 29, 1962.
7. Rosemary Wagle, Cook's Helper in Buzzard Laboratory School, as of September 4, 1962.
8. Minnie Wheeler, Cook in Buzzard Laboratory School, as of September 4, 1962.



#### IV. THE ORGANIZATION

##### A. School of Business

In May, 1961, I was given authority to make certain administrative changes according to a timetable that was set forth on an administrative chart. Among them was the establishment of a School of Business which I was given authority to do during the period 1962-64. We are now ready for this development and the School of Business will be declared operative as of October 15, 1962. There will be four departments in the school and each will be headed by a chairman rather than a department head as is the case with the departments in the College of Letters and Science. The duties and responsibilities of the chairmen will not be quite as heavy as those of department heads. Until the departments grow somewhat, it may not be necessary to reduce their teaching loads at all.

Dr. James Giffin, Ph.D., now Head of the Department of Business, will become Director of the School of Business. On his recommendation, I should like to appoint the following department chairmen and acting chairmen:

1. Chairman, Department of Business Education and Secretarial Studies:  
Dr. George Cooper, Ph.D.
2. Chairman, Department of Marketing: Dr. Clifford Fagan, Ph.D.
3. Acting Chairman, Department of Accounting: Mr. Roy Imdieke, M.S.,  
C. P.A.
4. Acting Chairman, Department of Management, Dr. James F. Giffin, Ph.D.

#### V. THE CURRICULUM

##### A. Philosophy Minor

In our board report of July 23, 1962, we asked and received permission to institute a minor in philosophy subject to approval by the Board of Higher Education. Dr. Browne has informed me that approval by that board for a minor is unnecessary. Therefore, we are proceeding on the authority already granted by the Teachers College Board.

#### VII. STUDENT LIFE

##### A. Athletes' Grade Averages

I am quoting the following two paragraphs from a local sports page:

"The five golf letterwinner's nosed out Coach Ralph Kohl's gridders by one-tenth of one per cent with a grade point average of 2.44. The 36 football men had an average of 2.43. A perfect record of all "A's" at Eastern is 4.0.

"Three teams followed close behind with 2.39 averages. Those squads were wrestling, gymnastics and cross country."

##### B. University Health Service

The University Health Service reports that an average of 108 students visited the Health Service throughout the entire past academic year. This is the first time that the daily average has exceeded 100 students. It was up 13.5% for the year which was higher than our increase in enrollment.

We have continued a cooperative arrangement with the Champaign Mental Health Clinic by which Dr. Arnold Miller, a clinical psychologist, has been on campus Saturday mornings to assist students needing the kind of help he can

give. He has seen from five to eight students each Saturday morning during the year. On some occasions he has come in for extra visits. This program is financed through the Vocational Rehabilitation Service of the State of Illinois without cost to the university budget. There is some opinion here that this service ought to be expanded and that we ought to have a full-time person available. My own judgment is that this is not yet necessary. On the other hand, we have some serious situations which might have been avoided with adequate psychiatric consultation had it been available.

## IX. MISCELLANEOUS

### A. Eastern Illinois University Foundation

I am presenting here certain information on the Eastern Illinois University Foundation which I think may be of interest to the board. This was prepared by Dr. Asa Ruyle, Director of Regional Services, who is Executive Director of the Foundation.

The Eastern Illinois University Foundation is a non-profit corporation chartered by the State of Illinois and authorized by the Teachers College Board for charitable and educational purposes, and to otherwise serve the university.

The objectives of the Foundation are to assist in developing and increasing the facilities of the university by encouraging gifts of money, property, works of art, historical papers and documents and other materials having educational, artistic, or historical value.

Board of Directors: There are twelve members of the Board, nine voting members and three non-voting ex officio. The ex officio members are:

President of the University, Quincy Doudna  
Chairman of the Teachers College Board, R. A. Stipes, Jr.  
President of the Alumni Association, Dick Williams

The regular board members are:

Orval Funkhouser	Ogden Brainard
Lewis Linder	Maurice Hampton
Arthur L. Richie	Ferdinand F. Homann
Ernest L. Stover	Harold Marker
Mrs. Harvey Rechnitzer	

Officers of the Foundation:

Orval Funkhouser, President  
Lewis Linder, Vice President  
Raymond R. Gregg, Treasurer  
Asa M. Ruyle, Executive Director

Financial Statement - Summary of Year Ended June 30, 1961

Total assets as of July 1, 1960		\$21,785.32
Receipts:		
Gifts for scholarships and general	\$ 5,554.47	
Gifts for University Union	27,019.33	
Income from investments	1,455.42	
Stock rights sold	<u>19.66</u>	<u>34,048.88</u>
Total available		\$55,834.20

Disbursements:		
Awards paid to students	\$ 1,525.00	
Transfer to Series 1956 Bond		
Revenue for University Union		
Building	18,074.53	
General expenses	5.00	
Writedown of investments	<u>290.67</u>	\$ 19,895.20
Total assets as of June 30, 1961		\$ <u>35,939.00</u>
Assets as of June 30, 1961:		
Cash	\$11,518.50	
Investments, at carrying value	<u>24,420.50</u>	
(Market value - \$41,335.48)		
Total		\$ 35,939.00
The assets were held for these purposes:		
Principal of scholarship funds	\$24,716.29	
University Union Building Funds	10,025.00	
Available for scholarships	<u>1,037.71</u>	
	35,779.00	
Available funds not restricted	<u>160.00</u>	\$ 35,939.00

Quincy Doudna  
President

REPORT OF  
ILLINOIS STATE NORMAL UNIVERSITY

September 17, 1962

I. STUDENTS

A. Enrollment for Summer Session, 1962

1. Eight-Week Session

The figure in parentheses is all students and the figure not in parentheses is full-time students, excluding withdrawals with refunds.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Graduate	390 (443)	203 (236)	593 (679)	602 (647)
Senior	138 (162)	262 (294)	400 (456)	600 (641)
Junior	157 (163)	259 (271)	416 (434)	330 (350)
Sophomore	75 ( 87)	185 (195)	260 (282)	210 (222)
Freshman	98 (110)	219 (232)	317 (342)	144 (152)
Unclassified	35 ( 40)	50 ( 63)	85 (103)	101 (126)
Special	<u>76 (104)</u>	<u>97 (116)</u>	<u>173 (220)</u>	<u>160 (200)</u>
Total College Students on Campus	969(1109)	1275(1407)	2244(2516)	2147(2338)
b. University High School	299	256	555	538
c. University Elementary School	216	211	427	448
d. Special Education School	<u>53</u>	<u>50</u>	<u>103</u>	<u>124</u>
Total Pupils, Elementary and Secondary	<u>568</u>	<u>517</u>	<u>1085</u>	<u>1110</u>
Total	1537	1792	3329	3257
Extension	<u>30</u>	<u>343</u>	<u>373</u>	<u>379</u>
Grand Total	1567	2135	3702	3636

2. Short Courses During Eight-Week Session

	Men	Women	Total 1962	Total 1961
One-Week Courses	93	299	392	459
Two-Week Courses	40	256	296	322
Three-Week Courses	<u>1</u>	<u>40</u>	<u>41</u>	<u>37</u>
Total	134	595	729	818

3. Post Session - University

One-Week Courses	4	32	36	58
Two-Week Courses	198	234	432	346
Three-Week Courses	<u>177</u>	<u>169</u>	<u>346</u>	<u>310</u>
Total	379	435	814	714

4. In addition to the above enrollment statistics, which include only students and pupils who were regularly enrolled for credit, the following non-credit seminars and short courses, with enrollments, were offered:



Resident Center (June 21 - August 4)	15
Speech Program (July 8 - July 27)	26
Summer Seminars (July 8 - July 27)	24
Music Program (July 8 - July 20)	15
Art Program (July 15 - July 20)	28
Cheerleaders (June 10-15, June 17-22, June 24-29)	962
Summer Seminars (two days)	75
Hearing Laboratory (one day)	<u>100</u>
Total	1245

5. This makes a grand total of 6762 students who have been in classes on our campus during the summer. The total figure comes from the following:

Total college students (8 week session)	2516	
Total laboratory school pupils	1085	
Extension	373	
Short courses during eight-week session	729	
Post Session	<u>814</u>	
Total students and pupils enrolled for credit		5517
Total students and pupils in non-credit courses		<u>1245</u>
Grand Total		6762

It should be noted that the persons listed under 4 above are people who are either coming back for special work in their own field or are high school students of two groups: (a) gifted or talented high school students being brought in to attend special classes to help us in some of our experimenting and also to help in bettering the knowledge of our own students as they go out to teach; (b) cheerleading and other groups brought here at the request of principals and superintendents who feel that this type of clinic is invaluable to the welfare of their schools and who have complimented us very highly on the fine job we are doing in this service.

#### B. Attendance in Extension Courses Summer Session, 1962

1. Enrollment in extension courses, the departmental courses offered, the centers, and the instructors are here presented for the summer session of 1962.

<u>Center</u>		<u>Instructor</u>	<u>Enrollment</u>
	<u>June 11 - June 29</u>		
Cambridge	The Family E262	Olgert Pocs	40
East Peoria	Physical Education for Elementary Schools		
	E221	Paul Dohrmann	22
Kankakee	English Grammar E243	Dorothy Soellner	39
Lacon	The Family E262	John Behling	30
Ottawa	Illinois Plants and Their Attributes		
	E393	J. Louis Martens	33
Princeton	Curriculum Development in Home		
	Economics E304	Hattie Lundgren	10
Princeton	Arithmetic for Elementary Grades E201	Albert Eckert	43
Taylorville	Secondary School Reading Clinic E219	Rose Buehler	24
	<u>July 2 - July 20</u>		
Beecher	Natural Science E202	J. Louis Martens	15
Cambridge	Survey of English Literature E122	George Klinger	19
Danville	Public Opinion and Propaganda E368	John Behling	28
Joliet	Music Education in the Elementary		
	Grades E377	Lyle Young	22
Ottawa	Creative Writing E247	Dorothy Soellner	14
Springfield	Curriculum Development in Home		
	Economics E304	Hattie Lundgren	8
Springfield	The Family E262	Olgert Pocs	<u>45</u>
	Total Summer Session 1962		392
	Average enrollment for the fifteen courses is 26.13		

C. Graduates

1. At the August 10, 1962 commencement there were 174 undergraduate students and 118 graduate students who received appropriate degrees and diplomas.

Art : . . . . .	2	Home Economics. . . . .	9
Biological Sciences . . . . .	3	Industrial Arts . . . . .	7
Business Education . . . . .	10	Junior High School. . . . .	6
Elementary. . . . .	69	Mathematics . . . . .	8
English . . . . .	8	Music . . . . .	3
Foreign Languages . . . . .	1	Physical Sciences . . . . .	1
Geography . . . . .	2	Social Sciences . . . . .	17
Health and P.E. (Men) . . . . .	13	Special Education . . . . .	12
Health and P.E. (Women) . . . . .	2	Speech. . . . .	1
Total August Bachelor's Graduates . . .	174		
Master of Science in Education	48		
Master of Science	65		
Master of Arts	5		
Total August Master's Graduates . . . .	<u>118</u>		
Total August Graduates. . . . .	292		

II. FACULTY

A. Alterations in Summer Session Faculty, 1962

Name	Department	Salary		
		June	July	August
Holliday, Bernice	Residence Halls	--	--	\$300.00
Cramer, Robert	Physical Sciences	\$645.00	\$860.00	860.00

B. Leave of Absence

1. Sabbatical
- a. Miss Lessie Carlton (27-19D), Assistant Professor of Education (Second Semester of 1962-1963 school year, at full pay)

C. Appointments

1. Continuation of Present Faculty Members Who Have been on a Temporary Appointment
- a. Mrs. Norene Kurth (25-11E, 1st semester; 25-06E, 2nd semester), as Instructor in Business Education, effective September 1962, at a salary rate of \$780.00 per month, \$7020.00 for the school year of nine months. This is a one-year appointment only.
- b. Mrs. Carol Reitan (08-02E), as part-time Instructor in Education and Acting Assistant Dean of Women, effective September 1962, at a salary rate of \$350.00 per month, \$3150.00 for the school year of nine months. This is a one-year appointment only.
- c. Mrs. Marilyn K. Soderberg (39-19E), as part-time Instructor in Speech, effective September 1962, at a salary rate of \$672.00 per month, \$6048.00 for the school year of nine months. This is a one-year appointment only.
- d. Mrs. Mary R. Walker (23-12D), as Assistant Professor of Art, effective September 1962, at a salary rate of \$920.00 per month, \$8280.00 for the school year of nine months. This is a one-year appointment only.

## 2. Replacements

- a. Mr. R. Jerry Cantlon (27-32D), as Assistant Professor of Education, effective September 1962, at a salary rate of \$880.00 per month, \$7920.00 for the school year of nine months, to take the place of Dr. Leon T. Ofchus, resigned. Mr. Cantlon has a bachelor's degree from William Jewell College, Liberty, Missouri, and a master's from the University of Colorado. For the past two years he has been a Graduate Assistant at the University of Colorado while working toward his doctor's degree.
- b. Mr. Robert E. Carter (48A-02D), as Assistant Professor and Supervising Teacher, Educable Mentally Retarded, effective September 1962, at a salary rate of \$760.00 per month, \$6840.00 for the school year of nine months, to take the place of Mrs. Lillie Mae Rickman Kingsford, on leave. Mr. Carter has a bachelor's degree from Southern Connecticut State College, New Haven, and a master's from Wayne State University, Detroit, Michigan. For the past two years he has taught in the Coleman School of Handicapped Children in Detroit, Michigan. This is a one-year appointment only.
- c. Mrs. Ethel Galvin Feicke (06B-02E), as Acting Assistant Dean of Women and Instructor in Education, effective September 1, 1962, at a salary rate of \$640.00 per month, \$7680.00 for the twelve-months school year for which the appointment is made, to take the place of Dr. Christine P'Simer, deceased. Mrs. Feicke has bachelor's and master's degrees from Illinois State Normal University. For the past five years she has taught in the McLean-Waynesville Community Schools. This is a one-year appointment only.
- d. Dr. Kenneth James (22-07C), as Associate Professor of Agriculture, effective September 1962, at a salary rate of \$1,060.00 per month, \$9,540.00 for the school year of nine months, to take a position that was not filled in 1961-1962. Dr. James has a bachelor's degree in education from Central Missouri State College in Warrensburg, a bachelor's in agriculture, a master's and a doctor's from the University of Missouri. For the past year he has been on the faculty of Mankato State College, Mankato, Minnesota.
- e. Mrs. L. Louese Mentzer Pilch (28-16E), as Instructor in English, effective September 1962, at a salary rate of \$740.00 per month, \$6660.00 for the school year of nine months, to take the place of Mr. Denton May, resigned. Mrs. Pilch has a bachelor's degree from Illinois State Normal University, and a master's from the University of Illinois. For the past year she has been a teacher in the Normal Public Schools. This is a one-year appointment only.
- f. Mrs. Hanna B. Renning (38-08E), as Instructor in History, effective September 1962, at a salary rate of \$700.00 per month, \$3150.00 for the first semester of the 1962-1963 school year, to take the place of Dr. Arlan Helgeson, transferred to the position of Acting Dean of the Graduate School. Mrs. Renning has a bachelor's degree from Michigan State University and a master's from Johns Hopkins University in Baltimore, Maryland. This is a one-semester appointment only.
- g. Mrs. Helen Wallingford (48A-21D), as Assistant Professor and Supervising Teacher in the Metcalf School, effective September 1962, at a salary rate of \$800.00 per month, \$7200.00 for the school year of nine months, to take the place of Mrs. Mary Nobiling, on temporary appointment. Mrs. Wallingford has a bachelor's degree from Eastern Kentucky State College, Richmond, a master's from Morehead State College, Morehead, Kentucky, and a Specialist in Education degree from George Peabody College for Teachers, Nashville, Tennessee. For the past year she has been a supervisor in the Brown County Schools, Georgetown, Ohio.

3. New Positions (Previously authorized by the Teachers College Board)

- a. Mr. Anthony R. D'Abbracci (37-14E), as part-time Instructor in Physical Sciences, effective September 1962, at a salary rate of \$400.00 per month, \$1800.00 for the first semester of the 1962-1963 school year. Mr. D'Abbracci has bachelor's and master's degrees from Indiana University. For the past three years he has been on the staff of the Purdue University Extension Center at Michigan City, Indiana. This is a one-semester appointment only.
- b. Dr. Charles M. Hill (27-45C), as Associate Professor of Education, effective January 28, 1963, at a salary rate of \$980.00 per month, \$4410.00 for the second semester of the 1962-1963 school year. Dr. Hill has bachelor's, master's, and doctor's degrees from The Pennsylvania State University, and for the past year has been Director of Secondary Education, Uniontown Joint High School System, Uniontown, Pennsylvania.
- c. Mr. Vladimir Markotic (38-35D), as Assistant Professor of Anthropology, effective September 1962, at a salary rate of \$860.00 per month, \$7740.00 for the school year of nine months. Mr. Markotic has a master's degree from Indiana University, and will receive his doctor's from Harvard University in March 1963.
- d. Dr. Herman L. Meltzer (09-04C), as Associate Professor and Physician in the University Health Service, effective October 1, 1962, at a salary rate of \$1,100.00 per month, \$12,100.00 for eleven months for which the appointment is made. Dr. Meltzer has an M.D. degree from Northwestern University Medical School, and for the past twenty-seven years has practiced in Clinton.
- e. Miss Zdenka Ann Stehlik (08-13F), as Faculty Assistant and Assistant Director of a Women's Residence Hall, effective September 1, 1962, at a salary rate of \$420.00 per month, \$4200.00 for the ten months for which the appointment is made. Miss Stehlik has a bachelor's degree from Illinois State Normal University, and during the past year has been a graduate assistant counselor in Whitten Hall while working on her master's degree.

4. Graduate Assistants, Graduate Counselors, Faculty Assistants (Previously authorized by the Teachers College Board)

a. Graduate Assistants

- (1) At \$120.00 per month, effective September 1962, for the school year of nine months:
  - (a) Mr. Robert B. Allan, B.S. in Ed., Illinois State Normal University, Music
  - (b) Mr. Marshall Lee Ervin, B.A., MacMurray College, Health and Physical Education for Men
  - (c) Mr. Robert Herman Monke, B.S. in Ed., Illinois State Normal University, Health and Physical Education for Men
  - (d) Mr. James Johnson, A.B., Washington University, St. Louis, Missouri, Education and Psychology
  - (e) Miss Kyeh Soon Yoon, A.B., Seoul National University (Korea), Biological Sciences
- (2) At \$180.00 per month, effective September 1962, for the school year of nine months:
  - (a) Mr. Gary Eertmoed, B.S. in Ed., Illinois State Normal University, Biological Science (Reimbursed from National Science Foundation Grant NSF-G19263)



- (b) Mr. Milton B. Redman, B.S. in Ed., Illinois State Normal University, Social Science
- (c) Mr. Walter Waggoner, B.S. in Ed., Illinois State Normal University, Social Science

b. Graduate Counselors

- (1) At \$120.00 per month, effective September 1962, for the school year of nine months:
  - (a) Miss Patricia Marie Fults, A.B., Illinois College, Residence Halls
  - (b) Mr. Sidney Joe Lambert, B.S., Millikin University, Residence Halls
  - (c) Miss Constance Townsend, B.S. in Ed., Illinois State Normal University, Residence Halls

c. Faculty Assistants

- (1) At \$180.00 per month, effective September 1962, for the school year of nine months:
  - (a) Mr. James G. Cecere (23-19F), B.S., State University of New York; A.M., Pratt Institute, Art
  - (b) Mr. Carl D. Coker (23-19F), B.F.A., M.A., University of New Mexico, Art

5. Reinstatement

- a. Mrs. Jean Davis Irvin (36B-16E), as substitute Instructor in Health and Physical Education, effective September 1962 for an indefinite period during the illness of Miss Barbara Sailors, at a monthly salary rate of \$700.00.

III. OTHER EMPLOYEES

A. Resignations

- 1. Mrs. Ethel Anderson (9-003G), Health Service Nurse in Health Services, effective August 10, 1962, due to moving out of town.
- 2. Mrs. Naomi J. Berck (10-002G), Clerk Stenographer II in the Housing Office, effective August 16, 1962, for personal reasons.
- 3. Mr. Edward S. Black (43A-001S), Chief Clerk in Audio-Visual Department, effective August 31, 1962, due to moving out of town.
- 4. Mrs. Emma J. Black (2-018G), Clerk Typist III in the Business Office, effective August 31, 1962, due to moving out of town.
- 5. Miss Betty J. Downen (3-010G), Clerk Typist I in the Admissions Office, effective September 28, 1962, due to being married and moving out of town.
- 6. Miss Nicole Hanlin (26-001G), Clerk Stenographer II in the Geography Department, effective August 17, 1962, for personal reasons.
- 7. Miss Sharon Patterson (48B-002G), Clerk Typist I in the University High School Office, effective September 21, 1962, to be married and move out of town.
- 8. Mrs. Donna Swart (BR), Food Service Supervisor in the University Union, effective September 9, 1962, due to moving out of town.



9. Mr. Clifford C. Wright (BR), Assistant Fountain Supervisor in the University Union Cage, effective August 31, 1962, to accept another position out of town.
10. Mrs. Betty J. Ells (12-003G), Clerk Typist II in the Bureau of Appointments, effective August 17, 1962, due to moving out of town.
11. Mrs. Sally Ferree (4-002G), Clerk Typist I in Testing Service, effective September 14, 1962, due to moving out of town.

B. Leave of Absence

1. Mrs. Gertrude L. Dixon (BR), Cook in Food Service, effective August 10, 1962, due to disability.

C. Dismissal

1. Mrs. Diane Hebb (27-003G), Clerk Typist I in the Education and Psychology Department, effective August 13, 1962, for failure to demonstrate the ability and the qualifications necessary to furnish satisfactory service.

D. Return from Lay-Off and Change in Rate of Compensation

1. Mrs. Beulah Collett (BR), Cook's Helper in Food Service, from a salary rate of \$245.00 per month to \$257.50 per month, effective September 4, 1962.

E. Return from Military Leave and Change in Rate of Compensation

1. Mr. Eugene Megli (22-002S), Herdsman on the University Farm, from a salary rate of \$440.00 per month to \$460.00 per month, effective August 1, 1962.

F. Change in Classification

1. Mr. Herbert Kleine (BR), Chef in the University Union, from Chef to First Baker, effective September 1, 1962.
2. Mr. Lee Lowery (52-037N), Maintenance Worker in the Physical Plant, from Maintenance Worker to Maintenance Repairman, effective September 1, 1962.

G. Change in Salary

1. Mrs. Kathleen Baker (37-001G), Clerk Stenographer II in the Physical Science Department, from a salary rate of \$275.00 per month to \$285.00 per month, effective September 1, 1962, due to satisfactory completion of probationary period.
2. Mrs. Janet Baltes (25-001G), Clerk Stenographer II in the Business Education Department, from a salary rate of \$260.00 per month to \$275.00 per month, effective September 1, 1962, due to satisfactory completion of probationary period.
3. Mrs. Jolly Crist (27-001G), Clerk Stenographer III in the Department of Education and Psychology, from a salary rate of \$335.00 per month to \$345.00 per month, effective September 1, 1962, due to increased responsibility.
4. Mrs. Sue Roehm (42-002G), Clerk Stenographer III in the Special Education Department, from a salary rate of \$355.00 per month to \$365.00 per month, effective September 1, 1962, due to increased responsibility.

5. Mrs. Elaine Schroeder (6B-002G), Clerk Typist I in the Dean of Women's Office, from a salary rate of \$250.00 per month to \$260.00 per month, effective September 1, 1962, due to satisfactory completion of probationary period.
6. Mr. Donald Wefer (BR), Janitor in the Physical Plant, from a salary rate of \$365.00 per month to \$395.00 per month, effective September 12, 1962, due to satisfactory completion of probationary period.
7. Mr. John Van Dyke (43B-002G), Broadcasting Engineer in Television, from a salary rate of \$490.00 per month to \$500.00 per month, effective September 1, 1962, due to increased responsibility.

#### H. Change in Classification and Salary

1. Mrs. Marcella Allen (24-001G), from Clerk Stenographer II at a salary rate of \$325.00 per month, to Clerk Stenographer III in the Biological Science Department, at a salary rate of \$340.00 per month, effective September 1, 1962.
2. Mr. James Anderson (BR), from Second Baker in the Central Bake Shop, at a salary rate of \$350.00 per month, to First Baker, at a salary rate of \$365.00 per month, effective September 1, 1962.
3. Mr. Howard Bell (BR), from Kitchen Laborer, at a salary rate of \$270.00 per month, to Baker's Helper in the Residence Hall Food Service, at a salary rate of \$300.00 per month, effective September 5, 1962.
4. Mrs. Yvonne Huber (3-007G), from Clerk Stenographer II, at a salary rate of \$325.00 per month to Clerk Stenographer III (3-006G) in the Admissions Office at a salary rate of \$335.00 per month, to replace Mrs. Karen McHugh, resigned.
5. Mrs. Fleeta Brennan (BR), from Cook's Helper, at a salary rate of \$257.50 per month, to Food Service Supervisor in the Residence Hall Food Service, at a salary rate of \$300.00 per month, to replace Mrs. Ruth G. LaCroix, retired, effective September 4, 1962.
6. Mrs. Ruth Liescheidt (3-004G), from Clerk Stenographer III, at a salary rate of \$400.00 per month to Secretary (Stenographic) in the Admissions Office, at a salary rate of \$415.00 per month, effective September 1, 1962.
7. Mrs. Duretta Potter (29-001G), from Clerk Stenographer II, at a salary rate of \$290.00 per month, to Clerk Stenographer III in the Foreign Language Department, at a salary rate of \$310.00 per month, effective September 1, 1962.
8. Mrs. Dorothy Quick (2-014G), from Clerk Stenographer II, at a salary rate of \$310.00 per month, to Clerk Typist III (2-018G), at a salary rate of \$320.00 per month, effective September 1, 1962, to replace Mrs. Emma J. Black, resigned.
9. Mrs. Doris Rogers (10-003G), from Clerk Typist I, at a salary rate of \$260.00 per month, to Clerk Typist II in the Housing Office, at a salary rate of \$265.00 per month, effective September 1, 1962.
10. Mr. Ken Shaw (BR), from Chef in the University Union, at a salary rate of \$515.00 per month, to Food Service Steward, at a salary rate of \$530.00 per month, effective September 1, 1962.
11. Miss Ferne Wallace (3-001S), from Assistant Examiner, at a salary rate of \$500.00 per month, to Examiner in the Admissions Office, at a salary rate of \$510.00 per month, effective September 1, 1962, to assume responsibilities of Miss Esther Kirchhoefer, on leave.

I. Change in Classification and Appointment (Replacement)

1. Mrs. Kathleen Benjamin, from (50-A-010G), Clerk Typist I in Milner Library, to (3-007G), Clerk Stenographer I in the Admissions Office, effective August 13, 1962.

J. Appointments (Replacements)

1. Mrs. Jane C. Barton (43A-001G), Clerk Typist II in Audio Visual Department, at a salary rate of \$240.00 per month, effective August 31, 1962, to take the place of Mr. Edward S. Black, resigned.
2. Miss Maurice D. Blair (BR), Food Service Supervisor in University Union Food Service, at a salary rate of \$300.00 per month, effective September 4, 1962, to take the place of Mrs. Donna Swart, resigned.
3. Mrs. Leona Greif (BR), Assistant Food Service Manager in the Residence Hall Food Service, at a salary rate of \$575.00 per month, effective September 4, 1962, to take the place of Mrs. Catherine Richards, resigned.
4. Mr. Duane M. Hughes (5A-002N), Distribution Clerk in the Mailing Service, at a salary rate of \$400.00 per month, effective August 6, 1962, to take the place of Mr. Cletus Fritzen, resigned.
5. Mr. John P. Jeffrey (5B-001S), Assistant to the Director of the University Union, at a salary rate of \$635.00 per month, effective August 20, 1962, to take the place of Mr. Henry Anderson, resigned.
6. Miss M. Louise Johnson (4-002G), Typing Clerk I in Testing Service, at a salary rate of \$240.00 per month, effective September 10, 1962, to take the place of Mrs. Sally Ferree, resigned.
7. Mrs. Patricia P. Johnson (2-014G), Clerk Typist II in the Business Office, at a salary rate of \$250.00 per month, effective August 28, 1962, to take the place of Mrs. Dorothy Quick, transferred to another position.
8. Mrs. Eleanore B. Lewnfield (9-003G), Health Service Nurse in the Health Service, at a salary rate of \$345.00 per month, effective September 12, 1962, to take the place of Mrs. Ethel Anderson, resigned.
9. Miss Sharon K. Nafziger (BR), Assistant Fountain Supervisor in the University Union Canteen, at a salary rate of \$275.00 per month, effective September 7, 1962, to take the place of Mr. Clifford Wright, resigned.
10. Mrs. Eulalah B. Pinkston (BR), Cook in the Residence Hall Food Service, at a salary rate of \$245.00 per month, effective September 5, 1962, to take the place of Mrs. Gertrude Dixon, on leave.
11. Mr. Jose A. Ramirez (BR), Kitchen Laborer in the Residence Hall Food Service, at a salary rate of \$270.00 per month, effective September 4, 1962, to take the place of Mr. Howard Bell, reclassified to another position.
12. Mrs. Mabel E. Small (10-002G), Clerk Typist III in the Housing Office, at a salary rate of \$300.00 per month, effective August 30, 1962, to take the place of Mrs. Naomi Berck, resigned.
13. Mrs. Barbara South (3-010G), Clerk Typist I in the Admissions Office, at a salary rate of \$240.00 per month, effective September 24, 1962, to take the place of Miss Betty Downen, resigned.
14. Mrs. Valerie Witten (26-001G), Clerk Stenographer II in the Geography Department, at a salary rate of \$315.00 per month, effective August 6, 1962, to take the place of Miss Nicole Hanlin, resigned.

15. Mrs. Sandra J. Turner (50A-010G), Clerk Typist I in Milner Library, at a salary rate of \$240.00 per month, effective September 10, 1962, to take the place of Mrs. Kathleen Benjamin, transferred to another position.
16. Mr. Erwin Walk (BR), Chef in the University Union Food Service, at a salary rate of \$350.00 per month, effective September 7, 1962, to take the place of Mrs. Mary Bigger, transferred to the Residence Hall Food Service.
17. Mrs. Coralene Wynn (BR), Cook in the Residence Hall Food Service, at a salary rate of \$245.00 per month, effective September 4, 1962, to take the place of Mrs. Mabelle Butler, deceased.
18. Mr. Earl Yee (BR), Chef in the University Union Food Service, at a salary rate of \$350.00 per month, effective September 7, 1962, to take the place of Miss Sharon Gould, resigned.
19. Mrs. Phyllis Meyers (27-003G), Clerk Stenographer I in the Department of Education and Psychology, at a salary rate of \$240.00 per month, effective September 10, 1962, to take the place of Mrs. Diane Hebb, dismissed.

K. Appointments (New Positions)

1. Mr. Robert E. Abner (51-009N), Policeman in the Security Office, at a salary rate of \$380.00 per month, effective September 24, 1962. (Internal Budget, p. 123.)
2. Mrs. Glenna Bain (BR), Cook in the Food Service, at a salary rate of \$245.00 per month, effective September 7, 1962.\*\*
3. Mrs. Nancy Brownewell (BR), Janitress in the Physical Plant, at a salary rate of \$275.00 per month, effective August 16, 1962.\*
4. Mrs. Dorothy E. Brucker (BR), Janitress in the Physical Plant, at a salary rate of \$275.00 per month, effective August 21, 1962.\*
5. Mr. Virgil A. Clark (BR), Janitor in the Physical Plant, at a salary rate of \$365.00 per month, effective August 13, 1962.\*
6. Mr. Gilbert S. Comer, Jr. (BR), Kitchen Laborer in the Food Service, at a salary rate of \$270.00 per month, effective September 8, 1962.\*\*
7. Mr. James E. Fenis (56-013N), Maintenance Worker in the Physical Plant, at a salary rate of \$395.00 per month, effective August 14, 1962. (Internal Budget, p. 133.)
8. Mrs. Clara M. Fry (21A-004GH), Clerk Stenographer II in the Office of the Dean of the Faculty - Gifted Children, at a salary rate of \$1.868 per hour, effective June 11, 1962. (Internal Budget, p. 49.)
9. Mr. Rudolph Girdler (BR), Baker's Helper in the Food Service, at a salary rate of \$300.00 per month, effective September 4, 1962.\*\*
10. Mr. Richard T. Godfrey (15B-003S), Assistant Director of Public Information in the Publicity Office, at a salary rate of \$670.00 per month, effective August 31, 1962. (Internal Budget, p. 39.)
11. Mrs. Marion L. Hampton (BR), Janitress in the Physical Plant, at a salary rate of \$275.00 per month, effective August 17, 1962.\*
12. Mr. Robert L. Hardesty (BR), Kitchen Laborer in the Food Service, at a salary rate of \$270.00 per month, effective September 9, 1962.\*\*



13. Mrs. Fern L. Hinthorn (BR), Cook in the Food Service, at a salary rate of \$245.00 per month, effective September 9, 1962.\*\*
14. Mr. Berlyn C. Newlin (BR), Kitchen Laborer in the Food Service, at a salary rate of \$270.00 per month, effective September 5, 1962.\*\*
15. Mrs. Agnes Phillips (BR), Cook in the Food Service, at a salary rate of \$245.00 per month, effective September 6, 1962.\*\*
16. Mrs. Lillian K. Saxton (Temporary position - 9 months - vice Kirchhoefer and Wallace), Clerk Typist I in the Admissions Office, at a salary rate of \$240.00 per month, effective September 4, 1962.
17. Mr. Vernon L. Schad (BR), Janitor in the Physical Plant, at a salary rate of \$365.00 per month, effective August 14, 1962.\*
18. Mrs. Valdene S. Stark (BR), Cook in the Food Service, at a salary rate of \$245.00 per month, effective September 8, 1962.\*\*
19. Mrs. Frances Sylvester (BR), Janitress in the Physical Plant, at a salary rate of \$275.00 per month, effective August 22, 1962.\*
20. Mrs. Bernadine L. Thomas (BR), Janitress in the Physical Plant, at a salary rate of \$275.00 per month, effective August 15, 1962.\*
21. Mr. Charles D. Thomas (BR), Kitchen Laborer in the Food Service, at a salary rate of \$270.00 per month, effective September 7, 1962.\*\*
22. Mrs. Margaret J. Trower (BR), Janitress in the Physical Plant, at a salary rate of \$275.00 per month, effective August 20, 1962.\*
23. Mr. Allen S. Ware (BR), Kitchen Laborer in the Food Service, at a salary rate of \$270.00 per month, effective September 6, 1962.\*\*

\* Board Report, August, 1962

\*\* Board Report, September, 1962

#### L. Request for New Positions

Approval is requested for the following new positions in the Residence Hall Food Service. Salary for all of these positions will come from Bond Revenue Funds. These positions are needed to put our new Women's Residence Hall into operation, and replace student help in the kitchens where continuity of service is required on a seven day basis.

- a. Six Cooks                      b. Five Kitchen Laborers                      c. Two Baker's Helpers

### VIII. PURCHASES

#### A. Organ - Music Department

The tabulation of bids for one electric Baldwin Organ with tone cabinet has been reviewed and we recommend acceptance of the lowest responsible bid as follows:

Ackerman Music Company, Springfield, Illinois                      \$ 3,600.00

(Payable from Equipment, General Revenue)

#### B. Driver Training Car - Industrial Arts Department

The tabulation of bids for one 1963 four-door driver training car has been reviewed and we recommend acceptance of the lowest responsible bid as follows:



Kohler Farm Equipment Company	(Studebaker)	\$ 1,922.90
Bloomington, Illinois	Less trade-in	<u>450.00</u>
		\$ 1,472.90

(Payable from Equipment, General Revenue)

#### IX. MISCELLANEOUS

##### A. University Library Report

1. The Annual Report of the University Libraries for 1961-1962 has been sent to Board members.

Robert G. Bone  
President

REPORT OF  
NORTHERN ILLINOIS UNIVERSITY

September 17, 1962

I. STUDENTS

Summer Session, 1962 - Final Enrollment Figures

	Men	Women	Total	Total One Year Ago
<u>Resident (8-week session)</u>				
Undergraduates	394	688	1082	1086
Graduates	<u>998</u>	<u>437</u>	<u>1435</u>	<u>1140</u>
Total	1392	1125	2517	2226
<u>Resident (3-week session)</u>				
Undergraduates	56	130	186	162
Graduates	<u>118</u>	<u>100</u>	<u>218</u>	<u>157</u>
	174	230	404	319
<u>Resident (Special courses and workshops)</u>				
Undergraduates	28	98	126	153
Graduates	<u>197</u>	<u>229</u>	<u>426</u>	<u>511</u>
Total	225	327	552	664
Duplicates	<u>-112</u>	<u>- 87</u>	<u>-199</u>	<u>-469</u>
Net Total	113	240	353	195
<u>RESIDENT TOTAL (excluding duplicates)</u>				
Undergraduates	461	894	1355	
Graduates	<u>1218</u>	<u>701</u>	<u>1919</u>	
Total	1679	1595	3274	2740
<u>Extension</u>				
Undergraduates	25	191	216	205
Graduates	<u>60</u>	<u>112</u>	<u>172</u>	<u>105</u>
Total	85	303	388	310
Duplicates	<u>- 28</u>	<u>- 54</u>	<u>- 82</u>	<u>- 31</u>
Net Total	57	249	306	279
<u>GRAND TOTAL (Resident and Extension, excluding duplicates)</u>				
Undergraduates	477	1052	1529	1376
Graduates	<u>1259</u>	<u>792</u>	<u>2051</u>	<u>1643</u>
Total	<u>1736</u>	<u>1844</u>	<u>3580</u>	<u>3019</u>

II. FACULTY

Payment for Substitutes

August 21-23: Dr. Charles Canon, professor, Department of Art, for Miss Wilma Hill - illness

Cancellation of Request for Leave of Absence

Dr. Harold E. Smith, associate professor, Department of Sociology and Anthropology, was not granted the UNESCO appointment. His request for leave is cancelled. (April, 1962 board report)

Resignations

Dr. Andreas S. Gerakis, assistant professor, Department of Economics, was to have begun his duties September 10, 1962. (May board report)

Dr. Robert E. McAdam, associate professor, Department of Physical Education for Men, effective September 1, 1962.

#### Change of Status

Dr. Virginia Palmer from associate professor, resident adviser, North Neptune Hall to associate professor, coordinator of resident advisers and counseling in the Neptune units, and assistant resident adviser, West Neptune Hall, effective September 1, 1962 at no change in salary, without creating an extra position.

Miss Sarah Muecke from instructor and assistant resident adviser, East Neptune Hall to instructor and resident adviser, East Neptune Hall, effective September 1, 1962, at no change in salary. Miss Muecke fills the position vacated by Miss L. Arlene Sitler who resigned.

Mr. William Herrmann from instructor and assistant resident adviser, Lincoln Hall to instructor and resident adviser, Lincoln Hall at no change in salary. Mr. Herrmann fills the new position allocated to Lincoln Hall - April board report.

#### Replacements

Mr. Richard L. Angerer, faculty assistant, Department of Chemistry, at a salary of \$6300 for nine months beginning in September, replacing Dr. John D. Salzman who resigned. Mr. Angerer has his bachelor's degree from St. Ambrose College, Davenport, Iowa, and his master's degree from Purdue University, Lafayette, Indiana. He comes to Northern with two years' teaching experience. This is a temporary appointment.

Mrs. Patricia D. Canon, instructor, University School, at a salary of \$7200 for nine months beginning in September, replacing Mrs. Edra Lipscomb who was transferred to the Department of Education. Mrs. Canon has her bachelor's degree from Oklahoma A & M and her master's degree from Northern. She has sixteen years' teaching experience and has been employed previously at Northern. This is a temporary appointment.

Dr. L. Verdelle Clark, associate professor, Department of Biological Sciences, at a salary of \$4500 for 4½ months beginning in September, replacing Mr. Thomas Janeway who is on leave of absence. Dr. Clark has his bachelor's degree from Bates College, Lewiston, Maine, his master's degree from the University of Maine, and his doctor's degree from Wayne State University, Detroit. He comes to Northern with fifteen years' teaching experience. This is a temporary appointment.

Mrs. Wei-ling Dai, employed on a temporary basis for the academic year 1961-1962, to be continued on a temporary basis as instructor, University Library, at a salary of \$6300 for nine months beginning in September.

Mr. Roger I. DesRosiers, instructor, Department of Art, at a salary of \$6840 for nine months beginning in September, replacing Dr. Charles Dorn who resigned. Mr. DesRosiers has his bachelor's degree from the University of Florida, Gainesville, and his master's degree from the University of Illinois. This is a temporary appointment.

Mr. James L. Donohue, instructor, Department of Management and Finance, at a salary of \$6840 for nine months beginning in September, replacing Mr. John McClure who resigned. Dr. Donohue has his bachelor of art and bachelor of law degrees from the State University of Iowa.

Miss Katharine S. Duroe, instructor, Department of Home Economics, at a salary of \$3960 for 4½ months beginning in September, replacing Miss Margery Bessom who is on leave of absence. Miss Duroe has her bachelor's and master's degrees from Cornell University, Ithaca, New York. This is a temporary appointment.

Mrs. Icilda C. Flournory, employed on a temporary basis for the spring semester, 1962, to be continued on part-time, temporary basis as instructor, Department of Home Economics, at a salary of \$5400 for nine months beginning in September, replacing Miss Myrtle Swanson who held a temporary appointment. Mrs. Flournory's appointment is for 3/4 time.

Dr. Robert Floyd, associate professor, Department of Music, at a salary of \$9720 for nine months beginning in September, replacing Dr. William Race who resigned. Dr. Floyd has his bachelor's and master's degrees from North Texas State University, Denton, and his doctor's degree from Indiana University, Bloomington. He comes to Northern from a position at Sam Houston State College, Texas.

Mr. James F. Goff, instructor, Department of Earth Sciences, at a salary of \$6660 for nine months beginning in September, replacing Dr. J. Robert Stinson who resigned. Mr. Goff has his bachelor's and master's degrees from Illinois State Normal University. This is a temporary appointment.

Mrs. Jane E. Kiple, employed on a temporary, half-time basis for the academic year 1961-1962, to be continued on temporary, half-time basis as instructor, University School, at a salary of \$3600 for nine months beginning in September.

Miss Rose Lariviere, assistant professor, Department of Mathematics, at a salary of \$3600 for 4½ months beginning in September, replacing Mr. George Ragland who is on leave of absence for the year 1962-1963. Miss Lariviere has her bachelor's degree from McGill University, Montreal and her master's degree from the University of Illinois. She comes to Northern with 33 years' teaching experience. This is a temporary appointment for the autumn semester only.

Dr. Carroll H. Miller, professor, Department of Education, at a salary of \$9540 for nine months beginning in September, replacing Dr. George D. Weigel who is on leave of absence. Dr. Miller has his bachelor's degree from Nebraska Wesleyan University, Lincoln, his master's degree from the University of South Dakota at Vermillion, and his doctor's degree from Colorado State College at Greeley. He has 29 years' teaching experience and comes to Northern from a position in the U. S. Office of Education, Washington, D.C. This is a temporary appointment.

Dr. Frank B. Miller, employed on a temporary basis for the academic year 1961-1962, to be continued on a temporary basis as professor, Department of Education, at a salary of \$4050 for 4½ months beginning in September, replacing Dr. V. Dale McDowell who is on leave for the autumn semester.

Miss Mary C. O'Connor, instructor, Department of Nursing Education, at a salary of \$7560 for nine months beginning in September, replacing Miss Audrey Conley. Miss O'Connor has her bachelor's degree from the University of Minnesota and her master's degree from Indiana University. She comes to Northern with eight years' teaching experience.

Mr. Richard B. Rackstraw, employed for the academic year 1961-1962, to be continued on regular basis as instructor, Department of English, at a salary of \$5940 for nine months beginning in September.

Mrs. Mary Lou Riccio, assistant professor, Department of Education, at a salary of \$7200 for nine months beginning in September, replacing Dr. Marion Hull who is on leave of absence. Mrs. Riccio has her bachelor's and master's degree from the University of Illinois and has 13 years' teaching experience, four of which have been at Northern. This is a temporary appointment.

Mr. Russell E. Robbins, assistant professor, Department of Education, at a salary of \$8280 for nine months beginning in September, replacing Dr. William Coffield who was transferred to a new position in the department. Mr. Robbins has his bachelor's degree from Indiana Central College, Indianapolis, his master's degree from the University of Illinois. He has 13 years' teaching experience, coming to Northern from a position as principal of a school in Granite City, Illinois.



Miss Joan G. Stelling, instructor, Department of Sociology and Anthropology, at a salary of \$3150 for 4½ months beginning in September, replacing Dr. James G. Martin who is on leave of absence. Miss Stelling has her bachelor's degree from the University of Michigan and is completing requirements for the doctorate at the University of Chicago. This is a temporary appointment.

Mr. Raymond Tourville, instructor, Department of Foreign Languages, at a salary of \$7560 for nine months beginning in September, replacing Mr. Felix Roux who resigned. Mr. Tourville has his bachelor's degree from Assumption College, Worcester, Massachusetts, and his master's degree from Laval University, Quebec. He has 3½ years' teaching experience, coming to Northern from a position at Litchfield High School, Litchfield, Connecticut.

Dr. David L. Wagner, employed on a temporary basis for the academic year 1961-1962 because of increased enrollment, to be continued on a temporary basis as assistant professor, Department of History, at a salary of \$3420 for 4½ months beginning in September, replacing Dr. Earl W. Hayter who is on leave of absence.

Mr. Robert J. Ward, employed for the academic year 1961-1962, to be continued on a temporary basis as assistant professor, Department of English at a salary of \$7020 for nine months beginning in September.

#### Vacant Position (April, 1962 board report)

Dr. William O. Nesbitt, associate professor, Department of Education, at a salary of \$9,000 for nine months beginning in September. Dr. Nesbitt has his bachelor's, master's, and doctor's degrees from the University of Texas. He has 14 years' teaching experience, coming to Northern from a position at the University of Chicago.

#### Replacements - Residence Halls

Mrs. Jane A. Lucas, instructor, resident advisor, Neptune Hall, replacing Mr. William Herrmann who was transferred to Lincoln Hall, at a salary of \$5510 for 9½ months beginning September 1 plus maintenance. Mrs. Lucas earned her bachelor's degree at Northern and her master's degree at the University of Illinois, from which she comes to Northern.

Miss Beverley J. Moore, faculty assistant, assistant resident adviser, North Neptune Hall, replacing Dr. Virginia Palmer who was transferred to West Neptune Hall, at a salary of \$5320 for 9½ months beginning September 1 plus maintenance. Miss Moore earned her bachelor's degree at Western Illinois University and comes to Northern from a teaching position at Mendota, Illinois.

Miss Constance Rogier, faculty assistant, assistant resident adviser, North Neptune Hall, replacing Mrs. Maybelle Stout who resigned, at a salary of \$5320 for 9½ months plus maintenance beginning September 1. Miss Rogier has her bachelor's degree from the University of Wisconsin and comes to Northern from a teaching position in California.

#### New Positions - Previously Approved by the Board

Mr. James J. Lock, faculty assistant, Department of History, at a salary of \$1800 for nine months beginning in September. Mr. Lock has his bachelor's degree from Northern. This is a half-time, temporary appointment.

Mr. Michael T. Lukert, instructor, Department of Earth Sciences, at a salary of \$6300 for nine months beginning in September. Mr. Lukert has his bachelor's degree from the University of Illinois and his master's degree from Northern. This is a temporary appointment.

Dr. Darrel L. Lynch, associate professor, Department of Biological Sciences, at a salary of \$10,080 for nine months beginning in September. Dr. Lynch has his bachelor's, master's, and doctor's degrees from the University of Illinois

and a master's degree from the University of Delaware at Newark. He has 14 years' teaching experience, coming to Northern from a position at Georgia Southern College, Statesboro, Georgia.

Dr. Frederick J. Mundt, assistant professor, Instructional Materials, at a salary of \$8580 for eleven months beginning in September. Dr. Mundt has his bachelor's, master's, and doctor's degrees from the University of Wisconsin. He has six years' experience, coming to Northern from a position at the University of Texas at Austin.

Dr. Albert P. Ruotsala, assistant professor, Department of Earth Sciences, at a salary of \$7740 for nine months beginning in September. Dr. Ruotsala has his bachelor's and master's degrees from the University of Minnesota and his doctor's degree from the University of Illinois. He comes to Northern with five years' teaching experience.

Mrs. Marjory E. Stroup, faculty assistant, Department of Home Economics, at a salary of \$3060 for 4½ months beginning in September. Mrs. Stroup has her bachelor's degree from the University of California at Los Angeles. She has 11 years' teaching experience, including one at Northern. This is a temporary appointment for the autumn semester, 1962-1963 only. If a better qualified person is not found by the spring semester, Mrs. Stroup's appointment will be extended through the spring semester, 1963.

Miss Violet M. Tyler, instructor, Department of Physical Education for Women, at a salary of \$7200 for nine months beginning in September. Miss Tyler has her bachelor's degree from Southern Illinois University and her master's degree from the University of Illinois. She has nine years' teaching experience, coming to Northern from a position at Western Illinois University Laboratory School. This is a temporary appointment.

Mr. Clyde D. Tyson, faculty assistant, Department of History, at a salary of \$1800 for nine months beginning in September. Mr. Tyson has his bachelor's degree from Wheaton College, Illinois. He comes to Northern with no previous teaching experience. This is a half-time, temporary appointment.

#### New One-Half Time Positions - Faculty Assistants (June, 1962 board report)

Mr. Ronald R. Bergsten, faculty assistant, Department of Physics, at a salary of \$2160 for nine months beginning in September. Mr. Bergsten has his bachelor's degree from Northern, holding a part-time position during the summer session, 1962. This is a half-time, temporary appointment.

Mr. Weltzin B. Blix, faculty assistant, Department of Physics, at a salary of \$1980 for nine months beginning in September. Mr. Blix has his bachelor's degree from Carroll College, Waukesha, Wisconsin. He has no previous teaching experience. This is a one-half time, temporary appointment.

Mr. Romesh Chander, faculty assistant, Department of Chemistry, at a salary of \$1980 for nine months beginning in September. Mr. Chander has his bachelor's degree from Punjab University, Hoshiapur and is doing graduate work at the University of Wyoming. He has no previous teaching experience. This is a half-time, temporary appointment.

Mr. Alastair T. Crawford, faculty assistant, Department of History, at a salary of \$3060 for nine months beginning in September. Mr. Crawford has his bachelor's degree from Upsala College, East Orange, New Jersey and his master's degree from Montclair State College, New Jersey. He has 7 years' teaching experience, coming to Northern from a position at Caldwell Public School, Caldwell, New Jersey. This is a half-time, temporary appointment.

Mrs. Betsy P. Harfst, faculty assistant, Department of English, at a salary of \$2160 for nine months beginning in September. Mrs. Harfst has her bachelor's degree from the University of Illinois and comes to Northern with no teaching experience. This is a half-time, temporary appointment.

Miss Barbara J. Krainc, faculty assistant, Department of Chemistry, at a salary of \$1800 for nine months beginning in September. Miss Krainc has her bachelor's degree from Northern and has no previous teaching experience. This is a half-time, temporary appointment.

Mr. Anthony V. Nowak, faculty assistant, Department of Chemistry, at a salary of \$1980 for nine months beginning in September. Mr. Nowak has his bachelor's degree from Loyola University, Chicago and has no previous teaching experience. This is a half-time, temporary appointment.

Mr. Alfred R. Smith, faculty assistant, Department of English, at a salary of \$2160 for nine months beginning in September. Mr. Smith has his bachelor's degree from Ottawa University, Ottawa, Kansas. He has no previous teaching experience. This is a half-time, temporary appointment.

### III. OTHER EMPLOYEES

#### New Positions

Warren S. Boardman, food production manager, University Center, @ \$550 per month, as of 8/1, per May B.R.

Marion D. Brown, refrigeration mechanic, Physical Plant, @ \$4.05 per hour, as of 8/1, per April B.R.

Linda Haseltine, bookstore clerk I, University Center, @ \$265 per month, as of 8/1, per April B.R.

Esther L. Houlder, bookstore clerk I, University Center, @ \$275 per month, as of 8/1, per April B.R.

George Svilar, maintenance equipment operator, Grounds, @ \$395 per month, as of 8/1, per April B.R.

Kathryn Ann Pavelich, clerk-typist III, University Center, @ \$335 per month, as of 8/6, per May B.R.

John H. Andes, janitor, University Center, @ \$365 per month, as of 8/13, per May B.R.

Chester I. Gillis, storekeeper I, University Center, @ \$385 per month, as of 8/13, per May B.R. (in lieu of receiving & stockroom manager)

John A. Puffer, storekeeper I, Business Services (Central Receiving), @ \$385 per month, as of 8/13, per April B.R.

Patricia E. Runnells, clerk-typist II, Education, @ \$270 per month, as of 8/13, per July B.R.

Peter S. Smoltich, storekeeper I, Food Services, @ \$415 per month, as of 8/13, per April B.R.

Lee R. Phillips, night supervisor of University Center, University Center, @ \$425 per month, as of 8/16, per May B.R.

Lloyd Jack Knipp, janitor, University Center, @ \$365 per month, as of 8/20, per May B.R.

Bennie D. Rubendall, audio-visual aids technician II, Audio-Visual Services, @ \$395 per month, as of 8/22, per August B.R.

Carl A. Mandery, janitor, Physical Plant, @ \$365 per month, as of 8/27, per April B.R.

Walter J. Masilunis, janitor, Physical Plant, @ \$365 per month, as of 8/27, per April B.R.

William A. Wise, janitor, Physical Plant, @ \$365 per month, as of 8/27, per April B.R.

#### Replacements

Judith J. Russell, clerk-typist II (temporary), College of Liberal Arts and Sciences, @ \$265 per month, as of 7/24, replacing Nancy McMurray resigned 7/13.

Judith A. Hacker, clerk-stenographer I, Stenographic Pool, @ \$280 per month, as of 8/1, replacing Carolyn Riebock, transferred.

Mary Ann Meade, clerk-stenographer II, Business Services (Personnel), @ \$285 per month, as of 8/1, replacing Dee Knifong, resigned 7/31.

Carolyn A. Riebock, clerk-stenographer I, English, @ \$270 per month, as of 8/1, replacing Janet Thompson, resigned 8/10.

Kenneth R. Lottis, storekeeper I, Food Services, @ \$385 per month, as of 8/2, replacing Peter Smoltich, transferred.

Bevan F. McKenzie, groundsman, Grounds, @ \$365 per month, as of 8/6, replacing George Svilar, transferred.

Clyde Caldwell, kitchen laborer, Food Services, @ \$270 per month, as of 8/13, replacing Arnulfo Arce, transferred.

Sandra L. Foster, cashier I, Business Services (Cashier's Office), @ \$265 per month, as of 8/13, replacing Patricia Runnells, transferred.

Charles P. Shagamogus, kitchen laborer, Food Services, @ \$270 per month, as of 8/13, replacing Armando Farran, transferred.

Judith Ann Wilson, clerk I, General Administration (Post Office), @ \$275 per month, as of 8/13, replacing Sandra Foster, transferred.

Wilma W. Mosher, clerk-typist II, Business Services (Purchasing), @ \$270 per month, as of 8/17, replacing Elaine Ayers, transferred.

Mary Joan Goerks, clerk-stenographer II, Lorado Taft Field Campus, @ \$285 per month, as of 8/20, replacing Freda Robertson, resigned 7/31.

James A. Kennebeck, janitor, Physical Plant, @ \$365 per month, as of 8/20, replacing Harold West, transferred.

Freda E. Marth, clerk-stenographer I, Speech, @ \$280 per month, as of 8/20, replacing Doris Kelsch, resigned 8/3 while on leave of absence.

Karen L. Olson, clerk-typist II, Admissions, @ \$265 per month, as of 8/21, replacing Linda Cunniff, resigned 8/17.

Mildred K. Franklin, cook's helper, Food Services, @ \$227.50 per month, as of 8/23, replacing Margaret Sauter, transferred.

Edna M. Holm, cook, Food Services, @ \$245 per month, as of 8/23, replacing Virginia Baker, resigned 4/25.

Gloria L. Shinofield, cook, Food Services, @ \$245 per month, as of 8/23, replacing Geraldine Benecke, transferred.

W. Eloise Sutton, cook's helper, Food Services, @ \$227.50 per month, as of 8/23, replacing Helen Collins, transferred.



Mabel E. Atlee, health service nurse, Student Health Service, @ \$350 per month, as of 8/27, replacing Betty Stacy, resigned 8/22.

#### Change of Status

Myril H. Buhler, clerk-typist II (irregular), Mathematics, @ \$1.75 per hour for 35 hours, as of 7/18.

Donald L. Brown, kitchen laborer, Food Services, from \$270 per month to \$300 per month, as of 8/1, per union negotiations.

Weiling-Dai, library clerk II (irregular), Library, @ \$2.00 per hour for 12 hours, as of 8/1.

Alice T. Holcomb, library clerk II (irregular), Library, @ \$1.67 per hour for 24 hours, as of 8/1.

Dee A. Knifong, clerk-typist II (irregular), Business Services (Personnel), @ \$1.58 per hour for 11 hours, as of 8/1.

Jerry D. Mullis, student worker - policeman (irregular), Security, @ \$1.90 per hour for 93 hours, as of 8/1.

Robert L. Myers, stationary fireman helper, Heating Plant, from \$395 per month to \$435 per month, as of 8/1, per union negotiations.

Elizabeth F. Wenc, clerk-typist III (temporary), University Center, @ \$1.75 per hour for 48 hours, as of 8/1.

Guenther W. Wohlfarth, student worker - policeman (irregular), Security, @ \$1.90 per hour for 96 hours, as of 8/1.

Armando A. Farran, dishwasher, Food Services, @ \$300 per month, to kitchen laborer, as of 8/13, no change in salary.

Anna M. Winterland, cook (irregular), Lorado Taft Field Campus, @ \$1.35 per hour for 72 hours, as of 8/14.

Daisy A. Reeves, cook's helper, Food Services, from \$227.50 per month to \$257.50 per month, as of 8/25, per union negotiations.

#### Change of Name

Marilyn E. Donaldson, to Marilyn E. Kelsey, as of 8/29.

#### Disciplinary Suspension

Mabel R. Stitzel, head cook, Lorado Taft Field Campus, from 8/14 at noon through 8/26.

#### Return from Disciplinary Suspension

Mabel R. Stitzel, head cook, Lorado Taft Field Campus, as of 8/27.

### IX. PURCHASES

#### Flameproofing 1,400 yards of drapery material for Watson Hall

Western Piece Dyers and Finishers, Inc., Chicago

\$ 420.00

Information provided by the suppliers who responded to invitations to bid on draperies for Watson Hall left a doubt as to the most satisfactory method of flameproofing the material. Because of the amount of time necessary to manufacture the drapery material, it was deemed advisable to request permission

to place the order (see July report) and thus enable the successful bidder to order the material and investigate the various methods of flameproofing while the material is being fabricated.

In order to meet safety requirements and follow the recommendations of the material manufacturer, it is recommended that a processor approved by the manufacturer, Western Piece Dyers and Finishers, Inc., Chicago, be awarded a purchase order to flameproof the drapery material selected for Watson Hall at a cost of 30¢ per yard: total cost, \$420.00.

Payable from NIU Foundation Loan Fund.

The tabulation of bids for the following items has been reviewed and we recommend acceptance of the lowest responsible bids as follows:

17 Microscopes and 10 Stereomicroscopes - Frank E. Fryer Co.,  
Carpentersville, Ill., Graf-Apsco \$ 3,311.10  
Payable from Biological Sciences - Equipment.

1 Euphonium, 2 French Horns, 2 Tympani, 3 Trombones:  
Palmer Music Co., DeKalb, Ill. \$ 657.25  
Mel Elliott Music Center, DeKalb, Ill. 488.00  
Karnes Music Co., Evanston, Ill. 290.00 \$ 1,435.25  
Payable from budgeted funds, Music Department - Equipment.

40 Manual Typewriters - Less 1 Trade-in:  
Doenges Stationery Co., DeKalb, Ill. - Underwood \$ 4,591.00  
Payable from the following accounts:  
Trust Funds - Central Store \$2,872.50  
General Revenue - Departmental budgets 1,718.50

6 Electric Typewriters -  
Doenges Stationery Co., DeKalb, Ill. - Underwood \$ 1,440.00  
Payable from the following accounts:  
Trust Funds - Central Stores \$1,200.00  
General Revenue - Departmental budgets 240.00

3 Manual Typewriters with Special Library Keyboard and Card Cylinder -  
Reams Typewriter Co., DeKalb, Ill. - Royal \$ 693.00  
Payable from General Revenue - Library - Equipment.

10 IBM Selectric Typewriters -  
International Business Machines Corp., Aurora, Ill. \$ 2,750.00

In September 1961, the Purchasing Department advertised for bids to supply IBM Selectric typewriters for the Business Education Department. Funds available at that time permitted the purchase of only 9 machines at the bid price of \$275.00 each. Approval for that purchase was given by the Board at the September, 1961 meeting.

Shortly thereafter, the IBM Corp. revealed its intention to increase prices of the Selectric to \$315.00 on January 1, 1962. An option was offered and accepted, subject to Board approval, to purchase 10 additional machines, by September 1962 at the \$275.00 price.

The Business Education Department's 1962 requirements for 10 machines having been determined, and funds being available, permission is requested to accept the option and purchase 10 Selectric typewriters at \$275.00 each.

Payable from budgeted funds, Business Education - Equipment.

228 Pair Draperies for Gilbert Hall -  
Art Drapery Studios, Inc., Chicago, Ill. \$ 6,268.55  
Payable from Series '57 - Dormitory budgeted funds.

1962 Model, 4-door, 3-seat, 8-cylinder Station Wagon - Fourth Street Motor Sales, DeKalb, Ill. - Chevrolet	\$ 2,499.00
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This station wagon is to be used by the Nursing Education Dept.  
Payable from Trust Fund Account No. 2684.

Audio-Visual Equipment -

Allied Electronics Corp., Chicago, Ill.		
transcription player	\$ 140.90	
Educational Aids Service, Evanston, Ill.	753.40	
2 Delineoscopes less trade-in,		
15 projection stands		
Evansville Theater Supply, Evansville, Ind.	295.00	
6 Record players, less trade-ins		
Lundgren's, Inc., Rockford, Ill.	3,603.00	
4 Bell & Howell projectors;		
4 Opaque projectors, less trade-ins;		
1 Slide sound projector;		
2 Kodak Carousel projectors, less trade-ins		
Midwest Visual Equipment Co., Inc., Chicago, Ill.	259.48	
4 record players, less trade-ins		
Visualcraft, Inc., Blue Island, Ill.	3,331.55	
1 RCA Porto-Arc 16 mm sound projector with lens adapter		
7 filmstrip slide projectors		
1 portable lectern		
39 Da-Lite wall projection screens	_____	\$ 8,383.33
Payable from the following funds:		
Instructional Material, equipment	\$1,642.95	
Watson Hall (NIU Foundation)	4,965.38	
University Center (Construction - Equip.)	<u>1,775.00</u>	
	\$8,383.33	

Floor Machines -

Aurora Janitor Supply, Aurora, Ill.	\$ 449.00	
2 Wet-Dry machines		
Industrial Chemical Laboratories, Omaha, Neb.	758.97	
3 Lincoln scrubbers, 3 barrel racks	_____	\$ 1,207.97

Payable from Building Maintenance - Equipment.

Leslie A. Holmes  
President

REPORT OF  
WESTERN ILLINOIS UNIVERSITY

September 17, 1962

I. STUDENTS

A. Graduates, July 1962 (degrees to be conferred June 1963)

Bachelor of Science in Education	38
Bachelor of Science	5
Bachelor of Arts	3
Master of Science in Education	12

B. Graduates, August 1962 (degrees to be conferred June 1963)

Bachelor of Science in Education	58
Bachelor of Science	6
Bachelor of Arts	3
Master of Science in Education	40
Master of Science	1

C. Report on First Year of Freshman Preregistration at Western

Following is a tabulation of freshmen preregistered during the period June 18 through August 23, 1962:

<u>Department</u>	<u>Education Curriculum C</u>	<u>Arts &amp; Sciences</u>	<u>Total</u>
Agriculture	37	61	98
Art	18	16	34
Biology	30	39	69
Business	72	133	205
Chemistry	3	25	28
English	65	13	78
Foreign Languages	28	7	35
Geography & Geology	1	5	6
Home Economics	27	6	33
Industrial Arts	28	13	41
Mathematics	73	65	138
Music	17	1	18
Physical Ed. - Men	89	0	89
Physical Ed. - Women	46	0	46
Physics	14	9	23
Psychology	0	19	19
Social Science	80	50	130
Speech	11	13	24
Gen. Orientation	0	66	66
Sub-total	640	541	
	<u>Curriculum A</u>		
Kindergarten-Primary	121	0	121
Intermediate Grades	77	0	77
Junior High	27	0	27
Sub-total	225	0	
Foreign Students			22
TOTAL	865	541	1,428

Students enrolled in preprofessional curricula included in above..... 99



## II. FACULTY

### A. Resignation

1. Carol Reinhardt Jung, Instructor in Women's Physical Education, resigned from her contract for the 1962-63 academic year due to the fact that her husband was transferred to another city.

### B. Appointments (replacements)

1. Miss Annette L. Johnson was employed as Instructor and Supervising Teacher of Home Economics, effective September 1962, at \$760 per month to replace Mary Jane Hinners, resigned. Miss Johnson holds the B.S. and M.Ed. degrees from Colorado State University. She has taught fifteen years in Colorado and Nebraska high schools, one year at Colorado State University, and four years at Nebraska State Teachers College.
2. Miss Jessie Irene Lewis was employed as Instructor and Supervising Teacher of First Grade, effective September 1962, at \$740 per month. She replaces Elizabeth Savage. Miss Lewis earned the B.S. and M.S. degrees at Western. She has twenty-one years of public school teaching experience, including the Decatur system where she has served since 1948.
3. Mrs. Jean Morrow was employed as temporary Instructor in Biological Sciences for the Fall Quarter at \$440 per month for a two-thirds class load. She is substituting for Dr. Henry Sather, who is on sabbatical leave. Mrs. Morrow's degrees are: A.B., Park College, and A.M., State University of Iowa. She has held temporary assignments previously in the biology and geography departments at Western.
4. Dr. J. W. Smith was employed as Visiting Professor in the Department of Physics for the 1962-63 academic year at \$1,000 per month. He replaces Dr. Render Tuan, resigned. His degrees are: B.S., Illinois Wesleyan University; M.A., University of Colorado; Ph.D., University of California. Dr. Smith has taught more than thirty-five years in colleges and universities. He served on Western's staff in 1958-59.
5. Mr. Marshall E. Parry will be employed as Assistant Professor of Geography and Geology for the Winter and Spring Quarters, 1962-63, as a substitute for Robert Gabler, who will be on sabbatical leave. He earned the B.A. degree at Valparaiso University and the M.S. at the University of New Mexico; since 1960, he has been enrolled in graduate work in geology at Indiana University. His salary will be \$760 per month.
6. Mrs. Grace Baker was re-employed as Faculty Assistant in the Library on a temporary appointment for the 1962-63 academic year. Her salary will be \$420 per month. Four vacancies exist on the library staff, and this is a temporary arrangement to provide service in the circulation department. Mrs. Baker holds the B.S. and M.S. degrees from Western and has served previously on the library staff.
7. Mrs. Nancy Relic Lowers was re-employed as Faculty Assistant and Head Resident Adviser for Bennett Hall at \$480 per month. This is a temporary appointment for the 1962-63 academic year. Mrs. Lowers earned the B.S. in Education degree from Western, and she served as Head Resident Adviser during the 1962 summer session.
8. Mr. John R. Schoon was employed as Instructor in the Department of Physical Education at \$640 per month. This is a temporary appointment for the 1962-63 academic year as a substitute for Robert E. Vanni, who is on leave. Mr. Schoon earned the B.A. degree from Central College and the M.S. from Indiana University.

9. The following persons were employed as Faculty Assistants at the rates indicated to teach activity courses in Women's Physical Education which were scheduled to be taught by Carol Jung, resigned:

Roseann Mullen at \$160 per month  
Alice B. Kellogg at \$160 per month  
Jayne Schiek at \$200 per month

All of these appointments are for the Fall Quarter only. All of these ladies have previously been employed in the Physical Education Department.

C. Appointments (new positions)

1. Mr. David Sloan was employed, effective September 1962, as temporary Instructor in the Department of Art at \$600 per month. He earned the B.A. degree from the University of Arkansas and the M.A. from the University of Mississippi. He has taught part time two years at the University of Mississippi.
2. Mr. Darwin Tinker was employed as Faculty Assistant in the Department of Industrial Arts for the period September 1, 1962 to July 1, 1963 at \$600 per month. He earned the B.A. degree at the State University of Iowa and is working toward the Master's degree at Iowa State University. He has taught five years in the public schools of DeWitt, Iowa.
3. Mrs. Alice Swain was employed as temporary Instructor in the Department of English for the Fall Quarter at \$620 per month. Mrs. Swain holds the B.S. and A.M. degrees from the University of Illinois, and taught at Western in a temporary capacity in 1961-62. She will teach additional sections of English required to accommodate the fall quarter enrollment.
4. Mrs. Jean Meline was employed as temporary Instructor in the Department of English for the Fall Quarter at \$300 per month for a half-time teaching assignment. Mrs. Meline earned the B.A. degree from the University of North Dakota and the M.A. from Colorado State College, and she taught at Western during the Winter Quarter, 1961-62. She will teach additional sections of English required for the fall quarter enrollment.
5. Mrs. Claudia Durst Johnson was employed as temporary Instructor in the Department of English for the Fall Quarter at \$600 per month. Mrs. Johnson's degrees are: B.S., Western Illinois University; M.A., George Peabody College. She will teach additional sections of English required for the fall quarter enrollment.
6. Mrs. Estelene Black Bodenhamer was employed as temporary Instructor in the Department of English at \$600 per month. Mrs. Bodenhamer's degrees are: B.S., M.S., Western Illinois University. She will teach additional sections of English required for the fall quarter enrollment.
7. Mrs. Kathryn Adair was employed as Faculty Assistant to teach an additional section of Latin required to provide for the enrollment in the Campus School. This is a temporary appointment for the 1962-63 academic year, and her salary will be \$100 per month. Mrs. Adair holds the B.Ed. degree from Western and has done some graduate work at the University of Chicago. She taught in the Campus School on a half-time basis in 1958-59.
8. Mr. Irvin P. R. Guyett was employed as Instructor in the Department of Psychology for the 1962-63 academic year at \$680 per month. He earned the Bachelor's degree from Brown University and the Master's degree from Louisiana State University. This is a one-year appointment.

D. Appointment of Residence Hall Counselors (Graduate Assistants) at \$200 per month:

1. Memory J. Delsener, B.A., Cornell College - 501 W. Pierce Residence Hall.

E. Appointment of Graduate Assistants for the 1962-63 academic year:

1. William Zavadil, B.S., Western Illinois University - Physical Education at \$120 per month.
2. Jerry E. Wilmot, approved in August for Graduate Assistant, did not accept the appointment.

F. Requests to Enroll in Courses

The following staff members have requested permission to enroll in courses for credit:

Michael E. Kaelke - Education 540, Fall Quarter, 1962  
Nancy Relic Lowers - Education 570, Fall Quarter, 1962  
Darwin Tinker - History 569, Fall Quarter, 1962

### III. OTHER UNIVERSITY EMPLOYEES

A. Resignation

1. Shirley I. Dew, Clerk Stenographer I, WCS-157, English Department, effective September 14, 1962. She will be paid through September 30, for vacation due.

B. Leave of Absence

1. Edith S. Leasman, Janitress, WCS-162, was granted leave without salary from August 24, 1962 (noon) to October 1, 1962.

C. Temporary Appointments and Terminations

1. Veryl J. Ausbury completed a temporary assignment as Health Service Nurse as of August 2, 1962. She was re-employed as temporary Health Service Nurse at \$325 per month from August 13 to 26, 1962, to replace employees on vacation.
2. Dorothy M. Bartlett was employed as temporary Maid from August 15 to 17, 1962 at \$1.408 per hour to replace an employee on vacation. She was re-employed August 20-31, to substitute for Edith Leasman, who is on sick leave.
3. Ruth A. Bartlett was employed as temporary Maid from August 9 to August 17, 1962 at \$1.408 per hour to substitute for employees on vacation.
4. Opal V. Sheets was employed as temporary Janitress, effective August 22, 1962, at \$1.5804 per hour to substitute for Vearl Smith, who is on sick leave.
5. Wilma E. Bainter completed her assignment as temporary Women's Locker Room Attendant as of August 26, 1962.
6. Clare L. Koehler completed her assignment as temporary Clerk Stenographer I, Business Office (Purchasing), as of August 31, 1962.
7. Barbara E. Erwood was employed September 4, 1962 as temporary Clerk Typist I at \$250 per month as a substitute for Linda Trubey, who is on leave of absence.

#### D. Appointments

1. Charles E. Rodeffer was employed as Closed Circuit TV Engineer, WCS- , effective August 16, 1962, at \$375 per month. This is a new position provided in the budget for 1962-63.
2. Connie L. Eaton was employed as Clerk Stenographer I, Department of English, WCS-157, effective August 21, 1962 at \$250 per month. She replaces Shirley Dew, resigned.
3. Veryl J. Ausbury was employed as Health Service Nurse, WCS-65, effective August 27, 1962, at \$325 per month to replace Edithe Thompson, retired.
4. Louie E. Mackey was employed as Janitor, WCS-112, effective August 27, 1962, at \$365 per month. He replaced Irl G. Chenoweth, transferred within the operating unit.
5. Katherine J. Baujan was employed as Clerk Stenographer I, WCS- and , effective August 28, 1962, at \$250 per month. This is a new position in the Departments of Business Education and Psychology as provided in the budget for 1962-63.
6. Jack J. Herron was employed as Janitor, WCS-193, effective September 1, 1962, at \$365 per month. He replaces Samuel L. Shields, transferred within the operating unit.
7. Alice R. Derry was employed as Janitress, WCS-25, effective August 27, 1962, at \$275 per month to replace Vivian Roberts, transferred within the operating unit.
8. Vada B. Parks was employed as Janitress, WCS-128, effective August 27, 1962, at \$275 per month to replace Irene Brewer, transferred within the operating unit.
9. The following were employed as Janitresses, effective August 27, 1962, at \$275 per month to staff the new residence hall (Corbin):

Bainter, Wilma E., WCS-	Kipling, Mary E., WCS-
Brooks, Leota V., WCS-	Thurman, Phyllis L., WCS-
Cheesman, Esther I., WCS-	
10. Karen R. Sellers was employed as Clerk Stenographer I, WCS- , at \$250 per month beginning September 4, 1962. This is a new position provided in the budget for the Placement Bureau.
11. Lora M. Cagle was employed as Clerk III, WCS-3, Placement Bureau, at \$300 per month effective September 1, 1962. She replaced Zelma Bennett, resigned.
12. Diana L. Crandall was employed as Clerk Stenographer I, WCS- , at \$250 per month beginning September 4, 1962. This is a new position provided in the budget for the Registrar's Office.
13. Helen L. May will be employed as Switchboard Operator, WCS- , beginning September 7, 1962, at \$275 per month. This is a new position provided in the budget.
14. Irma L. Bennett will be employed as Switchboard Operator, WCS- , effective September 17, 1962, at \$275 per month. This is a new position provided in the budget.
15. Donna D. Barry will be employed as Clerk Stenographer I, WCS- and , at \$250 per month beginning September 10, 1962. This is a new position



in the Campus School and the Department of Home Economics as provided by the budget.

16. Madge K. Cloud will be employed as Library Clerk II, WCS- , effective September 10, 1962, at \$275 per month.
17. Patricia S. Cox will be employed as Clerk Stenographer I, WCS- , beginning September 17, 1962 at \$250 per month. This is a new position provided in the budget for the Industrial Arts Department.

E. Changes in Name, Classification, Duties, and/or Salary

1. The beginning salary for Marilyn J. Barlow, Cashier I, WCS- , Business Office, should have been \$265 per month, rather than \$250 as indicated in the July report.
2. The following employees were transferred within the operating unit:
  - a. Samuel L. Shields, Janitor, WCS-193 to Janitor, WCS-60.
  - b. Dick J. Douglas, Janitor, WCS-60, to Janitor, WCS- , new position in Corbin Hall.
  - c. Irl J. Chenoweth, Janitor, WCS-112, to Janitor, WCS-195.
  - d. N. Frances Vincent, Maid, WCS-130, to Janitress, WCS- , new position in Corbin Hall.
  - e. Vivian M. Roberts, Maid, WCS-25, to Janitress, WCS- , new position in Corbin Hall.
  - f. Irene D. Brewer, Maid, WCS-128, to Janitress, WCS- , new position in Corbin Hall.
3. The classification of the following employees was changed from Maid to Janitress, effective September 1, 1962:
  - a. Iva M. Hall, WCS-20
  - b. Laverna M. Ingles, WCS-137
  - c. Lois A. Miller, WCS-84
  - d. Hazel L. Prichard, WCS-80
  - e. Geraldine L. Reeves, WCS-129
  - f. Vearl W. Smith, WCS-131
  - g. Margie B. Shryack, WCS-93

F. Additions to Substitute Teacher List

1. Mary Ellen Herndon Robb, B.S. in Ed., Western Illinois University
2. Rosa Drake Julstrom, B.A., University of Rochester; M.A., Eastman School of Music.
3. Agnes Johnson, B.S., Carthage College.

G. Request to Establish New Position

Permission is requested to establish a new position, Supply Attendant, salary range \$250-\$325, for the Central Stores Department.

VIII. PURCHASES

A. Laboratory Equipment for Biology Department

The tabulation of bids was reviewed and we recommend acceptance of the lowest responsible bids as follows:

A. L. Aloe Co., Schiller Park . . . . .	\$1,883.35	
Less: trade-in . . . . .	<u>265.54</u>	\$ 1,617.81
3 B & L Stereo-microscopes; 1 serological bath;		
1 pipet dryer; 1 pipet dryer; 1 torque balance;		
1 magnetic stirrer; 8 hot plates; 2 triple-beam		
balances; 1 soil auger.		

Charles J. Lane Corp., New York . . . . .	\$ 315.00
2 herbarium cabinets; 1 insect storage cabinet.	
Carolina Biological Supply Co., Burlington, N.C. . . . .	\$ 94.45
2 pigeon skeletons; 1 Marco air pumps.	
Keufel & Esser, Northfield . . . . .	\$ 47.88
1 Leroy lettering set	

This expenditure will be made from General Revenue - Equipment as provided in the budget for the Department of Biological Sciences.

#### IX. MISCELLANEOUS

##### A. Transfers from Contingency Fund

We respectfully request transfers to the following line items from Contingencies, Income Fund:

Contractual Services . . . . .	\$ 35,000
Student Loans - Matching Funds . . . . .	\$ 16,000

A. L. Knoblauch  
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD  
Eastern Illinois University  
Charleston, Illinois

September 17, 1962

The regularly scheduled meeting of the Teachers College Board convened at 8:30 A.M., Monday, September 17, 1962, in Room 103, Blair Hall, Eastern Illinois University, Charleston, Illinois. Mr. R. A. Stipes, Jr., Chairman of the Board, presided.

Mr. Stipes called the meeting to order, roll was called and the following members answered present:

Mr. Royal A. Stipes, Jr., Chairman	Mr. William E. McBride
Mr. Noble J. Puffer, Vice-Chairman	Mr. William E. Reed
Mr. Clarence R. Ropp, Secretary	Mr. Paul Stone
Mr. Carl Dunbar	

The following members were absent:

Mr. Morton H. Hollingsworth	Mr. James A. Ronan
Mrs. Harriet Lowden Madlener	Mr. George T. Wilkins

Also present were the following:

Dr. Leslie A. Holmes, President  
Mr. Z. Harold Dorland  
Northern Illinois University

Dr. Robert G. Bone, President  
Mr. Preston Ensign  
Illinois State Normal University

Dr. Quincy Doudna, President  
Mr. Raymond R. Gregg  
Eastern Illinois University

Dr. A. L. Knoblauch, President  
Mr. J. M. Grigsby  
Western Illinois University

Dr. F. H. McKelvey, Executive Officer  
Mr. Richard F. Dunn  
Mr. Arthur Samoore  
Teachers College Board - Central Office

Mr. Kenneth Hesler, of Eastern Illinois University; Mr. Dave Haake, of the Bloomington Pantagraph; Mr. O. T. Banton, of the Lindsay-Schaub Newspaper, Decatur, were present representing newspaper coverage of this meeting.

Mr. Jack Alfeld, Assistant Director of Finance, was also present.

Mr. Stipes announced that the first item of business would be to complete the action related to the sale of the \$6,750,000 Western Illinois University Revenue Bond issue.

Mr. Dunbar moved the adoption of the following Resolution:

RESOLUTION accepting bids for construction of a new student union building on the campus of Western Illinois University at Macomb, Illinois.

WHEREAS bids have been received for the construction of a new student union building on the campus of Western Illinois University at Macomb, Illinois, more specifically described in the plans and specifications on file with the Secretary of this Board; and

WHEREAS the following bids, accompanied by certified checks, were the best bids received:

General Work - George D. Johnson Co., Peoria, Illinois	
Base Bid	\$ 871,500.00
Alt. 1B - Deduct	14,000.00
1C - Add	3,100.00
1E - Add	16,000.00
1H - Add	3,800.00
1K - Deduct	8,900.00
1L - Deduct	3,300.00
1M - Add	6,900.00
1N - Add	4,100.00
1O - Add	27,200.00
1Q - Add	6,800.00
Total Contract Price	\$ 913,200.00
Plumbing Work - Moline Heating & Construction Co., Moline, Illinois	
Base Bid	\$ 62,874.00
Alt. PN - Add	282.00
P0 - Add	524.00
PP - Add	211.00
P2 - Add	3,749.00
Total Contract Price	\$ 67,640.00
Heating Work - Petersburg Plumbing & Heating Co., Petersburg, Illinois	
Base Bid	\$ 111,586.00
Alt. H1 - Add	51,516.00
HN - Add	196.00
HP - Add	75.00
Total Contract Price	\$ 163,373.00
Ventilating Work - Amca, Inc., Peoria, Illinois	
Base Bid	\$ 181,533.00
Alt. VN - Add	126.00
VP - Add	580.00
Total Contract Price	\$ 182,239.00
Electric Work - Hatfield Electric Co., Chicago, Illinois	
Base Bid	\$ 115,879.00
Alt. EM - Add	39.00
EN - Add	240.00
E0 - Add	978.00
EP - Add	72.00
E1 - Add	3,800.00
E2 - Add	2,787.00
E3 - Add	948.00
E4 - Add	3,419.00
EQ - Add	458.00
Total Contract Price	\$ 128,620.00



Kitchen Equipment - Illinois Range Co., Mt. Prospect, Illinois	
Base Bid	\$ 72,955.00
Alt. 1P - Add	5,219.00

Total Contract Price	\$ <u>78,174.00</u>
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TOTAL CONSTRUCTION CONTRACTS	\$1,533,246.00
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NOW, THEREFORE, BE IT RESOLVED by the Teachers College Board of the State of Illinois, as follows:

Section 1. That the aforesaid bids be accepted by the Teachers College Board and contract be awarded to each bidder in accordance with the terms of his bid.

Section 2. That the Chairman and Secretary of the Teachers College Board are hereby authorized and directed to execute such contracts after receipt of proper completion bonds, form of such completion bonds to be approved by the Chairman and Secretary of said Board.

Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar reported total costs of the construction of the Union Building, as follows:

Construction Contracts	\$ 1,533,246.00
Architect's Fees	86,245.00
Legal and Financing Costs	52,349.00
Equipment & Contingencies	<u>33,216.00</u>
Total	\$ 1,705,056.00

Mr. Dunbar moved the adoption of the following Resolution:

RESOLUTION accepting bids for construction of a new physical education building on the campus of Western Illinois University at Macomb, Illinois.

WHEREAS bids have been received for the construction of a new physical education building on the campus of Western Illinois University at Macomb, Illinois, more specifically described in the plans and specifications on file with the Secretary of this Board; and

WHEREAS the following bids, accompanied by certified checks, were the best bids received:

General Work - Hansen & Werhane, Inc., Lake Forest, Illinois	
Base Bid	\$ 919,341.00
Alt. 2A - Add	74,000.00
2B - Add	4,206.00
2C - Add	5,500.00
2D - Add	5,107.00
2E - Add	6,810.00
2G - Add	2,750.00
2H - Add	250.00

2I - Add	\$ 1,850.00
2J - Deduct	4,000.00
2L - Add	5,200.00
2A1- Add	2,600.00

Total Contract Price	\$ 1,023,614.00
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Plumbing Work - Moline Heating & Construction Co., Moline, Illinois

Base Bid	\$ 128,726.00
Alt. MPA - Add	4,055.00
MP1 - Add	1,058.00
MP2 - Add	5,587.00

Total Contract Price	\$ 139,426.00
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Heating Work - Moline Heating & Construction Co., Moline, Illinois

Base Bid	\$ 123,840.00
Alt. MH1 - Add	4,529.00
MHA - Add	4,532.00

Total Contract Price	\$ 132,901.00
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Ventilating Work - Johnson Sheet Metal Works, Inc., East Moline, Illinois

Base Bid	\$ 145,490.00
Alt. MVA - Add	9,000.00

Total Contract Price	\$ 154,490.00
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Electric Work - Art-O-Lite Co., Inc., Galesburg, Illinois

Base Bid	\$ 123,000.00
Alt. MEA - Add	5,000.00
ME1 - Add	8,200.00

Total Contract Price	\$ <u>136,200.00</u>
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TOTAL CONSTRUCTION CONTRACTS	\$ 1,586,631.00
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NOW, THEREFORE, BE IT RESOLVED by the Teachers College Board of the State of Illinois, as follows:

Section 1. That the aforesaid bids be accepted by the Teachers College Board and contract be awarded to each bidder in accordance with the terms of his bid.

Section 2. That the Chairman and Secretary of the Teachers College Board are hereby authorized and directed to execute such contracts after receipt of proper completion bonds, form of such completion bonds to be approved by the Chairman and Secretary of said Board.

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar reported total costs of the construction of the Multi-Purpose Building, as follows:

Construction Contracts	\$ 1,586,631.00
Architect's Fees	89,248.00
Legal and Financing Costs	25,660.00
Contingencies & Equipment	<u>359,246.00</u>
Total	\$ 2,060,785.00

Mr. Dunbar moved the adoption of the following Resolution:

RESOLUTION creating an issue of \$6,750,000 Building Revenue Bonds, Series of 1962, of the Teachers College Board of the State of Illinois, for Western Illinois University, at Macomb, Illinois, describing all the details of said bonds and providing for the security and payment thereof.

WHEREAS, The Teachers College Board of the State of Illinois, for Western Illinois University, at Macomb, Illinois, upon consideration and investigation, does now find and determine that it is advisable and necessary for the good and benefit of said University and its student body that there be constructed the following new building improvements and remodeling improvements on the campus of said University at Macomb, Illinois:

- (i) the construction of a new residence hall with a capacity of 1014 students;
- (ii) the construction of a new student union building;
- (iii) the construction of a new physical education building to include a field house, gymnasium and swimming pool; and
- (iv) the remodeling of the kitchen and dining room of the existing building constructed from the proceeds of the authorized issue of \$1,150,000 Residence Hall and Student Center Revenue Bonds, Series of 1956, under that certain Resolution authorizing said bonds, adopted June 25, 1956;

and the acquisition and installation of all necessary moveable equipment and furnishings and appurtenant facilities for said new building improvements and remodeling improvements, as aforesaid; and

WHEREAS, said Teachers College Board has heretofore approved plans and drawings for the construction of said new building improvements and remodeling improvements at said University which now remain on file in the office of the Secretary thereof and estimates the cost thereof, including the cost of all necessary moveable equipment and furnishings and appurtenant facilities therefor, and all necessary costs and expenses incurred in connection therewith, to be the sum of \$8,156,000; and

WHEREAS, under the provisions of Sections 59a through 59e of Chapter 127, Illinois Revised Statutes, 1961, and all other laws thereunto enabling, said Teachers College Board is authorized to issue revenue bonds for and on behalf of Western Illinois University at Macomb, Illinois, for the purpose of paying part of the cost of the construction of said new building improvements and remodeling improvements, including the installation of all necessary equipment, furnishings and appurtenances therefor, as aforesaid (the balance of such cost to be paid from other funds available to said University for that purpose), and the income, revenue and receipts to be derived from the use and operation of the new buildings so to be constructed and of the existing building so to be remodeled, as aforesaid, are determined adequate to pay the new bonds so to be issued hereunder, after providing for the payment and security of certain revenue bonds now outstanding in accordance with their terms;

NOW, THEREFORE, Be It and It Is Hereby Resolved by The Teachers College Board of the State of Illinois for Western Illinois University, at Macomb, Illinois, as follows:

Section 1. That the new residence hall, the new student union building, the new physical education building, and the remodeling improvements to the kitchen and dining room of the existing building, as referred to in the preambles hereof,

including the installation of all necessary equipment, furnishings and appurtenances therefor, shall be constructed and acquired in and for said Western Illinois University at Macomb, Illinois, all in accordance with the plans and drawings heretofore approved by said Teachers College Board of the State of Illinois and now on file with the Secretary of said Board.

Section 2. That for the purpose of providing funds to pay part of the cost of the construction of said new building improvements and of said remodeling improvements, including the installation of all necessary equipment, furnishings and appurtenant facilities therefor, there is hereby created an issue of bonds of The Teachers College Board of the State of Illinois for Western Illinois University at Macomb, Illinois, aggregating the principal amount of \$6,750,000, as provided by Sections 59a through 59e of Chapter 127, Illinois Revised Statutes, 1961, and all other laws thereunto enabling, the balance of such cost to be paid from other funds available to said University for that purpose.

Said bonds shall be designated Building Revenue Bonds, Series of 1962; shall be in the form of negotiable, serial, coupon bonds; shall be dated September 1, 1962, to be numbered from 1 through 1350 in consecutive order, each of \$5,000 denomination; and shall be expressed to mature on September 1 in each of the years and in amounts as follows (subject to the right to redemption prior to maturity as hereinafter specified):

<u>Amount of Principal Installment</u>	<u>Due</u>	<u>Amount of Principal Installment</u>	<u>Due</u>
\$ 80,000	1965 and 1966	\$180,000	1986
85,000	1967	185,000	1987
90,000	1968 and 1969	195,000	1988
95,000	1970	200,000	1989
100,000	1971	210,000	1990
105,000	1972	220,000	1991
110,000	1973 and 1974	225,000	1992
115,000	1975	235,000	1993
120,000	1976	245,000	1994
125,000	1977	255,000	1995
130,000	1978	265,000	1996
135,000	1979	275,000	1997
140,000	1980	285,000	1998
145,000	1981	300,000	1999
155,000	1982	310,000	2000
160,000	1983	325,000	2001
165,000	1984	335,000	2002
170,000	1985		

provided, however, that bonds numbered from 1 through 145 maturing on September 1 in each of the years 1965 through 1972 shall be non-callable prior to their maturity; and that the bonds maturing on September 1 in each of the years 1973 through 2002, being the bonds numbered from 146 through 1350, shall be redeemable prior to their maturity in whole or in part and in inverse numerical order on any interest payment date on or after September 1, 1972, upon at least thirty (30) days prior notice, at the principal amount thereof plus unpaid accrued interest to the date of redemption and a premium for each bond so redeemed as follows:

- 3% if redeemed September 1, 1972 through March 1, 1977, inclusive;
- 2 1/2% if redeemed September 1, 1977 through March 1, 1982, inclusive;
- 2% if redeemed September 1, 1982 through March 1, 1987, inclusive;
- 1 1/2% if redeemed September 1, 1987 through March 1, 1992, inclusive;
- 1% if redeemed September 1, 1992 through March 1, 1997, inclusive; and thereafter at par.



Notice of redemption of any or all of said redeemable bonds shall specify the number or numbers of the bond or bonds called for prior redemption, and the terms and the date and place of redemption, shall be published once in a financial newspaper published in the English language in the City of Chicago, Illinois, and shall be filed at the place or places of payment of the principal of and interest on said bonds. The publication and filing thereof shall be at least thirty (30) days preceding such redemption date, and when any such bonds shall have been called for prior redemption and payment made or provided for in accordance with the terms of this Resolution interest thereon shall cease from and after the redemption date so specified.

The said bonds shall bear interest to be evidenced by coupons attached to said bonds, which such interest shall be payable semiannually on March 1 and September 1 of each year until paid, commencing March 1, 1963, and said bonds shall bear interest as follows:

Bonds numbered 1 through 145 at the rate of 5.00% per annum; 146 through 189 at the rate of 4.75% per annum; 190 through 236 at the rate of 4.50% per annum; 237 through 287 at the rate of 4.25% per annum; 288 through 402 at the rate of 4.10% per annum; 403 through 695 at the rate of 4.00% per annum; 696 through 1283 at the rate of 4.10% per annum; and 1284 through 1350 at the rate of 1.50% per annum.

That such bonds and coupons shall be payable to bearer provided, however, that such bonds may be subject to registration as to principal only at any time prior to maturity in the name of the holder thereof on the books of the Secretary of said Teachers College Board in the City of Springfield, Illinois, hereby designated Registrar of said bonds, such registration to be noted on the reverse side of the bonds by said Registrar, and thereafter the principal of such bonds shall be payable only to the registered holder, his legal representatives or assigns. Such registered bonds shall be transferred to another registered holder or back to bearer only upon presentation to the Registrar with a legal assignment duly acknowledged or approved. Registration of any such bonds shall not affect the negotiability of the coupons thereto attached, but such coupons shall be transferable by delivery merely.

Both principal of and interest on each of the bonds authorized under this Resolution shall be payable in any coin or currency which on the respective dates of payment of such principal and interest is legal tender for payment of debts due the United States of America at The Detroit Bank & Trust Company, Detroit, Michigan.

That each of said bonds so authorized under this Resolution shall be executed for and on behalf of The Teachers College Board of the State of Illinois by the Chairman of said Board, attested by the Secretary thereof under the seal of said Board, countersigned by the Treasurer of the State of Illinois and before delivery shall be registered by the Auditor of Public Accounts in a registry record kept in his office for that purpose. The coupons to be attached to said bonds shall bear the facsimile signatures of the officials who execute said bonds, who by the execution of said bonds shall adopt as and for their own proper signatures their facsimile signatures appearing on said coupons.

Section 3. That the form of the bonds (with appropriate omissions and insertions to give effect to differences of maturity dates, rates of interest, terms of redemption and recitals) shall be as follows:

(Form of Bond)

UNITED STATES OF AMERICA

STATE OF ILLINOIS

WESTERN ILLINOIS UNIVERSITY  
BUILDING REVENUE BOND  
SERIES OF 1962

Number

\$5,000

KNOW ALL MEN BY THESE PRESENTS that The Teachers College Board of the State of Illinois for Western Illinois University at Macomb, Illinois, created and established under the laws of the State of Illinois, hereby acknowledges itself indebted to, and for value received promises to pay to bearer, or to the registered holder hereof if this bond be registered as to principal only as hereinafter provided, but only out of the revenues pledged for that purpose as hereinafter provided for, and not otherwise, the sum of Five Thousand Dollars (\$5,000) on September 1, 19 , and to pay interest on said sum from the date hereof at the rate of Per Cent ( %) per annum, payable semiannually on the first days of March and September in each year until the principal sum hereof shall have been paid, commencing March 1, 1963. Interest accruing on this bond on and prior to the maturity date hereof shall be payable upon presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this bond after the maturity hereof unless this bond be presented for payment at maturity and be not then paid.

Both principal hereof and interest hereon are payable in any coin or currency which on the respective dates of payment of such principal and interest is legal tender for the payment of debts due the United States of America at The Detroit Bank & Trust Company, Detroit, Michigan.

Bonds numbered 1 through 145 (maturing September 1 in each of the years 1965 through 1972) shall be non-callable prior to their maturity. Said Teachers College Board reserves the right to redeem prior to their maturity bonds numbered from 146 through 1350 (maturing on September 1 in each of the years 1973 through 2002) in whole or in part in their inverse numerical order on any interest payment date on or after September 1, 1972, upon at least thirty (30) days prior notice, at the principal amount thereof plus unpaid accrued interest to the date of redemption and a premium for each bond so redeemed as follows:

- 3% if redeemed September 1, 1972 through March 1, 1977, inclusive;
- 2 1/2% if redeemed September 1, 1977 through March 1, 1982, inclusive;
- 2% if redeemed September 1, 1982 through March 1, 1987, inclusive;
- 1 1/2% if redeemed September 1, 1987 through March 1, 1992, inclusive;
- 1% if redeemed September 1, 1992 through March 1, 1997, inclusive; and thereafter at par.

Notice of redemption of any or all of said bonds shall specify the number or numbers of the bond or bonds called for prior redemption, and the terms and the date and place of redemption, shall be published once in a financial newspaper published in the English language in the City of Chicago, Illinois, and shall be filed at the place or places of payment of the principal of and interest on said bonds. The publication and filing thereof shall be at least thirty (30) days preceding such redemption date, and when any such bonds shall have been called for prior redemption and payment made or provided for in accordance with the terms of said notice interest thereon shall cease from and after the redemption date so specified.

This bond is one of a total authorized issue of \$6,750,000 aggregate principal amount, to provide funds to pay part of the cost of the construction of a new residence hall, a new student union building, a new physical education building and the construction of remodeling improvements to the kitchen and dining room of an existing building on the campus of Western Illinois University at Macomb, Illinois, including the installation of all necessary equipment, furnishings and appurtenant facilities therefor, and all such bonds of said total authorized issue of \$6,750,000 aggregate principal amount, are payable solely from and secured by a first lien on and pledge of the net revenues to be derived from the new residence hall, the new student union building and the new physical education building so to be constructed; and are additionally secured by a lien on and pledge of the surplus net revenues derived from the operation of said existing building for which said remodeling improvements are so to be constructed, junior and subordinate in all respects to a prior pledge of the revenues derived from said building under the terms of a Resolution adopted June 25, 1956, authorizing certain outstanding prior lien bonds, all as provided by the Constitution and laws of the State of Illinois, including Sections 59a through 59e, Chapter 127, Illinois Revised Statutes, 1961, and all other laws amendatory thereof or supplementary thereto, and as more fully described in that certain Resolution adopted by The Teachers College Board of the State of Illinois on the 17th day of September, 1962.

All bonds of said total authorized issue of \$6,750,000 aggregate principal amount are coequal as to the lien on and pledge of all said revenues securing the payment thereof, and share ratably without any preference, priority or distinction as to the source or method of payment and security of said bonds.

This bond does not constitute an obligation of the State of Illinois within the meaning or application of any Constitutional or statutory limitation or provision, and the holder hereof shall never have the right to demand payment of this bond or interest hereon out of any funds other than the income and revenues pledged for payment thereof.

IT IS HEREBY CERTIFIED AND RECITED that in issuing this bond, and the Series of bonds of which this bond is one, said Teachers College Board has covenanted and agreed to operate, use and maintain continuously said new residence hall, student union building and physical education building, and said existing building for which said remodeling improvements are to be constructed, and all related facilities, at all times in an efficient and economical manner; to adopt such parietal rules and regulations for the use thereof as may be necessary to assure the maximum occupancy and use thereof; and to charge and collect for the use thereof rates, fees, rentals, and charges, including student fees, fully sufficient to pay when due the principal of and interest on this bond, and the Series of which it is one, and to maintain all the Accounts created by the Resolution authorizing this bond, and to pay all operating and other necessary expenses incident to the maintenance thereof.

It is hereby further certified and recited that all acts, conditions and things required to exist, to happen and be performed precedent to and in the issuance of this bond have existed, have happened, and have been performed in due form, time and manner as required by law, and that the amount of this bond, and the Series of which it is one, do not exceed any limit prescribed by the Constitution or statutes of the State of Illinois.

This bond may be registered as to principal only in accordance with the provisions on the back hereof.

IN TESTIMONY WHEREOF, The Teachers College Board of the State of Illinois for Western Illinois University has caused its seal to be impressed hereon and this bond to be signed by its Chairman and attested by the Secretary of said Teachers College Board, and countersigned by the Treasurer of the State of Illinois, and the interest coupons hereto annexed to be executed by the lithographed facsimile signatures of said officials, who, by the execution hereof, do adopt as and for their own proper signatures their facsimile signatures appearing on said coupons, all as of this first day of September, 1962.



THE TEACHERS COLLEGE BOARD OF THE  
STATE OF ILLINOIS FOR WESTERN  
ILLINOIS UNIVERSITY

(SEAL)

By \_\_\_\_\_  
Chairman

Attest:

\_\_\_\_\_  
Secretary

COUNTERSIGNED:

\_\_\_\_\_  
Treasurer, State of Illinois

(Form of Coupon)

Number \_\_\_\_\_ \$

On the first day of \_\_\_\_\_ 19 \_\_\_\_\_ (unless the bond to which this coupon is attached has been sooner called for redemption as therein recited), The Teachers College Board of the State of Illinois for Western Illinois University hereby promises to pay to bearer out of the funds specified in the bond to which this coupon is attached the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) at The Detroit Bank & Trust Company, Detroit, Michigan, in any coin or currency which, on the respective dates of payment of such principal and interest is legal tender for the payment of debts due the United States of America, for semi-annual interest due that day on its Western Illinois University Building Revenue Bond, Series of 1962, dated September 1, 1962, and numbered \_\_\_\_\_

THE TEACHERS COLLEGE BOARD OF THE  
STATE OF ILLINOIS FOR WESTERN  
ILLINOIS UNIVERSITY

By \_\_\_\_\_  
Chairman

Attest:

\_\_\_\_\_  
Secretary

Countersigned:

\_\_\_\_\_  
Treasurer, State of Illinois

(Form of Registration Certificate)

This bond may be registered as to principal only, in the name of the holder hereof, on the books of the Secretary of The Teachers College Board of the State of Illinois in the City of Springfield, State of Illinois, as Registrar, at which time such registration shall be noted below by said Registrar. Upon its presentation by such registered holder, either in person or by a bank or trust company authorized to do business in the State of Illinois, with a written request that this bond be registered in the name of another person or that the registration be cancelled and the bond be made payable to bearer, said Registrar shall register it in the name of another holder or to bearer. After registration to bearer this bond shall be transferable by delivery, but it may be again registered as before. The registration of this bond as to principal shall not affect the negotiability of the coupons, which shall continue to be transferable by delivery.

The within bond has been registered as follows:



Date of Registry	Name of Registered Holder	Signature of said Secretary as Registrar
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section 4. That for the purpose of this Resolution, the following words and phrases shall have the following meaning:

(A) The Teachers College Board of the State of Illinois is hereinafter referred to as the "Board".

(B) Western Illinois University at Macomb, Illinois, is hereinafter designated the "University".

(C) The new 1014 student capacity residence hall, the new student union building and the new physical education building, completely equipped and furnished, to be constructed on the campus of said University as hereinabove described, together with all improvements, repairs and extensions thereto or replacements thereof hereafter constructed or acquired, and all other facilities related thereto, are herein collectively referred to as the "Project".

(D) The term "cost of construction of the new building improvements and remodeling improvements" means the cost of the construction of a new residence hall with a capacity of 1014 students, a new student union building, a new physical education building to include a field house, gymnasium and swimming pool, and the remodeling of the kitchen and dining room of the existing building described in subparagraph (G) hereof, at the site or **sites** thereof; the cost of architectural, engineering, legal, administrative, fiscal and other services rendered or performed in connection with the construction thereof and in the issue of the bonds herein authorized; the cost of acquiring land, easements and rights-in-land necessary therefor; interest on the bonds herein authorized during such construction; the cost of all necessary moveable equipment and furnishings and appurtenant facilities therefor; and miscellaneous expenses necessary to such construction such as travel, inspection and auditing.

(E) The phrase "Gross Revenues" or "Gross Revenue" used in reference to the Project, shall mean the rates, fees, rentals and charges, including student fees, and the income, revenue and receipts, to be received from the continued use and operation of the Project.

(F) The phrase "Net Revenues" or "Net Revenue" used in reference to the Project, shall mean and include the sum remaining after deducting from the Gross Revenues the actual expenses of the operation and maintenance of the Project under efficient and economical management as defined in Section 6 (B) hereof.

(B) The phrase "Existing System" shall mean and include the existing building, including the kitchen and dining room facilities thereof, constructed from the proceeds of the Prior Lien Bonds referred to in subparagraph (H) hereof (designated Hursh Hall for men students and Bennett Hall for women students), together with all improvements, repairs and extensions thereto, or replacements thereof, hereafter constructed or acquired.

(H) The phrase "Prior Lien Bonds" shall mean the bonds of said University from time to time outstanding of the authorized issue of \$1,150,000 Western Illinois State College at Macomb Residence Hall and Student Center Revenue Bonds, Series 1956, dated July 1, 1956, authorized by Resolution adopted June 25, 1956.

(I) The phrase "surplus net revenues" or "surplus net revenue" used in connection with the Existing System shall mean that portion of the gross revenues received from the continued use and operation of the Existing System remaining after

providing for all of the Accounts created under said Resolution referred to in subparagraph (H) hereof authorizing the Prior Lien Bonds that are available for the payment of additional bonds issued by said Board under the provisions of subsection 5 of Section 8 of said Resolution, junior and subordinate in all respects to the pledge of the revenues of the Existing System for the payment and security of the Prior Lien Bonds.

(J) The word "Bonds" shall mean each of the \$6,750,000 aggregate principal amount of bonds authorized under the terms of this Resolution.

(K) The term "Fiscal Year" shall mean the period commencing July 1 and ending June 30 of each succeeding calendar year and the Project and the Existing System shall each be operated and maintained on said Fiscal Year basis so long as any of the Bonds are outstanding.

Section 5. That the Net Revenues of the Project are hereby pledged to the payment of the principal of and interest on the Bonds and the Bonds shall be secured by a prior and paramount lien on and first pledge of said Net Revenues; and, subject and subordinate to all contract rights vested in the holders of the Prior Lien Bonds to a prior claim on or pledge of the revenues of the Existing System, the surplus net revenues of the Existing System are hereby pledged to the payment of the principal of and interest on the Bonds, and subject and subordinate to all such contract rights vested in the holders of said Prior Lien Bonds, the Bonds shall be secured by a prior and paramount lien on and first pledge of said surplus net revenues of the Existing System. All of the Bonds shall be equally and ratably secured by said pledge and lien without priority or preference one over the other by reason of number, maturity, terms of redemption prior to maturity, date of sale or delivery or otherwise.

Section 6. For the purpose of accounting for the Gross Revenues of the Project and for the surplus net revenues of the Existing System there are hereby established the following Accounts, and all moneys and investments therein shall be used and held for use in accordance with the following requirements:

(A) Revenue Fund.

Upon the initial issue of any Bonds, (i) the Gross Revenues of the Project as soon as the construction of the Project or any portion thereof is completed, and (ii) the surplus net revenues of the Existing System beginning at the close of the Fiscal Year ending June 30, 1963 and at the close of each Fiscal Year thereafter so long as any of the Prior Lien Bonds are outstanding and unpaid, shall, within three (3) days after receipt thereof, be paid to the Treasurer of the State of Illinois and shall be set aside by said Treasurer in a special fund hereby created to be known as "The Teachers College Board Revenue Fund of 1962 for Western Illinois University at Macomb, Illinois" (hereinafter referred to as the "Revenue Fund"). After all of the Prior Lien Bonds shall have been fully paid and retired in accordance with their terms, then the gross revenues of the Existing System shall within three (3) days after receipt thereof be paid to the Treasurer of the State of Illinois and shall be deposited into said Revenue Fund. All the moneys and investments in said Revenue Fund shall be used and held for use only in the manner and in the order as specified in subparagraphs (B), (C), (D), (E), (F) and (G) of this Section 6.

(B) Operation and Maintenance Account.

On the first day of each calendar month there shall be transferred by said Treasurer from the Revenue Fund to a separate and special account, designated as "Operation and Maintenance Account, Western Illinois University Building Revenue Bonds, Series of 1962" (hereinafter referred to as the "Operation and Maintenance Account"), such a sum of money as shall be necessary to pay the estimated expenses of the operation and maintenance of the Project (other than those paid or to be paid for academic or curricular activities as provided in Section 7(C) hereof), and of the Existing System (other than those paid or to be paid under the terms of said Resolution described in Section 4(H) hereof), under efficient and economical

management, which shall include adequate provision for insurance, ordinary maintenance and repair (but excluding all charges for depreciation and all general administrative expenses at Western Illinois University), and any fees due the paying agent of the Bonds. If in any month for any reason there shall not be available an amount equal to the amount required for the payment of said operation and maintenance expenses, then an amount equal to any such deficiency shall be added to the amount otherwise required to be transferred to said Operation and Maintenance Account in the next succeeding calendar month or months and shall be paid with the payment then to be made.

(C) Bond Account.

On the first day of each month, after making the transfer required as hereinabove provided in subparagraph (B) of this Section, said Treasurer shall transfer on his books from said Revenue Fund to a special account designated as "Bond Account, Western Illinois University Building Revenue Bonds, Series of 1962" (hereinafter referred to as the "Bond Account"), an amount of money equal to one-sixth of the interest then next due, and commencing September 1, 1964, an amount of money equal to one-twelfth of the principal next due on said Bonds, and said Treasurer is hereby authorized and directed, without any further order of said Board, to remit on or before the 15th day prior to the first day of March and the first day of September in each year to the paying agent of said Bonds, the amount due on said respective dates.

All moneys credited to and deposited in said Bond Account shall be used solely and only for the payment of said Bonds and the interest thereon as the same become due, or for the payment of said Bonds as are called for redemption prior to maturity as in this Resolution provided. Said Treasurer shall make no further remittances to said paying agent of said Bonds after there shall have been on deposit in said Bond Account therein a sufficient amount to pay all of the Bonds then outstanding, and all of the interest thereon to maturity, or to the date upon which such outstanding Bonds may then have been called for redemption, including the amount, if any, of redemption premium to be payable as specified by the terms of this Resolution.

(D) Bond Reserve Account.

On or before the 10th day of March and the 10th day of September of each Fiscal Year, beginning September 10, 1964, and after making the transfers and deposits provided for in subparagraphs (B) and (C) above, and subject to all provisions therein specified for the maintenance of said deposits, respectively, said Treasurer shall credit from the balance of said Revenue Fund to a separate and special account hereby created and designated as "Bond Reserve Account, Western Illinois University Building Revenue Bonds, Series of 1962" (hereinafter referred to as the "Bond Reserve Account"), the sum of \$18,750 until such time as there has been accumulated in said Bond Reserve Account the sum of \$375,000, at which figure said Bond Reserve Account is thereafter to be continuously maintained until the moneys in the Bond Account and the Bond Reserve Account are equal to the interest and principal requirements on all the Bonds then outstanding and unpaid.

The moneys in said Bond Reserve Account shall be used by said Treasurer and held for use solely and to the extent necessary for the payment from time to time of the principal of or interest on the said Bonds as to which there would be a default if the money in said Account were not so used and any sums so transferred shall be reimbursed by a resumption of said semiannual deposits of \$18,750 until full reimbursement to said Bond Reserve Account has been made. That all money in said Account, in excess of the said sum of \$375,000, at the end of any Fiscal Year, may be used to retire as many of the Bonds as can be redeemed therein, either through the purchase thereof on the open market or through the redemption of said Bonds on the next succeeding interest payment date, but no Bonds shall be purchased hereunder for retirement at a price greater than that at which the said Bonds may be so called for prior redemption, and all Bonds so purchased or redeemed shall be cancelled by the Treasurer. The moneys accumulated in said Bond Reserve Account may be invested and reinvested by the Treasurer of the State of



Illinois, without further authorization by The Teachers College Board, in direct obligations of the United States of America, or securities fully guaranteed by the United States of America maturing not more than ten (10) years from the date on which each investment is made; provided, if it becomes necessary to use any money held in said Account for the purposes herein specified said Treasurer shall liquidate at prevailing market prices an amount of such investments necessary therefor.

(E) Depreciation Account.

On or before the 10th day of March and the 10th day of September in each Fiscal Year, beginning September 10, 1964, after making the deposits to the Accounts provided for in subparagraphs (B), (C) and (D) hereinabove, and so long as said Accounts contain funds sufficient to meet the requirements specified in said subparagraphs (B), (C) and (D) as aforesaid, the Treasurer shall credit on his books from the balance in said Revenue Fund to a separate and special account hereby created to be designated "Depreciation Account, Western Illinois University Building Revenue Bonds, Series of 1962" (hereinafter referred to as the "Depreciation Account"), the sum of \$18,750 until such time as there has been accumulated in said Depreciation Account the sum of \$375,000, at which figure said Account is thereafter to be continuously maintained. The funds in said Depreciation Account shall be used solely and only for the purpose of paying the cost of any extraordinary repairs, upkeep and replacements in, on or about the Project or Existing System, and only to the extent funds for that purpose available from other sources are insufficient therefor; except that the funds held in said Account, to the extent necessary to prevent or remedy a default in the payment of the interest on or principal of the Bonds shall be used and held for use for that purpose, and shall be transferred to the Bond Account, hereinabove described, and whenever such a transfer is made the amount so transferred shall be reimbursed by resumption of said semiannual deposits of \$18,750 until full reimbursement to said Depreciation Account has been made. Funds accumulated in said Depreciation Account may be invested and reinvested by the Treasurer of the State of Illinois in direct obligations of the United States of America, or securities fully guaranteed by the United States of America maturing not more than five (5) years from the date on which each investment is made; provided, if it becomes necessary to use any money in said Account for the purposes herein specified said Treasurer shall liquidate at prevailing market prices an amount of such investments necessary therefor.

(F) Surplus Revenues.

All moneys remaining in the Revenue Fund on June 30, 1964, and at the end of each Fiscal Year thereafter, after all deposits as hereinabove specified have been made, and after due provision has been made for maintaining the Bond Account, the Bond Reserve Account and the Depreciation Account, as hereinabove specified, shall be deemed surplus revenues, and may be transferred to the Bond Reserve Account for the redemption or purchase of said Bonds as hereinabove provided, or may be used for any lawful purpose, including the payment of debt service on revenue bonds hereafter issued subject to the limitations specified in Section 7 (G) hereof, as The Teachers College Board by resolution shall direct.

(G) Cumulative Requirements.

If in any month the moneys in the Reserve Fund are insufficient to meet the amount of deposits required to be made into the Bond Account, the Bond Reserve Account and the Depreciation Account as herein specified, any such deficiency shall be made up from the first revenues thereafter received and available for such deposits under the terms of this Resolution and the deposit of any such sum or sums into said Bond Account, said Bond Reserve Account, and said Depreciation Account as may be necessary to make up any such deficiency shall be in addition to the then current deposits herein specified to be made.

Section 7. That The Teachers College Board acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the Bonds herein authorized to be issued as follows:



(A) That said Board will maintain, preserve and keep the Project and Existing System in good repair, working order and condition so that each will at all times be available for maximum use and occupancy, and that said Board will at all times continuously operate and maintain the Project and Existing System in an efficient manner and at reasonable cost.

(B) That it will at all times fix, and revise from time to time, and collect rentals, rates, fees and charges from students, faculty members and others using or being served by, or having the right to use or to be served by, said Project and Existing System, so that the proceeds therefrom shall be sufficient at all times to continually maintain and provide the deposits for the Operation and Maintenance Account, the Bond Account, the Bond Reserve Account and the Depreciation Account, as described and specified in Section 6 of this Resolution.

(C) Notwithstanding any other facilities which now or at any time hereafter may be available for students and faculty of Western Illinois University, at Macomb, Illinois (subject only to the covenants and agreements made by said Board for the security of other revenue bonds issued for like facilities at said University and now outstanding in an aggregate principal amount of \$4,780,000.00), that it will require and will adopt rules and regulations designed to assure the maximum use of the said Project and Existing System until all the Bonds have been fully paid as to both principal and interest; and (except for the academic or curricular activities of said University that may, from time to time, be carried on in the new physical education building to be constructed as a portion of the Project, and then only to the extent (i) that there are available from sources other than said rates, rentals, fees and charges from students, faculty members and others using or being served by, or having the right to use or to be served by, said Project Existing System, funds fully sufficient to pay the operation and maintenance expenses for each such use of said new physical education building so to be constructed, and (ii) that such use of said new physical education building for such academic or curricular activities of said University will not reduce, limit or impair the availability of the Project and Existing System for revenue producing activities adequate to provide funds fully sufficient to meet all the requirements for maintaining said Accounts described in Section 6 of this Resolution), that it will not permit any free use of said Project and Existing System.

(D) That said Board, at or prior to the issue of said Bonds, will have an indefeasible title in fee simple to the site of said Project; and that it will not sell, lease, mortgage, pledge, or otherwise dispose of or encumber said Project or Existing System, or the sites thereof, or any part thereof, or the revenue derived and to be derived therefrom (except as otherwise permitted in Section 7 (G) hereof) until all of the Bonds have been fully paid in accordance with their terms.

(E) That it will keep the Project and Existing System, including furnishings and equipment, in good usable condition and continuously insured against loss or damage by fire and lightning, the perils included under the extended coverage endorsement, and steam boiler explosion if steam boilers are installed, in an amount not less than (i) the full insurable value thereof, or (ii) the aggregate amount of the outstanding Prior Lien Bonds and Bonds, whichever is less. All moneys collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for reconstruction, replacement or repairs. In the event said funds are insufficient to restore said Project and Existing System to its former condition, then said funds shall be held for the benefit of the holders of the outstanding Prior Lien Bonds and Bonds, as their interests may appear. Said Board agrees to carry adequate insurance against the loss of use and occupancy of the Project, and agrees, further, to carry, in addition to any requirement heretofore made for the security of the Prior Lien Bonds, adequate insurance against the loss of use and occupancy of the Existing System, from the perils of fire and lightning, the perils included under the extended coverage endorsement and from steam boiler explosion if steam boilers are installed therein, and from any or all risks or from any cause whatsoever, in an amount not less than \$375,000; provided, however, that said amount may be reduced by whatever funds are on hand in the Bond Reserve Account. All moneys received from such additional use and occupancy insurance shall be paid into the Revenue Fund. All of

said insurance shall be carried in a responsible insurance company or companies authorized to do business in the State of Illinois, and the cost thereof shall be deemed to be a maintenance and operation cost.

(F) That it will keep proper books of records and accounts separate and apart from all other records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing the new residence hall, the new student union building, the new physical education building and the remodeling improvements to the kitchen and dining room of said Existing System; the expenditures for maintaining, operating and repairing the Project and Existing System and all revenues collected therefrom, which said records shall be available for the information of all persons interested; that it will furnish to the original purchaser of said Bonds, on the written request therefor, not more than thirty (30) days after the close of each calendar month, complete operating and income statements of the Project and Existing System, in reasonable detail, covering such monthly period; and agrees also to furnish to the original purchaser of said Bonds and to any bondholder of any of said Bonds, on the written request therefor, not more than ninety (90) days after the close of each Fiscal Year, a complete financial statement in reasonable detail covering such Fiscal Year, signed by the Secretary and certified by independent auditors, who shall be certified public accountants.

(G) That it will not issue any additional bonds or incur any other indebtedness, payable from any revenues of the Project or Existing System unless the pledge of such revenues shall be made junior and subordinate in all respects to the pledge of the revenues under this Resolution for the payment and security of the Bonds authorized to be issued hereunder, including the sums to be maintained in the Bond Reserve Account, as provided by Section 6 (D) of this Resolution, and in the Depreciation Account, as provided by Section 6 (E) of this Resolution.

(H) That it will faithfully and punctually perform all of the duties and obligations with reference to the Project and Existing System, as required by the provisions of this Resolution and the statutes under which the said Bonds are issued, including the construction of the new residence hall, the new student union building, the new physical education building and of the remodeling improvements to the kitchen and dining room of the Existing System, and the acquisition and installation of all necessary moveable equipment and furnishings and appurtenant facilities therefor, as hereinabove described; the operation and maintenance thereof, as herein provided; the making and collecting of reasonable and sufficient rentals, rates, fees and charges, including student fees, for the use and occupancy thereof; the segregation of the income and revenues therefrom to the respective Accounts created under Section 6 of this Resolution, and the proper application of said Accounts.

Section 8. Any holder of any Bond or Bonds issued hereunder, or of any coupons representing interest accrued thereon, may either by proper court action or in law or in equity compel said Teachers College Board to perform all duties imposed upon it under the provisions of this Resolution and under the provisions of the statute hereinabove referred to authorizing the issuance of the Bonds as herein provided, including the making and collecting of sufficient rentals, rates, fees and charges, including student fees, for the use and occupancy of the Project and Existing System, and the performance of any and all covenants made by said Board in and by this Resolution.

Section 9. That the proceeds derived from the issuance and sale of said Bonds hereby provided for shall be applied as follows:

(i) The entire proceeds derived from the sale of said Bonds to the purchaser thereof shall be deposited immediately with the Treasurer of the State of Illinois pursuant to the terms of the Act hereinabove referred to authorizing the issuance of said Bonds.

(ii) It shall be the duty of the Treasurer of the State of Illinois upon the delivery and payment of said Bonds to set aside the accrued interest and the sum of \$140,000 received as principal, in a special account designated as "Western

Illinois University Building Revenue Bonds, Series of 1962, Capitalized Interest Account" (hereinafter referred to as the "Capitalized Interest Account"), and all moneys held in this Account shall be used and held for use solely for the payment of the interest on said Bonds on March 1, 1963 and on September 1, 1963, provided that all moneys remaining in this Account after payment of said interest due September 1, 1963, shall be transferred to the Bond Reserve Account unless the architect supervising the construction of the new residence hall certifies that the same is ready for occupancy on or prior to September 1, 1963 in which event all moneys remaining in said Account after payment of the interest due September 1, 1963 may be transferred either to the Construction Account hereinafter provided for, or to the Bond Reserve Account as described in Section 6 (D) of this Resolution, as the Board by Resolution shall determine. The moneys in said Capitalized Interest Account shall be invested or reinvested by the Treasurer of the State of Illinois without further authorization from The Teachers College Board in direct obligations of the United States of America, or securities fully guaranteed by the United States of America, maturing not later than fifteen (15) days prior to the dates on which such moneys will be needed to pay interest on said Bonds if there were no funds available therefor from any other source, and all gain or income derived from such investments shall be deposited in said Capitalized Interest Account.

(iii) That the remaining proceeds received from the sale of said Bonds shall be set aside in a separate and special account by said Treasurer, to be designated "Building Construction Account of 1962 for Western Illinois University at Macomb, Illinois" (hereinafter referred to as the "Building Construction Account"), and shall be applied to the cost of construction of the new building improvements and remodeling improvements, all as hereinbefore described; provided, however, that any surplus remaining in such Account upon completion of such construction shall be transferred and credited to the Bond Reserve Account, as described in Section 6 (D) hereof. Moneys in said Building Construction Account shall be invested and reinvested by the Treasurer of the State of Illinois in direct obligations of the United States of America or securities fully guaranteed by the United States of America maturing on or before the time such moneys shall be needed to pay the costs described in this subparagraph (iii) of Section 9, as shall be designated by The Teachers College Board, provided that all gain or income derived from such investments shall be transferred by said Treasurer for deposit in the Capitalized Interest Account, as aforesaid.

Section 10. That the provisions of this Resolution shall constitute a contract between The Teachers College Board for Western Illinois University at Macomb, Illinois, and the holders of the Bonds herein authorized to be issued, and each of them, and the said Board hereby pledges its good faith to the performance of each and every covenant hereof.

Section 11. If any section, subsection, paragraph, sentence, clause or phrase of this Resolution or of the Bonds or interest coupons herein prescribed shall either be held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision shall not have been contained therein.

Section 12. That the Chairman and Secretary of said Board and the Treasurer of the State of Illinois shall be and they are hereby fully authorized and directed to do all things which may be necessary to effect the preparation, execution and delivery of the Bonds herein authorized to be issued to the purchasers thereof, namely, White, Weld & Co., and John Nuveen & Co., Inc., of Chicago, Illinois, and Associates, at a price of \$6,750,456.70 and accrued interest, all in accordance with their proposal for the purchase thereof, which is hereby accepted and approved.

Section 13. That this Resolution shall be in full force and effect immediately upon its passage.

Mr. Reed seconded the motion, roll was called and the vote was as follows:



Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. McBride moved the adoption of the following Resolution:

RESOLUTION establishing charges and fees for the use of and for the service supplied by the new residence hall, the new student union building, the new physical education building to be constructed, and the existing building constructed from the proceeds of the Residence Hall and Student Center Revenue Bonds, Series of 1956, all located on the campus of Western Illinois University at Macomb, Illinois.

WHEREAS, the Teachers College Board of the State of Illinois for Western Illinois University, at Macomb, Illinois, has by resolution adopted this date provided for the issue of \$6,750,000 Western Illinois University Building Revenue Bonds, Series of 1962, to provide in part funds to construct the following new building improvements and remodeling improvements on the campus of said University at Macomb, Illinois:

- (i) the construction of a new residence hall with a capacity of 1014 students;
- (ii) the construction of a new student union building;
- (iii) the construction of a new physical education building to include a field house, gymnasium and swimming pool; and
- (iv) the remodeling of the kitchen and dining room of the existing building constructed from the proceeds of the authorized issue of \$1,150,000 Residence Hall and Student Center Revenue Bonds, Series of 1956, under that certain Resolution authorizing said bonds, adopted June 25, 1956;

and the acquisition and installation of all necessary movable equipment and furnishings and appurtenant facilities for said new building improvements and remodeling improvements, as aforesaid; and

WHEREAS, it is now necessary to establish charges and fees for the use of such buildings;

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois, as follows:

Section 1. That there shall be and there are hereby established charges and fees for the use of and for the service supplied by all of said buildings to be constructed and improved, as described in the preamble hereof, as follows:

Room and Board for Occupants of said Residence Halls,  
effective Fall Quarter 1962-63;

\$19.50 per person per week, of which amount \$12.50 shall be allocated to board.

For use of Student Center in Series 1956 Building,  
continuation of rates now in effect:

\$4.00 per student per quarter for 3 regular quarters.  
\$2.00 per student per summer session.



For Use of New Student Union,  
continuation of rates now in effect:

\$8.00 per student per quarter for 3 regular quarters.  
\$4.00 per student per summer session.

For Use of New Physical Education Building,  
effective Winter Quarter 1962-63:

\$4.00 per student per quarter for 3 regular quarters.  
\$2.00 per student per summer session.

For Incidental Food and Other Services

Charges for food served other than regular meals served residence hall occupants and charges for other services rendered by all of said buildings described in the preamble hereof shall be set from time to time by the Business Manager of Western Illinois University and shall be sufficient at all times to produce gross revenues equal to not less than 110% of the direct operating expenses incurred in providing such service.

Said charges for the residence halls shall be payable not less than one week in advance. Fees for the use of the student center, the student union and the physical education building shall be payable in advance at the time the student registers at the University. Charges for all other food and services rendered shall be payable at the time such food is served or other service is rendered, except for charges for meals and food served to student employees or University guests to be paid from State or University funds and for which proper credit shall be made to the project.

Section 2. All income, revenue and receipts derived from the operation of said buildings so to be constructed and improved as aforesaid, shall be held by the Business Manager of Western Illinois University separate and apart from all other funds of said University, and all sums collected therefrom, without any deductions whatsoever, shall be delivered by said Business Manager to the Treasurer of the State of Illinois not more than three (3) days after receipt of same.

Section 3. Said Business Manager shall be required to post a corporate surety bond, which bond shall be conditioned upon his faithful performance of all duties required under this resolution and accounting for all moneys coming into his hands from the collections of the charges herein established.

Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Ropp moved the adoption of the following Resolution:

RESOLUTION establishing parietal rules and regulations for the use of and for the service supplied by the new residence hall, the new student union building, the new physical education building to be constructed, and the existing building constructed from the proceeds of the Residence Hall and Student Center Revenue Bonds, Series of 1956, all located on the campus of Western Illinois University at Macomb, Illinois.

WHEREAS, the Teachers College Board of the State of Illinois for Western

Illinois University at Macomb, Illinois, adopted on September 17, 1962, a resolution creating an issue of \$6,750,000 Western Illinois University Building Revenue Bonds, Series of 1962, to provide in part funds to construct the following new building improvements and remodeling improvements on the campus of said University at Macomb, Illinois:

- (i) the construction of a new residence hall with a capacity of 1014 students;
- (ii) the construction of a new student union building;
- (iii) the construction of a new physical education building to include a field house, gymnasium and swimming pool; and
- (iv) the remodeling of the kitchen and dining room of the existing building constructed from the proceeds of the authorized issue of \$1,150,000 Residence Hall and Student Center Revenue Bonds, Series of 1956, under that certain Resolution authorizing said bonds, adopted June 25, 1956;

and the acquisition and installation of all necessary movable equipment and furnishings and appurtenant facilities for said new building improvements and remodeling improvements, as aforesaid (hereinafter collectively designated the "project"); and

WHEREAS, said Teachers College Board has the general power and authority to make rules and regulations for the good government and management of said University, including the use of facilities whose revenues are pledged for payment of bonds issued to construct the same;

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Teachers College Board of the State of Illinois for Western Illinois University at Macomb, Illinois, as follows:

Section 1. That this Teachers College Board hereby establishes and covenants to enforce, so long as any of the bonds authorized under said resolution adopted September 17, 1962, are outstanding and unpaid, the following parietal rules and regulations to assure continuous maximum occupancy and use of the facilities and services afforded by the project:

- (A) In the event more space or facilities should become available for housing and feeding of students and for facilities and services afforded by the project than are required by such students applying for such space or facilities, the officers of said University are hereby directed to give preference and priority to the use of said project, resulting in the occupancy and use of all the space and facilities of said project, to the fullest extent practicable, even if such preference and priority results in the non-use of all or a part of any similar space or facilities available at said University which may be suitable or usable for said purposes.
- (B) In the event any surplus space or facilities should become available in the said project, the officers of said University are hereby directed to require occupancy and use of said project, to the fullest extent practicable.
- (C) The officers of said University are hereby directed to utilize, and to cause the utilization of, said project in such manner to yield continuously the maximum revenues of which said project is reasonably capable.

Section 2. That this Board reserves the right to amend these rules and regulations from time to time to meet changing conditions for the housing and feeding of students and the use of the facilities and services afforded by the project at said University to fulfill the covenants made by said Board in the pledge of revenues to be derived from said project under said resolution adopted September 17, 1962.

Section 3. That these parietal rules and regulations shall be subordinate to the parietal rules and regulations heretofore adopted in connection with the authorization of outstanding bonds issued for and on behalf of said University to provide housing and necessary appurtenant facilities for students of said University, insofar as there may be any conflict therewith.

Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Puffer moved the adoption of the following Resolution:

BE IT RESOLVED by the Teachers College Board of the State of Illinois that the Treasurer of the State of Illinois be authorized and directed to execute a corporate surety bond in the amount of \$400,000 to protect "The Teachers College Board Revenue Fund of 1962 for Western Illinois University at Macomb, Illinois" provided for in the resolution authorizing the issue of \$6,750,000 Building Revenue Bonds, Series of 1962, adopted by this Board on September 17, 1962.

BE IT FURTHER RESOLVED that payment for the initial premium of said surety bond be made from the Building Construction Account of 1962 for Western Illinois University, and that payment for subsequent premiums of said surety bond be made from the Operation and Maintenance Account, Western Illinois University, at Macomb, Illinois, Building Revenue Bonds, Series of 1962.

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. McBride moved that the State Treasurer be directed to pay to Barcus, Kindred & Company, as their fiscal agency fee, from the proceeds of the sale of \$6,750,000 Western Illinois University Building Revenue Bonds, Series of 1962, dated September 1, 1962, the sum of \$49,375. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

REVENUE BOND TRANSFERS - Northern Illinois University

Mr. Reed moved the adoption of the following Resolution:

RESOLUTION APPLYING CERTAIN SURPLUS REVENUES IN "THE TEACHERS  
COLLEGE BOARD REVENUE FUND ACCOUNT OF 1957 FOR NORTHERN  
ILLINOIS UNIVERSITY" AT DEKALB, ILLINOIS.

WHEREAS by Section 6 (F) of the resolution adopted by The Teachers College Board April 21, 1958, creating an issue of \$4,000,000 Dormitory Revenue Bonds, Series A and B of 1957, surplus revenues in "The Teachers College Board Revenue Fund Account of 1957 for Northern Illinois University" at DeKalb, Illinois, may be used by said Board for any expenditures in improving or restoring any existing housing and dining facilities, or providing any additional such facilities; and

WHEREAS, it is found necessary and desirable to apply surplus revenues from said Revenue Fund Account to pay part of the cost of constructing a Physical Services Plant Building at Northern Illinois University for the construction of which a contract was awarded by said Board at its meeting on February 12, 1962, said Physical Services Plant Building to contain refrigerated and dry food storage facilities to be used in connection with all dining facilities on the campus of said University, making this a lawful purpose for the use of such surplus revenues as contemplated in said resolution of April 21, 1958; and

WHEREAS the amount of surplus revenues as defined in Section 6 (F) of said resolution adopted April 21, 1958, being the amount of surplus revenues at the June 30, 1962, fiscal year end, is in excess of \$148,000; and

WHEREAS said surplus revenues have not heretofore in any way been used, pledged, nor hypothecated, except that portion thereof derived from operation of Gilbert Hall which has by Sections 5 (G), 5 (I), and 7 of the resolution adopted by the Teachers College Board on November 20, 1962<sup>21</sup>, creating an issue of \$4,700,000 — Student Residence Halls Revenue Bonds, Series of 1961, been pledged to said Series of 1961 bonds; and

WHEREAS that portion of said surplus revenues at the June 30, 1962, fiscal year end which had been derived from operation of Gilbert Hall subsequent to issuance of said Series of 1961 bonds did not exceed \$78,000: Therefore be it

RESOLVED by the Teachers College Board of the State of Illinois that:

1. \$70,000 of said surplus revenues in said "The Teachers College Board Revenue Fund Account of 1957 for Northern Illinois University" be used to pay part of the construction cost of said Physical Services Plant Building; and
2. A copy of this resolution be filed with the Treasurer of the State of Illinois; and
3. This resolution shall be in full effect immediately upon its passage.

Adopted and approved this 17th day of September, 1962.

THE TEACHERS COLLEGE BOARD

ATTEST:

R. A. Stipes, Jr.  
Chairman

Clarence R. Ropp  
Secretary

Mr. Ropp seconded the motion, roll was called and the vote was as follows:



Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Stone moved the adoption of the following Resolution:

RESOLUTION APPLYING CERTAIN SURPLUS REVENUES IN "THE TEACHERS  
COLLEGE BOARD REVENUE FUND OF 1961 FOR NORTHERN ILLINOIS  
UNIVERSITY AT DEKALB, ILLINOIS."

WHEREAS by Section 7 (F) of the resolution adopted by the Teachers College Board November 20, 1961, creating an issue of \$4,700,000 Student Residence Halls Revenue Bonds, Series of 1961, surplus revenues in "The Teachers College Board Revenue Fund of 1961 for Northern Illinois University at DeKalb, Illinois," may be used by said Board for any lawful purpose; and

WHEREAS it is found necessary and desirable to apply surplus revenues from said Revenue Fund to pay part of the cost of constructing a Physical Services Plant Building at Northern Illinois University, for the construction of which a contract was awarded by said Board at its meeting on February 12, 1962, this being a lawful purpose for the use of such surplus revenues as contemplated in said resolution of November 20, 1961; and

WHEREAS the amount of surplus revenues as defined in Section 7 (F) of said resolution adopted November 20, 1961, being the amount of surplus revenues at the June 30, 1962, fiscal year end, is \$77,299.89; and

WHEREAS said surplus revenues have not heretofore in any way been used, pledged, nor hypothecated: Therefore be it

RESOLVED by the Teachers College Board of the State of Illinois that:

1. \$31,800 of said surplus revenues be used to pay part of the cost of constructing said Physical Services Plant Building; and
2. A copy of this resolution be filed with the Treasurer of the State of Illinois; and
3. This resolution shall be in full effect immediately upon its passage.

Adopted and approved this 17th day of September, 1962.

THE TEACHERS COLLEGE BOARD

ATTEST:

R. A. Stipes, Jr.  
Chairman

Clarence R. Ropp

Secretary

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Stipes noted the tremendous amount of work involved in managing the bond revenue operations and asked Board members to consider the possibility of hiring a man for this position who would be responsible to the Business Managers. He suggested that Northern and Illinois State Normal think about this and be prepared to discuss it with the Board at its next meeting. Board members agreed to this suggestion.

Mr. Stipes stated that the next item of business was approval of the minutes of the meeting of August 20, 1962. President Doudna asked for correction of his Report for Eastern Illinois University for August, 1962, Item VIII, Purchase of Microscopes, explaining that the original awardee, Beckley Cardy Co., Greenview, Illinois, was unable to furnish material according to specifications. He added that the second low bidder refused to supply the material stating that the time limit on the bid price had expired.

Mr. McBride moved to reconsider that portion of President Doudna's Report for Eastern Illinois University requesting permission to purchase microscopes from Beckley-Cardy Co., in the motion adopted at the August 20, 1962, Board meeting approving the Report of President of Eastern Illinois University. Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. McBride moved to rescind approval of that portion of President Doudna's Report for Eastern Illinois University for August, 1962, approving the purchase of microscopes from Beckley Cardy Co., Greenview, Illinois, in the amount of \$2,310.00, due to the inability of the bidder to furnish according to specification. Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Stone moved approval for Eastern Illinois University to purchase Microscopes for the Zoology Department from Lukas Microscope Service, Skokie, Illinois, lowest responsible bidder as determined by lot, in the amount of \$2,444.40. (Payable from Equipment Funds.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Puffer moved approval of the minutes of the meeting of August 20, 1962, as submitted by mail, and as corrected. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

#### REPORTS OF OFFICERS OF THE BOARD

Dr. McKelvey presented Report No. 109 of the Executive Officer, which consisted of five parts: Part I, Report on Bond Revenue Project Operations for Year Ending June 30, 1962; II, Report on the Status of Bond Revenue Projects for the Year Ending June 30, 1962; III, Report on Transfers to and from Teacher Education Programs; IV, Graduate Work in Recent Years, Particularly 1958-1961; Part V, Summary of Number, Kind, Monetary Value, and Percent of Enrollment Receiving Scholarships During 1959-60, 1960-61, and 1961-62, Granted by the General Assembly (excluding Illinois State Scholarship Commission Awards).

Great interest was expressed in Parts I and II on the Bond Revenue Operations and it was agreed that this should be reported each year in August or September. Dr. McKelvey called attention to the recommendation on Page 16 for an auxiliary enterprises operations person, as suggested by Mr. Stipes, also.

Mr. Stipes commented on the table on Page 29 showing percentage of courses listed in the catalog which were taught and asked that this be done again next year.

Mr. Stipes thanked Dr. McKelvey for another fine report.

Dr. McKelvey said that Report for Total Number of Employees for Each University and for All Universities and Report on Enrollment at Each University and Total Enrollment, (copies of which were sent to Board members) together with Part V of the Executive Officer's Report No. 109 had been sent to the Legislative Audit Commission in compliance with their request for information.

Dr. McKelvey asked for transfer of funds from Contingency for the Central Office.

Mr. Ropp moved approval of the request to transfer \$3,000 from Contingency to Travel; and \$6,000 from Contingency to Contractual. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Dr. McKelvey had prepared a sample recognition award with cover to be presented to retiring and emeritus Board members. Board members agreed this is a fine thing and asked Dr. McKelvey to carry through this idea.

#### REPORTS OF COMMITTEES - Policy Committee

Mr. Ropp, Chairman of the Policy Committee, moved to adopt revision of policy on statement of functions of faculty organizations, as follows:

By-Laws, Governing Policies and Practices, Page 27.

8a - To participate in the determination of the university curriculum.

8b - To participate in the selection of faculty committees.

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Graduate and General Curriculum Committee

Mr. Reed, Chairman of the Graduate and General Curriculum Committee, moved to reconsider the motion adopted at the November 20, 1961, meeting of this Board granting permission to Eastern to offer Master of Science and Master of Arts degrees in fields in which majors are offered. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Reed moved to rescind action taken at the November 20, 1961, meeting of this Board, granting permission to Eastern Illinois University to award Master of Science and Master of Arts degrees in fields in which majors are offered. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Reed moved that Eastern Illinois University be authorized to confer the degrees of Master of Arts and Master of Science. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Reed moved that Eastern Illinois University be authorized to confer the degree of Master of Arts in history, subject to the approval of the Board of Higher Education. Mr. McBride seconded the motion, roll was called and the vote was as follows:



Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Reed moved that Eastern Illinois University be authorized to award the degree of Master of Arts in mathematics, subject to the approval of the Board of Higher Education. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Reed moved that Eastern Illinois University be authorized to award the degree of Master of Arts in music, subject to the approval of the Board of Higher Education. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Reed moved approval of the following new courses for graduate work at Eastern Illinois University:

#### English Department

- 457 - Nineteenth Century English Prose - 4 q. hrs.
- 465 - Middle English Literature - 4 q. hrs.
- 470 - English Poetry from 1550 to 1798 - 4 q. hrs.
- 471 - Poetry of the Romantic Period - 4 q. hrs.
- 472 - Poetry of the Victorian Period - 4 q. hrs.
- 475 - Milton - 4 q. hrs.
- 480 - Chaucer - 4 q. hrs.
- 481 - Chaucer - 4 q. hrs.

#### History

- 453 - Constitutional History of England - 4 q. hrs.
- 454 - Constitutional History of England - 4 q. hrs.
- 456 - Intellectual History of Europe: Ancient and Medieval - 4 q. hrs.
- 457 - Intellectual History of Europe: Modern - 4 q. hrs.
- 458 - Hellenic History - 4 q. hrs.
- 459 - Medieval History - 4 q. hrs.
- 466 - History of the American Frontier: The Colonial Period - 4 q. hrs.
- 467 - History of the American Frontier: The Trans-Appalachian Frontier - 4 q. hrs.
- 468 - History of the American Frontier: The Far Western Frontier - 4 q. hrs.
- 472 - Special Problems in American History - 4 q. hrs.
- 473 - Special Problems in European History - 4 q. hrs.
- 561 - Methods of Historical Research - 4 q. hrs.
- 563 - Seminar in American History - 4 q. hrs.

- 564 - Seminar in European History - 4 q. hrs.
- 565 - Seminar in Colonial American History - 4 q. hrs.
- 566 - Seminar in Civil War and Reconstruction - 4 q. hrs.
- 567 - Seminar in Social and Intellectual History - 4 q. hrs.
- 568 - Seminar in Eighteenth Century Europe - 4 q. hrs.
- 569 - Seminar in Nineteenth Century Europe - 4 q. hrs.
- 570 - Seminar in Twentieth Century Europe - 4 q. hrs.

#### Social Science Department

- Economics 460 - Intermediate Economic Analysis - 4 q. hrs.
- Economics 465 - The Economics of Underdeveloped Areas - 4 q. hrs.
- Economics 550 - The Soviet Economy - 4 q. hrs.
- Political Science 490 - Political Theory: Ancient and Medieval - 4 q. hrs.
- Political Science 491 - Political Theory: Renaissance and Modern - 4 q. hrs.
- Political Science 492 - Recent Political Theory - 4 q. hrs.
- Sociology 452 - The Development of Sociological Thought - 4 q. hrs.
- Sociology 491 - Individual Problems in Sociology - 4 q. hrs.

#### Music Department

- 504, 505, 506, 507 - Advanced Instruction in Performance - 2 q. hrs.
- 516 - Advanced Conducting and Performance Practices - 4 q. hrs.
- 517 - Analytical Techniques - 4 q. hrs.
- 530 - Chamber Music Literature - 4 q. hrs.
- 531 - Principles of Singing - 4 q. hrs.
- 532 - Symphonic Literature - 4 q. hrs.
- 534 - Song Literature - 2 q. hrs.
- 536 - Opera and Oratorio - 4 q. hrs.
- 549 - Music in Western Civilization - 4 q. hrs.
- 578 - Performance in Music - 4 q. hrs.
- 581 - Music of the Twentieth Century - 4 q. hrs.

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Reed moved that Northern Illinois University be authorized to establish a Center for Southeast Asian Studies, subject to the approval of the Board of Higher Education. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Reed moved that Northern Illinois University be authorized to change the name of the Industrial Arts Department to a Department of Industry and Technology. Mr. McBride seconded the motion and it was unanimously carried.

Mr. Reed moved that the name of the Graduate and General Curriculum Committee be changed to Committee on Educational Programs. Mr. Ropp seconded the motion and it was unanimously carried.

Board members agreed that the Committee on Educational Programs should have these functions:

1. Study, review and recommend to the Teachers College Board all matters which must have the approval of the Board of Higher Education.
2. Review and recommend to the Teachers College Board all graduate programs and courses.
3. Consider any matters which affect the development of the educational program, and make recommendations to the Board.

#### REPORTS OF PRESIDENTS

Mr. Puffer moved approval of the Report for Northern Illinois University as presented by President Holmes. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

President Holmes announced a new scholarship award given by Charles Lyman, Manager of the Daily Chronicle, DeKalb newspaper, in the name of R. A. Stipes, Jr.

Mr. Ropp moved approval of the Report for Illinois State Normal University, as presented by President Bone. Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

President Bone told the Board members that 90% of prospective students who were issued permits to enter have enrolled, pointing out that this is a 20% increase over last year when 70% of students issued permits to enter enrolled. He suggested that Board members might be considering plans and action for 1964.

Mr. Reed moved approval of the Report for Eastern Illinois University as presented by President Doudna. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

President Doudna announced that the referendum to establish a junior college at Olney, Illinois, had been passed. He recalled for Board members that Eastern is to assist in starting this junior college.

Mr. Puffer moved approval of the Report for Western Illinois University as presented by President Knoblauch. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

#### BUILDING COMMITTEE

Mr. Dunbar, Chairman of the Building Committee, reported that the Building Committee had discussed the two types of heating controls -- pneumatic and electrical -- and recommended that the selection of these controls be the responsibility of the architect or engineer. Board members concurred.

Mr. Dunbar reported that the Building Committee had discussed the matter of ownership of salvage material when any item has to be disturbed for construction work, and recommended that this be spelled out for approval at the October meeting as an addition to the Manual for Architects and Engineers. Board members concurred.

Mr. Dunbar recommended that the Executive Officer write letters of commendation and thanks to architects, engineers and contractors who made it possible to open dormitories at the four universities on time, and especially to commend the non-academic people at Western for their service. Board members concurred.

#### Northern Illinois University

Mr. Dunbar moved, upon the recommendation of the architects and/or engineers, that this Board accept the following buildings as of August 31, 1962:

University Center - Gilbert A. Johnson & Associates, Rockford, Architect  
 Residence Hall Group I (Lincoln Hall) - Schaeffer, Wilson & Evans, Bloomington, Architect  
 Utility Extension, North and West Campus - S. W. Knetsch & Assoc., DeKalb, Engineer  
 Utility Extension, Science Building Site, East Campus - S. W. Knetsch & Assoc., DeKalb, Engineer

Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of additions to contracts for the construction of the Watson Classroom Building, for the necessary mechanical facilities to provide a Foreign Language Laboratory in the basement having an area of 5,500 square feet, as follows:



General Contract - Tonyan Construction Co., McHenry, Illinois	\$ 2,343.00
Plumbing Contract - Strickland Plumbing & Heating Co., Peoria	1,618.06
Heating, Piping and Refrigeration Contract - Rockford Industries, Rockford, Illinois	993.00
Electric Contract - Virgil Cook, DeKalb, Illinois	1,611.00
Ventilating Contract - S. W. Kaiser, Elk Grove, Illinois	<u>4,585.00</u>

Total addition to the project \$ 11,150.06

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to record Executive Committee action approving change orders and purchases, as follows:

Science Building (Faraday Hall) East Campus

Architect - Graham, Anderson, Probst & White, Chicago  
Hansen & Werhane, Inc., Lake Forest - General Contract  
Substitute insulation - Credit \$1,257.00 (Universities Building Fund,  
appropriation for Science Building.)

Residence Hall Group II - West Campus

Architect - Schaeffer, Wilson & Evans, Bloomington  
General Contract - Felmley Dickerson Co., Urbana

Provide and install protection for ceramic tile corners	\$ 296.00
Change door to kitchen laundry to a "Dutch Door" with shelf	96.00
Provide and install protection for vinyl wall covering and skirting for steps in corridors	<u>110.00</u>
Total addition to contract	\$ 502.00
Architect's fees	<u>22.59</u>
NET ADDITION TO PROJECT	\$ 524.59

(Payable from Series 61 Funds)

Physical Services Plant Building - West Campus

Architect - Thelen & Anderson, DeKalb  
General Contract - Custer Construction Co., DesPlaines

Builder's Risk Insurance	\$ 428.40
Additional reinforcing dowels in foundation	708.00
To correct error in quotation on shelving	60.00
2 Windows in South elevation of Building	200.00
Enlarge 2 refrigerator doors	194.00
Furnish walk-thru door in west overhead door and extend south overhead door to highlift type	275.00
Revise layout of wiremesh partitions	<u>20.00</u>
TOTAL ADDITIONS	\$ 1,457.00
Omit gutters and downspouts except on canopy	- 710.00
Net addition to contract	\$ 747.00

Electric Contract - Berg Electric Co., Rochelle

Electric heating cable sets in floor of refrigeration area	\$ 530.00
Thermostats beneath refrigeration area	<u>274.00</u>
Addition to contract	\$ 804.00
Architect's fees	<u>94.00</u>
TOTAL ADDITION TO PROJECT	\$ <u>1,645.00</u>

(Payable from Universities Building Fund, appropriation  
for Physical Services Plant Building)

Special Education Building - Central Campus

Architect - Gilbert A. Johnson, Rockford

General Contract - Tonyan Construction Co., McHenry

Install folding partitions in Experimental  
Education Room \$ 11,600.00

Install anchor bolts for future installation of  
folding partitions 184.00

Install four complete elevator entrances, and  
elevator rails and brackets for future cars 6,704.00

Substitute fire doors to meet fire marshal's  
recommendations 205.00

Total Additions to Contract \$ 18,693.00

Hardware deduction \$11,100.00

Install fixed sash in lieu of  
movable sash 11,346.00

Total deductions \$ 22,446.00

Net deduction to contract \$ 3,753.00 CR

Heating Contract - Fred Bond Plumbing & Heating, DeKalb

Install roof drain 393.00

Deduction in Architect's Fees 201.42 CR

Net deduction to the Project \$ 3,561.42

(Universities Building Fund, appropriation for Classroom  
Building)

Lorado Taft Campus Project

Architect - Gilbert A. Johnson, Rockford

General Contract - Custer Construction Co., DesPlaines

Changes in hardware \$ 560.00 CR

(Universities Building Fund, Lorado Taft Campus)

Classroom Building (Watson Hall) - West Campus

Architect - Perkins & Will, Chicago

General Contract - Tonyan Construction Co., McHenry

12 Additional Chalk Boards \$ 2,848.00

Architect's fees 170.88

Total additional cost to the project 3,018.88

(Universities Building Fund, Classroom Building)

University Center

1 Jewelry Showcase for the Bookstore - Henry Berry  
Associates, Inc., Milwaukee, Wisconsin (Only supplier  
of matched equipment) \$ 275.00

(Payable from Series 60 Equipment Funds)

Traffic Control Railing - Carson, Pirie Scott & Co.,  
Chicago \$ 426.00

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids and recommended purchases from the lowest responsible bidders, as follows:

University Center

Coin Sorter and Counter; Coin Counter & Packager -  
 Brandt Automatic Cashier Co., Watertown, Wisconsin \$ 1,837.74

Shelving and Miscellaneous Shop Equipment -  
 Carl E. Paulson Co., Rockford 276.40

Jewelry Showcase for Bookstore -  
 Rockford Showcase & Fixture Co., Rockford 300.00  
 (Additional unit purchased from successful bidder on  
 original purchase reported in March, 1962, to assure  
 matched equipment.)

Bowling Equipment and Supplies -  
 American Machine & Foundry Co., Chicago \$ 2,437.27  
 (Additional equipment purchased from successful bidder  
 on original purchase reported in November, 1961.)

Chairs, Desks, Table - Carson, Pirie Scott & Co., Chicago  
 6 Chairs - \$360.02; 2 desks with typing wings -  
 \$499.56; 1 table-lounge unit - \$195.36 \$ 1,054.94  
 (Additional items purchased from successful bidder  
 on original purchase reported in May, 1962.)

Audio-Visual Equipment - From vendors listed in President's  
 Report, Item IX, Purchases \$ 1,775.00

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved the acceptance of a credit in the amount of \$30,205.00, to the contract of Tonyan Construction Co., McHenry, Illinois, for the use of high strength bolts in lieu of welding the structural frame in the construction of the Practical Arts Building, as recommended by the architect, Samuelson & Sandquist, Chicago. (Universities Building Fund, appropriation for Practical Arts Building.) Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Illinois State Normal University

Mr. Dunbar moved, upon the recommendation of the architect, Schaeffer, Wilson & Evans, Bloomington, that this Board accept the Atkin-Colby Residence Hall, as of September 7, 1962. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of additions to contracts for the construction of Atkin-Colby Hall, as follows:

General Contract - McCarthy Bros., St. Louis, Missouri	
Vinyl Wall Covering	\$ 275.00

Plumbing Contract - George S. Walker, Decatur	
Push Button & Time Delay Switches for Mop-Vac	<u>320.72</u>

Total additional cost to the project	\$ 595.72
(Payable from Series 61 Contingency Funds)	

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to record Executive Committee action approving addition in the amount of \$340.00 to the contract of J. L. Wroan & Sons, Bloomington, for under-floor drain tile to be installed under the lowest tunnel floors of the pool area in the Physical Education Building. (Payable from Series 61-A Construction Funds.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of an addition to the contract of McDougal Hartman, Peoria, as follows:

Seeding playfields No. 1 and 2, and practice football field, including slope and terraced areas between the fields	\$ 961.40
---	-----------

Seeding main football field and areas immediately surrounding stadium	<u>450.80</u>
---	---------------

Total addition to the project	\$ 1,412.20
(Payable from Universities Building Fund, appropriation for Physical Education Building and Series 61-A)	

Mr. McBride seconded the motion, roll was called and the vote was as follows:



Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of an addition to the contract of B & Z Construction Co., Dayton, Ohio, to repair and reseed areas of the golf course damaged by heavy rains, on a time and material basis, at an estimated cost of \$600.00. (Payable from Series 61-A Funds.) Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of the revised estimate of cost for the well for the University Farm, as follows:

228' of Cased Hole @ \$7.25	\$ 1,653.00
Well Screen	150.00
Pump Test	96.00
Pitless Adapter	145.00
Well Pump	850.00
	\$ 2,894.00
Engineer's Fees	289.40
	\$ 3,183.40

and authorized the request to release an additional \$1,184.00 to cover the added cost. (Payable from Universities Building Fund, appropriation for Farm Buildings.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Illinois State Normal University to advertise for bids for landscaping the golf course, to be paid from Auxiliary Enterprise Funds. Mr. Ropp seconded the motion and it was unanimously carried.

#### Eastern Illinois University

Mr. Dunbar moved approval of President Doudna's request to revise the building schedule, deferring planning and construction of the Applied Arts Building, and beginning immediately to plan the Classroom Building, to be located south of the tennis courts and across the street, at the corner of Garfield and Fourth Streets; estimated cost of this building is \$1,000,000, payable from Universities Building Fund. Mr. Stone seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of a credit in the amount of \$150.00 to the Food Service Contract of R. & R. Equipment & Manufacturing Co., St. Louis, Missouri, for a change in type of kettle, Pemberton Hall Addition. (Pemberton Hall Addition,

Series 61 Funds.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for 110 mattress covers, to be used in Pemberton Hall Addition, and moved approval of the bid of J. C. Penney Co., Charleston, lowest responsible bidder, in the amount of \$268.40. (Payable from Series 61 Funds.) Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of change orders for the Men's Residence Hall, as follows:

General Contract - S. M. Wilson & Co., Granite City, Illinois	
"Pass-through" from kitchen to serving area	\$ 501.00
Plumbing Contract - Strickland, Inc., Peoria, Illinois	
Additional sanitary sewer and manhole	<u>1,873.24</u>
Total additions to contract	\$ 2,374.24
Architect's fee	<u>142.45</u>
Total additional cost to project	\$ 2,516.69
(Payable from Series 62 Construction Funds)	

Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to authorize the architect, Atkins, Barrow & Graham, Urbana, to advertise for bids for trees for landscaping for the Clinical Services Building. (Payable from Universities Building Fund, appropriation for Clinical Services Building) Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Dunbar moved to authorize Mr. Dunn to handle the matter of repairs to the swimming pool in the R. G. Buzzard Laboratory School. Mr. Stone seconded the motion and it was unanimously carried.

Mr. Dunbar moved to authorize Mr. Dunn, Legal Counsel, to work with the architect, Lundeen & Hilfinger, Bloomington, on the acceptance of the Pemberton Hall Addition. Mr. McBride seconded the motion and it was unanimously carried.

Mr. Dunbar moved to record Executive Committee action awarding contract for landscaping and sidewalks between Main Building and Blair Hall, to Hance Construction Co., Charleston, Illinois, lowest responsible bidder (as determined by lot) in the amount of \$2,800.00. (Payable from Central Office Rehabilitation - General Revenue.) Mr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to record Executive Committee action awarding contract for parking lots to Shank Road Oil & Culvert Co., Mattoon, lowest responsible bidder, in the amount of \$2,985.75. (Payable from Central Office Rehabilitation - General Revenue.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of the location of the Physical Education Building near the southeast corner of the tennis courts near the football field. Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Dunn, Legal Counsel, presented the following Resolution:

BE IT RESOLVED by the Teachers College Board of the State of Illinois for Eastern Illinois University at Charleston, Illinois, that this Board purchase from John M. King and Elizabeth Anne King, husband and wife the following described parcel of real estate:

Sixty (60) feet of even width off the East end of Lots 6 and 7, Block 3 of Bishop Heights Addition to the City of Charleston, in Coles County, Illinois,

for the sum of \$17,000.00 to be paid on or before the first day of December 1962 subject to the reservation that the Sellers have the right to remove from said premises, on or before December 1, 1962 any of the following described articles in or about the said premises: furnace; hot water heater; screens; storm windows or doors; awnings and windows; television antennae; doors; light, bath and kitchen fixtures; garage; and any other electric fixtures whatever.

BE IT FURTHER RESOLVED that the Chairman and the Secretary of this Board be and they are hereby authorized and directed to sign a contract for the purchase of the aforesaid real estate on the terms above set forth and on the usual terms for the acquisition of real estate.

Mr. Dunbar moved approval of the foregoing Resolution. Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

#### Western Illinois University

Mr. Dunbar moved approval of the purchase of one Radarange Mark V, Micro Wave Oven for Corbin Hall, from Raytheon, Commercial Apparatus and Systems Division, Deerfield, Illinois, only source, in the amount of \$2,495.00. (Payable from Series 61, Construction Funds.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved acceptance of a credit in the amount of \$740.00 to the contract of Art-O-Lite Co., Galesburg, for omitting lights along a drive, removed from the project. (Universities Building Fund, appropriation for Campus Development.) Mr. McBride seconded the motion and it was unanimously carried.

There being nothing further to come before this meeting, Mr. Stipes declared the meeting adjourned until the next regularly scheduled meeting at Western Illinois University, Macomb, Illinois, on October 22, 1962.

R. A. Stipes, Jr.  
Chairman

Clarence R. Ropp  
Secretary



REPORT OF  
EASTERN ILLINOIS UNIVERSITY

October 22, 1962

I. STUDENTS

A. Fall Quarter, 1962, Enrollment

1. University - On Campus

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
a. Full-Time Students				
Freshmen	638	507	1145	1278
Sophomores	507	390	897	804
Juniors	365	287	652	593
Seniors	315	178	493	426
Graduates	32	8	40	43
Unclassified	<u>11</u>	<u>2</u>	<u>13</u>	<u>29</u>
Total	1868	1372	3240	3173
b. Part-Time Students				
Undergraduates	23	53	76	51
Graduates	<u>79</u>	<u>40</u>	<u>119</u>	<u>85</u>
Total	102	93	195	136
Total On Campus	1970	1465	3435	3309
Full-Time Equivalent			3219	3124*

\*-corrected figure

2. University - Off Campus

Psychology E455	3	31	34	
Arcola				
Art E244	0	25	25	
Effingham				
Mathematics E393	3	11	14	
Louisville				
Industrial Arts E452	2	14	16	
Effingham				
Art E242	2	17	19	
Martinsville				
History E235	8	14	22	
Olney				
Education E490	10	10	20	
Olney				
Education E344	2	9	11	
Pana				
History E233	1	10	11	
Ridgefarm				
Education E485	9	7	16	
Shelbyville				
Mathematics E393	7	20	27	
Villa Grove				
Mathematics E131	11	3	14	
Mattoon				
Total	58	171	229	305
Full-Time Equivalent			50	76
Total University Enrollment			3664	3614
Full-Time Equivalent			3269	3200

### 3. Campus Laboratory School Enrollment

Boys - 293

Girls - 262

Total - 555

#### B. Scholarships, Fall Quarter, 1962

<u>Type of Scholarship</u>	<u>Number Enrolled</u>		
	<u>Full Time</u>	<u>Part Time</u>	<u>Total</u>
Teacher Education	1474	2	1476
Military	161	27	188
General Assembly	54	0	54
Special Education	0	0	0
Illinois State Scholarship Commission	44	0	44
Total	1733	29	1762

#### C. Per Capita Cost for 1961-62

##### 1. Educational Load

<u>Period</u>	<u>Quarter Hours</u>
Summer, 1961	17,877
Fall, 1961	49,978
Winter, 1961-62	47,428
Spring, 1962	43,736
Extension, Summer, 1961	252
Extension, 1st Semester, 1961-62	1,220
Extension, 2nd Semester, 1961-62	936
Total	161,427

##### 2. Expenditures

Personal Services	\$ 3,283,863.25
Contractual Services	218,113.20
Travel	27,269.32
Commodities	223,578.91
Stationery, Printing and Office Supplies	39,991.43
Retirement	131,800.00
Total	\$ 3,924,616.11

Total expenditures of \$3,924,616.11 divided by 161,427 yields \$24.312, the cost per quarter hour of instruction. Since, to make normal progress toward a degree, a student would take 48 quarter hours in a traditional academic year of three quarters, the per capita cost based on that credit load and that length of time would be 48 times \$24.312, or \$1166.98.

Per capita cost for the past three years has been as follows:

1960-61	\$ 1205.43
1959-60	1119.86
1958-59	1076.74

## II. FACULTY

#### A. Substitutes for 1962-63

1. June Level, M.S., Substitute Instructor of Speech, at a salary of \$640 per month beginning September 27, 1962, for as long as needed, substituting for Roberta Poos, on sick leave.

B. Temporary Appointments

1. Helen VanDeventer, M.S. in Ed., as Instructor of Foreign Languages, at a salary rate of \$680 per month for three months of the fall quarter beginning September 3, 1962, for one-third time duty.

C. Graduate Assistants for 1962-63

1. David Stanfield, B.A., as Graduate Assistant in the Reading Clinic, at a salary of \$120 per month for eight and one-third months beginning September 20, 1962, replacing Ann Ekovich, resigned.

D. Faculty Request to Take University Course

1. Terry Simmons, Assistant Director of the University Union, requests permission to take one course each quarter during the fall and winter quarters. I recommend that permission be granted.

E. Substitute Instructor List for 1962-63

The following persons are recommended for substitute duty on a per diem basis, as needed, at a salary of \$25.00 per day:

- |  |                                     |
|--|-------------------------------------|
| 1. Mrs. Carolyn Anfinson, M.M.E.           | 17. Mrs. Dolores Knott, B.S. Ed.    |
| 2. Mrs. Elizabeth Bennett, A.B.            | 18. Mrs. June Level, M.S.           |
| 3. Mrs. Adelaide B. Cambridge, M.S. in Ed. | 19. Mrs. Dorothy Manbeck, B.S.      |
| 4. Mrs. Alice Cavins, A.B.                 | 20. Mrs. Kathryn Martin, M.S.       |
| 5. Mrs. Shirley Coleman, B.S.              | 21. Mrs. Dorothea McDonald, B.A.    |
| 6. Mrs. Olga Durham, B.A.                  | 22. Mrs. Ruth Roy, B.A.             |
| 7. Mrs. Genevra Dvorak, M.S. Ed.           | 23. Mrs. Sandra Schneider, A.B.     |
| 8. Mrs. Doris Foreman, A.B.                | 24. Mrs. Marjorie Schnorf, B.E.     |
| 9. Mrs. Marie Fowler, M.S.                 | 25. Mrs. Sue Sparks, B.S. Ed.       |
| 10. Mrs. June Giffin, B.S.                 | 26. Mrs. Jane L. Stackhouse, B.S.   |
| 11. Mrs. Janet Holley, B.S. Ed.            | 27. Mrs. Adrienne Thornburgh, A.B.  |
| 12. Mrs. Mildred Hopkins, B.A.             | 28. Mrs. Jeanne Tingley, B.S.       |
| 13. Mrs. David Hussey, B.S.                | 29. Mrs. Nadine Tooley, B.S. in Ed. |
| 14. Mrs. Jeannette Katsimpalis, B.S. Ed.   | 30. Mrs. Donna VanDreser, B.S.      |
| 15. Mrs. Edna Kniskern, M.S. in Ed.        | 31. Mrs. Eleanor Woodyard, B.S.     |
| 16. Mrs. Marjorie Knoop, B.S.              |                                     |

III. OTHER EMPLOYEES

A. Resignations

1. Louise Burgener, Maid in Pemberton Hall, resigned effective October 1, 1962.

B. Returned from Leave of Absence

1. Patsy Havener, Clerk Stenographer II in the Office of the Dean of Student Academic Services, returned from leave as of October 15, 1962.

C. Replacements and/or Transfers

1. Wanda Hughes, Clerk Stenographer II in the Office of the Dean, Student Personnel Services, transferred to the Office of Registration and Records, replacing Patricia Bruner, resigned, effective September 24, 1962, at no change in salary.
2. Edna Crites, Clerk Stenographer II in the Office of the Dean of Student Personnel Services, at a salary of \$340 per month beginning October 15, 1962, replacing Wanda Hughes, transferred.

3. Richard Warpenburg, Janitor, transferred to Temporary Stationery Fireman's Helper at a salary of \$395 per month effective October 1, 1962, replacing Robert O. Brooks, on disability leave.
4. Alvin Talbott, Janitor in the Fine Arts Center, to Floating Janitor, replacing Richard Warpenburg.
5. Harold Paddock, Janitor in the Laboratory School, to Janitor in the Fine Arts Center, replacing Alvin Talbott.
6. Arthur Hanner, Janitor in the University Union and the Block Building, to Janitor in the Laboratory School, replacing Harold Paddock.
7. Robert Wilson, Janitor in the University Union and the Block Building, at a salary of \$365 per month beginning October 1, 1962, replacing Arthur Hanner, transferred.

#### D. Substitutes

1. Esther M. King, Temporary Maid, at a salary of \$185 per month beginning September 17, 1962, substituting for Thelma Millage, on disability leave.
2. Kathryn L. Carey, Temporary Health Service Nurse, at a salary of \$345 per month beginning October 11, 1962, substituting for Mary June Bland, on sick leave.

#### E. Appointments to New Positions

1. Edeen McDaniel, Clerk Stenographer I in the Office of the Director of Regional Services, at a salary of \$230 per month beginning September 12, 1962. (Position approved in Internal Budget.)
2. Margaret H. Venis, Clerk Stenographer I in the Department of Business, at a salary of \$240 per month beginning September 21, 1962. (Position approved in Internal Budget.)
3. Billy R. McDivitt, Kitchen Laborer in Pemberton Hall, at a salary of \$270 per month beginning October 8, 1962. (Position approved April 16, 1962.)
4. Patricia Martin, Clerk Stenographer I in the Office of the Associate Dean, Student Academic Services, at a salary of \$250 per month beginning September 1, 1962. Mrs. Martin has been serving on a temporary appointment. (Position approved in Internal Budget.)

#### F. New Position

1. Permission is requested to appoint a Temporary Kitchen Laborer in the University Union Cafeteria. Mrs. Gaertner is having serious difficulty getting enough students to work at just the time that they are needed. Also, it is difficult to maintain adequate efficiency with such large numbers of student employees about. She believes she can cut the cost of student employees enough to pay for the kitchen laborer. She has asked to be allowed to try this for a period of four or five months to determine whether it works out as she thinks it will.

#### G. Changes in Classification and/or Salary

1. I. Wilma Armstrong, Clerk Typist I in the Business Office, to Clerk Typist II at a salary of \$270 per month beginning October 1, 1962.
2. Mazadene Johnson, Duplicating Machine Operator I, increase in salary to \$265 per month beginning November 1, 1962.



## VI. AUXILIARY ENTERPRISES AND BOND REVENUE PROJECTS

### A. Union Cafeteria

Cash sales in the cafeteria and the Snack Bar are down this fall substantially compared to the corresponding period last fall. For the cafeteria, we attribute this to the fact that we have had to crowd our cash line with 200 Pemberton Hall residents, which has had the effect, we believe, of driving away others who did not want to get into the long lines.

## VII. STUDENT LIFE

### A. Commuters

I find that we have 289 commuters here this year. One hundred seventeen of them are driving from Mattoon.

## IX. MISCELLANEOUS

### A. Transfer from Contingencies

Permission is requested to transfer \$8,000 from Contingencies to Refunds.

### B. Residence Hall Occupancy Report As of September 10, 1962

<u>Name of Hall</u>	<u>Normal Capacity</u>	<u>Present Occupancy</u>	<u>Overload</u>
Lincoln	161	169	8
Douglas	161	165	4
Ford	152	158	6
McKinney	150	162	12
Pemberton	201	202	1
Weller	152	167	15

Quincy Doudna  
President

REPORT OF  
ILLINOIS STATE NORMAL UNIVERSITY

October 22, 1962

I. STUDENTS

A. Enrollment for the First Semester, 1962-1963

	Men and <u>Boys</u>	Women and <u>Girls</u>	Total <u>      </u>	Total One Year <u>Ago</u>
1. University				
In each column the first figure is the full-time enrollment, exclusive of all part-time students and withdrawals with refunds. The figure in parentheses is the total number of students registered.				
Graduate	110(320)	45(176)	155(496)	65(387)
Senior	313(332)	431(526)	744(358)	649(764)
Junior	364(374)	563(622)	927(996)	706(772)
Sophomore	459(464)	836(855)	1295(1319)	1084(1100)
Freshman	797(812)	1281(1304)	2078(2116)	1967(1998)
Unclassified	0( 16)	11( 42)	11( 58)	8( 71)
Special	<u>0( 76)</u>	<u>24( 96)</u>	<u>24( 172)</u>	<u>57( 128)</u>
Total College Students on Campus	2043(2394)	3191(3621)	5234(6015)	4536(5220)
Equated Enrollment			5223	4588
2. University High School	283	232	515	442
3. University Elementary School	261	241	502	494
4. Special Education School	<u>68</u>	<u>52</u>	<u>120</u>	<u>98</u>
Total Pupils, Elementary and Secondary	<u>612</u>	<u>525</u>	<u>1137</u>	<u>1034</u>
Total	2655	3716	6371	5570
Extension	<u>86</u>	<u>470</u>	<u>556</u>	<u>486</u>
Grand Total	2741	4186	6927	6056

B. Attendance in Extension Courses First Semester, 1962-1963

1. Enrollment in extension courses, the departmental courses offered, the centers, and the instructors are here presented for the first semester of the 1962-1963 school year.

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Danville	*Selected Studies in European History E324	Earl Reitan	9
Decatur	*Introduction to Research E475	W. R. Lueck	14
Decatur	*Teaching of Sports Activities E304	Arley Gillett	22
East Peoria	Natural Science E202	Harry Jackson	42
Gibson City	Advanced Reading Methods E207	Ivo Greif	15
Havana	The Community E261	V. Pohlmann	19
Joliet	Introduction to Philosophy of Education E231	E. S. Blankenship	34
Joliet	Modern World Literature E255	C. Gianakaris	18
Kankakee	Verse for Children E273	Vermell Wise	37

Lincoln	Mental Hygiene E232	Claude Dillinger	20
Lincoln	Geography of Peoples of the World E135	John Trotter	39
Macon	English Grammar E243	Wayne Huebner	19
Morris	*Psychological Measurement E331	Frank Holmes	25
Ottawa	*Teaching of Science in the Elementary Schools E303	Loren Mentzer	19
Pekin	*Evaluation Techniques E487	William Gnagey	18
Petersburg	Audio-Visual Education E240	Clarence Kurth	14
Pontiac	History of Russia E222	Thomas Dilkes	15
Princeton	Music Education for the Lower Grades E275	Lyle Young	47
Roanoke	Geography of the United States E215	Arthur Watterson	45
Springfield	Natural Science E202	J. Louis Martens	29
Springfield	*Teaching of Junior High School Mathematics E302	Hal Gilmore	12
Watseka	*Introduction to Guidance E360	Ralph Meyering	18
Watseka	Informational Books E216	Hazelle Anderson	26
Total First Semester, 1962-1963			556

Average enrollment for the twenty-three courses is 24.17.

\*Graduate Course

C. Per Capita Cost for University Year, 1961-1962

1. Total semester hours of credit enrolled, including campus credit and extension credit.

	<u>Semester Hours Enrolled</u>
Summer 1961 - On campus	19,648
Summer 1961 - Extension	1,099
First Semester 1961-1962 - On Campus	72,682
First Semester 1961-1962 - Extension	1,413
Second Semester 1961-1962 - On Campus	68,173
Second Semester 1961-1962 - Extension	<u>1,345</u>
Total	164,360

164,360 semester hours divided by 32 semester hours (average annual student load) gives 5,136 students as the basic figure for computing per capita cost.

2. Computation

	<u>Expenditures</u>	<u>Per capita Cost</u>
Total expenditures, Educational and General, excluding Student Aid, Auxiliary Enterprises, Bond Revenue Funds, and expenditures for plant from current funds	\$ 6,522,119	\$ 1,269.88
Less costs of training schools and off-campus student teaching	<u>968,783</u>	
Net expenditures	\$ 5,553,336	\$ 1,081.26

## II. FACULTY

### A. Appointments

#### 1. New Positions (Previously authorized by the Teachers College Board)

- a. Mrs. Alice Pieper (49-07F), as a part-time Faculty Assistant in Education, effective September 15, 1962, at a salary rate of \$310.00 per month, \$2635.00 for the remainder of the 1962-1963 school year. Mrs. Pieper has a bachelor's degree from the University of Wisconsin and for the past three years has taught in the Bloomington public schools.
- b. Dr. Roger Ulrich (27-45C), as Associate Professor of Psychology, on a one-fifth time basis, effective September 1962, at a salary rate of \$180.00 per month, \$720.00 for the four and one-half months of the first semester. Dr. Ulrich has a doctor's degree from Southern Illinois University. At the present time he is on the faculty of Illinois Wesleyan University. This is a one-semester appointment only.
- c. Mrs. Margaret C. Waimon (27-45D), as Assistant Professor of Psychology, on a two-fifths time basis, effective September 1962, at a salary rate of \$304.00 per month, \$1368.00 for the four and one-half months of the first semester. Mrs. Waimon has a bachelor's degree from New York University and all work for her doctor's degree at Teachers College, Columbia University except her project. She has had five years of teaching experience. This is a one-semester appointment only.

#### 2. Graduate Assistants, Graduate Counselors, Faculty Assistants (Previously authorized by the Teachers College Board)

##### a. Graduate Assistants

- (1) At \$120.00 per month for the period of time indicated during the 1962-1963 school year.

- (a) Mr. John Canfield, B.S. in Ed., Illinois State Normal University, Counseling Service (9 months)
- (b) Mr. Richard A. Carlson, B.S., Illinois Wesleyan University, Education and Psychology (8 1/2 months)
- (c) Miss Mary Ann Christiansen, B.S. in Ed., Northern Illinois University, Education and Psychology (8 3/4 months)
- (d) Mr. Robert Ort, B.S., University of Michigan, Social Sciences (4 1/4 months)

##### b. Graduate Counselors

- (1) At \$120.00 per month for the period of time indicated during the 1962-1963 school year.

- (a) Miss Ann Turner, B.S., Marietta College, Residence Halls (8 1/4 months)

##### c. Faculty Assistants

- (1) At \$180.00 per month for the period of time indicated during the 1962-1963 school year.

- (a) Mr. John Conlin, B.S., Los Angeles State College; M.S. in Ed., Western Illinois University, Education and Psychology (8 1/2 months)



B. Faculty Members Desiring to Take University Courses for Credit.

1. Mr. Philip J. O'Leary, Assistant Professor of Industrial Arts, Educational Statistics 434, which is to be used to meet requirements at another university.
2. Mr. Ronald L. Roderick, Instructor of Education and Assistant Director of Walker Hall, Educational Statistics 434, to broaden his knowledge in the area.

III. OTHER EMPLOYEES

A. Leave of Absence

1. Mr. William G. White (BR), Maintenance Repairman in the Physical Plant, effective at noon on August 12, 1962, due to disability.

B. Dismissal

1. Mr. Earl W. Yee (BR), Chef in the University Union Food Service, effective September 28, 1962, for failure to demonstrate the ability and the qualifications necessary to furnish satisfactory service. Civil Service Rule 11.7a.

C. Return from Lay-Off

1. Mrs. Elsie Pohlmann (9-008G), Health Service Nurse in Health Services, effective September 8, 1962.

D. Return from Leave of Absence

1. Mrs. Hazel Kidwell (BR), Cook in Residence Hall Food Service, at a salary rate of \$275.00 per month, effective September 4, 1962.

E. Change in Rate of Compensation

1. Mr. Milan Sabick (BR), Accountant II in the Business Office, from a salary rate of \$525.00 per month to \$550.00 per month, effective October 1, 1962, due to satisfactory completion of probationary period.

F. Change in Classification

1. Mrs. Gertrude Turpin (51-008G), from Clerk Stenographer II in the Office of Security and Traffic to Clerk Stenographer III in the Office of Security and Traffic, effective October 1, 1962.

G. Appointments (Replacements)

1. Mr. Buford H. Dabbs (BR), as Chef in the University Union Food Service, at a salary rate of \$350.00 per month, effective September 24, 1962, to take the place of Mr. Earl W. Yee, dismissed.
2. Mrs. Sandra J. Dunham (21A-003G), Clerk Stenographer I in the Office of the Dean of the Faculty, at a salary rate of \$255.00 per month, effective October 8, 1962, to take the place of Mrs. Judith Ball, resigned.
3. Mrs. Ethel A. Hayden (9-010G), Clerk Typist II in Health Services, at a salary rate of \$280.00 per month, effective September 10, 1962, to take the place of Miss Jean Barnett, resigned.
4. Mrs. Joyce A. Olson (12-003G), Clerk Typist II in the Bureau of Appointments, at a salary rate of \$260.00 per month, effective September 27, 1962, to take the place of Mrs. Betty Ells, resigned.

#### H. Appointments (New Positions)

1. Mrs. Laurretta G. Hyde (9-001G), Health Service Nurse in the Health Services, at a salary rate of \$375.00 per month, effective October 1, 1962. (Internal Budget)
2. Mrs. Lucille A. Thacker (BR), Cook in Residence Hall Food Service, at a salary rate of \$245.00 per month, effective September 16, 1962. (September 1962 Board Report)

#### I. Request for New Position

1. Approval is requested for an additional one-half time Maintenance Repairman position in Housing, payable from Bond Revenue Funds. This position will be combined with an existing one-half time position to perform needed mechanical and electrical maintenance work in our residence hall operation.

### VIII. PURCHASES

#### A. Pick-up Truck

The tabulation of bids for 1 3/4 ton Pick-up Truck less trade-in for the University Grounds staff have been reviewed and we recommend acceptance of the lowest responsible bid as follows:

Kohler Farm Equipment Company	Studebaker	\$ 1,715.00
1610 South Main Street		
Bloomington, Illinois		

Payable from Equipment, General Revenue.

#### B. Oven

The tabulation of bids on one Oven for the Revenue Bond Food Service operation have been reviewed and we recommend acceptance of the lowest responsible bid as follows:

L. B. Herbst Company	\$ 2,068.55
325 North Wells Street	
Chicago 10, Illinois	

Payable from Equipment, Revenue Bond.

#### C. Leasing of Farm Equipment

Advertised bids were requested on the Leasing of Farm Equipment for the University Farm. The following bid was received:

International Harvester Company	\$ 1,712.20
Attention: Mr. A. W. Hermann	
407 Rock Island Avenue	
Peoria, Illinois	

Recommendation: We recommend the acceptance of the bid submitted by International Harvester Company in the amount of \$1,712.20, payable from Contractual Services, Educational Income.

#### D. Musical Instrument Storage Cabinets

Advertised bids were requested on Musical Instrument Storage Cabinets. The following bid was received:

\*E. H. Sheldon Equipment Company  
Muskegon, Michigan

\$ 1,918.25

Recommendation: We recommend the acceptance of the bid submitted by the E. H. Sheldon Equipment Company in the amount of \$1,918.25, payable from Equipment, General Revenue.

\* Requests for bids were submitted to 9 vendors.

E. 1963 Automobile

Advertised bids were requested on one 1963 automobile less trade-in of two 1949 Flexible buses. Bids were received as follows:

*Thornton Motors (Mercury)		\$ 3,672.00
Bloomington, Illinois	Less Trade-in	1,226.30
	Less Federal Excise	264.30
		<u>\$ 2,181.40</u>

Recommendation: We recommend the bid submitted by the Thornton Motors, Bloomington, Illinois, in the amount of \$2,181.40, payable from Equipment, Transportation Fund.

\* Requests for bids were submitted to 19 vendors.

IX. MISCELLANEOUS

A. Permission Requested for Out-of-State Trips in University Vehicles

1. Permission is requested to use one automobile to take five faculty members to the conference of the National Council for the Social Studies, in Philadelphia, Pennsylvania, November 21 - 26, 1962.
2. Permission is requested to use one automobile to take three or four faculty members to the annual meeting of the National Association of Secondary School Principals, in Pittsburgh, Pennsylvania, February 8-14, 1963.

B. Milner Library as a Possible Depository for Historical Public Records

The possibility of having Milner Library designated as a regional depository for historical public records of a number of central Illinois counties is currently being explored by the state Local Records Archivist, Mr. Ralph Havener, and the Director of Libraries. The amount and type of such records is to be carefully evaluated by the downstate Local Records Commission in accordance with House Bill 1359, passed by the Seventy-second General Assembly, and known as the Local Records Act. The University's graduate programs would benefit by the presence of these primary source materials in its library. The library's large collections in state and local history would be greatly strengthened by the additions of these materials. No appreciable increase in cost of space or personnel is envisioned for a considerable period of years.

The Board is requested to approve the establishment of a regional local records depository at Milner Library in principle, so that cooperative planning with the State Archivist's office may proceed.

Robert G. Bone  
President

REPORT OF  
NORTHERN ILLINOIS UNIVERSITY

October 22, 1962

I. STUDENTS

Per capita cost for 1961-1962

This includes on-campus graduate and undergraduate students based on full-time equivalent of 16 semester hours or 32 semester hours per year:

Summer Session, 1961 . . . . .	17,449.6	Semester Hours
Autumn Semester, 1961 . . . . .	104,796.8	" "
Spring Semester, 1962 . . . . .	96,862.4	" "
Extension Classes . . . . .	<u>5,777.6</u>	" "

Total . . . . . 224,886.4 Semester Hours

224,886.4 ÷ 32 semester hours = 7,027.7 equivalent full-time students.

	Full-time Student Equivalent	Per Capita Cost
<u>Total Expenditures</u>	<u>7,027.7</u>	<u>\$927.21 (includes</u>
\$6,526,149.99 *		retirement)
		<u>24.09 (retirement)</u>
		<u>\$903.12 Net less</u>
		retirement

This is divided between graduate and undergraduate students:

Graduate students . . . . .	\$ 779,874.91
Undergraduate students . . . . .	<u>5,746,275.08</u>

Total . . . . . \$6,526,149.99

\* Does not include permanent improvements, auxiliary enterprises, major repairs, increase in equipment inventory values, awards and grants, refunds, or student loan matching funds.

Enrollment, Autumn Semester  
1962-1963

Resident	Men	Women	Total	Total One Year Ago - 1961-1962
<u>Undergraduates: full time</u>				
Unclassified *	20	14	34	27
Postgraduates	2	1	3	1
Seniors	427	448	875	789
Juniors	672	605	1277	989
Sophomores	803	815	1618	1423
Freshmen	<u>1443</u>	<u>1586</u>	<u>3029</u>	<u>2695</u>
Total full-time undergraduates	3367	3469	6836	5924
<u>Undergraduates: part time</u>				
Unclassified *	20	22	42	80
Postgraduates	-	2	2	11
Seniors	28	104	132	109
Juniors	17	101	118	126
Sophomores	28	35	63	62
Freshmen	<u>61</u>	<u>60</u>	<u>121</u>	<u>146</u>
Total part-time undergraduates	<u>154</u>	<u>324</u>	<u>478</u>	<u>534</u>
Total undergraduates	3521	3793	7314	6458



<u>Graduate Students</u>				
Full-time	229	41	270	203
Part-time	<u>1097</u>	<u>395</u>	<u>1492</u>	<u>1450</u>
Total Graduate Students	<u>1326</u>	<u>436</u>	<u>1762</u>	<u>1653</u>
Total Resident Students				
Graduates and Undergraduates	4847	4229	9076	8111
Resident				
<u>Lorado Taft Campus and Television Courses</u>				
Undergraduates	7	29	36	-
Graduates	<u>17</u>	<u>11</u>	<u>28</u>	-
Total undergraduates and graduates	24	40	64	-
Duplicates	<u>-1</u>	<u>-2</u>	<u>-3</u>	-
Net Total		23	38	61
Resident Total (excluding duplicates)				
Undergraduates	3527	3820	7347	6458
Graduates	<u>1343</u>	<u>447</u>	<u>1790</u>	<u>1653</u>
TOTAL	<u>4870</u>	<u>4267</u>	<u>9137</u>	<u>8111</u>

\* Transient students who have not presented records from other schools for evaluation toward a degree from NIU. Designation first used, summer, 1956.

Enrollment, Autumn Semester  
1962-1963

Extension *	Men	Women	Total	Total One Year Ago - 1961-1962
Undergraduates	38	210	248	349
Graduates	<u>245</u>	<u>264</u>	<u>509</u>	<u>337</u>
Total		283	474	686
Less duplicates		<u>20</u>	<u>11</u>	<u>31</u>
Net Total		263	463	675

Total - resident and extension, excluding duplicates

Undergraduates	3562	4019	7581	-
Graduates	<u>1571</u>	<u>711</u>	<u>2282</u>	-
Total		5133	4730	9863

University Schools

	Boys	Girls	Total	Total 1961-62
Elementary School	155	157	312	317
Junior High School	<u>123</u>	<u>107</u>	<u>230</u>	<u>216</u>
Total		278	264	542

Evening School (figures included in resident count)

\* Incomplete registration figures

	Undergrads	Graduates	Total	Total One Year Ago
Full-time evening and/or Saturday	12	68	80	51
Part-time evening and/or Saturday	<u>428</u>	<u>1462</u>	<u>1890</u>	<u>1883</u>
Total		440	1530	1970
Day students with evening and/or Saturday classes only		1776	150	1926

<u>Fee Payment - Resident</u>	<u>Autumn Semester 1962-1963</u>	<u>1961-1962</u>
# of students who paid full fees	7106	6127
# of students who paid part fees	<u>2031</u>	<u>1984</u>
Total	9137	8111

<u>Full-time Equivalent on Basis of 16 Semester Hours per Student</u>							
	<u>Men</u>		<u>Women</u>		<u>Total</u>		<u>Total</u>
<u>Resident</u>	<u>Indivi-</u>	<u>Full-time</u>	<u>Indivi-</u>	<u>Full-time</u>	<u>Indivi-</u>	<u>Full-time</u>	<u>Equivalent</u>
	<u>duals</u>	<u>equivalent</u>	<u>duals</u>	<u>equivalent</u>	<u>duals</u>	<u>equivalent</u>	<u>1961-1962</u>
(Excluding duplicates in special resident courses)							
Graduates	1343	460.8	447	122.3	1790	583.1*	1653 (eq. of 506.3)
Undergrads	<u>3527</u>	<u>3404.9</u>	<u>3820</u>	<u>3543.4</u>	<u>7347</u>	<u>6948.3</u>	<u>6458 (eq. of 6043.5)</u>
TOTAL	4870	3865.7	4267	3665.7	9137	7531.4*	8111 (eq. of 6549.8)

<u>Extension</u> (Excluding duplicates in resident and extension courses)							
Graduates	228	43.9	264	51.2	492	95.1*	61.9
Undergrads	<u>35</u>	<u>6.8</u>	<u>199</u>	<u>38.4</u>	<u>234</u>	<u>45.2</u>	<u>64.3</u>
TOTAL	263	50.7	463	89.6	726	140.3*	675 (eq. of 126.2)
<u>RESIDENT &amp; EXTENSION</u>							
Totals:	5133	3916.4	4730	3755.3	9863	7671.7*	8786 (eq. of 6676.0)

*Equivalents based on <u>12</u> sem. hrs./student			
Resident Graduates:	687.4	Extension Graduates:	126.8
Resident Total:	7673.2	Extension Total:	186.9
		Total Resident & Extension:	7860.1

#### SCHOLARSHIPS - RESIDENTS ONLY

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>1 Year Ago</u>
<u>High School State Scholarships</u>				
Graduates	3	3	6	5
Undergraduates	<u>557</u>	<u>1743</u>	<u>2300</u>	<u>2089</u>
TOTAL	560	1746	2306	2094
<u>Illinois State Scholarships</u>				
Undergraduate total	57	97	154	113
<u>Legislative Scholarships</u>				
Graduates	5	-	5	3
Undergraduates	<u>82</u>	<u>68</u>	<u>150</u>	<u>117</u>
TOTAL	87	68	155	120
<u>Veteran State Scholarships</u>				
Graduates	188	2	190	465
Undergraduates	<u>387</u>	<u>1</u>	<u>388</u>	<u>265</u>
TOTAL	575	3	578	730
TOTAL ALL SCHOLARSHIPS	1279	1914	3193	3057

#### Extension Enrollment - Autumn Semester, 1962-1963

<u>Course</u>	<u>Location</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>
Education 430	Aurora	20	23	43
*Education 572	Barrington	37	10	47
*Marketing 249	Barrington	11	9	20
*Education 342	Belvidere	1	8	9
*History 131	Belvidere	2	16	18

Home Economics 450	Cicero	-	18	18
Philosophy 100	Dixon	3	22	25
Sociology and Anthropology 283	Dixon	4	12	16
*Speech 100	Dixon	2	3	5
Education 335	Elgin	9	32	41
Management and Finance 497	Franklin Park	23	--	23
Business Education 540	Franklin Park	10	6	16
Education 580	Freeport	19	4	23
Earth Science 546	Joliet	15	9	24
Education 341	Lombard	4	39	43
Education 424	Lombard	6	24	30
*Education 495	Maywood	1	19	20
*Accounting 610	Maywood	20	--	20
*Education 361	Mendota	--	23	23
*Education 581	Mendota	6	16	22
Library Science 412	Park Forest	--	21	21
Education 572	Rockford	21	13	34
Library Science 412	Rockford	1	37	38
*Education 501	Waukegan	32	22	54
*Industrial Arts 488	Waukegan	9	12	21
*Physical Education for Men 442	Waukegan	6	4	10
Education 482	Wheaton	18	13	31
Library Science 312	Wheaton	1	38	39
Political Science 491	Woodstock	<u>2</u>	<u>21</u>	<u>23</u>
TOTAL		283	474	757

\* Incomplete registration figures

## II. FACULTY

### 1. Payment of Substitutes - University School

September 19-20: Mrs. Eunice Hartman for Miss Emily Kernkamp - illness.  
September 17-21: Mrs. LaVonne Smith for Miss Jeanne Larson - illness.  
September 24 ( $\frac{1}{2}$ ): Mrs. Barbara LaBaw for Miss Kathryn Huestis - illness.  
October 1 ( $\frac{1}{2}$ ): Mrs. Norma S. Oberlin for Mr. Dale Lake - death in family.  
October 5: Mrs. Barbara LaBaw for Miss Rosemary Anderson - illness.  
October 8: Mrs. Betty Knauel for Miss JoAnne Stone - religious holiday.  
October 8: Miss Emily Burton for Mr. Arnold Slan - religious holiday.

### 2. Legislative Scholarships

A complete list of legislative scholarships is being sent to Central Office. This will include information on the district, senator or representative and recipient of the scholarship.

### 3. Request of Leave of Absence Without Salary

Miss Patricia Paul, assistant professor, Department of Physical Education for Women, leave of absence without salary for the autumn semester, 1962-1963, to be continued for the spring semester if the need arises. Miss Paul's mother is critically ill.

### 4. Change of Status

Miss Violet Tyler, instructor, Department of Physical Education for Women, from temporary to regular status.

### 5. Replacements

Mr. LeRoy W. Cooper, Jr., instructor, Department of Mathematics, at a salary of \$5775 for 8  $\frac{3}{4}$  months beginning September 17, replacing Dr. Parilee Stinson who held a temporary appointment. Hereafter, Mr. Cooper's appointment will be on a nine-month basis. He has his bachelor's degree from

Northwestern University, Evanston, and his master's degree from the University of Wisconsin, coming to Northern with no previous teaching experience.

Miss Nancy E. Hungate, instructor, Department of Physical Education for Women, at a salary of \$6840 for nine months beginning September 10 replacing Miss Patricia Paul who is on leave. If Miss Paul returns for the spring semester, Miss Hungate will occupy a position necessitated by increased enrollment. Miss Hungate has her bachelor's degree from Oberlin College, Oberlin, Ohio and her master's degree from New York University. She comes to Northern from Milwaukee-Downer College, Wisconsin. This is a temporary appointment.

Miss Ruth A. Mullane, instructor, University Library, at a salary of \$6970 for 10½ months beginning October 1, replacing Mr. Emerson Bennett who resigned. Miss Mullane has her bachelor's degree from Marquette University, Milwaukee, Wisconsin and her master's degree from Fordham University, New York City. She has three years' experience, coming to Northern from a position at National Archives, Washington, D.C. Hereafter, Miss Mullane's appointment will be on an eleven-month basis.

Mrs. Joann F. Reiss, faculty assistant, Regional Services, at a salary of \$6380 for eleven months beginning October 1, replacing Dr. John Hinton who is serving as a member of the staff of the University Center. Mrs. Reiss has her bachelor's degree from Ohio University at Athens from which she comes to Northern.

6. New Appointment - Position Approved Previously by the Board

Mr. Mohammad Akhtar, assistant professor, Department of Psychology, at a salary of \$7000 for 8 3/4 months beginning September 17. Mr. Akhtar has his bachelor's degree from Islamia College, Pakistan, his master's degree from the University of Karachi, Pakistan and comes to Northern with two years' teaching experience at the University of Illinois. This is a temporary appointment.

7. Temporary, Part-time Appointments (Vacant or New Positions) Previously Approved by the Board

The following faculty members were employed to serve on a temporary, part-time basis for the period indicated in each case, to be continued for the spring semester unless a candidate with better qualifications is found:

Department of Accounting

Mr. John S. Koach, faculty assistant, at a salary of \$1062.50 for 4½ months beginning in September, partially filling a new position. Mr. Koach has his bachelor's degree from Northwestern University and has taught previously at Northern. His teaching load is 6 semester hours.

Mr. E. Ray Searby, instructor, at a salary of \$595 for 4½ months beginning in September, partially filling a new position. Mr. Searby has his bachelor's degree from Purdue University and his master's degree from Indiana University. He has taught previously at Northern and now has a teaching load of 3 semester hours.

Mr. Gerald O. Wine, instructor, at a salary of \$637.50 for 4½ months beginning in September, partially filling a new position. Mr. Wine has his bachelor's and master's degrees from Western Illinois University and has taught previously at Northern. His teaching load is 3 semester hours.

Department of Business Education

Mrs. Rosanna Barnes, faculty assistant, at a salary of \$1062.50 for 4½ months beginning in September, partially replacing Mr. William DeRosier



who held a temporary appointment. Mrs. Barnes has her bachelor's degree from the University of Illinois. She comes to Northern with two years' teaching experience in the schools of Champaign, Illinois. Her teaching load is 6 semester hours.

Mrs. Eleanor L. Huntzicker, faculty assistant, at a salary of \$637.50 for 4½ months beginning in September, partially replacing Mr. William DeRosier who held a temporary appointment. Mrs. Huntzicker has her bachelor's degree from Northwestern University and has taught previously at Northern. Her teaching load is 3 semester hours.

#### Department of Economics

Mr. Daniel C. Segebarth, faculty assistant, at a salary of \$595 for 4½ months beginning in September, partially replacing Mr. Andreas Gerakis who occupied a new position but resigned before the academic year began. Mr. Segebarth has his bachelor's degree from Northern and is currently completing his master's degree here. He is teaching the equivalent of a 5 semester hour load.

Mr. Donald J. Straughn, faculty assistant, at a salary of \$850 for 4½ months beginning in September, partially replacing Mr. Andreas Gerakis who occupied a new position but resigned before the academic year began. Mr. Straughn has his bachelor's and master's degrees from Northern and has five years' teaching experience. He is handling the equivalent of a 5 semester hour teaching load.

#### Department of English

Mrs. Mary G. Gray, instructor, at a salary of \$1360 for 4½ months beginning in September, partially replacing Mr. G. Thomas Fairclough who occupied a new position but resigned before he came to the campus. Mrs. Gray has her bachelor's and master's degrees from the University of Connecticut and has taught previously at Northern. Her teaching load is 8 semester hours.

Mrs. Marjorie K. Winters, instructor, at a salary of \$680 for 4½ months beginning in September, partially replacing Mr. G. Thomas Fairclough who occupied a new position but resigned before he came to the campus. Mrs. Winters has her bachelor's and master's degrees from Northern and has taught previously here. Her teaching load is 4 semester hours.

#### Department of History

Mr. Charles R. Meyers, instructor, at a salary of \$1275 for 4½ months beginning in September, partially replacing Mrs. Margaret George who held a temporary appointment. Mr. Meyers has his bachelor's degree from Northwestern University and his master's degree from Western Michigan University. He has taught at Northern previously and now has a teaching load of 6 semester hours.

Mr. Sylvester P. Schesta, faculty assistant, at a salary of \$1445 for 4½ months beginning in September, partially replacing Mrs. Margaret George who held a temporary appointment. Mr. Schesta has his bachelor's degree from Colorado State College and his master's degree from the University of Illinois. He has eight years' teaching experience, coming to Northern from a position at the Morton High School and Junior College, Cicero, Illinois. His teaching load is 7½ semester hours.

#### Department of Marketing

Mr. Edward J. Murray, instructor, at a salary of \$637.50 for 4½ months beginning in September, partially replacing part-time temporary people. Mr. Murray has his bachelor's degree from St. Louis University and his master's degree from Harvard University. He has taught previously at Northern and now carries a 3 semester hour teaching load.

#### Department of Physics

Dr. Akihiko Yokosawa, associate professor, at a salary of \$935 for 4½ months beginning in September, partially replacing part-time temporary people. Dr. Yokosawa has his bachelor's degree from the University of Tohoku, Sendai, Japan, his master's degree from the University of Cincinnati, and his doctor's degree from Ohio State University. He has taught previously at Northern and now carries a teaching load of 3 semester hours.

#### 8. Temporary, Part-time Appointments Because of Increased Enrollment

Because of increased enrollment, the following faculty members were employed to serve on a temporary, part-time basis for the period indicated in each case, to be continued for the spring semester if the need arises:

#### Department of Art

Mrs. Helen V. Merritt, instructor, at a salary of \$3120 for 4 months beginning in September. Mrs. Merritt has her bachelor's degree from Colby College, Waterville, Maine, a master's degree from Rockford College, Illinois, and a master of fine arts degree from Northern. She has four years' teaching experience with a current teaching load of 12 semester hours.

Mrs. Marilyn M. Strawn, faculty assistant, at a salary of \$1920 for 4 months beginning in September. Mrs. Strawn has her bachelor's degree from the University of Wisconsin and has taught previously at Northern. Her teaching load is 10 semester hours.

#### Department of Biological Sciences

Mr. James Bort, faculty assistant, at a salary of \$850 for 4½ months beginning in September. Mr. Bort has his bachelor's degree from Northern Illinois University and is currently working on his master's degree at Northern. He is handling the equivalent of a 7½ semester hour teaching load.

Mr. Donald Oemick, faculty assistant, at a salary of \$425 for 4½ months beginning in September. Mr. Oemick has his bachelor's degree from Northern and is currently working on his master's degree at Northern. He is handling the equivalent of a 3½ semester hour teaching load.

#### Department of Foreign Languages

Mrs. Ruth C. Lloyd, instructor, at a salary of \$680 for 4½ months beginning in September. Mrs. Lloyd has her bachelor's degree from Wellesley College and her master's degree from Teachers College, Columbia University. She has taught previously at Northern with a current teaching load of 4 semester hours.

Miss Esther P. Mocega, instructor, at a salary of \$3570 for 4½ months beginning in September. Miss Mocega has her "Bachiller en Ciencias y Letras" (equivalent to bachelor's degree) from Instituto de Segunda Ensenanza, Remedios, and her "Doctor en Filosofia y Letras" (equivalent to doctor's degree) from Universidad de la Habana, Havana. She comes to Northern with 17 years' experience and a teaching load of 16 semester hours.

Mrs. Maria E. Vazquez, faculty assistant, at a salary of \$2040 for 4½ months beginning in September. Mrs. Vazquez has her bachelor's degree from Buenos Aires and has taught previously at Northern, currently carrying a teaching load of 12 semester hours.

#### Department of Management and Finance

Mr. A. Gerald Avant, instructor, at a salary of \$595 for 4½ months beginning in September. Mr. Avant has his bachelor's degree from Northwestern

State College, Natchitoches, Louisiana and his master's degree from Northwestern University. His teaching load is 3 semester hours.

Mr. Ervin W. Rissman, instructor, at a salary of \$382.50 for 4½ months beginning in September. Mr. Rissman has his bachelor's degree from Northern and his master's degree from Northwestern University. He has taught previously at Northern, currently carrying a teaching load of 1½ semester hours.

#### Department of Physical Education for Women

Mrs. Gertrude C. Brigham, faculty assistant, at a salary of \$1643.35 for 4½ months beginning in September. Mrs. Brigham has her bachelor's degree from Northern and has taught previously here. Her current teaching load is 9 semester hours.

Mrs. Marie R. Dayton, faculty assistant, at a salary of \$1360 for 4½ months beginning in September. Mrs. Dayton has her bachelor's degree from the University of Illinois and has taught previously at Northern. Her teaching load is 7½ semester hours.

#### Department of Speech

Mrs. Concetta G. DiLillo, instructor, at a salary of \$2720 for 4½ months beginning in September. Mrs. DiLillo has her bachelor's degree from Northern and her master's degree from the State University of Iowa. She comes to Northern with two years' teaching experience, carrying a teaching load of 15 semester hours.

Mrs. Carmita S. Hedges, instructor, at a salary of \$2550 for 4½ months beginning in September. Mrs. Hedges has her bachelor's degree from Northeastern State College Tahlequah, Oklahoma, and her master's degree from the Goodman Theatre School of Drama, Chicago. She has taught previously at Northern and now carries a teaching load of 15 semester hours.

#### New Half-time Position - Faculty Assistant (June, 1962 board report)

Mr. Henry Fast, faculty assistant, Department of History, at a salary of \$1190 for 4½ months beginning in September. Mr. Fast has his bachelor's and master's degrees from Wheaton College, Illinois. He comes to Northern with 1½ years' teaching experience. This is a half-time, temporary appointment.

#### 9. Graduate Resident Advisers - Residence Halls - 1962-1963 (Graduate Assistants - Fifth Year)

Name	Residence Hall	9 Month Salary	Monthly Salary
Malcolm Bransky	Lincoln Hall	\$1620 M*	\$180 M
Diane Dite	East Neptune Hall	1620 M	180 M
Robert Lindholm	Lincoln Hall	1620 M	180 M
Marcia Stallman	Williston Hall	1080 M	120 M
Lenard Swenson	Gilbert Hall	1620 M	180 M
Gordon Wood	Lincoln Hall	1620 M	180 M

\* Maintenance

We should like permission to employ an additional graduate assistant resident adviser to serve on a half-time basis to partially fill the position of assistant resident adviser, Lincoln Hall, which has not been filled. Payment is from General Revenue; maintenance from Bond Revenue.

# 10. Appointment of Faculty and Graduate Assistants

Following is the list of faculty and graduate assistants for whom funds were approved by the board at the April, 1962 meeting:

Name	Department	Salary	
		9 Months	Monthly
Abate, Leonard M.	History	\$1350	\$150
Albrecht, Joyce L.	Phys. Education for Women	675 **	150
Banister, Richard E.	University Library	1350	150
Benson, Bernard W.	Outdoor Teacher Education	1350	150
Colson, David	Speech	675 **	150
Franzen, Robert	University Library	675 *	150
Garcia, Richard J.	Industrial Arts	675 **	150
Glenn, George D.	Speech	1350	150
Gordon, Richard L.	Music	1350	150
Greiner, Gary O.G.	Earth Sciences	675	75
Hong, Man Ho	Industrial Arts	675 *	150
Kelly, Jerry M.	University Library	675	75
Kelsh, Joseph B.	Economics	1350	150
Kmet, David W.	Phys. Education for Men	675	75
Kontos, William H.	Phys. Education for Men	675	75
Mousavi, Bagher	Phys. Education for Women	1350	150
Munroe, Kenneth F.	Business Education	675	75
Noreikis, Richard J.	Sociology and Anthropology	1350	150
Oswald, David J.	Industrial Arts	1350	150
Reiss, Allan H.	Earth Sciences	675	75
Renfer, Terry D.	Business Education	675	75
Senn, David J.	Psychology	1350	150
Suhr, Harry A.	Economics	675 *	150
Watts, Meredith, Jr.	Political Sciences	1350	150
Wroblicky, Theodore P.	Economics	675 **	150

\* Autumn semester only

\*\* Spring semester only

Name	Department	Salary	
		9 Months	Monthly
Adamowicz, Donald A.	Political Science	\$1620	\$180
Arnold, William E.	Speech	1620	180
Baker, Marvin	Phys. Education for Men	810	90
Bass, Richard A.	Soc. and Anthropology	1620	180
Borchardt, Paul	Management and Finance	1620	180
Bower, David C.	Art	810	90
Burn, Julian	Psychology	1620	180
Cavallaro, Joan M.	English	1620	180
Choudbury, Razia K.	Physics	1620	180
Conboy, Robert J.	Chemistry	1620	180
Corby, Roger E.	Accounting	1620	180
Deweese, John W.	English	810	90
Dexter, Richard J.	Physics	1620	180
Falk, Charles F.	Marketing	1620	180
Gurnee, Ronald W.	Education	1620	180
Hansen, Leland O.	Biological Sciences	810	90
Hauser, Raymond E.	History	1620	180
Hedberg, Allan G.	Psychology	1620	180
Jaituni, Anupama	Home Economics	1620	180
Kelly, John J.	Business Education	810	90
Knutsen, Byron F.	Chemistry	1620	180
Kouba, Leonard J.	Earth Sciences	810	90
Long, Richard	Art	810	90
Lung, Chih-Yung	Accounting	810	90
Magnoni, Peter H	Business Education	810	90
May, Ronald C.	Phys. Education for Men	810	90



O'Halloran, Harry	Chemistry	\$1620	\$180
Peer, William D.	Music	1620	180
Pesch, Elizabeth	English	1620	180
Prendergast, Dillion E.	Earth Sciences	810	90
Redeker, John H.	History	1620	180
Renk, Barbara A.	Education	810	90
Rickhoff, James H.	Mathematics	1620	180
Salier, Lynn E.	Education	1620	180
Sevener, Thomas W.	Political Sciences	1620	180
Siddigui, Shamin H.	Biological Sciences	1620	180
Tait, Nancy J.	Education	1620	180
Theurer, Robert S.	Management and Finance	810	90
Tranter, Jeanine F.	English	810	90
Waters, Robert K.	Business Education	810	90
Weaver, Robert L.	Earth Sciences	810	90
Gentry, Robert G.	Education	2160	240
Rucks, Gladys	History	1080 *	240
Thamnn, Robert A.	Sociology and Anthropology	2160	240

\* Autumn semester only

### III. OTHER EMPLOYEES

#### New Positions

Arnulfo R. Arce, kitchen laborer, University Center, @ \$300 per month, as of 9/1, per May B.R.

Elaine L. Ayers, main desk attendant, University Center, @ \$340 per month, as of 9/1, per May B.R.

S. Pinkie Halstead, janitor, Physical Plant, @ \$395 per month, as of 9/1, per July B.R.

Elizabeth Lytle, clerk-typist II, Lincoln Hall, @ \$295 per month, as of 9/1, per April B.R.

Ronald Senters, kitchen laborer, University Center, @ \$300 per month, as of 9/1, per May B.R.

Robert M. Stacey, janitor, Physical Plant, @ \$395 per month, as of 9/1, per July B.R.

Bobby C. Aldridge, kitchen laborer, University Center, @ \$270 per month, as of 9/4, per May B.R.

Harold R. Alford, janitor, University Center, @ \$365 per month, as of 9/4, per May B.R.

Mildred M. Baker, cook's helper, University Center, @ \$227.50 per month, as of 9/4, per May B.R.

Geraldine T. Benecke, cook, University Center, @ \$275 per month, as of 9/4, per May B.R.

Phyllis Lee Broughton, cook's helper, University Center, @ \$227.50 per month, as of 9/4, per May B.R.

Ruby J. Brown, cook's helper, University Center, @ \$227.50 per month, as of 9/4, per May B.R.

Lucille M. Burtzos, janitress, Physical Plant, @ \$275 per month, as of 9/4, per July B.R.

James H. Clark, first baker, University Center, @ \$400 per month, as of 9/4, per May B.R.

Helen M. Collins, cook's helper, University Center, @ \$257.50 per month, as of 9/4, per May B.R.

Virgie M. Crooke, grill cook, University Center, @ \$260 per month, as of 9/4, per May B.R.

Margaret E. Futhey, cook's helper, University Center, @ \$227.50 per month, as of 9/4, per May B.R.

John M. Gray, kitchen laborer, University Center, @ \$270 per month, as of 9/4, per May B.R.

Mary E. Gutierrez, dining room cashier, University Center, @ \$232.50 per month, as of 9/4, per May B.R.

Nellie I. Harding, dining room cashier, University Center, @ \$262.50 per month, as of 9/4, per May B.R.

Shirley M. Haumesser, cook, University Center, @ \$275 per month, as of 9/4, per May B.R.

Gordon E. Headon, janitor, University Center, @ \$365 per month, as of 9/4, per May B.R.

Louise A. Hindenburg, janitress, University Center, @ \$275 per month, as of 9/4, per May B.R.

Doris J. Hopkins, waitress, University Center, @ \$250 per month, as of 9/4, per May B.R.

V. Mae Judah, dining room cashier, University Center, @ \$262.50 per month, as of 9/4, per May B.R.

Joseph D. Kovacevich, janitor, Physical Plant, @ \$365 per month, as of 9/4, per April B.R.

Karl A. Kubon, fountain attendant, University Center, @ \$250 per month, as of 9/4, per May B.R.

Natalia E. Kunos, cook's helper, University Center, @ \$227.50 per month, as of 9/4, per May B.R.

Beverly A. Meister, dining room hostess, University Center, @ \$260 per month, as of 9/4, per May B.R.

Cecile Nichols, assistant fountain supervisor, University Center, @ \$310 per month, as of 9/4, per May B.R.

Marth K. Pesuth, janitress, Physical Plant, @ \$275 per month, as of 9/4, per July B.R.

Mildred M. Reedy, cook, University Center, @ \$245 per month, as of 9/4, per May B.R.

Margaret H. Sauter, cook's helper, University Center, @ \$257.50 per month, as of 9/4, per May B.R.

Mary A. Shultz, accounting clerk II, University Center, @ \$325 per month, as of 9/4, per May B.R.

Mary L. Smith, cook's helper, Food Services, @ \$227.50 per month, as of 9/4, per April B.R.

Merton H. Swanson, kitchen laborer, University Center, @ \$270 per month, as of 9/4, per May B.R.

Darlene C. Thamm, clerk-stenographer I, University Center, @ \$275 per month, as of 9/4, per May B.R.

Joseph P. Wiltberger, janitor, University Center, @ \$365 per month, as of 9/4, per May B.R.

Mima P. Wisted, cook's helper, University Center, @ \$227.50 per month, as of 9/4, per May B.R.

Eveline A. Wright, dining room cashier, University Center, @ \$232.50 per month, as of 9/4, per May B.R.

Carrie G. Brumley, janitress, University Center, @ \$275 per month, as of 9/5, per May B.R.

Elsa B. Congiu, main desk attendant, University Center, @ \$325 per month, as of 9/5, per May B.R.

James B. Marshall, janitor, Physical Plant, @ \$365 per month, as of 9/5, per April B.R.

Mandy E. Baird, grill cook, University Center, @ \$260 per month, as of 9/6, per May B.R.

June S. Quitno, janitress, University Center, @ \$275 per month, as of 9/6, per May B.R.

James W. Buffalo, chef, University Center, @ \$550 per month, as of 9/7, per May B.R.

Marian J. Hector, residence hall clerk, Lincoln Hall, @ \$250 per month, as of 9/7, per April B.R. (in lieu of clerk-typist II)

M. Patricia Anderson, dining room cashier, University Center, @ \$232.50 per month, as of 9/10, per May B.R.

Martha E. Genung, library clerk I, Library @ \$265 per month, as of 9/10, per April B.R. (in lieu of library clerk II)

Margaret T. Leonard, dining room cashier, University Center, @ \$232.50 per month, as of 9/10, per May B.R.

Clarence E. Walker, kitchen laborer, University Center, @ \$270 per month, as of 9/10, per May B.R.

Herman A. White, janitor, Physical Plant, @ \$365 per month, as of 9/10, per April B.R.

Rosamond L. Gutesha, maid, University Center, @ \$250 per month, as of 9/11, per May B.R.

Walter G. Maki, janitor, University Center, @ \$365 per month, as of 9/12, per May B.R. (in lieu of maintenance worker)

Patricia E. Cutshaw, waitress, University Center, @ \$250 per month, as of 9/13, per May B.R.

Faye L. Sanders, residence hall clerk, Lincoln Hall, @ \$250 per month as of 9/13, per April B.R. (in lieu of switchboard operator)

Helen D. Trutt, waitress, University Center, @ \$250 per month, as of 9/13, per May B.R.

Edna N. Benson, cook's helper, University Center, @ \$227.50 per month, as of 9/15, per May B.R.

Karen J. Schneider, main desk attendant, University Center, @ \$300 per month, as of 9/15, per May B.R.

Sven H. Hansen, janitor, Physical Plant, @ \$365 per month, as of 9/17, per April B.R.

Virginia P. Malone, fountain attendant, @ \$250 per month, as of 9/17, per May B.R.

John W. Vayo, baker's helper, Bakery, @ \$275 per month, as of 9/18, per April B.R. (in lieu of kitchen laborer)

Edward W. Kozuch, watchman, Security, @ \$365 per month, as of 9/21, per August B.R.

Marvin A. Carr, policeman, Security & Traffic, @ \$380 per month, as of 9/24, per August B.R.

Donald S. Ramsdell, bowling alley & billiard room attendant, University Center, @ \$440 per month, as of 9/24, per May B.R.

Jeffrey F. Zircher, bowling alley & billiard room attendant, University Center, @ \$375 per month, as of 9/24, per May B.R. (in lieu of maintenance mechanic)

Connie L. Tindall, clerk-stenographer II, Coordinator of Conferences and Conventions, @ \$275 per month, as of 9/27, per August B.R.

Harold E. Trotz, janitor, Physical Plant, @ \$395 per month, as of 9/27, per April B.R.

Patricia L. Little, waitress, University Center, @ \$250 per month, as of 9/28, per May B.R.

#### New Positions - Temporary - University Center

Willie M. Davidson, kitchen laborer, @ \$270 per month, as of 9/19.

Ila K. Groves, cook's helper, @ \$227.50 per month, as of 9/19. Employment terminated as of 10/2.

Leota M. Padgett, cook's helper, @ \$227.50 per month, as of 9/19.

Alice Lee Schafer, cook's helper, @ \$227.50 per month, as of 9/21. Employment terminated as of 9/30.

Elmer H. McPherson, kitchen laborer, @ \$270 per month, as of 9/20.

Evelyn J. Lovett, maid, @ \$1.44 per hour for 96 hours (Sept. & Oct.) as of 9/22.

Lula G. Pace, cook's helper, @ \$227.50 per month, as of 9/24.

Willie B. Bailey, kitchen laborer, @ \$270 per month, as of 9/25.

Susan Kay Wehman, dining room cashier, @ \$232.50 per month, as of 9/26.

Katherine M. Bond, dining room cashier, @ \$232.50 per month, as of 9/28.

#### Replacements

Marcia E. Erickson, clerk-stenographer III, Vice President - Student Personnel Services, @ \$335 per month, as of 9/1, replacing Edith Darm, resigned 8/24.



Nellie F. Anderson, food service supervisor, Food Services, @ \$300 per month, as of 9/4, replacing Cecile Nichols, transferred.

Verna L. Dixon, janitress, Physical Plant, @ \$275 per month, as of 9/4, replacing S. Pinkie Halstead, transferred. (Position reclassified)

Doris B. Kaelin, health service nurse, University School, @ \$350 per month, as of 9/4, replacing Mary L. Gillis, resigned 6/8.

Kenneth L. Matherly, kitchen laborer (temporary), Food Services, @ \$270 per month, as of 9/4, replacing Ronald Senters, transferred.

Doteen E. Novak, clerk-typist II, Neptune-West, @ \$275 per month, as of 9/4, replacing Elizabeth Lytle, transferred.

Patricia A. Oilschlager, clerk-stenographer II, Philosophy - Journalism, @ \$285 per month, as of 9/4, replacing Linda Bohlin, resigned 8/21.

Danica K. Reese, janitress, Physical Plant, @ \$275 per month, as of 9/4, replacing Robert Stacey, transferred. (Position reclassified)

Myrtle R. Rourke, clerk-typist II, Education, @ \$275 per month, as of 9/4, replacing Patricia Runnells, resigned 8/31.

Dorothy J. Suhr, clerk-typist II, Placement, @ \$275 per month, as of 9/4, replacing Birdie Bertsos, resigned 8/3.

Mary A. Schiffke, food production manager, University Food Services, @ \$500 per month, as of 9/4, replacing Dorothy Wilcox, transferred.

Sharon Lee George, library clerk I, Library, @ \$250 per month, as of 9/5, replacing Celeste Yocum, resigned 7/27.

Eugenia A. Keil, clerk-typist II, Biological Science, @ \$275 per month, as of 9/5, replacing Mary Gianopulos, resigned 9/7.

Mary T. Freeman, cook's helper, Food Services, @ \$227.50 per month, as of 9/10, replacing Nellie Anderson, transferred.

Lesley H. Kolzow, clerk-typist II, Regional Services, @ \$275 per month, as of 9/10, replacing Concetta DiLillo, resigned 8/17.

Paula E. Paasch, cook, Food Services, @ \$245 per month, as of 9/10, replacing Shirley Haumesser, transferred.

Robert B. Plager, bookstore clerk II, University Center, @ \$295 per month, as of 9/10, replacing Robert Charlton, resigned 8/31.

Daisy Reeves, cook, Food Services, @ \$257.50 per month, as of 9/10, replacing Louise Hindenburg, transferred.

Viola J. Weiland, clerk-stenographer II, Fine Arts, @ \$300 per month, as of 9/10, replacing Violet Little, transferred. (Position reclassified)

Maxine Witzel, cook's helper, Food Services, @ \$227.50 per month, as of 9/10, replacing Daisy Reeves, transferred.

Christine N. Dionisopoulos, clerk-typist III, Business Services (Accounting), @ \$300 per month, as of 9/11, replacing Kathryn Nehlsen, resigned 9/28. (Position reclassified)

Rajase Karan George, kitchen laborer, University Center, @ \$270 per month, as of 9/11, replacing Merton Swanson, dismissed.

Linda K. Mohr, library clerk I, Library, @ \$260 per month, as of 9/11, replacing Joan Kirby, resigned 8/10.

Virginia M. Peterson, clerk-stenographer II, Summer Session, @ \$300 per month, as of 9/11, replacing Marcia Erickson, transferred.

Glenn Vines, janitor, Physical Plant, @ \$365 per month, as of 9/12, replacing Gilbert Gordon, transferred.

Margaret F. Wilson, library clerk II, Library, @ \$275 per month, as of 9/12, replacing Jillayne Peterson, resigned 7/27.

Rita J. Aldis, dining room cashier, University Center, @ \$232.50 per month, as of 9/14, replacing Patricia Anderson, resigned 9/13.

Ronald Petty, kitchen laborer (temporary), Food Services, @ \$270 per month, as of 9/14, replacing Wilhelm Leininger, on sick leave.

Judith M. Buckley, clerk-stenographer II, Student Activities, @ \$295 per month, as of 9/17, replacing Carol Nardulli, resigned 6/15.

Hipolita A. Gless, clerk-stenographer II, Regional Services, @ \$290 per month, as of 9/17, replacing Helen Farley, resigned 9/28.

Dee Anne Knifong, clerk-typist II, Mathematics - Typist Pool, @ \$290 per month, as of 9/17, replacing Myril Buhler, resigned 6/29.

Barbara Messler, clerk-stenographer II, Counseling, @ \$315 per month, as of 9/17, replacing Nada Lighthart, resigned 8/10.

Anna Maria Mitchem, clerk-typist II, Education, @ \$275 per month, as of 9/17, replacing Myrtle Rourke, resigned 9/7.

Judith J. Niemi, typing clerk I, Registrar's Office, @ \$265 per month, as of 9/17, replacing Patricia Smith, resigned 7/31.

Judith W. Waters, clerk-stenographer II, Music, @ \$290 per month, as of 9/17, replacing Kay Callahan, resigned 8/31.

Judith A. Worrall, library clerk I, @ \$275 per month, as of 9/17, replacing Marilyn Russell, resigned 9/7.

Audrey D. Freebury, clerk-stenographer I, Placement, @ \$260 per month, as of 9/18, replacing Barbara Heinisch, resigned 9/17.

Mildred L. Gilkerson, cook's helper, University Center, @ \$227.50 per month, as of 9/18, replacing Mildred Baker, resigned 9/28.

Aaron R. Sloniker, watchman, Security, @ \$365 per month, as of 9/22, replacing Harold Trotz, transferred.

Alice M. Kerwin, clerk-typist II, Admissions, @ \$260 per month, as of 9/24, replacing Carol Stone, resigned 8/31. (Position reclassified)

Shirley T. Sostrum, clerk-stenographer III, Dean of Women, @ \$335 per month, as of 9/24, replacing Carol Bradley, resigned 9/28.

Edith Ann Bonne, typing clerk I, Registrar's Office, @ \$260 per month, as of 9/25, replacing Sandra Hawkins, resigned 9/21.

Janice M. Claxton, library clerk I, Library, @ \$260 per month, as of 9/26, replacing Judith Worrall, transferred.

Virginia L. Tikkala, clerk-stenographer II, Regional Services, @ \$275 per month, as of 9/26, replacing Hipolita Gless, resigned 9/25.

Guillermo Obregon, kitchen laborer (temporary), Food Services, @ \$270 per month, as of 9/28, replacing Wilhelm Leininger, on sick leave.

#### Change of Status

Jacklyn R. Kelly, clerk-typist I (temporary), Mathematics, @ \$1.38 per hour for 110 hours, as of 8/14.

Margo Simon, clerk-stenographer I (temporary), Counseling, @ \$1.47 per hour for 133 hours, as of 8/15.

Louis Harland, kitchen laborer, Food Services, @ \$300 per month, to kitchen stores laborer, @ \$315 per month, as of 9/1.

Jerry D. Mullis, student worker-policeman (irregular), Security, @ \$1.90 per hour for 100 hours, as of 9/1.

James E. Royalty, kitchen laborer, Food Services, @ \$300 per month, to kitchen stores laborer, @ \$315 per month, as of 9/1.

Judith J. Russell, clerk-typist II (temporary), College of Liberal Arts and Sciences, @ \$265 per month, to secretary (temporary), @ \$350 per month, as of 9/1.

David E. Towne, kitchen laborer, Food Services, @ \$300 per month, to kitchen stores laborer, @ \$315 per month, as of 9/1.

Anna M. Winterland, cook (irregular), Lorado Taft Field Campus, @ \$1.35 per hour for 122 hours, as of 9/1.

Guenther W. Wohlfarth, student worker-policeman (irregular), Security, @ \$1.90 per hour for 96 hours, as of 9/1.

Joseph R. Homan, stationary fireman, Heating Plant, @ \$525 per month, to stationary engineer, @ \$585 per month, as of 9/4, per June B.R.

Martin O. Erickson, stationary fireman, Heating Plant, @ \$525 per month, to stationary engineer, @ \$585 per month, as of 9/5, per June B.R.

Carolyn Ann Riebock, clerk-stenographer I, English, from \$270 per month to \$285 per month, as of 9/5, completion of probationary period.

Robert L. Parks, stationary fireman, Heating Plant, @ \$525 per month, to stationary engineer, @ \$585 per month, as of 9/6, per June B.R.

Donald Snyder, stationary fireman, Heating Plant, @ \$525 per month, to stationary engineer, @ \$585 per month, as of 9/7, per June B.R.

Albert L. Kinkle, stationary fireman, Heating Plant, @ \$525 per month, to stationary engineer, @ \$585 per month, as of 9/8, per June B.R.

Anne H. Goetz, clerk-stenographer III, Student Health Service, from \$325 per month to \$340 per month, as of 9/14, completion of probationary period.

J. Loren Schauer, kitchen laborer, Food Services, from \$270 per month to \$300 per month, as of 9/14, per union negotiations.

#### Change of Name

Mary Ann Meade, to Mary Ann Harrison, as of 9/10

Christine Ann Bemis, to Christine Bemis Davis, as of 9/24

Sharon Lou Garman, to Sharon Lou Ollmann, as of 9/24

### Return from Leave of Absence

Geraldine T. Benecke, cook, University Center, as of 9/4  
Helen M. Collins, cook's helper, University Center, as of 9/4  
Ida J. McLean, laundry worker, Laundry, as of 9/4  
Evelyn Alexander, cook's helper, Food Services, as of 9/10  
Selma E. Halstead, cook's helper, University School, as of 9/10  
Lima Holder, cook, Food Services, as of 9/10  
Audrey M. Hudson, cook's helper, Food Services, as of 9/10  
Agnes Murray, cook's helper, Food Services, as of 9/10  
Catharine E. Seldal, cook, Food Services, as of 9/10  
Helen M. Sherbenou, health service nurse, Student Health Service, as of 9/10  
Carrie B. Wells, cook's helper, Food Services, as of 9/10  
Florence A. Williams, cook's helper, Food Services, as of 9/10

### Dismissal during Probationary Period

Merton H. Swanson, kitchen laborer, University Center, as of 9/14

### Discharged

Karl Boe, janitor, Physical Plant, as of 9/19 (unauthorized absence)

### Resignations

Jacklyn Kelly, clerk-typist I (temporary), Mathematics, as of 8/31  
Mary Gianopulos, clerk-typist II, Biological Science, as of 9/7  
Florence Grom, library clerk II, Library, as of 9/7  
Myrtle Rourke, clerk-typist II, Education, as of 9/7  
Marilynn Russell, library clerk I, Library, as of 9/7  
M. Patricia Anderson, dining room cashier, University Center, as of 9/13  
Carol Palupusky, clerk-stenographer II (temporary), Speech, as of 9/14  
Margo Simon, clerk-stenographer I (temporary), Counseling, as of 9/14  
Ann Madison, clerk-typist II (temporary), Admissions, as of 9/15  
Barbara Heinisch, clerk-stenographer I, Placement, as of 9/17  
Cheryl Hammett, clerk-stenographer II (temporary), Student Activities, as of 9/18  
Edna Benson, cook's helper, University Center, as of 9/20  
Sandra Hawkins, typing clerk I, Registrar's Office, as of 9/21  
Maxine Witzel, cook's helper, Food Services, as of 9/24  
Hipolita Gless, clerk-stenographer II, Regional Services, as of 9/25  
Ronald Petty, kitchen laborer (temporary), Food Services, as of 9/26  
Mildred Baker, cook's helper, University Center, as of 9/28  
Carol Bradley, clerk-stenographer III, Dean of Women, as of 9/28  
Helen Farley, clerk-stenographer II, Regional Services, as of 9/28  
Kathryn Nehlsen, clerk-typist II, Business Services (Accounting), as of 9/28  
Joann Reiss, chief library clerk, Library, as of 9/28

### Request to employ additional Civil Service personnel

Last spring many requests for new Civil Service personnel were held in abeyance until funds were available. We are requesting the following positions to be effective immediately:

Cashier II	300	3600
Clerk-Typist II (Physical Plant)	300	3600
Duplicating Machine Operator I	275	3300
Tabulating Machine Operator I	275	3300
Janitor	400	4800
Library Clerk	275	3300
Clerk-Typist II (English)	300	3600
Clerk-Typist II (Admissions)	300	3600
1/2 Clerk-Typist II (Adm. Field Service Center)	150	1800



1/2 Clerk-Typist II (Typist Pool)	150	1800
Clerk-Stenographer II (Music-Band)	325	3900
1/2 Clerk-Stenographer II (Psychology)	160	1920
1/2 Clerk-Stenographer II (Library Science)	160	1920
1/2 Clerk-Stenographer II (Management & Finance)	160	1920
1/2 Clerk-Stenographer II (Marketing)	160	1920
1/2 Clerk-Stenographer II (Political Sci.)	160	1920
1/2 Clerk-Stenographer II (Journalism)	160	1920
1/2 Clerk-Stenographer II (Mathematics)	160	1920
1/2 Clerk-Stenographer II (Nursing Educ.)	160	1920

Permission is requested to employ one (1) temporary health service nurse to be paid on an hourly basis for services two nights per week. This would give coverage seven nights per week until 12 midnight. Salary payable from general revenue funds.

Currently two clerical employees are used in the Inventory Office. Permission is requested to reclassify one (1) of these positions to that of a male inventory clerk (salary range, \$365-395, per union negotiations) who will have some typing ability, but will have greater responsibility in the actual taking of inventory as the campus grows: The current clerical person will be transferred to another position. Salary payable from general revenue funds.

A controversy has arisen between management and the Operating Engineers' Union concerning the number and classifications of employees required to operate the University Heating Plants. Before making a recommendation for a solution we should like the opportunity to discuss the problem with the Board.

The demands on our Superintendent of Buildings have reached a point where he cannot possibly keep up with the work because of the continued addition of new buildings and facilities. We wish permission to establish a position of assistant superintendent of buildings (salary range, \$450-700). Since fully one-half or more of the work of the Superintendent of Buildings is devoted to bond revenue buildings, salary is to be charged to the several bond revenue operations.

We request permission to employ one (1) clerk-typist II (salary range, \$250-325) for the Housing Office. This position is needed as correspondence, records, etc. are placed into operation for the new Douglas Residence Hall. Salary payable from the distribution of the respective bond series.

The use of students at the University Center has not been successful in the area of Food Services. We have employed, with full knowledge of the Central Office, an additional number of cooks, cook's helpers, kitchen laborers, and dining room cashiers needed to service this building from 7 a.m. until 12:30 a.m. We are requesting the following to become permanent positions effect immediately:

2 - Male cooks (chefs)	(300-400)
6 - Cook's Helpers	(227-257)
6 - Kitchen Laborers	(270-300)
2 - Dining Room Cashiers	(232-262)

Salaries payable from bond series '60.

Additional personnel may be employed on a temporary status until this operation settles into a normal routine.

We request permission to employ one (1) Cashier I (salary range, \$250-325) at the University Center. This person is needed because of the volume of business within the accounting and cashiering operations. Salary payable from bond services '60.

VIII. PURCHASES

The tabulations of bids for the following items have been reviewed and we recommend acceptance of the lowest responsible bids as follows:

One (1) 1963 Model, 3-seat, 8 cylinder, 4-door Station Wagon, Less Trade-in-  
Men's Athletics

Fourth Street Motor Sales, DeKalb . . . . . Oldsmobile . . . . . \$2,063.00

Payable from available funds - Men's Athletics Trust Acct. #7080

60,000 gallons of gasoline for the period October 1, 1962 through June 30, 1963

Texaco, Inc., Rockford . . . . . \$10,500.00

Payable from budgeted funds, Transportation, General Revenue Commodities

Six (6) Vogel Peterson Folding Coat and Hat Racks

Competitive bids were received on July 12, 1962 for miscellaneous furniture and furnishings for the University Center (see July building and grounds report.) Among the items purchased were 12 folding coat and hat racks, the low bidder being Burgess-Anderson-Tate, Zion, Illinois. This firm has agreed to extend the period of their firm bid and sell at the same price as quoted in July. Permission is requested to purchase six (6) additional folding coat and hat racks from

Burgess-Anderson-Tate, Zion, Illinois . . . . . \$ 742.38

Payable from General Revenue, Building Maintenance, Equipment

Laboratory Equipment (Potentiometric Recorder, Ph Meter, Flame Attachment for Spectrophotometer, Polarograph, 2 Analytical Balances, Coulometric Power Supply, 3 Thermostatic Water Baths, Refractometer and Motor-Driven Burette,) Apparatus and Chemicals -- Department of Chemistry

As reported to the board in September, unsatisfactory results were received on the above items when bids were opened August 28. Permission was granted to reject the bids received in August and to readvertise for the items required. Results were as follows:

E. H. Sargent & Co., Chicago (only complete bid) . . . . . \$15,729.26

Payable from the following funds:

Chemistry - Commodities . . . .	\$ 3,962.69
General Revenue, Equipment . . . .	1,780.25
Trust Fund Acct. #2752 . . . .	10,000.00

Window Shades - McMurry Hall

Because of the rush of other work, window blinds were not requisitioned for the new windows in McMurry Hall. To prevent delay until the November board meeting, we should like to have permission for the Executive Committee to act upon the results of the bids.

IX. MISCELLANEOUS

Technical Assistance Program for Turkish Secondary School Teachers

At the request of the of the U.S. Office of Health, Education and Welfare, Northern instituted a program for Turkish secondary school teachers for the autumn semester, 1962, at no cost to the university.

The project is designed to give the four Turkish instructors who are participating, a working knowledge of secondary schools in the United States, including

their academic operation and administration. In addition, they will learn of the work of parent-teacher and teacher associations. Following their return to Turkey, these instructors will in turn pass on their knowledge to other staff members.

During the time they are enrolled at Northern, the Turkish instructors will be enrolled in university classes, attend special seminars, and visit industries and schools at all levels in the area served by the university.

#### Grants for Research

A research grant of \$21,413 has been awarded to Dr. Micheal J. Joncich, head of the Department of Chemistry by the Office of Saline Water, an agency of the Department of the Interior. This will extend for a two-year period to sponsor basic research for a practical and effective means of converting sea water to fresh water.

Dr. James H. Grosklags, Department of Biological Sciences, has been awarded a grant of \$17,400 extending over a two-year period by the Public Health Service for study of antibiotic substances.

Dr. Sidney Mittler, Department of Biological Sciences, has received an additional grant of \$6,223 from the U.S. Atomic Energy Commission to continue study of the effects of radiation. Dr. Mittler had previously received grants from the Commission for this work.

Leslie A. Holmes  
President

REPORT OF  
WESTERN ILLINOIS UNIVERSITY

October 22, 1962

I. STUDENTS

A. Enrollment, Fall Quarter, 1962

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
<u>Resident</u>				
<u>Undergraduates, full-time</u>				
Seniors	233	158	391	394
Juniors	251	192	443	459
Sophomores	536	323	859	649
Freshmen	1074	757	1831	1650
Special	<u>23</u>	<u>3</u>	<u>26</u>	<u>7</u>
	2117	1433	3550	3159
<u>Undergraduates, part-time</u>				
Seniors	10	15	25	23
Juniors	7	4	11	8
Sophomores	5	7	12	11
Freshmen	10	18	28	12
Special	<u>14</u>	<u>15</u>	<u>29</u>	<u>11</u>
	<u>46</u>	<u>59</u>	<u>105</u>	<u>65</u>
Total undergraduates	2163	1492	3655	3224
<u>Graduate Students</u>				
Full-time	14	6	20	35
Part-time	<u>82</u>	<u>40</u>	<u>122</u>	<u>108</u>
	<u>96</u>	<u>46</u>	<u>142</u>	<u>143</u>
Total resident students	2259	1538	3797	3367
<u>Campus School</u>				
Kindergarten	18	22	40	45
Grade School	182	156	338	342
High School	<u>76</u>	<u>121</u>	<u>197</u>	<u>218</u>
	276	299	575	605

Full-time Equivalent

	<u>Men</u>		<u>Women</u>		<u>Total</u>		<u>Total</u>
	<u>Indi- vidu- als</u>	<u>Full- time equiv.</u>	<u>Indi- vidu- als</u>	<u>Full- time equiv.</u>	<u>Indi- vidu- als</u>	<u>Full- time equiv.</u>	<u>Equivalent One Year Ago</u>
<u>Resident</u>							
Graduates	96	46.4	46	21.4	142	67.8	80.4
Undergraduates	<u>2163</u>	<u>2130.8</u>	<u>1492</u>	<u>1454.2</u>	<u>3655</u>	<u>3585.0</u>	<u>3185.4</u>
	2259	2177.2	1538	1475.6	3797	3652.8	3265.8
<u>Extension</u>							
Graduates	77	25.7	136	44.0	213	69.7	28
Undergraduates	<u>8</u>	<u>2.0</u>	<u>124</u>	<u>40.8</u>	<u>132</u>	<u>42.8</u>	<u>41</u>
	<u>85</u>	<u>27.7</u>	<u>260</u>	<u>84.8</u>	<u>345</u>	<u>112.5</u>	<u>69</u>
Total University Students	2344	2204.9	1798	1560.4	<u>4142</u>	3765.3	3334.8
Total Campus School Students					<u>575</u>		
Grand Total					<u>4717</u>		



Veterans (included in foregoing)

	<u>Men</u>	<u>Women</u>	<u>Total</u>
P. L. 894	0	0	0
P. L. 550	15	0	15
P. L. 634	7	17	24
Military Scholarships	<u>164</u>	<u>2</u>	<u>166</u>
	236	84	320

Extension (included in foregoing)

Aledo - Ed. 399	2	16	18
Galesburg - Ed. 443, 433G	11	17	28
Music 320, 321	1	41	42
Jacksonville - Ed. 415, 415G	0	4	4
Ed. 426, 426G	8	4	12
Ed. 450, 450G	2	25	27
Kewanee - Ed. 438, 438G	3	12	15
Mason City - Ed. 399	4	9	13
Peoria - Ed. 570	3	20	23
Quincy - Ed. 504	2	7	9
Ed. 450, 450G	15	14	29
Rock Island - Ed. 540	15	18	33
Springfield - Ed. 450, 450G	6	15	21
Sullivan - Ed. 399	9	8	17
Wyoming - Math. 100	<u>4</u>	<u>50</u>	<u>54</u>
	85	260	345

## B. Scholarship Students, Fall Quarter, 1962

Teacher Education Scholarships	1207
Illinois Commission Scholarships	48
Lindley Scholarships	3
General Assembly Scholarships	49
Special Education Scholarships	15
Military Scholarships	166

## C. General Assembly Scholarship Recipients, Fall Quarter, 1962

<u>Legislator</u>	<u>Recipient</u>	<u>Date Awarded</u>
Sen. Ora Smith	Bricker, Jacob	Dec. 1, 1960
Rep. Rae C. Heiple II	Bruckman, Lois	April 25, 1962
Rep. Claude A. Walker	Burgio, Charles A.	Sept. 18, 1961
Rep. James Carrigan	Carrigan, Keith	July 16, 1962
Rep. Robert T. McLoskey	Carrodine, Coleman	Sept. 16, 1960
Rep. Raymond J. Welsh	Case, Robert L.	Jan. 25, 1960
Rep. W. L. Stamm	Cave, David	Aug. 23, 1960
Rep. Ralph Stephenson	Cherrington, Everett	Dec. 1, 1961
Sen. T. Mac Downing	Chipman, Janet Faye	Feb. 23, 1961
Rep. Leonard Ross	Clark, Patricia Sue	May 24, 1962
Sen. William C. Harris	Cushing, George Lawrence	May 26, 1961
Rep. Nicholas E. Caruso	Diasio, Anthony J.	Mar. 26, 1962
Rep. C. R. Ratcliffe	Duffey, Patricia	Sept. 8, 1961
Rep. Peter J. Miller	Duffy, Thomas Michael	Aug. 10, 1961
Rep. Charles W. Clabaugh	Dye, Johnny Claude	Sept. 13, 1962
Rep. Harris Rowe	Ehlert, Harold	June 9, 1962
Sen. Thad L. Kusibab	Furgal, Joseph	Sept. 6, 1961
Rep. George E. Dolezal	Grenvich, Virginia	May 22, 1961
Rep. W. J. Murphy	Grossengider, Nancy	June 12, 1962
Rep. Rollo R. Robbins	Grove, Robert Lee	June 21, 1960
Rep. Paul E. Rink	Herbst, Todd Wood	July 23, 1962
Sen. Lillian Schlagenhauf	Holt, Cynthia J.	May 20, 1961
Rep. W. J. Murphy	Howard, Richard	July 9, 1962
Rep. Paul E. Rink	Hussey, Tim	Sept. 2, 1961
Rep. Walter Reum	Jirsa, Robert Edwin	Feb. 22, 1961
Rep. W. J. Murphy	Kern, James	July 29, 1961

Sen. Donald J. O'Brien	Kwilin, Judith	Feb. 5, 1962
Sen. Richard R. Larson	Larson, Samuel Fulton	June 4, 1962
Rep. Esther Saperstein	Lehr, Barbara	Aug. 24, 1961
Rep. Rae C. Heiple, II	Lowe, Albert	Aug. 20, 1962
Sen. T. Mac Downing	Mason, Ronald Wayne	June 25, 1962
Rep. Harris Rowe	Matthews, Richard	July 12, 1962
Rep. Paul E. Rink	McMahon, Judy	Feb. 5, 1962
Rep. James D. Carrigan	Mosher, George	Aug. 5, 1961
Sen. R. A. Welch	Murphy, Timothy C.	Oct. 5, 1961
Rep. Frank A. Marek	Pawlowski, Dwight	July 25, 1962
Rep. Ralph Stephenson	Poquet, Sharon	Nov. 14, 1961
Rep. Frank A. Marek	Rakowski, Rick	Aug. 17, 1961
Rep. Paul E. Rink	Ramirez, Carmen	July 10, 1962
Rep. Orval Hittmeier	Roach, Donald	July 22, 1961
Rep. John C. Parkhurst	Ruckle, Gary	Sept. 9, 1961
Rep. John G. Fary	Runge, Donald T.	July 19, 1962
Rep. John C. Parkhurst	Russell, Donald D.	Sept. 5, 1962
Sen. Samuel L. Martin	Scharf, Donald	July 10, 1962
Rep. Oscar Hansen	Schmidt, Laural	Aug. 5, 1961
Rep. John N. Erlenborn	Schroeder, Jerie Lu	May 25, 1962
Sen. T. Mac Downing	Shake, William Frank	Feb. 17, 1960
Rep. Rollo R. Robbins	Shult, Milo Jack	June 10, 1961
Sen. Richard Larson	Simpson, Curtis	July 27, 1962
Sen. Richard Larson	Smith, James Corbitt	June 4, 1962
Rep. Robert A. Welch	Strong, Dennis Karl	Sept. 7, 1962
Rep. W. J. Murphy	Vanden, Thomas E.	July 31, 1961
Rep. Martin P. Sutor	Varner, Marlene	Sept. 6, 1959
Rep. Robert E. Coulson	Wilder, Carol Jean	Aug. 30, 1962
Rep. Wm. A. Redmond	Williams, Barbara Ann	July 12, 1962
Rep. Robert E. Coulson	Yonke, Kent Andrew	July 10, 1961

D. Classes with Fewer Than Ten Enrolled, Fall Quarter, 1962

<u>Department</u>	<u>Undergraduate</u>		<u>Graduate</u>
	<u>1-4</u>	<u>5-9</u>	<u>1-4</u>
Agriculture		2	
Art	1		
Business		1	
Education		2	1
English	1	1	
Foreign Languages	2	1	
Home Economics	1	2	
Mathematics		1	
Music		1	
Physical Education - Women		1	1
Social Sciences		1	
Speech		1	
Visual Education	<u>1</u>	<u>1</u>	<u>2</u>
Totals	6	15	2

Note: In addition, thirty-two courses with fewer than ten students are being carried as overloads by instructors.

E. Per Capita Cost, 1961-62

Statement of per capita cost for the year ending June 30, 1962:

Total Net Expenditures:	\$3,655,234.96
Quarter Hour Enrollment:	166,264
Equivalent in 48 Qr. Hr. Enrollment:	3,463.8
Per Capita Cost, 1961-62:	$\$3,655,234.96 \div 3463.8 = \$1,062.84$

Per Capita Costs for previous years:

1960-61	\$1,189.93
1959-60	962.44
1958-59	841.64
1957-58	776.56
1956-57	701.53

## II. FACULTY

### A. Resignations

1. Miss Turkan Baydar, who was recommended for appointment as Instructor in English for the 1962-63 academic year (see August report) did not accept the contract.
2. Mr. H. Theo Breland, Assistant Professor of Business Education, was dismissed as of the close of business, September 13, 1962, due to failure to meet scheduled classes after that time.

### B. Appointments (replacements)

1. Mrs. Lillian Milicia Mahlman was employed effective September 17, 1962, as Faculty Assistant and Supervising Teacher of Fourth Grade at \$440 per month. Mrs. Mahlman earned the B.S. degree at Nebraska State Teachers College, Chadron, and she has six years' experience as an elementary teacher. She is a temporary replacement for Rowena Hipple. Her appointment is on a month-to-month basis until a regular teacher is secured for this position.
2. Mrs. Peggy Scharfenberg was employed effective September 11, 1962, at \$420 per month as Faculty Assistant and Supervising Teacher of Physical Education. She holds the B.S. degree from the University of Illinois and has taught two and one-half years. This is a month-to-month appointment pending appointment of a regular replacement for Violet Tyler, resigned.
3. Mrs. Jean Clow was employed effective September 19, 1962 as Instructor in Business Education at \$620 per month to replace H. Theo Breland. Mrs. Clow's degrees are B.S. and M.S., Western Illinois University. She has taught several years in public schools. She is being employed on a month-to-month basis until a regular replacement is secured for Mr. Breland.

### C. Appointment of Graduate Assistant for 1961-62

1. Myra Nada Garner, B.S., Western Illinois University - Education (Campus School-Kindergarten) at \$180 per month. (Appointment effective September 19, 1962.)

### D. Additions to Substitute Teacher List

1. Mrs. Friederike Barker, Equivalent to Bachelor's degree, University of Vienna. (Work evaluated by Department of Health, Education and Welfare.)
2. Mrs. Eilene Johnson, B.S., University of Minnesota
3. Mrs. Abbie Frye Watson, B.Ed., Western Illinois University

### E. Advanced Degree

1. Alfred G. Brooks, Assistant Professor of Speech, was awarded the Doctor of Philosophy degree by the University of Illinois as of June 16, 1962.

### III. OTHER UNIVERSITY EMPLOYEES

#### A. Death of Employee

Mrs. Mary E. Kipling, Janitress, died on September 15, 1962. She had begun employment at Western on August 27, 1962, and was certified as a participant in the University Retirement System. Her dependent beneficiary, a blind husband, would be entitled to a death benefit of \$3,312.94 unless he received workmen's compensation benefits. If he should be entitled to workmen's compensation payment in excess of \$3,300, then the amount payable by University Retirement System would be \$12.94 (amount of her contribution).

#### B. Dismissals during Probationary Period

1. Claire Ann Hall, Clerk Stenographer I, WCS-124 and 171, Mathematics and Guidance Office, as of September 30, 1962.
2. Christine E. Patteri, Library Clerk II, WCS-197, as of September 30, 1962.
3. Jack J. Herron, Janitor, WCS-193, effective October 15, 1962.

#### C. Leaves of Absence

1. William K. Hambly, WCS-36, Groundsman, was granted seniority leave for the period July 1, 1962 to June 30, 1962, in order to accept position as Maintenance Equipment Operator.
2. Edith S. Leasman, WCS-162, Janitress, was granted leave of absence without salary for the period October 1, to December 31, 1962, due to disability.
3. Mildred K. McCullough, Clerk Stenographer II, WCS-149, was granted leave for the period October 26, to November 30, 1962, due to disability.

#### D. Temporary Appointments and Terminations

1. Opal V. Sheets, temporary Janitress, completed her assignment as replacement for V. Smith as of August 23, 1962. She was re-employed as substitute for Edith Leasman on August 24, 1962, at \$1.5804 per hour.
2. Mildred E. Stoner was employed as temporary Supply Attendant at \$310 per month from September 10, to September 16, 1962, inclusive.
3. Allene L. Simpson completed her temporary assignment as Clerk Typist I in the Business Office as of September 20, 1962.
4. John Paul Jones completed his temporary assignment as Groundsman effective September 30, 1962.
5. Carl B. Holstine completed his temporary assignment as Groundsman effective September 30, 1962.
6. Merlin P. Lefler completed his assignment as temporary Janitor as of September 14, 1962. He was re-employed at the rate of \$365 per month as temporary Janitor to replace F. Fishburn during vacation.
7. Beulah E. Mullhatten was employed as temporary Janitress at \$275 per month, effective October 1, 1962, to replace Nell Rhodes, who is on sick leave.
8. Marilyn K. Raymond was employed as temporary Clerk Stenographer II, effective October 5, 1962, at \$275 per month as a replacement for Mildred McCullough, who is on sick leave.



9. Mrs. Betty L. Adair was employed as temporary Clerk Typist I, effective October 8, 1962, at \$250 per month as a replacement for Dorothy Abernathy, who is on sick leave.

#### E. Appointments

1. Cynthia J. Forbes was employed as Clerk Typist I, WCS-103, in the Library, beginning September 11, 1962, at \$250 per month, to replace Lillian Hoover, resigned.
2. Mildred E. Stoner was employed as Supply Attendant, WCS- , effective September 17, 1962, at \$310 per month. This is a new position approved by the Board on September 17, 1962.
3. Dorothy M. Grim was employed as Janitress, WCS-211, effective September 18, 1962, at \$275 per month to replace Mary Kipling, deceased.
4. Allene L. Simpson was employed as Clerk II, WCS- , effective September 21, 1962, at \$275 per month. This is a new position approved for the Business Office (Purchasing) in April, 1962.
5. Betty G. Griswold was employed as Janitress, WCS- , effective September 22, 1962, at \$275 per month. This is a new position provided for Corbin Hall.
6. Sharon R. Williams was employed as Clerk Stenographer I, WCS-154, Biology and Chemistry Departments, effective September 27, 1962, at \$250 per month. She replaces Diana Volker, who was transferred within the operating unit.
7. Judith E. Murphy was employed as Clerk Stenographer I, WCS-124 and 171, Mathematics and Guidance Offices, effective October 1, 1962, at \$250 per month to replace Claire Ann Hall.
8. Josette D. Haskell was employed as Library Clerk II, WCS-197, effective October 8, 1962, at \$275 per month to replace Christine Patteri.

#### F. Changes in Name, Classification, Duties and/or Salary

1. Diana K. Volker was transferred from Clerk Stenographer I, WCS-154, Science Departments, to Clerk Stenographer II, WCS-81, at \$300 per month effective October 1, 1962. She replaces Gerry Sims who is on leave of absence.
2. John L. St. John, WCS-110, Stationary Fireman Helper, was increased from \$395 to \$435 per month, effective October 1, 1962, upon satisfactory completion of the first six months of the probationary period.

### VIII. PURCHASES

#### A. Manual Drive Camera per specifications

The tabulation of bids for the above item has been reviewed and we recommend acceptance of the lowest responsible bid as follows:

American Type Founders Co., Inc., Chicago . . . . . \$ 3,384.85  
This was advertised in the state newspaper.

This expenditure will be made from General Revenue - Equipment as provided in the budget for University Press.

- B. Four (4) nine-passenger Station Wagons per specifications less trade-in of two (2) 1960 Edsel sedans and one (1) fourteen-passenger carry-all.  
(Authorized August 1962.)

The tabulation of bids for the four (4) nine-passenger Station Wagons have been reviewed and we recommend acceptance of the lowest responsible bid as follows:

Mounce Motors, Inc., Macomb (Chevrolet)	\$12,564.00
Less: trade-in	<u>3,644.00</u>
	\$ 8,920.00

This was advertised in the state newspaper.

An expenditure of \$6,979.00 will be made from General Revenue-Equipment as provided in the budget for Transportation; the remainder, \$1,941.00 will come from Bus Replacement Agency Funds.

#### IX. MISCELLANEOUS

- A. Requests for the use of university vehicles for out-of-state trips exceeding 600-mile limit:
1. Raymond K. Tucker and WIU varsity debaters to travel to Pittsburgh, Pennsylvania, for debate tournament to be held November 29 - December 2, 1962.
  2. Ted Mullen and WIU wrestling team to travel to Bloomsburg, Pennsylvania, for NAIA wrestling tournament and coaches' meeting, March 13-15, 1963.
- B. Transfer of Funds

We respectfully request transfers in the amounts indicated from Income Fund - Contingencies to the following line items:

Personal Services	\$150,000
Contractual Services	35,000
Commodities	30,000
Refunds	5,000
Printing	5,000
Equipment	5,000
Awards and Grants	<u>12,600</u>
Total	\$242,600

Original appropriation for Contingencies . . . . . \$350,000

#### Previous transfers:

Matching Funds	\$16,000	
Contractual Services	<u>35,000</u>	<u>51,000</u>
		299,000

Total requested above	<u>242,600</u>
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Balance available	\$ 56,400
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- C. Request to change purchasing policy for Agriculture Department

The Agriculture Department has requested permission to establish a special feeding program. This will involve the purchase of twenty Hereford heifers to be fed approximately 210 days.

At the present time, by authority of the Property Control Section, Department of Finance, and approval of the Board, our farm is permitted to sell animals that they have raised and deposit the money from the sales in the

Agriculture Livestock Revolving Trust Fund (agency account), and purchase animals from this same fund.

They propose now to inaugurate this special feeding program which will include the purchase of animals (procedure approved) as well as feed, veterinary costs, Breeders Association dues, etc., necessary for the project, from this agency account. The account will be reimbursed from the sale of the animals at the conclusion of the project around July 1, 1963.

D. Financial Report for Western Illinois University Foundation as of June 30, 1962.

Total Cash Available, July 1, 1961	\$ 21,035.07
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Receipts:

Gifts from scholarships and general	\$27,599.76	
Income from investments	1,656.00	
Repayment of notes	585.00	
Miscellaneous	<u>4,723.16</u>	<u>34,563.92</u>
		\$ 55,598.99

Disbursements:

Awards paid to students	\$28,731.37	
Loans	195.00	
Treasurer's bond	199.16	
General expenses	<u>1,217.00</u>	<u>30,342.53</u>

Total Cash Balance, June 30, 1962	\$ <u>25,256.46</u>
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Investments:

U. S. Government Bonds	\$60,000.00	
Savings & Loan Accounts	<u>12,331.09</u>	<u>72,331.09</u>

Total Assets, June 30, 1962	\$ <u>97,587.55</u>
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Officers of the Foundation are: A. L. Knoblauch, President; Carl Dunbar, Vice President; Earl Foreman, Secretary; James M. Grigsby, Treasurer.

Other directors are: Royal A. Stipes, Jr., Harriet Lowden Madlener, Lester Foote, Hazel Van Arsdale, J. B. Wolfe, C. Rubin Wright, Edwin L. Harris.

A. L. Knoblauch  
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD  
Western Illinois University  
Macomb, Illinois

October 22, 1962

The regularly scheduled meeting of the Teachers College Board convened at 8:30 A.M., Monday, October 22, 1962, in the Conference Room, Memorial Library, Western Illinois University, Macomb, Illinois. Mr. R. A. Stipes, Jr., Chairman of the Board, presided.

Mr. Stipes called the meeting to order, roll was called and the following members answered present:

Mr. Royal A. Stipes, Jr., Chairman	Mr. William E. McBride
Mr. Carl Dunbar	Mr. William E. Reed
Mrs. Harriet Lowden Madlener	Mr. Paul Stone

The following members were absent:

Mr. Morton H. Hollingsworth	Mr. Noble J. Puffer
Mr. James A. Ronan	Mr. Clarence R. Ropp *
Mr. George T. Wilkins	

\* Mr. Ropp was present for the Committee meeting on Sunday

Also present were the following:

Dr. Leslie A. Holmes, President  
Mr. Z. Harold Dorland  
Mr. Harlan Cain  
Northern Illinois University

Dr. Robert G. Bone, President  
Mr. Preston Ensign  
Illinois State Normal University

Dr. Quincy Doudna, President  
Mr. R. R. Gregg  
Eastern Illinois University

Dr. A. L. Knoblauch, President  
Mr. J. M. Grigsby  
Western Illinois University

Dr. F. H. McKelvey, Executive Officer  
Mr. Richard F. Dunn  
Mr. Arthur Samore  
Teachers College Board - Central Office

Mr. Jack Alfeld, Assistant Director of Finance, was also present.

Mr. Kenneth Hesler, of Eastern Illinois University, and Mr. Dave Haake, of the Bloomington Pantagraph, were present representing newspaper coverage of this meeting.

Dr. McKelvey asked for changes in the minutes of the meeting of September 17, 1962, as follows:

On Page 11, the fiscal agency's fee should be \$49,375.00 rather than the amount of \$49,625.00.

On Page 18, in the motion authorizing Eastern to confer degrees of Master of Arts and Master of Science, strike the words "subject to the approval of the Board of Higher Education".



On Page 21, in the motion authorizing Northern to change the name of the Industrial Arts Department to a Department of Industry and Technology, strike the words "subject to the approval of the Board of Higher Education".

Mr. Reed asked that the year be added to the first motion on Page 177, moving to reconsider action taken at the November 20, 1961, meeting.

Mrs. Madlener moved approval of the minutes of the meeting of September 17, 1962, as submitted by mail and as corrected. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Stipes called attention to the September issue of "Education Today" which carries an article by Dr. McKelvey, "The Board Serves Teacher Education."

Mr. Stipes spoke of the passing of Mr. Charles G. Lanphier, who for many years was Coordinator for the Teachers College Board, and read a letter from his family acknowledging with appreciation the flowers sent by the Board.

#### REPORTS OF OFFICERS OF THE BOARD

Dr. McKelvey presented Report No. 110 of the Executive Officer which consisted of five parts: Part I, Proposals Approved by the Board of Higher Education September 11, 1962; Part II, Final Enrollment Figures; Part III, Number of Out-of-State Students and Foreign Students Enrolled During 1959-60, 1960-61, and 1961-62; Part IV, Degrees Granted in 1962; Part V, Addition to the Manual for Architects and Engineers.

Dr. McKelvey told the Board that Part III, Number of Out-of-State and Foreign Students, had been reported to the Legislative Audit Commission, together with a description of the manner in which out-of-state residence is checked, in accordance with the Audit Commission's request.

Mr. Stipes expressed interest in Part III, showing the number of Out-of-State Students and Foreign Students, and thanked Dr. McKelvey for a fine report.

#### REPORTS OF COMMITTEES - Committee on Educational Programs

Mr. Reed, Chairman of the Committee on Educational Programs, moved to authorize Eastern to include research projects in its program. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

In answer to a question on the cost of this program, Dr. Doudna reported that \$5,000 was budgeted for the first year and \$10,000 for the second.

## Building Committee

Mr. Dunbar, Chairman of the Building Committee, moved the adoption of the following addition to the Manual for Architects and Engineers:

In all projects involving the remodeling, rehabilitation, moving, or disposal of existing real property which might produce surplus property or salvage, it shall be the responsibility of the architect or engineer to confer with the university administration as to how the surplus property shall be disposed of, and final plans and/or specifications shall indicate clearly whether the surplus property shall become the property of the contractor or shall be delivered to the university.

Mr. McBride seconded the motion and it was unanimously carried.

## Northern Illinois University

Mr. Dunbar moved approval of the plans submitted by Mr. Richard F. Seehausen, of the architectural firm of Gilbert A. Johnson & Associates, Rockford, for the game room, University Center, an area of 8,000 square feet, at an estimated cost of \$54,000 including architect and engineering fees, and authorized the architect to advertise for bids. (Payable from Series 60 Construction Funds - \$45,000; and the balance from Student Fees Agency Account.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of a dedication, as prepared by Mr. Richard F. Dunn, Legal Counsel for the Board, as follows:

BE IT RESOLVED, by the Teachers College Board of the State of Illinois for Northern Illinois University at DeKalb, Illinois, that a portion of the lands of Northern Illinois University described as follows:

The East 47 feet of the South 1,652.20 feet of Section 16, Township 40 North, Range 4 East of the Third Principal Meridian, DeKalb County, Illinois; ALSO the East 47 feet of the North 720.85 feet of Section 21, Township 40 North, Range 4 East of the Third Principal Meridian, DeKalb County, Illinois.

Dimensions are given in feet and decimals thereof unless otherwise indicated;

be and the same is hereby dedicated to the use of the general public for street purposes.

Mrs. Madlener seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of the request of Felmley-Dickerson Co., Bloomington, general contractor, Residence Hall Group II (Douglas) - West Campus, to reduce the retainage on their estimates for partial payment from 10% to 5%, as recommended by the architect, Schaeffer, Wilson & Evans, Bloomington, and concurred in by the administration. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to record change orders approved by the Executive Committee, as follows:

Astronomical Dome, Science Building - East Campus

Architect: Thelen & Anderson, DeKalb  
 Chism, Inc., Springfield, Illinois - For additional  
 electrical work in display cabinet \$ 454.00  
 (Payable from Universities Building Fund - Rehabilitation)

Physical Plant Building - West Campus

Architect: Thelen & Anderson, DeKalb  
 F. J. Bero & Co., Elgin, Illinois  
 Provide interior downspouts in lieu of  
 exterior gutter and downspouts \$1,195.00  
 Provide 2 open drains for refrigerator  
 room doors 50.00  
 To increase water main size from Lincoln  
 Highway to site 900.00  
 Provide floor drain extension through  
 North Wall for future building addition 245.00  
 Total addition to contract \$2,390.00

Custer Construction Co., DesPlaines, Illinois

Extend freezer doors to 6' width \$ 110.00  
 Provide glass in corridor walk-through 32.34  
 Addition to contract 142.34

Omit underfloor ventilation tile under  
 refrigeration room \$ 610.00  
 Revise design of refrigeration room  
 ceiling construction 213.00  
 Credit on brick allowance 821.50  
 Omit brick mortar 550.00  
 Deductions to contract 2,194.50

Net Credit to Contract - CREDIT \$2,052.16  
 Net additional cost to the project \$ 337.84  
 (Payable from Universities Building Fund - Appropriation for  
 Physical Plant Building.)

Rehabilitation of Heating Plant and Extension of Steam Distribution System

Engineer: Brown, Manthei, Davis & Mullins, Champaign, Illinois  
 Gallaher & Speck, Chicago, Illinois - Mechanical Contract  
 Furnish larger water services; revise  
 piping in tunnel; new steam pressure  
 reducing station \$3,473.00

Virgil Cook & Son, DeKalb, Illinois - Electrical Contract  
 Delete oil fuse cutouts - CREDIT 570.00  
 Net additional cost to the project \$2,903.00  
 (Payable from Universities Building Fund, appropriation for  
 Heating Plant Addition.)

Practical Arts Building - East Campus

Architect: Samuelson & Sandquist, Chicago

L. J. Keefe Heating Co., Chicago

Eliminate 1 Expansion Loop in Heating Main

\$ 275.00 CREDIT

(Universities Building Fund - Appropriation for  
Practical Arts Building)

Lorado Taft Kitchen-Dining Unit - Oregon Campus

Architect: Gilbert A. Johnson & Associates, Rockford

Rochelle Plumbing, Rochelle, Illinois

Omit cooper water line \$500.00

Omit water cooler 428.00

Total Credit to contract \$ 928.00

Custer Construction Co., DesPlaines, Illinois

Addition for 2 oil tanks 427.50

Net Credit to project

\$ 500.50 CREDIT

(Universities Building Fund - Appropriation  
for Lorado Taft Buildings)

Swen Parson Library - South Addition - East Campus

Architect: Gilbert A. Johnson & Associates, Rockford

Johnson & Jacobson, Inc., DeKalb, Illinois

Omit bronze tablet

\$ 86.00 CREDIT

(Universities Building Fund - Appropriation for Library Addition)

University Center - East Campus

Architect: Gilbert A. Johnson & Associates, DeKalb

Edward Gray Corp., Chicago, Illinois

Omit all items listed under

"Unassigned Hardware" \$ 150.00

Allowance in brick specification 3,484.67

Net Credit to project

\$ 3,634.67 CREDIT

(Series 60 Revenue Bond Funds)

Women's Physical Education Building - North Campus

Architect: Samuelson & Sandquist, Chicago

Virgil Cook & Son, DeKalb - Electrical Contract

Adjustment in contract CREDIT \$ 208.58

R. L. Wagner & Son, St. Charles, Illinois

Eliminate 2 condensate meters CREDIT \$1,150.00

Johnson & Jacobson, Inc., DeKalb

Omit insulation - CREDIT \$1,518.00

Membrane below concrete slab - Add 2,778.00

Add for wood floor - Add 2,013.25

Net Addition to contract \$3,273.25

F. J. Bero & Co., Elgin, Illinois

Installation of drain tile - Add \$1,100.00

Additional drain tile - Add 880.00

Eliminate sump pump - CREDIT 320.00

Net Addition to contract \$1,660.00

Net Additional cost to the project \$3,574.67

(Payable from Universities Building Fund - Appropriation  
for Women's Physical Education Building)

Residence Hall Group II - West Campus

Architect: Schaeffer, Wilson & Evans, Bloomington, Illinois

H. R. Stewart, Inc., Cary, Illinois

Additional drains

\$ 650.00

(Payable from Series 61 Revenue Bond Funds and Universities  
Building Fund, Appropriation for part cost of dormitory)



Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids and moved to accept the lowest responsible bids for purchases, as follows:

Residence Hall Group I (Lincoln) - West Campus

80 doz. Corning Glass Plates - F. W. Boelter Co., Milwaukee \$ 231.20  
(Payable from Series 60 Equipment Funds)

Classroom Building (Watson Hall) - Central Campus

Audio Visual Equipment - 7 Projectors and 13 Tape Recorders  
Lundgreen Camera, Inc., Rockford \$ 3,112.25  
(Payable as follows: NIU Foundation (Watson Hall) -  
\$1,365.50; Equipment, General Revenue - \$1,746.75)

University Center - East Campus

17 Coat and Hat Racks - Burgess- Anderson-Tate, Zion \$ 1,361.03  
(Additional items purchased from successful bidder  
on original purchase reported in July, 1962)  
Miscellaneous Furniture and Equipment - Carson, Pirie  
Scott & Co., Chicago \$ 814.47  
(Additional items purchased from successful bidders on  
original purchase reported in May, 1962)  
1 Grand Piano with bench and truck - Palmer Music House,  
DeKalb, (Wurlitzer) \$ 2,395.00  
3 Vacuum Cleaners and 1 Polisher - Kirby Sales & Service,  
Sycamore \$ 480.00  
3 Floating Bulletin Boards for Corridors -  
Olson Millwood Co., DeKalb \$ 857.70  
63 Folding Tables and 8 Table Trucks -  
Carson, Pirie, Scott & Co., Chicago \$ 2,941.93  
(Payable from University Center Equipment, Series 60)

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Illinois State Normal University

Mr. Dunbar moved that the bids for the plumbing work on the construction of the Science Building Annex be rejected, and that the architect, Lundeen & Hilfinger, Bloomington, be authorized to readvertise for bids to be presented to this Board at its November meeting. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to award contracts for the construction of additions and alterations to McCormick Gymnasium, to the lowest responsible bidders, as follows:

General Work - West Construction Co., Bloomington, Illinois			
Base Bid	\$257,787.00		
Deduct Alt. 3	<u>568.00</u>		
Net Contract			\$257,219.00
Plumbing Work - George S. Walker Plumbing & Heating, Inc., Decatur			
Net Contract			\$ 70,990.00
Heating Work - Strickland Heating & Air Conditioning, Inc., Peoria			
Net Contract			\$ 46,895.00
Ventilating Work - R. H. Bishop Co., Champaign			
Net Contract			\$ 28,398.00
Electric Work - Emmett-Sharf Electric Co., Bloomington			
Base Bid		\$71,196.00	
Deduct:			
Alt. E5D	\$ 2,072.00		
Alt. E6	590.00		
Alt. E7	800.00		
Alt. E8	1,600.00		
Alt. E9	419.00		
Addendum M3	<u>9,990.00</u>	<u>15,471.00</u>	
Net Contract			\$ 55,725.00
Total Construction Contracts Awarded			\$459,227.00

and to allow architect's fee at 6% in the amount of \$27,553.00, for a total cost of the project of \$486,780.00. (Payable as follows: \$350,000 from Revenue Bond Funds, Series 61-A; remainder from Universities Building Fund - Rehabilitation.)

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved the adoption of the following resolution:

RESOLUTION APPLYING CERTAIN SURPLUS REVENUES IN "THE TEACHERS COLLEGE BOARD REVENUE FUND OF 1961 FOR ILLINOIS STATE NORMAL UNIVERSITY AT NORMAL, ILLINOIS"

WHEREAS by Section 7(F) of the resolution adopted by the Teachers College Board February 20, 1961, creating an issue of \$4,000,000 Student Residence Hall Revenue Bonds, Series of 1961, Surplus Revenues in "The Teachers College Board Revenue Fund of 1961 for Illinois State Normal University at Normal, Illinois," may be used by said Board for any lawful purpose; and

WHEREAS it is further necessary and desirable to apply \$60,000 of said Revenue Fund to provide initial working capital and to purchase equipment and trees for the golf course constructed with part of the proceeds of \$1,375,000 Physical Education Facilities Revenue Bonds, Series of 1961, authorized by resolution of The Teachers College Board adopted December 11, 1961, this being a lawful purpose for the use of such Surplus Revenues as contemplated in said resolution of February 20, 1961; and

WHEREAS the amount of Surplus Revenues, as defined in Section 7(F) of said resolution adopted February 20, 1961, being the amount of Surplus Revenues at the June 30, 1962, fiscal year end is \$229,742.43; and

WHEREAS said Surplus has not heretofore in any way been used, pledged, nor hypothecated: Therefore be it

RESOLVED by The Teachers College Board of the State of Illinois that:

1. \$45,000 of said Surplus be transferred to the "Physical Education Facilities Building Construction Account of 1961 for Illinois State Normal University at Normal, Illinois," to be used for the purchase of equipment and trees for said golf course and that the balance of \$60,000 of said Surplus (being \$15,000) be transferred to "The Teachers College Board Physical Education Facilities Revenue Fund of 1961 for Illinois State Normal University at Normal, Illinois," to be used as initial working capital for said golf course; and
2. A copy of this resolution be filed with the Treasurer of the State of Illinois; and
3. This resolution shall be in full effect immediately upon its passage.

Adopted and approved this 22nd day of October, 1962.

Attest:

Clarence R. Ropp Secretary R. A. Stipes, Jr. Chairman

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved the adoption of the following resolution:

RESOLUTION PROVIDING FOR RETURN TO "THE TEACHERS COLLEGE BOARD REVENUE FUND OF 1961 FOR ILLINOIS STATE NORMAL UNIVERSITY AT NORMAL, ILLINOIS," CERTAIN MONEYS TRANSFERRED THEREFROM AS SURPLUS REVENUES

WHEREAS by resolution heretofore adopted by The Teachers College Board on even date herewith \$60,000 Surplus Revenues was transferred from "The Teachers College Board Revenue Fund of 1961 for Illinois State Normal University at Normal, Illinois;" and

WHEREAS it is found desirable to return said moneys to said Revenue Fund when possible: Therefore be it

RESOLVED by The Teachers College Board of the State of Illinois that at such time as there is \$60,000 Surplus in "The Teachers College Board Physical Education Facilities Revenue Fund of 1961 for Illinois State Normal University at Normal, Illinois, such \$60,000 Surplus shall be transferred to "The Teachers College Board Revenue Fund of 1961 for Illinois State Normal University at Normal, Illinois.

Adopted and approved 22nd day of October, 1962.

Attest:

Clarence R. Ropp Secretary R. A. Stipes, Jr. Chairman

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to award contract for planting trees for the golf course, to Henry Nurseries, Henry, Illinois, lowest responsible bidder, in the amount of \$14,932.60; and to allow architect's fees in the amount of \$1,493.00 to Robert Bruce Harris, Golf Course Architect and Engineer, for a total cost of the project of \$16,425.60. (Payable from Revenue Bond Funds Series 61-A.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to authorize ISNU to engage Schaeffer, Wilson & Evans, Architects, Bloomington, to plan a new residence hall to be financed with revenue bonds. Mrs. Madlener seconded the motion and it was unanimously carried.

Eastern Illinois University

Mr. Dunbar moved approval of the following change orders:

Pemberton Hall Addition

R. & R. Equipment & Manufacturing Co., St. Louis, Missouri -  
Food Service Equipment Contract. Disposal unit to  
substitute for one that is defective \$959.00

Moore & Shepard, Inc., Mattoon - Plumbing Contract  
Prerinse unit in soiled dish table 156.00

Lundeen & Hilfinger, Bloomington, architect's fees 66.90

Total additional cost to the project \$ 1,181.90

(Payable from Series 61 Construction Funds)



Men's Residence Hall

S. M. Wilson & Co., Granite City, Illinois - General Contract. Provide for connection to women's unit	\$ 304.00
Illinois Range Co., Mt. Prospect, Illinois - Food Service Equipment Contract. Additional items for equipping kitchen to serve both men's and women's units	\$5,729.50
Lundeen & Hilfinger, Bloomington, architect's fees	\$ <u>362.01</u>
Total additional cost to the project (Payable from Series 62 Construction Funds)	\$6,395.51

South Campus Site Development Work

Jack Muse, Inc., Hillsboro - Heating Contract	
Changes in the heating tunnel resulting in a credit regarded as reasonable by the architect	\$1,579.00 CREDIT
(Universities Building Fund - Appropriation for Practical Arts Building)	

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of the complete TV Antenna installation in Pemberton Hall Addition, by Rennels Radio & TV Service, Charleston, lowest responsible bidder, in the amount of \$664.29. (Payable from Series 61 Funds.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval to modernize two restrooms in Blair Hall, and to authorize Eastern to engage Engineering Services Corp., Decatur, on a contingency basis, to prepare plans, at an estimated cost of \$4,000.00. (Payable from Central Office Rehabilitation, General Revenue.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved that Eastern be authorized to explore ways and means for extension of utilities to serve the Physical Plant and Clinical Services Building. Mrs. Madlener seconded the motion and it was unanimously carried.

Western Illinois University

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for purchases for the Women's Residence Hall and moved approval of purchases as follows:

14 Mirrors - Williams Glass Service, Macomb	\$ 823.20
4 Utility Racks - S. S. Kemp & Co., Cleveland, Ohio	404.00
Cork Boards (14 2x4 and 2 34"x56") - Builders Supply Co., Macomb	134.66
2 Floor Trucks - J. C. Edwards & Son, Peoria	199.35
(Payable from Series 61 Construction Funds)	

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of change orders for the Women's Residence Hall, as follows:

George D. Johnson Co., Peoria - General Contractor	
Paint for concrete blocks	\$ 903.00 Deduct
Finish Hardware	ADD 160.00
Additional concrete walks	350.00
Additional work on Precase	
Facing Copings	<u>335.00</u> <u>845.00</u>
	\$ 58.00 CREDIT

Johnson Sheet Metal Works, East Moline, Illinois	
Ventilating Work	\$ 890.00

Baer Electric Co., Moline, Illinois	
Additional circuits and duplex outlets	<u>88.00</u>

Additional Cost to the Project	\$ 920.00
(Payable from Series 61 Construction Account)	

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of an addition in the amount of \$88.00 to the contract of Fred Harbers Sons, Inc., Peoria, for general work on the Student Health Center, for Doors for Toilet Stalls. (Payable from Appropriation for Student Health Center, Universities Building Fund.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to award contract for Piping and Tunnel Modifications, Central Heating Plant, to George S. Walker, Decatur, lowest responsible bidder, in the amount of \$24,070.00; and to allow engineer's fees in the amount of \$1,444.20, to Brown, Manthei, Davis & Mullins, Champaign, for a total cost of the project of \$25,514.20, subject to the release of the funds by Governor Kerner. (Payable from Central Office Rehabilitation - General Revenue.) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of the plans for the Physical Plant Building, as presented by Mr. Joseph Barrow, Atkins, Barrow & Graham, Inc., Urbana, at an estimated cost of \$100,000, and authorized the architect to advertise for bids to be presented to this Board at its December meeting. (Payable from Universities Building Fund, appropriation for Physical Plant Building.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Lankton-Ziegele-Terry & Associates, Architects, Peoria, to secure bids for extension of tile in the ravine, for a distance of not to exceed 100 feet, at an estimated cost of \$45-\$50 per foot; and to authorize the Executive Committee to award contract to the lowest responsible bidder, subject to the release of funds by Governor Kerner. (Payable from Central Office Rehabilitation - General Revenue.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

#### REPORTS OF PRESIDENTS

##### Illinois State Normal University

Board members referred to Leasing of Farm Equipment, Item C under VIII, Purchases, and after a brief discussion, President Bone changed the fund for payment of this item from General Revenue to Educational Income, Contractual Services.

Mrs. Madlener moved approval of the Report for Illinois State Normal University as presented by President Bone. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mrs. Madlener moved approval of the following resolution, as prepared by the Legal Counsel, Mr. Dunn:

BE IT RESOLVED by the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, that this Board purchase from Thomas C. Callahan and Estelle M. Callahan, husband and wife, for the use of Illinois State Normal University at Normal, Illinois, the following described parcel of real estate:

LOT eleven (11) and the South Six (6) feet of Lot Ten (10),  
Block Four (4), in the Twenty-third Addition to the Town of  
Normal, McLean County, Illinois,

for the sume of \$17,200.00 to be paid on or before the first day of December 1962, subject to the reservation that the Sellers have the right to retain possession of said premises for their home until or before July 1, 1963, at which time possession will be delivered to Illinois State Normal University.

BE IT FURTHER RESOLVED that the Chairman and the Secretary of this Board be and they are hereby authorized and directed to sign a contract for the purchase of the aforesaid real estate on the terms above set forth and on the usual terms for the acquisition of real estate.

Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Reed moved approval of the following resolution as prepared by the Legal Counsel, Mr. Dunn:

BE IT RESOLVED by the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, that this Board purchase from Grace C. Houser and Eugene O. Houser, her husband, for the use of Illinois State Normal University at Normal, Illinois, the following described parcel of real estate:

Lot 14 (except the East 15 feet thereof) in Block 1 in the  
Second Addition to the Town of Normal, McLean County, Illinois,

for the sume of \$17,800.00, to be paid on or before the first day of December 1962, at which time possession will be delivered to Illinois State Normal University.

BE IT FURTHER RESOLVED that the Chairman and the Secretary of this Board be and they are hereby authorized and directed to sign a contract for the purchase of



the aforesaid real estate on the terms above set forth and on the usual terms for the acquisition of real estate.

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Eastern Illinois University

Mr. McBride moved approval of the Report for Eastern Illinois University as presented by President Doudna. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Northern Illinois University

Mrs. Madlener moved approval of the Report for Northern Illinois University as presented by President Holmes. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Western Illinois University

After some discussion and a presentation by Mr. Charles Meline, who is in charge of the University Press, Dr. Knoblauch withdrew his request for an offset press, pending further investigation.

Mr. Stone moved approval of the Report for Western Illinois University as presented by President Knoblauch. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

NEW BUSINESS

Mrs. Madlener moved that the 1963-65 operating budgets for the four universities and the Central Office presented by the Finance Committee, be approved, as follows:

	<u>General Revenue</u>	<u>Income Fund</u>	<u>Total</u>
Eastern	\$10,661,844	\$ 809,827	\$11,471,671
ISNU	20,072,255	906,590	20,978,845
Northern	21,224,410	1,817,600	23,042,010
Western	11,445,038	900,000	12,345,038
Central Office	232,500	---	232,500

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Absent
Mr. McBride	Aye	Mr. Stipes	Aye
Mr. Puffer	Absent	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

There being nothing further to come before the Board at this time, Mr. Stipes declared the meeting adjourned until the regularly scheduled meeting on Monday, November 19, 1962, in Chicago, Illinois.

R. A. Stipes, Jr.  
Chairman

Clarence R. Ropp  
Secretary

REPORT OF  
EASTERN ILLINOIS UNIVERSITY

November 19, 1962

I. STUDENTS

A. Undergraduate Classes of Less Than Ten, Fall Quarter, 1962

Enrollment of 5 - 9	30
Enrollment of 2 - 4	13

B. Graduate Classes of Less than Five, Fall Quarter, 1962

Enrollment of 1 - 4	4
---------------------	---

C. Student Withdrawals - Fall Quarter

There have been noticeably fewer withdrawals during this fall quarter than there were during the 1961 fall quarter. We believe a part of this relates to the fact that students ranking in the lowest third of their high school classes were deferred until the winter quarter.

The number of withdrawals is indicated below:

Withdrew:	<u>1961</u>	<u>1962</u>
Before September 18	27	16
September 19 - 30	13	11
October 1 - 15	16	15
October 16 - 29	32	18
October 30 - November 8	<u>25</u>	<u>21</u> (as of Nov. 8)
Total	113	81 (as of Nov. 8)

II. FACULTY

A. Leaves of Absence for 1962-63

1. Dan Thornburgh, Instructor and Director of Information and Publications, requests three-fourths time leave from February 1 to June 1, 1963, to work at the University of Illinois on his doctorate. He will continue his duties as adviser of the yearbook which has been regarded as a one-fourth time assignment and will be paid one-fourth salary. He will live in Charleston and commute. I recommend that the leave be granted.
2. June M. Krutza, Assistant Professor of Art, requests a leave of absence without salary for the winter quarter in order to complete work on her dissertation for the doctorate. I recommend that the leave be granted.

B. Leave of Absence for 1963-64

1. George Woodyard, Instructor and Coordinator of Student Teaching in Foreign Languages, requests a leave of absence without salary for the 1963-64 academic year. I recommend that the leave be granted with the understanding that reappointment for the 1964-65 year will be made, if an appropriate position is available and he is recommended for the post by his immediate supervisor.

C. Temporary Appointments for 1962-63

1. Helen VanDeventer, to continue as Instructor of Foreign Languages at a salary rate of \$680 per month for one-third time duty during the winter and spring quarters.

2. Harold F. Marker, as Instructor of Mathematics at a salary rate of \$680 per month for three-fourths time duty during the winter quarter.
3. Ruth S. Queary, as Instructor of Mathematics at a salary of \$620 per month for full-time duty during the winter quarter.
4. Alice J. Swickard, M.S. in Ed., as Instructor of Music at a salary rate of \$600 per month for one-half time duty during the winter and spring quarters.

D. Substitutes for 1962-63

1. Mariana Schaupp, B.F.A., as Substitute Faculty Assistant in Art at a salary rate of \$560 per month for one-third time duty for the winter quarter, substituting for June Krutza, on leave.

E. Changes in Assignment

The following persons have been appointed chairmen of the divisions indicated:

1. Dr. Donald Tingley, Professor of History, will be Chairman of the Division of Latin American Studies.
2. Dr. Irvin Sparks, Professor of Physics, will be Chairman of the Division of Pre-Engineering Studies.
3. Dr. Robert Smith, Professor of Chemistry, will be Chairman of the Division of Pre-Medical Studies.

F. Additions to Substitute Instructor List for 1962-63

The following person should be added to the list of persons recommended for substitute duty in the October 22, 1962, board report:

1. Mrs. Marjorie Hodapp, M.A.

### III. OTHER EMPLOYEES

A. Returned from Leave

1. Thelma Millage, Maid in Weller Hall, returned from disability leave as of November 1, 1962.

B. Resignations

1. Gary Baumgarten, Grill Cook in the University Union Snack Bar, has resigned effective November 30, 1962.

C. Replacements

1. Esther King, Maid in Pemberton Hall, at a salary of \$185.00 per month effective October 17, 1962, replacing Louise Burgener, resigned. Mrs. King has been employed previously on a temporary basis.
2. Virgie Kuhl, Temporary Cook's Helper in Lincoln-Douglas Halls, at a salary of \$227.50 per month beginning October 10, 1962, substituting for Bessie Fiscus who is substituting for Norma Stites, on disability leave.

D. Changes in Classification and/or Salary

1. Gail James, Clerk Stenographer I in the Office of the Director of Regional Services, to Clerk Stenographer II at a salary of \$310.00 per month beginning November 1, 1962.



E. Temporary and Intermittent Appointments

1. Bernice Bryant, Temporary Maid in Weller Hall, at a salary of \$185.00 per month beginning October 17, 1962.
2. Ruth McGahey, Intermittent Cook, at a salary rate of \$275 per month effective September 1, 1962, as needed.
3. Clara Hutchison, Intermittent Cook's Helper, at a salary rate of \$227.50 per month effective November 8, 1962, as needed.

F. Request to Take University Course

1. Mrs. Patricia Martin, Clerk Stenographer I in the Office of the Associate Dean, Student Academic Services, requests permission to take one course during the winter quarter. I recommend that permission be granted.

IV. THE ORGANIZATION

A. Administrative Reorganization

In approving my board report for May, 1961, the board authorized certain comprehensive administrative reorganization. This was to be accomplished over a period of years and the particular years for the various steps were included in the material approved. The whole program was included in Dick Browne's report to the Board of Higher Education covering items approved by our board prior to the passage of the law creating the Board of Higher Education but which were still in the process of implementation.

Under this plan, a Graduate School was established as of July 1, 1961. A College of Letters and Science was established as of September 1, 1961. A School of Elementary and Junior High School Teaching was established as of that same date. More recently a School of Business was established (October 15, 1962).

We are now ready to establish the School of Music. In the materials as originally presented this was to be established during the period beginning in 1963 and ending in 1965. Present plans are to announce sometime in mid-December that the school will be established as of February 10, 1963. This date has been selected because it coincides with a music festival that is being planned by the department. The School of Music will comprise departments of music education, instrumental music, vocal music, piano and organ, and history and theory. Each department will be headed by a chairman who will for the time being, at least, continue to teach full-time.

VIII. PURCHASES

A. Tractor for Physical Plant

The tabulation of bids for one tractor with mowing equipment with the trade-in of one Jacobson sulky riding lawnmower and one 1946 Willys Jeep have been reviewed and we recommend acceptance of the lowest responsible bid as follows:

	<u>Base Bid</u>	<u>Trade-In</u>		<u>Net Bid</u>
		<u>Mower</u>	<u>Jeep</u>	
M. L. Edgar Charleston, Illinois	\$1929.90	\$593.41	\$101.00	\$1235.49

(Payment to be made from Equipment funds.)

B. Physics Department Equipment

The tabulation of bids for the following items have been reviewed and we recommend acceptance of the lowest responsible bids as follows:

1. One Model R3 Electromagnet, one set Pole pieces, and one Model H5 Power Supply

Modern & Classical Instruments \$ 1,232.00  
Livermore, California  
(Plus approximately \$62.13 for express charges.)

2. One Type 545A Tektronix Oscilloscope and one Type C-A Dual Trace

Tektronix, Inc. \$ 1,810.00  
Park Ridge, Illinois

3. One Model 31 Vibrating Reed Electrometer and three Multiple Resistor Switch

Applied Physics Corporation \$ 1,945.00  
Monrovia, California

(Payment to be made as follows: one-half from funds budgeted for Equipment, General Revenue, and one-half from a National Science Foundation grant.)

IX. MISCELLANEOUS

A. Junior College - Olney

The community college project at Olney was the subject of a referendum on September 15. The project received a favorable vote of 2578 to 585. At the same time a bond issue to enlarge the high school passed by a vote of 2411 to 769. I know nothing of the results of votes on junior college projects elsewhere but I was extremely gratified by the fine support this one got. Several school bond issues have failed recently and it is a good sign that the one at Olney, as well as the junior college, project, passed by a substantial vote.

Pursuant to an earlier decision by the Board (January 15, 1962), I entered into an agreement in behalf of the university with Mr. Leslie Purdy in behalf of the East Richland Community Unit District No. 1 on October 26, 1962, covering the relationship.

Quincy Doudna  
President

REPORT OF  
ILLINOIS STATE NORMAL UNIVERSITY

November 19, 1962

I. STUDENTS

A. Comparative Enrollments by Counties and States, Fall 1958, 1959, 1960, 1961, 1962.

County	1958	1959	1960	1961	1962
Adams	13	9	13	19	20
Alexander	1	1	1	1	0
Bond	1	1	2	5	4
Boone	9	5	7	12	13
Brown	0	1	4	3	10
Bureau	74	58	52	63	72
Calhoun	1	0	0	0	0
Carroll	7	6	9	11	18
Cass	10	8	8	7	8
Champaign	43	30	60	67	56
Christian	36	36	41	38	47
Clark	2	2	3	3	1
Clay	3	4	1	4	3
Clinton	5	6	6	8	5
Coles	5	5	4	4	8
Cook	398	548	684	810	946
Crawford	1	2	3	6	9
Cumberland	1	2	0	0	1
DeKalb	6	13	17	23	24
De Witt	57	54	56	53	68
Douglas	11	12	8	11	8
DuPage	59	60	101	140	165
Edgar	2	6	8	11	11
Edwards	0	0	0	0	0
Effingham	3	1	4	6	3
Fayette	5	9	8	5	4
Ford	44	45	56	64	57
Franklin	4	5	5	8	11
Fulton	48	50	49	49	30
Gallatin	0	0	0	3	1
Greene	23	26	23	24	15
Grundy	32	30	28	28	48
Hamilton	2	1	1	1	2
Hancock	8	6	5	3	16
Hardin	0	0	1	1	1
Henderson	3	1	3	5	5
Henry	75	78	85	91	83
Iroquois	72	78	78	103	87
Jackson	3	5	2	6	6
Jefferson	5	2	3	4	6
Jersey	10	7	10	11	9
JoDaviess	1	4	4	5	9
Johnson	0	0	1	0	0
Kane	39	45	71	81	82
Kankakee	75	89	113	101	109
Kendall	10	8	12	24	22
Knox	31	33	57	55	50
Lake	64	65	78	75	101
LaSalle	133	127	128	171	185
Lawrence	5	6	2	3	6
Lee	12	15	17	24	40
Livingston	137	137	183	188	179
Logan	74	73	78	90	111

McDonough . . . . .	6	10	3	3	4
McHenry . . . . .	11	13	28	36	43
McLean, Bloomington . . . . .	176	170	200	254	305
McLean, Normal . . . . .	145	144	166	200	240
McLean, Outside . . . . .	159	161	177	218	244
Macon . . . . .	106	101	136	143	156
Macoupin . . . . .	31	30	32	30	35
Madison . . . . .	92	85	87	93	110
Marion . . . . .	9	11	14	13	16
Marshall . . . . .	29	25	29	45	39
Mason . . . . .	23	17	23	37	39
Massac . . . . .	0	0	0	0	3
Menard . . . . .	13	9	14	16	22
Mercer . . . . .	6	9	13	14	15
Monroe . . . . .	2	0	1	4	4
Montgomery . . . . .	16	18	16	22	27
Morgan . . . . .	26	20	24	31	41
Moultrie . . . . .	6	8	3	10	12
Ogle . . . . .	14	12	17	23	28
Peoria . . . . .	90	114	144	161	180
Perry . . . . .	2	2	1	3	2
Piatt . . . . .	34	34	43	39	39
Pike . . . . .	11	12	13	11	19
Pope . . . . .	1	2	1	0	0
Pulaski . . . . .	3	1	0	2	1
Jasper . . . . .	1	2	0	2	2
Putnam . . . . .	14	10	13	9	10
Randolph . . . . .	1	1	0	1	2
Richland . . . . .	1	2	4	6	11
Rock Island . . . . .	52	52	61	66	75
St. Clair . . . . .	53	72	67	66	71
Saline . . . . .	1	1	1	2	2
Sangamon . . . . .	123	131	146	163	203
Schuyler . . . . .	2	0	3	4	4
Scott . . . . .	8	8	9	7	4
Shelby . . . . .	19	24	20	33	25
Stark . . . . .	14	26	25	33	28
Stephenson . . . . .	16	15	17	30	37
Tazewell . . . . .	150	160	188	228	271
Union . . . . .	0	0	0	1	2
Vermilion . . . . .	68	63	69	82	94
Wabash . . . . .	0	1	2	2	5
Warren . . . . .	6	11	5	14	10
Washington . . . . .	1	3	6	7	5
Wayne . . . . .	1	1	2	0	0
White . . . . .	2	1	1	2	4
Whiteside . . . . .	32	44	45	45	50
Will . . . . .	80	82	85	90	124
Williamson . . . . .	2	4	4	4	7
Winnebago . . . . .	41	40	49	87	122
Woodford . . . . .	75	87	102	101	129
Total in State	3437	3664	4302	5021	5696
Total out of State	133	166	167	199	79
Unknown high schools, such as graduates					
Grand Total	3570	3830	4469	5220	6015*
Total Counties	94	93	93	95	96
Total States	28	32	37	38	23
Total Countries and Territories	11	7	6	8	6

\* Does not include TV course or extension.

Note: Figures are based on high schools from which students graduated rather than from the current home address.



## B. Departmental Enrollments

### 1. New Freshmen

	1957	1958	1959	1960	1961	1962
Agriculture	32	41	50	27	33	29
Art	17	13	21	27	32	34
Biological Sciences	10	21	22	28	30	29
Business Education	76	95	98	86	102	96
Elementary	228	248	274	329	356	317
English	39	59	55	95	96	118
Foreign Language						
French	2	0	3	4	9	6
German	0	1	0	0	2	5
Latin	1	4	10	4	10	6
Russian	0	0	0	0	0	1
Spanish	8	9	6	4	19	18
Geography	4	5	4	2	5	7
Health and P.E. (Men)	52	78	59	50	53	56
Health and P.E. (Women)	70	66	64	68	85	74
Home Economics	50	50	41	34	62	33
Industrial Arts	34	28	22	24	28	26
Junior High School	1	3	12	12	9	7
Mathematics	51	80	97	98	120	118
Music	29	24	38	35	36	32
Physical Sciences	13	30	16	25	29	26
Social Sciences	62	52	66	96	94	124
Special Education	93	108	110	154	226	194
Speech	11	11	7	14	22	22
Undecided	0	71	84	175	199	276
Totals	883	1097	1159	1391	1657	1654

### 2. All Freshmen

Agriculture	46	59	66	45	45	41
Art	21	18	25	31	43	45
Biological Sciences	12	27	33	33	37	36
Business Education	99	112	117	124	148	143
Elementary	263	289	308	370	391	374
English	45	65	62	108	108	141
Foreign Languages						
French	2	1	3	4	11	7
German	0	1	0	1	2	7
Latin	1	4	10	4	10	9
Russian	0	0	0	0	0	1
Spanish	8	9	9	5	20	22
Geography	5	5	5	5	8	12
Health and P.E. (Men)	69	91	71	68	70	75
Health and P.E. (Women)	74	78	81	76	98	92
Home Economics	57	54	50	45	74	46
Industrial Arts	43	52	30	39	46	45
Junior High School	2	5	16	16	12	10
Mathematics	54	95	110	128	138	158
Music	36	28	45	45	48	43
Physical Sciences	14	37	25	35	39	37
Social Sciences	68	66	75	114	108	157
Special Education	105	122	124	174	251	246
Speech	13	11	10	17	27	29
Undecided	0	71	92	205	224	323
Totals	1037	1300	1367	1692	1958	2099

### 3. All Undergraduate Students

	1957	1958	1959	1960	1961	1962
Agriculture	98	128	125	113	111	109
Art	61	50	65	70	106	106
Biological Sciences	67	72	79	92	101	115
Business Education	290	308	288	305	359	403
Elementary	712	758	840	967	1096	1188
English	144	165	184	254	294	378
Foreign Languages						
French	8	6	7	9	24	24
German	0	1	1	2	6	14
Latin	5	10	13	15	25	31
Russian	0	0	0	0	0	1
Spanish	14	15	15	20	45	56
Geography	20	22	30	27	48	56
Health and P.E. (Men)	200	217	181	190	196	209
Health and P.E. (Women)	165	172	171	183	207	211
Home Economics	157	153	149	131	164	135
Industrial Arts	123	137	119	130	130	121
Junior High School	9	23	44	50	53	68
Mathematics	143	211	252	321	375	434
Music	127	104	112	113	113	129
Physical Sciences	54	84	76	78	90	96
Social Sciences	204	192	200	250	300	398
Special Education	266	287	315	386	506	602
Speech	36	34	42	48	61	79
Undecided	0	71	92	210	234	331
Totals	2903	3220	3400	3964	4644	5301

Note: The totals do not include unclassified, special, graduate, or extension students.

### C. Scholarship Students

#### 1. Scholarships for Summer Session, 1962 and 1961

	<u>1962</u>	<u>1961</u>
Teacher Education Scholarships	755	659
State Military Scholarships	223	200
General Assembly Scholarships	43	5
Special Education	63	11
State Scholarships (awarded by the Illinois State Scholarship Commission)	--	--

#### 2. Scholarships for First Semester, 1962-1963 and 1961-1962

	<u>1962</u>	<u>1961</u>
Teacher Education Scholarships	3156	2667
State Military Scholarships	249	238
General Assembly Scholarships	52	39
Special Education	280	205
State Scholarships (awarded by the Illinois State Scholarship Commission)	110	86

#### 3. Recipients of General Assembly Scholarships and the Legislator who Granted the Scholarship

##### a. Recipients of General Assembly Scholarships who are in School First Semester, 1962-1963

<u>Name of Legislator</u>	<u>Name of Student</u>	<u>Length in Years</u>
	<u>Scholarship First Issued January 1960</u>	
Ratcliffe, C. R.	Van Etten, Mary Jane	4

Scholarship First Issued September 1960

Alsup, John W.	Lynch, Robert D'Wayne	4
Armstrong, Charles F.	Wyche, Clifton Thomas	4
Austin, Robert	Bird, William Gardiner	4
Johns, George P.	Janet, George	4
Lyons, William	Fuess, Phyllis	4
McCarthy, Robert	Damery, Dennis Gary	4
	Malone, Laverne	3 1/3
Meyer, John P.	Wood, Dwight	4
Smith, Ralph T.	Siegrist, Sharon Kay	4
Stremlau, Joseph P.	Stiel, Janet Anne	4
Walker, Claude A.	Muehlenhaupt, Dawn	4

Scholarship First Issued February 1961

Rhodes, Ben	Hayden, Thomas	4
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Scholarship First Issued September 1961

Alsup, John W.	Fuehrer, William Fred	4
Baker, Bert	Flatt, Judy Carroll	4
Ceaser, Paul G.	Kolar, Alan	4
Dammerman, H. L.	Hoffman, John	4
Fox, Seymour	Bodenstein, Janice	4
Gottschalk, Arthur	DeProsperis, Karen A.	4
Groen, E. B.	Sumney, Cinda Sue	4
Hall, Clarence G.	Jones, Bonnie Sue	4
Landholt, Hilmer C.	Peck, Cheryl	4
Lelivelt, Joseph H.	Klima, Karen L.	4
Lucas, Allen T.	Reiser, Norman	4
McCarthy, Robert	George, Gail	4
Scott, J. W. (Bill)	Moffitt, Terry Lawrence	2 1/2
Soderstrom, Carl W.	Adamson, Gayle Renee	4
Wood, Warren L.	Benson, Richard Lee	3

Scholarship First Issued January 1962

Casey, Robert F.	Bieder, Edith Ursula	3
*Peters, Everett R.	Shadoan, Charles	3 2/3
Reum, Walter J.	Kohn, Howard	4

\* Used at Western 1/3 year.

Scholarship First Issued September 1962

Alsup, John W.	Comerford, Mary Josephine	4
Brydia, George S.	Johnson, James C.	4
*Burhans, Robert L.	Trott, Elaine K.	2
Clarke, Terrel E.	Knowles, William	4
Davis, David	Cargill, Robert Claire	4
Downes, John P.	Driscoll, Gayle Ann	4
Erlenborn, John N.	Connelly, Jeanne	4
Falter, Arthur R.	Kain, Stephen Walter	2
Granata, Peter C.	Shanks, Lola May	4
Hall, Clarence G.	Saikley, John Aness	4
Horsley, G. William	Sweet, Rodger D.	4
Loughran, Francis J.	Benson, Raymond	4
	Zebell, Patricia	4
McCully, Dean	Bradbury, Pamela	4
Miller, Peter J.	Olson, Barbara Ann	4
Morris, John K.	Moshonas, Matrona P.	4
Rhodes, Ben S.	Parker, Jerry Lee	4
Rosander, Bertil T.	Fuller, Barbara	4
Scott, J. W. (Bill)	Scott, Janice Dorene	4
**Soderstrom, Carl	Webb, Carol	3
Sprague, Arthur W.	Kaye, Keith Allen	3
Traynor, Stuart J.	Bowyer, Mary Helen	4

\* Scholarship issued June, 1960, used at Western for 2 years.

\*\* Scholarship issued September, 1961, used at Northern for 1 year.

b. Recipients of General Assembly Scholarships who are not in school  
First Semester 1962-1963

Name of Legislator	Name of Student	Date Scholarship Was First Issued	Length in Years
Baltz, Meade	Gribbins, George D. (No information)	January, 1961	4
Barry, Toby	Tonozzi, Gilbert	June, 1962	Summer 1962 only
Burks, Marion	Douglas, Betty Jean (No information)	February, 1961	3 1/2
Canfield, Robert R.	Snyder, Sara Lee (No information)	February, 1962	4
Davis, David	Wickenhauser, Dallas (No information)	June, 1961	4
Falter, Arthur	Barnard, Dale (Dropped for low scholarship)	January, 1962	4
Loukas, James P.	Heyser, Leslie R. (Leave of Absence)	January, 1962	4
McCully, Dean	Bernhardy, Veryl (Graduated)	September, 1960	4
	Scott, Jefferson W. (Dropped for low scholarship)	May, 1961	4
Pierce, Ferne	Gulley, Joyce (Dropped for low scholarship)	September, 1961	4
Rhodes, Ben	Parker, Carol (Dropped for low scholarship)	September, 1960	3 1/2
Ross, Leonard W.	Beatty, Sandra Lee (Dropped for low scholarship)	August, 1961	4
Ryan, John G.	King, Mary Donna (Dropped for low scholarship)	September, 1960	4
Sprague, Arthur	Schreiber, Jill C.	December, 1960	1 1/2

## II. FACULTY

### A. Appointment

1. Graduate Assistants, Graduate Counselors, Faculty Assistants (Previously authorized by the Teachers College Board)

#### a. Graduate Assistant

- (1) At \$120.00 per month, effective November 7, 1962, for the period of time indicated during the 1962-1963 school year

- (a) Mr. Fred Von Der Linden, B.S. in Ed., Illinois State Normal University, Department of Health and Physical Education for Men (7 1/4 months)

### B. Reinstatement

1. Mrs. Lillie Mae Rickman Kingsford, Assistant Professor of Education, was placed on the University payroll through September 30, 1962, according to the June 1962 Board Report (II-C-1-b). At that time, the University noted that the state of Mrs. Kingsford's health was uncertain and it was questionable as to whether or not she would be able to fulfill the complete contract. It was necessary for her to be placed on sick leave on September 28, 1962, and accordingly Mrs. Kingsford should be placed on the payroll throughout this period of sick leave.



### III. OTHER EMPLOYEES

#### A. Resignations

1. Mrs. Judith Ann Ball (21A-003G), Clerk Typist I in the Office of the Dean of the Faculty, effective October 31, 1962, due to health reasons.
2. Mrs. Lois M. Bunn (3-008G), Clerk Stenographer I in the Admissions Office, effective at noon on October 30, 1962, for personal reasons.
3. Mrs. Melba Dameron (BR), Cook in Residence Hall Food Service, effective October 31, 1962, for personal reasons.
4. Mrs. Elaine B. Schroeder (6B-002G), Clerk Typist I in the Office of the Dean of Women, effective October 31, 1962, due to health reasons.

#### B. Leave of Absence

1. Mrs. Annabelle Ferguson (BR), Janitress in the Physical Plant, effective after two hours on October 30, 1962, for health reasons.
2. Mrs. E. Louise Karr (9-004G), Nurse in the Health Service, effective at noon on October 11, 1962, for health reasons.

#### C. Return from Leave of Absence

1. Mrs. Annabelle Ferguson (BR), Janitress in the Physical Plant, effective November 5, 1962.

#### D. Change in Rate of Compensation

1. Mr. Robert McClendon (BR), Kitchen Laborer in the Residence Hall Food Service, from a salary rate of \$270.00 per month to \$300.00 per month, effective November 18, 1962, due to satisfactory completion of probationary period and the Agreement with Local #1110.
2. Mr. Roy Newsom (22-008N), Assistant Farmer on the University Farm, from a salary rate of \$365.00 per month to \$395.00, effective November 1, 1962, due to satisfactory completion of probationary period and the Agreement with Local #1110.
3. Mrs. Gertrude Turpin (51-008G), Clerk Stenographer III in the Security Office, from a salary rate of \$315.00 per month to \$330.00, effective November 1, 1962, due to additional responsibility.

#### E. Appointments (Replacement)

1. Miss Shirley A. Bell (6B-002G), Clerk Stenographer I in the Office of the Dean of Women, at a salary rate of \$250.00 per month, effective October 29, 1962, to take the place of Mrs. Elaine Schroeder, resigned.
2. Mrs. Carol Dissette (3-008G), Clerk Stenographer I in the Admissions Office, at a salary rate of \$240.00 per month, effective November 1, 1962, to take the place of Mrs. Lois Bunn, resigned.
3. Mrs. Beverly Ellis (28-002GH), Clerk Typist I in the Departments of English and Women's Physical Education, at a salary rate of \$250.00 per month, effective November 12, 1962, to take the place of Mrs. Arlene Sieg, transferred to another area.
4. Mrs. Marilyn N. Halsema (48B-002G), Clerk Typist I in the University High School, at a salary rate of \$240.00 per month, effective September 24, 1962, to take the place of Miss Sharon Patterson, resigned.

5. Mrs. Emma Lee Moran (BR), Cook in the Residence Hall Food Service, at a salary rate of \$245.00 per month, effective November 10, 1962, to take the place of Mrs. Melba Dameron, resigned.
6. Mrs. Arlene Sieg (28-002GH), Clerk Typist I in the Departments of English and Women's Physical Education to Clerk Typist II (28-001G) in the English Department, from a salary rate of \$255.00 per month to \$270.00 per month, effective October 15, 1962, to take the place of Mrs. Virginia Guttschow, transferred to another area.

#### F. Appointments (New Positions)

1. Mrs. Virginia Guttschow (28-001G), Clerk Stenographer II in the English Department to Clerk Stenographer III (21D-02G), in the Office of the President (Stenographic Pool), from a salary rate of \$315.00 per month to \$335.00 per month, effective October 22, 1962. (Internal Budget)
2. Mrs. Nelle E. Skinner (BR), Cook in the Residence Hall Food Service, at a salary rate of \$245.00 per month, effective October 18, 1962. (Board Report, September 1962, III-L-a.)
3. Mrs. Harry C. Cade (2-022G), Purchasing Assistant II in the Business Office, at a salary rate of \$575.00 per month, effective November 1, 1962. (Internal Budget)

### VIII. PURCHASES

#### A. Instruments for Music Department

The tabulations of bids for one BB<sup>b</sup> Bass, two Double French Horns, one Baritone, one Trombone, two B<sup>b</sup> Cornets for the University Music Department have been reviewed and we recommend the acceptance of the lowest responsible bid as follows:

Noonan Music Company	\$2,013.00
108 East Mulberry Street	
Bloomington, Illinois	

Payable from Equipment Funds, General Revenue.

### IX. MISCELLANEOUS

#### A. Request for Release of Contingency Funds

Present balance of the Contingencies Appropriation in the Income Fund is \$562,340. We are requesting that \$75,000 be released for Contractual Services as provided in our budget for 1962-1963.

#### B. Permission Requested for Out-of-State Trips in University Vehicles

1. Permission is requested to use a small station wagon to take seven faculty members to the Modern Language Association convention in Washington, D.C., December 26-30, 1962.
2. Permission is requested to use one automobile to take six faculty members to Boston, Massachusetts, to attend the Dean of Women's convention April 2 through 6, and the American Personnel and Guidance Association convention April 6 through 13, 1963.

#### C. Fees

1. Upon the recommendation of the Textbook Service Board, made up of faculty and students, and with the unanimous concurrence of the

Director of the Division of Special Services and other administrative officers, we are recommending that the textbook rental fee be raised according to the following schedule:

(a) Regular Semester, beginning September 1963

- (1) Undergraduate students who register for more than six semester hours . . . . . \$5.00 increased to \$8.00
- (2) Undergraduate students who register for six semester hours or less . . . . . \$1.50 increased to \$1.50 per course

(b) Eight-week Summer Session, beginning June 1963

- (1) Undergraduate students who register for more than three semester hours . . . . . \$3.00 increased to \$5.00
- (2) Undergraduate students who register for three semester hours or less . . . . . \$1.50 increased to \$1.50 per course

(c) Graduate Students, beginning June 1963

- (1) Graduate students if enrolled in one or more 300 courses . . . . . \$1.50 increased to \$2.50 per course

Robert G. Bone  
President

REPORT OF  
NORTHERN ILLINOIS UNIVERSITY

November 19, 1962

II. FACULTY

Payment for Substitutes - University Schools

October 16: Mrs. Georgia Scriven for Mrs. Ann Lukidis - illness  
October 19: Mrs. Betty Knauel for Miss Mary Furner - attended meeting

Change in Appointment of Graduate Assistant (October, 1962 report)

Miss Barbara A. Renk, Department of Education, from \$90 per month to \$180 per month, effective October 10, 1962, making a total salary of \$1530 for nine months instead of \$810 for nine months.

III. OTHER SCHOOL EMPLOYEES

New Positions

Eleanor M. Stevens, assistant examiner, Graduate School, @ \$400 per month, as of 10/1, per August board report.

Audrey J. Sheahan, waitress, University Center, @ \$250 per month, as of 10/5, per May board report.

Betty Lou Waters, waitress, University Center, @ \$250 per month, as of 10/5, per May board report.

Virginia E. Frye, waitress, University Center, @ \$250 per month, as of 10/11, per May board report.

Fern W. Callais, cook, University Center, @ \$245 per month, as of 10/22, per October board report (in lieu of cook's helper)

Marilou Waite, cashier I, University Center, @ \$260 per month, as of 10/25, per October board report.

New Positions - Temporary - University Center

Dorothy M. Johnson, cook, @ \$245 per month, as of 10/2  
Charles E. Kalafos, kitchen laborer, @ \$270 per month, as of 10/2  
Karen Lee Pumfrey, dining room cashier, @ \$232.50 per month, as of 10/12  
Martha M. Susong, cook's helper, @ \$227.50 per month, as of 10/12  
John L. King, kitchen laborer, @ \$270 per month, as of 10/15  
Agnes S. Johnson, cook, @ \$245 per month, as of 10/16  
Junie A. Johnson, kitchen laborer, @ \$270 per month, as of 10/16

Replacements

Charles E. Britnell, janitor, Physical Plant, @ \$365 per month, as of 10/1, replacing Karl Boe, discharged 9/19.

Dorothy E. Harmes, clerk-stenographer II, University Junior High, @ \$340 per month, as of 10/1, replacing Mary Anne Roberts, on leave of absence.

Jeanine K. Harms, library clerk II, Library, @ \$275 per month, as of 10/1, replacing Florence Grom, resigned 9/7.

Janet C. Lenschow, clerk-typist II, Placement, @ \$265 per month, as of 10/1, replacing Sue Anderson, resigned 7/27.

Leota M. Padgett, cook, University Center, @ \$245 per month, as of 10/1, replacing Edna Benson, resigned 9/20 (position reclassified)



Judith J. Russell, secretary (temporary), Vice President - Instruction, @ \$350 per month, as of 10/1, replacing Susan Soderquist, transferred.

Susan G. Soderquist, secretary (stenographic), College of Liberal Arts and Sciences, @ \$380 per month, as of 10/1, replacing Nancy McMurray resigned 7/13.

Evelyn G. Anderson, chief library clerk, Library, @ \$335 per month, as of 10/8, replacing Joann Reiss, resigned 9/28.

Linda R. Anderson, clerk-typist II, University School, @ \$265 per month, as of 10/8, replacing Dorothy Harmes, transferred.

Harry F. McCann, fountain attendant, University Center, @ \$250 per month, as of 10/9, replacing Virginia Malone, transferred.

Clara M. Bernardin, cook's helper, Food Services, @ \$227.50 per month, as of 10/10, replacing Maxine Witzel, resigned 9/24.

Walter R. French, groundsman, Grounds, @ \$365 per month, as of 10/15, replacing Russell Shaver, resigned 10/7/60.

Dorothy C. Pahnke, library clerk I, Library, @ \$260 per month, as of 10/17, replacing Joyce Wollenburg, resigned 10/19.

Heather B. Deyo, main desk attendant, University Center, @ \$300 per month, as of 10/20, replacing Karen Schneider, resigned 10/15.

#### Change of Status

Marvel Blum, clerk-typist II (irregular), Registrar's Office, @ \$1.50 per hour for 13 hours, as of 9/15.

Marilyn Munch, clerk-typist II (irregular), Typist Pool, @ \$1.75 per hour for 41 hours, as of 9/17.

Alice T. Holcomb, library clerk II (irregular), Library, @ \$1.67 per hour for 24 hours, as of 9/17.

Ruby J. Brown, cook's helper, University Center, @ \$227.50 per month, to cook, @ \$245 per month, as of 10/1.

Shirley L. Dirksen, nurse (irregular), Lorado Taft Field Campus, @ \$55 per week for two (2) weeks, as of 10/1.

Virginia P. Malone, fountain attendant, @ \$250 per month, to cook's helper, University Center, @ \$227.50 per month, as of 10/1.

Jerry D. Mullis, student worker-policeman (irregular), Security, @ \$1.90 per hour for 98 hours, as of 10/1 (hours worked in September)

Anna M. Winterland, cook (irregular), Lorado Taft Field Campus, @ \$1.35 per hour for 194 hours, as of 10/1.

Guenther W. Wohlfarth, student worker-policeman (irregular), Security, @ \$1.90 per hour for 32 hours, as of 10/1 (hours worked in September)

Howard Cook, electrician, Physical Plant, from \$4.00 per hour to \$4.05 per hour, as of 10/15.

Charles F. Dugan, electrician, Physical Plant, from \$4.00 per hour to \$4.05 per hour, as of 10/15.

Katherine Roach, clerk-typist II, Regional Services, @ \$295 per month, to clerk-typist III, @ \$315 per month, as of 10/15.

Forrest L. Struthers, electrician, Physical Plant, from \$4.00 per hour to \$4.05 per hour, as of 10/15.

Ernest S. Youngren, electrician, Physical Plant, from \$4.00 per hour to \$4.05 per hours, as of 10/15.

#### Leave of Absence

Mary Anne Roberts, clerk-stenographer II, University Junior High School, from 10/18 through 1/17/63 (personal)

Dancia K. Reese, janitress, Physical Plant, from 10/19 through 4/21/63, (illness)

#### Disciplinary Suspension

Catharine E. Seldal, cook, Food Services, from 10/29 at 12:30 p.m. through 11/11.

#### Resignations

Guenther Wohlfarth, student worker-policeman (irregular), Security, as of 9/10

Jerry Mullis, student worker-policeman (irregular), Security, as of 9/14

Marvel Blum, clerk-typist II (irregular), Registrar's Office, as of 9/20

Alice Holcomb, library clerk II (irregular), Library, as of 9/24

Marilyn Munch, clerk-typist II (irregular), Typist Pool, as of 9/26

James Buffalo, chef, University Center, as of 10/5

Robert Plager, bookstore clerk II, University Center, as of 10/12

Charles Kalafos, kitchen laborer (temporary), University Center, as of 10/15

Karen Schneider, main desk attendant, University Center, as of 10/15

Susan Wehman, dining room cashier (temporary), University Center, as of 10/17

Robert Wenzel, draftsman, Physical Plant - Grounds, as of 10/17

Joyce Wollenburg, library clerk I, Library, as of 10/19

Virginia Allen, clerk-typist II, Admissions, as of 10/31

Patricia Taylor, clerk-stenographer III, Audio-Visual Services, as of 10/31

### VIII. PURCHASES

#### Miscellaneous Trucks and Automobile

The tabulations of bids for the following items have been reviewed and we recommend acceptance of the lowest responsible bids as follows:

One (1) 1963 6-cylinder, 19500 lb. GVW dump truck, complete with chassis, cab, dump body and hydraulic hoist

Fourth Street Motors, Inc., DeKalb . . . Chevrolet . . . . . \$4,095.00

One (1) 1963 6-cylinder, 5,000 lb. GVW forward control 7 ft. van type mail truck, complete with chassis and body, mounted.

Fourth Street Motors, Inc., DeKalb . . . Chevrolet . . . . . \$2,382.00

Two (2) 1963 6-cylinder, 7,500 pound GVW utility type trucks, complete with chassis and body, mounted.

Fourth Street Motors, DeKalb . . . Chevrolet . . . . . \$5,200.00

One (1) 1963 FC150 forward control jeep without body. GVW 5,000 lb., with plow.

Russell G. Smith, DeKalb . . . . . \$2,641.40

One (1) 1963 4-door, 8-cylinder sedan

Fourth Street Motors, DeKalb . . . Chevrolet Biscayne .. \$2,000.00

Payable as follows:

Transportation, Equipment, G.R.	\$ 9,582.00
Grounds, Equipment, G.R.	<u>6,765.00</u>
	\$16,347.00

One (1) Beckman IR-8 Infra-red Spectrophotometer with accessories

Beckman Instruments, Inc., Lincolnwood . . . . . \$6,404.31

Payable from Chemistry Dept., Equipment, Acct. #7511, General Revenue

Five Hundred (500) Folding Chairs, Samsonite #2602, or equal

Franklin-Lee Co., Chicago . . . . Samson #2602 . . . . . \$ 1,650.00  
(Successful awardee, by lot, was Franklin-Lee Co.)

Payable from budgeted funds, Building Maintenance, Equipment, General Revenue.

Purchases approved by the Executive Committee of the Teachers College Board since the meeting of the Board held on October 21-22, 1962

One (1) Acme Morrison Heavy Duty Book Stitcher, Model N3A, capacity 1/8" to 1-1/8" complete with standard equipment and accessories

Cane Bros. & Lane, Inc., Chicago . . . . . \$ 1,298.00

Payable from budgeted funds, Duplicating Department, Equipment, General Revenue.

All bids were solicited in accordance with approved purchasing regulations.

Leslie A. Holmes  
President

REPORT OF  
WESTERN ILLINOIS UNIVERSITY

November 19, 1962

II. FACULTY

A. Appointments

1. We should like to recommend continuance of the following Faculty Assistants in Women's Physical Education through the winter and spring quarters, 1962-63, at the rates indicated:

Roseann Mullen	\$160 per month
Alice B. Kellog	\$160 per month
Jayne Schiek	\$200 per month

These teachers were employed on an emergency basis for the fall quarter to fill the vacancy created by the resignation of Carol R. Jung. The department head has been unable to find a qualified replacement for Mrs. Jung and has requested that the contracts of the three temporary part-time employees be extended through the remainder of the academic year.

2. Mr. Michael Robert Jackson, who holds the B.S. degree from the University of Tampa, was appointed Graduate Assistant in the Department of Social Sciences at \$60 per month effective November 1, 1962. This appointment comes within our quota of Graduate Assistants provided in the current budget.
3. The Department of Biological Sciences has requested the appointment of Mr. Frank Bellrose, Wildlife Specialist, State Natural History Survey Division, as a Research Associate in the Department of Biological Sciences. He will serve without pay as a consultant for our graduate students in the field of wildlife management, and this arrangement has the approval of his superiors in the Natural History Survey Division.
4. Dr. Gerhart R. Schwartz, who holds the B.S. Degree from Ball State Teachers College, Muncie, Indiana; the M.S. and Ed.D. degrees from Indiana University, has been appointed Dean of the Division of Student Personnel Services and Professor of Education, at a salary of \$1,200 per month, effective January 1, 1963.

B. Acting Department Head

1. Dr. Arnold Wendt, Professor of Mathematics, has been appointed Acting Head of the Department of Mathematics for the winter and spring quarters, 1962-63, during the sabbatical leave of Dr. Joseph J. Stipanowich.

C. Requests to Enroll in Courses

The following full-time staff members have requested permission to enroll in courses for credit during the winter quarter, 1962-63:

Ralph E. Barclay - Education 520
Nancy Relic Lowers - Speech 485
Patrick T. McGinnis - Education 503
Darwin D. Tinker - Economic Botany 431 (or History 538)



### III. OTHER UNIVERSITY EMPLOYEES

#### A. Resignations

1. Gerry B. Sims, Clerk Stenographer II, Financial Aids Office, effective August 21, 1962. (Mrs. Sims had previously been granted leave without salary for the period August 21, to November 1, 1962.)
2. Karen Sellers, Clerk Stenographer I, Placement Bureau, effective October 14, 1962.

#### B. Appointments

1. James R. Hodges was employed effective October 16, 1962, as Janitor, WCS-193, at \$365 per month. He replaced Jack Herron.
2. Linda S. Trubey was reinstated as Clerk Typist I, WCS-158, Music and Art Departments, at \$295 per month effective November 1, 1962. She had been on leave without salary since July 20, 1962.
3. Pamela S. Lawyer was employed as Clerk Stenographer I, WCS-220, Office of Occupational Information and Placements, effective November 1, 1962 at \$250 per month. She replaced Karen Sellers.

#### C. Temporary Appointments and Terminations

1. Merlin Paul Lefler completed his assignment as temporary Janitor as of October 12, 1962.
2. Beulah E. Mullhatten completed her assignment as temporary Janitress effective October 19, 1962.
3. Betty L. Adair completed her assignment as temporary Clerk Typist I in the Health Service Office as of October 19, 1962. She was employed one day, October 22, 1962, as temporary Clerk Typist I in Duplicating Service to replace Roberta Miller, who was on sick leave.
4. Barbara E. Erwood completed her temporary assignment as Clerk Typist I in the Art and Music Departments as of October 31, 1962.
5. Maxine L. Nicholson was employed as temporary Janitress as of noon, October 19, through October 29, 1962 at \$275 per month as a substitute for Nell Rhodes, who was on sick leave.
6. Marjorie E. Grodon was employed as temporary Janitress, October 12, through November 2, 1962, at \$275 per month to replace Marie Horrell during vacation.

#### D. Changes in Name, Classification, Duties and/or Salary

1. The name of Diana L. Crandall, WCS-219, Clerk Stenographer I, Registrar's Office, has been changed to Diana C. Olson.
2. Sharon E. Fentem, WCS-152, Clerk Stenographer I, Social Sciences Department, was increased from \$250 to \$260 per month, effective November 1, 1962, upon successful completion of the probationary period.
3. N. Frances Vincent, Janitress, WCS-130, was increased from \$275 to \$305 per month effective November 1, 1962, upon successful completion of the probationary period.

#### IV. ORGANIZATION

##### A. University Calendar for 1963-64 and 1964-65 including Summer Quarters and Sessions:

###### Summer Quarter and Six-Weeks Session, 1963

June 17	Registration, both sessions
June 18	Classes begin
July 4	Holiday (Thursday)
July 26	Six-weeks session ends
August 23	Summer quarter ends

###### Fall Quarter, 1963

Sept. 9	Campus School opens
Sept. 15	President's Convocation (Sunday)
Sept. 16-17	Orientation and Registration
Sept. 18	Classes begin, 8:00 a.m. (Wednesday)
Nov. 27	Thanksgiving vacation begins (Noon, Wednesday)
Dec. 2	Classes resume, 8:00 a.m. (Monday)
Dec. 13	Fall Quarter ends, 5:00 p.m. (Friday)

###### Winter Quarter, 1964

Jan. 6-7	Registration
Jan. 7	Classes begin (noon)
March 20	Winter Quarter ends, 5:00 p.m. (Friday)
	Easter - March 29

###### Spring Quarter, 1964

March 30-31	Registration
March 31	Classes begin (noon)
June 3	Campus School closes
June 12	Spring Quarter ends
June 14	Commencement

###### Summer Quarter and Six-weeks Session, 1964

June 22	Registration, both sessions (Monday)
June 23	Classes begin, 8:00 a.m.
July 31	Six-weeks session ends
August 28	Summer quarter ends (Friday)
	July 4 - Saturday

###### Fall Quarter, 1964

Sept. 7	Campus School opens
Sept. 13	President's Convocation (Sunday)
Sept. 14-15	Orientation and Registration
Sept. 16	Classes begin, 8:00 a.m. (Wednesday)
Nov. 25	Thanksgiving vacation begins (noon, Wednesday)
Nov. 30	Classes resume, 8:00 a.m.
Dec. 11	Fall Quarter ends (Friday)

###### Winter Quarter, 1965

January 4-5	Registration
January 5	Classes begin (noon)
March 19	Winter Quarter ends (Friday)

### Spring Quarter, 1965

March 29-30	Registration
March 30	Classes begin (noon)
June 2	Campus School closes
June 11	Spring Quarter ends
June 13	Commencement
	Easter - April 18
	Memorial Day - Sunday, May 30

### Summer Quarter and Six-weeks Session, 1965

June 21	Registration, both sessions
June 22	Classes begin
July 30	Six-weeks session ends
August 27	Summer Quarter ends
	July 4 - Sunday

The calendar has been approved and is recommended by the faculty, the senate, and the administration.

## V. THE CURRICULUM

### A. Affiliations

1. In December 1960, Western was authorized to confer the Bachelor of Science degree for three years of successful work at Western plus one year (12 months) of successful work at a hospital which has a medical technology program approved by the Council of Medical Education and Hospitals of the American Medical Association. As a matter of information, we wish to report that the schools of medical technology at the following hospitals have been added to the list of affiliated schools:

Swedish-American Hospital, Rockford  
School of Medical Technology, Quad-City Hospitals  
St. Therese School of Medical Technology, St. Therese Hospital,  
Waukegan  
St. Anthony Hospital, Rockford  
Blessing Hospital, Quincy  
St. Francis Hospital, Evanston  
Mount Sinai Hospital, Chicago  
Memorial Hospital, Rockford  
Copley Memorial Hospital, Aurora

### B. Additional Graduate Courses

Approval is requested for the following changes in the graduate curriculums:

#### Geography Department

Geography 450-451, Geography Seminar.

Prerequisite: Consent of instructor. 1 - 4 quarter hours each.  
Offered winter, spring and summer. (This is an undergraduate course which is to be opened to qualified graduate students for graduate credit.)

#### Education Department

Education 570, Remedial Reading in the Elementary Schools.

Three quarter hours. Offered summer quarter.

Education 571c, Seminar in the Analysis and Correction of Reading Disabilities.

Independent problems with reports and discussion. Two quarter hours.  
Offered summer quarter.

Education 572, Administration and Supervision of the Reading Program.  
Two quarter hours. Offered summer quarter.

These courses, together with other reading courses, constitute an area of concentration, particularly for the elementary teacher, who wishes to specialize in remedial reading.

Physical Education for Women

Physical Education 448, Tests and Measurements in Physical Education.  
Four quarter hours. Offered spring quarter. (This is an undergraduate course to be opened to qualified graduate students for graduate credit.)

These are graduate level courses, comparable to offerings in other graduate schools. They have been approved by all the appropriate councils and faculties at Western Illinois University.

VII. STUDENT LIFE

A. Student Employment

As of the fall quarter, 1962, a total of 684 Western students have employment on campus. Following is the breakdown according to pay rolls:

General Revenue	462
Bond Revenue Fund	94
Saga Food Service	<u>128</u>
	684

VIII. PURCHASES

A. Planer

We recommend acceptance of the following lowest responsible bid for (1) #299-D 24" Single Surface Planer as per specifications, less trade-in of (1) Yates-American 18" Surfacer:

Oliver Machinery Co., Chicago	\$3,397.00	
Less trade-in	<u>300.00</u>	\$3,097.00

The expenditure will be made from General Revenue-Equipment as provided for Industrial Arts. This was advertised in the state newspaper.

IX. MISCELLANEOUS

A. Request to use university-owned vehicle for out-of-state trip exceeding the 600 mile limit:

Robert J. Clow and WIU gymnastics team to travel to Pittsburgh, Pennsylvania, to attend the NCAA gymnastics championships, March 21-23, 1963.

A. L. Knoblauch  
President



MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD  
Conrad Hilton Hotel  
Chicago, Illinois

November 19, 1962

The regularly scheduled meeting of the Teachers College Board convened at 9:30 A.M., Monday, November 19, 1962, in the Conrad Hilton Hotel, Chicago, Illinois. Mr. Noble J. Puffer, Vice-Chairman of the Board, presided.

Mr. Puffer called the meeting to order, roll was called and the following members answered present:

Mr. Noble J. Puffer, Vice-Chairman  
Mr. Charence R. Ropp, Secretary  
Mr. Carl Dunbar  
Mr. Morton H. Hollingsworth

Mrs. Harriet Lowden Madlener  
Mr. William E. McBride  
Mr. William E. Reed  
Mr. Paul Stone

The following members were absent:

Mr. James A. Ronan

Mr. R. A. Stipes, Jr.

Mr. George T. Wilkins

Also present were the following:

Dr. Leslie A. Holmes, President  
Mr. Z. Harold Dorland  
Northern Illinois University

Dr. Robert G. Bone, President  
Mr. Preston Ensign  
Illinois State Normal University

Dr. Quincy Doudna, President  
Mr. R. R. Gregg  
Eastern Illinois University

Dr. A. L. Knoblauch, President  
Mr. J. M. Grigsby  
Western Illinois University

Dr. F. H. McKelvey, Executive Officer  
Mr. Richard F. Dunn  
Mr. Arthur Samooore  
Teachers College Board - Central Office

Mr. Jack Alfeld, Assistant Director of Finance, was also present.

Mr. Kenneth Hesler, of Eastern Illinois University, was present representing newspaper coverage of this meeting.

Mr. Puffer reported that Mr. Stipes was unable to attend this meeting due to illness which had confined him to his home.

Mr. Dunn, Legal Counsel for the Board, said that the dollar amounts should be given in the Resolution on Page 10 of the October 22, 1962 minutes, \$45,000 being shown in the first blank and \$15,000 in the second blank.

Dr. Doudna asked for correction on Page 13 of the motion approving a credit to the contract of Jack Muse, Inc., Hillsboro, which should be credited to Universities Building Fund, appropriation for Practical Arts Building.

Mr. McBride moved approval of the minutes of the meeting of October 22, 1962, as submitted by mail and as corrected. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Board members noted the election of Mr. Ray Page as Superintendent of Public Instruction on November 6.

Mr. Hollingsworth moved that this Board extend an invitation to Mr. Pay Page, Superintendent of Public Instruction, elect, to attend the December meeting of this Board. Mrs. Madlener seconded the motion and it was unanimously carried.

Mr. Puffer stated that an Aero Space Committee had been appointed by the Superintendent of Public Instruction and that he would like to invite Mr. Dale McDowell, a member of the faculty at Northern who is on leave and working in the office of Public Instruction, to come to the December meeting of this Board to report on the work of this committee. Board members agreed to ask Mr. McDowell to make this presentation on Sunday, December 16, 1962.

#### REPORTS OF OFFICERS OF THE BOARD

Dr. McKelvey presented Report No. 111 of the Executive Officer, which consisted of three parts: Part I, Summary of Appropriation Requests for the 1963-65 Biennium Approved by the Board on October 22, 1962; Part III, A. The Names of University Buildings Classified According to Category of Origin; B. A Policy Statement for Naming Buildings; and Part III, Budgets for Moveable Equipment in Buildings Constructed Under the Universities Building Fund.

Board members discussed in some detail the need for an architect-engineer in the Central Office.

Mr. Hollingsworth moved that the budget prepared for the Central Office be amended to add \$10,000 for the purpose of employing an architect-engineer on a consulting basis. Mr. Dunbar seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

#### REPORTS OF COMMITTEES - Building Committee

Mr. Dunbar, Chairman of the Building Committee, moved approval of a request to the 73rd General Assembly for \$4,734,196, for moveable equipment in buildings constructed under the Universities Building Fund, for the four schools under the jurisdiction of this Board, to be apportioned as follows:

Eastern Illinois University	\$ 918,200
Illinois State Normal University	1,641,496
Northern Illinois University	1,266,500
Western Illinois University	908,000

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Northern Illinois University

Mr. Dunbar moved that the Board engage a structural engineer at a cost of not to exceed \$2,000, to inspect construction of the Women's Physical Education Building, and report to the Board. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved that Mr. Richard F. Dunn, Attorney for the Board, be authorized to negotiate the completion of the contract for a telescope for the astronomical dome, presently contracted for by Biela Observatories, Inc., and to be supplied by the Nishimura Factory in Japan. Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved that Schaeffer, Wilson & Evans, Architects, Bloomington, be asked to prepare a study of the comparison of costs of a high-rise dormitory with one similar to Douglas or Lincoln Halls. Mr. McBride seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of the requests of the contractors listed below to waive the 10% retainage on the balance of payments for work completed on the Residence Hall Group II (Douglas), as recommended by the architect, Schaeffer, Wilson & Evans, Bloomington, and concurred in by the administration at Northern:

H. P. Reger & Co., Chicago  
Virgil Cook & Son, Inc., DeKalb  
H. R. Stewart, Inc., Cary

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to reinstate the following alternates in the contracts for construction of the Kitchen, Dining and Dormitory Units, Lorado Taft Campus, as follows:

Custer Construction Co., DesPlaines	
Substitute Terrazzo floor for Asphalt Tile in Dining Room Area	\$ 1,839.00
Kallal's, DeKalb	
Provide air conditioning equipment	2,977.00
Broadway Electric, Rockford	
For air conditioning equipment	106.00

and to approve addition to contract as follows:

Custer Construction Co., DesPlaines	
Substitute heat resistant glass for non-resistant glass	\$ 593.00
Approve architect's fees for these additions for Gilbert A. Johnson & Associates, Rockford	\$ <u>331.34</u>
For a total additional cost to the project of	\$ 5,846.34

(Payable from Universities Building Fund, appropriation for Lorado Taft Campus Buildings and balance above said appropriation payable from Trust Fund Account No. 815, Lorado Taft, not to exceed \$6,000.)

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to record change orders approved by the Executive Committee, as follows:

Lorado Taft Campus Project

Architect: Gilbert A. Johnson & Associates, Rockford  
 Custer Construction Co., DesPlaines - Builders Risk  
 Policy for the period May 21, 1962 to May 21, 1963 \$ 696.00 Add  
 (Payable from UBF, appropriation for Lorado Taft Buildings)

Residence Hall Group II (Douglas) - West Campus

Architect: Schaeffer, Wilson & Evans, Bloomington  
 Felmley-Dickerson, Bloomington - Omit final cleaning  
 and waxing of resilient-tile floors \$1,000.00 Credit  
 (Series 62 funds and UBF, appropriation for part cost of dormitory)



Women's Physical Education Building - North Campus

Architect: Samuelson & Sandquist, Chicago

Johnson & Jacobson, DeKalb - Hardware allowance

\$9,875.00 Credit

(UBF, appropriation for Women's Physical Education Building)

Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar stated that the Building Committee had reviewed the tabulation of bids and moved approval of purchases from the lowest responsible bidders, as follows:

Classroom Building (Watson Hall) - Central Campus

80 units of miscellaneous furniture (Table, Chairs, Bookcases, and cabinets - E & I Cooperative Service, Inc., Garden City, New York	\$ 4,333.38
2 Lamps and 1 Portable Chalkboard - Carson, Pirie, Scott & Co., Chicago	79.14
8 Sand Urns - Rochelle's, Inc., Chicago	208.00
2 Display Stands and Panels - Graphic Systems, Yanceville, North Carolina	246.00
8 Wall Cabinets - Fisher's Office Equipment Co., Rockford	414.40
8 Chairs - Fisher's Office Equipment Co., Rockford	151.60
1 Dictionary with stand - Doenges Stationery Corp., DeKalb (Payable from NIU Foundation Funds)	72.00

University Center - East Campus

140 Lockers, 140 Locks and 2 Benches for Employees Locker Rooms - All-Steel Equipment, Inc., Aurora (Payable from Series 60 Equipment Funds)	\$ 2,095.40
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Residence Hall Group I (Lincoln) - West Campus

14 Plastic Refuse Containers with Lids - F. W. Boelter, Milwaukee	\$ 60.90
8 Cork Boards - Peerless Hotel Supplies, St. Louis (Payable from Series 60 Equipment Funds)	267.44

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Northern to take bids for an air conditioning unit to be installed in the IBM office, to be presented to the Executive Committee for award to the lowest responsible bidder, at an estimated cost of \$7,000. (Payable from Contractual Services Funds.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

#### Illinois State Normal University

Mr. Dunbar moved to award contracts for the construction of a Science Building Annex, to the lowest responsible bidders, as follows:

General Construction - C. Iber & Sons, Inc., Peoria -		
Base Bid		\$853,300.00
Additive Alternates:		
No.2 - First Additional 26'x45'		
Greenhouse section	\$10,700.00	
No.3 - Second Additional 26'x45'		
Greenhouse section	10,380.00	
No.4 - General Construction of		
Planetarium Wing	17,660.00	
No.5 - Planetarium Projection		
hemisphere, cove lighting		
system, fixed seating &		
sound system	22,200.00	
No.9 - Fiberglas glazing for Base		
Bid Greenhouse, Alt. No. 2		
& No. 3 (495.00 each)	<u>1,485.00</u>	
Total Additive Alternates		<u>62,425.00</u>
		\$915,725.00
Deductive Alternates:		
No.8 - Molded plywood backs on		
Auditorium Seating	600.00	
No.10- Kawneer doors, frames and		
aluminum work	<u>9,700.00</u>	<u>10,300.00</u>
Total, General Construction Work		\$905,425.00
Electrical Work - Aldridge Electric, Inc., Lake Forest, Illinois -		
Base Bid		\$191,199.00
Additive Alternates:		
E-5 - Electrical connections for		
Biology equipment under		
Laboratory Equipment Alt. 5	\$ 55.00	
E-6 - Electrical connections for		
Biology equipment under		
Laboratory Equipment Alt. 6	65.00	
E-8 - Electrical work for First		
Addition to Greenhouse	1,265.00	
E-9 - Electrical work for Second		
Addition to Greenhouse	1,311.00	
E-10- Electrical work for Plane-		
tarium Wing	3,068.00	
E-12 through E-15 - Components of		
AC-DC variable voltage instal-		
lation for Physics Department	<u>20,230.00</u>	
Total Additive Alternates		<u>25,995.00</u>
		\$217,193.00

Deductive Alternates:		
E-11 - Omit equipment for private intercom system	\$ 5,027.00	
E-19 - Litecraft instead of Day-Brite fluorescent fixtures	<u>1,982.00</u>	
Total Deductive Alternates		\$ 7,009.00

Total, Electrical Work		\$210,184.00
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Heating and Air Conditioning Work - Fortner Plumbing & Heating, Bloomington - Base Bid		\$129,447.00
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Additive Alternates:		
H-5 Heating work for first Addition to Greenhouse	\$ 1,347.00	
H-6 Heating work for second Addition to Greenhouse	1,347.00	
H-7 Heating work for Planetarium Wing	1,049.00	
H-8 Air conditioning work for the building	<u>40,667.00</u>	
Total Additive Alternates		<u>44,410.00</u>
		\$173,857.00

Deductive Alternates:		
H-9 Carrier instead of Trane air conditioning equipment	\$ 750.00	
H-11 Omit soft water line from Felmley Hall	<u>225.00</u>	
Total Deductive Alternates		<u>975.00</u>

Total, Heating and Air Conditioning Work		\$172,882.00
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Ventilating Work - R. H. Bishop Co., Champaign - Base Bid		\$167,937.00
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Additive Alternates:		
V-3 Fans for Fume Hoods under Lab. Equipment Alt. 5	\$ 1,282.00	
V-4 Fans for Fume Hoods under Lab. Equipment Alt. 6	1,463.00	
V-6 Ventilating work for First Addition to Greenhouse	683.00	
V-7 Ventilating work for Second Addition to Greenhouse	683.00	
V-8 Ventilating work for Planetarium Wing	<u>2,854.00</u>	
Total Additive Alternates		<u>6,965.00</u>
		\$174,902.00

Deductive Alternates:		
V-11 Connor-Litecraft instead of Barber Colman-DayBrite combination air diffuser light troffer units		<u>820.00</u>

Total, Ventilating Work		\$174,082.00
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Plumbing Work - R. Hays Co., Inc., Champaign Base Bid		\$196,635.00
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Additive Alternates:		
P-8 Plumbing Work for First Addition to Greenhouse	\$ 1,044.00	
P-9 Plumbing Work for Second Addition to Greenhouse	1,044.00	
P-10 Plumbing Work for Planetarium Wing	<u>300.00</u>	
Total Additive Alternates		<u>2,388.00</u>
		\$199,023.00

Deductive Alternate:

P-16 Vulcathene in lieu of  
Pyrex non-corrosive waste  
and vent piping

16,500.00

Total, Plumbing Work

\$182,523.00

Total, Construction Contracts

\$ 1,645,096.00

and further, that the award of the contract for Laboratory Equipment be withheld pending receipt of laboratory tests; and approval of architect's fees for Lundeen & Hilfinger, Architects, Bloomington, in the amount of \$109,708.00; and to allot a contingency of \$250,196.00, for a total cost of the project of \$2,005,000.00. (Payable as follows: Universities Building Fund, appropriation for Science Building Annex - \$1,800,000; National Science Foundation Grant - \$180,000; National Institute of Health - \$25,000.) Mr. Ropp seconded the motion.

There was discussion of the architect's fee for plans for the Science Building Annex, and it was recalled that the original plans were drawn for a building to be constructed at a much lower expenditure; when the federal grants were received, plans and specifications were revised and re-drawn to include additional facilities made possible by the educational grants; and further, the plumbing specifications were prepared and distributed a second time for re-bidding.

Roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of the request of Charles H. Eichelkraut & Son, of Ottawa, Illinois, to waive the 10% retainage on the balance of payments for work completed on the Practical Arts Building, as recommended by the architect, Keith Middleton, Bloomington, and concurred in by the administration at ISNU. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to award contract for remodeling of the two kitchens in the Rambo House (Home Management House), to Fashion Kitchens, Peoria, Lowest responsible bidder, in the amount of \$3,519.26, subject to the release of funds by Governor Kerner. (Payable from Central Office Rehabilitation - General Revenue.) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.



Mr. Dunbar moved approval of the reinstatement of an alternate for Home Economics Cabinets, in the Practical Arts Building, as an addition to the contract of Chas. H. Eichelkraut & Son, Ottawa, in the amount of \$7,021.00, as recommended by the architect, Keith Middleton, Bloomington, who is aware that this leaves a balance of only \$1,900 in the contingency fund. (Payable from Universities Building Fund, Appropriation for Practical Arts Building.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of an easement prepared by Mr. Richard F. Dunn, Legal Counsel for the Board, at the request of the General Telephone Co., as follows:

WHEREAS, Illinois State Normal University has requested General Telephone Company of Illinois to install telephone service to the buildings of said University located on the University Farm property located on Gregory Street in the Town of Normal, McLean County, Illinois, and,

WHEREAS, when extending its service lines to said farm property General Telephone Company finds that there is one residence property, privately owned, located at 807 West Gregory, Normal, Illinois, which it will need to serve off of the underground telephone cable to be laid for said service to said farm buildings, and,

WHEREAS in order to serve said privately owned residence property it is necessary that an easement be granted to said General Telephone Company, NOW, THEREFORE,

BE IT RESOLVED that an easement be and the same is hereby granted to General Telephone Company of Illinois to lay an underground telephone cable on property of Illinois State Normal University and from said cable to serve the privately owned residence property located at 807 West Gregory, Normal, Illinois, the said cable being for the purpose of furnishing telephone service to the farm buildings of said Illinois State Normal University and to the privately owned residence above referred to, the place and route for the laying of said underground cable being as follows:

Beginning at the point of intersection of the west line of Adelaide Street in the Town of Normal, McLean County, Illinois, extended north, with an east and west line five feet north of and parallel to the north line of Gregory Street in said Town, as dedicated to the public for street purposes, and running thence west, and parallel to said north line of Gregory Street, a distance of 3964 feet, and running thence north and at right angles to said north line of Gregory Street a distance of 1622 feet, thence southeasterly at an angle 60° for a distance of 243 feet and thence due east a distance of 160 feet to the student building there located.

Said cable shall be at a minimum depth of 18 inches below the surface of the ground.

Said General Telephone Company is hereby granted the right to enter the property of Illinois State Normal University for the purpose of laying, operating, maintaining and repairing or replacing said cable at any time hereafter as long as said cable shall serve the purposes of said University, but should said cable ever cease to serve the purposes of the University this easement shall automatically cease and determine and General Telephone Company of Illinois shall forthwith remove said cable from the land of said University.

In the event any damage is sustained to buildings, fences, crops or live-stock of Illinois State Normal University in the construction, laying, operation, maintenance, repairing or replacing of said cable by General Telephone Company of Illinois, said company by acceptance of this easement agrees to reimburse said University to the extent of any such damages.

This easement shall be binding upon the grantor and the grantee and their respective successors and assigns.

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

#### Eastern Illinois University

Mr. Dunbar moved approval of change orders, as follows:

##### Pemberton Hall Addition

Architect: Lundeen & Hilfinger, Bloomington  
 General Contract - A. F. Krall Construction Co., Inc.,  
 Decatur - Install quarry tile curb under serving  
 line in kitchen \$ 49.50  
 Architect's fee @ 6% 2.97  
 Additional Cost to the Project 52.47  
 (Payable from Series 61 Construction Funds)

##### South Campus Site Development Work

Heating Contract - Jack Muse, Inc., Hillsboro  
 Removal of Storm Sewer Line \$ 423.31  
 Architect's fees for Lundeen & Hilfinger,  
 Bloomington, at 6% 25.40  
 Total additional cost to the Project \$ 448.71  
 (Payable from Universities Building Fund,  
 appropriation for Practical Arts Building)

##### Men's Residence Hall

General Contract - S. M. Wilson & Co., Granite City  
 Stainless steel sinks instead of porcelain \$ 110.00  
 Architect's fees for Lundeen & Hilfinger,  
 Bloomington 6.60  
 Total additional cost to the Project \$ 116.60

Heating Contract - H. P. Reger & Co., Chicago  
 Revise chilled water piping and pump arrange-  
 ments and temperature controls on fan units  
 and eliminate certain small pumps \$2,277.00 Credit

Change capacities of pump and cooling tower;  
 delete concrete platform and piping for  
 cooling tower \$2,905.00 Credit

Net credit to the Project \$ 5,065.40  
 (Men's Residence Hall, Series 62 Construction Account)

Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mt. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Lundeen & Hilfinger, architects, Bloomington, to prepare plans and advertise for bids for remodeling the northwest entrance to Pemberton Hall, subject to release of funds by Governor Kerner, at an estimated cost of \$2,200.00. (Payable from Central Office Rehabilitation - General Revenue.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Brown, Manthei, Davis & Mullins, Engineers, Champaign, to prepare final plans for utilities extension to serve as follows: Extend tunnel under 7th Street, starting from its present point near the Cement Block Building, to be picked up later by lines to the Physical Plant and Clinical Services Building; extend tunnel directly west past Lincoln-Douglas Halls in general direction of Physical Education Building which is to be built; extend steam lines into Lincoln and Douglas Halls; and other sewer work, at an estimated cost of \$156,000.00, payable as follows:

Central Office, Rehabilitation - General Revenue	\$ 35,000
Series 1961 Funds	18,000
UBF, Appropriation for Physical Education Building	50,000
UBF, Appropriation for Clinical Services Building	11,000
UBF, Appropriation for Physical Plant Building	6,000
Contingencies, Operating Budget	<u>36,000</u>
	\$156,000

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Goodell & Associates, Champaign, to make a Topographical Survey of Eastern's Campus, at an estimated cost of \$4,475.00. (Payable from Contractual Services, Operating Budget.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Western Illinois University

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids, and moved approval of purchases for the Women's Residence Hall (Corbin), as follows:

2 Coffee Serving Urns - Petersburg Plumbing & Heating, Petersburg	\$ 250.00
26 Fine Art Reproductions - New York Graphic Society, Greenwich, Conn.	360.50
Attachments for Grinders, Blenders, Mixers, etc., -	
Peerless Hotel & Restaurant, St. Louis, Mo.	1,045.76
(Payable from Series 61 Construction Funds)	

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of an addition in the amount of \$1,122.53 to the contract for the Electrical Distribution System, held by Art-O-Lite Co., Galesburg, for steel instead of wooden poles, and the installation of 9 disconnect switches; and approval of engineer's fee at 6%, or \$67.35, for Walter G. Kimmel, Rock Island, for a total additional cost to the project of \$1,189.88, and to request the release of this amount from Universities Building Fund - Rehabilitation. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to approve the requests of the contractors listed below to waive the 10% retainage on the balance of payments for work completed on the Student Health Center, as recommended by the architect, Scribbins, Feldmann, Klusmeyer & Mears, Inc., Galesburg, and concurred in by the administration at Western:

Fred Harbers' Sons, Peoria - General Work  
Linder Co., New London, Iowa - Plumbing Work  
Linder Co., New London, Iowa - Heating Work  
Brooke Co., Davenport, Iowa - Ventilating Work  
Baer Electric Co., Moline - Electric  
Montgomery Elevator Co., Moline - Elevator  
Central Asbestos & Supply, Davenport, Iowa - Pipe Covering

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mrs. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.



Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for 6 educational television receivers with stands for Audio-Visual Education, in the Library, and moved to accept the lowest responsible bid in the amount of \$1,116.00, submitted by RCA Service Co., Peoria. (Payable from Library Re-Appropriation.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for a new lock system for a new lock system for Grote and Seal Halls, and moved to accept the lowest responsible bid in the amount of \$3,487.94, submitted by Best Universal Lock Co., Inc., Kirkwood, Missouri. (Payable from Series 54 Depreciation Equipment Funds.) Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved to award contract to Ingledue Excavating Co., Macomb, in the amount of \$4,242.00, lowest responsible bidder, for addition to the storm drain extension in the ravine; and to approve architects' fees for Lankton, Ziegele & Associates, Peoria, in the amount of \$254.50, for a total cost of the project of \$4,496.50, subject to the release of funds by Governor Kerner. (Payable from Central Office Rehabilitation - General Revenue.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for bowling equipment, and moved to accept the lowest responsible bid of Brunswick Corp., Chicago, in the amount of \$76,567.32. (Payable from Series '62 Funds.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for four cash registers for the University Union, and moved to accept the bid in the amount of \$5,452.50, submitted by National Cash Register Co., Normal, lowest responsible bid as determined by lot. (Payable from Series 62 Funds.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of the purchase of a Victor Calculator from R. E. Stuart, Macomb, sole source for franchise item, in the amount of \$571.50, for the University Union. (Payable from Series 62 Funds.) Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of an addition to the contract of George D. Johnson Co., Peoria, general contractor for the Union Building, as follows:

Furnish and install walnut wood paneling	Add	\$ 7,300.00
Revise north wall of patio	Deduct	2,050.00
Furnish and install wood floor in ballroom		
and stage area and modify adjacent floors	Add	3,498.00
Hardware allowance	Deduct	5,795.25

Net addition to contract - - - \$ 2,952.75

(Payable from Series 62 Funds.) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of an addition of \$1,496.00, to the contract of Hansen & Werhane, Inc., Lake Forest, Illinois, for a hardware allowance in the general work on the Multiple Purpose Building. (Payable from Series 62 Funds.) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of the final plans and specifications for the Applied Science Building, as presented by the architect, Phillips & Swager, Peoria, and authorized the architect to take bids on January 3, 1963, to be presented to this Board at its January meeting. Mr. Hollingsworth seconded the motion and it was unanimously carried.

Committee on Educational Programs

Mr. Reed, Chairman of the Committee on Educational Programs, moved that courses now offered for undergraduate credit only be opened to qualified graduate students for graduate credit, at Western Illinois University, as follows:

Biology 420, Radiation Biology, 4 Qr. Hours  
Botany 432, Micology, 4 Qr. Hours  
Geography 450-451, Geography Seminar - 1 to 4 Qr. Hours each  
Education 570, Remedial Reading in the Elementary Schools - 3 Qr. Hrs.  
Education 571c, Seminar in the Analysis and Correction of Reading Disabilities - 2 Qr. Hrs.  
Education 572, Administration and Supervision of the Reading Program - 2 Qr. Hrs.  
Physical Education 558, Tests and Measurements in Physical Education - 4 Qr. Hrs.  
Zoology 451, Parasitology - 4 Qr. Hrs.

Mr. McBride seconded the motion and it was unanimously carried.

Mr. Reed moved that the Board authorize ISNU to offer the following courses for graduate credit:

Department of Business Education - Personnel Management 460 (3)

Department of Education and Psychology:

Guidance Appraisal 460 (2)  
Organization of Guidance Services 461 (2)  
Supervised Practicum in Guidance Procedures 462 (3)  
Theories of Personality 461 (3)  
Educational Leadership 483 (3)  
Seminar on College Teaching 474 (3)  
Internship-Seminar in College Teaching 491 (3)

Department of English

Studies in the Renaissance 451 (3)  
Studies in European Romanticism 453 (3)

Department of Foreign Languages

Cicero's Orations 407 (3)  
Lucretius 402 (3)  
The Annals of Tacitus 403 (3)  
Balzac 404 (3)  
History of the French Language 421 (3)

Department of Geography

Geography of Discovery and Exploration 410 (2)  
Mediterranean Lands 440 (3)

Department of Home Economics

Selected Problems in Home Economics 424 (1-6)

Department of Physical Sciences

Advanced Modern Physics 484 (3)

Department of Social Sciences

Constitutional History of the United States (1607-1865) 421 (3)  
Seminar in European History 424 (2)  
History of American Agriculture 428 (3)  
Seminars in American History 450 (2)

Readings in History 453 (1-3)  
Graduate Readings in Economics 479 (1-3)  
Seminar in Public Administration 457 (3)  
Biology Research 490 - Variable credit

Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Reed moved that Illinois State Normal University be authorized to drop the following courses:

Department of Art - Research Seminar in Art 498 (2-6)  
Department of English - Methods in Research in English 300 (2)  
Department of Geography - Techniques of Geographic Research 400 (3)  
Department of History - Historical Methods, Bibliography and Historiography 491 (3)  
Department of Sociology and Political Science - Research Methods in Sociology and  
Political Science 460 (3)  
Research Seminar 497 (1-6)

Mrs. Madlener seconded the motion and it was unanimously carried.

Mr. Reed moved that the Board authorize Northern Illinois University to offer the following courses for graduate credit in Special Education:

401 - Special Education for Educable Mentally Handicapped Children (3)  
418 - Education of Exceptional Children (3)  
430 - Medical Aspects of Crippling Conditions (2)  
431 - Special Education for Physically Handicapped Children (3)  
440 - Braille Reading and Writing (2)  
441 - Special Education for Blind Children (3)  
450 - Special Education for Partially Sighted Children (3)  
460 - Special Education for Deaf and Partially Deaf Children (3)  
480 - Psycho-educational Measurements of Exceptional Children (3)  
481 - Educational Diagnostics for Exceptional Children (3)  
482 - Guidance for the Exceptional Child (3)  
497 - Student Teaching in Special Education (3-10)  
499 - Seminar in Special Education (3)

Mr. Hollingsworth seconded the motion and it was unanimously carried.

Mr. Reed moved that the Board authorize Northern Illinois University to delete the following courses that have been approved for graduate credit:

Chemistry 401 - Advanced Principles of Chemistry  
Chemistry 402 - Advanced Principles of Chemistry  
Chemistry 405 - History of Science  
Chemistry 406 - Biography of Famous Scientists  
Chemistry 409 - Science Institute for In-Service Elementary Teachers  
Chemistry 490 - Science in the Public Schools  
Chemistry 506 - Summer Institute for Science Teachers  
Chemistry 512 - Advanced Inorganic Preparations  
Chemistry 537 - Introduction to Enzyme Chemistry  
Chemistry 544 - Electrochemistry  
Chemistry 590 - Physical Science for Elementary Teachers  
Chemistry 591 - Physical Science for Elementary Teachers  
Earth Science 452 - Advanced Economic Geography  
Earth Science 455 - Cartography and Graphics  
Earth Science 657 - Advanced Studies in Geography  
Foreign Languages 403-404 - French IV-A Seventeenth Century Literature  
History 422 - American Constitutional History  
History 426 - History of Colonial America  
Marketing 442 - Principles of Retailing  
Marketing 448 - Advertising  
Marketing 449 - Principles of Salesmanship  
Physics 405 - History of Science (Also listed as Chemistry 405)  
Physics 406 - Biography of Famous Scientists (Also listed as Chemistry 406)



Physics 409 - Science Institute for In-Service Elementary Teachers (Also listed as Chemistry 409)  
 Physics 456 - Introduction to Bio-Physics  
 Physics 462 - X-Ray Crystallography  
 Physics 465 - Sound  
 Physics 471 - Electrical Measurements  
 Physics 475 - Electronics  
 Physics 501 - Physics for Teachers of General Science  
 Physics 507 - Institute in Physics for High School Teachers of Science  
 Physics 563 - Quantum Statistics  
 Physics 565 - Theory of Vibrations  
 Physics 575 - Electronics II  
 Physics 590 - Physical Science for Elementary Teachers (Also listed as Chemistry 590)  
 Physics 591 - Physical Science for Elementary Teachers (Also listed as Chemistry 591)  
 Physics 670 - Quantum Electrodynamics  
 Physics 676 - Electron Optics  
 Physics 685 - Theoretical Physics II

Mr. Hollingsworth seconded the motion and it was unanimously carried.

Mr. Reed moved that the Board authorize Northern Illinois University to offer the following courses for graduate credit:

500 - Interdisciplinary Seminar: The Human Enterprise (3)

Department of Art

531 - Creative Ceramics (3)  
 540 - Creative Weaving (3)  
 580 - Independent Studies (2)

Department of Chemistry

501 - Advanced Principles of Chemistry (4)  
 550 - Statistical Thermodynamics (3)  
 555 - Electroanalytical Chemistry (3)

Department of Earth Sciences

534 - Advanced Studies in Landform Analysis (3)  
 552 - Advanced Studies in Land Utilization (3)  
 558 - History of Geographic Thought (2)

Department of Education

673 - Administration of Staff Personnel (3)

Department of Journalism

501 - Mass Communications Research Methods (1-3)  
 520 - Seminar in Press Problems (3)  
 550 - Press and World Affairs (3)

Management and Finance

533 - Organization and Management Development (3)  
 534 - Administrative Theory and Practice (3)  
 605 - Thesis for Certificate of Advanced Study (1-3)

Department of Mathematics

612 - Probability II (3)  
 625 - Modern Algebra II (3)

Department of Physics

682 - Theoretical Nuclear Physics (3)  
 690 - A-B-C-D-E, Special Topics in Physics (1-6 in any one area)

Department of Speech

509 - History of Theatre, from 1650-1850 (3)  
 612 - Theatrical Criticism (3)  
 613 - Development of Early American Theatre (3)

Mrs. Madlener seconded the motion and it was unanimously carried.

Mr. Reed moved that the Board authorize Northern Illinois University to offer for graduate credit the following courses already approved for undergraduate credit:

Department of Accounting

- 400 - Industrial Accounting (3)
- 459 - Electronic Data Processing in Business (2)
- 470 - Budgeting (2)
- 471 - Advanced Accounting II (2)
- 491 - Workshop in Accounting Records for Small Business (2-3)

Department of Chemistry

- 407 - History of Chemistry (2)
- 444 - Physical Chemistry Laboratory (2)
- 445 - Laboratory Technique (3)

Department of Earth Sciences

- 402 - Geography of Soils and Vegetation (3)
- 434 - Agricultural Geography (3)
- 437 - Industrial and Commercial Geography (3)
- 456 - Advanced Cartography and Graphics (2)
- 470 - Regional Climatology (3)
- 474 - Micro-Climatology (3)
- 480 - Introduction to Dynamic Meteorology (5)
- 481 - Dynamic Meteorology (3)
- 485 - Physical Meteorology (3)

Department of English

- 478 - Early American Writers (3)

Department of Foreign Languages

- German 457-458 - Twentieth Century Literature (4 each)
- Spanish 474 - Spanish Drama of the Twentieth Century (4)

Department of History

- 419 - Emergence of Modern America, 1877-1917 (3)
- 420 - Historiography (2)
- 450 - Diplomatic History of the United States to 1898 (3)

Department of Industry and Technology

- 444 - Industrial Training and Evaluation (3)
- 490 - Instrumentation (3)
- 491 - Industrial Production and Quality Control (3)

Department of Library Science

- 411 - Introduction to the Functions of Librarianship (3)
- 418 - Reading Interests of Adolescents (2)

Department of Management and Finance

- 424 - Business Statistics II (3)
- 427 - Production Management I (3)
- 428 - Production Management II (2)
- 429 - Manufacturing Applications and Controls (3)
- 436 - Wage and Salary Administration (3)
- 438 - Labor Law (3)
- 439 - Time and Motion Analysis (2)
- 451 - Commercial Bank Management (2)
- 459 - Electronic Data Processing in Business (2)
- 462 - Problems in Business Finance (2)
- 480 - Corporation Finance I (2)
- 481 - Corporation Finance II (2)
- 483 - Cyclical Financial Problems (3)

Department of Marketing  
467 - International Marketing (3)

Department of Mathematics  
412 - Numerical Analysis (3)

Department of Psychology  
485 - Individual Study in Psychology (1-3)

Department of Sociology and Anthropology  
470 - History of Social Thought (3)

Department of Speech  
426 - Assessment of Hearing (3)  
428 - Clinical Practice in Audiology (1-3)

Mr. McBride seconded the motion and it was unanimously carried.

#### REPORTS OF PRESIDENTS

Mrs. Madlener moved approval of the Report for Northern Illinois University as presented by President Holmes. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Ropp moved approval of the Report for Illinois State Normal University as presented by President Bone. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Stone moved approval of the Report for Eastern Illinois University as presented by President Doudna. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Dunbar moved approval of the Report for Western Illinois University as presented by President Knoblauch. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

#### NEW BUSINESS

Mr. Ropp moved approval of a request to be made to the 73rd General Assembly for an appropriation in the amount of \$500,000 to the Central Office from General Revenue for Rehabilitation Projects. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

Mr. Hollingsworth moved approval of a request to be made to the 73rd General Assembly for an appropriation for land acquisition for the four schools, as follows:

Western Illinois University	\$ 85,000
Eastern Illinois University	165,500
Illinois State Normal University	840,000
Northern Illinois University	150,000

Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Absent
Mr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Absent	

The motion was unanimously carried.

There being nothing further to come before the Board at this time, Mr. Puffer declared the meeting adjourned until the next regularly scheduled meeting on December 17, 1962, in Chicago.

Noble J. Puffer  
Vice-Chairman

Clarence R. Ropp  
Secretary



REPORT OF  
EASTERN ILLINOIS UNIVERSITY

December 17, 1962

I. STUDENTS

A. Winter Quarter, 1962, Enrollment

Preliminary enrollment reports indicate that the head count resident enrollment for the winter quarter will nearly equal that of the fall quarter. Ordinarily a decrease of approximately five per cent is experienced in the enrollment from the fall to winter quarters.

Official enrollment reports will be included in the January report.

II. FACULTY

A. Resignations

1. Bernard Mikofsky, Assistant Professor of Foreign Languages, resigned effective May 24, 1963.

B. Disability Leave

1. Roberta Poos, Assistant Professor of Speech, on disability leave effective December 8, 1962.

C. Substitutes

1. Lucina Gabbard, M. A., as Substitute Instructor of English at a salary rate of \$640 per month for two-thirds time duty for the winter quarter, substituting for Judd Kline, on sabbatical leave. We did not employ a substitute for Dr. Kline in the fall quarter.

D. Temporary Appointments

1. Helen Neuber, B. S., as Faculty Assistant in Speech at a salary rate of \$620 per month for one-half time duty during the winter quarter.
2. Edna Kniskern, M. S. in Ed., as Instructor of Zoology at a salary rate of \$640 per month for one-third time duty during the winter quarter.
3. Marie G. Fowler, M. S., as Instructor of Home Economics at a salary rate of \$680 per month for one-third time duty during the winter quarter.

E. Change in Name

1. Heather Dopkins, Instructor and Coordinator of Student Teaching in Speech and English, to Heather Houston.

III. OTHER EMPLOYEES

A. Resignations

1. Carolyn Henderson, Clerk Typist I in the University Union, resigned effective November 30, 1962.

B. Termination of Temporary Appointment

1. Barbara Hacker, Temporary Clerk Stenographer I in the Office of the Dean, Student Academic Services, completed her temporary appointment as of December 3, 1962.

C. Returned from Leave

1. Kay Helton, Clerk Stenographer I in the Office of the Dean, Student Academic Services, returned to duty December 1, 1962.
2. Gladys Hicks, Grill Cook in the University Union Snack Bar, returned from disability leave for part-time duty effective December 3, 1962.

D. Change of Classification and/or Salary

1. Bernice Bryant, Temporary Maid, to Intermittent Maid as of November 1, 1962.
2. Gerrold Ewing, Plumber, increase in prevailing rate to \$4.05 per hour, with effective date May 1, 1962.
3. Rozita Wade, Clerk Typist I in the Business Office, to Clerk Typist II at a salary of \$255 per month effective when she returns from maternity leave.

E. Replacements

1. Alice C. Robison, Clerk Typist I in the University Union, at a salary of \$220 per month beginning November 19, 1962, replacing Carolyn Henderson, resigned.
2. Mildred Bushart, Cook's Helper in the University Union Cafeteria, at a salary of \$227.50 per month beginning November 1, 1962, replacing Mary Leight, transferred to new position.
3. James Kincaid, Grill Cook in the University Union Snack Bar, at a salary of \$250 per month beginning November 28, 1962, replacing Gary Baumgarten, resigned.

F. Appointments to New Positions

1. William Brown, Temporary Kitchen Laborer in the University Union Cafeteria, at a salary of \$270 per month beginning November 27, 1962. (Position approved October 22, 1962)
2. Mary Leight, Cook's Helper in the University Union Cafeteria, transferred to Cook's Helper in Pemberton Hall, effective November 1, 1962. (Position approved April 16, 1962)

G. Request to Take University Course

1. Ethel Winders, Clerk Stenographer I in the Office of the Dean of the Graduate School, requests permission to take one course during the winter quarter. I recommend that permission be granted.

H. Request for Administrative Classification

1. We ask that the board request the University Civil Service System to take the necessary steps to get the position "Assistant Food Production Manager" classified as administrative. The general

effect of this would be that the person so classified would have one month of vacation and would not be bound to the eight-hour day and overtime type of arrangement.

Mrs. Gaertner justifies this on the grounds that we use Assistant Food Production Managers in positions where they are solely responsible for a food unit. In some respects it could be said that they do the work of Food Production Managers; they would very likely have that title if they had the proper education and experience to qualify.

#### VIII. PURCHASES

##### A. Physics Department Equipment

Bids were solicited on one Moseley Model 2D-2 XY Recorder. The following bids were received.

1. Harris-Hanson Company	\$ 2,050.00*
St. Louis, Missouri	
2. F. L. Moseley Company	2,050.00
Pasadena, California	
3. Hewlett-Packard Company	No Bid
Palo Alto, California	

##### \* Plus freight

We recommend that the purchase be made from Harris-Hanson Company, with payment to be made one-half from funds budgeted for Equipment, General Revenue, and one-half from a National Science Foundation grant.

##### B. Automobile Trade-In

The tabulation of bids for two 1963 passenger automobiles with trade-in of two 1961 Chevrolets, each with approximately 40,000 mileage, has been reviewed and we recommend acceptance of the lowest responsible bid as follows:

	<u>Base Bid</u>	<u>Trade-In</u>	<u>Net Bid</u>
Lindley Chevrolet Company	\$5644.20	\$4454.20	\$1190.00
Charleston (Chevrolet - 1269)			

Payment to be made from funds budgeted for Equipment, General Revenue.

##### C. Automobile for Extension Services

The tabulation of bids for one 1963 compact passenger automobile has been reviewed and we recommend acceptance of the lowest responsible bid as follows:

Lindley Chevrolet Company	\$ 1,630.64
Charleston (Corvair)	

Payment to be made from the Adult Education Fund of the Agency Accounts.

##### D. Draperies - University Union

The tabulations of bids for the following items have been reviewed and we recommend acceptance of the lowest responsible bids as follows:

##### 1. For the Ballroom, Snack Bar and Dining Rooms A and B

Crossroad Interiors Company, Urbana	\$ 2,177.87
-------------------------------------	-------------

Payment to be made from Depreciation Equipment Account of the Bond Revenue Series 1956.

2. For the Cafeteria, including undercurtains and rods

Baker Furniture Company, Charleston

\$ 1,575.11

Payment to be made from Depreciation Equipment Account of the Bond  
Revenue Series 1956.

IX. MISCELLANEOUS

A. National Science Foundation Summer Institute

Word has been received that we have been granted the sum of \$76,500 by the National Science Foundation in support of a "Summer Institute in Botany, Chemistry, Physics and Zoology for Secondary School Teachers of Science." This will be under the direction of Dr. Weldon Baker, Department of Chemistry, who has been director of our recent institutes.

The awarding of this grant results in a number of our science teachers having summer appointments which they might not otherwise have but, more importantly, it represents the possibility of giving fine service to secondary school teachers of science in upgrading their preparation.

Quincy Doudna  
President



REPORT OF  
ILLINOIS STATE NORMAL UNIVERSITY

December 17, 1962

II. FACULTY

A. Appointment

1. New Position (Previously authorized by the Teachers College Board)
  - a. Mrs. Celia Wesle (50A-22), as a part-time Faculty Assistant in the Library, effective December 1, 1962 for the remainder of the school year, at a salary rate of \$250.00 per month. Mrs. Wesle has a bachelor's degree from Wisconsin State College, Milwaukee. This appointment is only for the remainder of the 1962-63 school year.

III. OTHER EMPLOYEES

A. Resignations

1. Mr. Harry C. Barnhill (54-008N), Stationary Fireman Helper in the Heating Plant, effective November 5, 1962, due to health reasons.
2. Mrs. Melba M. Dameron (BR), Cook in the Residence Hall Food Service, effective October 31, 1962, for personal reasons.
3. Mrs. Shirley A. Esch (38-001G), Clerk Stenographer III in the Social Science Department, effective November 30, 1962, to accept another position.
4. Mr. Clarence D. Lanham (58-002N), Bus Driver in the Physical Plant Area, effective June 10, 1962, for personal reasons.
5. Mrs. Joan B. Litwiller (49-001G), Clerk Stenographer II in Professional Laboratory Experiences, effective December 18, 1962, due to transportation difficulties.
6. Mr. Jack Troyer (54-008N), Stationary Fireman Helper in the Heating Plant, effective November 29, 1962, to accept another position.
7. Mrs. Barbara B. Whitmer (3-002G), Clerk Stenographer III in the Admissions Office, effective November 30, 1962, to accept another position.

B. Leave of Absence

1. Mr. James E. Fenis (56-013N), Maintenance Worker in the Physical Plant, effective after six hours on November 1, 1962, due to disability.

C. Return from Leave of Absence

1. Mrs. Louise Karr (9-004G), Health Service Nurse in Health Service, effective November 19, 1962.

D. Dismissal

1. Mr. Stanley R. Grover (BR), Kitchen Laborer in Residence Hall Food Service, effective November 12, 1962, for failure to demonstrate the ability and qualifications necessary to furnish satisfactory service.

E. Appointments (Replacements)

1. Mr. Earl Nicholas (BR), Kitchen Laborer in the Food Service Area, effective November 29, 1962, at a salary rate of \$270.00 per month, to take the place of Mr. Stanley Grover, dismissed.

2. Mrs. Bonita B. Tice (49-001G), Clerk Stenographer II in Professional Laboratory Experiences, effective December 10, 1962, at a salary rate of \$290.00 per month, to take the place of Mrs. Joan Litwiller, resigned.
3. Mr. Jack Troyer (54-008N), Stationary Fireman Helper in the Heating Plant, effective November 27, 1962, at a salary rate of \$395.00 per month, to take the place of Mr. Harry Barnhill, resigned.

F. Appointments (New Positions)

1. Mr. Stanley R. Grover (BR), Kitchen Laborer in the Food Service Area, effective October 30, 1962, at a salary rate of \$270.00 per month. (Board Report, September 1962.)
2. Mr. Charles P. Martin (BR), Turf Manager for the University Golf Course, effective November 29, 1962, at a salary of \$640.00 per month. (Minutes of August 1962 Board meeting.)

G. Change in salary rate

1. Mr. Daniel D. Gehrt (50A-008S), Bookstore Manager in Milner Library, from a salary rate of \$520.00 per month to \$535.00 per month, effective December 1, 1962.

Last fall, when our Director of Conference Planning resigned to accept a teaching position, we were not able to employ another person whom we felt could handle this area. The additional responsibility of Conference Planning was given to Mr. Gehrt, but without an increase in salary. He has handled this responsibility very satisfactorily; and for that reason, we wish to make a salary increase at this time.

X. Buildings and Grounds

- A. request permission to name the present Industrial Arts Building (completed 1909) and the University High School Building (1913), after Richard Edwards (1822-1908), President of Illinois State Normal University, 1862-1876; Superintendent of Public Instruction, 1887-1891; and after Samuel Moulton (1822-1905), Teachers College Board, 1857-1881, and its chairman, 1857-1865 and 1867-1876; Legislator and Congressman, friend and supporter of education. Approved for recommendation by Committee on Future Planning on December 7, 1962, and by the University Council on December 12, 1962.

Robert G. Bone  
President

REPORT OF  
NORTHERN ILLINOIS UNIVERSITY

December 17, 1962

I. STUDENTS

Recipients of State of Illinois Scholarships  
Autumn Semester - 1962-1963

	<u>State</u>	<u>Teacher Education</u>	<u>Veterans</u>	<u>General Assembly</u>
Number of full-time students receiving scholarships	131	2,311	284	167
Number of part-time students receiving scholarships	<u>-</u>	<u>19</u> *	<u>370</u> ***	<u>2</u>
Total number of students receiving scholarships	131	2,330	654	169
Total monetary value of scholarships	\$15,130.50	\$180,897.00 **	\$33,726.00 ***	\$13,107.00

Grand total: Number of students receiving all types of  
State of Illinois scholarships, autumn semester . . . . . 3,284

Grant total: Monetary value of all State of Illinois  
scholarships, autumn semester . . . . . \$242,860.50

- \* includes 4 extension students
- \*\* includes 4 extension students, monetary value of \$108.00
- \*\*\* includes 54 extension students
- \*\*\*\* includes 54 extension students, monetary value of \$1,404.00

II. FACULTY

Payment of Substitutes - University Schools

November 5: Mrs. Barbara LaBaw for Miss Ruth Gau - illness  
 November 6: Mrs. Barbara LaBaw for Mr. Robert Wittrup (attend meeting at  
                   Lorado Taft Field Campus)  
 November 8: Mrs. Betty Knauel for Mr. Dale Lake (attend conference)  
 November 14: ( $\frac{1}{2}$  day): Mrs. Barbara LaBaw for Miss Kathryn Huestis (give a  
                                   talk at a conference)  
 November 26-27: Mrs. Georgia Scriven for Mrs. Ann Lukidis - illness  
 November 29: Mrs. Georgia Scriven for Mrs. Ann Lukidis - illness  
 November 30: Mrs. Barbara LaBaw for Miss Ruth Gau - illness  
 November 29 - December 3: ( $3\frac{1}{2}$  days) Mrs. Norma S. Oberlin for Mr. Dale Lake -  
                                   illness

Resignation (October, 1962 board report)

Mr. Meredith W. Watts, Jr., faculty assistant, Department of Political Sciences,  
effective at the close of the autumn semester - January 26, 1963.

Change of Status

Academic Vice-President

With the beginning of graduate work in 1951, Dr. J. Robert Hains assumed the responsibility as dean of the Graduate School. In 1959 he became academic vice-president. He has now requested that he be relieved of his assignment in order to return to classroom teaching in the Department of English and also to assume responsibilities as educational consultant at the high school and college level, effective September 1, 1963.

We are now interviewing candidates for the position of academic vice-president.

Dean, Graduate School

With the rapid increase in enrollment in the Graduate School (1,762 full and part-time students,) it is necessary to have a dean and an associate dean in charge of this area of work.

Dr. C. Norton Coe, present dean of the Graduate School, will assume a part-time assignment as associate dean and member of the Department of English, beginning September 1, 1963.

We are now interviewing candidates for the position of dean of the Graduate School.

III. OTHER EMPLOYEES

New Positions

Willie B. Bailey, kitchen laborer, University Center, @ \$270 per month, as of 11/1, per October B.R.

Katherine M. Bond, dining room cashier, University Center, @ \$232.50 per month, as of 11/1, per October B.R.

Fern Callais, cook, University Center, @ \$245 per month, as of 11/1, per October B.R. (in lieu of cook's helper)

John M. Driscoll, food production manager, University Center, @ \$600 per month, as of 11/1, per May B.R.

Rosamond L. Gutesha, janitress, University Center, @ \$275 per month, as of 11/1, per May B.R.

Dorothy M. Johnson, cook, University Center, @ \$245 per month, as of 11/1, per October B.R. (in lieu of cook's helper)

Agnes S. Johnson, cook, University Center, @ \$245 per month, as of 11/1, per October B.R. (in lieu of cook's helper)

John L. King, kitchen laborer, University Center, @ \$270 per month, as of 11/1, per October B.R.

Elmer McPherson, kitchen laborer, University Center, @ \$270 per month, as of 11/1, per October B.R.

Lula G. Pace, cook's helper, University Center, @ \$227.50 per month, as of 11/1, per October B.R.

Karen Lee Pumfrey, dining room cashier, University Center, @ \$232.50 per month, as of 11/1, per October B.R.

Martha M. Susong, cook's helper, University Center, @ \$227.50 per month, as of 11/1, per October B.R.

Benjamin D. Kendall, chef, University Center, @ \$375 per month, as of 11/7, per October B.R.

Francis A. Foster, kitchen laborer, University Center, @ \$270 per month, as of 11/8, per October B.R.

Elaine L. Ayers, payroll clerk II, Business Services (Accounting), @ \$330 per month, as of 11/12, per April B.R. (in lieu of accounting clerk II)



Gilbert Silverstein, audio-visual aids technician I, Audio-Visual Services, @ \$375 per month, as of 11/12, per June B.R.

James W. Jacobus, stationary fireman helper, Heating Plant, @ \$395 per month, as of 11/14, per October B.R.

Martha Susong, waitress, University Center, @ \$250 per month, as of 11/15, per May B.R.

Donald E. Williams, stationary fireman helper, Heating Plant, @ \$395 per month, as of 11/26, per October B.R.

Willie Henry, Jr., kitchen laborer, University Center, @ \$270 per month, as of 11/26, per October B.R.

#### Replacements

Guillermo Obregon, kitchen laborer, Food Services, @ \$270 per month, as of 11/1, replacing Wilhelm Leininger, on leave of absence.

Helen M. Plesa, janitress (temporary), Physical Plant, @ \$275 per month, as of 11/1, replacing Danica Reese, on leave of absence.

Gloria J. Tuggle, janitress (temporary), Physical Plant, @ \$275 per month, as of 11/1, replacing Esther Lambert, on sick leave.

Geraldine E. Utter, clerk-stenographer III, Audio-Visual Services, @ \$325 per month, as of 11/1, replacing Patricia Taylor, resigned 10/31.

Ella R. Mailand, main desk attendant, University Center, @ \$300 per month, as of 11/5, replacing Elaine Ayers, transferred.

Kay Ellen Wirsing, typing clerk II, Testing Services, @ \$265 per month, as of 11/12, replacing Barbara Koch, resigned 11/23.

Arthur W. Strasser, kitchen laborer, University Center, @ \$270 per month, as of 11/12, replacing John Gray, dismissed.

Alice M. Reed, cook, Food Services, @ \$245 per month, as of 11/13, replacing Catharine Seldal, resigned 11/6.

Nancy J. Johnson, cook's helper, University Center, @ \$227.50 per month, as of 11/15, replacing Martha Susong, transferred.

Pampila Sue Beach, waitress, University Center, @ \$250 per month, as of 11/16, replacing Audrey Sheahan, resigned 11/9.

Jean Ann Oberg, clerk-stenographer II, Physics, @ \$275 per month, as of 11/19, replacing Nelda Bergsten, resigned 11/30.

Janet C. Haderer, clerk-stenographer II, Business, Accounting, @ \$280 per month, as of 11/20, replacing Verna McIntosh, on leave of absence.

Janet R. Walton, clerk-typist II, Admissions, @ \$265 per month, as of 11/26, replacing Virginia Allen, resigned 10/31.

Helen B. Morel, cook, Food Services, @ \$245 per month, as of 11/27, replacing Anna Ryan, resigned 11/16.

Irene Kunkel, cook's helper, Food Services, @ \$227.50 per month, as of 11/30, replacing Wanda Sutton, resigned 11/15.

### Change of Status

Mary Ellen Vant, cook (irregular), Lorado Taft Campus, @ \$1.41 per hour for 231 hours, as of 10/1 (October and November)

Bobby C. Aldridge, kitchen laborer, University Center, @ \$270 per month, to kitchen-stores laborer, @ \$285 per month, as of 11/1.

Shirley L. Dirksen, nurse, Lorado Taft Campus, @ \$55 per week for two (2) weeks, as of 11/1.

Doris J. Hopkins, waitress, University Center, @ \$250 per month, to dining room hostess, @ \$260 per month, as of 11/1.

Dolores I. Klug, clerk-typist II, Audio-Visual Services, from \$275 per month to \$285 per month, as of 11/1, pay adjustment effective 9/20, completion of probationary period.

Evelyn J. Lovett, maid (temporary), University Center, @ \$1.44 per hour for 119 hours, as of 11/1.

Clarence A. Neujahr, maintenance repairman, Grounds, @ \$435 per month, to maintenance equipment operator, @ \$420 per month, as of 11/1.

George C. Olsen, routeman helper, Business Services (Central Receiving), @ \$405 per month, to routeman, @ \$425 per month, as of 11/1.

Leota Padgett, cook, University Center, @ \$245 per month, to cook's helper, @ \$227.50 per month, as of 11/1.

Helen D. Trutt, waitress, University Center, @ \$250 per month, to dining room hostess, @ \$260 per month, as of 11/1.

Anna M. Winterland, cook (irregular), Lorado Taft Campus, @ \$1.41 per hour for 163 hours, as of 11/1.

Mary T. Wright, typing clerk II, Registrar's Office, from \$260 per month to \$275 per month, as of 11/7, completion of probationary period.

Marianne Seifert, accounting clerk II, Business Services (Accounting), from \$325 per month to \$330 per month, as of 11/14, completion of probationary period.

George R. Anderson, stationary fireman helper, Heating Plant, from \$435 per month to \$460 per month, as of 11/20, per union negotiations.

Sheryle Lee Timm, clerk-stenographer II, Management & Finance-Marketing, from \$285 per month to \$300 per month, as of 11/21, completion of probationary period.

### Leave of Absence

Wilhelm Leininger, kitchen laborer, Food Services, from 11/7 to indefinite.

Fern Callais, cook, University Center, from 11/7 to 1/2/63.

Jennie Hickerson, cook's helper, Food Services, from 11/12 at noon to 1/2/63.

### Dismissal during Probationary Period

John M. Gray, kitchen laborer, University Center, as of 11/1.

### Resignations

Willie Davidson, kitchen laborer (temporary), University Center, as of 11/1.

Ruby Braffett, cook's helper (temporary) University Center, as of 11/2.

Catharine Seldal, cook, Food Services, as of 11/6, while on suspension.

Eleanor Stevens, assistant examiner, Graduate School, as of 11/8 at noon.

Audrey Sheahan, waitress, University Center, as of 11/9.  
 Alice Reed, cook, Food Services, as of 11/15.  
 Wanda Eloise Sutton, cook's helper, Food Services, as of 11/15.  
 Anna Ryan, cook, Food Services, as of 11/16.  
 Barbara Koch, typing clerk II, Testing Services, as of 11/23.  
 Nelda Bergsten, clerk-stenographer II, Physics, as of 11/30.

## VII. STUDENT LIFE

### Football Season

Mr. George Bork, junior and quarterback on Northern's football team, set nine passing records for small colleges in a single season. For the regular season, Bork passed for 2,506 yards. He was recently honored by being named as the only junior on the Little All-American football squad as selected by the Associated Press.

Mr. Hugh Rohrschneider, junior and end on Northern's football team, also set a record when he caught 76 passes for 795 yards. He was given honorable mention by the Associated Press and was given the outstanding lineman award for his playing at the Mineral Water Bowl Game.

Northern played the Mineral Water Bowl game against Adams State College of Colorado at Excelsior Springs, Missouri on Saturday evening, November 24. Northern lost the game 23-20. This was not counted in the official records mentioned above.

### Cross Country

Northern's cross country team has completed one of its most successful seasons, having won all ten dual meets, the Inter-state, Inter-collegiate Athletic Conference championship and finished second in both the NCAA college division and Illinois Inter-collegiate meets.

## VIII. PURCHASES

A complete list of bids for the following items is on file at the University. The tabulations have been reviewed and purchases as follows are recommended.

1. Offset Duplicator Rotary Sorter for Duplicating Services -  
 Addressograph-Multigraph Corp., Rockford \$10,267.44  
 (Payable from Duplicating Services, Equipment, General Revenue)
  
- 20 Free Standing electrified display units and components for a modular system to be used in the lobby of the Fine Arts Building when art exhibits are displayed -  
 Struc-Tube Division, Affiliated Machine and Tool Company,  
 New York City \$ 1,417.10  
 (Payable from Building and Maintenance, Equipment, General Revenue)
  
- 565 cases of toilet tissue.  
 Arrow-Blackhawk Paper Co., Rockford \$ 5,793.85
  
- Payable as follows:

Operation and Maintenance Series '53	\$ 341.18
Operation and Maintenance Series '57	974.80
Lincoln Hall Series '60	731.10
University Center Series '60	877.32
Building and Maintenance, General Revenue	
Commodities	<u>2,869.45</u>
	\$5,793.85

  
- 77 Venetian Blinds for 66 windows in McMurtry Hall -  
 Drexel Venetian Blind Laundry, East St. Louis \$ 1,750.00  
 (Payable from Buildings and Maintenance, Commodities, General Revenue)

319 cases of lamps and 22 cases of fluorescent starters  
A. W. Sikking Co., Springfield - Ken-Rad

\$ 5,559.51\*

\* Purchase recommended, despite the fact that an unacceptable alternate bid was submitted on one type lamp in the schedule of items. Purchase of the specified type of lamp will be made from another supplier at a cost of \$432.00.

Payable as follows:

Operation and Maintenance, Series '53	\$ 468.45
Operation and Maintenance, Series '57	1,756.69
Lincoln Hall, Series '60	483.37
Building and Maintenance, Commodities	
General Revenue	<u>2,851.00</u>
	\$5,559.51

Purchases approved by the Executive Committee of the Teachers College Board since the meeting of the Board November 18-19, 1962.

Fifty-four and one-half (54-1/2) dozen mattresses pad/covers  
Caroll's, Inc., Chicago, Illinois (\$30.19 per doz.) \$ 1,645.36

Less: Allowance for our cost in sorting and handling 150.00  
\$ 1,495.36

Payable from Operation and Maintenance, Series '57

#### IX. MISCELLANEOUS

##### Use of University Car for Out-of-State Travel

We should like to have permission to use a university owned car for travel to Boston, Massachusetts for five or perhaps six members in Counseling to attend the annual convention of the American Personnel and Guidance Association to be held there April 8-11, 1963. This particular meeting is the most important one of the year in this area and provides opportunity to meet specialists and gather information on latest developments in guidance.

Leslie A. Holmes  
President



REPORT OF  
WESTERN ILLINOIS UNIVERSITY

December 17, 1962

II. FACULTY

A. Resignation

1. Wayne K. Howell, Assistant Professor of Audio-Visual Education, has resigned effective December 31, 1962, to become Director of Developmental Research for Encyclopaedia Britannica Films.

B. Appointments

1. Donn W. Hayes was appointed temporary Assistant Professor of Education for the winter and spring quarters, 1962-63, as a substitute for C. Adam Turner, who is on disability leave. He holds the B.S. and M.S. degrees from the University of Illinois and the Ph.D. from Washington University. He is currently on leave from his position as associate professor and registrar, School of Education, Boston University.
2. The following were reappointed as Instructors in the Department of English to provide classes for the winter quarter enrollment:

Estelene Black Bodenhamer	\$600 per month
Claudia D. Johnson	\$600 per month
Jean Meline	\$300 per month
Alice Swain	\$620 per month

These are temporary appointments for the winter quarter, 1962-63, only.

3. Mr. Wayne Lunak was appointed Graduate Assistant in Education (Physical Education) at \$120 per month for the winter and spring quarters, 1962-63. This appointment comes within our quota for graduate assistants as provided in the current budget.

III. OTHER UNIVERSITY EMPLOYEES

A. Resignations

1. Irma Lee Bennett, Switchboard Operator, WCS-226, effective November 18, 1962.
2. Lora M. Cagle, Clerk III, WCS-3, Placement Office, effective November 22, 1962.
3. Sharon Ermisch, Clerk Stenographer III, Offices of the President and Dean of Arts and Sciences, WCS-109, effective November 27, 1962. She will be paid for two and one-half days vacation due her.

B. Appointments

1. Mildred I. McCullough was reinstated as Clerk Stenographer II, WCS-149, Office of the Dean of Education, at \$330 per month effective November 12, 1962, following leave of absence due to illness.
2. Betty L. Adair was employed as Clerk III, WCS-3, Placement Office, effective December 7, 1962, at \$315 per month to replace Lora Cagle, resigned.

C. Changes in Name, Classification, Duties and/or Salary

1. Donna R. Grove, Clerk Typist I, WCS-115, Business Office, was increased from \$250 to \$260 per month effective November 21, 1962, upon satisfactory completion of probationary period.

2. Harry A. McGuire, Janitor, WCS-191, was increased from \$365 to \$395 per month effective November 22, 1962, upon satisfactory completion of probationary period.
3. Donna J. Giger, Clerk Stenographer II, WCS-139, was promoted to Clerk Stenographer III, WCS-109, at \$325 per month effective December 1, 1962. She fills the vacancy in the Offices of the President and Dean of Arts and Sciences created by the resignation of Sharon Ermisch.
4. Irl G. Chenoweth, Janitor, WCS-195, was increased from \$365 to \$395 per month, effective December 1, 1962, upon satisfactory completion of the probationary period.
5. Patricia E. Ward, Assistant Recorder, WCS-96, Office of the Registrar, was increased from \$350 to \$360 per month, effective December 1, 1962, upon satisfactory completion of the probationary period.
6. Wanda J. Ruyle, Clerk Typist I, WCS-181, Office of the Registrar, was increased from \$250 to \$260 per month, effective December 5, 1962, upon satisfactory completion of the probationary period.
7. The name of Ruth C. Westerdale, Clerk Typist I, WCS-45, Duplicating Office, has been changed to Ruth W. Grossman.
8. Helen N. White, Secretary (s), WCS-50, Office of the Provost, will be increased from \$355 to \$375, effective January 1, 1963, due to added responsibilities.
9. The name of Carole E. Weaver, Clerk Stenographer II, WCS-138, Office of Public Services, has been changed to Carole W. Bradford.

D. Appointment and Termination of Temporary Employees

1. Merlin Paul Lefler was employed as temporary Janitor at \$365 per month for the period November 5-30, 1962, to substitute during the vacations of Charles John and Samuel Shields. He was re-employed effective December 4, to replace William Elam, who served as acting foreman during the sick leave of Roy Jones.
2. Robert J. Snyder was employed as temporary Janitor at \$365 per month from November 5 to November 16, 1962, to replace Howard Settles, who was on vacation.
3. Marilyn K. Raymond, temporary Clerk Stenographer II, completed her work assignment in the Office of the School of Education as of November 23, 1962.
4. Betty L. Adair was employed as temporary Clerk Typist I at \$250 per month for the period November 12-23, 1962, as a substitute for Dorothy Abernathy, who was on sick leave.
5. Linda A. Sullivan was employed as temporary Clerk Stenographer II at \$1.5804 per hour, effective December 3, 1962, to replace Donna Giger in the Office of Arts and Sciences.

A. L. Knoblauch  
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD  
Conrad Hilton Hotel  
Chicago, Illinois

December 17, 1962

The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Monday, December 17, 1962, in the Conrad Hilton Hotel, Chicago, Illinois. Mr. R. A. Stipes, Jr., Chairman of the Board, presided.

Mr. Stipes called the meeting to order, roll was called and the following members answered present:

Mr. R. A. Stipes, Jr., Chairman	Mrs. Harriet Lowden Madlener
Dr. Noble J. Puffer, Vice-Chairman	Mr. William E. McBride
Mr. Clarence R. Ropp, Secretary	Mr. William E. Reed
Mr. Carl Dunbar	Mr. Paul Stone
Mr. Morton H. Hollingsworth	Mr. George T. Wilkins

The following member was absent:

Mr. James A. Ronan

Also present were the following:

Dr. Leslie A. Holmes, President  
Mr. Z. Harold Dorland  
Northern Illinois University

Dr. Robert G. Bone, President  
Mr. Preston Ensign  
Dr. Arthur Larsen  
Illinois State Normal University

Dr. Quincy Doudna, President  
Eastern Illinois University

Dr. A. L. Knoblauch, President  
Mr. J. M. Grigsby  
Western Illinois University

Dr. F. H. McKelvey, Executive Officer  
Mr. Richard F. Dunn  
Mr. Arthur Samoore  
Teachers College Board

Mr. Jack Alfeld, Assistant Director of Finance, was also present.

Mr. Kenneth Hesler, of Eastern Illinois University; and Mr. Dave Haake, of the Bloomington Pantagraph, were present representing newspaper coverage of this meeting.

Mrs. Madlener moved approval of the minutes of the meeting of November 19, 1962, as submitted by mail. Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Stipes extended all good wishes to Mr. Wilkins and commented that his contributions to the Board had been a big help. Board members concurred in the Chairman's remarks.

Mr. Wilkins thanked the Board members for this expression and added that he had thoroughly enjoyed working with all the members of the Board and expressed appreciation for excellent personal and professional relationships with the presidents.

Mr. Stipes stated that it had been the Board's privilege during its meeting on Sunday to have Mr. Dale McDowell, of the Office of Public Instruction, report on the work of the Aero Space Committee, and extended thanks and appreciation to Mr. McDowell for this report.

Mr. Stipes reported that Mr. Ray Page, Superintendent of Public Instruction-elect, had been a guest at the committee meetings on Sunday.

#### REPORTS OF OFFICERS OF THE BOARD

Dr. McKelvey presented Report No. 112 of the Executive Officer, which consisted of three parts: Part I, Proposals Approved by the Board of Higher Education on November 12, 1962; Part II, Summary of Building Program Progress under the Universities Bond Issue; Part III, Summary of Building Program Progress for Bond Revenue Projects.

Board members stated that this information was very helpful.

#### REPORTS OF PRESIDENTS

Mr. Hollingsworth moved approval of the Report for Northern Illinois University, as presented by President Holmes. Mrs. Madlener seconded the motion, roll, was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Dr. Bone presented a request for permission to name the Industrial Arts Building for Richard Edwards; and the University High School for Samuel Moulton.

Board members discussed naming of buildings and identification of buildings. Board members agreed that a small card or plaque should be prepared giving a brief history and background of the person for whom a building is named, and the plaque placed in a suitable location within the building. Board members also agreed that a small sign identifying a building would be helpful to visitors on the campus.

Mr. Wilkins moved that the Industrial Arts Building on the campus at Illinois State Normal University be named for Richard Edwards; and the University High School be named Samuel Moulton, in accordance with the request of the administration at Illinois State Normal University. Mr. Reed seconded the motion and it was unanimously carried.

Mr. Ropp moved approval of the Report for Illinois State Normal University, as presented by President Bone. Mr. McBride seconded the motion, roll was called and the vote was as follows:



Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

There was discussion of compensation for instructors for extra assignments in connection with the extension program and the matter was referred to the Council of Presidents, to prepare a recommendation to the Board.

Mr. Wilkins moved approval of the Report for Eastern Illinois University as presented by President Doudna. Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Hollingsworth moved approval of the Report for Western Illinois University, as presented by President Knoblauch. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### REPORTS OF COMMITTEES - Building Committee

##### NORTHERN ILLINOIS UNIVERSITY

Mr. Dunbar, Chairman of the Building Committee, moved approval of the plans and specifications for the North Addition to the Swen Parson Library, at an estimated cost of \$1,000,000 as presented by the architects, Gilbert A. Johnson & Associates, Rockford, and authorized the architect to advertise for bids to be received on February 13, 1963, to be presented to the Board at its March meeting, specifying a 60-day acceptance clause. (Payable from Universities Building Fund, appropriation for Library Addition.) Mrs. Madlener seconded the motion and it was unanimously carried.

Mr. Dunbar reported that bids for a game and recreation room in the University Center would be received on January 16, and reported to the Board on January 21, in accordance with plans mutually agreed upon with the Housing and Home Finance Agency.

Mr. Dunbar reported that the Building Committee had reviewed the preliminary plans for the Administration Building, as presented by Lundeen & Hilfinger, Architects, Bloomington, and unanimously agreed that the exterior design should be greatly modified. The Building Committee has therefore asked the architect to modify the design and present the plans to the Board at its January meeting. (Payable from Universities Building Fund, appropriation for Administration Building.)

Mr. Dunbar moved to authorize S. W. Knetsch & Associates, Consulting Engineers, DeKalb, to prepare final plans and advertise for bids, at an estimated cost of \$88,404.00, to be presented to the Board at its March meeting, for site improvements, Women's Physical Education Building, North Campus. (Payable from Universities Building Fund, appropriation for Women's Physical Education Building.) Mr. Hollingsworth seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of an addition in the amount of \$5,000.00, to the contract of Hansen & Werhane, Highland Park, Illinois, for general work on the Science Building, for the cost of structural changes to carry the additional weight of the enlarged laboratory. (Payable from Universities Building Fund, appropriation for Science Building.) Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

The Board asked the architect, Graham, Anderson, Probst & White, Chicago, to negotiate for the addition of the laboratory with the contractors working on the construction of the Science Building, and present firm figures for the cost of such addition to the Board at its next meeting, payable from grant of \$41,250, for chemistry research.

Mr. Dunbar moved approval of additions to contracts for the construction of the Science Building, to provide additional electrical facilities, a solvent room, additional laboratory piping and ventilation, as follows:

General Work - Hansen & Werhane, Inc., Highland Park	\$ 486
Heating Work - H. P. Reger & Co., Chicago	5,150
Plumbing Work - H. P. Reger & Co., Chicago	8,974
Ventilating Work - Mellish & Murray Co., Chicago	3,225
Electrical Work - Berg Electric Co., Rochelle	6,084

for a total of \$23,919; and to allow architect's fee for Graham, Anderson, Probst & White, in the amount of \$1,435, for a total additional cost to the project of \$25,354. (Payable from Universities Building Fund, appropriation for Science Building.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar stated that Schaeffer, Wilson & Evans, Architects, Bloomington, had submitted a report, comparing costs of high-rise dormitories with three-or four-story dormitories, indicating cost to be comparable, with an advantage, if any, for the high-rise dormitory. Mr. Dunbar added that Mr. Shields, Fiscal Adviser, would make a report on the financial feasibility of another 1000-bed dormitory at Northern to the Board at its January meeting.

Mr. Dunbar moved approval of an addition to the request to be made to the 73rd General Assembly, for movable equipment in buildings constructed under Universities Building Fund, as follows:

South Library Addition, Add \$35,000  
North Library Addition, Add \$40,000

Total Request - \$135,000  
Total Request - \$160,000

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that Northern's share of the cost of paving Lucinda and Carroll Avenues was estimated to be \$50,000.00, but the actual cost had been \$48,438.48. This was a Universities Building Fund Rehabilitation Project.

Mr. Dunbar moved approval of the request to release \$1,000 for contingencies for the Astronomical Dome and Meteorological Tower. (Payable from Universities Building Fund - Rehabilitation.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to record change orders, approved by the Executive Committee, as follows:

Physical Plant Building - West Campus

Architect: Thelen & Anderson, DeKalb

Custer Construction Co., DesPlaines, Illinois

Additions:

For providing 6 pipe protectors at doors	\$ 143.00
For additional steel framing for roof	
framing and interior suspended deck	447.00
Additional concrete block at wash rack	150.00
Revisions in flashing requirements for	
the roof	289.50
Metal letters reading "Central Receiving"	
to be mounted on building	<u>315.00</u>
Total Additions	\$1,344.50

Deductions:

Omit retaining wall at loading dock	\$ 321.00
Omit aluminum vents beneath refrig. area	48.00
Changes in painting inside building	<u>703.00</u>
Total Deductions	\$1,072.00

Net addition to Custer Construction Co. contract \$ 272.50

Berg Electric, Rochelle, Illinois

Additions:

Auxiliary gas pump switches in Dispatchers	
Room	\$ 155.00
400-amp switch to existing receiving	
building in lieu of 200 amp	238.00
Revise 1 120-volt receptical to 240-volt	
with 30 amp, 2-pole breaker	<u>15.00</u>
Total addition to Berg Electric Contract	\$ 408.00

F. J. Bero & Co., Elgin, Illinois

Additions:

Boiler controls to bring existing boiler up to State and Insurance boiler code	\$1,250.00
Furnish and install 2 10,000 underground gas storage tanks and provide concrete ballast with reinforcing and straps	1,569.00
Electrical heater cables and insulation around defrost drain lines in large refrigeration room	96.00
Total Additions	\$2,915.00

Deductions:

Omit additional heating devices	\$ 221.00
Omit unnecessary plumbing devices	168.00
Omit manhole for sanitary sewer	300.00
Revisions in Trane heating units from 2-speed motors to single speed motors	100.00
Checking existing boiler from heating plant which was not used	100.00
Total Deductions	\$ 889.00

Total addition to F. J. Bero Contract \$ 2,026.00

Net addition to the Project

\$ 2,706.50

(Payable from Universities Building Fund, appropriation for Physical Plant Building.)

Practical Arts Building - East Campus

Architect: Samuelson & Sandquist, Chicago

Tonyan Construction Co., McHenry, Illinois

To widen footings: Work performed on a unit price basis: machine excavation, concrete, formwork, reinforcing steel	\$ 815.03
Additional work required, not covered by unit prices: Hand excavation w/compressor, 3/4" celotex wrapping, labor	184.93

Work to be performed on a unit price basis:

Machine excavation, sand fill, concrete, framework and reinforcing steel	533.33
--	--------

Additional work required not covered by unit prices: Hand excavation, concrete & celotex cover

329.45

Total Additions

\$1,862.74

Architect's fees

108.52

Net addition to the Project

\$ 1,971.26

(Payable from Universities Building Fund, appropriation for Practical Arts Building.)

Science Building - East Campus

Architect: Graham, Anderson, Probst & White, Chicago

Hansen & Werhane, Inc., Lake Forest, Illinois

Waterproofing walls	\$ 522.50
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Excavate and replace with compacted granular backfill, cost not to exceed

3,700.00

Total Additions

4,222.50

Architect's Fees

253.35

Net addition to the Project

\$ 4,475.85

(Payable from Universities Building Fund, appropriation for Science Building.)



Special Education Building - Central Campus

Architect: Gilbert A. Johnson & Associates, Rockford

Broadway Electric, Rockford, Illinois

For changes in duct work and manholes

\$ 814.00 Credit

(Universities Building Fund, appropriation for  
Special Education Building.)

Residence Hall Group II - West Campus

Architect: Schaeffer, Wilson & Evans, Bloomington

H. R. Stewart, Inc., Cary, Illinois

Install 2 additional drains in kitchen area

\$ 200.00

Kallal's Sheet Metal Work, DeKalb

Omit transfer ducts above ceiling around  
kitchen area

\$ 2,400.00 Credit

Southern Equipment Co., St. Louis, Missouri

Add 10 remote compressors, water cooled

in lieu of air

\$1,008.43

One Shelving Unit

511.80

One vegetable work sink

75.60

Total Additions

\$1,595.83

Deductions:

3 refrigerated racks

\$1,926.00

1 Vegetable Work Table

118.00

1 Work Table

24.50

Total Deductions

\$2,068.50

Net Credit to Southern Equipment Co., contract

\$ 472.67

Architect's fees

9.00

Net Credit to the Project

\$ 2,663.67 Credit

(Series 61 and Universities Building Fund, appropriation  
for part cost of dormitory.)

Women's Physical Education Building - North Campus

Architect: Samuelson & Sandquist, Chicago

Insurance Premium for Builders Risk Policy -

\$ 366.89

Lander Van Gundy Agency, Normal, Illinois

F. J. Bero & Co., Elgin, Illinois

Labor and Material to install soft water line

640.00

from stationary steam manhole to west side of  
building

Architect's Fees

36.00

Net Addition to the Project

\$ 1,042.89

(Payable from Universities Building Fund, appropriation  
for Women's Physical Education Building.)

Kitchen, Dining and Dormitory Units - Lorado Taft Campus

Architect: Gilbert A. Johnson & Associates, Rockford

Rochelle Plumbing, Rochelle, Illinois

For installation of wood blocking behind  
lavatories in Dormitory Unit and fastening  
lavatories with anchor bolts in place of  
chair carriers

\$ 125.00 Credit

(Universities Building Fund, appropriation for  
Lorado Taft Campus.)

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for purchases and moved to accept the lowest responsible bids, as follows:

Physical Plant Building - West Campus

1 Fork Lift Truck - Genaghty Industrial Equipment Co., Rockford (Lowest bid determined by lot)	\$ 7,774.50
1 Battery Charger for Truck - Gould National Batteries, Inc., Chicago (Payable from NIU Foundation Funds)	423.45

Classroom Building (Watson Hall) - Central Campus

2 Coat Racks, 10 Portable Stands, 1 Service Cart, 6 Flat Drawer Files, 18 Storage Cabinets, Lyon Metal Products, Inc., Equipment - Carl E. Paulson Co., Rockford	1,921.52
60 Stacking Chairs, 11 Tables, 3 Cabinets - Brunswick Corp., Kalamazoo, Michigan	2,112.80
Miscellaneous Drawing Equipment:	
56 Drawing Tables - New York Central Supply Co., New York	3,285.00
1 Storage Cabinet - Broadhead Garrett, Cleveland, Ohio	49.50
7 Stools - Broadhead Garrett, Cleveland, Ohio	45.50
1 Drying Rack - Atlas Silk Screen Supply Co., Chicago	275.00
(Payable as follows: \$4,404.32 from NIU Foundation, Watson Hall \$3,285.00 from Equipment, General Revenue)	

Residence Hall Group I - West Campus (Lincoln Hall)

1 Mobile Storage Rack - Sidney Harrison, Peoria	\$ 215.00
8 Wyatt Food Pumps - Peerless Hotel Supplies, St. Louis	177.68
37 items Wearover Aluminum, Pans and Bowl - F. W. Boelter, Milwaukee, Wisconsin	198.28
1 Mobile Utility Truck - SunRay Fixtures, Rockford	15.60
2 S/S Pails & Covers - Peerless Hotel Supplies, St. Louis, Mo.	29.38
3 Mobile Storage Delivery Cabinets - Peerless Hotel Supplies, St. Louis, Missouri	563.97
15 Items - Custodial Supplies, Cleaners, shelving and rug matting:	
Advance Products Co., Rockford	721.40
Aurora Janitor Supply Co., Aurora	678.00
Shorr-Black Industires, Aurora	375.60
Kirby Co. Far West Suburban, Lombard	299.90
Industrial Chemical Co., Omaha, Nebraska	166.30
Sears, Roebuck & Co., Springfield	118.60
McMaster-Carr Co., Chicago	56.48
4 Heavy-duty Floor Maintenance Machines - Industrial Chemical Laboratories, Omaha, Nebraska	1,529.60
(Payable from Series 60 Equipment Funds)	

Kitchen, Dining and Dormitory Units - Lorado Taft Field Campus, Oregon

1 Dishwasher & Mixer - SunRay, Rockford	\$ 3,455.44
1 Mobile Plate, Cup and Glass Dispensers - Peerless Hotel Suppliers, St. Louis, Missouri	1,116.11
General Electric Appliances including 1 Range, 1 Oven, 1 Baker's stove, 1 Griddle & 1 Fryer - SunRay Fixtures, Rockford	3,450.46
3 Miscellaneous Tables & Stands (kitchen) - SunRay Fixtures, Rockford	817.25
1 Hot Food Table - Sidney Harrison, Peoria	2,312.00

1 Mobile Silverware and Tray Dispenser - SunRay Fixtures, Rockford	\$ 276.59
1 Vegetable Peeler - SunRay Fixtures, Rockford	433.19
1 Food Warmer - SunRay Fixtures, Rockford	816.08
1 Steam Jacketed Kettle - Sidney Harrison, Peoria	2,239.00
2 Mobile Utility Racks - SunRay Fixtures, Rockford	186.44
(Payable as follows: \$3,241.52 from Lorado Taft Trust	
Fund Acct. No. 815; \$11,861.04 from NIU Foundation Fund)	

University Center

1 Heavy-duty, self-propelled floor maintenance machine - Riverdale Specialty Co., Riverdale	\$ 1,640.00
1 Console Record Player for long-playing classical records - Wayne Distributing Co., DeKalb	1,495.00
1 Office Register Stand - Carson, Pirie, Scott & Co., Chicago	166.75
10 Portable TV sets - Zenith Radio Distributors, Chicago	1,507.90
1 Console TV set with swivel base - Zenith Radio Distributors, Chicago	166.49
(Payable from University Center, Series 60 Equipment Funds)	

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of advertising for bids for 1½ ton pick-up truck for use of custodial staff of the Residence Halls, payable from Residence Halls Operation Funds. Mrs. Madlener seconded the motion, and it was unanimously carried.

Mr. Dunbar moved that the Board reject all bids for equipment for the South Addition to the Library and for equipment for Faraday Hall, and re-advertise for bids on these items. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved that Northern Illinois University be authorized to investigate and plan a physical education facility and stadium for 15,000, at an estimated cost of \$2,100,000 of which \$350,000 is to be included in a capital improvement request to be made to the General Assembly for the physical education and teaching areas; and the balance of the cost is to be paid from a bond revenue project, contingent upon the student vote at Northern Illinois University approving an assessment, and the approval of the legislature. Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that Northern had made a report on the need for additional buildings and facilities, including land acquisition for 1963-65.

ILLINOIS STATE NORMAL UNIVERSITY

Mr. Dunbar moved approval of the reinstatement of Alternate P-11, in the contract of R. Hays Co., Champaign, Illinois, for sanitary sewers and manholes, plus installation of water main, for Science Building Annex, as earmarked in the contingency fund for this project. (Payable from Universities Building Fund, appropriation for Science Building Annex.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that President Bone and Mr. John Patrick Ward, Safety Engineer for the Board, had made reports on the fire in the coal silo of the heating plant, and in the light control and projection booth in Westhoff Theatre, and moved a vote of thanks to Mr. Ward for fine cooperation and effort over and above the call of duty, and to write letters of appreciation and thanks to non-academic personnel at Illinois State Normal University and the Fire Department at Normal. Mr. Wilkins seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of the purchase in the amount of \$5,730.00, of an electrical console from Theatre Technology, Inc., 5826 South Broadway, St. Louis 11, Missouri, to restore operations in Westhoff Theatre, said equipment incorporated with original equipment not destroyed by the fire, thus making this the only source for the material. (Payable from Reserve Appropriation for Emergency Repairs.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids and moved to accept the lowest responsible bids, as follows:

Re-upholstering of 309 Side Chairs - Dunn-Barton Halls - Sam Buckman Furnitue Co., Spring Valley	\$ 1,665.51
(Subject to the submission and approval of samples)	
New Cushions (seats and backs) for 164 Lounge Chairs - Dunn-Barton Halls - Springfield Mattress Co., Springfield	2,378.00
(Subject to the submission and approval of samples)	

(Payable from Revenue Bond Funds, Series 1950)

2 Ice Making Machines - University Union - Baker & Hauser Co., Peoria	2,807.87
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(Payable from University Union Revenue Bond Funds,  
Series 55)

Mr. Ropp seconded the motion, roll was called and the vote was as follows:



Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### EASTERN ILLINOIS UNIVERSITY

Mr. Dunbar moved to award contract for landscaping work around the Clinical Services Building, to John O. Jensen, D/B/A Jensen Landscape Co., Chicago, in the amount of \$1,680.00, lowest responsible bidder, and to allow architects' fees to Atkins, Barrow & Graham, Inc., Urbana. (Payable from Universities Building Fund, Appropriation for Clinical Services Building.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of changes in the contract of S. M. Wilson & Co., Granite City, Illinois, general contractor for construction of the Men's Residence Hall, as follows:

2 Walk-in Refrigeration Rooms in Food Service Wing that is to serve men's residence hall and women's residence hall now in planning stage	\$ 3,868.00 Add
Change in corridor tiles in the building from cork tile to vinyl asbestos	\$ 1,560.00 Credit
Modernfold Soundmaster Folding Door to separate south dining room from main dining room, identical to door across north dining room	\$ 1,595.00 Add
Architects' fees @ 6%, Lundeen & Hilfinger, Bloomington	\$ 327.78 Add
Net addition to project - \$4,230.78. (Payable from Series 1962 Construction Funds)	

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Eastern to dispose of the old greenhouse, through the Surplus Property Division of the Department of Finance. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Lundeen & Hilfinger, architects, Bloomington, to prepare plans and advertise for bids for acoustical treatment of the ceiling of the Buzzard Laboratory School gymnasium to alleviate noise, at an estimated cost from \$4,000 to \$6,000. (Payable from Contractual Services.) Mr. Hollingsworth seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of change order affecting Air Conditioning Projects, in the contract of H. P. Reger Co., Chicago, as follows:

Furnish and install screens on cooling towers	\$ 1,108.00
Furnish and install screened hood extensions on cooling towers at Blair Hall & Library	600.00
Furnish an additional charge of Freon 22	700.00
Engineer's fees @ 6% - Brown, Manthei, Davis & Mullins, Champaign	144.48

Total additional cost to the project - \$2,552.48. (Payable from Universities Building Fund - Rehabilitation) Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to award contract in the amount of \$1,565.00, to A. F. Krall Construction Co., Decatur, lowest responsible bidder, for removal of terrace, and to revamp kitchen entrance to Pemberton Hall, subject to the release of funds by Governor Kerner. (Payable from Central Office Rehabilitation - General Revenue.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Engineering Services, Decatur, to prepare plans for rehabilitating shower rooms in Pemberton Hall and combine requests for bids on this project with rehabilitation of Blair Hall Restrooms. (Payable from Series 61 Funds and Central Office Rehabilitation, General Revenue.) Mr. Reed seconded the motion, and it was unanimously carried.

#### WESTERN ILLINOIS UNIVERSITY

Mr. Dunbar moved to award contracts for the Physical Plant Building, as follows:

General - Malcolm Housewright & Sons, LaHarpe, Illinois	\$ 61,242.00
Electrical - Baer Electric Co., Inc., Moline, Illinois	9,217.00
Plumbing - Petersburg Plumbing & Heating Co., Petersburg	6,086.00
Heating - Petersburg Plumbing & Heating Co., Petersburg	13,476.00
Ventilating - Johnson Sheet Metal Works, Inc., East Moline	2,352.00

for a total construction cost of \$92,373.00; to allow architectural and engineering fees to Atkins, Barrow & Graham, Inc., Champaign, in the amount of \$5,542.38; and to allot a contingency of \$2,084.62, for a total cost of the building of \$100,000. (Payable from Universities Building Fund, appropriation for Physical Plant Building.) Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the purchase of china - 9 doz. creams and 15 doz. sugar bowls to match other china, from Sidney Harrison Co., Peoria (only source) for the Women's Residence Hall (Corbin) in the amount of \$323.10. (Payable from Series 61 Construction Account.) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize the architect, Lankton-Ziegele-Terry & Associates, Peoria, to re-advertise for bids on the Greenhouse, specifying a 60-day acceptance clause, to be received on January 31, 1963, to be presented to this Board at its March meeting. (Payable from Universities Building Fund, appropriation for Greenhouse.) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of an addition in the amount of \$11,653.72 for fixed equipment for the Clinical Services Building, as follows:

Fixed equipment as provided by specifications	\$ 11,207.72
Sink and Floor Drain in Soil Utility Room	<u>428.00</u>
	\$ 11,635.72
Additions to contracts as follows:	
Baer Electric Co., Moline	\$ 7,765.00
Linder Co., New London, Iowa	3,870.72
Scribbins, Feldmann, Klusmeyer & Mears, Inc.,	
Galesburg - architect's fees	<u>174.53</u>
	\$ 11,810.25

(Payable from Universities Building Fund, Appropriation for Clinical Services Building and \$6,000 from the Health Service Fund.)

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

#### POLICY COMMITTEE

Mr. Ropp, Chairman of the Policy Committee, moved that Paragraph XIV of the Practices of the Teachers College Board, Television Circuits, be deleted. Mr. Wilkins seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Ropp	Aye
Mr. McBride	Aye	Mr. Stipes	Aye
Dr. Puffer	Aye	Mr. Stone	Aye
	Mr. Wilkins	Aye	

The motion was unanimously carried.

Mr. Ropp moved the adoption of the following policy statement for naming of the buildings:

1. The Board reserves the right to name or rename all buildings, streets and drives, and all other structures and facilities on the respective campuses.
2. Such buildings, streets and drives, and other structures and facilities may be named for former notable members of the University faculty; for distinguished members of the Board; for donors of substantial funds, or for public men of the state and nation, or of any country.
3. Buildings or other facilities shall not be named for any person who is on the active staff of any university.
4. No more than one building shall be named for one person on all four of the university campuses, except for presidents and statesmen of the United States.
5. An ad hoc committee appointed by the president shall make recommendations for naming a building.
6. If the building is named for a person, the recommendation shall consist of a written resume of the accomplishments of the person for whom it is proposed to name a building, together with the particular contribution, if any, made to the university.
7. The recommendation shall be presented confidentially to the Board. The Board must approve before proceeding further. After the approval of the board has been given to name a building, the permission of the nearest relative shall be obtained, in applicable situations, before public announcement is made.

Mr. Reed seconded the motion and it was unanimously adopted.



Mr. Dunn reported that a suit had been filed by a group of contractors against the University of Illinois for buying material and doing construction work or rehabilitation work with its own employees. He added that the attorney for the University of Illinois had asked Southern Illinois University and the Teachers College Board to join in answering this complaint, which they had done. He stated that the Supreme Court had ruled that the University of Illinois had the right to do this. He further reported that a petition for re-hearing had been filed by the contractors.

Mr. Dunn noted that on the 17th day of December 1948, Leslie A. Holmes had been selected to be president of Northern Illinois University, to succeed Karl Adams. Members joined in congratulating Dr. Holmes on the completion of fourteen years as President of Northern Illinois University.

There being nothing further to come before the Board at this time, Mr. Stipes declared the meeting adjourned until the next regularly scheduled meeting on January 21, 1963, in Chicago, Illinois.

R. A. Stipes, Jr.  
Chairman

Clarence R. Ropp  
Secretary

REPORT OF  
EASTERN ILLINOIS UNIVERSITY

January 21, 1963

I. STUDENTS

A. Winter Quarter, 1962-63, Enrollment

1. University - On Campus

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
a. Full-Time Students				
Freshmen	676	481	1157	1240
Sophomores	503	350	853	745
Juniors	371	271	642	581
Seniors	346	200	546	406
Graduates	39	7	46	49
Unclassified	<u>17</u>	<u>1</u>	<u>18</u>	<u>9</u>
Total	1952	1310	3262	3030
b. Part-Time Students				
Undergraduates	33	49	82	60
Graduates	<u>61</u>	<u>36</u>	<u>97</u>	<u>62</u>
Total	94	85	179	122
Total Students	2046	1395	3441	3152
Full-Time Equivalent			3217	2964

2. University - Off Campus

History E 370	5	11	16	
Louisville				
Mathematics E 134	11	3	14	
Mattoon	<u>      </u>	<u>      </u>	<u>      </u>	
Total Students	16	14	30	0
Full-Time Equivalent			6	0
Total University Enrollment	2062	1409	3471	3152
Full-Time Equivalent			3223	2964

3. Campus Laboratory School Enrollment

Boys - 293                      Girls - 262                      Total - 555

B. Scholarships, Winter Quarter, 1962-63

<u>Type of Scholarship</u>	<u>Number</u>			<u>% of Total Enrdl.</u>	<u>Monetary Value</u>
	<u>F.T.</u>	<u>P.T.</u>	<u>Total</u>		
Teacher Education	1450	4	1454	42.26	\$72,640
General Assembly	59	0	59	1.71	2,950
Military	178	29	207	6.02	9,557
I. S. S. C.	65	0	65	1.89	4,550
Lindley	0	0	0	0	0
P. T. A.	0	0	0	0	0
Korte	4	0	4	.12	400
General (Grants-In-Aid)	<u>28</u>	<u>0</u>	<u>28</u>	<u>.81</u>	<u>1,225</u>
Total	1784	33	1817	52.81	\$91,342

## II. FACULTY

### A. Termination of Temporary Appointment

1. June Level, Substitute Instructor of Speech, completed substitute duty as of December 31, 1962.

### B. Summer School, 1963, Appointment

1. David R. Reveley, Ph.D., as Visiting Lecturer of Education at a salary of \$1020 per month for the ten-week summer quarter. Dr. Reveley served in this same position last summer.

### C. Substitutes, 1963-64

1. Helen VanDeventer, B.Ed., 1932, M.S. in Ed., 1947, Eastern Illinois University; as Substitute Instructor and Coordinator of Student Teaching in Foreign Languages at a salary of \$800 per month for nine and one-third months beginning August 22, 1963, substituting for George Woodyard, on leave. Mrs. VanDeventer has been serving in temporary appointments for the past two years.

### D. School of Music Appointments

The following appointments are recommended with the establishment of the School of Music on February 10, 1963:

1. Director of School of Music - Leo J. Dvorak, Ph.D.
2. Chairman, Department of Music Education - J. Robert Pence, Ed.D.
3. Chairman, Department of Instrumental Music - Earl Boyd, Ph.D.
4. Acting Chairman, Department of Vocal Music - John Maharg, M.M.
5. Chairman, Department of Keyboard - Catherine Smith, D.Mus.

There will be no appointment made at this time to the Department of History and Theory.

### E. Leave of Absence - Summer, 1963

1. Tom Katsimpalis, Instructor and Assistant to the Director of Athletics, leave of absence without salary for one and one-half months beginning July 1, 1963.

### F. Sabbatical Leaves of Absence, 1963-64

1. At one-half salary for the academic year
  - a. Elmer Brooks, Associate Professor of English
  - b. Joseph Carey, Assistant Professor and Supervisory Teacher of the Sixth Grade
  - c. Wayne Coleman, Assistant Professor of Industrial Arts
  - d. Walter Elmore, Assistant Professor and Coordinator of Student Teaching in Physical Education for Men
  - e. James Hallam, Instructor of Business
  - f. Ann Jackson, Instructor and Supervisory Teacher of the First Grade
  - g. John N. Maharg, Instructor of Music
  - h. George Rommel, Associate Professor of English
2. At full salary for the period specified
  - a. Marguerite Green, Instructor of Health Education, for the fall quarter.
  - b. Jon Hopkins, Associate Professor of Speech, for the fall quarter.
  - c. Glenn Lefler, Professor and Head of the Department of Physics, for the fall and winter quarters.
  - d. Rex Ray, Assistant Professor and Coordinator of Student Teaching in Industrial Arts, for the spring quarter.

G. Graduate Assistants

1. Edgar W. Morgan, Graduate Assistant in the Department of Geography, resigned effective January 4, 1963.

III. OTHER EMPLOYEES

A. Resignations

1. Harriet Kay Helton, Clerk Stenographer I in the Office of the Dean, Student Academic Services, resigned January 7, 1963.

B. Retirement

1. Leatha Johnson, Cook in Pemberton Hall, retired as of January 15, 1963.

C. Leaves of Absence

1. Wanda Hughes, Clerk Stenographer II in the Records Office, on leave without salary beginning January 9, 1963.

D. Replacements

1. Eula Richards, Clerk Stenographer I in the Office of the Dean, Student Academic Services, at a salary of \$235 per month beginning January 2, 1963, replacing H. Kay Helton, resigned.

E. Temporary Replacements

1. Barbara Hacker, Temporary Clerk Stenographer II in the Records Office, at a salary of \$315 per month beginning January 9, 1963, substituting for Wanda Hughes, on leave.

VIII. PURCHASES

We have reviewed the tabulation of bids and recommend purchases from the lowest responsible bidders, as follows:

1 one-ton truck with a trade-in of one 2½ ton truck, one 1½ ton dump truck and 1½ ton Willys Jeep from Rasmussen Chevrolet Co., Mattoon, for \$3,135.50, less trade-in of \$1,184.64 for a net cost of \$1,950.86. Payable from Equipment, General Revenue.

Pumps for Air Conditioner Cooling Towers, from N. J. Calamello, Decatur, at \$4,098.00. Payment from Physical Plant equipment, budgeted funds.

150 Cases of Toilet Tissue from Smith-Scharff Paper Co., Effingham, at a purchase price of \$1,320.00. Payable from Commodities, General Revenue.

IX. MISCELLANEOUS

A. Transfer from Contingency Fund

It now appears that we shall need to transfer about \$175,000 of contingency money to Personal Services. This would be in accordance with our original plans at the time our budget was prepared. We ask permission at this time to initiate the processing of a request for a transfer of \$150,000 at such time as will enable us to have the money available for meeting part of the March payrolls. This will facilitate the bookkeeping operation by enabling us to transfer certain payrolls to the educational operations account and will save splitting payrolls between that account and the general revenue account. Later in the spring we shall ask for an additional transfer when we know more accurately the amount then needed. The amount included in our budget for contingency and the transfers thus far made are set forth herewith:



Amount Appropriated for Contingency Fund	\$ 429,400
Transfers to Date	<u>19,000</u>
Available Balance	\$ 410,400

#### B. University Union Fund Drive

I am submitting here a final report on the University Union Fund Drive that began some years ago. I am pleased at the extent to which people "came through" in meeting their pledges. I believe the drop of some \$1200 between what the 146 faculty members pledged and what we actually received can be accounted for in large part by cancelling, in effect, pledges from faculty members who left the staff before their pledges had been paid up.

	<u>Pledged</u>	<u>Received</u>
146 Faculty Pledges	\$14,513.00	<del>\$</del> 13,314.50
266 Alumni Pledges	8,734.00	8,888.00
133 Charleston Community Pledges	17,734.00	17,626.32
Panther Lair Gift		515.00
Burnside Memorial	30,000.00	30,000.00
Linder Memorial	<u>30,000.00</u>	<u>30,000.00</u>
Totals	\$100,981.00	\$100,343.82
Less Expenses	<u>3,729.39</u>	<u>3,729.39</u>
	\$ 97,251.61	\$ 96,614.43
Original Goal		\$ 75,000.00

#### C. Extension - Extra Assignment Salary

We find that the compensation we are offering to our instructors for extra assignments in connection with the extension program is not adequate to staff the program completely. I should like permission to raise the maximum salary to \$700 per course in lieu of the figure of \$450, which was previously approved by the board, (see January 15, 1962, Board Report.) Our plan would be to raise the compensation gradually semester by semester as necessary and return to the board in case at some future time it seems advisable to raise the ceiling above the figure now requested.

I might point out that under the old plan of handling extension by released time it cost us \$1,000 per course or more when we were letting a man off from one-fourth of his duties to handle an extension assignment, assuming an \$8,000 salary.

The enrollment and income from fees will support the increase in compensation requested.

Quincy Doudna  
President

REPORT OF  
ILLINOIS STATE NORMAL UNIVERSITY

January 21, 1963

I. STUDENTS

A. Beginning Freshman Enrollment and Rank in Class by Departments, September 1962.\*

Department	Highest Third	Middle Third	Lowest Third	Not Known	Total Freshmen
Agriculture	12	12	0	0	24
Art	20	12	0	0	32
Biological Sciences	18	5	0	0	24
Business Education	49	37	3	1	90
Elementary	211	86	2	1	300
English	87	24	0	2	113
Foreign Languages	27	6	0	1	34
Geography	2	2	0	0	4
Health and P.E.	63	58	5	0	126
Home Economics	17	13	0	0	30
Industrial Arts	8	12	3	0	23
Junior High School	4	1	0	0	5
Mathematics	91	20	1	0	112
Music	21	10	0	0	31
Physical Sciences	20	6	2	0	28
Social Sciences	66	43	6	1	116
Special Education	129	49	5	1	184
Speech	18	5	0	0	23
Undecided	142	96	12	5	255
	1005	497	40	12	1554

\* This does not include transfer, unclassified, or special students.

	1962	1961	1960
Highest one-third	64.7%	61.1%	61.7%
Middle one-third	32.0%	34.8%	34.1%
Lowest one-third	2.6%	3.8%	4.1%
Rank not available	.7%	.3%	.1%
	100.0%	100.0%	100.0%

II. FACULTY

A. Resignations

1. Miss Yvonne M. Bronowicz (39-20E), Instructor in Speech, effective June 8, 1963.
2. Dr. Doris H. Crank (25-07C), Associate Professor of Business Education, effective June 8, 1963.
3. Dr. Paul Doolin (24-19C), Associate Professor of Zoology, effective June 8, 1963.

B. Cancellation of Leave

1. Miss Jane Maddocks (28-20E), Instructor in English who had been granted a non-sabbatical leave for the 1962-1963 school year, effective January 31, 1963, in order to return to the campus and take the classes of Mrs. Dorothy Soellner, deceased. Miss Maddocks' salary is \$800.00 per month as listed in the April 1962 Board Report, a total of \$3600.00 for the four and one-half months of the second semester.

C. Leaves of Absence

1. Non-Sabbatical for the Second Semester, 1962-1963

- a. Mr. Robert Ravicz (38-09C), Associate Professor of Anthropology

2. Sabbatical, 1963-1964

The following persons are eligible for sabbatical leaves on the basis of the length of time they have been at Illinois State Normal University and as coming within the quota of the number of persons entitled to sabbatical leaves based on the size of the faculty.

- a. Mr. Claude Bell (31-04D), Assistant Professor of Industrial Arts (Second Semester of 1963-1964 school year, at full pay)
- b. Dr. Paul J. Brand (26-03B), Professor of Geography (First Semester of the 1963-1964 school year, at full pay)
- c. Mr. Conrad E. Carroll (33-10D), Assistant Professor of Mathematics (1963-1964 school year, at half pay)
- d. Dr. Helen M. Cavanagh (38-02B), Professor of History (Second Semester of 1963-1964 school year, at full pay)
- e. Dr. Claude M. Dillinger (27-04B), Professor of Psychology (Second Semester of 1963-1964 school year, at full pay)
- f. Mr. Thomas W. Floyd (48A-08D), Assistant Professor and Supervising Teacher in the Eighth Grade (1963-1964 school year, at half pay)
- g. Mrs. Anne Foreman (29-07D), Assistant Professor of French (1963-1964 school year, at half pay)
- h. Mr. Hal M. Gilmore (33-07D), Assistant Professor of Mathematics (1963-1964 school year, at half pay)
- i. Mr. Stanley Grupp (38-23D), Assistant Professor of Sociology (Second Semester of 1963-1964 school year, at full pay)
- j. Dr. Barbara C. Hall (36B-05C), Associate Professor of Health and Physical Education (Second Semester of 1963-1964 school year, at full pay)
- k. Dr. Benjamin J. Keeley (38-01A), Professor of Sociology (First Semester of 1963-1964 school year, at full pay)
- l. Mr. Richard L. Newby (28-28E), Instructor in English (1963-1964 school year, at half pay)
- m. Miss Evelyn Rex (48A-31D), Assistant Professor and Supervising Teacher - Blind (1963-1964 school year, at half pay)
- n. Miss Luella Schultze (48-32E), Instructor and Supervising Teacher in the Second Grade (1963-1964 school year, at half pay)
- o. Mr. Jim Scott (36A-16D), Assistant Professor of Health and Physical Education (1963-1964 school year, at half pay)
- p. Miss Sadie B. Udstuen (48A-19D), Assistant Professor and Supervising Teacher in the Fifth Grade (1963-1964 school year, at half pay)
- q. Mrs. Charlotte Upton (30-09E), Instructor in Home Economics (Second Semester of 1963-1964 school year, at full pay)

- r. Dr. Dale B. Vetter (28-06B), Professor of English (Second Semester of 1963-1964 school years, at full pay)

3. Non-Sabbatical, 1963-1964

- a. Mr. Claude Bell (31-04D), Assistant Professor of Industrial Arts (First Semester of 1963-1964 school year)
- b. Miss Mary E. Boaz (30-08D), Assistant Professor of Home Economics (1963-1964 school year)
- c. Miss Jeannie H. James (30-05D), Assistant Professor of Home Economics (First Semester of 1963-1964 school year)
- d. Miss Marjorie F. Martin (48A-27E), Instructor in Health and Physical Education (1963-1964 school year)
- e. Dr. Edward L. Mockford (24-21D), Assistant Professor of Entomology (1963-1964 school year)
- f. Miss Vermell Wise (28-25D), Assistant Professor of English (1963-1964 school year)

D. Appointments

1. Reinstatements

- a. Mrs. Candace Helgeson (28-20E), as a part-time faculty assistant in English, effective December 6, 1962 for the remainder of the first semester, at a base salary rate of \$620.00 per month, to take the place of Mrs. Dorothy Soellner, deceased.

2. Continuation of Present Faculty Members Who Have Been on Temporary Appointment

- a. Mr. Anthony D'Abbracci (37-14E), as a part-time Instructor in Physical Sciences, effective January 28, 1963, at a salary rate of \$400.00 per month, \$1800.00 for the second semester of the 1962-1963 school year. This is a one-semester appointment only.
- b. Mrs. Hanna B. Renning (38-08E), as Instructor in History, effective January 28, 1963, at a salary rate of \$700.00 per month, \$3150.00 for the second semester of the 1962-1963 school year, to take the place of Dr. Arlan Helgeson. This is a one-semester appointment only.
- c. Dr. Roger Ulrich (27-45C), as Associate Professor of Psychology, on a one-fifth basis, effective January 28, 1963, at a salary rate of \$180.00 per month, \$810.00 for the four and one-half months of the second semester. This is a one-semester appointment only.

3. Replacements

- a. Mrs. Edith Canning (27-45E), as Instructor in Education, on a four-fifths basis, effective January 28, 1963, at a salary rate of \$512.00 per month, \$2304.00 for the four and one-half months of the second semester, to take the place of Mrs. Margaret Waimon, on temporary appointment. Mrs. Canning has a bachelor's degree from New Haven, Connecticut, State Teachers College, and a master's from the University of Wisconsin. She has had teaching experience in West Haven, Connecticut, Lexington, Missouri, and Madison, Wisconsin. This is a one-semester appointment only.



- b. Mrs. Janice Munger (27-19F), as Faculty Assistant in Education, on a four-fifths basis, effective January 28, 1963, at a salary rate of \$400.00 per month, \$1800.00 for the four and one-half months of the second semester, to take the place of Miss Lessie Carlton, on leave. Mrs. Munger has a bachelor's degree from New York State College of Education at Brockport, and taught in the Bloomington Public Schools during the 1960-1961 school year. This is a one-semester appointment only.
- c. Mr. Milton Redman (38-07F), as Faculty Assistant in Social Sciences, effective January 28, 1963, at a salary rate of \$660.00 per month, \$2970.00 for the four and one-half months of the second semester, to take the place of Miss Alice Eikenberry, on leave. Mr. Redman has a bachelor's degree from Illinois State Normal University. He has had teaching experience in the high school at Mendota. This is a one-semester appointment only.
- d. Dr. Irwin Widen (27-16C), as Associate Professor of Education, effective January 28, 1963, at a salary rate of \$960.00 per month, \$4320.00 for the four and one-half months of the second semester, to take the place of Dr. Homer Knight, on leave. Dr. Widen has bachelor's and master's degrees from Northwestern University, and a doctor's degree from the University of California at Berkeley. For the last four years he has been a teacher in the Jirka Elementary School in Chicago. This is a one-semester appointment only.

#### 4. Change in Assignment

- a. Mrs. Judy Pierce (48A-39F), from Faculty Assistant in the Hearing Laboratory on a one-fifth basis at a salary rate of \$135.00 per month, to Faculty Assistant in the area of supervision and teaching the primary deaf and hard of hearing on a full-time basis, at a salary rate of \$525.00 per month, \$2340.00 for the four and one-half months of the second semester, effective January 28, 1963. This is a one-semester appointment only.

#### 5. Graduate Assistants, Graduate Counselors, Faculty Assistants (Previously Authorized by the Teachers College Board)

##### a. Graduate Assistants

- (1) At \$120.00 per month, effective January 1963, for the second semester of 1962-1963 school year unless otherwise indicated
  - (a) Mr. Anthony Robert Baron, B.S. in Ed., Illinois State Normal University, Education and Psychology
  - (b) Mr. Ronald Butler, B.S. in Ed., Illinois State Normal University, Test Service
  - (c) Mr. Richard D. Byrkit, A.B., Illinois Wesleyan University, Education and Psychology
  - (d) Mr. Robert Ort, A.B., University of Michigan, Social Sciences (reappointment)
  - (e) Mr. Gene Franklin Williams, B.S. in Ed., Illinois State Normal University, Geography (effective January 1, 1963)
- (2) At \$180.00 per month, effective January 1963, for the second semester of the 1962-1963 school year
  - (a) Mr. Phillip Althoff, B.S. in Ed., Illinois State Normal University, Social Sciences

### III. OTHER EMPLOYEES

#### A. Resignations

1. Mrs. Eileen W. Buckley (2-020G), Clerk Typist I in the Business Office, effective January 11, 1963, due to health reasons.
2. Miss Judith Claudon (36A-002G), Clerk Stenographer II in Men's Physical Education, effective January 25, 1963, in order to return to college.
3. Mr. R. Harvey Lee (52-017N), Janitor in the Physical Plant, effective January 31, 1963, for personal reasons.
4. Mr. Donald R. Peasley (24-002N, 37-002N), Storekeeper II in the Departments of Biological Sciences and Physical Sciences, effective January 11, 1963, in order to accept another position.

#### B. Leave of Absence

1. Mr. Russell M. Cole (22-004N), Assistant Farmer on the University Farm, effective after 5 hours on January 17, 1963, due to disability.

#### C. Change in Rate of Compensation

1. Miss Patricia Benjamin (6A-002G), Clerk Stenographer I in the Office of the Dean of Men, from a salary rate of \$240.00 per month to \$245.00 per month, effective December 1, 1962, for satisfactory completion of probationary period.
2. Mr. Glenn M. Broadfield (52-038N), Janitor in the Physical Plant, from a salary rate of \$365.00 per month to \$395.00 per month, effective January 5, 1963, in accordance with the Agreement with Local #1110 for satisfactory completion of probationary period.
3. Mrs. Phyllis Dyas (2-016G), Cashier I in the Business Office, from a salary rate of \$280.00 per month to \$290.00 per month, effective December 1, 1962, for satisfactory completion of probationary period.
4. Mrs. Kathleen Gemberling (39-002GH, 23-002GH), Clerk Stenographer I in the Departments of Speech and Art, from a salary rate of \$240.00 per month to \$250.00 per month, effective January 1, 1963, due to satisfactory completion of probationary period.
5. Miss Esther Groth (48A-002G), Clerk Stenographer I in the Metcalf Office, from a salary rate of \$240.00 per month to \$255.00 per month, effective December 1, 1962, due to satisfactory completion of probationary period.
6. Mrs. Zona Guttschow (50A-009G), Clerk Typist I in Milner Library, from a salary rate of \$240.00 per month to \$250.00 per month, effective January 1, 1963, due to satisfactory completion of probationary period.
7. Mrs. Myra Herrmann (BR), Clerk Stenographer III, in the Office of Financial Aids, from a salary rate of \$330.00 per month to \$335.00 per month, effective January 1, 1963, due to satisfactory completion of probationary period.
8. Miss Sonja Jones (1-003G), Clerk Typist I in the Office of the President, from a salary rate of \$240.00 per month to \$255.00 per month, effective December 1, 1962, due to satisfactory completion of probationary period.
9. Mrs. Rhea Kenyon (21C-002GH), Clerk Typist I in the Office of the Graduate Dean, from a salary rate of \$125.00 per month for fifty percent time to \$130.00 per month, effective January 1, 1963, due to satisfactory completion of probationary period.

10. Mr. Bernard Latta (BR), Linen Room Attendant in Physical Plant, from a salary rate of \$365.00 per month to \$395.00 per month, effective December 12, 1962, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.
11. Mr. Glenn Stappenbeck (52-0029N), Janitor in Physical Plant, from a salary rate of \$365.00 per month to \$395.00 per month, effective January 19, 1963, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.

D. Change in Classification and Rate of Compensation

1. Mrs. Judith Dickerson (2-021G), from Clerk Typist II in the Business Office, at a salary rate of \$285.00 per month to Personnel Assistant II at a salary rate of \$295.00 per month, effective January 1, 1963.
2. Mrs. Karen Evans (3-010G), from Clerk Typist II in Admissions Office, at a salary rate of \$275.00 per month to Clerk Stenographer II at a salary rate of \$300.00 per month, effective January 1, 1963, to take the place of Mrs. Barbara Whitmer, resigned.
3. Mrs. Alma Green (2-011G), from Accounting Clerk II in the Business Office, at a salary rate of \$320.00 per month to Payroll Clerk I at a salary rate of \$325.00 per month, effective January 1, 1963.
4. Mr. Duane Hughes (5A-002N), Distribution Clerk I in the Mail Room to Storekeeper II in the Biological Sciences and Physical Sciences Departments (24-002N, 37-002N), effective January 14, 1963, to take the place of Mr. Donald Peasley, resigned.
5. Mr. Lee Lowery (52-037N), Maintenance Repairman in Physical Plant at a salary rate of \$425.00 per month to Building Mechanic at a salary rate of \$440.00 per month, effective January 1, 1963.
6. Miss Janice Wallace (38-002G, 24-003G), from Clerk Typist I in the Departments of Social Science and Biological Sciences at a salary rate of \$250.00 per month to Clerk Stenographer I in the Social Science Department at a salary rate of \$265.00 per month, effective December 3, 1962, to take the place of Mrs. Shirley Esch, resigned.

E. Appointments (Replacements)

1. Miss Connie Brooks (38-002G, 24-003G), Clerk Typist I in the Departments of Social Science and Biological Sciences, at a salary rate of \$240.00 per month, effective January 7, 1963, to take the place of Miss Janice Wallace, reclassified.
2. Mrs. Barbara Hauf (3-009G), Clerk Typist II in the Admissions Office, at a salary rate of \$270.00 per month, effective January 21, 1963, to take the place of Mrs. Karen Evans, reclassified.
3. Mr. Henry A. Knuth (54-008N), Utility Laborer in the Heating Plant, at a salary rate of \$395.00 per month, effective December 28, 1962, to take the place of Mr. Jack Troyer, resigned.
4. Mr. Sylvester Legner (5A-002N), Distribution Clerk I in the Mailing Service, at a salary rate of \$370.00 per month, effective January 10, 1963, to take the place of Mr. Duane Hughes, reclassified.
5. Mrs. Sybil C. Zalucka (36A-002G), Clerk Stenographer II in Men's Physical Education, at a salary rate of \$300.00 per month, effective January 14, 1963, to take the place of Miss Judith Claudon, resigned.

F. Appointments (New Positions)

1. Mrs. Marie Folks (21D-01), Clerk Typist I in General Instruction, at a salary rate of \$240.00 per month, effective December 12, 1962. (Internal Budget)
2. Mr. James B. Irwin (56-13), Maintenance Repairman in Housing, at a salary rate of \$405.00 per month, effective December 13, 1962. (Internal Budget)

G. Request for New Position

1. Approval is requested for a new non-academic position effective March 1, 1963, the salary to be paid from Bond Revenue Funds. This position, under the administrative direction of the Business Manager, will assume responsibility for management and budget matters in the Bond Revenue and Auxiliary Enterprise Area.

IV. THE ORGANIZATION

- A. The following calendar is presented for the school year 1963-1964, and the summer of 1964.

First Semester, 1963-1964

Saturday, September 7 - Sunday, September 8 --Convocations for parents and new students  
Monday, September 9 -- Student teachers report  
-- Registration for late afternoon, evening and Saturday classes  
Tuesday, September 10 - Thursday, September 12 -- Registration  
Friday, September 13 -- Classes begin  
Monday, September 23 -- Last day for registration, course changes and refunds  
Monday, September 30 -- Last day to apply for student teaching assignment for second semester  
Monday, October 14 -- Illinois Education Association Central Division Meeting  
Friday, October 25 - Saturday, October 26 -- Annual Homecoming  
Monday, November 11 -- D-F reports due  
Wednesday, November 27 -- Thanksgiving Vacation begins, 12:00 noon  
Monday, December 2 -- Classwork resumes  
Friday, December 13 -- Last day to drop a course  
Saturday, December 21 -- Christmas vacation begins after scheduled classes  
Monday, January 6 -- Classwork resumes  
Thursday, January 16 - Wednesday, January 22 -- Final examinations  
Friday, January 24 -- First semester ends

Second Semester, 1963-1964

Monday, January 27 -- Student teachers report  
-- Registration for late afternoon, evening and Saturday classes  
Tuesday, January 28 - Thursday, January 30 -- Registration  
Friday, January 31 -- Classes begin  
Monday, February 10 -- Last day for registration, course changes and refunds  
Friday, February 28 -- Last day to apply for student teaching assignment for 1964 summer session and for first semester of 1964-1965  
Friday, March 20 -- Last day to apply for graduation on June 6, 1964  
Saturday, March 21 -- Spring vacation begins after scheduled classes  
Tuesday, March 31 -- Classwork resumes  
Monday, April 6 -- D-F reports due  
Friday, May 8 -- Last day to drop a course  
Tuesday, May 26 -- Theses and research papers due from graduate degree candidates on June 6  
Thursday, May 28 -- Thursday, June 4 -- Final examinations  
Saturday, May 30 -- Memorial Day Holiday  
Friday, June 5 -- Second semester ends  
Saturday, June 6 -- One-hundred-fifth Annual Commencement



Summer Session, 1964

Monday, June 15 -- Registration  
Tuesday, June 16 -- Classes begin  
Friday, June 19 -- Last day for registration and course changes  
Monday, June 22 -- Last day for refunds  
Friday, June 26 -- Last day to apply for graduation on August 7, 1964  
Tuesday, July 28 -- Theses and research papers due from candidates for graduate degrees on August 7  
Friday, July 24 -- Last day to drop a course  
Thursday, August 6 - Friday, August 7 -- Final examinations  
Friday, August 7 -- Eight-weeks session ends  
                    -- Commencement  
Monday, August 10 -- Registration for Post Session  
                    -- Classes begin, 2:00 p.m.  
Friday, August 28 -- Post Session ends

VIII. PURCHASES

The tabulations of bids have been reviewed for the following items and purchase is recommended from the lowest responsible bidders as follows:

A. Equipment for Department of Biological Sciences

1 hygrothermograph, 1 centrifuge, 1 pH meter, 1 water bath -

A. S. Aloe Company of Illinois, Schiller Park, Illinois - - - - \$2,020.00

Payable from money received from the National Science Foundation for the purchase of science equipment.

B. Two 1963 Automobiles, Ford -

Goodwin Brothers, Minonk, Illinois - - - - - \$1,815.60 and trade-in

Payable from transportation trust funds.

IX. MISCELLANEOUS

A. Request for Release of Funds

1. The present balance of the Contingencies Appropriation in the Income Fund is \$487,340. We are requesting that \$26,000 be released for Stationery, Printing and Office Supplies, and \$27,000 for Awards and Grants, as indicated by our budget for 1962-1963 and current estimates of needs.

B. Permission Requested for Out-of-State Trip in University Vehicle

1. Permission is requested to use an automobile to take three Department of Education and Psychology staff members to the national meeting of the American Association of School Administrators in Atlantic City, New Jersey, February 16 through 22, 1963.
2. Permission is requested to use an automobile to take three Department of Industrial Arts staff members to the National Safety Council meeting on winter driving hazards in Gaylord, Michigan, January 31 through February 4, 1963.

Robert G. Bone  
President

REPORT OF  
NORTHERN ILLINOIS UNIVERSITY

January 21, 1963

II. FACULTY

Payment for Substitutes - University School

December 5 ( $\frac{1}{2}$  day): Mrs. Barbara LaBaw for Dr. Jerome Winn - illness  
December 4, 5, 6: Mrs. Merle Sawyer for Mr. Dale Lake - illness  
December 11, 12: Mrs. Barbara LaBaw for Mrs. Alda Weedman - illness  
December 11, 12: Miss Emily Burton for Mr. Arnold Slan - illness  
December 13, 14 ( $\frac{1}{2}$  day each): Mrs. Barbara LaBaw for Dr. Jerome Winn -  
attend conference

Extension of Leaves of Absence

Mr. Thomas Janeway, assistant professor, Department of Biological Sciences, leave of absence with partial salary (\$200 per month) extended through June 30, 1963 to continue as consultant in health education, Office of the Superintendent of Public Instruction. Northern will be reimbursed by the superintendent's office for \$800 per month, these amounts to be placed in Contractual Services. Mr. Janeway's salary at Northern is \$1,000 per month.

Miss Patricia Paul, assistant professor, Department of Physical Education for Women, granted a leave of absence without salary for the autumn semester, 1962-1963, to be extended through the spring semester, 1963 without salary.

Mr. George C. Ragland, assistant professor, Department of Mathematics, on leave for the academic year, 1962-1963, without salary, this leave to be extended without salary for the academic year, 1963-1964 so that he may continue work on the doctorate in mathematics at Washington University, St. Louis, Missouri.

Leave of Absence Without Salary for One Semester -- 1963-1964

Dr. Ledford J. Bischof, professor, Department of Psychology, to accept a Guggenheim Fellowship, if he is named the recipient of the fellowship, for the spring semester, 1963-1964, to study two research projects: (1) behavioral dynamics in times of peace as contrasted to war periods; (2) a theoretical study of the contrast between triadic and dualistic theories of personality.

If Dr. Bischof is not granted the fellowship, he requests that the leave be cancelled.

Leave of Absence Without Salary -- 1963-1964 -- academic year

Dr. William M. Shearer, associate professor, Department of Speech, to accept an already awarded fellowship from the National Institute of Neurological Diseases and Blindness to do research and advanced study in audiology at Stanford University.

Mr. William E. Southern, assistant professor, Department of Biological Sciences, to accept an already awarded National Science Foundation faculty fellowship which will enable him to complete requirements for the doctor's degree at Cornell University.

Dr. Daniel Wit, professor and head, Department of Political Sciences, to lecture and act as a professional consultant to a limited student body composed of outstanding officers from the armed forces with the rank of full colonel or above, as well as persons of equal status from the Department of State, Central Intelligence Agency, and United States Information Agency, at the National War College, Washington, D.C.

Leaves of Absence at One-Half Salary -- 1963-1964

Dr. Virginia E. Casebier, associate professor, Department of Management and Finance, to do post-doctoral work in the areas of statistics and finance at Harvard University.

Dr. Oswald Goering, associate professor, Department of Out-door Teacher Education, to do a research project on the utilization of outdoor and community resources in the public schools of Germany.

Dr. James H. King, assistant professor, Department of Education, to do post-doctoral work in the field of the social foundations of education at Glasgow University and to study two specific current issues which face schoolmen in both Great Britain and the United States: (1) the provision made for the use of public funds for the support of private and parochial schools, and (2) the impact of the 1944 legislation on the development of the secondary modern school.

Mr. Donald E. Moon, instructor, Department of Industrial Arts, to complete course work and, if possible, other requirements for the doctorate at Oregon State University at Corvallis.

Mr. Jack W. Pheanis, assistant professor, Department of Physical Education for Men, to pursue graduate work leading toward the doctorate in the areas of health and physical education at Colorado State College at Greeley.

Mr. Wilmer S. Rush, assistant professor, University Elementary School, to fulfill the requirements for residence credit for the doctor's degree at the University of Illinois.

Mr. Arnold Slan, assistant professor, University Elementary School, to fulfill residence requirements and to complete the major portion of the course work for the doctorate at Indiana University.

Mr. Peter Tsao, assistant professor, Department of Physics, to continue work on the doctorate.

Miss Jean L. Watts, instructor, University Junior High School, to complete course work and if possible, write most of the dissertation for the doctorate at the State University of Iowa.

Dr. Henry Yankow, professor, Department of Accounting, to pursue study and course work toward fulfilling requirements needed for the certified public accounting certificate and to fulfill an assignment as a special consultant in the training and recruitment areas with the Treasury Department, Internal Revenue Service, Washington, D.C.

Leaves of Absence for One Semester at Full Salary -- 1963-1964

Dr. Don W. Arnold, associate professor, Department of Marketing, to spend the spring semester, 1963-1964 pursuing three objectives: (1) to explore the major topics that could be used for a general education type of business course; (2) to investigate the impact of "common market" types of arrangements in Europe, the Americas, Africa, and Asia upon marketing; and (3) to follow up on his doctoral study that concerns the curricula of collegiate schools of business.

Dr. Harold G. Gilbert, professor, Department of Industrial Arts, to spend the spring semester, 1963-1964 preparing a manuscript for publication: Industrial Arts Activities in K-6 Classrooms.

Dr. Clarence G. Hardgrove, professor, Department of Mathematics, to spend the spring semester, 1963-1964 studying the teaching of mathematics in the elementary schools and teacher education in Africa, Greece and England, reading in the libraries of these countries, and visiting places which are of historical interest to the development of mathematics.

Dr. Martin I. Kallich, professor, Department of English, to spend the spring semester, 1963-1964 visiting the British Museum and other libraries (Oxford, Cambridge) to do research and writing.

Dr. Elizabeth C. Lane, professor, Department of Physical Education for Women, for the autumn semester, 1963-1964 to pursue advanced study in anatomy and physiology at the Graduate School of Medicine, Mayo Clinic, Mayo Foundation, Rochester, Minnesota.

Dr. Marcella Nerbovig, associate professor, Department of Education, for the autumn semester, 1963-1964 to collate, focus and clarify her preparation to date (both collegiate and self-study) and to gather information which will lend sophistication and currency to past professional preparation. To do this Dr. Nerbovig will visit selected elementary schools in cities of varied sizes in Scandinavia to confer with teachers about (1) how they plan for teaching, and (2) the nature of their in-service activities that keeps them up-to-date.

Dr. Ruben L. Parson, associate professor, Department of Earth Sciences, to devote the spring semester, 1963-1964 completing the second edition of his book, Conserving American Resources, and writing Part II (Cultural Aspects) of an introductory college geography text.

Dr. George S. Pritchard, registrar, to devote the spring semester, 1963-1964 to do post-doctoral study in the field of school administration at Columbia University, New York City.

Dr. A. Manuel Vazquez-Bigi, associate professor, Department of Foreign Languages, for the autumn semester, 1963-1964 to travel to Chile to complete the work of criticism on Eduardo Barrios Hudtwalcker who is considered the greatest Chilean novelist to this century and the most important psychological novelist.

Dr. Margaret Wood, professor, Department of Speech, to spend the spring semester, 1963-1964 visiting the places of historical and rhetorical significance in Greece and doing research in libraries in London.

#### Returning from Leaves of Absence

Miss Margery L. Bessom, assistant professor, Department of Home Economics, on leave to complete research and to write dissertation for her doctorate, returning for the spring semester, 1963.

Dr. Earl W. Hayter, professor, Department of History, on leave in England for research on the history of veterinary science in America, returning the spring semester, 1963.

Dr. Edward T. Herbert, assistant professor, Department of English, on leave for research for a book on Eugene O'Neill and for study in a university offering courses in the psychology of Carl Jung, returning for the spring semester, 1963.

Mr. Herbert J. Hess, assistant professor, Department of Speech, on leave to complete work on his doctoral dissertation at Northwestern University, returning for the spring semester, 1963.

Dr. V. Dale McDowell, assistant professor, Department of Education, on leave as assistant curriculum coordinator, Office of Superintendent of Public Instruction, returning for the spring semester, 1963. Because Dr. McDowell began his duties in Springfield on September 1, 1962, it is necessary that he be placed on the payroll until June 15, 1963 instead of June 1.

Dr. James G. Martin, associate professor, Department of Sociology and Anthropology, on leave for research and for writing a book, returning for the spring semester, 1963.



Dr. J. Norman Parmer, professor and head, Department of History, on leave serving as representative of the Peace Corps for the Federation of Malaya, returning for the spring semester, 1963.

Dr. Otho J. Quick, professor, Department of Industrial Arts, on leave for study at the Forest Products Laboratory, Madison, Wisconsin, to determine the aspects of present-day wood technology, returning for the spring semester, 1963.

Appointment for the Autumn Semester, Previously Approved by the Board in September 1962, to Be Continued If Needed For the Spring Semester

Mrs. Marjory E. Stroup, faculty assistant, Department of Home Economics, at a salary of \$3,060 for 4½ months -- continued for the spring semester, 1963.

Replacement

Miss Emily C. Burton, assistant professor, Department of Education, at a salary of \$4,050 for 4½ months beginning January 30, 1963, replacing Dr. Walter Wernick who will be on leave of absence. Miss Burton has her bachelor's degree from the University of Nebraska and her master's degree from Teachers College, Columbia University. She served Northern for 31 years and retired at the close of the academic year 1961-1962. This is a temporary appointment.

Resignations

Miss Margery L. Bessom, assistant professor, Department of Home Economics, effective at the close of the spring semester in June, 1963.

Miss Anne E. Kovanda, instructor, University Library, effective at the close of the autumn semester on January 28, 1963.

Mr. Harold E. Stessel, instructor, Department of English, effective at the close of the autumn semester on January 28, 1963.

Changes in Appointments for Graduate and Faculty Assistants, Including New Appointments and Resignation

a) Changes in Present Positions

Mr. Bernard W. Benson, faculty assistant, Department of Out-door Teacher Education, to graduate assistant for 4½ months beginning January 30, 1963, at a salary of \$810 instead of \$675.

Mr. David C. Bower, graduate assistant, Department of Art, to a salary of \$810 for 4½ months beginning January 30, 1963, instead of \$405.

Mr. Richard Long, graduate assistant, Department of Art, to a salary of \$810 for 4½ months beginning January 30, 1963, instead of \$405.

Mr. Terry D. Renfer, faculty assistant, Department of Business Education, to graduate assistant for 4½ months beginning January 30, 1963, at a salary of \$405 instead of \$337.50.

b) New Appointments

Mr. L. Wayne Krula, graduate assistant, Department of Education, at a salary of \$810 for 4½ months beginning January 30, 1963.

Mr. Samuel J. Pernacciaro, faculty assistant, Department of Political Sciences, replacing Mr. Meredith W. Watts, Jr., who resigned, at a salary of \$675 for 4½ months beginning January 30, 1963.

d) Resignation

Mr. Theodore P. Wroblecky, faculty assistant, Department of Economics, to have begun his duties January 30, 1963. (October, 1963 Report)

New Positions

Elmer N. Leeds, stationary fireman helper, Heating Plant, @ \$395 per month, as of 12/3, per October B.R.

Edward W. Kozuch, stationary fireman helper, Heating Plant, @ \$395 per month, as of 12/4, per October B.R.

Replacements

Gloria Joyce McKiness, cook, Food Services, @ \$245 per month, as of 12/1, replacing Alice Reed, resigned 11/15.

Lawrence R. Overmyer, watchman, Security, @ \$365 per month, as of 12/1, replacing Edward Kozuch, transferred.

Martha J. Short, cook's helper (temporary), Food Services, @ \$227.50 per month, as of 12/1, replacing Jennie Hickerson, on leave of absence.

Norma J. Smith, clerk-stenographer II, Men's P.E., @ \$330 per month, as of 12/3, replacing Geraldine Bethel, resigned 12/14.

\*Sharon C. Swanson, clerk-stenographer II, Industrial Arts, @ \$285 per month, as of 12/3, replacing Norma Smith, transferred.

\*Doris M. Rauman, clerk II, Business Services (Accounting), @ \$275 per month, as of 12/7, replacing Florence Stuart, resigned 1/21.

Margaret M. F. Woodruff, waitress, University Center, @ \$250 per month, as of 12/11, replacing Betty Waters, resigned 12/10.

\*Rosemary A. Johnson, clerk-stenographer III, Evening College, @ \$325 per month, as of 12/26, replacing Barbara Tilton, resigned 12/31.

Patricia Taylor, secretary (stenographic), College of Liberal Arts & Sciences, @ \$370 per month, as of 12/27, replacing Susan Soderquist, resigned 12/31.

Change of Status

Andrea Jane Lea, health service nurse (irregular), Health Service, @ \$1.95 per hour for 40 hours, as of 11/1.

Evelyn J. Lovett, maid (temporary), University Center, @ \$1.44 per hour for 22.5 hours, as of 12/1.

Leota M. Padgett, cook's helper, University Center, @ \$227.50 per month, to cook, @ \$245 per month, as of 12/1. (correction of last month's notice issued in error)

Brenda J. Smith, library clerk II, Library, from \$260 per month to \$275 per month, as of 12/1, completion of probationary period.

Cecil J. Trimble, supt. of buildings, Physical Plant, @ \$900 per month, to supt. of building maintenance, as of 12/1, change in title only retroactive to 7/2/57.

Anna M. Winterland, cook (irregular), Lorado Taft Field Campus, @ \$1.41 per hour for 41 hours, as of 12/1.

\*Eligible for raise up to \$15 per month upon successful completion of probationary period.

Janet K. Maceyko, clerk-typist I, Placement, from \$245 per month to \$260 per month, as of 12/6, completion of probationary period.

Janice M. Bastian, clerk-stenographer II, Business Education, from \$285 per month to \$300 per month, as of 12/7, completion of probationary period.

Helen C. Irwin, clerk-typist II, Nursing Education, from \$275 per month to \$290 per month, as of 12/11, completion of probationary period (one-half salary General Revenue funds - one-half Psychiatric Nursing Grant #2684)

Helen L. Robinson, clerk-stenographer III, University Center, from \$350 per month to \$365 per month, as of 12/11, completion of probationary period.

Evelyn K. Roush, clerk-stenographer II, Housing Office, from \$300 per month to \$315 per month, as of 12/11, completion of probationary period.

Olga Maria Cederblade, clerk-typist III, University Food Services, from \$305 per month to \$320 per month, as of 12/19, completion of probationary period.

#### Leave of Absence

Esther O. Lambert, janitress, Physical Plant, from 12/1 through 5/31/63 (illness)

Verna McIntosh, clerk-stenographer II, Business, Accounting, from 12/3 through 1/31/63 (personal)

Helene Ziegler, cook's helper, Food Services, from 12/4 through 3/31/63 (illness)

Geraldine Benecke, cook, University Center, from 12/18 at noon through 2/28/63 (illness)

#### Resignations

Ella Mailand, main desk attendant, University Center, as of 11/20

Andrea Lea, health service nurse (irregular), Health Service, as of 12/9

Betty Waters, waitress, University Center, as of 12/10

Rita Aldis, dining room cashier, University Center, as of 12/14

Geraldine Bethel, clerk-stenographer II, Men's Physical Education, as of 12/14

Martha Short, cook's helper (temporary), Food Services, as of 12/14

James Pasma, duplicating machine operator II (temporary), Duplicating, as of 12/18

Susan Soderquist, secretary (stenographic), College of Liberal Arts and Sciences, as of 12/31

Barbara Tilton, clerk-stenographer III, Evening College, as of 12/31

Joseph Wiltberger, janitor, University, as of 12/31

### VIII. PURCHASES

#### Purchases approved by the Executive Committee of the Board since the meeting of December, 1962:

Two (2) 95,000 B.T.U.H. Air Cooled Condensing Units; Two (2) 91,000 B.T.U.H. Fan Coil Units, Installed -- I.B.M. (Tabulating) Department - from

Miller Engineering Co., Rockford - - - -(Carrier) . . . . \$ 5,380.00

Payable from Building and Maintenance, General Revenue.

### IX. MISCELLANEOUS

#### Peace Corps Volunteers for Federation of Malaya - IV

Northern Illinois University has signed contracts for preparing its fourth group of Peace Corps Volunteers for Malaya. The new group is scheduled to arrive on the campus to begin a period of 11½ weeks' study on February 28 and

will be under the direction of Dr. J. Patrick White, project director and member of the Department of History.

#### Use of University Car for Out-of-State Travel

We should like to ask permission to use a university owned vehicle for travel:

- a) Trip to Washington D.C. and New York City (January 26 - February 3) with Dr. Frederick Kent, Department of Political Sciences, in charge and including several students, to attend a national seminar on the United Nations. The trip takes place during the period between semesters and no classes will be missed. It provides an excellent opportunity to learn at first-hand some of the basic principles and philosophies of government.
- b) Trip to Pittsburgh, Pennsylvania (February 8-13) for three or four members of the Department of Education with Dr. A. Kirby Tink in charge, to attend the National Association of Secondary School Principals meeting. The group considers this one of the most important sessions of the entire year.

#### Dedication of University Center and Other Buildings

Northern Illinois University plans to hold the dedication for the new University Center and other buildings on Sunday, May 19 at the time the Board holds its regular meeting in DeKalb.

We should like to ask Board members to reserve Sunday afternoon and evening, May 19, for ceremonies connected with the dedication. Governor and Mrs. Kerner plan to attend the dedication ceremony.

Leslie A. Holmes  
President



REPORT OF  
WESTERN ILLINOIS UNIVERSITY

January 21, 1963

I. STUDENTS

A. Enrollment, Winter Quarter, 1962-63

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>			
<u>Resident</u>							
<u>Undergraduates, full-time</u>							
Seniors	297	163	460	409			
Juniors	321	189	510	491			
Sophomores	512	333	845	615			
Freshmen	869	627	1496	1435			
Special	<u>8</u>	<u>3</u>	<u>11</u>	<u>8</u>			
	2007	1315	3322	2958			
<u>Undergraduates, part-time</u>							
Seniors	6	9	15	17			
Juniors	9	3	12	6			
Sophomores	3	3	6	11			
Freshmen	2	10	12	7			
Special	<u>4</u>	<u>4</u>	<u>8</u>	<u>13</u>			
	<u>24</u>	<u>29</u>	<u>53</u>	<u>54</u>			
Total undergraduates	2031	1344	3375	3012			
<u>Graduate Students</u>							
Full-time	32	10	42	33			
Part-time	<u>35</u>	<u>23</u>	<u>58</u>	<u>60</u>			
	<u>67</u>	<u>33</u>	<u>100</u>	<u>93</u>			
Total resident students	2098	1377	3475	3105			
<u>Campus School</u>							
Kindergarten	18	22	40	42			
Grade School	182	156	338	343			
High School	<u>76</u>	<u>121</u>	<u>197</u>	<u>217</u>			
	276	299	575	602			
<u>Full-time Equivalent</u>							
	<u>Men</u>		<u>Women</u>		<u>Total</u>		<u>Total</u>
	<u>Indi- vidu- als</u>	<u>Full- time equiv.</u>	<u>Indi- vidu- als</u>	<u>Full- time equiv.</u>	<u>Indi- vidu- als</u>	<u>Full- time equiv.</u>	<u>Equivalent One Year Ago</u>
<u>Resident</u>							
Graduates	67	45	33	17	100	62	58.6
Under- graduates	<u>2031</u>	<u>2018.5</u>	<u>1344</u>	<u>1330</u>	<u>3375</u>	<u>3348.5</u>	<u>2979.8</u>
	2098	2063.5	1377	1347	3475	3410.5	3038.4
<u>Extension</u>							
Graduates	62	21.5	73	22.8	135	44.3	15.0
Under- graduates	20	5	64	18	84	23.0	6.5
	<u>82</u>	<u>26.5</u>	<u>137</u>	<u>40.8</u>	<u>219</u>	<u>67.3</u>	<u>21.5</u>
Total University Students	2180	2090.0	1514	1387.8	<u>3694</u>	3477.8	3059.9
Total Campus School Students					<u>575</u>		
Grand Total					<u>4269</u>		

Veterans (included in foregoing)

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Public Law 894	0	0	0
Public Law 550	19	0	19
Public Law 634	19	16	35
Military Scholarships	<u>137</u>	<u>1</u>	<u>138</u>
	175	17	192

Extension (included in foregoing)

Carthage - Ed. 399	8	11	19
Galesburg - Ed. 450, 450G	18	43	61
Kewanee - Ed. 399	4	6	10
Oneida - Ed. 415, 415G, 426, 426G	6	13	19
Peoria Heights - Ed. 450, 450G	13	16	29
Pittsfield - Math. 100	3	18	21
Quincy - Ed. 501	6	6	12
Rock Island - Ed. 541	18	12	30
Springfield - Ed. 450, 450G	<u>6</u>	<u>12</u>	<u>18</u>
	82	137	219

B. Scholarship Students, Winter Quarters, 1962-63

Teacher Education Scholarships	1349
Illinois Commission Scholarships	41
Lindley Scholarships	1
General Assembly Scholarships	54
Special Education Scholarships	19
Military Scholarships	138

C. General Assembly Scholarship Recipients, Winter Quarter, 1962-63

<u>Legislator</u>	<u>Recipient</u>	<u>Date Awarded and Brief History</u>
Sen. Ora Smith	Bricker, Jacob	December 1, 1960 First appointment 1960-61
Rep. Rae C. Hiple II	Bruckman, Lois	April 25, 1962 First appointment 1962-63
Rep. Claude A. Walker	Burgio, Charles A.	September 18, 1961 First appointment 1961-62
Rep. James Carrigan	Carrigan, Keith	July 16, 1962 First appointment 1962-63
Rep. Robt. T. McLoskey	Carrodine, Coleman	September 16, 1960 First appointment 1960-61
Rep. Raymond J. Welsh	Case, Robert L.	January 25, 1960 First appointment 1960-61
Rep. W. L. Stamm	Cave, David	August 23, 1960 First appointment 1960-61
Rep. Ralph Stephenson	Cherrington, Everett	December 1, 1961 1959-60 scholarship given to R. Bagge 4/27/61; Bagge withdrew 6/2/61
Sen. T. Mac Downing	Chipman, Janet F.	February 23, 1961 First appointment 1961-62
Rep. Leonard Ross	Clark, Patricia S.	May 24, 1962 First appointment 1962-63
Rep. Nicholas E. Caruso	Diasio, Anthony	March 26, 1962 First appointment 1962-63
Rep. C. R. Ratcliffe	Duffey, Patricia A.	September 8, 1961 First appointment 1961-62
Rep. Peter J. Miller	Duffy, Thomas Michael	August 10, 1961 First appointment 1961-62
Rep. Harris Rowe	Ehlert, Harold	June 9, 1962 1961-62 appointment issued to Kaye Knapp; Knapp with- drew 6/2/62.

Rep. George E. Dolezal	Grenvich, Virginia	May 22, 1961
Rep. Rollo R. Robbins	Grove, Robert L.	First appointment 1961-62 June 21, 1960
Rep. Paul E. Rink	Herbst, Todd Wood	First appointment 1960-61 July 23, 1962
		First appointment 1959-60 to Michael Galligan who used scholarship 2 years; reissued to Donita Kay Carrico 9/2/61; reissued to Herbst for 1 year balance.
Sen. Lillian Schlagenhauf	Holt, Cynthia J.	May 20, 1961
Rep. W. J. Murphy	Howard, Richard	First appointment 1961-62 July 9, 1962
		First appointment 1959-60 to P. Autens, 9/8/60; voided at Autens' request 7/10/62; balance of 2 2/3 year reissued to Howard.
Rep. Paul E. Rink	Hussey, Tim	September 2, 1961
Rep. Walter Reum	Jirsa, Robert E.	First appointment 1961-62 February 22, 1961
Rep. Geo. E. Dolezal	Kotnour, Jay	First appointment 1961-62 October 9, 1962
Sen. Donald J. O'Brien	Kwilin, Judith	First appointment 1962-63 February 5, 1962
Sen. Richard Larson	Larson, Samuel F.	First appointment 1961-62 June 4, 1962
Rep. Esther Saperstein	Lehr, Barbara	First appointment 1962-63 August 24, 1961
Rep. Chas. K. Willett	Levisay, Carol Sue	First appointment 1961-62 November 8, 1962
Sen. William Lyons	Linton, Robert	First appointment 1962-63 May 21, 1962
Rep. Rae C. Heiple II	Lowe, Albert	First appointment 1962-63 August 20, 1962
		First appointment 1961-62 issued to Robt. C. Gunderson who withdrew end of Spring Qr. 1962.
Rep. T. Mac Downing	Mason, Ronald W.	June 25, 1962
Rep. Harris Rowe	Matthews, Richard	First appointment 1962-63 July 12, 1962
Rep. Paul E. Rink	MaMahon, Judy	First appointment 1962-63 February 5, 1962
		First appointment 1960-61 to Richard Thode who used scholarship 1 year and 1 quarter; reissued to McMahon, winter qt. 1961-62.
Rep. Jas. D. Carrigan	Mosher, George	August 5, 1961
Sen. R. A. Welch	Murphy, Timothy C.	First appointment 1961-62 October 5, 1961
Rep. Frank A. Marek	Pawlowski, Dwight	First appointment 1960-61 July 25, 1962
Rep. Ralph Stephenson	Poquet, Sharon	First appointment 1962-63 November 14, 1961
Rep. Frank A. Marek	Rakowski, Rick	First appointment 1961-62 August 17, 1961
Rep. Paul Rink	Ramirez, Carmen	First appointment 1961-62 July 10, 1962
Rep. Orval Hittmeier	Roach, Donald	First appointment 1962-63 July 22, 1961
		First appointment 1961-62

Rep. John C. Parkhurst	Ruckle, Gary	September 9, 1961
Rep. John G. Fary	Runge, Donald T.	First appointment 1961-62 July 19, 1962
Rep. John C. Parkhurst	Russell, Donald D.	First appointment 1962-63 September 5, 1962
		First appointment 1960-61 issued to Gilbert C. Russell; reissued to Donald D. Russell at end of fall qr., 1961, for 3 3/4 year balance.
Sen. Samuel L. Martin	Scharf, Donald	July 10, 1962
Sen. T. Mac Downing	Shake, William F.	First appointment 1962-63 February 17, 1960
Rep. Rollo R. Robbins	Shult, Milo Jack	First appointment 1960-61 June 10, 1961
Sen. Richard Larson	Simpson, Curtis	First appointment 1961-62 July 27, 1962
		First appointment 1960-61 issued to James Beasley who used scholarship four quarters; reissued to Simpson for 2 2/3 year balance.
Sen. Richard Larson	Smith, James C.	June 4, 1962
		First appointment 1961-62 issued to Vicki L. Christy who attended ISNU one semester; reissued to Smith for 3 1/2 year balance.
Sen. Robt. McClory	Stange, Robert T.	September 11, 1962
		First appointment 1962-63
Sen. Bernard S. Neistein	Strette, Walter, Jr.	July 19, 1962
Rep. Robert A. Welch	Strong, Dennis K.	First appointment 1962-63 September 7, 1962
Rep. W. J. Murphy	Vandien, Thos. E.	First appointment 1962-63 July 31, 1961
Rep. Martin P. Sutor	Varner, Marlene	First appointment 1961-62 September 6, 1959
Rep. Robt. E. Coulson	Wilder, Carol J.	First appointment 1959-60 August 30, 1962
Rep. Wm. A. Redmond	Williams, Barbara Ann	First appointment 1962-63 July 12, 1962
		First appointment 1961-62 issued to E. Wegener, Jr.; reissued to Williams for 3-year balance.
Rep. Robert Coulson	Yonke, Kent A.	July 10, 1961
		First appointment 1961-62

D. Illinois Commission Scholarship Recipients, Winter Quarter, 1962-63  
(value \$69.50 each)

Allen, Judith Ann	Gillespie, Alan Lee
Barclift, Jo Hannah	Gren, Joseph John, Jr.
Barnes, Carolyn Ann	Hageman, Carol L.
Camp, Gary Lee	Haines, Samuel Lee
Clevidence, Darrell	Harmes, Sharon Kay
Cress, Carol Ann	Haschemeyer, Nancy L.
Denisar, Roger Wayne	Hopping, Marshall, Jr.
Detrick, Carol Anthony	Iatonni, Janis V.
Eaton, Larry Ralph	Jenson, Donald R.
Erschen, Gail Lee	Kane, Joseph Thomas
Franz, Barbara Jean	Looman, John David



Lowry, Robert M.  
Mackey, Kenneth R.  
Murphy, Judy Kay  
Nee, John Kenneth  
Page, Larry Merle  
Pulver, Tamara L.  
Roe, Mary Anne  
Rowen, Sandra Louise  
Rozkuska, Carol Ann  
Selby, Sue Ann

Valenta, Sandra H.  
Vance, Connie Jo  
Wall, Vincent Patrick  
Wells, James Lee  
Welty, John Donald  
Wendt, Jerome Paul  
Wilson, Boyd Lee  
Wilson, Sandra Jean  
Wyckoff, Debra Kay

## II. FACULTY

### A. Resignations

1. John R. Bergstrom, Associate Professor of Geography and Geology, has submitted his resignation to become effective at the close of the 1962-63 academic year.
2. James L. Loomis, Assistant Professor of Psychology, has resigned effective June 2, 1963.
3. William Astle, Assistant Professor of Mathematics, has resigned effective at the close of the 1962-63 academic year.
4. Sidney D. Nolte, Associate Professor of Mathematics, has resigned effective at the close of the 1962-63 academic year.

### B. Leave of Absence

1. The following staff member, who is not on tenure, has requested leave of absence without salary for the academic year, 1963-64, and will be re-employed by the university upon recommendation of the department head when and if such employment is available. Ordinarily, we expect to re-employ such a person; however, this is a decision for the department head to make at the time of the intended return of the person granted leave:

Dr. Gordon D. Mock, Associate Professor of Mathematics, to accept a National Science Foundation Science Faculty Fellowship.

### C. Advanced Degree

1. Michael Kaelke, Faculty Assistant and Head Resident Adviser of Hursh Hall, completed the requirements for the Master of Science in Education degree as of December 14, 1962. In accordance with the terms of his appointment (see July, 1962, report), he has been promoted to the rank of Instructor, and his salary will be increased to \$260 per month effective with the January pay roll.

### D. Appointment

1. Dr. Frederick P. Abel is recommended for appointment as Professor of Education and Dean of the School of Education effective February 15, 1963, at \$1,250 per month. Dr. Abel earned the B.S. degree at the State Teachers College of Winona, Minnesota, and the M.A. and Ph.D. from the University of Minnesota. His experience includes one year as assistant principal and teacher of mathematics and social studies at Mahtomedi, Minnesota; two years as principal and teacher of social studies at Henning, Minnesota; seven years as assistant principal (6 years), principal (1 year), and instructor in general education at University High School, University of Minnesota. Since 1957, Dr. Abel has been principal of East High School of Aurora, Illinois. He will replace Dr. Rolf W. Larson, who resigned December 31, 1962.

#### E. Request to Enroll in Class

1. Don L. Viar, Instructor, requests permission to enroll for credit in Physical Education 503 during the Spring Quarter, 1963.

### III. OTHER UNIVERSITY EMPLOYEES

#### A. Resignations

1. Beverly M. Jones, WCS-147, Accounting Clerk II, Business Office, effective December 21, 1962. She was paid through December 31, for vacation due.
2. Pauline Land, WCS-105, Clerk Stenographer I, Men's Physical Education Department, effective December 31, 1962.

#### B. Appointments

1. Mrs. Helen J. Short was employed as Cashier II, WCS-199, Business Office, effective January 2, 1963, at \$300 per month, to replace Marilyn J. Barlow Setterdahl, transferred.

#### C. Changes in Name, Classification, Duties, and/or Salary

1. Gervase R. DeHaven, Electrician, WCS-13, was increased from \$4.05 to \$4.10 per hour effective January 1, 1963, per notice from Department of Labor issued July 27, 1962.
2. The following were increased as indicated upon satisfactory completion of the probationary period:
  - a. Garland W. Ash, Maintenance Equipment Operator, WCS-12, from \$390 to \$420 per month effective January 1, 1963.
  - b. Ruth W. Grossman, Clerk-Typist I, Duplicating Service, WCS-45, from \$250 to \$260 per month effective January 1, 1963.
  - c. Orville M. Grover, Maintenance Equipment Operator, WCS-51, from \$390 to \$420 per month effective January 1, 1963.
  - d. William K. Hambly, Maintenance Equipment Operator, WCS-36, from \$390 to \$420 per month effective January 1, 1963.
  - e. Dorothy I. Huff, Library Clerk II, WCS-198, from \$275 to \$285 per month effective January 1, 1963.
  - f. Donald D. Jackson, Maintenance Equipment Operator, WCS-146, from \$390 to \$420 per month effective January 1, 1963.
  - g. Evelyn M. Pogue, Accounting Clerk II, WCS-201, Business Office, from \$325 to \$335 per month effective January 1, 1963.
  - h. Linda Senn, Clerk Stenographer I, Office of High School Counselor, WCS-183, from \$250 to \$260 per month effective January 1, 1963.
3. Marilyn J. Setterdahl (formerly Marilyn J. Barlow) was promoted from Cashier I, Business Office, WCS-199, to Accounting Clerk II, Business Office, WCS-147, effective January 1, 1963, and her salary increased from \$265 to \$325 per month. She replaced Beverly Jones, resigned.

#### D. Temporary Appointments and Terminations

1. Linda A. Sullivan completed her assignment as temporary Clerk Stenographer II, Office of the Dean of Arts and Sciences, as of December 21, 1962.

2. Marilyn K. Raymond was employed as temporary Clerk Stenographer II in the Office of the Dean of Arts and Sciences, effective January 2, 1963, at \$275 per month. She is filling the vacancy created by the resignation of Sharon Ermisch.

E. Leave of Absence

1. Edith Leasman, Janitress, WCS-162, has been granted leave without salary for the period January 1, to June 30, 1963, due to disability.

VII. STUDENT LIFE

Dr. Gerhart R. Schwartz assumed his duties as Dean of the Division of Student Personnel Services on January 1, 1963.

VIII. PURCHASES

A. Single Color Sheet Feed Offset Press per specifications:

Bids were received as follows:

American Type Founders Co., Inc. (bid on	
alternate equipment) . . . . .	\$. 7,883.00
Harris-Seybold Co., Chicago . . . . .	\$. 9,672.86

Mr. Meline, who is in charge of University Press, states that the alternate bid does not meet the following specifications: (1) maximum size of sheet, (2) maximum transfer size, (3) maximum impressions per hour, (4) number of form rollers, (5) two speed suction wheel sheet separator with slowdown feedboard tape action, (6) roll back dampening system, (7) Harris-Seybold is a more rigid and sturdy press, weighing over twice as much as the alternate, (8) motors on Harris press are correspondingly larger.

In view of Mr. Meline's recommendation, we recommend that the bid of \$9,672.86, as submitted by Harris-Seybold Co., be accepted.

The expenditure will be made from General Revenue-Equipment as provided in the budget for University Press.

Note: In compliance with a request by the Teachers College Board made at the October, 1962, meeting a survey was made of the 78 high school graphic arts shops in the State of Illinois as listed in the Industrial Arts Teacher Directory. These are the industrial arts departments in the state that have full-time graphic arts teachers. The purpose of the survey was to determine the number of offset presses, sheet size 14" x 20" or larger, in use in the schools.

Of the 45 replies, ten offset presses, 14" x 20" or larger, were listed as present equipment; three schools indicated them as immediate future acquisitions, and three more schools included this size in their long-range planning.

The breakdown indicates the school, press, and size in each category when the response indicated a size 14" x 20" or larger and that there will be a total of 16 such presses in the 78 high schools offering this type of instruction. Of the 45 returns, 22 schools or 49% include offset lithography in their curriculum. None of these 22 schools have ten 14" x 20" presses or larger. Totalling the three categories gives Harris seven presses, Multilith four presses, ATF Chief two presses, Miehle-Goss-Dexter two presses, and Miehle Lithoprint one press, all for a total of 16 presses. Properly prepared teachers require a knowledge beyond the level attained by their students. This includes both the theory and operation of representative equipment used by industry. The 14" x 20" Harris press will help provide an opportunity for the potential graphic arts teacher to gain

experience in the development and production of quality printed material and will enable Western to prepare teachers for these departments throughout the state.

#### IX. MISCELLANEOUS

A. Requests for use of university vehicles for out-of-state trips exceeding 600-mile limit:

1. Dr. A. L. Fritschel and Dr. Warren O. Covert to attend annual meeting of National Association of Secondary School Principals to be held in Pittsburgh, Pennsylvania, February 10-13, 1963.
2. Miss Anna Marie Gruber, five students, and Miss Ethel Ray (emerita) to attend annual meeting of the Association for Childhood Education International to be held April 19-28, 1963, in Miami, Florida.
3. Dr. Clyde F. Mead and Dr. George Ross to attend national conference of Elementary Principals to be held in Oklahoma City, Oklahoma, March 29-April 2, 1963.

B. As a matter of information, Western expects to make the following fees effective with the Fall Quarter, 1963:

1. Charge of \$1.00 for each change in program which is not due to university action.
2. Reduce fee for proficiency examinations to \$2.00 (currently \$7.50).

C. Extension

At Western the matter of a change in compensation scheduled was discussed at some length with the Dean of Public Services, and we want to indicate that we prefer to stay on our present stipend basis. In part, this arises from the fact that Western is on a term basis as compared to Eastern's semester basis, and also, we do not feel that we have had enough experience to indicate a practice change at this early date. Western has no objection to the suggestion by Eastern for Eastern.

A. L. Knoblauch  
President



MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD  
Conrad Hilton Hotel  
Chicago, Illinois

January 21, 1963

The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Monday, January 21, 1963, in the Conrad Hilton Hotel, Chicago, Illinois. Mr. R. A. Stipes, Jr., Chairman of the Board, presided.

Mr. Stipes called the meeting to order, roll was called and the following members answered present:

Mr. R. A. Stipes, Jr., Chairman  
Dr. Noble J. Puffer, Vice-Chairman  
Mr. Clarence R. Ropp, Secretary  
Mr. Carl Dunbar

Mr. Morton H. Hollingsworth  
Mr. William E. McBride  
Mr. Ray Page  
Mr. William E. Reed

Mr. Paul Stone

The following members were absent:

Mrs. Harriet Lowden Madlener

Mr. James A. Ronan

Also present were the following:

Dr. Leslie A. Holmes, President  
Mr. Z. Harold Dorland  
Northern Illinois University

Dr. Robert G. Bone, President  
Dr. Arthur Larsen  
Mr. Preston Ensign  
Illinois State Normal University

Dr. Quincy Doudna, President  
Mr. R. R. Gregg  
Eastern Illinois University

Dr. A. L. Knoblauch, President  
Mr. J. M. Grigsby  
Western Illinois University

Dr. F. H. McKelvey, Executive Officer  
Mr. Richard F. Dunn  
Mr. Arthur Samoore  
Teachers College Board - Central Office

Mr. Jack Alfeld, Assistant Director of Finance, was also present.

Mr. Kenneth Hesler, of Eastern Illinois University, and Mr. Dave Haake, of the Bloomington Pantagraph, were present representing newspaper coverage of this meeting.

Mr. Stone moved approval of the minutes of the meeting of December 17, 1962, as submitted by mail. Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone		Aye

The motion was unanimously carried.

Dr. McKelvey presented a resolution as follows:

WHEREAS, Mr. George T. Wilkins, State Superintendent of Public Instruction, has been a member of the Teachers College Board from January, 1959, until the expiration of his term in January, 1963, and

WHEREAS, he served as a member of the Committee on Educational Programs for four years, and on the Policy Committee for a similar period of time, and

WHEREAS, his wide knowledge of public education was given freely and thoughtfully in assisting the Board in its decisions,

NOW, THEREFORE, BE IT RESOLVED that the members of the Teachers College Board extend to Mr. George T. Wilkins their appreciation and gratitude for his loyal service.

Mr. Hollingsworth moved the adoption of the above resolution. Board members joined in seconding the motion and the resolution was unanimously adopted.

Dr. McKelvey stated that a certificate of recognition has been prepared and will be presented to Mr. Wilkins.

#### REPORTS OF OFFICERS OF THE BOARD

Dr. McKelvey presented Report No. 113 of the Executive Officer which consisted of six parts: Part I, Status of Appropriations, January 1, 1963; Part II, Summary of Rehabilitation Projects, Universities Bond Fund, January 1, 1963; Part III, Summary of General Revenue Rehabilitation Projects, Central Office, January 1, 1963; Part IV, Proposals Approved by the Board of Higher Education on January 7, 1963; Part V, Arbitration Decision on Discontinuance of Employment of Bus Driver - Illinois State Normal University; and Part VI, Proposed Change in Board Statute.

Board members discussed this report in some detail and the Chairman thanked Dr. McKelvey for presenting this information.

Dr. McKelvey called attention to the fact that Mr. Samoore has completed ten years of service to the Board. Board members greeted this announcement with a round of applause.

Mr. Stipes reported that Mr. Dunbar and Mr. Ropp had completed ten years of service on this Board and Mr. Reed an only slightly shorter period of time. Board members congratulated these members on their length of service.

#### REPORTS OF COMMITTEES - Building Committee

Mr. Dunbar, Chairman of the Building Committee, moved that the Executive Committee be given authorization to approve change orders in an amount not to exceed \$4,000.00. Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved that it be the policy of this Board that changes and modifications in preliminary plans be brought to the Board prior to the presentation of final plans and specifications to prevent delay in approval of final plans and bidding schedules. Dr. Puffer seconded the motion and it was unanimously carried.

Northern Illinois University

Mr. Dunbar moved to award contracts for the construction of the unfinished room in the University Center, to the lowest responsible bidders, as follows:

General - Tonyan Construction Co., McHenry - \$32,800

(With the understanding that Alternate G-1 for metal mounted ashtrays in the amount of \$643; and G-5 for Booths in the amount of \$1,744, may be deducted within a 60-day period if the University is able to obtain these items at a lower cost)

Electrical - Broadway Electric, Rockford - \$8,835

Plumbing - F. J. Bero & Co., Inc., Elgin - \$1,250

Heating, Ventilating and Air Conditioning - Master Sheet Metal Shop, Rockford - \$20,879

(With the understanding that if the Powers regulator meets all specifications, there will be a deduction of \$2,000 in this contract)

to approve architects' fees in the amount of 6% for Gilbert A. Johnson & Associates, Rockford; subject to the approval of the Housing and Home Finance Agency. (Payable from Series 60 Funds.) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar stated that Mr. John Shields, Fiscal Agent for the Board, had reported that a 1000-bed residence hall was financially feasible and moved that Schaeffer, Wilson & Evans, Architects, Bloomington, be employed on a contingency basis to draw preliminary plans for a high-rise dormitory with food facilities for 2,000 persons. Mr. Page seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of an addition in the amount of \$1,333.75, to the contract of Beckman & Whitman, Inc., San Carlos, California, for labor and material for revisions in wiring and guying, including the mounting of auxiliary equipment arms, to change the meteorological instrument tower from a fixed tower to a hinged tower, on the Science Building; to approve architect's fees for Thelen & Anderson, DeKalb, in the amount of \$80.03, for a total additional cost of the project of \$1,413.78; and to authorize the request to be made to Governor Kerner for the release of this amount. (Payable from Universities Building Fund - Rehabilitation.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that Biela Observatories, Inc., Anaheim, California, have informed the Board legal counsel, Mr. Richard F. Dunn, that their company is unable to supply the telescope for the astronomical dome, and moved to authorize re-bidding for a telescope for this project. (Payable from Universities Building Fund - Rehabilitation.) Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to record change orders, as follows:

Classroom Building (Watson Hall) - Central Campus  
Architect: Perkins & Will, Chicago

Mr. Richard Thorsen, DeKalb - For lettering doors		\$ 110.00
Plumbing Contract - Strickland Heating Co., Rock Island		
Storm catch basin in south parking area		1,344.70
Heating, Piping & Refrigeration Contract, - Rockford Industries, Inc., Rockford		
For insulating supply piping to units in Lecture Rooms	\$ 29.70	
Provide 3 additional thermostats for temperature controls in Lobby & Vestibule	<u>296.12</u>	325.82
Ventilating Contract - H. S. Kaiser Co., Elk Grove, Ill.		
Omit canvassing and painting of the insulated castings and ducts in equipment room		1,450.00 Credit
Electrical Contract - Virgil Cook & Son, Inc., DeKalb		
Omit sound system equipment		1,400.00 Credit
General Contract - Tonyan Construction Co., McHenry		
Paint concrete block walls	\$ 1,078.00	
Omit painting of copper fascia	230.00 Credit	
Changes in window sash	520.00 Credit	
Omit resilient tile in certain rooms	127.00 Credit	
Change in specifications for base for pavement	600.00 Credit	
Hardware Allowance	250.00 Credit	
Face Brick Allowance	1,513.45 Credit	
Construct concrete wall to close ventilation ducts	<u>248.00</u>	1,914.45 Credit
Architects' fee		<u>60.51</u>
Net Credit to the Project		\$ 2,923.42 Credit

(Universities Building Fund, appropriation for Watson Hall Classroom Building.)

Dining, Kitchen and Dormitory Units - Lorado Taft Field Campus  
Architect: Thelen and Anderson, DeKalb

Heating and Ventilating Contract - Kallal's Sheet Metal Shop, DeKalb, Illinois		
Revised duct work	\$ 212.00	
Electrical Contract - Broadway Electric, Rockford		
Provide and install underground electrical service	643.00	
Plumbing Contract - Rochelle Plumbing, Rochelle		
1 Pre-Soak Sink installed	215.00	



Architects' Fees	\$ 64.20
Total additional cost to the project	<u>\$1,134.20</u>

(Payable from Universities Building Fund,  
appropriation for Lorado Taft Campus Buildings)

Residence Hall Group II (Douglas) - West Campus  
Architect: Schaeffer, Wilson & Evans, Bloomington

General Contract - Felmley-Dickerson Co., Urbana Furnish and install railing plate above ceiling in lounges and lobby for drapery rods	\$ 199.00
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Built-In Furniture Contract - Chadwick Mfg. Co., Colman, Wisconsin Change in doors	300.00
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Architects' Fees	22.45
Total additional cost to the project	<u>\$ 521.45</u>

(Payable from Series 61 Construction Funds)

Special Education Building - Central Campus  
Architect: Gilbert A. Johnson & Associates, Rockford

General Contract - Tonyan Construction Co., McHenry Substitute metal for wood doors	\$ 62.00
Architects' fees	3.72
Total additional cost to the project	<u>65.72</u>

Science Building - East Campus  
Architect: Graham, Anderson, Probst & White, Chicago  
Elevator Contract - Gallaher & Speck, Chicago  
Change in elevator hatchway doors  
and frames 750.00 Credit  
(Universities Building Fund,  
appropriation for Science Building)

Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for purchases for the Physical Plant Building, and moved to accept the lowest responsible bids, as follows:

1 Hand Truck - Carl E. Paulson Co., Rockford	\$ 33.00
1 Pallet Lift Truck - Geraghty Industrial Equipment Co., Rockford	349.50
1 Bay Handling Truck - Geraghty Industrial Equipment Co., Rockford	47.60
1 Bar Handle Platform Truck - McMaster-Carr Co., Chicago	130.62
1 Counter Stool - McMaster-Carr Co., Chicago	42.00
1 Visible Card File - Office Services Co., Rockford	109.90
1 Black Trouble Lamp - Barrett Hardware Co., Joliet	2.27
1 Fatigue Mat - McMaster-Carr Co., Chicago	5.95
1 Pliers - Carl E. Paulson Co., Rockford	2.23

1 Tape Dispenser - McMaster Carr Co., Chicago	\$	15.45
Welded Chain - Barrett Hardware Co., Joliet		69.50
4 Clocks - Barrett Hardward Co., Joliet		40.68
2 Water Coolers, electrified - Inland Supply Co., Elgin		336.60

(Payable from Equipment, Physical Plant - NIU Foundation Loan)

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to accept the bids for purchases for the University Center, as follows:

1 Sound Projector, Lens and Change-over Kit - Visualcraft, Inc., Blue Island (Identical to unit currently owned)	\$	1,940.00
700 Stacking Chairs - Herman Miller Model 10SS - Carson, Pirie, Scott & Co., Chicago, lowest responsible bidder		9,226.00

(Payable from Series 60, Equipment Funds)

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	No
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for equipment for the South Addition to Swen Parson Library - East Campus, and for Faraday Hall, and moved to accept the lowest responsible bids, as follows:

#### Swen Parson Library

Tables & Carrels - Chicago Seating Co., Downers Grove	\$37,826.70
Bookshelving - Estey Mfg. Co., Red Bank, New Jersey	26,389.00
Chairs - Chicago Seating Co., Chicago	16,409.00

(Payable from Equipment, Swen Parson Library - NIU Foundation Loan)

#### Faraday Hall

6 items of Library furniture and shelving - Chicago Seating Co., Downers Grove, Illinois	\$ 5,698.80
Bookshelving - Estey Mfg. Co., Red Bank, New Jersey	415.00

(Payable from Equipment, Faraday Hall - NIU Foundation Loan)

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	No	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was carried.

Mr. Dunbar moved approval of an addition in the amount of \$10,229.30, to prepare site for the Science Building, in the contract of Charles O'Brien & Son, Morris, allowance for which was made in the Contingency Fund for the construction of this Building. (Payable from Universities Building Fund, appropriation for Science Building.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	No
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was carried.

#### ILLINOIS STATE NORMAL UNIVERSITY

Mr. Dunbar moved to award contracts to lowest responsible bidders for completion of the remodeling of two kitchens in the Home Management, Rambo House, as follows:

Kitchen Cabinet Accessories - Fashion Kitchen, Peoria	\$ 552.25
Installation of Vinyl Flooring - Stanley & Pauls, Normal	354.10
Golden Rule Appliance Co., Bloomington - Electric Range	65.91
Built-in Dishwasher - Crum Distributing Co., Decatur	240.00
2 Garbage Disposals - A. Y. McDonald Co., Bloomington	117.80
Light Fixtures - Springfield Electric Co., Bloomington	75.00
Exhaust Venting - Kingston Sheetmetal Co., Bloomington	65.00
Total Contracts Awarded - - - - -	\$ 1,470.06

and to authorize a request to Governor Kerner for release of funds. (Payable from Central Office Rehabilitation - General Revenue.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize a reduction of \$20,000 in the Universities Building Fund - Rehabilitation re-appropriation and to appropriate \$20,000 for a new farm house, from the Universities Building Fund. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Illinois State Normal University to select architects to remodel or construct an addition to Schroeder Hall, at an estimated cost between \$850,000 and \$900,000; and to the Centennial Building, at an estimated cost between \$200,000 and \$300,000, with the funds originally allocated for a new classroom building in the amount of \$1,250,000. Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the request of George S. Walker Plumbing & Heating, Inc., Decatur, Plumbing Contractor, for the Practical Arts Building, to reduce the retainage on their estimates for partial payment from 10% to 5%, as recommended by the architects, Keith Middleton and Associates, Normal, and concurred in by the administration. Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for the purchase of 120 stacking chairs for Dunn-Barton Hall and moved acceptance of the bid of Gilbert Force Co., Chicago, in the amount of \$1,422.00, lowest responsible bidder. (Payable from Series 1950 Revenue Funds.) Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

Mr. Dunbar moved the adoption of the following resolution:

BE IT RESOLVED by the Teachers College Board in regular session assembled this 21st day of January, 1963, that for the use of Illinois State Normal University at Normal, Illinois, the following parcel of real estate is found to be necessary for the future use of the University, namely:

Lot 6, Block 2 in the Fifth Addition to the Town of Normal, located at 311 Mason Street, Normal, Illinois, and known as the Vincent property.

BE IT FURTHER RESOLVED that Richard F. Dunn, attorney for this Board, be and he is hereby authorized to negotiate for the purchase of the above premises, and,

BE IT FURTHER RESOLVED that unless the above parcel of real estate can be acquired by this Board at a fair, cash market value on the basis of appraisal, that the attorney for this Board be and he is hereby authorized and directed to file a complaint under the Eminent Domain Act of the State of Illinois to acquire the above premises.

Mr. Ropp seconded the motion, roll was called and the vote was as follows:



Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried and the resolution adopted.

#### EASTERN ILLINOIS UNIVERSITY

Mr. Dunbar moved approval of the final plans and specifications for the Women's Residence Hall as presented by Mr. Dean Hilfinger, of Lundeen & Hilfinger, Bloomington; and to authorize the architect to advertise for bids to be received on March 6, 1963, subject to the award of contracts on March 18 upon the sale of bonds to finance this project. Mr. McBride seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of an addition in the amount of \$1,708 to the contract of S. M. Wilson & Co., Granite City, general contractor for the Men's Residence Hall, for additional drapery tracks in public areas; and approval of architects' fees in the amount of \$102.48 to Lundeen & Hilfinger, Bloomington. Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of a credit in the amount of \$382.90 to the electrical contract for the Pemberton Hall Addition held by Harrison F. Blades, Inc., Decatur, for omission of receptacles, switches and fixtures. (Series 61 Construction Funds.) Mr. Reed seconded the motion and it was unanimously carried.

Mr. Dunbar moved to authorize Eastern to prepare plans and specifications and take bids for a parking lot near Pemberton Hall at an estimated cost of \$8,000. (Payable from Contractual Services.) Mr. Page seconded the motion and it was unanimously carried.

Mr. Dunbar moved to authorize Lundeen & Hilfinger, Architects, Bloomington, to prepare plans and specifications for remodeling the present Science Building to accommodate only chemistry and physics, with an alternate for air conditioning. (Payable from Universities Building Fund - Rehabilitation.) Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Dunbar moved to authorize Engineering Services Corp., Decatur, to prepare plans and specifications for air conditioning Buzzard Laboratory School Library, at an estimated cost of between \$3,500 and \$5,000. (Payable from Contractual Services.) Mr. McBride seconded the motion and it was unanimously carried.

Mr. Dunbar moved the adoption of the following resolution:

BE IT RESOLVED by the Teachers College Board in regular session assembled this 21st day of January, 1963, that for the use of Eastern Illinois University at Charleston, Illinois, the following parcels of real estate are found to be necessary for the future use of the University, namely:

Parcel 1 - Lot 3, Block 3 in Bishop Heights, now a part of the City of Charleston, Coles County, Illinois, located at 1707 Seventh Street, Charleston, Illinois, and known as the Elzy C. Cavins property.

Parcel 2 - Lot 1, Block 3 in Bishop Heights, now a part of the City of Charleston, Coles County, Illinois, located at 1703 Seventh Street and known as the Herman A. Monts property.

BE IT FURTHER RESOLVED that Richard F. Dunn, attorney for this Board, be and he is hereby authorized to negotiate for the purchase of the above premises, and,

BE IT FURTHER RESOLVED that unless the above parcels of real estate can be acquired by this Board at a fair, cash market value on the basis of appraisals, that the attorney for this Board be and he is hereby authorized and directed to file a complaint under the Eminent Domain Act of the State of Illinois to acquire the above premises.

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried and the resolution adopted.

#### WESTERN ILLINOIS UNIVERSITY

Mr. Dunbar moved to award contracts to the lowest responsible bidders for the construction of an Applied Science Building, as follows:

##### General Work - J. L. Wroan & Sons, Normal, Illinois

Base Bid		\$1,027,000	
Add Alt. 1-L, Classroom Equip.	\$17,700		
Alt. 1-U, Elevator	<u>15,900</u>	<u>33,600</u>	
		\$1,060,600	
Deduct Alt. 1-Q, Omit Glazed tile walls & provide blocks	31,000		
Deduct Alt. 1-R, Substitute asphalt tile for vinyl	<u>5,800</u>	<u>36,800</u>	
Net Contract for General Work			\$1,023,800

##### Plumbing - Seither & Cherry, Keokuk, Iowa

Base Bid		\$ 81,700	
Add Alt. 2-D, Electric Water Cooler	\$ 790		
2-E, Sinks	4,700		
2-H, Connections required by Alt. 1-L	1,000		
2-J, Water Softener	<u>1,650</u>	<u>8,140</u>	
		\$ 89,840	
Deduct Alt. 2-L, Change in Pipe		<u>5,000</u>	
Net Contract for Plumbing Work			\$ 84,840

##### Heating - Seither & Cherry, Keokuk

Base Bid		\$ 207,785	
Add Alt. 3-A, Water Chilling Unit	\$48,785		
3-I, Water Chilling Unit, Univ. Press Area	<u>9,500</u>	<u>58,285</u>	
		\$ 266,070	
Deduct Alt. 3-C, Trane Water Chilling Unit	\$ 1,000		

Deduct Alt. 3-K, Trane for Herman Nelson	\$ 1,000		
3-L, Winding Type Start.	<u>200</u>	<u>2,200</u>	
Net Contract for Heating			\$ 263,870
Ventilating - Johnson Sheet Metal, East Moline			
Base Bid		\$ 84,960	
Add Alt. 4E, Dust Collector Systems		<u>8,307</u>	
Net Contract for Ventilating			\$ 93,267
Electrical - Hatfield Electric, Chicago			
Base Bid		\$ 148,691	
Add Alt. 5-A, Final Connections in Graphic Arts & Machine Shop		4,212	
5-D, Variable Voltage Distribution System, 4th Floor Lab.		<u>9,125</u>	
		\$ 162,028	
Deduct Alt. 5-F, Interior Unit Substation	\$ 7,378		
5-G, Fixture	3,057		
5-H, Smithcraft Fixtures	<u>2,741</u>	<u>13,176</u>	
Net Contract for Electrical Work			\$ <u>148,852</u>
Total Construction Contracts Awarded			\$1,614,629

to allow architects' fees to Phillips, Swager & Associates, Peoria, in the amount of \$90,822.88; Soil Borings - \$1,620.00; and to allot a contingency in the amount of \$42,928.12, for a total cost of the project of \$1,750,000.00. (Payable from Universities Building Fund, Appropriation for Applied Science Building.) Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of an addition in the amount of \$1,196 to the contract of Petersburg Plumbing & Heating Co., Petersburg, for Automatic Chemical Treatment Absorption Machine Water, in the Classroom Building. (Payable from Universities Building Fund, appropriation for Classroom Building.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of an addition in the amount of \$822.48, to the contract of Moline Heating & Construction Co., Moline, Illinois, for plumbing work on the Multiple Purpose Building, for installation of two drinking fountains in the Smokeroom. (Payable from Series 62 Construction Funds.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to accept a credit in the amount of \$1,232.50 to the general contract of George D. Johnson Co., Peoria, for changes in Corbin Women's Residence Hall, as follows:

Omit certain drawer pulls	\$575.00	
Credit from brick allowance	<u>929.50</u>	\$ 1,504.50 Credit
Metal Cover on Door to Incinerator Room	\$ 90.00	
Additional excavation under black top driveway	<u>182.00</u>	<u>272.00</u> Add
		\$ 1,232.50 Credit

(Credit to Series 61 Funds.)

Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the relocation of the Physical Plant Building approximately 1000 feet northward of present location, subject to acceptance at no additional cost by the contractor. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

#### REPORTS OF PRESIDENTS

Mr. Reed moved approval of the Report for Northern Illinois University as presented by President Holmes. Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.



Mr. Ropp moved approval of the Report for Illinois State Normal University as presented by President Bone. Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Stone moved approval of the Report for Eastern Illinois University as presented by President Doudna. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Stone moved approval of the Report for Western Illinois University as presented by President Knoblauch. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Stipes asked Board members to agree to a change in schedule to permit the March 18th Board meeting to be held in Chicago, rather than Normal. Board members agreed to this change.

There being nothing further to come before the Board at this time, Mr. Stipes declared the meeting adjourned until the next regularly scheduled meeting on February 11, 1963.

R. A. Stipes, Jr.  
Chairman

Clarence R. Ropp  
Secretary

REPORT OF  
EASTERN ILLINOIS UNIVERSITY

February 11, 1963

II. FACULTY

A. Resignations

1. Thomas R. Hart, Instructor of Business, resigned effective at the end of the spring quarter, 1963, to be a staff accountant at Purdue University.

B. Retirements

1. Emma Reinhardt, Professor and Head of the Department of Education, will retire effective August 10, 1963. Miss Reinhardt has been a member of the faculty since 1927.
2. Myrtle Arnold, Assistant Professor and Supervisory Teacher of the Fourth Grade, will retire effective May 24, 1963. Miss Arnold has been a member of the faculty since 1930.

C. Leaves of Absence

1. Samuel J. Taber, Admissions Counselor, continued leave of absence without salary through June 30, 1964, with the understanding that he will be reappointed for the year 1964-65 if an appropriate position is available and he is recommended for the post by his immediate supervisor.
2. Marguerite E. Green, Instructor of Health Education, leave of absence without salary from December 1 through December 20, 1963.

D. Substitute for 1962-63

1. Janet Sue Collester, B.A., The Principia College, 1960; M.A., Indiana University, 1963; as Substitute Instructor and Director of Information and Publications at a salary of \$680 per month for four and one-half months beginning January 17, 1963, substituting for Dan Thornburgh, on part-time leave.

E. Change in Classification

1. Tymon Mitchell, B.S. in Ed., employed under University Civil Service as Fountain Supervisor in the University Union Snack Bar, to Assistant Director of the University Union effective July 1, 1963. Mr. Mitchell will assume responsibilities in connection with the Lobby Shop in addition to the management of the Snack Bar.

F. Transfer in Payroll

1. Permission is requested to move the present Assistant Director of the University Union (Terry Simmons) to the General Revenue payroll. The transfer is justified on the grounds of the work he does. He is responsible for scheduling all school activities whether in the Union or in any other building on the campus. We have had this centralized for some time to avoid conflicts. He also is responsible for conduct of students while they are in the building. He has a good deal of responsibility in connection with public relations. Many of his duties are the same as those of the Director of the Union who has been on the General Revenue payroll since we opened the building. Since we keep the building open some sixteen hours a day on the average, both men are seldom there at the same time.

Permission is requested, also, to change Mr. Simmons' classification to Educational Assistant in Education and Administration in place of Faculty Assistant. This would be consistent with similar positions such as the Assistant in the Machine Records Room and other positions where the person has faculty status but does no teaching.

G. Graduate Assistants for Summer of 1963

1. Mary Overton, B.S. in Ed., to continue as Graduate Assistant in the Department of Education for the summer quarter at a salary of \$120 per month for two and one-half months.
2. Jerry Tucker, B.S. in Ed., to continue as Graduate Assistant in the University Union for the summer quarter at a salary of \$120 per month for two and one-half months.
3. James Kirkham, B.S. in Ed., to continue as Graduate Assistant in the Department of Speech for the summer quarter at a salary of \$120 per month for two and one-half months.

III. OTHER EMPLOYEES

A. Intermittent Employees

1. Viola Goleman, Intermittent Cook's Helper, at a salary rate of \$227.50 per month beginning January 18, 1963, as needed.
2. Leota L. McNamer, Intermittent Cook's Helper, at a salary rate of \$227.50 per month beginning January 15, 1963, as needed.

B. New Position

1. It is becoming increasingly difficult for the Records Office to keep abreast of the necessary work as our enrollment grows, and particularly if the enrollment maintains itself through the year at the level reached last fall. I have authorized the appointment of about three or four persons for periods of approximately two to four weeks so that every girl in the office can have help to catch up.

There is some possibility that the girls can keep up after the backlog of work is out of the way but the possibility seems a bit dim. Therefore, I request standby authority to appoint an additional clerical worker if it becomes necessary to maintain a satisfactory operation in that office. Funds were not budgeted for this but would come from contingency funds we are getting transferred.

IV. THE ORGANIZATION

A. Faculty for Professional Education

Permission was given by the board in May, 1961, to establish a Faculty of Professional Studies with certain departments sometime during the period between 1962 and 1965. The Faculty would comprise the various members of the teaching staff in the present Department of Education. I plan to make an announcement shortly that the Faculty is established, effective August 10. I plan to defer for a few weeks determining the departments that are to be included since the Dean of the Faculty should express his views on this before that determination is made.

The present department head retires at the end of the summer quarter which makes the August 10 date logical. I want to make the announcement now so that an important project can get under way. There are three courses in education which must be completely revised, or possibly new ones developed, in order to meet our current graduation requirements which were approved by

the State Teachers Certification Board effective July 1, 1963, as meeting the new certification requirements that are scheduled to be effective on that date. (My intention is to use the title, "Faculty for Professional Education," rather than "Faculty of Professional Studies" since the former term is in line with the terminology employed by the National Council on Accreditation in Teacher Education.)

B. Vice President for Administration

In the biennial budget for the current biennium under New Programs, I requested \$36,000 for three one-half time positions in administration. Two of these were filled some time ago. One was the deanship of the Graduate School and the other the deanship of the College of Letters and Science. In both cases the men appointed have one-half time duties other than those related to the new positions. The third new position I had in mind is that of Vice President for Administration. Originally I had thought it might not be necessary to make the appointment until our enrollment got to be about 4,000. I have concluded that I should make the appointment now in order to achieve better coordination in the administration of various offices here. I anticipate making the appointment shortly to be effective July 1, 1963. Here again the net effect will be to add one-half a position.

VIII. PURCHASES

A. Automobile

Permission is requested to get bids on a car in the Oldsmobile class to be paid for from funds due us from the Olney District. We plan to get about \$6600 from that district during the first year of operation of the junior college which it is our present intention to put in the agency account we use for extension work and adult education. While the new car would be scheduled mainly for my use, the Oldsmobile I now use would be available to the faculty members who are on the committee of three I have designated to advise me with respect to the Olney project. It would, of course, be available for other uses when not needed for trips to Olney.

B. Annual Supply of Fertilizer

Tabulation of bids has been reviewed and we recommend purchase from Post Seed House, Charleston, lowest responsible bidder, in the amount of \$1,114.00, payment to be made from funds budgeted for Commodities.

C. Milling Machine Rebuilding

We have in our Machine Metals Laboratory a Universal milling machine purchased about 1930. This machine needs to be completely rebuilt and it can be rebuilt with certain new parts and thus restored to its original accuracy of work. The department head informs me that in comparison with current models it would not be obsolete if rebuilt. A preliminary estimate indicated that the cost would be about \$2,250. A new machine of similar nature would cost over \$10,000 and an electronically controlled one over \$30,000.

Permission is requested to secure firm quotations from more than one firm, if possible, for getting this rebuilding job done. We would present the quotations to the board for its consideration at the March meeting. Payment would be made from Contractual Services funds in the operating budget.

Quincy Doudna  
President



REPORT OF  
ILLINOIS STATE NORMAL UNIVERSITY

February 11, 1963

I. STUDENTS

A. Enrollment for the Second Semester, 1962-1963

1. While regular statistics for the second semester enrollment will be presented in a later report, it is of interest to note that as of January 31, the last day of regular registration, there are 5427 students enrolled as compared to 6015 as the final enrollment the first semester of this year, and compared to 4745 a year ago at this same time.

II. FACULTY

A. Retirements

1. Mr. Thomas J. Douglass (22-04D), Assistant Professor of Agriculture, effective August 31, 1963.
2. Mrs. Malinda D. Garton (48-09D), Assistant Professor and Supervising Teacher-- Mentally Retarded, Intermediate, effective August 31, 1963.
3. Mr. John W. Green (22-05D), Assistant Professor of Agriculture, effective August 31, 1963.
4. Mr. Howard J. Hancock (36A-07C), Associate Professor of Health and Physical Education, Director of Athletics, effective August 31, 1963.
5. Dr. Clarence W. Hardy (09-01A), Director of the University Health Service, effective August 31, 1963.
6. Miss Grace Hiler (28-12D), Assistant Professor of English, effective August 31, 1963.
7. Dr. John A. Kinneman (38-06B), Professor of Sociology, effective August 31, 1963.
8. Dr. Margaret K. Peters (25-04B), Professor of Business Education, effective August 31, 1963.
9. Miss Margaret M. Westhoff (34-13D), Assistant Professor of Music, effective August 31, 1963.

B. Appointments

1. Continuation of Present Faculty Member Who Has Been on a Temporary Assignment
  - a. Mrs. Margaret C. Waimon (27-46D), as Assistant Professor of Psychology on a part-time basis, effective January 28, 1963, for one semester only, at a salary of \$456.00 per month, \$2052.00 for the four and one-half months of the semester.
2. Replacement
  - a. Dr. John E. Crew (37-14C), as Associate Professor of Physical Sciences, on a part-time basis, effective January 28, 1963, for the four and one-half months of the second semester only, at a salary of \$250.00 per month, \$1125.00 for the semester, to take the place of a substitute. Dr. Crew has a Ph.D. from the University of Illinois and is a member of the faculty of Millikin University.

3. Graduate Assistants, Graduate Counselors, Faculty Assistants (Previously authorized by the Teachers College Board)

a. Graduate Assistants

- (1) At \$120.00 per month, effective January 28, 1963, for the second semester of the 1962-1963 school year:
  - (a) Miss Mary Christine Hooper, B.S. in Ed., Illinois State Normal University, English
  - (b) Mr. David A. Nelson, B.S., Illinois Wesleyan University, Social Sciences
  - (c) Mr. Lorenz J. Petersen, B.S. in Ed., Illinois State Normal University, Education-Psychology
  - (d) Mr. Steward H. Price, B.S. in Ed., Illinois State Normal University, Social Sciences

b. Faculty Assistant

- (1) At \$180.00 per month, effective January 28, 1963, for the second semester of the 1962-1963 school year:
  - (a) Mr. Herschel C. Fried (23-19F), B.S., M.S., Maryland Institute, Art

III. OTHER EMPLOYEES

A. Resignation

1. Mrs. Beverly Ellis (36B-28-002GH), Clerk Typist I in the Departments of English and Women's Physical Education, effective January 31, 1963, due to her leaving the community.
2. Mr. Sylvester Legner (5A-002N), Distribution Clerk I in the Mailing Service, effective January 10, 1963, for personal reasons.

B. Retirement

1. Mr. Fred L. Gester (52-013N), Janitor in the Physical Plant, effective February 11, 1963. (Mr. Gester has been on disability leave of absence since noon, February 16, 1959.)

C. Leave of Absence

1. Mr. Carl B. Samuels (BR), Kitchen Laborer in the Residence Hall Food Service, effective after six hours on December 20, 1962, due to disability.

D. Return from Leave of Absence

1. Mr. James E. Fenis (56-013N), Maintenance Worker in Physical Plant Area, effective February 1, 1963.

E. Change in Rate of Compensation

1. Mrs. Kathleen Benjamin (3-007G), Clerk Stenographer I in the Admissions Office, from a salary rate of \$240.00 per month to \$250.00 per month, effective February 1, 1963, due to satisfactory completion of probationary period.
2. Mrs. Nancy M. Brownell (BR), Janitress in the Physical Plant Area, from a salary rate of \$275.00 per month to \$305.00 per month, effective February 16, 1963, in accordance with the Agreement with Local #1110 on completion of probationary period.

3. Mrs. Dorothy E. Brucker (BR), Janitress in Physical Plant Area, from a salary rate of \$275.00 per month to \$305.00 per month, effective February 21, 1963, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.
4. Mr. Paul L. Cattron (BR), Janitor in Physical Plant Area, from a salary rate of \$365.00 per month to \$395.00 per month, effective February 6, 1963, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.
5. Mr. Virgil A. Clark (BR), Janitor in Physical Plant Area, from a salary rate of \$365.00 per month to \$395.00 per month, effective February 13, 1963, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.
6. Mr. Bernard DeVine (BR), Janitor in Physical Plant Area, from a salary rate of \$365.00 per month to \$395.00 per month, effective February 8, 1963, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.
7. Mrs. Marilyn E. Grey (30-001G), Clerk Stenographer II in the Department of Home Economics, from a salary rate of \$250.00 per month to \$265.00 per month, effective February 1, 1963, due to satisfactory completion of probationary period.
8. Mrs. Marion L. Hampton (BR), Janitress in the Physical Plant Area, from a salary rate of \$275.00 per month to \$305.00 per month, effective February 17, 1963, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.
9. Mr. Henry Hermes (BR), Janitor in the Physical Plant Area, from a salary rate of \$365.00 per month to \$395.00 per month, effective February 9, 1963, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.
10. Mr. John Jeffrey (5B-001S), Assistant to the Director of the University Union, from a salary rate of \$635.00 per month to \$670.00 per month, effective February 20, 1963, due to satisfactory completion of probationary period.
11. Mr. John E. Klawitter (BR), Janitor in the Physical Plant Area, from a salary rate of \$365.00 per month to \$395.00 per month, effective February 1, 1963, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.
12. Mr. Vernon L. Schad (BR), Janitor in the Physical Plant Area, from a salary rate of \$365.00 per month to \$395.00 per month, effective February 14, 1963, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.
13. Mrs. Frances Sylvester (BR), Janitress in Physical Plant Area, from a salary rate of \$275.00 per month to \$305.00 per month, effective February 22, 1963, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.
14. Mrs. Bernadine Thomas (BR), Janitress in Physical Plant Area, from a salary rate of \$275.00 per month to \$305.00 per month, effective February 15, 1963, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.
15. Mrs. Margaret Trower (BR), Janitress in the Physical Plant Area, from a salary rate of \$275.00 per month to \$305.00 per month, effective February 20, 1963, in accordance with the Agreement with Local #1110 on satisfactory completion of probationary period.

#### F. Change in Classification and Rate of Compensation

1. Mrs. Eunice Hoover (33-001G), Clerk Stenographer II in the Mathematics Department at a salary rate of \$295.00 per month, to Clerk Stenographer III at a salary rate of \$315.00 per month, effective February 1, 1963.
2. Mrs. Charlotte Jean Stegeman (27-002G), Clerk Typist II in the Education Department, at a salary rate of \$300.00 per month, to Clerk Typist III at a salary rate of \$315.00 per month, effective February 1, 1963.

#### G. Appointments (Replacement)

1. Mr. Jack C. Lype (5A-002N), Distribution Clerk I in Mail Services, at a salary rate of \$370.00 per month, effective January 21, 1963, to take the place of Mr. Sylvester Legner, resigned.
2. Mr. Lowell Vawter (52-017N), Janitor in the Physical Plant Area, at a salary rate of \$365.00 per month, effective February 1, 1963, to take the place of Mr. Harvey Lee, resigned.

#### H. Request for Reallocation of Position

1. Approval is requested to reallocate a position in our Grounds Department to a position of Assistant Supervisor of Security and Traffic.

Because of the problems involving student welfare, personnel, and safety, and the ever-increasing number of visitors to the campus, we need to have a responsible security administrator available twenty-four hours a day. We cannot expect our present Supervisor of Security and Traffic to continue handling calls at night, weekends, and holidays, and still be available to work with other administrators during regular working hours. There are sufficient funds available to permit payment of an adequate salary.

### VIII. PURCHASES

#### A. Fluorescent Light Fixtures

Tabulation of bids for 150 four-foot and six-foot Fluorescent Light Fixtures for the Physical Plant Operation has been reviewed and we recommend acceptance of the bid submitted by Springfield Electric Company, Bloomington, Illinois, lowest responsible bidder, in the amount of \$2,208.25, payable from Commodities, General Revenue.

### IX. MISCELLANEOUS

#### A. Permission Requested for Out-of-State Trip in University Vehicle

1. Permission is requested to use an automobile to take five members of the Mathematics Department staff to the meeting of the National Council of Teachers of Mathematics in Pittsburgh, Pennsylvania, April 2 - 7, 1963.
2. Permission is requested to use an automobile to take four members of the staff of the Department of Education and Psychology to a meeting of the American Personnel and Guidance Association in Boston, Massachusetts, April 6 - 14, 1963.

#### B. Request for Release of Funds

We are requesting that \$270,000 be released from Contingencies Appropriation in the Income Fund for Personal Services. This will leave \$164,340 in the Contingencies Account.



Though unexpended Personal Services funds are available in General Revenue, this release is necessary at this time to permit proper scheduling of the various payrolls between the two separate funds.

Robert G. Bone  
President

REPORT OF  
NORTHERN ILLINOIS UNIVERSITY

February 11, 1963

II. FACULTY

Payment for Substitutes - University Schools

January 11: Mrs. Rachael Burchard for Mrs. Ann Lukidis - illness  
January 17-22;  
January 23,  $\frac{1}{2}$  day: Mrs. Barbara LaBaw for Mrs. Alda Weedman - illness  
January 25: Mrs. Betty Knauel for Mrs. Patricia Canon - illness

Leave of Absence Because of Illness

Dr. Ledford Bischof, professor, Department of Psychology, leave of absence because of illness for part of or for the entire spring semester, 1963.

We should like to have approval to appoint a person or persons to carry out the teaching assignments of Dr. Bischof for a part of or for the entire spring semester, 1963.

Resignations

Mr. Robert H. Moore, faculty assistant, Regional Services, effective February 1, 1963.

Dr. F. Clark Griffith, professor, Department of English, effective at the close of the academic year in June, 1963.

Miss Virginia Schelar, assistant professor, Department of Chemistry, effective at the close of the academic year in June, 1963.

Replacements

Dr. L. Verdelle Clark, associate professor, Department of Biological Sciences, employed on temporary basis for the autumn semester, 1962-1963, to be continued on temporary basis for the spring semester, 1963, at a salary of \$4500 for  $4\frac{1}{2}$  months. Dr. Clark is replacing Mr. Thomas Janeway who has been granted an extension of his leave.

Miss Marguerite E. Doll, faculty assistant, University Library, at a salary of \$2970 for  $4\frac{1}{2}$  months beginning January 30, 1963, replacing Miss Anne Kovanda who resigned. Miss Doll has her bachelor's degree from the University of Illinois and is presently working on her master's degree in library science at Northern. She comes to Northern with four years' teaching experience and one year's library experience. This is a temporary appointment.

Mr. Robert J. Kovacs, instructor, Department of English, at a salary of \$3150 for  $4\frac{1}{2}$  months beginning January 30, 1963, replacing Mr. Harold Stessel who resigned. Mr. Kovacs has his bachelor's and master's degrees from the University of Michigan. He comes to Northern with two years' teaching experience. This is a temporary appointment.

Mr. R. William Partridge, instructor, Department of Accounting, at a salary of \$1687.50 for  $4\frac{1}{2}$  months beginning January 30, 1963, partially filling a position occupied by part-time people last semester. Mr. Partridge has his bachelor's degree from the University of Kansas and his master's degree from Harvard University. He comes to Northern with  $1\frac{1}{2}$  years' teaching experience. His teaching load is 9 semester hours. This is a temporary appointment.

Mr. William R. Speer, assistant professor, Department of Education, at a salary of \$4050 for  $4\frac{1}{2}$  months beginning January 30, 1963, replacing Dr. Wilbur A. Yauch

who is on leave. Mr. Speer has his bachelor's degree from Michigan State University and his master's degree from the University of Michigan and is completing work on his doctorate at Colorado State College. He comes to Northern with 21 years' teaching experience in the public schools of Michigan and Colorado. This is a temporary appointment.

Appointments for the Autumn Semester, Previously Approved by the Board in October, 1962, to be Continued if Needed for the Spring Semester

Department of Accounting

Mr. E. Ray Searby, instructor, at a salary of \$1170 for 4½ months, continued for the spring semester. This is a part-time, temporary appointment with a teaching load of 6 semester hours.

Department of Business Education

Mrs. Rosanna Barnes, faculty assistant, at a salary of \$1125 for 4½ months continued for the spring semester. This is a part-time, temporary appointment with a teaching load of 6 semester hours, plus laboratory supervision.

Mrs. Eleanor L. Huntzicker, faculty assistant, at a salary of \$1260 for 4½ months, continued for the spring semester. This is a part-time, temporary appointment with a teaching load of 6 semester hours, plus laboratory supervision.

Department of Marketing

Mr. Edward J. Murray, instructor, at a salary of \$675 for 4½ months continued for the spring semester. This is a temporary, part-time appointment with a teaching load of 3 semester hours.

Graduate and Faculty Assistants

Appointments for the autumn semester, continued for the spring semester

Mr. Robert Franzen, faculty assistant, University Library, to be continued for the spring semester at a salary of \$675 for 4½ months.

Mr. Man Ho Hong, faculty assistant, Department of Industrial Arts, to be continued for the spring semester at a salary of \$675 for 4½ months.

Mr. L. Wayne Krula, graduate assistant, Department of Education, at a salary of \$1080 for 4½ months instead of \$810. (January, 1963 board report)

New Appointments

Mr. Henry Fast, graduate assistant, Department of History, at a salary of \$1080 for 4½ months.

Mr. J. Kenneth Leask, faculty assistant, Department of Psychology, at a salary of \$675 for 4½ months.

Mr. Chun Soo Lim, graduate assistant, Department of Chemistry, at a salary of \$810 for 4½ months.

Mr. John E. Snodgrass, graduate assistant, Department of Business Education, at a salary of \$405 for 4½ months.

Resignations

Mr. Roger E. Corby, graduate assistant, Department of Accounting, effective at the close of the autumn semester, January, 1963.

Mr. Dillon E. Prendergast, graduate assistant, Department of Earth Sciences, effective at the close of the autumn semester, January, 1963.

Miss Barbara A. Renk, graduate assistant, Department of Education, effective at the close of the autumn semester, January, 1963.

Mr. Robert Theurer, graduate assistant, Department of Management and Finance, effective at the close of the autumn semester, January, 1963.

#### Replacements

Mr. Robert E. Brewer, graduate assistant, Department of Accounting, at a salary of \$810 for 4½ months, replacing Mr. Roger Corby who resigned.

Mr. Donald V. Brown, graduate assistant, Department of Management and Finance, at a salary of \$405 for 4½ months, replacing Mr. Robert Theurer who resigned.

Mr. Keith Chapman, graduate assistant, Department of Earth Sciences, at a salary of \$405 for 4½ months replacing Mr. Dillon Prendergast who resigned.

Mr. Harold D. Nordin, faculty assistant, Department of Economics, at a salary of \$675 for 4½ months, replacing Mr. Theodore Wroblicky who resigned.

#### New Positions

Charles R. Elkin, chef, University Center, @ \$400 per month, as of 1/2, per October B.R.

Franklin A. Davis, assistant food service manager, University, Center, @ \$600 per month, as of 1/5, per May B.R.

Barbara J. Wright, tabulating machine operator II, Statistical Services, @ \$350 per month as of 1/14, per October B.R.

Lois S. Brubaker, clerk-typist II, English, @ \$275 per month, as of 1/28, per October B.R.

Elaine A. Ford, clerk-stenographer II, Marketing-Management & Finance, @ \$285 per month, as of 1/29, per October B.R.

#### Replacements

Janet C. Haderer, clerk-stenographer II, Special Education, @ \$280 per month, as of 1/1, replacing Christine Smith, resigned 1/11.

Allan S. Decker, janitor, University Center, @ \$365 per month, as of 1/2, replacing Joseph Wiltberger, resigned 12/31.

Lois M. O'Neil, cook's helper (temporary), Food Services, @ \$227.50 per month, as of 1/2, replacing Helene Ziegler, on leave of absence.

Floy R. White, dining room cashier, University Center, @ \$232.50 per month, as of 1/3, replacing Rita Aldis, resigned 12/14.

A. Virginia Johnson, dining room cashier, University Center, @ \$232.50 per month, as of 1/4, replacing Margaret Leonard, dismissed.

Lois A. Harding, assistant examiner, Graduate School @ \$400 per month, as of 1/7, replacing Eleanor Stevens, resigned 11/8.

Dea Rae Fort, main desk attendant, University Center, @ \$300 per month, as of 1/9, replacing Ella Mailand, resigned 11/20.

Wanda M. Cacciatore, clerk-stenographer II, Lorado Taft Field Campus, @ \$300 per month, as of 1/14, replacing Mary Joan Goerks, resigned 1/11.



Roy R. Palmer, fountain attendant, University Center, @ \$265 per month, as of 1/14, replacing Karl Kubon, resigned 1/18.

Marvin C. Niebuhr, Jr., fountain attendant, University Center, @ \$265 per month, as of 1/15, replacing Harry McCann, resigned 1/25.

Ralph R. Cooper, janitor, Physical Plant, @ \$365 per month, as of 1/16, replacing James Marshall, resigned 1/11.

Robert R. Mitchell, routeman helper (temporary), Business Services (Central Receiving), @ \$375 per month, as of 1/17, replacing William Sullivan, on sick leave.

Carol Ann Bradley, clerk-stenographer III, Dean of Women, @ \$365 per month, as of 1/21, replacing Shirley Sostrom, resigned 1/18.

Shirley T. Sostrom, clerk-stenographer II, Sociology & Anthropology, @ \$300 per month, as of 1/21, replacing Virginia Stuart, resigned 1/31.

Janet M. Isom, switchboard operator, General Administration, @ \$275 per month, as of 1/23, replacing Carin Judkins, resigned 1/23.

Paula M. England, waitress, University Center, @ \$250 per month, as of 1/30, replacing Pampila Beach, resigned 1/13.

#### Change in Status

Shirley L. Dirksen, nurse (irregular), Lorado Taft Field Campus, @ \$55 per week for one (1) week, as of 1/1.

Dee Anne Knifong, clerk-typist II, Typist Pool, @ \$145 per month, to Chemistry (Science Foundation Grant), as of 1/1. (one-half time)

Evelyn J. Lovett, maid (temporary), University Center, @ \$1.44 per hour for 72 hours, as of 1/1.

Beverly A. Meister, dining room hostess, University Center, @ \$260 per month, to waitress, as of 1/1 - no change in salary.

Carolyn Ann Riebock, clerk-stenographer I, English, @ \$285 per month, to clerk-stenographer II, @ \$290 per month, as of 1/1.

Helen M. Plesa, janitress, Physical Plant, @ \$275 per month, as of 1/1, temporary to permanent status.

Gloria J. Tuggle, janitress, Physical Plant, @ \$275 per month, as of 1/1, temporary to permanent status.

Anna M. Winterland, cook (irregular), Lorado Taft Field Campus, @ \$1.41 per hour for 20 hours, as of 1/1.

Emmett A. Youngren, janitor foreman, Physical Plant, from \$435 per month to \$465 per month, as of 1/1, per union negotiations.

Virginia A. Moon, bookstore department supervisor, University Center, from \$325 per month to \$340 per month, as of 1/2, completion of probationary period.

Patricia S. Siebrasse, clerk-stenographer II, Home Economics, from \$290 per month to \$305 per month, as of 1/2, completion of probationary period.

Martha J. Short, cook's helper, Food Services, @ \$227.50 per month, as of 1/2, temporary to permanent status.

Sherry J. Taylor, library clerk I, Library, from \$255 per month to \$265 per month, as of 1/2, completion of probationary period.

Dorothy E. Wilkins, clerk-typist II, Housing Office, from \$265 per month to \$280 per month, as of 1/2, completion of probationary period.

Salvador E. Marquez, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 1/3, per union negotiations.

Phyllis M. Cain, switchboard operator, General Administration, from \$280 per month to \$295 per month, as of 1/5, completion of probationary period.

Sidney J. Dillon, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 1/5, per union negotiations.

Harold B. Dickens, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 1/9, per union negotiations.

Gilbert H. Gordon, janitor sub-foreman, University Center, from \$395 per month to \$420 per month, as of 1/9, per union negotiations.

Marilyn Munch, clerk-stenographer II (irregular), Business, Accounting, @ \$1.75 per hour for 78 hours, as of 1/9.

Bernard L. Domain, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 1/10, per union negotiations.

Brunhilde J. Allen, clerk-typist II, Business Services (Purchasing), from \$270 per month to \$285 per month, as of 1/16, completion of probationary period.

Donald Haws, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 1/16, per union negotiations.

Donald E. Knepper, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 1/16, per union negotiations.

Ruth M. Rum, clerk-stenographer III, Testing Services, from \$350 per month to \$365 per month, as of 1/24, completion of probationary period.

Gladys M. Anderson, clerk-typist III, Security & Traffic, from \$300 per month to \$315 per month, as of 1/26, completion of probationary period.

Junie A. Johnson, kitchen laborer (temporary), University Center, @ \$270 per month, as of 1/29.

#### Change of Name

Judith J. Niemi, to Judith J. Morey, as of 12/26.

#### Leave of Absence

Joan Smith, typing clerk III, Library, from 1/1 through 3/3 (illness)  
Jennie Hickerson, cook's helper, Food Services, from 1/2 through 6/9 (illness)  
Jennifer Karbusicky, clerk-typist I, Financial Aids, from 1/29 through 4/30  
(personal)

#### Return from Leave of Absence

Fern W. Callais, cook, University Center, as of 1/2.  
Verna McIntosh, clerk-stenographer II, Business, Accounting, as of 1/28.

#### Dismissal during Probationary Period

Margaret Leonard, dining room cashier, University Center, as of 1/15.  
Floy White, dining room cashier, University Center, as of 1/25.

## Resignations

Jean Polka, clerk-typist II, Business Services (Inventory), as of 1/10.  
Mary Joan Goerks, clerk-stenographer II, Lorado Taft Campus, as of 1/11.  
James Marshall, janitor, Physical Plant, as of 1/11.  
Christine Smith, clerk-stenographer II, Special Education, as of 1/11.  
Pampila Beach, waitress, University Center, as of 1/13.  
Doris Hopkins, dining room hostess, University Center, as of 1/14.  
Mary Anne Roberts, clerk-stenographer II, University Junior High School, as of 1/14, while on leave of absence.  
Karl Kubon, fountain attendant, University Center, as of 1/18.  
Shirley Sostrom, clerk-stenographer III, Dean of Women, as of 1/18.  
Florence Stuart, typing clerk II, Business Services (Accounting), as of 1/21.  
Carin Judkins, switchboard operator, General Administration, as of 1/23.  
Junie Johnson, kitchen laborer (temporary), University Center, as of 1/24.  
Judith Russell, secretary-stenographic (temporary), Academic Vice President, as of 1/24.  
Judith Buckley, clerk-stenographer II, Student Activities, as of 1/25.  
Judith Hacker, clerk-stenographer I, Stenographic Pool, as of 1/25.  
Harry McCann, fountain attendant, University Center, as of 1/25.  
Linda Haseltine, bookstore clerk I, University Center, as of 1/31.  
Virginia Stuart, clerk-stenographer II, Sociology & Anthropology, as of 1/31.  
Kenneth Matherly, kitchen laborer (temporary), Food Services, as of 1/31.

## Permission to Employ Additional Staff

- a) We should like to have permission to employ one Clerk II (\$250-325) for the Accounting Office. Help is needed to make extensions on vouchers from the University Center Bookstore, purchases for the University Center, and to assist in general posting as it affects bond series vouchers. Payable from Bond Series '60.
- b) We should like to have permission to employ a placement officer (\$400-600) in the Personnel Office. Currently there are 575 employees under Civil Service and approximately 75 more will be added as new buildings are opened during the summer and autumn of 1963. The placement officer will assist in interviewing, screening, and referring applicants for positions. Because 250 employees are now being paid from bond revenue projects, it is suggested that this person's salary be distributed accordingly to various bond series. At the present time the salaries of the personnel officer and two office employees are charged to General Revenue.

## VIII. PURCHASES

Bids for the following items are on file at the University. After reviewing the tabulations, purchase is recommended from the lowest responsible bids, as follows:

- |  |             |
|--|-------------|
| 1 7-foot National Triplex Mower, less trade-in -<br>Lawn Equipment Distributors, Palatine  | \$ 1,200.00 |
| Payable from Equipment, General Revenue, Grounds Department  |             |
| 4 Flutes, One each - Snare Drum, Cymbal, Oboe, Clarinet, and<br>Orchestra Bells, less trade-ins on 7 musical instruments -<br>Mel Elliott Music Center, DeKalb | \$ 1,289.50 |
| Payable from Equipment, General Revenue, Music Department  |             |
| 6 Specialized Cabinets to hold mineral samples for the Earth<br>Sciences Department -<br>Ward's Natural Science Establishment, Rochester, N.Y.                 | \$ 1,062.70 |
| Payable from Equipment, General Revenue, Earth Sciences Department   |             |
| Laboratory Equipment, Apparatus, and Chemicals<br>E. H. Sargent Co., Chicago   | \$ 4,528.17 |

Payable from the following funds:

Chemistry, Equipment, G.R. (7512)	\$ 1,579.20
Chemistry, Equipment, G.R. (7511)	346.59
Chemistry, Commodities, G.R. (7511)	1,069.39
Chemistry Breakage, Trust Fund #1112	<u>1,532.99</u>
	\$ 4,528.17

1 6-cylinder Platform Truck, 5,000 pound gross vehicle weight -  
Fourth Street Motors, DeKalb \$ 1,939.00  
Payable from Series '57, Equipment

Open order for 4,200 gallons of floor wax for period ending  
June 30, 1964 -  
Turco Products, Inc., Joliet (Turco X-OL) \$ 8,820.00

The recommended awardee has agreed in writing to accept a contract for 1½ years. Permission is requested to issue an order for wax, as required, for the balance of the fiscal year 1962-1963 and on July 1, 1963 for the fiscal year 1963-1964.

Payable as follows:

Distributed from Bond Revenue Funds	\$ 6,300.00
Building and Maintenance, G.R.	
Commodities	<u>2,520.00</u>
	\$ 8,820.00

1 stainless steel salad work unit for Gilbert Hall Kitchen,  
including delivery, installation, and adjustment for operation  
Stearnes-Imperial Co., Chicago \$ 2,003.00  
Payable from budgeted funds, Series '57, Gilbert Hall

Custodial Supplies and Equipment:

Industrial Chemical Laboratories, Inc., Omaha, Neb.	\$ 900.90
Janitor Supplies, Inc., Champaign	639.90
Zep Mfg. Co., North Kansas City, Missouri	448.40
Beaver Supply Co., Chicago	304.13
Advance Products Co., Rockford	276.51
Beatty Janitorial Supplies Co., Aurora	231.70
Lien Chemical Co., Rockford	129.54
Fuller Brush Co., Hartford, Connecticut	118.80
A. W. Sikking Co., Springfield	45.30
Aurora Janitor Supplies, Aurora	<u>19.20</u>
Total	\$ 3,114.38

Payable from Library - South, NIU Foundation Funds

IX. MISCELLANEOUS

National Science Foundation Grant

Northern has been awarded a grant by the National Science Foundation of \$9,880 for support of an undergraduate instructional scientific equipment program under the direction of Dr. Harold Feeny, head of the Department of Physics.

Leslie A. Holmes  
President



REPORT OF  
WESTERN ILLINOIS UNIVERSITY

February 11, 1963

I. STUDENTS

- A. General Assembly Scholarship Recipient, Winter Quarter, 1962-63  
(addition to list submitted in January report)

<u>Legislator</u>	<u>Recipient</u>	<u>Date Awarded and Brief History</u>
Sen. John N. Erlenborn	Schroeder, Jerie Lu	May 25, 1962; first appointment 1962-63

II. FACULTY

A. Resignation

1. Lillian M. Jackson, Instructor and Assistant Circulation Librarian, effective at the close of the 1962-63 academic year.

B. Retirement

1. Miss Juna L. Reynolds, Assistant Professor of English, effective at the close of the 1962-63 academic year.

C. Appointment of Graduate Assistant

1. Mr. James R. Trail, B.S. in Ed., Western Illinois University, has been appointed Graduate Assistant in the Department of Geography and Geology at \$120 per month for Spring Quarter, 1963. This appointment comes within our quota for graduate assistants as provided in the current budget.

D. Appointment (new position provided in 1962-63 budget)

1. Mr. Robert P. Fina will be employed, effective with the beginning of the Spring Quarter, 1963, as Assistant Professor of Education at \$800 per month (or \$840 per month provided that he completes the requirements for the Ed.D. degree before March 4, 1963). He earned the B.S. degree at Kutztown State College, the M.A. at Lehigh University, and is taking his doctoral work at Temple University. He has taught eleven years in the public schools of Allentown, Pennsylvania, and one summer at Lehigh University. Mr. Fina will be a supervisor of student teachers at Western.

E. Leave of Absence

The following staff member, who is not on tenure, has requested leave of absence without salary from June 1963, through August 1964, and will be re-employed by the university upon recommendation of the department head when and if such employment is available. Ordinarily, we expect to re-employ such a person; however, this is a decision for the department head to make at the time of the intended return of the person granted leave:

Mr. Ralph E. Barclay, Instructor in Physical Education, to spend the year in residence at Columbia University working toward the doctorate.

III. OTHER UNIVERSITY EMPLOYEES

A. Change in Name, Classification, Duties, and/or Salary

1. The name of Arlistene K. Cowdery has been changed to Arlistene K. Devinney.

2. Salaries of the following were increased as indicated upon satisfactory completion of the probationary period:

- a. George B. Wanamaker, Storekeeper II, WCS-202, from \$420 to \$440 per month effective January 16, 1963.
- b. Irene B. Dahl, Clerk Stenographer II, WCS-143, from \$275 to \$285 effective January 19, 1963.
- c. Dee N. Kipling, Pressman, Combination Offset, Cameraman, and Plate-maker, WCS-208, from \$440 to \$450 effective January 19, 1963.
- d. William E. Rich, Greenskeeper, WCS-59, from \$390 to \$420 per month effective February 1, 1963.
- e. Bernice E. Pollock, Laundry Worker, WCS-32, from \$285 to \$315 effective February 1, 1963.
- f. Hollis J. Campbell, Groundsman, WCS-98, from \$365 to \$395 effective February 1, 1963.

B. Appointment

1. Mrs. Nancy Charlene Turner was employed as Clerk Typist II, WCS-105, Office of the Athletic Director, at \$275 per month effective January 28, 1963. She replaced Pauline Land, resigned.

C. New Positions

We respectfully request that the following new nonacademic positions be established on the dates indicated:

1. Stationary Engineer, effective March 1, 1963, at negotiated rate (currently \$585 per month).

Western's plant has grown to the point where another engineer is needed. At present the chief engineer is working many, many hours of overtime because of the lack of help in this classification.

2. Janitor Sub-Foreman, effective March 15, 1963, at negotiated rate (\$390 for the first six months; \$420 effective with seventh month).

At the present time Western has more janitors working at night than during the day, and experience has indicated that supervision of these employees is necessary. This employee would also have a work assignment.

3. Inventory Clerk, effective April, 1963, range \$325-450 per month.

Western has been criticized, probably justifiably, by the Department of Finance, Property Control Division, for the condition of the physical inventory. At present time one-half time clerk and one student helper are attempting to do this job. Due to the volume of equipment purchased from operating funds, plus that purchased from the Library and Corbin Hall, it has been impossible for them to keep up with the work. The volume of work will be considerably increased with the addition of equipment for the new buildings now under construction. We propose to fill this position with a man, who could also work on delivery of equipment.

Funds for the above positions are adequate for the remaining four months of the biennium.

## VIII. PURCHASES

### A. Annual Supply of Light Bulbs

The tabulation of bids for light bulbs has been reviewed and we recommend acceptance of the lowest responsible bid as follows:

A. W. Sikking Co., Springfield (Westinghouse) \$ 2,562.97

Payable from General Revenue - Commodities as provided in the budget for Building Maintenance.

## IX. MISCELLANEOUS

### A. Requests to use university vehicles for out-of-state trips exceeding 600-mile limit:

1. Dr. G. R. Schwartz, Dr. Robert L. Coutts, Dr. K. Norman Severinsen, Dr. John S. Storey, Dr. Robert A. Pierson, and Dr. Wayne Wiggins to attend the annual meeting of the American Personnel and Guidance Association, Boston, Massachusetts, April 6-12, 1963.
2. Dr. J. Henry Sather and seven students for Special Summer Field Trip, Department of Biological Sciences, through western states (Idaho, Iowa, Montana, Nebraska, South Dakota, and Wyoming), July 26, through August 30, 1963. Two vehicles will be required. Students will pay for gasoline, oil, etc.
3. Raymond K. Tucker and four students to participate in Liberty Bell Forensics Tournament at University of Pennsylvania, Philadelphia, Pennsylvania, February 28 - March 2, 1963.
4. A. L. Knoblauch and possibly two members of the Department of Education to attend annual meeting of American Association of School Administrators in Atlantic City, New Jersey, February 16-20, 1963.

### B. Grants

The Atomic Energy Commission has granted Western Illinois University the sum of \$10,000 to be used by the Department of Biological Science for the purchase of equipment in nuclear technology as applied to the life sciences. The project will be directed by Dr. Donald S. Galitz and will be in the field of radiation biology.

A. L. Knoblauch  
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD  
Conrad Hilton Hotel  
Chicago, Illinois

February 11, 1963

The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Monday, February 11, 1963, in the Conrad Hilton Hotel, Chicago, Illinois. Mr. R. A. Stipes, Jr., Chairman of the Board, presided.

Mr. Stipes called the meeting to order, roll was called and the following members answered present:

Mr. R. A. Stipes, Jr., Chairman  
Mr. Clarence R. Ropp, Secretary  
Mr. Carl Dunbar

Mr. Morton H. Hollingsworth  
Mrs. Harriet Lowden Madlener  
Mr. William E. Reed

Mr. Paul Stone

The following members were absent:

Mr. William E. McBride  
Mr. Ray Page

Dr. Noble J. Puffer, Vice-  
Chairman

Mr. James A. Ronan

Also present were the following:

Dr. Leslie A. Holmes, President  
Mr. Z. Harold Dorland  
Northern Illinois University

Dr. Robert G. Bone, President  
Mr. Preston Ensign  
Illinois State Normal University

Dr. Quincy Doudna, President  
Mr. Raymond R. Gregg  
Eastern Illinois University

Dr. A. L. Knoblauch, President  
Mr. J. M. Grigsby  
Western Illinois University

Dr. F. H. McKelvey, Executive Officer  
Mr. Richard F. Dunn  
Mr. Arthur Samoore  
Teachers College Board - Central Office

Mr. Jack Alfeld, Assistant Director of Finance, was also present.

Mr. Roy Clark, First Assistant Superintendent, Office of Public Instruction, was present representing the Superintendent, Mr. Ray Page, at the Committee meetings on Sunday, February 10.

Mr. Kenneth Hesler, of Eastern Illinois University, and Mr. Dave Haake, of the Bloomington Pantagraph, were present representing newspaper coverage of this meeting.

Mr. Dunbar asked for correction of the minutes of the meeting of January 21, 1963, first motion, which should read, "Mr. Dunbar moved", rather than Mr. Dunn.

Mr. Ropp moved approval of the minutes of the meeting of January 21, 1963, as submitted by mail and as corrected. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:



Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

There was discussion of the law banning liquor sales within a certain distance of the universities and Board members agreed the law should also include university-owned dormitories.

Mr. Stipes read a letter received from Mr. George T. Wilkins, acknowledging with appreciation the certificate of recognition of service, and expressing gratitude for the honor and opportunity of serving.

#### ELECTION OF OFFICERS

Mr. Stipes stated that this was the annual meeting of the Board, and asked for election of a chairman for a two-year term; a vice-chairman, secretary, and assistant secretary for one-year terms.

Mr. Hollingsworth nominated Mr. Stipes as Chairman for a two-year term. Dr. McKelvey assumed the chair and asked for a second. Mr. Ropp seconded the nomination. Mr. Stone moved that nominations be closed and the secretary instructed to cast a unanimous ballot for Mr. Stipes. Mr. Reed seconded the motion and it was unanimously carried.

Dr. McKelvey declared Mr. Stipes elected Chairman, and returned the chair to him.

Board members greeted this announcement with a round of applause. Mr. Stipes thanked the Board members for their confidence and said he was very grateful.

Mr. Stipes asked for nominations for Vice-Chairman. Mr. Stone nominated Dr. Puffer as Vice-Chairman for a one-year term. Mrs. Madlener seconded the nomination. Mr. Ropp moved that nominations be closed and the secretary instructed to cast a unanimous ballot for Dr. Puffer. Mr. Hollingsworth seconded the motion, and it was unanimously carried.

Mr. Stipes said that nominations for Secretary were in order. Mr. Stone nominated Mr. Ropp. Mr. Hollingsworth seconded the nomination.

Mr. Ropp said that it should be recognized that he had completed his term of appointment to the Board, as of January, 1963, and was probably continuing to serve until a successor has been appointed. Mr. Stipes thanked Mr. Ropp for his comment.

Mr. Dunbar moved that nominations be closed and the secretary instructed to cast a unanimous ballot for Mr. Ropp. Mrs. Madlener seconded the motion and it was unanimously carried.

Mr. Stipes asked for nominations for Assistant Secretary. Mr. Ropp nominated Mr. Samoores as Assistant Secretary. Mr. Dunbar seconded the nomination. Mr. Hollingsworth moved that nominations be closed and the Secretary instructed to cast a unanimous ballot for Mr. Samoores. Mrs. Madlener seconded the motion and it was unanimously carried.

Mr. Stipes thanked the Board members for the confidence expressed in its officers.

## REPORTS OF OFFICERS OF THE BOARD

Dr. McKelvey presented Report No. 114 of the Executive Officer which consisted of five parts: Part I, Annual Report of the Safety Engineer, Teachers College Board, for 1962; Part II, Placements for 1962; Part III, The Actual Number of Teachers Placed in New Positions in 1962; Part IV, Residence Hall Construction Projects Executed for the Teachers College Board, 1950-1962; Part V, Changes and Additions to Manual of General Information for Architects and Engineers.

Mr. Ropp commended the Safety Engineer for a very fine report, and service well rendered. Mr. Stipes asked the Executive Officer to convey the appreciation and thanks of the Board to the Safety Engineer, Mr. John Patrick Ward. Board members discussed the need for an additional person to work from the Central Office in fire prevention and safety, as suggested by the Safety Engineer. Mr. Stipes suggested that the Safety Engineer train a person on each campus to serve as an inspector for fire prevention and safety; Board members concurred with this suggestion.

Board members noted with interest the report on teacher placement and degrees granted. There was full discussion of the report on Residence Halls and the increasing cost, and Board members agreed that every effort should be made to eliminate expense wherever possible. Recognition was made of the work involved in preparing this study on costs, and appreciation was expressed to the Executive Officer.

## REPORTS OF COMMITTEES

### Finance Committee

After hearing a report from Mr. Stipes, Chairman of the Finance Committee, Mr. Stone moved that Eastern Illinois University be authorized to call bonds in the amount of \$169,000 of the 1956 Series on the next call date, June 1, 1963. Mr. Dunbar seconded the motion and it was unanimously carried.

Mrs. Madlener moved that Northern Illinois University be authorized to use available funds in the amount of \$689,000 to call Series 1953 bonds on the first call date, December 1, 1963; and to reduce the student fee on the old Union Building from \$5.50 to \$3.50 a semester, effective February 1, 1964, second semester. Mr. Hollingsworth seconded the motion and it was unanimously carried.

Mr. Stipes reported that it might be possible to retire the entire Series 1953 issue by using all money available, all the reserves and refunding approximately \$350,000 in a new bond issue for a new dormitory at Northern, and that the Neptune North income could be pledged to the new issue. He added that in this case all of the student fee of \$5.50 a semester or \$11.00 a year would be removed, effective February 1, 1964, second semester. Mr. Stipes said that the Finance Committee fully recommends that this be investigated and if possible, steps be taken to retire the entire issue.

### Building Committee

Mr. Dunbar, Chairman of the Building Committee, moved approval of the following change and addition to the Manual of Information for Architects and Engineers:

1. Change Title of Section V from

Inspection During Construction  
to  
Services During Construction

2. Add the following paragraphs:

3. The architect or engineer will be expected at all times to check, approve, or return for correction, all shop drawings promptly when submitted by contractors. Contractors should not be penalized or delayed because of negligence on the part of the architect or engineer.
4. In approving requests for partial payments the architect or engineer will be expected to take reasonable steps to satisfy himself that funds provided from previous partial payments have been expended for the purposes approved before authorizing additional payments. Under no circumstances shall an architect or engineer authorize any final payment to any contractor until waivers of lien from material suppliers and sub-contractors have been filed with the architect or engineer by the contractor requesting such final payment.

Mr. Hollingsworth seconded the motion and it was unanimously carried.

Mr. Dunbar moved that the names of Board members to appear on plaques to be placed in new buildings be those serving on the Board at the time of approval of final plans and authorization to take bids; and that this policy be added to the Manual of Information for Architects and Engineers. Mr. Stone seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of a request to be made to the General Assembly in the amount of \$500,000 (in the capital improvements budget) to be appropriated to the Teachers College Board to be used for matching grants, with the understanding that any portion not used to match grants would lapse and that the Board is to be the judge on what comprises a reasonable percentage on matching grants. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to request that a portion of the funds included in the request to the General Assembly for movable equipment be appropriated on an emergency basis for the buildings to be completed or substantially completed prior to June 30, 1963, with the further provision that the money be spent immediately upon approval of the emergency appropriation act or at any time through and including the biennium ending June 30, 1965. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

The amounts to be requested on an emergency basis are as follows:

BUILDINGS TO BE COMPLETED, OR SUBSTANTIALLY COMPLETED PRIOR TO  
June 30, 1963

	<u>Total Equipment</u>	<u>Suggested Emergency</u>
<u>Eastern</u>		
Science Building	\$ 168,700	\$ 125,000
<u>Normal</u>		
Practical Arts	305,011	270,000
Men's Physical Education	194,261	140,000
Farm Buildings	<u>7,609</u>	<u>7,609</u>
	\$ 506,881	\$ 417,609
<u>Northern</u>		
Classroom (Watson)	90,000	90,000
Library Addition (South)	135,000	135,000
Physical Plant	12,000	12,000
Taft Campus	<u>12,000</u>	<u>12,000</u>
	\$ 249,000	\$ 249,000
<u>Western</u>		
Clinical Services	32,000	32,000
Greenhouse	<u>5,000</u>	<u>5,000</u>
	\$ 37,000	\$ 37,000
 Totals	 \$ 961,581	 \$ 828,609

Mr. Dunbar asked the president of each university to file within sixty days with the Central Office a report on the total area of parking lots on campus, and the number of cars that can be accommodated.

Northern Illinois University

Mr. Dunbar moved approval of the plans and specifications for Site Improvements for the Residence Halls, Group II, as presented by S. W. Knetsch & Associates, DeKalb, and authorized the engineers to take bids to be presented to this Board at its May meeting. (Payable from Series 61 Funds). Mrs. Madlener seconded the motion and it was unanimously carried.

Estimated costs for this project are as follows:

Earth Excavation and Embankment	\$ 5,500
Combination Concrete Curb & Gutter	20,100
Street Construction	39,400
Reinforced Concrete Sidewalks	23,250
Reinforced Concrete Steps	4,000
Final Grading and Topsoiling	9,900
Storm Sewer Extensions	9,600
Water Main Construction	5,500
Street and Area Lighting	25,300
Electrical Construction	6,650
Intercommunication Construction	<u>6,150</u>
Estimated Construction Cost	\$ 155,350
Engineering & Supervision, 6%	9,321
Contingency	<u>8,234</u>
Total Estimate	\$ 172,905

Mr. Dunbar moved to authorize S. W. Knetsch & Associates, DeKalb, Engineers, to prepare plans and specifications on a contingency basis for a General Intercommunication System Extensions and Electrical Service for Proposed Communication and Security Building, at an estimated cost of \$60,000. (Payable from Universities Building Fund, appropriation for Campus Development). Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:



Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Lundeen & Hilfinger, Architects, Bloomington, to prepare final plans and specifications for the Administration Building, to be submitted to this Board at its May meeting. (Payable from Universities Building Fund, appropriation for Administration Building.) Mr. Stone seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of additions to contracts for construction of the Science Building, for a health-research facility, as follows:

General - Hansen-Werhane, Inc., Highland Park	\$ 18,745
Laboratory Equipment - Browne-Morse Co., Muskegon, Mich.	5,603
Piping - H. P. Reger & Co., Chicago	1,045
Plumbing - H. P. Reger & Co., Chicago	2,878
Heating, Ventilating & Air Conditioning - Mellish & Murray, Chicago	3,249
Electrical - Berg Electric Co., Rochelle	<u>6,710</u>
Total additions to contracts	\$ 38,230
Architect's fees - Graham, Anderson, Probst & White, Chicago	<u>2,294</u>
Total Addition for the Health-Research Facility	\$ 40,524

(Payable from grant of funds from National Institute of Health)

Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of additions to contracts for construction of the Science Building, as follows:

Hansen & Werhane, Inc., Highland Park - For furnishing and installing chalkboards, tackboard, mail box, library carrels, ceramic tile wainscot and tile stair treads and the substitution of grease-proof tile in certain areas	\$ 14,038.00
Browne-Morse Co., Muskegon, Michigan - For furnishing and installing additional equipment in Chemical Preparation Room	4,604.94
Browne-Morse Co., Muskegon, Michigan - For changes to equipment in Lecture Halls 1 and 2	<u>717.34</u>
Total additions to contracts	\$ 19,360.28
Architect's fee - Graham, Anderson, Probst & White, Chicago	<u>1,161.62</u>
Total Additional Cost to the Project	\$ 20,521.90

(Payable from Universities Building Fund, Appropriation for Science Building.)

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the employment of Thelen & Anderson, Architects, DeKalb, to prepare plans and take bids for replacement of a portion of the roof over the library that has been leaking, subject to the release of funds by Governor Kerner. (Payable from Central Office Rehabilitation - General Revenue). Mrs. Madlener seconded the motion, and it was unanimously carried.

Mr. Dunbar presented the report from Collins & Rice, Consulting Engineers, Springfield, on the Physical Education Building, and moved that the Board adopt the recommendations for a program of inspection for the Physical Education Building. Mr. Stone seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of the employment of Thelen & Anderson, Architects, DeKalb, to prepare plans on a contingency basis and provide cost estimates for a deep-freeze refrigerator in Neptune, North. (Payable from Series 57 funds). Mr. Reed seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of request for bids to replace approximately 28,132 square feet of flooring at an estimated cost of \$12,000 in Williston Hall. (Payable from Series 57, Operation and Maintenance Funds). Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of employing the firm of The Acoustical Engineering Co., Rockford, to remove old hardware and furnish and install new hardware on wardrobes in Neptune North at a cost of \$6.25 per wardrobe for 374 wardrobes for a total cost of \$2,337.50. (Payable from Series 53, Building Depreciation Reserve Funds.) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of change orders, as follows:

Residence Hall Group II - West Campus

Architects: Schaeffer, Wilson & Evans, Bloomington

Felmley-Dickerson Co., Bloomington -

Additional vinyl wall covering

\$ 3,876.00

Architects' fees

174.42

Total Additional Cost to the Project

\$ 4,050.42

(Payable from Series 61 and Universities Building

Fund, appropriation for Residence Hall.)

College Avenue Bridge - East Campus

Consulting Engineer: S. W. Knetsch & Associates, DeKalb

James E. McElvain Co., Morris -

For units of work in excess of contract due to  
conditions encountered at time of construction \$ 3,555.05

Engineering Fees 213.30

Total Additional Cost to the Project

\$ 3,768.35

(Payable from Universities Building Fund - Rehabilitation)

Women's Physical Education Building - North Campus

Architect: Samuelson & Sandquist, Chicago

Johnson & Jacobson, Inc., DeKalb

Installation of ceramic floor in  
toilet and shower room \$5,625

Increase painting (4500 sq. ft.) 792

cement block walls 315

Glazed Tile for Walls 315

Additions to Contract \$ 6,732.00

Installation of block walls and pilasters  
in lieu of glazed wall tile Credit 1,760.14

Net addition to contract \$ 4,971.86

Architect's Fees 279.67

Total Additional Cost to the Project

\$ 5,251.53

(Payable from Universities Building Fund,  
appropriation for Women's Physical Education Building)

McMurry Building Window Rehabilitation - East Campus

Architect: Thelen & Anderson, DeKalb

Northern Illinois Construction Co., DeKalb -

substitute standard lacquer finish on aluminum windows \$778.00 Credit

(Credit to Central Office Rehabilitation - General Revenue)

Physical Plant Building - West Campus

Architect: Thelen & Anderson, DeKalb

Berg Electric, Rochelle - 8 additional  
notifier fire detector heads in garage area \$ 173.00

F. J. Bero & Co., Elgin - Insulation of four  
freezer drains 125.00

Architects' fee 17.28

Total Additional cost to the Project

\$ 315.28

(Payable from Universities Building Fund,  
appropriation for Physical Plant Building)

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to record change orders approved by the Executive Committee, as follows:

Addition to Field House - West Campus

Architect: Perkins & Will, Chicago

Hansen & Werhane, Inc., Lake Forest -

Move ceiling lights to clear heaters, and  
additional conduit and wire \$ 293.70

Finish Hardward Allowance Adjustment Credit 170.85

Net Addition to Contract 122.85

Architects' fee 7.37

Total Additional Cost to the Project

\$ 130.22

(Payable from Universities Building Fund - Rehabilitation)

Kitchen, Dining and Dormitory Units, Lorado Taft Field Campus

Architect: Gilbert A. Johnson, Rockford		
Custer Construction Co., Des Plaines, Illinois -		
Terrazzo Floor and base in Foyers	\$ 675.00	
Architects' fee	<u>40.50</u>	
Total Additional Cost to the Project		\$ 715.50
(Payable from Universities Building Fund, appropriation for Lorado Taft Campus)		

Residence Hall Group II - West Campus

Architect: Schaeffer, Wilson & Evans, Bloomington		
Southern Equipment Co., St. Louis, Missouri -		
Miscellaneous changes in Food Service Equipment		\$677.21 Credit
(Payable from Series 61 and Universities Building Fund, appropriation for Residence Hall Funds)		

Women's Physical Education Building - North Campus

Architect: Samuelson & Sandquist, Chicago		
Johnson & Jacobson, Inc., DeKalb -		
Labor and material for enlarging opening to air duct tunnel	\$ 472.94	
Dr. J. O. Osterberg - Services rendered in verifying soil conditions	150.00	
Architect's fee	<u>26.60</u>	
Total Additional Cost to the Project		\$ 649.54
(Payable from Universities Building Fund - appropriation for Women's Physical Education Building)		

Development of Campus Area

Engineers: S. W. Knetsch & Co., DeKalb		
J. W. Stahl Construction Co., Somonauk -		
For units of work in excess of contract for additional excavation, and nominal changes due to conditions encountered in field at time of construction	\$2,313.85	
Engineer's fee	<u>138.83</u>	
Total Additional Cost to the Project		\$ 2,452.68
(Payable from Universities Building Fund, appropriation for Campus Development)		

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for purchases for the Residence Hall Group I (Lincoln), and moved approval of purchases from the lowest responsible bidders, as follows:

Peerless Hotel Supply, St. Louis, Missouri -		
16 Steam Table Pans and 4 Strainers	\$	150.60
Peerless Hotel Supply, St. Louis, Missouri -		
14 Pans and 1 Baker's Bowl		118.88
Peerless Hotel Supply, St. Louis Missouri -		
39 Cup Racks		408.98
Stearnes Imperial, Chicago - 1 Utility Truck		16.10
(Payable from Series 60 Equipment Funds)		



Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Illinois State Normal University

Mr. Dunbar moved approval of the employment on a contingency basis of architects, as follows:

Married Student Housing - Lundeen & Hilfinger, Bloomington  
Addition to Schroeder Hall - Keith Middleton, Normal  
Addition to Centennial Building - Schaeffer, Wilson & Evans, Bloomington

Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Dunbar moved to record change order approved by the Executive Committee for an addition in the amount of \$179.67, to the contract of Charles H. Eichelkraut & Son, of Ottawa, Illinois, general contractor of the Practical Arts Building, for an additional door. (Payable from Universities Building Fund, appropriation for Practical Arts Building.) Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of a change order resulting in a credit in the amount of \$1,485.00 to the contract of C. Iber & Sons, Inc., Peoria, Illinois, general contractor of the Science Building Annex, for substitution of glass instead of fiberglass in the green house areas. (Universities Building Fund, appropriation for Science Building Annex funds.) Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the preliminary plans for the addition to Milner Library, as presented by the architect, Lankton-Ziegele-Terry & Associates, Peoria, and authorized the architect to prepare final plans and specifications, at an estimated cost of \$500,000. (Payable from Universities Building Fund, appropriation for Addition to Library.) Mr. Stone seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of the preliminary plans for the University High School, as presented by the architect, Lankton-Ziegele-Terry & Associates, Peoria, at an estimated cost of \$1,980,000, and authorized the architect to prepare final

plans and specifications with alternates for an auditorium at an estimated cost of \$239,800; library storage and conference at an estimated cost of \$10,580; and a team room at an estimated cost of \$14,384. (Payable from Universities Building Fund, appropriation for University High School.) Mr. Reed seconded the motion and it was unanimously carried.

Mr. Dunbar moved that an amended loan application for Married Student Housing be filed with the Housing and Home Finance Agency of the federal government, to provide for a larger number of two-bedroom units and the addition to the project of a service building. Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of the preliminary plans for Residence Hall Complex-West, as presented by Schaeffer, Wilson & Evans, Bloomington, and approval of the tentative time schedule providing for final plans to be presented to this Board at its March meeting, advertising for bids to be opened on May 9, 1963, contracts to be awarded at the May meeting of this Board, contingent upon the sale of bonds. Mrs. Madlener seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval for Schaeffer, Wilson & Evans, Architects, Bloomington, to advertise for bids for air conditioning house director suites and offices in Atkin-Colby and Hamilton-Whitten Halls, to be presented to this Board at its April meeting; estimated cost of this project is \$30,000. (Payable from Series 61 Construction Funds.) Mr. Hollingsworth seconded the motion and it was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for purchases, and moved the acceptance of the lowest responsible bids, as follows:

University Union Cafeteria - Stearnes-Imperial Co., Chicago 5, Illinois - 1 Oven	\$ 1,875.00
(Payable from Series 55, Operation and Maintenance Funds)	
Central Stores - Paxtons, Inc., Bloomington - Desks, Files & Chairs (Payable from General Revenue)	2,456.45

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved that the University make a study of its water supply and water softening system and report to the Board. Mr. Reed seconded the motion and it was unanimously carried.

Mr. Hollingsworth moved the adoption of the following resolution:

WHEREAS, this Board has heretofore determined that it is advisable to purchase additional real estate for Illinois State Normal University at Normal, Illinois, and,

WHEREAS one of the parcels of real estate needed for this purpose is located as follows:

Lot 6, Block 2 in the Fifth Addition to the Town of  
Normal, McLean County, Illinois; and,

WHEREAS John M. Vincent and Olive M. Vincent, husband and wife, owners of

the above described premises, have offered to sell the said premises and improvements thereon and convey the same by deed for the sum of \$13,500.00, and

WHEREAS the appraised value of this property is \$13,500.00,

NOW THEREFORE,

BE IT RESOLVED that this Board accept said offer and that the Chairman and Secretary of this Board be and they are hereby authorized and directed to sign a contract for the purchase of the aforesaid premises.

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved the adoption of the following resolution:

BE IT RESOLVED by the Teachers College Board in regular session assembled this 11th day of February, 1963, that for the use of Illinois State Normal University at Normal, Illinois, the following parcels of real estate are found to be necessary for the future use of the University, namely:

Parcel 1 - Lot 7, Block 1 in the Fifth Addition to the Town of Normal, located at 1313 North Street, Normal, Illinois, and known as the Schueth property.

Parcel 2 - Lot 13, Block 1 in the Fifth Addition to the Town of Normal, located at 312 Mason Street, Normal, Illinois, and known as the Hayner property.

Parcel 3 - Lot 12, Block 1 in the Fifth Addition to the Town of Normal, located at 314 Mason Street, Normal, Illinois, and known as the Rynell property.

BE IT FURTHER RESOLVED that Richard F. Dunn, attorney for this Board, be and he is hereby authorized to negotiate for the purchase of the above premises, and,

BE IT FURTHER RESOLVED that unless the above parcels of real estate can be acquired by this Board at a fair, cash market value on the basis of appraisals, that the attorney for this Board be and he is hereby authorized and directed to file a complaint under the Eminent Domain Act of the State of Illinois to acquire the above premises.

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried and the resolution adopted.

Eastern Illinois University

Mr. Dunbar moved approval of the final plans and specifications for the Clinical Services Building, as presented by Atkins, Barrow & Graham, Urbana, and to authorize the architect to advertise for bids to be opened April 5, 1963. (Payable from Universities Building Fund, appropriation for Clinical Services Building.) Mrs. Madlener seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of the plans for the remodeling work necessary to convert the Old Auditorium into a Library Reserve Reading Room, as presented by Lundeen & Hilfinger, architects, Bloomington, at an estimated cost of \$87,950. Mr. Hollingsworth seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of the request to transfer an amount not to exceed \$5,000 from the Men's Residence Hall budget for furniture and movable equipment to contingencies. Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of change orders affecting the Men's Residence Hall, as follows:

H. P. Reger & Co., Chicago, Heating Contractor	
Access panels at expansion joints in hot water lines	\$ 403.90
S. M. Wilson Co., Granite City, General Contractor	
Additional insulation of outside panels	1,250.00
Architects' fee - Lundeen & Hilfinger, Bloomington	<u>99.23</u>
Total Additional Cost to the Project	\$ 1,753.13
(Payable from Series 62 Construction Funds)	

Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the plans for Utilities Extension as presented by Brown, Manthei, Davis & Mullins, Champaign, Consulting Engineers, and authorized the engineers to advertise for bids to be opened on April 5. (Payable as follows: Central Office Rehabilitation, General Revenue - \$35,000; Series 1961 Funds - \$18,000; UBF, appropriation for Physical Education Building - \$50,000; UBF, appropriation for Clinical Services Building - \$11,000; for Physical Plant Building - \$6,000; Contingencies, Operating Budget - \$36,000, for a total estimated cost of \$156,000.) Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Dunbar moved to authorize the engineer, Engineering Service Corporation, Decatur, to advertise for bids to be presented to this Board at its March meeting,



for rehabilitation and modernization of toilet rooms in Blair Hall, plans for which were approved by this Board at its October meeting; and for remodeling of two toilet and shower rooms in Pemberton Hall, approved by this Board at its December meeting. (Estimated cost of \$6500 plus fees for Blair Hall to be paid from Central Office Rehabilitation - General Revenue, contingent upon release of funds by Governor Kerner; and estimated cost of \$11,000 for Pemberton Hall to be paid from Series 61 Construction Funds.) Mrs. Madlener seconded the motion and it was unanimously carried.

Mr. Dunbar moved approval of the plans for rehabilitation of Buzzard School Library Air Conditioning as presented by Engineering Services Corp., Decatur, and to authorize the Engineers to advertise for bids to be presented to this Board at its March meeting. Estimated cost of this project is \$6,000 plus engineer's fees. (Payable from Contractual Services.) Mr. Hollingsworth seconded the motion and it was unanimously carried.

Mr. Madlener moved the adoption of the following resolution:

WHEREAS, this Board has heretofore determined that it is advisable to purchase additional real estate for Eastern Illinois University at Charleston, Illinois, for the location of a physical plant building and,

WHEREAS one of the parcels of real estate needed for this purpose is located as follows:

Lot 3 in Block 3 in Bishop Heights Addition to the City of Charleston, Coles County, Illinois; and

WHEREAS Elzy C. Cavins, Owner of the above described premises, has offered to sell the said premises and improvements thereon and convey the same by deed joined in by Mildred M. Cavins, his wife, for the sum of \$12,000.00, and

WHEREAS the appraised value of this property is \$12,000.00, NOW, THEREFORE,

BE IT RESOLVED that this Board accept said offer and that the Chairman and Secretary of this Board be and they are hereby authorized and directed to sign a contract for the purchase of the aforesaid premises.

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Stone moved the adoption of the following resolution:

WHEREAS, this Board has heretofore determined that it is advisable to purchase additional real estate for Eastern Illinois University at Charleston, Illinois, for the location of a physical plant building, and

WHEREAS one of the parcels of real estate needed for this purpose is located as follows:

Lot 1 in Block 3 in Bishop Heights, in the City of Charleston, Coles County, Illinois; and

WHEREAS Herman A. Monts and Thelma I. Monts, husband and wife, owners of the above described premises, have offered to sell the said premises and convey the same by deed for the sum of \$20,000.00, and

WHEREAS the appraised value of this property is \$20,000.00, NOW, THEREFORE,

BE IT RESOLVED that this Board accept said offer and that the Chairman and Secretary of this Board be and they are hereby authorized and directed to sign a contract for the purchase of the aforesaid premises.

Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the following resolution:

BE IT RESOLVED by the Teachers College Board in regular session assembled this 11th day of February, 1963, that for the use of Eastern Illinois University at Charleston, Illinois, the following parcel of real estate is found to be necessary for the future use of the University, namely:

From a point in the east line of the Charleston and Greenup Road, 480 feet north of the intersection of said road with the south line of the Northwest Quarter of the Northwest Quarter (NW $\frac{1}{4}$  NW $\frac{1}{4}$ ) of Section 23, Township 12 North, Range 9 East of the Third Principal Meridian, measure east 470 feet, thence north 139 feet, thence west 470 feet to the east line of said Charleston and Greenup Road, thence south 139 feet to the place of beginning, except the west 235 feet thereof.

Also an easement for roadway purposes across the north 35 feet of the following described tract: Beginning at a point 349.8 feet north of the intersection of the east line of the Charleston and Greenup road with the south line of the Northwest Quarter of the Northwest Quarter (NW $\frac{1}{4}$  NW $\frac{1}{4}$ ) of Section 23, Township 12 North, Range 9 East of the Third Principal Meridian, thence measure east 470 feet, thence north 130.2 feet, thence west 470 feet, to the east line of the said Charleston and Greenup Road, thence south 130.2 feet to the place of beginning in Coles County, Illinois.

BE IT FURTHER RESOLVED that Richard F. Dunn, attorney for this Board, be and he is hereby authorized to negotiate for the purchase of the above premises, and,

BE IT FURTHER RESOLVED that unless the above parcel of real estate can be acquired by this Board at a fair, cash market value on the basis of appraisals, that the attorney for this Board be and he is hereby authorized and directed to file a complaint under the Eminent Domain Act of the State of Illinois to acquire the above premises.

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Page	Aye	

The motion was unanimously carried and the resolution adopted.

Mr. Dunbar moved approval of the following resolution:

BE IT RESOLVED by the Teachers College Board in regular session assembled this 11th day of February, 1963, that for the use of Eastern Illinois University at Charleston, Illinois, the following parcel of real estate is found to be necessary for the future use of the University, namely:

A tract approximately 130 feet north and south by 280 feet east and west, at the rear of the James O. and Blanche L. Edwards residence located at 2231 South Fourth Street, Charleston, Illinois.

BE IT FURTHER RESOLVED that Richard F. Dunn, attorney for this Board, be and he is hereby authorized to negotiate for the purchase of the above premises, and,

BE IT FURTHER RESOLVED that unless the above parcels of real estate can be acquired by this Board at a fair, cash market value on the basis of appraisals, that the attorney for this Board be and he is hereby authorized and directed to file a complaint under the Eminent Domain Act of the State of Illinois to acquire the above premises.

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried and the resolution adopted.

#### Western Illinois University

Mr. Dunbar moved to award contracts for the construction of a Greenhouse to the lowest responsible bidders, as follows:

General - Hansen & Werhane, Inc., Lake Forest	\$ 26,978.00
Plumbing - Thomas Plumbing & Heating, Galesburg	3,967.00
Heating - Seither & Cherry, Keokuk, Iowa	12,984.00
Electric - Bushnell Electric Co., Bushnell	<u>2,055.00</u>
Total Construction Contracts	\$ 45,984.00

to allow architects' fees to Lankton-Zeigle-Terry & Associates, Peoria, in the amount of \$2,759.00; and to allot a contingency in the amount of \$1,257.00, for a total cost of the project of \$50,000. (Payable from Universities Building Fund, appropriation for Green House.) Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of a change order resulting in an addition to contract in the amount of \$186.00, to the contract of Petersburg Plumbing & Heating Co., Petersburg, plumbing and heating contractor of the University Union, for steam service to coffee making equipment. (Payable from Series 62 Construction Account.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of a change order resulting in an addition in the amount of \$65.00, to the contract of Fred Harbers Sons, Peoria, general contractor of the Clinical Services Building, for additional asphalt tile on landings and corridors on second floor. (Payable from Universities Building Fund, appropriation for Clinical Services Building.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the plans for rehabilitation of the Administration Building and authorized the architect, Atkins, Barrow & Graham, Urbana, to advertise for bids to be presented to this Board at its May meeting. (Payable from Universities Building Fund, Rehabilitation.) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Estimated costs for this project are as follows:

Admissions & Registrar (8500 sq. ft.)	\$ 54,000
Psychological Aids, Deans & Counselors (4690 sq. ft.)	51,000
Occupation Information & Placements (3550 sq. ft.)	42,000
Housing (1050 sq. ft.)	7,000
Financial Aids (700 sq. ft.)	<u>5,000</u>
Total (18,490 sq. ft.)	\$159,000

Estimate includes construction cost, necessary mechanical work, lighting, air-conditioning, contingencies and architectural fees.

Mr. Dunbar reported the receipt of a letter from Wayland Concrete Co., Macomb, Illinois, regarding concrete used for Men's Residence Hall. Mr. Grigsby, Business Manager at Western, reported receipt of a letter from West & Weber, Galesburg, architects for the Men's Residence Hall, stating that the material being used does meet specifications. Letters were received for file.

Mr. Dunbar spoke on the need for a permanent record of utility extensions and sewers on each campus, and stated his desire to see the survey on file in the Central Office brought up to date and all future utility extension recorded in order to have a current record. Members discussed this in some detail and it was agreed that Dr. McKelvey should contact Mr. James Terry, of Lankton-Ziegele-Terry & Associates, Peoria, to get an estimate of the amount of money that would be needed to bring this survey up to date, and report to the next meeting of this Board.



## Educational Programs Committee

Mr. Reed, Chairman of the Educational Programs Committee, moved that Northern Illinois University, subject to the approval of the Board of Higher Education, be authorized to award the degree of Master of Science in Education, with a major in Outdoor Teacher Education. Mrs. Madlener seconded the motion and it was unanimously carried.

These changes are to be made in course numbers:

Education 411	-	Education 511
412	-	504
413	-	516
414	-	514

The following courses are to be added:

Education 415	Field Science in the Out-of-Doors (3)
520	Analysis and Development of Curriculum Materials (3)
525	Independent Study of Outdoor Education (1-2)

Effective date is June 17, 1963.

Mr. Reed moved that Northern Illinois University, subject to the approval of the Board of Higher Education, be authorized to award the degree of Bachelor of Science, with a comprehensive major in Physical Therapy, to students who complete three years in a pre-physical therapy program, and further, complete two years of professional study and clinical practice at Mayo Clinic, School of Physical Therapy. Mr. Hollingsworth seconded the motion and it was unanimously carried.

Effective date of this program is June 17, 1963.

Mr. Reed moved to authorize Eastern Illinois University to add the following courses for undergraduate and graduate credit:

Education 464	History of Education in the United States
History 450	Theory and History of Communism
History 451	History of Ideas: European Antecedents of Communism
History 452	History of the Development of American Freedom

and the following course for graduate credit only:

Education 585 School Plant Planning

Mr. Ropp seconded the motion and it was unanimously carried.

## POLICY COMMITTEE

Mr. Ropp, Chairman of the Policy Committee, moved approval of the following change in the Policies of the Teachers College Board:

Governing Policies. VI. Policies of the Teachers College Board Pertaining to the Personal and Professional Rights of Faculty Members. Section 3. To qualify for permanent tenure in Group IV, a new appointee must have earned, at an institution which awards a Certificate of Advanced Study or a Degree beyond the Master's, one year of graduate work in his major teaching field (approved by the employing institution), in addition to the Master's degree within a period of seven years after appointment.

Mr. Reed seconded the motion and it was unanimously carried.

## REPORTS OF PRESIDENTS

Mr. Stone moved approval of the Report for Illinois State Normal University as presented by President Bone. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Ropp moved approval of the Report for Eastern Illinois University as presented by President Doudna. Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Reed moved approval of the Report for Western Illinois University as presented by President Knoblauch. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Hollingsworth moved approval of the Report for Northern Illinois University as presented by President Holmes. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Absent
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Aye	Mr. Ronan	Absent
Mr. McBride	Absent	Mr. Ropp	Aye
Mr. Page	Absent	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

There being nothing further to come before the Board at this time, Mr. Stipes declared the meeting adjourned until the next regularly scheduled meeting on March 18, 1963, in Chicago.

R. A. Stipes, Jr.  
Chairman

Clarence R. Ropp  
Secretary

REPORT OF  
EASTERN ILLINOIS UNIVERSITY

March 18, 1963

II. FACULTY

A. Death

1. Julia Denham, Assistant Professor of Physical Education for Women, was killed in an automobile accident on February 26, 1963.

B. Retirement

1. Florence E. Reid, Assistant Professor and Supervisory Teacher of the Fifth Grade, will retire effective August 10, 1963. Miss Reid has been a member of the faculty since 1946.

C. Leaves of Absence

1. Robert C. Wiseman, Assistant in the Audio-Visual Center, requests leave of absence without salary for the months of July and August, 1963.
2. Ica Marks, Assistant Professor of Botany, is on sick leave at the present time and will go on disability leave under the University Retirement System as of April 10, 1963.
3. Marise Daves, Assistant Professor of Physical Education for Women, was seriously injured in an automobile accident on February 26, 1963. She will use accumulated sick leave through May 17, 1963, and then transfer to disability leave under the University Retirement System as of May 18, 1963.

D. Addition to Substitute Instructor List for 1962-63

1. Ralph Cooper, M.S.

E. Continuance of Temporary Appointments for Spring Quarter, 1963

1. Helen Neuber, B.S., to continue as Faculty Assistant in Speech at a salary rate of \$620 per month for one-half time duty for the three months of the spring quarter. Mrs. Neuber is filling a vacancy created by the disability leave of Roberta Poos.
2. Ruth Queary, M.S. in Ed., to continue as Instructor of Mathematics at a salary of \$620 per month for the three months of the spring quarter. Mrs. Queary has been temporarily filling the vacancy created by the death of Lester VanDeventer.
3. Harold F. Marker, M.S., to continue as Instructor of Mathematics at a salary rate of \$680 per month for three-fourths time duty for the three months of the spring quarter. Mr. Marker is filling, temporarily, a new position established in 1962-63 for which we were unable to find a qualified candidate.

F. Substitute for Spring Quarter, 1963

1. Ralph Cooper, M.S., University of Michigan, as Instructor of Botany at a salary of \$860 per month for the three months of the spring quarter, substituting for Ica Marks, on sick leave.

G. Replacement for 1962-63

1. Adrienne Thornburgh, A.B., Simpson College, as Faculty Assistant in the Library at a salary rate of \$480 per month for one-half time duty for four months beginning February 1, 1963, replacing Lucille McKenna, resigned.

H. Returned from Leave

1. Mary Ruth Cornwell Swope, Assistant Professor and Head of the Department of Home Economics, reported for duty on February 22, 1963, at a salary of \$1040 per month. Her salary will be increased to \$1280 per month and her rank changed to Professor upon receipt of official word that all requirements for the doctorate have been met. (August 20, 1962, board report)

I. Change in Classification and/or Assignment

1. Wayne Williams, Internal Auditor, was appointed as a Faculty Assistant. I believe that this was erroneous and that we should have designated him as an Executive Assistant in Education and Administration. Permission is requested to change his designation effective April 1.
2. Rameshwar N. Paul, Assistant Professor and Librarian, change in assignment from leave of absence without salary for the month of May, 1963, to full-time duty at a salary of \$840.

J. New Position, 1963-64

1. Ruth Erckmann, B.A., Morningside College, 1931; M. A., University of South Dakota, 1932; as Assistant Professor of Mathematics at a salary of \$980 per month for nine months beginning September 4, 1963. Miss Erckmann has had several years of teaching experience in the public schools of Iowa and for the past three years has been on the faculty of the State College of Iowa, Cedar Falls.

K. New Appointments

1. The following new appointments have been made in accordance with the Administrative Organization which was approved by the board in May, 1961. The third position listed was approved informally at the February 11, 1963, meeting.
  1. William H. Zeigel, Ph.D., Vice President for Administration, effective July 1, 1963. This represents an expansion of his present administrative assignment and adds 1/2 position.
  2. Martin Schaefer, Ph.D., Dean of the Faculty for Professional Education, effective August 11, 1963. This represents a replacement of Miss Emma Reinhardt, Head of the Department of Education, who will retire in August, 1963.
  3. Asa M. Ruyle, Jr., Ed.D., Assistant to the President, effective July 1, 1963. This represents a change in assignment and title.
  4. Donald A. Rothschild, Ph.D., Head of the Department of Psychology, effective September 15, 1963. Dr. Rothschild has been serving as Professor of Education and Director of Testing. He will continue with the assignment of Director of Testing in addition to his duties as Head of the Department of Psychology. This represents a partial change in assignment.



L. Graduate Assistants for 1962-63

1. Eulalee Anderson, Graduate Assistant in Foreign Languages, resigned effective at the end of the winter quarter, 1962-63.
2. Barbara Mense, Graduate Assistant in the Residence Hall, on leave without salary beginning March 1, 1963.
3. Garland B. Bryan, B.Ed., as Graduate Assistant in the Textbook Library, at a salary of \$120 per month for the three months of the spring quarter.
4. Sylvia Ninnis, B.S. in Ed., as Graduate Assistant in the Library at a salary of \$120 per month for the three months of the spring quarter, replacing Edgar Morgan, resigned.

M. Graduate Assistants for Summer, 1963

1. Joseph C. Rotter, B.S. in Ed., to continue as Graduate Assistant in the Laboratory School for the summer quarter at a salary of \$120 per month for two and one-half months.

N. Graduate Assistants for 1963-64

1. Sandra Oakley, B.S. in Ed., Graduate Assistant in the Food Services, at a salary of \$120 per month for eleven and one-half months beginning June 3, 1963.

O. Summer School, 1963, Staff

1. The following staff members, employed during the 1962-63 academic year, will be continued at the same salary rate for employment as indicated during the 1963 summer quarter:

<u>Name</u>	<u>Monthly Salary Rate</u>	<u>Number of Months</u>
Alter, Donald R.	\$1360	2 1/2 (2/3 time)
Aulabaugh, Alan R.	960	2 1/2
Babb, Georgiana	980	2 1/2
Baker, Weldon N.	1180	2 3/4 (NSF)
Bally, Winifred H.	1040	2 1/2
Beal, Philip E.	540	2
Bennett, Jacob	880	2 1/2
Blair, Robert L.	1260	2 1/2 (2/3 time)
Boyd, Earl W.	1260	3/4
Boyer, Richard E.	740	2 1/2
Buckellew, William	860	2 1/2
Burke, Thomas F.	540	2 1/2
Carey, Joseph E.	800	2 1/2
Carey, Robert A.	1140	2 1/2
Carlson, Stanford	820	2 1/2
Cline, Ruth H.	1260	2 1/2
Cloud, William M.	1180	2 3/4
Connelly, Joseph T.	920	2 1/2
Cooper, George K.	1160	2 1/2
Cox, Edward F.	860	2 1/2 (2/3 time)
Craig, Francis H.	840	2 1/2
Crane, William J.	940	2 1/2
Cunningham, George L.	1020	2 3/4 (2/3 time)
Damann, Kenneth E.	1260	2 3/4
Darling, Rex V.	940	2 1/2
Davis, David J.	1260	2 1/2
Dickerson, Earl S.	1360	2 1/2
DiPietro, Alphonso J.	1080	2 1/2

Durham, Leonard	\$1060	2 3/4
Edes, Nancy	800	2 1/2
Edwards, Arthur U.	1340	2 1/2
Eisenhour, Snowden	920	2 3/4
Elliott, Aline R.	1040	2 1/2
Elliott, Charles A.	1220	2 1/2
Elliott, Thomas L.	760	2 1/2
Elmore, Walter L.	900	2 1/2
Eudeikis, Robert J.	800	1
Fagan, Clifford L.	1240	2 1/2
Ferguson, Max B.	1160	2 1/2
Foreman, Melvin O.	1340	2 1/2
Fowler, Ewell W.	1240	2 3/4
Gabbard, E. G.	1140	2 1/2
Gabbard, Lucina P.	640	3/4
Garner, Curtis R.	1060	2 1/2
Green, Carl K.	1000	2 1/2
Green, Marguerite	760	2 1/2
Groves, William H.	1140	1
Gurholt, Paul O.	940	2 1/2
Guy, Sallie A.	600	2
Hartman, Mary R.	620	2 1/2
Hartmann, Leah	580	3/4
Haughton, Helen L.	860	2 1/2
Hennings, Robert	800	2 1/2 (2/3 time)
Hoffman, Arnold	1040	2 (NSF)
Holley, Bertrand P.	880	2 1/2 (2/3 time)
Hopkins, Jon	1040	2 1/2
Huegy, Charles W.	840	2 1/2
Hussey, Robert W.	840	1
Indieke, Leroy F.	820	2 1/2
Jackson, Ann	800	2 1/2
Jenni, Donald A.	880	2 3/4
Kelly, Wallace E.	740	2 1/2
Kiang, Ying Cheng	880	3/4
Kirkham, James D.	120	2 1/2
Kniskern, Verne B.	1160	2 3/4 (NSF)
Knoop, Cary I.	840	2 3/4 (2/3 time)
Kohl, Ralph A.	860	2
Krutza, June M.	920	3/4
Lambert, Charlotte	1060	2 1/2
Landis, Russell H.	1360	2 3/4
Larson, Harry R.	820	2 1/2
Leeds, Lottie	880	2 1/2
Leipholz, Roland	960	2 1/2 (2/3 time)
Level, Dale A.	820	2 1/2
Looby, Arthur J.	880	2 1/2
Lowell, Walter S.	840	2 1/2
MacLaren, Fred	840	2 1/2
Maharg, John N.	900	2 1/2
Martin, Elwyn L.	1080	2 1/2
Mather, Merrilie	960	2 1/2
Matzner, Gerhard C.	1100	2 1/2
Maurer, David J.	700	2 1/2 (2/3 time)
McCabe, William J.	860	2
McConkey, Glenn A.	1120	2 1/2
McDonald, Walter H.	980	2 1/2
Moler, Donald L.	1140	2 1/2
Moody, Helen M.	840	2 1/2
Morokoff, Gene E.	740	2 1/2 (2/3 time)
Murray, Louise	1060	3/4
Neuber, Frank W.	880	2 1/2
Nichols, Lawrence R.	940	2 1/2 (2/3 time)
O'Brien, Maynard	1240	2 1/2

Oglesby, Richard E.	\$ 780	2 1/2
Ortiz-Muniz, Geraldina	900	2 1/2
Overton, Mary	120	2 1/2
Overton, Paul	840	2 1/2
Palmer, Francis W.	1160	2 1/2
Pence, J. Robert	980	2 1/2
Penn, Stuart L.	940	2 1/2
Pinther, Harold O.	840	1/2
Poos, Roberta L.	1040	2 1/2
Reed, Jack A.	780	2 1/2 (2/3 time)
Reig, Florence E.	1000	2 1/2
Riebe, Harland A.	1140	2 1/2
Riegel, Garland T.	1260	2 3/4
Robertson, James	1040	2 1/2
Robertson, John	720	2 1/2
Roney, Edmund B.	840	2 1/2
Rothschild, Donald A.	1340	2 1/2 (1/2 time)
Rotter, Joseph C.	120	2 1/2
Roy, James P.	860	2 1/2 (2/3 time)
Settle, Phillip M.	900	2 1/2
Smith, Ann E.	640	2 1/2
Smith, P. Scott	1240	2 3/4 (NSF)
Smith, Robert J.	1140	2 3/4
Sonderman, Robert	1060	2 3/4
Sparks, Irvin L.	1260	2 3/4
Stackhouse, Henry A.	920	2 1/2
Steele, Sidney R.	1260	2 3/4 (2/3 time)
Steinmetz, M. Lee	920	2 1/2 (2/3 time)
Sterling, Robert W.	840	2
Tingley, Donald F.	1100	2 1/2
Trank, Lynn E.	920	2 3/4 (2/3 time)
Trent, Jimmie D.	800	2 1/2
Tucker, Jerry	120	2 1/2
Wacasey, Jervis W.	800	2 3/4
Waddell, Robert C.	1240	2 3/4
Westcott, George S.	1220	2 1/2
White, Derrell B.	800	1
White, Robert F.	860	2 1/2
Whiteside, Wesley	820	2 1/2
Wood, Leonard C.	860	2 1/2
Wood, William G.	1340	2 1/2
_____ (Education)		2 1/2
_____ (Kindergarten, Lab. S.)		2 1/2
_____ (Second Grade, Lab. S.)		2 1/2
_____ (Mathematics)		2 1/2
_____ (Political Science)		2 1/2
_____ (Asst., Weller Hall)		1/2
_____ (Couns., Lincoln Hall)		2

NSF - Indicates that these persons are teaching in the National Science Foundation Institute being held on campus this summer. A part or all of their salary is being paid from N.S.F. funds.

2. The following new appointments have been made for the 1963 Summer Quarter:

- a. David R. Reveley, Ph.D., as Visiting Lecturer in Education at a salary of \$1020 per month for two and one-half months.
- b. John Griffith, M.S., as Faculty Assistant and Assistant in the Audio-Visual Center at a salary of \$740 per month for two and one-half months.

### III. OTHER EMPLOYEES

#### A. Resignations

1. Patsy Havener, Clerk Stenographer II in the Office of the Dean, Student Academic Services, resigned effective February 28, 1963.
2. Patricia Ann Cox, Clerk Typist I in the Men's Physical Education Department, resigned effective February 21, 1963.

#### B. Leaves of Absence

1. Beverly Sterling, Assistant Food Service Manager, leave of absence without salary beginning February 17, 1963, until September 1, 1963.

#### C. Termination of Temporary Appointment

1. Kathryn Carey, Temporary Health Service Nurse, completed her temporary appointment as of February 1, 1963.

#### D. Returned from Leave

1. Rozita Wade, Clerk Typist I in the Business Office, returned from leave as of February 1, 1963. A change in classification to Clerk Typist II at a salary of \$255 as of this date had been approved earlier. (See December 17, 1962, report.) Effective March 1, 1963, Mrs. Wade will be on one-half time duty.

#### E. Replacements

1. Mary Leight, Cook's Helper in Pemberton Hall, to Cook at a salary of \$275 per month beginning February 6, 1963, replacing Leatha Johnson, retired.
2. Helen Arnold, Cook's Helper in the Laboratory School, to Cook's Helper in Pemberton Hall at no change in salary beginning February 6, 1963, replacing Mary Leight, promoted.
3. Albertine George, Clerk Typist I in the Men's Physical Education Department, at a salary of \$250 per month beginning February 13, 1963, replacing P. Ann Cox, resigned.

#### F. Temporary Appointments

1. Ann Sidwell, Temporary Food Production Manager, at a salary of \$485 per month beginning February 3, 1963, substituting for Beverly Sterling, on leave.
2. We should like permission to hire three temporary painters, preferably for April, May and June, to clear up a large backlog of painting that needs to be taken care of. I should have asked for at least one additional painter in my biennial budget to take care of the increased load as our new buildings are added. If we can appoint temporary painters occasionally, we can take care of our needs for the biennium, I believe. The painters would be paid from Personal Services funds after transfer from Contingency.

#### G. Change in Salary

1. The following electricians will have salary changes with the increase in the prevailing rate to \$3.90 per hour effective February 21, 1963, and to \$4.05 per hour effective July 1, 1963.

a. Karl Sanders

b. John Taylor

c. Lawrence Myers



#### IV. THE ORGANIZATION

##### A. University Calendar for 1963-64

We recommend approval of the calendar for the 1963-64 school year, including the summer quarter of 1964.

##### FALL QUARTER, 1963

Wednesday, September 4, Noon . . . . .	Faculty Day
Thursday-Friday, September 5-6 . . . . .	New Student Orientation
Saturday, September 7 . . . . .	Registration Day
Sunday, September 8 . . . . .	Parents Convocation
Monday, September 9 . . . . .	Classes Begin
Friday, October 11 . . . . .	I.E.A. Division Meeting
Saturday, October 26 . . . . .	Homecoming
Thursday-Friday-Monday-Tuesday, November 21-22, 25, 26 . . . . .	Examinations
Wednesday, November 27 . . . . .	Quarter Closes

##### WINTER QUARTER, 1963-64

Tuesday, December 3 . . . . .	Registration
Wednesday, December 4 . . . . .	Classes Begin
Friday, December 20 (5:00 P.M.) . . . . .	Christmas Vacation Begins
Monday, January 6 . . . . .	Classes Resume
Monday, January 13 . . . . .	Junior English Examination
Wednesday-Saturday, February 26, 27, 28, 29 . . . . .	Examinations
Monday, March 2 . . . . .	Quarter Closes

##### SPRING QUARTER, 1964

Monday, March 9 . . . . .	Registration
Tuesday, March 10 . . . . .	Classes Begin
Tuesday, March 17 . . . . .	Constitution Examination
Friday, March 27 . . . . .	Good Friday
Wednesday, April 1 . . . . .	Last Date--Application for Graduation
Wednesday, April 1 . . . . .	Last Date--Application for Certificate Card of Entitlement
Sunday, May 24, 3:00 P.M. . . . .	Commencement
Monday-Thursday, May 25, 26, 27, 28 . . . . .	Examinations
Friday, May 29 . . . . .	Quarter Closes

##### SUMMER QUARTER, 1964

Monday, June 8 . . . . .	Registration
Tuesday, June 9 . . . . .	Classes Begin
Tuesday, June 16 . . . . .	Constitution Examination
Wednesday, June 17 . . . . .	Junior English Examination
Wednesday, July 1 . . . . .	Last Date--Application for Graduation
Wednesday, July 1 . . . . .	Last Date--Application for Certificate Card of Entitlement
Wednesday-Friday, August 12, 13, 14 . . . . .	Examinations
Thursday, August 13, 8:00 P.M. . . . .	Commencement
Friday, August 14 . . . . .	Quarter Closes

#### V. THE CURRICULUM

##### A. B.S. in Business Degree

A report from the Associate Dean, Student Academic Services, indicates that sixty-two individuals switched their degree programs to B.S. in Business from B.S. in Education during the first week after the new degree was announced. My judgment is that in almost every case these are people who had no intention of teaching in the first place and were taking the teaching degree because the business degree was not available. This change will relieve very notably the pressure on student teaching facilities in the field of business education.

## VIII. PURCHASES

### A. Automobile Trade-In

Our limousine now has approximately 40,000 miles on it. Limousines of the type we buy are made from standard automobiles by cutting the body in two and inserting a section. Our last limousine was a Plymouth and this one is a Chevrolet. Neither has been heavy enough to give the kind of service that is required of a twelve-passenger vehicle. The most recent difficulty was to have the shock absorbers go bad and let the car down to the extent that one of the tires was rubbing on the body. Three cars had to be dispatched to take the students on to St. Louis.

We request permission to stipulate a heavier model for the next limousine which we would now be buying under regular procedures.

### B. Bids for the following items are on file at the University. After reviewing the tabulations, purchase is recommended from the lowest responsible bids, as follows:

#### Rebuilding Milling Machine

Midland Machine Corporation, Decatur, Illinois	\$ 2,250.00
(Payment from Contractual Services)	

#### 60 Stools for Botany Department

E & I Coop., Garden City, New York	\$ 1,464.00
(Payment from Equipment funds)	

#### Underdrapes for Library

Young's Department Store, Mattoon, Illinois	\$ 1,873.46
(Payment from Contractual Services)	

1963 Model Station Wagon with the trade-in of a 1962 Oldsmobile 88 station wagon - Charleston Motor Sales, Charleston (Oldsmobile)	\$ 678.70
(Payment from Equipment funds)	

1963 Chevrolet passenger automobile with the trade-in of one 1962 Chevrolet	
Lindley Chevrolet Company, Charleston	\$2,682.85
Less Trade-In	<u>2,292.85</u>
Net Bid	\$ 390.00
(Payment from Equipment funds)	

#### One Cash Register with the trade-in of one Burroughs Cash Register for Textbook Library

National Cash Register Co., Decatur, Illinois	\$1,228.50
Less Trade-In	<u>50.00</u>
Net Bid	\$ 1,178.50
(Payment from Auxiliary Enterprises funds)	

#### Microscope Slides for Zoology Department:

315 dozen miscellaneous slides -	
Triarch, Inc., Ripon, Wisconsin	\$ 3,003.48
27 dozen miscellaneous slides -	
Thompson Biological Lab., Tulsa, Oklahoma	\$ 380.16
63 dozen miscellaneous slides -	
Ward's Natural Science Est., Rochester, New York	\$ 733.50
9 dozen miscellaneous slides -	
Powers & Powers, Denver, Colorado	\$ 81.00
(Payment from Commodities funds)	

#### 1963 Automobile

Charleston Motor Sales, Charleston (Oldsmobile 98)	\$ 3,730.61
(Payment from agency account)	

## IX. MISCELLANEOUS

### A. Attrition of New Students

We have completed an interesting study of the attrition of our new students who enrolled in the Fall of 1961.

Of the 1209 new students (138 transfer students and 1071 freshmen) who enrolled for the Fall Quarter of 1961:

753 or 62.3% returned for the Fall Quarter, 1962,  
456 or 37.7% did not return for the Fall Quarter, 1962.

Of the 456 students who did not return for the Fall Quarter, 1962:

163 or 13.5% (of the 1209) had been dropped for poor scholarship  
293 or 24.3% (of the 1209) withdrew or did not return for other reasons

We shall watch with interest to see whether our new admission policies reduce the attrition.

### B. Chateau du Lac Project

The members of the Chateau du Lac committee of Effingham who are interested in the development of a retirement home have held three meetings this winter with the directors of Eastern Illinois University Foundation, or a steering committee of the Board of Directors. The directors continue to maintain interest in the proposal but have as yet made no firm commitment. A redraft of the plan, still in tentative form, will be sent to the directors in the next six weeks or so after the Effingham committee receives it from the attorneys. I plan to get extra copies at that time and make them available to the members of the board. A rather detailed report of this project was sent to our board by me in a letter dated November 21, 1962.

### C. Student Housing

The following summary, showing where our full-time students were living this past fall quarter, was prepared by the Office of the Dean, Student Personnel Services, and my office.

	Men		Women		Total	
	#	%	#	%	#	%
Commuting	236	12.6	97	7.1	333	10.3
Charleston*	317	17.0	145	10.6	462	14.3
Registered Housing (In Charleston)	878	47.0	372	27.1	1250	38.6
Residence Halls	334	17.9	702	51.2	1036	32.0
University Apts.	60	3.2	13	.9	73	2.2
Off-Campus						
Student Teaching	43	2.3	43	3.1	86	2.6
Total	1868		1372		3240	

\*Includes students living with relatives, students living in fraternity and sorority houses, and married students.

Quincy Doudna  
President

REPORT OF  
ILLINOIS STATE NORMAL UNIVERSITY

March 18, 1963

I. STUDENTS

A. Enrollment for the Second Semester, 1962-1963

1. In each column the first figure is the full-time enrollment, exclusive of all part-time students and withdrawals with refunds. The figure in parentheses is the total number of students registered.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Graduate	104 (348)	30 (180)	134 (528)	62 (386)
Senior	367 (389)	464 (549)	831 (938)	733 (830)
Junior	389 (400)	579 (613)	968 (1013)	702 (753)
Sophomore	461 (470)	786 (802)	1247 (1272)	1020 (1038)
Freshman	580 (590)	1067 (1088)	1647 (1678)	1721 (1754)
Unclassified	0 ( 32)	0 ( 35)	0 ( 67)	2 ( 61)
Special	<u>0 ( 61)</u>	<u>0 ( 69)</u>	<u>0 (130)</u>	<u>15 ( 69)</u>
Total College				
Students on Campus	1901(2290)	2926(3336)	4827(5626)	4255(4891)
(Equated Enrollment)	Old method	4844	New method	5015
b. University H.S.	285	225	510	452
c. University Elementary School	259	246	505	503
d. Special Education School	<u>71</u>	<u>53</u>	<u>124</u>	<u>116</u>
Total Pupils, H.S. and Elementary	<u>615</u>	<u>524</u>	<u>1139</u>	<u>1071</u>
Total	2516	3450	5966	5326
Extension	<u>107</u>	<u>432</u>	<u>539</u>	<u>460</u>
Grand Total	2623	3882	6505	5786

B. Enrollment for the Second Semester 1962-1963 by Division or Department and Year in School.

Division or Department	Freshman	Sophomore	Junior	Senior	Total
Agriculture	37	34	21	25	117
Art	35	20	25	23	103
Biological Sciences	28	27	24	19	98
Business Education	117	128	71	66	382
Elementary Education	312	269	231	266	1078
English	122	99	81	64	366
Foreign Languages	38	44	24	18	124
Geography	12	13	21	11	57
Health and Physical Educ.	132	98	85	81	396
Home Economics	36	37	26	25	124
Industrial Arts	31	35	31	26	123
Junior High School	11	19	21	17	68
Mathematics	122	94	85	89	390
Music	30	37	27	27	121
Physical Sciences	30	25	20	13	88



Social Sciences	116	73	102	72	363
Special Education	215	173	107	83	578
Speech	23	26	11	13	73
Undecided	<u>231</u>	<u>21</u>	<u>--</u>	<u>--</u>	<u>252</u>
Total by classes	1678	1272	1013	938	4901
Unclassified (undergraduate)					67
Special (undergraduate)					130
Graduate					<u>528</u>
Grand Total					5626

C. Attendance in Extension Courses Second Semester, 1962-1963

1. Enrollment in extension courses, the departmental courses offered, the centers, and the instructors are here presented for the second semester of the 1962-1963 school year.

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Blue Mound	Natural Science E203	J. Louis Martens	18
Clinton	School Library Functions E253	Jean Nelson	11
Danville	Teaching of Science in the Elementary Schools E303	Loren W. Mentzer	32
Decatur	Seminar in Curriculum Construction E476	Henry Hermanowicz	9
East Peoria	History of the United States E136	Mark Plummer	33
Jacksonville	The Eye--A Laboratory and Clinical Study E382	Nina E. Gray	8
Joliet	School Health E248	John K. Ellis	28
Joliet	The Community (Junior) College E472	Elden A. Lichty	26
Kankakee	Language Arts for the Elementary School E290	Ruth Henline	35
Kankakee	Family and Child Development E408	Jeannie H. James	7
Lacon	Literature for Upper Grades E272	Taimi Ranta	Canceled
Lincoln	American Public Education E215	Stanley Norton	23
Mason City	Workshop: Elementary Concepts of Modern Mathematics E293	Kenneth Retzer	34
Morris	Processing of Library Materials E252	Hazelle Anderson	19
Ottawa	Workshop: Problems in Teaching Elementary School Physical Science E393	Thomas F. Edwards	12
Pekin	Psychological Measurement E331	Frank J. Holmes	24
Pontiac	Physical Education for Elementary Schools E221	Joanna Midtlyng	36
Princeton	Speech Correction for Classroom Teachers E212	Robert Lupella (George Soderberg)	51
Springfield	Audio-Visual Education E240	Clarence Kurth	35
Springfield	Principles of Economics I E107	Warren Harden	11
Springfield	Criminology E367	Stanley Grupp	18
Streator	Industrial Geography E335	Arthur Watterson	31
Washburn	Introduction to Philosophy of Education E231	Charles Hicklin	25
Watseka	Elements of Political Geography E200	David Wheeler	13
Danville	Modern World Literature E255	C. J. Gianakaris	Canceled
Total Second Semester, 1962-1963			539
Total First Semester, 1962-1963			<u>556</u>
Total for 1962-1963 School Year			1095
Total for 1961-1962 School Year			945

## D. Scholarship Students

### 1. Scholarships for Second Semester, 1962-1963

	<u>1963</u>	<u>1962</u>
Teacher Education Scholarships	2991	2673
State Military Scholarships	272	225
General Assembly Scholarships	54	38
Special Education Scholarships	275	193
State Scholarships (awarded by the Illinois State Scholarship Commission)	107	86

### 2. Recipients of General Assembly Scholarships and the Legislator who Granted the Scholarship

#### a. Recipients of General Assembly Scholarships who are in school the second semester 1962-1963

<u>Name of Legislator</u>	<u>Name of Student</u>	<u>Length in Years</u>
<u>Scholarship First Used February, 1960</u>		
Ratcliffe, C. R.	Van Etten, Mary Jane	4
<u>Scholarship First Used September, 1960</u>		
Alsup, John W.	Lynch, Robert D'Wayne	2
Austin, Robert	Bird, William Gardiner	4
Johns, George P.	Janet, George	4
Lyons, William	Fuess, Phyllis	4
McCarthy, Robert	Damery, Dennis	4
McCarthy, Robert	Malone, LaVerne	3 1/3
Meyer, John P.	Wood, Dwight	4
Smith, Ralph T.	Butzirus, Sharon Siegrist	4
Stremlau, Joseph	Steil, Janet	4
Walker, Claude A.	Muehlenhaupt, Dawn	4
<u>Scholarship First Used February, 1961</u>		
Rhodes, Ben	Hayden, Thomas	4
<u>Scholarship First Used September, 1961</u>		
Alsup, John W.	Fuehrer, William Fred	4
Baker, Bert	Flatt, Judy Carroll	4
Ceaser, Paul G.	Kolar, Alan	4
Dammerman, H. L.	Hoffman, John Allan	4
Gottschalk, Arthur	DeProsperis, Karen	4
Groen, E. B.	Sumney, Cinda Sue	4
Hall, Clarence G.	Jones, Bonnie Sue	4
Landholt, Hilmer C.	Peck, Cheryl	4
Lelivelt, Joseph J.	Klima, Karen	4
Lucas, Allen T.	Reiser, Norman	4
McCarthy, Robert	George, Gail	4
Wood, Warren L.	Benson, Richard Lee	3
<u>Scholarship First Used February, 1962</u>		
Casey, Robert F.	Bieder, Edith	3
Peters, Everett R.	Shadoan, Charles	3 2/3
Reum, Walter J.	Kohn, Howard	4
<u>Scholarship First Used September, 1962</u>		
Alsup, John W.	Comerford, Mary J.	4
Brydia, George S.	Johnson, James C.	4
Burhans, Robert L.	Trott, Elaine K.	4
Clarke, Terrel E.	Knowles, William	4
Davis, David	Cargill, Robert C.	4
DeMichaels, LaSalle	Groth, Mary Lou	4

Downes, John P.	Driscoll, Gayle Ann	4
Erlenborn, John N.	Connelly, Jeanne	4
Falter, Arthur R.	Kain, Stephen W.	2
Granata, Peter	Shanks, Lola M.	4
Hall, Clarence G.	Saikley, John A.	4
Horsley, G. William	Sweet, Rodger	4
Loughran, Francis	Benson, Raymond	4
Loughran, Francis	Zebell, Patricia	4
McCully, Dean	Bradbury, Pamela	4
Miller, Peter	Olson, Barbara Ann	4
Morris, John K.	Moshomas, Matrona P.	4
Rhodes, Ben S.	Parker, Jerry Lee	4
Rosander, Bertil T.	Fuller, Barbara	4
Scott, J. W.	Scott, Janice D.	4
Soderstrom, Carl	Webb, Carol	4
Sprague, Arthur	Kaye, Keith A.	3
Traynor, Stuart	Bowyer, Mary Helen	4

Scholarship First Used February, 1963

Downes, John P.	Noreen, Pamela	4
Harris, William C.	DeMoss, Dorothy	2 2/3
McAvoy, Walter	Zayner, Kathleen Ann	4
Scott, J. W.	McAnelly, Melvin C.	1/2

- b. Recipients of General Assembly Scholarships who are not in school second semester 1962-1963

<u>Name of Legislator</u>	<u>Name of Student</u>	<u>Date Scholarship Was First Used</u>	<u>Length in Years</u>
Fox, Seymour	Bodenstein, Janice A. (Scholarship Discontinued)	September, 1961	4
Loukas, James	Heyser, Leslie R. (Leave of Absence)	February, 1962	4
Scott, J. W.	Moffitt, Terry L. (Dropped for low scholarship)	September, 1961	2 1/2
Soderstrom, Carl	Adamson, Gayle Renee (No Information)	September, 1961	4

## II. FACULTY

### A. Leave of Absence

#### 1. Non-Sabbatical, 1963-1964

- a. Mr. William Mitchell (25-13E), Instructor in Business Education (1963-1964 school year)

### B. Appointments

#### 1. Replacement

- a. Mrs. Catherine M. Funk (39-19F), as Faculty Assistant in Speech, on a one-fifth basis, effective March 1, 1963, at a salary rate of \$150.00 per month, \$525.00 for the three and one-half months for which the appointment is made, to take the place of Mrs. Judy Pierce, transferred to another position. Mrs. Funk has a bachelor's degree from Wayne University. This is a one-semester appointment only.

#### 2. Graduate Assistant, Graduate Counselors, Faculty Assistants (Previously authorized by the Teachers College Board)

##### a. Graduate Counselors

- (1) At \$120.00 per month, effective February 1, 1963 for the second semester of the 1962-1963 school year:

(a) Miss Mary Kirsten Molen, B.A., Augustana College,  
Residence Halls

C. Summer Session Faculty, 1963

1. The faculty here listed covers the regular eight-weeks summer session, June 17 to August 9, and also the post session from August 12 to August 30.

Name	Department	Salary		
		June	July	August
Abshire, Ellen M.	Health and P.E. Women	\$ 390.00	--	--
Addison, Laura L.	Library	600.00	800.00	200.00
Allen, Mabel Clare	Speech	780.00	1040.00	260.00
Anderson, Hazelle M.	Library	630.00	840.00	210.00
Arnold, Mary S.	Education	720.00	960.00	240.00
Ashbrook, William D.	Industrial Arts	825.00	1100.00	275.00
Brainard, Doris F.	Library	570.00	760.00	570.00
Barber, G. Barford	Speech	885.00	1180.00	295.00
Barford, George	Art	750.00	1000.00	250.00
Bass, Buford H.	Health and P.E. Men	660.00	880.00	220.00
Baucom, Adrian	Mathematics	600.00	800.00	200.00
Beck, Roy A.	Speech	600.00	800.00	200.00
Beckman, Kenneth R.	Education	585.00	780.00	195.00
Bedogne, Frank	Art	675.00	900.00	225.00
Beggs, Barbara	Education	600.00	800.00	200.00
Behling, John H.	Social Sciences	660.00	880.00	220.00
Bell, Claude	Industrial Arts	735.00	980.00	980.00
Benjamin, Helen	Business Education	660.00	880.00	220.00
Bewsey, Julia J.	Library	--	--	555.00
Bey, Douglas R.	Mathematics	870.00	1160.00	870.00
Bickley, C. Eric	Speech	675.00	900.00	225.00
Billingsley, Allie Ward	Foreign Languages	795.00	1060.00	265.00
Bishop, Ferman	English	780.00	1040.00	260.00
Blankenship, E. Scott	Education	765.00	1020.00	1020.00
Bleidt, Patricia	Residence Halls	--	560.00	280.00
Blomgren, Roger D.	Industrial Arts	960.00	960.00	960.00
Born, Harold J.	Physical Sciences	735.00	980.00	245.00
Brand, Paul J.	Geography	825.00	1100.00	825.00
Brome, Robert	English	765.00	1020.00	255.00
Brown, R. Elizabeth	Education	795.00	1060.00	265.00
Brown, Lynn H.	Mathematics	615.00	820.00	205.00
Brown, Walter H.	Biological Sciences	1060.00	1060.00	265.00
Brush, Robert J.	Physical Sciences	630.00	840.00	210.00
Buehler, Rose B.	Education	810.00	1080.00	810.00
Bunney, Cecilia H.	Museum	780.00	1040.00	260.00
Butt, Jack D.	Health and P.E. Men	840.00	--	--
Canning, George R.	English	780.00	1040.00	260.00
Carlock, John R.	Biological Sciences	690.00	920.00	230.00
Carroll, Conrad E.	Mathematics	675.00	900.00	225.00
Carter, Robert E.	Education	570.00	760.00	190.00
Cashen, Valjean M.	Education	690.00	920.00	230.00
Cavanagh, Helen M.	Social Sciences	870.00	1160.00	290.00
Cavanaugh, Jamil B.	Music	525.00	700.00	175.00
Champagne, Roger J.	Social Sciences	675.00	900.00	225.00
Chiles, Helen	Foreign Languages	750.00	1000.00	250.00
Clark, Faith	Health and P.E. Women	615.00	820.00	615.00
Cogdal, Joseph T.	Health and P.E. Men	795.00	706.67	176.67
Cole, Ruth L.	Education	675.00	900.00	225.00
Collie, James E.	Health and P.E. Men	945.00	720.00	180.00
Cook, Ronald L.	Physical Sciences	1000.00	1000.00	--
Cramer, Robert L.	Physical Sciences	705.00	940.00	235.00
Crank, Doris H.	Business Education	780.00	1040.00	260.00



Cravens, Velma	Library	\$ 600.00	\$ 800.00	\$ 200.00
Crews, Warren S.	Health and P.E. Men	860.00	501.67	71.67
Crist, Robert L.	Education	690.00	920.00	230.00
Crosby, Lucile Z.	Library	705.00	940.00	235.00
Crumley, Richard D.	Mathematics	780.00	1040.00	260.00
Culver, Alfred A.	Agriculture	410.00	546.67	546.67
Dallinger, Carl A.	Speech	870.00	1160.00	290.00
Dalluge, Deverne H.	Physical Sciences	945.00	1260.00	315.00
Damm, Frances	Education	720.00	960.00	240.00
Davidson, Keith C.	Speech	615.00	820.00	820.00
Day, Phyllis G.	Residence Halls	--	520.00	260.00
Di Cecco, Luca	Music	600.00	800.00	200.00
Dilks, Eleanor	Biological Sciences	900.00	1200.00	300.00
Dilkes, Thomas P.	Social Sciences	615.00	820.00	205.00
Dillinger, Claude M.	Education	975.00	1300.00	975.00
Dohrmann, Paul	Health and P.E. Men	630.00	630.00	--
Douglass, T. J.	Agriculture	780.00	1040.00	260.00
Dowdall, Leven M.	Industrial Arts	660.00	880.00	220.00
Downing, James R.	Mathematics	675.00	900.00	675.00
Drawver, Pauline	English	660.00	880.00	220.00
Drew, George	Education	660.00	880.00	220.00
Duncan, Robert L.	English	--	--	570.00
Eastman, Leo E.	Education	840.00	1120.00	820.00
Ebel, Alice L.	Social Sciences	840.00	1120.00	280.00
Eckelmann, Dorathy	Speech	885.00	1180.00	295.00
Eckert, Albert H.	Mathematics	980.00	980.00	--
Edwards, Thomas F.	Physical Sciences	630.00	840.00	210.00
Egelston, Elwood F.	Education	960.00	960.00	720.00
Eikenberry, Alice M.	Social Sciences	840.00	1120.00	280.00
Ellis, John K.	Biological Sciences	--	--	450.00
Ellis, Margery A.	Foreign Languages	780.00	1040.00	260.00
Engelsman, William H.	Music	630.00	840.00	210.00
Erbe, Gertrude M.	Music	600.00	800.00	200.00
Esbin, John H.	Mathematics	600.00	800.00	200.00
Esworthy, Raymond W.	Business Education	945.00	1260.00	1260.00
Evans, G. Harlowe	Physical Sciences	750.00	1000.00	250.00
Feldkamp, Germaine	Residence Halls	--	480.00	240.00
Ferrell, John W.	Music	660.00	880.00	220.00
Fielding, Eileane	English	292.50	390.00	97.50
Fielding, Howard I.	English	975.00	1300.00	325.00
Figueroa, Frank	Foreign Languages	660.00	880.00	660.00
Fischer, Raymond L.	Speech	600.00	800.00	200.00
Florey, Francis	Mathematics	600.00	800.00	200.00
Floyd, Thomas W.	Education	660.00	880.00	220.00
Foeller, George P.	Music	585.00	780.00	195.00
Foreman, Anne	Foreign Languages	645.00	860.00	215.00
France, June	Health and P.E. Women	570.00	760.00	190.00
Frehn, John L.	Biological Sciences	705.00	940.00	235.00
Frey, Bernice G.	Health and P.E. Women	930.00	930.00	--
Freyberger, Ruth	Art	795.00	1060.00	265.00
Friedhoff, Walter H.	Education	735.00	980.00	245.00
Frinsko, William	Education	690.00	920.00	230.00
Frye, Harold E.	Health and P.E. Men	1000.00	1000.00	625.00
Garton, Malinda	Education	735.00	980.00	735.00
Galaway, Beryl T.	Library	765.00	1020.00	255.00
Gelch, John A.	Health and P.E. Men	740.00	--	--
Gianakaris, C. J.	English	215.00	286.67	71.67
Gillett, Arley F.	Health and P.E. Men	1160.00	1160.00	870.00
Gilmore, Hal M.	Mathematics	735.00	980.00	735.00
Gnagey, William	Education	690.00	920.00	920.00
Goins, Carolyn	Health and P.E. Women	380.00	--	--
Gooding, R. U.	Physical Sciences	1020.00	1360.00	340.00
Govich, Bruce M.	Music	630.00	840.00	210.00
Gray, Charles E.	Social Sciences	645.00	860.00	215.00

Gray, Miriam	Health and P.E. Women	\$ 930.00	\$1240.00	\$ 310.00
Gray, Nina E.	Biological Sciences	975.00	1300.00	325.00
Green, John W.	Agriculture	780.00	1040.00	260.00
Greeneth, Glen E.	Physical Sciences	615.00	820.00	205.00
Greif, Ivo	Education	690.00	920.00	690.00
Griffith, Esther	Physical Sciences	945.00	1260.00	315.00
Gritzmacher, Glenn S.	Library	525.00	700.00	175.00
Grupp, Stanley E.	Social Sciences	630.00	840.00	210.00
Guthrie, Clara	Library	765.00	1020.00	255.00
Hackett, Perry	Music	705.00	940.00	235.00
Hage, Dean S.	Education	735.00	980.00	245.00
Halvorson, Karen	Speech	510.00	680.00	170.00
Hammerlund, C. M.	Industrial Arts	735.00	980.00	245.00
Haney, Mary R.	Speech	540.00	720.00	180.00
Hanser, Albert	Social Sciences	555.00	740.00	185.00
Hanson, Robert N.	Business Education	615.00	820.00	820.00
Harden, Warren R.	Social Sciences	750.00	1000.00	250.00
Hardine, Doris	Music	690.00	920.00	230.00
Harris, Archie	Health and P.E. Men	880.00	833.33	183.33
Hart, Richard	Geography	570.00	760.00	760.00
Hartley, W. Douglas	Art	690.00	920.00	230.00
Hartman, Charles H.	Industrial Arts	--	--	450.00
Heissler, John M.	English	690.00	920.00	230.00
Heldt, Carl D.	Health and P.E. Men	600.00	--	--
Henline, Ruth	English	975.00	975.00	--
Hermanowicz, Henry J.	Education	765.00	1020.00	1020.00
Hetzel, Howard R.	Biological Sciences	250.00	--	--
Hicklin, Charles R.	Education	705.00	940.00	235.00
Hiler, Grace	English	750.00	1000.00	250.00
Hill, Eugene L.	Health and P.E. Men	1220.00	1220.00	610.00
Hill, John S.	English	690.00	920.00	920.00
Holliday, Bernice	Residence Halls	--	640.00	320.00
Holman, J. Alan	Biological Sciences	735.00	980.00	245.00
Holmes, Frank J.	Education	690.00	920.00	230.00
Homan, Dennis N.	Biological Sciences	660.00	880.00	220.00
Hoyman, Verna A.	English	--	750.00	750.00
Hrudka, Quinn L.	Education	660.00	880.00	220.00
Hubbard, Benjamin	Education	750.00	1000.00	1000.00
Huebner, Wayne V.	English	315.00	420.00	735.00
Huggins, Ruth	English	1040.00	1040.00	260.00
Hughes, Elizabeth A.	Education	645.00	860.00	215.00
Hutter, Samuel	Education	675.00	900.00	225.00
Ichniowski, Thaddeus C.	Physical Sciences	675.00	900.00	225.00
Irvin, Richard F.	Health and P.E. Men	720.00	720.00	150.00
Isted, Leslie M.	Music	870.00	1160.00	290.00
Jackson, Bryant H.	Library	--	--	600.00
Jackson, Harry O.	Biological Sciences	--	--	645.00
James, Kenneth E.	Agriculture	795.00	1060.00	265.00
James, W. Raymond	Education	765.00	1020.00	255.00
Jessa, Marie	Business Education	920.00	920.00	460.00
Jochums, Milford	English	975.00	1300.00	325.00
Johnson, Blossom	Home Economics	870.00	1160.00	290.00
Johnston, John L.	Industrial Arts	870.00	1160.00	290.00
Jones, Anita	Education	525.00	700.00	175.00
Jones, Lucile Q.	Education	--	--	555.00
Jones, Margaret	Health and P.E. Women	855.00	1140.00	285.00
Jorgensen, Margaret	Education	660.00	880.00	660.00
Karch, Jacqueline	Home Economics	765.00	--	--
Karr, Ila	Library	705.00	940.00	235.00
Kenel, Francis	Industrial Arts	585.00	780.00	780.00
Kennedy, Larry	Education	555.00	740.00	185.00
Keough, Betty	Health and P.E. Women	675.00	900.00	225.00
Klinger, George	English	615.00	615.00	--
Knight, Homer T.	Education	810.00	1080.00	1080.00

Koehler, Robert W.	Health and P.E. Men	\$ 292.50	\$ --	\$ 390.00
Koepke, Harold F.	Business Education	900.00	1200.00	300.00
Kohn, Walter S. G.	Social Sciences	735.00	980.00	245.00
Krause, Gayle A.	Mathematics	600.00	800.00	200.00
Kuhn, Brigitta J.	Foreign Languages	705.00	235.00	--
Kuntz, Lowell J.	Music	735.00	980.00	245.00
Kurth, Clarence H.	Education	765.00	1020.00	765.00
LaDue, Donald C.	Education	690.00	920.00	920.00
Laidig, Kermit M.	Geography	780.00	1040.00	260.00
Langston, Genevieve	Education	645.00	860.00	215.00
Laurenti, Joseph L.	Foreign Languages	645.00	860.00	215.00
Lawrence, Margaret	Library	720.00	960.00	240.00
Ledbetter, Kenneth	English	615.00	820.00	205.00
Legg, Lewis L.	Physical Sciences	900.00	900.00	675.00
Legge, William B.	Education	860.00	860.00	430.00
Lewis, Marjorie	Education	690.00	920.00	230.00
Liberta, Anthony	Biological Sciences	660.00	880.00	660.00
Lichty, Elden A.	Education	870.00	1160.00	290.00
Lidh, William	Art	--	--	420.00
Lilly, Lois	Education	660.00	880.00	220.00
Livers, David	Education	660.00	880.00	220.00
Loomer, Bradley M.	Education	660.00	880.00	220.00
Lundgren, Hattie C.	Home Economics	720.00	960.00	240.00
Lueck, W. R.	Education	885.00	1180.00	295.00
Lupella, Robert	Speech	615.00	820.00	205.00
Luxenburg, Norman	Foreign Languages	765.00	1020.00	255.00
Macesich, Michael	Physical Sciences	880.00	880.00	440.00
Magada, Stephen	Art	690.00	920.00	230.00
Manahan, Henry R.	Foreign Languages	780.00	1040.00	260.00
Mansfield, Faye	Education	705.00	940.00	235.00
Marcus, Kenneth	Social Sciences	600.00	--	600.00
Markotic, Vladimir	Social Sciences	645.00	860.00	215.00
Marshall, Helen E.	Social Sciences	900.00	1200.00	300.00
Martens, J. Louis	Biological Sciences	870.00	870.00	870.00
Martin, Marjorie	Health and P.E. Women	630.00	840.00	210.00
Martin, Thomas	Business Education	795.00	1060.00	795.00
Marzolf, Stanley S.	Education	930.00	1240.00	310.00
Mattingly, Paul F.	Geography	615.00	820.00	205.00
Mauck, Inez L.	Education	720.00	960.00	240.00
McCarney, Bernard J.	Social Sciences	645.00	860.00	215.00
McCarthy, Willard J.	Industrial Arts	720.00	960.00	720.00
McCoy, George	Education	780.00	1040.00	260.00
McMullan, Mary	Art	735.00	980.00	245.00
Mentzer, Loren	Biological Sciences	825.00	1100.00	275.00
Meredith, Betty J.	Home Economics	495.00	660.00	165.00
Metcalf, Robert L.	Health and P.E. Men	900.00	--	--
Meyering, Ralph	Education	735.00	980.00	245.00
Midtlyng, Joanna	Health and P.E. Women	200.00	--	--
Miller, M. L.	Education	705.00	940.00	940.00
Mitchell, Joseph	Library	540.00	720.00	720.00
Mitchell, William M.	Business Education	585.00	780.00	585.00
Mizer, Orrin J.	Biological Sciences	645.00	860.00	215.00
Mockford, Edward L.	Biological Sciences	600.00	800.00	200.00
Moore, Barry E.	Art	585.00	780.00	312.00
Moore, Clarence L.	Agriculture	420.00	560.00	560.00
Moore, Harold A.	Biological Sciences	720.00	720.00	--
Moore, Robert H.	Education	855.00	1140.00	285.00
Munger, Creston	English	380.00	506.67	126.67
Munger, Janice	Education	375.00	500.00	125.00
Murley, Lyle A.	English	510.00	680.00	170.00
Najarian, Hovak	Art	600.00	800.00	200.00
Natale, Joseph M.	Art	615.00	820.00	615.00
Nelson, Jean E.	Library	645.00	860.00	215.00
Nelson, Marita	Health and P.E. Women	700.00	700.00	350.00



Newby, Richard	English	\$ 615.00	\$ 820.00	\$ 205.00
Niemi, Edwin	Art	645.00	860.00	387.00
Norton, Stanley N.	Education	810.00	1080.00	1080.00
Nye, William	Library	555.00	740.00	740.00
O'Brien, Alice L.	Education	630.00	840.00	210.00
Ogle, Alice R.	Art	690.00	920.00	230.00
O'Leary, Philip J.	Industrial Arts	570.00	760.00	760.00
Olson, Ernest E.	Education	920.00	920.00	920.00
Paloumpis, Andreas	Biological Sciences	840.00	1120.00	1120.00
Parker, Donald R.	Health Service	615.00	820.00	205.00
Parker, Louise O.	Health Service	585.00	780.00	195.00
Parret, Margaret	Speech	750.00	1000.00	250.00
Patterson, James E.	Geography	795.00	1060.00	1030.00
Payne, Edwin A.	Education	705.00	940.00	940.00
Peithman, Harlan W.	Music	840.00	1120.00	280.00
Perry, Shirley	Health and P.E. Women	495.00	660.00	165.00
Perry, Warren S.	Business Education	675.00	900.00	225.00
Peterson, Carroll	English	--	--	720.00
Petersen, Sonya	Education	345.00	460.00	115.00
Plummer, Mark A.	Social Sciences	660.00	880.00	220.00
Poe, Douglas	Social Sciences	765.00	1020.00	255.00
Pohlmann, Vernon C.	Social Sciences	870.00	1160.00	1160.00
Preble, Harry E.	English	615.00	820.00	205.00
Prince, Donald M.	Education	1080.00	1080.00	1080.00
Prince, Frances	Education	630.00	840.00	210.00
Ranta, Taimi	English	720.00	960.00	240.00
Reed, Ronald D.	Library	525.00	700.00	175.00
Reese, H. Earle	Business Education	795.00	1060.00	1060.00
Reitan, Earl A.	Social Sciences	--	765.00	765.00
Retzer, Kenneth	Mathematics	600.00	800.00	600.00
Reusser, John L.	Education	810.00	1080.00	270.00
Rex, Evelyn	Education	630.00	840.00	210.00
Rhymer, E. Ione	Biological Sciences	900.00	1200.00	300.00
Richards, Doris M.	Speech	940.00	940.00	235.00
Richmond, Mary	Library	585.00	780.00	195.00
Rickert, Lawrence	Music	615.00	820.00	205.00
Rine, T. E.	Mathematics	945.00	1260.00	945.00
Roderick, James	Music	735.00	980.00	245.00
Rodriguez, Jose	Foreign Languages	735.00	980.00	245.00
Rousey, Alma	Home Economics	645.00	860.00	430.00
Rounds, Harry D.	Biological Sciences	705.00	940.00	235.00
Rowe, James E.	Mathematics	705.00	940.00	235.00
Rozum, Mary A.	Education	735.00	980.00	245.00
Russell, Elizabeth	Education	780.00	1040.00	260.00
Ruud, Thomas	Art	660.00	880.00	352.00
Sanders, Herbert C.	Music	675.00	900.00	225.00
Sands, Theodore	Social Sciences	1240.00	1240.00	1240.00
Schmidt, Bobbie N.	Health and P.E. Women	570.00	760.00	190.00
Schuhle, Jacob H.	Library	600.00	800.00	200.00
Schultze, Luella	Education	630.00	840.00	210.00
Scott, Jimmy	Health and P.E. Men	840.00	525.00	105.00
Scott, Mary	Residence Halls	--	240.00	--
Searight, Thomas K.	Geography	690.00	920.00	230.00
Serra, Mary C.	Education	900.00	1200.00	300.00
Sharkey, Frank E.	Industrial Arts	660.00	880.00	660.00
Sheveland, Alice	Education	690.00	920.00	230.00
Shuman, Stanley	Geography	735.00	980.00	245.00
Smith, Gwen	Health and P.E. Women	930.00	1240.00	310.00
Smithner, Eric W.	Foreign Languages	675.00	225.00	--
Soderberg, George A.	Speech	675.00	900.00	225.00
Spector, Irwin	Music	840.00	1120.00	280.00
Speer, Eunice H.	Library	765.00	1020.00	255.00
Spencer, Christopher	English	375.00	500.00	125.00
Steinburg, C. Louis	Art	630.00	840.00	630.00



Stish, Eugene E.	Health and P. E. Men	\$ 795.00	\$1060.00	\$ 265.00
Stiver, Harry E.	Speech	705.00	940.00	235.00
Stroud, Ruth	English	780.00	1040.00	780.00
Struck, Edwin G.	Health and P. E. Men	1000.00	1000.00	375.00
Suits, Conrad B.	English	690.00	920.00	920.00
Sweet, David E.	Social Sciences	570.00	760.00	190.00
Talkington, Joe E.	Industrial Arts	585.00	780.00	195.00
Tarrant, Thalia J.	Social Sciences	840.00	840.00	--
Tasher, Lucy Lucile	Social Sciences	--	--	825.00
Tasker, Vivian	Education	675.00	900.00	225.00
Templeton, Donald F.	English	920.00	920.00	230.00
Terwilliger, John B.	Music	660.00	880.00	220.00
Tiedeman, Herman R.	Education	1340.00	1340.00	1340.00
Trotter, John	Geography	920.00	920.00	460.00
Truex, Wayne O.	Health and P. E. Men	600.00	533.33	133.33
Tudor, Raymond W.	English	980.00	980.00	245.00
Turrentine, Herbert C.	Music	585.00	780.00	195.00
Udstuen, Sadie B.	Education	675.00	900.00	225.00
Vance, Arden	Music	690.00	920.00	230.00
Vetter, Dale B.	English	975.00	1300.00	325.00
Waimon, Morton D.	Education	--	--	720.00
Wallace, Lysbeth	Art	660.00	880.00	220.00
Wallingford, Helen	Education	600.00	800.00	200.00
Ware, R. Dean	Social Science	690.00	920.00	230.00
Wesle, John H.	Art	615.00	--	--
Wheeler, David L.	Geography	600.00	800.00	200.00
Wheeler, Harriet R.	Business Education	645.00	860.00	215.00
Whited, Robert	Music	630.00	840.00	210.00
Whitlatch, Robert C.	Speech	630.00	840.00	210.00
Wise, Vermell	English	720.00	960.00	240.00
Wold, Stanley G.	Art	720.00	960.00	240.00
Wood, David C.	English	585.00	585.00	--
Woodson, Betty	Education	630.00	840.00	210.00
Wooley, Ethel	Education	600.00	800.00	200.00
Wozniak, James	Art	675.00	900.00	675.00
Yagodich, Georgette A.	Health Service	405.00	540.00	135.00
Yates, Ruth	Speech	780.00	1040.00	260.00
Young, Lyle M.	Music	810.00	810.00	--
Young, Orville L.	Agriculture	810.00	1080.00	270.00
Young, William Perry	Industrial Arts	555.00	740.00	185.00
Zimmerman, Ruth	Library	780.00	1040.00	260.00

### III. OTHER EMPLOYEES

#### A. Resignations

1. Mrs. H. Kathleen Baker (37-001G), Clerk Stenographer II in the Physical Science Department, effective March 8, 1963, due to health reasons.
2. Mrs. Sandra J. Dunham (21A-003G), Clerk Stenographer I in the Office of the Dean of the Faculty, effective March 29, 1963, due to health reasons.
3. Mr. Wayne F. Leuchtenberg (52-018N), Janitor in Physical Plant, effective March 29, 1963, for other employment.
4. Mrs. Edna M. McCoy (BR), Janitress in Physical Plant, effective February 28, 1963, due to moving out of town.
5. Mr. Kenneth R. Shaw (BR), Food Service Steward in the University Union Food Service, effective February 15, 1963, for other employment.
6. Mrs. Bonita B. Tice (49-001G), Clerk Stenographer II in Professional Laboratory Experiences, effective February 15, 1963, for other employment.

B. Leave of Absence

1. Mrs. Zennia G. Bracken (BR), Janitress in Physical Plant, extending leave from February 19, 1963 to an indefinite period, due to disability.
2. Mr. James Butcher (BR), Kitchen Laborer in the University Union Food Service, effective after 5 hours on March 29, 1963, due to disability.

C. Return from Leave of Absence

1. Mr. Carl B. Samuels (BR), Kitchen Laborer in the Residence Hall Food Service, effective February 1, 1963.

D. Change in Rate of Compensation (Probationary)

1. Mr. Robert Abner (51-009N), Policeman in Security and Traffic, from a salary rate of \$380.00 per month to \$410.00 per month, effective March 24, 1963, due to satisfactory completion of probationary period in accordance with the agreement with Local #1110.
2. Mr. James Anderson (BR), First Baker in the Residence Hall Food Service Bakery, from a salary rate of \$365.00 per month to \$375.00 per month, effective March 1, 1963, due to satisfactory completion of probationary period.
3. Mrs. Glenna L. Bain (BR), Cook in the Residence Hall Food Service, from a salary rate of \$245.00 per month to \$275.00 per month, effective March 7, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.
4. Mrs. Jane C. Barton (43A-001G), Clerk Typist II in the Audio-Visual Department, from a salary rate of \$240.00 per month to \$250.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
5. Mr. Howard Bell (BR), Baker's Helper in the Residence Hall Food Service Bakery, from a salary rate of \$300.00 per month to \$315.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
6. Mrs. Maurice D. Blair (BR), Food Service Supervisor in the University Union Food Service, from a salary rate of \$300.00 per month to \$315.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
7. Mrs. Fletta Brennan (BR), Food Service Supervisor in the Residence Hall Food Service, from a salary rate of \$300.00 per month to \$315.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
8. Mr. Gilbert S. Comer, Jr., (BR), Kitchen Laborer in the Residence Hall Food Service, from a salary rate of \$270.00 per month to \$300.00 per month, effective March 8, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.
9. Mr. Rudolph Girdler (BR), Baker's Helper in the Residence Hall Food Service, from a salary rate of \$300.00 per month to \$315.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
10. Mr. Richard T. Godfrey (15B-003S), Assistant Director of Public Information in the Publicity Office, from a salary rate of \$670.00 per month to \$695.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.

11. Mrs. Leona M. Greif (BR), Assistant Food Service Manager in Residence Hall Food Service, from a salary rate of \$575.00 per month to \$600.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
12. Mrs. Marilyn N. Halsema (48B-002G), Clerk Typist I in the University High School Office, from a salary rate of \$240.00 per month to \$255.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
13. Mr. Robert L. Hardesty (BR), Kitchen Laborer in the Residence Hall Food Service, from a salary rate of \$270.00 per month to \$300.00 per month, effective March 9, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.
14. Mrs. Ethel A. Hayden (9-010G), Clerk Typist II in the Health Service, from a salary rate of \$280.00 per month to \$290.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
15. Mrs. Fern L. Hinthorn (BR), Cook in the Residence Hall Food Service, from a salary rate of \$245.00 per month to \$275.00 per month, effective March 9, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.
16. Miss M. Louise Johnson (4-002G), Typing Clerk I in Testing Service, from a salary rate of \$240.00 per month to \$250.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
17. Mrs. Patricia P. Johnson (2-014G), Clerk Stenographer II in the Business Office, from a salary rate of \$250.00 per month to \$265.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
18. Mrs. Phyllis J. Myers (27-003G), Clerk Stenographer I in the Department of Education and Psychology, from a salary rate of \$240.00 per month to \$250.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
19. Mrs. Eleanore B. Lewnfield (9-003G), Health Service Nurse in the Health Service, from a salary rate of \$345.00 per month to \$365.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
20. Mrs. Ruth Liescheidt (3-004G), Secretary (Stenographic) in the Admissions Office, from a salary rate of \$415.00 per month to \$425.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
21. Miss Sharon K. Nafziger (BR), Assistant Fountain Supervisor in the University Union "Cage," from a salary rate of \$275.00 per month to \$285.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
22. Mr. Berlyn C. Newlin (BR), Kitchen Laborer in the Residence Hall Food Service, from a salary rate of \$270.00 per month to \$300.00 per month, effective March 5, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.
23. Mrs. Joyce A. Olson (12-003G), Clerk Typist II in the Bureau of Appointments, from a salary rate of \$260.00 per month to \$270.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.

24. Mrs. Agnes M. Phillips (BR), Cook in Residence Hall Food Service, from a salary rate of \$245.00 per month to \$275.00 per month, effective March 6, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.
25. Mrs. Eulalah B. Pinkston (BR), Cook in Residence Hall Food Service, from a salary rate of \$245.00 per month to \$275.00 per month, effective March 5, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.
26. Mr. Jose A. Ramirez (BR), Kitchen Laborer in the Residence Hall Food Service, from a salary rate of \$270.00 per month to \$300.00 per month, effective March 4, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.
27. Mrs. Doris R. Rogers (10-003G), Clerk Typist II in the Housing Office, from a salary rate of \$265.00 per month to \$270.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
28. Mrs. Lillian Saxton (Temporary Position), Clerk Typist I in the Admissions Office, from a salary rate of \$240.00 per month to \$250.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
29. Mrs. Mabel Small (10-002G), Clerk Typist III in the Housing Office, from a salary rate of \$300.00 per month to \$315.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
30. Mrs. Barbara W. South (3-010G), Clerk Typist I in the Admissions Office, from a salary rate of \$240.00 per month to \$250.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
31. Mrs. Valdene S. Stark (BR), Cook in Residence Hall Food Service, from a salary rate of \$245.00 per month to \$275.00 per month, effective March 8, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.
32. Mrs. Lucille A. Thacker (BR), Cook in Residence Hall Food Service, from a salary rate of \$245.00 per month to \$275.00 per month, effective March 16, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.
33. Mr. Charles D. Thomas (BR), Kitchen Laborer in the Residence Hall Food Service, from a salary rate of \$270.00 per month to \$300.00 per month, effective March 7, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.
34. Mrs. Sandra Turner (50A-010G), Clerk Typist I in Milner Library, from a salary rate of \$240.00 per month to \$250.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
35. Mr. Doss Ervin Walk (BR), Chef in the University Union Food Service, from a salary rate of \$350.00 per month to \$360.00 per month, effective March 1, 1963, on satisfactory completion of probationary period.
36. Mr. Allen S. Ware (BR), Kitchen Laborer in the Residence Hall Food Service, from a salary rate of \$270.00 per month to \$300.00 per month, effective March 6, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.
37. Mrs. Coralene S. Wynn (BR), Cook in Residence Hall Food Service, from a salary rate of \$245.00 per month, to \$275.00 per month, effective March 4, 1963, in accordance with the agreement with Local #1110 on satisfactory completion of probationary period.



E. Change in Rate of Compensation (To Take Care of Inequities)

The following salary changes are recommended in order to adjust inequities created by employment of new staff at a higher starting rate:

1. Mr. Charles Carr (50A-007G), Clerk Stenographer II in Milner Library, from a salary rate of \$295.00 per month to \$305.00 per month, effective March 1, 1963.
2. Miss Dorothy Heavilin (3-005G), Clerk Stenographer II in the Admissions Office, from a salary rate of \$275.00 per month to \$285.00 per month, effective March 1, 1963.
3. Mrs. Myra Herrmann (BR), Clerk Stenographer III in the Financial Aids Department, from a salary rate of \$335.00 per month to \$345.00 per month, effective March 1, 1963.
4. Mrs. Eunice Hoover (33-001G), Clerk Stenographer III in the Mathematics Department, from a salary rate of \$310.00 per month to \$320.00 per month, effective March 1, 1963.
5. Mrs. Ila Quillman (42-004G), Physical Therapy Aide in the Special Education Department, from a salary rate of \$295.00 per month to \$305.00 per month, effective March 1, 1963.
6. Mrs. Arlene Sieg (28-001G), Clerk Typist II in the English Department, from a salary rate of \$270.00 per month to \$280.00 per month, effective March 1, 1963.
7. Mr. Harold Sylvester (51-001S), Supervisor of Security and Traffic, from a salary rate of \$680.00 per month to \$710.00 per month, effective March 1, 1963.
8. Mrs. Patricia Talbert (52-003G), Clerk Stenographer II in the Physical Plant Office, from a salary rate of \$285.00 per month to \$295.00 per month, effective March 1, 1963.
9. Miss Joan Thedens (BR), Clerk Typist I in the University Union Office, from a salary rate of \$250.00 per month to \$260.00 per month, effective March 1, 1963.
10. Miss Janice Wallace (38-001G), Clerk Stenographer I in the Social Science Department, from a salary rate of \$265.00 per month to \$275.00 per month, effective March 1, 1963.
11. Miss Jacqueline Weddle (1-004G), Clerk Typist I in the Office of the President, from a salary rate of \$260.00 per month to \$270.00 per month, effective March 1, 1963.

F. Change in Classification and Rate

1. Mrs. Duretta Potter (29-001G), Clerk Stenographer III in the Foreign Language Department, from a salary rate of \$310.00 per month and classification of Clerk Stenographer II, to \$330.00 per month and classification of Clerk Stenographer III, effective March 1, 1963, on satisfactory completion of probationary period.

G. Appointments (Replacements)

1. Miss Regina S. Berberet (49-001G), Clerk Stenographer II in the Office of Professional Laboratory Experiences, at a salary rate of \$280.00 per month, effective February 18, 1963, to take the place of Mrs. Bonita Tice, resigned.

2. Mrs. Ruth E. Morreau (BR), Janitress in the Physical Plant, at a salary rate of \$275.00 per month, effective March 7, 1963, to take the place of Mrs. Edna M. McCoy, resigned.
3. Mrs. Barbara Norder (2-020G), Clerk Typist I in the Business Office, at a salary rate of \$250.00 per month, effective January 21, 1963, to take the place of Mrs. Eileen W. Buckley, resigned.
4. Mrs. Pamela H. Quinn (28-36B-002GH), Clerk Typist I in the Departments of English and Women's Physical Education, at a salary rate of \$240.00 per month, effective February 18, 1963, to take the place of Mrs. Beverly Ellis, resigned.
5. Miss Marilyn I. Wahls (37-001G), Clerk Stenographer II in the Physical Science Department, at a salary rate of \$275.00 per month, effective March 11, 1963, to take the place of Mrs. H. Kathleen Baker, resigned.

#### H. Appointments (New Positions)

1. Mrs. Donna J. Gazelle (42-005G), Clerk Typist I in the Special Education Department, at a salary rate of \$120.00 per month for fifty percent time, effective February 11, 1963. (Internal Budget)

#### I. Request for New Positions

1. We would like to request the approval of three new positions in our Housing Division. Because of a problem situation in this Division, we have been reviewing our custodial and maintenance standards in this area and find that we have a very real and immediate need for additional staff. We wish to add a position of Janitor Foreman in the Housing Division, payable from Bond Revenue funds, and the positions of Plumber and Janitor, payable from General Revenue funds.
2. We are in the final stage of selecting a Business Coordinator of Athletic Affairs for the Department of Health and Physical Education for Men. This position was approved in the Internal Budget for 1962-1963. Because the candidate is presently employed in a public school system and final arrangements have not yet been completed, we are unable to make the appropriate report of employment in this Board Report. However, we do hope to have this man join our staff by April 1, at a salary rate of \$700.00 per month. Because this will take place before the next Board meeting, we wish to inform you at this time.

### VIII. PURCHASES

Bids for the following items are on file at the University. After reviewing the tabulations, purchase is recommended from the lowest responsible bids, as follows:

- A. Miscellaneous Archery, Badminton, Baseball, Basketball, Tennis and Wrestling Supplies and Equipment -  
 Read's of Normal, 213 North Street, Normal, Illinois \$ 5,460.53  
 (Payable as follows: \$2,407.40 from Equipment, General Revenue  
 \$3,053.13 from Commodities, General Revenue)
- B. Fire Extinguishers for the Revenue Bond Operation and the Physical Plant Department -  
 Getz Fire Equipment Co., 610 North Center Street,  
 Bloomington, Illinois \$ 1,649.00  
 (Payable as follows: \$850.00 from Revenue Bond Operations  
 \$799.00 from Commodities, General Revenue)

- C. 3 Tons Grass Seed for the University Grounds Department -  
     Vaughan's Seed Company, 601 West Jackson Boulevard,  
     Chicago, Illinois \$ 2,160.00  
     (Payable from Commodities, General Revenue)
- D. Mops, Mop Heads, Floor Brushes, Brooms, Squeegees, Etc., for Buildings  
     Department -  
     Fuller Brush Co., P.O. Box 432, Hammond, Indiana \$ 3,585.45  
     (Payable from Commodities, General Revenue)
- E. 1200 Cubic Yards of Processed Road Gravel for the Buildings  
     and Grounds Department -  
     Baugh Gravel Pit, Normal, Illinois \$ 3,060.00  
     (Payable from Commodities, General Revenue)
- F. 5 Electric Typewriters for the Business Education Department -  
     I.B.M. Corporation, Peoria, Illinois \$ 1,575.00  
     (Payable from Equipment, General Revenue)
- G. 1 Panel Truck, less trade-in, for the Building and Grounds  
     Department -  
     Galloway Fordtown, Bloomington, Illinois \$ 1,750.00  
     (Payable from Equipment, General Revenue)
- H. Plywood for the Physical Plant Department -  
     Baumgart Lumber and Coal Company, Bloomington, Illinois \$ 3,906.75  
     (Payable from Commodities, General Revenue)
- I. Nitrogen Fertilizers for the Agricultural Department -  
     McLean County Service Company, Bloomington, Illinois \$ 2,259.00  
     (Payable from Commodities, General Revenue)
- J. Miscellaneous Electrical Supplies for the Physical Plant  
     Department -  
     U. S. Electric Company, Bloomington, Illinois \$ 2,543.84  
     (Payable from Commodities, General Revenue)
- K. Four 16 mm. Movie Projectors, less trade-in on 4 old Projectors,  
     for the Audio Visual Department -  
     Frank Huber, Rock Island, Illinois \$ 1,239.76  
     (Payable from Equipment, General Revenue)

#### IX. MISCELLANEOUS

- A. Permission requested for Out-of-State Trips in University Vehicles
  - 1. Permission is requested to use an automobile to take four staff members of the University High School to the meeting of National Science Teachers in Philadelphia, Pennsylvania, March 29 - April 2, 1963.
  - 2. Permission is requested to use a state car for one staff member and two students to participate in an Intercollegiate Athletic event (gymnastics) total cost of transportation to be paid by the Athletic Department. This trip covers the period March 27 - April 1, and is for participation in the NCAA Gymnastic Meet at Pittsburgh, Pennsylvania.
- B. Enclosure

At a recent meeting of the Association for Higher Education, one of the main speakers was Dr. Harold B. Gores, President of the Educational Facilities Laboratories, Inc. This is an organization sponsored by the Ford Foundation to help educational institutions in their plans for future buildings. They have been doing a great deal of experimenting and making many studies which have been of real interest to a good many people in our field. In fact, a

number of people, including Dr. McKelvey, recommended that we have them look at our high school plans which, as you know, they did. We had so much business during the Building Committee part of the last Board meeting that I stated that I had one item concerning the high school which I wanted to discuss at either the March or April meeting, and I still would like to do this. It is an item that resulted from the discussion which the Associate Architect of the Educational Facilities Laboratories had with Mr. Terry and Mr. Lovelass, the Director of our University High School.

I am enclosing with my report a copy of Dr. Gores' speech for each of the Board members, and thought if you had any time at all, you might find this information of some value.

C. Names for New Residence Halls on the West Campus

Our Committee of Nine on Future Planning has studied a number of names and after considerable discussion is making recommendations as follows:

1. We would like to name the food center for Dean R. H. Linkins, who for nearly forty years was a member of our faculty and for nearly thirty years was Dean of Men. I am listing below items which give some specific details concerning Dean Linkins:

Associate Professor of Biological Sciences, 1917 - Retired 1956.  
Dean of Men, 1928 - Retired 1956.  
A.B., Illinois College; A.M., University of Illinois.  
Dedicated to students of ISNU.  
Founded Varsity Club, later University Club.

2. The first wing of the residence hall we would like to name for Professor Daniel Wilkins, who was one of the founders of our University, one of its closest friends, and was for a time on the committee that helped write legislation for the free school bill of 1855 as well as for the bill that created ISNU. As secretary of the Board, he participated very actively in raising money to build Old Main and took a deep interest in the University until his death in the 1890's. I am listing below a number of items concerning him.

Principal of Wilkins Female Academy in Bloomington.  
A.B. in languages, University of Michigan.  
Professor of Foreign Languages, Illinois Wesleyan University.  
One of three founders of IEA; and one of first presidents.  
One of first editors of Teacher Education Journal.  
Led movement for free public schools and a public teachers college even when he knew it would "kill" his private school.  
Member, Teachers College Board, 1857-1861, first Secretary of Board.  
First McLean County Superintendent of Schools, 1860 -

3. The second wing we would like to name for Mr. Simeon Wright, who probably is best known because his name was used by the famous society of Wrightonians that for nearly ninety years was one of the two prominent organizations on this campus. We are told from documents that came to light after his death that he was constantly helping young people at ISNU and was so generous with his teacher's salary in trying to help people in the field of education, and especially ISNU and its students, that he died so poor that he did not even have money for his tombstone, which the Wrightonian Society later took care of, I understand. Below are some items concerning Simeon Wright.

On original Teachers College Board, 1857-1866 (9 years)  
Secretary of IEA, Editor of Journal  
President of IEA when ISNU was created.  
Gave a great deal of time to Hovey and ISNU.  
Officer under Hovey in Schoolmasters' Regiment.



Led fight for free schools and ISNU.

Teacher near Rock Falls, Illinois.

Patron of Wrightonian Society of ISNU, helped many poor students at ISNU, died poor because of helping ISNU.

4. It is suggested that we name the women's wing for Mrs. Martha D. L. Haynie, one of the prominent women college teachers of the country, and the first woman professor on this campus. Letters and documents of the early history of ISNU mention her often during her twenty years as a teacher and counselor of women from 1866 to 1886. Below are listed a few items concerning Martha Haynie.

Teacher, Modern Language; Assistant Principal, University High School.

Instructor in French and English, 1866-1886.

First woman professor at ISNU.

1866 - 1876, Instructor in English and French.

1868 - 1876, Assistant Principal of University High School.

1876 - 1886, Professor of Modern Language, ISNU.

1868 - 1886, Counselor of Women.

Author of texts and translations.

D. Request for Change in Residence Hall Fees

1. It is requested that Residence Hall Fees be changed, effective September 1, 1963, resulting in an increase of \$5.00 per semester on room and board.

Robert G. Bone  
President

REPORT OF  
NORTHERN ILLINOIS UNIVERSITY

March 18, 1963

I. STUDENTS      Full-time Equivalent Enrollment; Spring Semester, 1962-1963

Full-time student: one taking 12 semester hours' credit or more. Full-time equivalency for part-time students (less than 12 S.H. credit) is computed by taking the total part-time student S.H. credit and dividing by 12.

	MEN		WOMEN		TOTAL	
	Head Count	Full-time Equivalent	Head Count	Full-time Equivalent	Head Count	Full-time Equivalent
RESIDENT ENROLLMENT (excluding duplicates)						
<u>Lower Division</u> (freshmen and sophomores)						
Full-time	1691	1691	1975	1975	3666	3666
Part-time	<u>81</u>	<u>33.8</u>	<u>97</u>	<u>33.9</u>	<u>178</u>	<u>67.7</u>
Total, Lower Division	1772	1724.8	2072	2008.9	3844	3733.7
<u>Upper Division</u> (juniors and seniors)						
Full-time	1176	1176	1112	1112	2288	2288
Part-time	<u>95</u>	<u>52.8</u>	<u>240</u>	<u>88.8</u>	<u>335</u>	<u>141.6</u>
Total, Upper Division	1271	1228.8	1352	1200.8	2623	2429.6
<u>Unclassified Undergraduates</u>						
Full-time	143	143	62	62	205	205
Part-time	<u>26</u>	<u>11.4</u>	<u>37</u>	<u>11.1</u>	<u>63</u>	<u>22.5</u>
Total, unclassified	169	154.4	99	73.1	268	227.5
Total One Year Ago					No comparable figures	
<u>Post Graduates</u>						
Full-time	-	-	-	-	-	-
Part-time	<u>1</u>	<u>.3</u>	<u>-</u>	<u>-</u>	<u>1</u>	<u>.3</u>
Total, Post-graduates	1	.3	-	-	1	.3
Total all undergrads One Year Ago					5890	5561.2
<u>Graduates</u>						
Full-time	126	126	14	14	140	140
Part-time	<u>1233</u>	<u>405.8</u>	<u>392</u>	<u>117.2</u>	<u>1625</u>	<u>523.0</u>
Total, Graduates	1359	531.8	406	131.2	1765	663.0
Total all Graduates One Year Ago					1609	492.7
<u>Total Resident</u>						
Full-time	3136	3136	3163	3163	6299	6299
Part-time	<u>1436</u>	<u>504.1</u>	<u>766</u>	<u>251.0</u>	<u>2202</u>	<u>755.1</u>
Total, Resident Students	4572	3640.1	3929	3414.0	<u>8501</u>	7054.1
Total all Resident Students One Year Ago					<u>7499</u>	6053.9

Full-time Equivalent Enrollment, Spring Semester, 1962-1963

EXTENSION

Full-time student: one taking 12 semester hours' credit or more. Full-time equivalency for part-time students (less than 12 S.H. credit) is computed by taking the total part-time student S.H. credit and dividing by 12.

EXTENSION ENROLLMENT  
incomplete; excluding  
duplicates

	MEN		WOMEN		TOTAL	
	Head Count	Full-time Equivalent	Head Count	Full-time Equivalent	Head Count	Full-time Equivalent
<u>Lower Division</u> (freshmen - sophomores)						
Full-time	0	0	0	0	0	0
Part-time	<u>16</u>	<u>4.8</u>	<u>31</u>	<u>8</u>	<u>47</u>	<u>12.8</u>
Total	16	4.8	31	8	47	12.8
<u>Upper Division</u> (juniors - seniors)						
Full-time	0	0	0	0	0	0
Part-time	<u>4</u>	<u>1.3</u>	<u>53</u>	<u>14</u>	<u>57</u>	<u>15.3</u>
Total, Upper Division	4	1.3	53	14	57	15.3
<u>Unclassified Undergraduates</u>						
Full-time	0	0	0	0	0	0
Part-time	<u>6</u>	<u>1.8</u>	<u>23</u>	<u>5.9</u>	<u>29</u>	<u>7.7</u>
Total, Unclassified	6	1.8	23	5.9	29	7.7
Total One Year Ago					No comparable figures	
<u>Post Graduates</u>						
Full-time	-	-	-	-	-	-
Part-time	-	-	-	-	-	-
Total, Post- graduates	-	-	-	-	-	-
Total all undergrads One Year Ago					399	75.5
<u>Graduates</u>						
Full-time	0	0	0	0	0	0
Part-time	<u>255</u>	<u>71.3</u>	<u>272</u>	<u>74.8</u>	<u>527</u>	<u>146.1</u>
Total, Graduates	255	71.3	272	74.8	527	146.1
Total all Graduates One Year Ago					454	83.1
					- 73 duplicates	
<u>Total Extension</u>						
Full-time	0	0	0	0	0	0
Part-time	<u>281</u>	<u>79.2</u>	<u>379</u>	<u>102.7</u>	<u>660</u>	<u>181.9</u>
Total, Extension	281	79.2	379	102.7	660	181.9
Total Extension One Year Ago					780	158.6
TOTAL RESIDENT AND EXTENSION						
Full-time	3136	3136	3163	3163	6299	6299
Part-time	<u>1717</u>	<u>583.3</u>	<u>1145</u>	<u>353.7</u>	<u>2862</u>	<u>937</u>
GRAND TOTAL	4853	3719.3	4308	3516.7	9161	7236
GRAND TOTAL One Year Ago					8279	6212.5

Evening College (figures included in resident totals)

	Under- Graduates	Graduates	Total	Total One Year Ago	
Evening and/or Saturday Only Part-time (Under 12 S.H.)	384	1478	1862	1656	
Evening and/or Saturday Only Full-time (12 or more S.H.)	<u>2</u>	<u>31</u>	<u>33</u>	<u>74</u>	
Total		386	1509	1895	1730
Day students with evening and/ or Saturday only classes	2204	141	2345	2292	

University Schools	Boys	Girls	Total	Total One Year Ago
Elementary	151	156	307	313
Junior High School	120	107	227	216
Total	271	263	534	529
Scholarships			Total	Total One Year Ago
Men	Women			
<u>High School State Scholarship</u>				
Undergraduates	545	1661	2206	2015
Graduates	3	4	7	11
Total, high school state	548	1665	2213	2026
<u>Illinois State Scholarship</u>				
Undergraduates - total	58	91	149	113
<u>Legislative Scholarship</u>				
Undergraduates	84	81	165	126
Graduates	3	-	3	3
Total, legislative	87	81	168	129
<u>Veteran State Scholarship</u>				
Undergraduates	228	1	229	239
Graduates	334	-	334	441
Total, Veteran	562	1	563	680
<u>National Science Foundation</u>				
Undergraduates				4
Graduates				60
Total, National Science Foundation				64
Other	-	-	-	-
TOTAL: ALL SCHOLARSHIPS	1255	1838	3093	3012

Extension Enrollment  
(Incomplete Figures)

Course	Location	Men	Women	Total
Accounting 455	Franklin Park	27	1	28
Accounting 546	Maywood	28	-	28
Business Education 515	Skokie	8	4	12
Earth Science 101	Dixon	4	12	16
Education 325	Lombard	1	20	21
Education 430	Aurora	19	7	26
Education 466	Aurora	6	41	47
Education 490	Lombard	-	29	29
Education 501	Rockford	12	18	30
Education 522	Maywood	30	2	32
Education 524	Sterling	9	4	13
Education 560	Waukegan	39	15	54
Education 587	Skokie	7	11	18
History 130	Dixon	5	12	17
Industrial Arts 545	Arlington Heights	10	-	10
Industrial Arts 690	Arlington Heights	12	-	12
Library Science 311	Rockford	4	39	43
Library Science 412	Skokie	-	44	44
Library Science 412	Wheaton	-	38	38
Management and Finance 411	Franklin Park	18	-	18
Outdoor Teacher Educ. 410	Wheaton	9	11	20
Philosophy 102	Belvidere	6	19	25
Phys. Educ. for Men 400	Maywood	11	3	14
Psychology 415	Elgin	26	24	50
Sociology and Anthropology 488	St. Charles	21	8	29



Special Education 418	Aurora	12	19	31
Special Education 480	Waukegan	7	14	21
		331	395	726
Less duplicates		50	16	66
Net total		281	379	660

## II. FACULTY

### Payment for Substitutes - University Schools

February 4: Mrs. Rachael Burchard for Miss JoAnne Stone - death in family  
 February 25, 26, 27, and Mrs. Rachael Burchard for Miss Elizabeth Horton -  
 28 ( $\frac{1}{2}$ ): illness  
 February 26, 27, 28 ( $\frac{1}{2}$ ): Mrs. Barbara LaBaw for Mr. John Davis - death in  
 family

### Resignations

Mr. Robert T. Hilton, instructor, Regional Services, effective July 1, 1963.  
 Dr. Barbara A. Kay, assistant professor, Department of Sociology and Anthro-  
 pology, effective at the close of the academic year, June, 1963.

### Replacements - Spring Semester, 1962-1963

#### Department of Economics

Mr. Daniel C. Segebarth, faculty assistant, employed on a part-time, temporary basis for the autumn semester, to be continued on a part-time, temporary basis for the spring semester at a salary of \$630 for  $4\frac{1}{2}$  months. Mr. Segebarth is handling the equivalent of a 5 semester hour teaching load.

#### Department of English

Mrs. Mary E. Gray, instructor, at a salary of \$1440 for  $4\frac{1}{2}$  months, partially replacing Dr. Donald Murray who is on leave. Mrs. Gray was employed on a part-time, temporary basis for the autumn semester. This is a part-time, temporary appointment and the teaching load is 8 semester hours.

Mrs. Marjorie K. Winters, instructor, at a salary of \$1440 for  $4\frac{1}{2}$  months, partially replacing Dr. Donald Murray who is on leave of absence. Mrs. Winters was employed on a part-time, temporary basis for the autumn semester. This is a part-time, temporary appointment and the teaching load is 8 semester hours.

#### Department of History

Mr. David W. Detzer, employed on a temporary basis for the autumn semester, to be continued on a part-time, temporary basis for the spring semester as instructor at a salary of \$2295 for  $4\frac{1}{2}$  months, replacing Dr. J. Patrick White who is devoting  $\frac{3}{4}$  time to the Peace Corps. Mr. Detzer's teaching load is 9 semester hours.

Mr. David L. Wagner, employed on a temporary basis for the autumn semester, to be continued on a temporary basis for the spring semester as assistant professor at a salary of \$3420 for  $4\frac{1}{2}$  months, replacing part-time, temporary persons.

#### Department of Physical Education for Men

Mr. James D. Anderson, employed on a temporary basis for the autumn semester, to be continued on a temporary basis for the spring semester as instructor at a salary of \$2970 for  $4\frac{1}{2}$  months, replacing Dr. Robert McAdam who resigned.

#### Department of Psychology

Dr. Antoinette Lotsof, Lecturer, at a salary of \$2025 for  $4\frac{1}{2}$  months, partially replacing Dr. Ledford Bischof who is ill. Dr. Lotsof has her bachelor's degree from Iowa State College at Ames and her doctor's degree from Ohio State

University at Columbus. She has three years' teaching experience. This is a temporary, part-time appointment and her teaching load is 6 semester hours.

#### Temporary Appointment

Mr. Galen Meling, faculty assistant, Bureau of University Research, as of February 18, 1963, working 3/4 time until July 1, 1963 at a salary of \$450 per month. Mr. Meling's appointment was necessitated by the overload on the Bureau because of work with studies requested by the Board of Higher Education. Mr. Meling has his bachelor's degree from Northern where he is currently completing work for his master's degree. He formerly served as alumni executive secretary.

Appointments for the autumn semester, previously approved by the Board in October, 1962, to be continued if needed for the spring semester because of increased enrollment.

<u>Department of Art</u>	<u>Salary</u>		<u>Teaching Load</u>
	<u>4½ Months</u>	<u>Monthly</u>	
Mrs. Helen V. Merritt, instructor	\$3510	\$780	11 semester hours
Mrs. Marilyn Strawn, fac.assistant	2880	640	12 " "
<u>Department of Biological Sciences</u>			
Mr. James Bort, faculty assistant	900	200	Equiv. 8 sem.hours
Mr. Donald Oemick, " "	450	100	Equiv. 4 sem.hours
<u>Department of Foreign Languages</u>			
Miss Esther Mocega, instructor	3780	840	16 semester hours
<u>Department of Management and Finance</u>			
Mr. Ervin Rissman, instructor	630	140	3 semester hours
<u>Department of Physical Education for Women</u>			
Mrs. Gertrude Brigham, faculty ass't.	1044	232	6 semester hours
Mrs. Marie Dayton, faculty assistant	1728	384	9 " "
<u>Department of Speech</u>			
Mrs. Concetta DiLillo, instructor	2304	512	12 semester hours

Temporary, part-time appointments for the spring semester, 1963 because of increased enrollment.

Because of increased enrollment, the following faculty members were employed to serve on a temporary, part-time basis for the period indicated in each case:

#### Department of Accounting

Mr. John S. Koach, faculty assistant, at a salary of \$630 for 4½ months with a teaching load of 3 semester hours. Mr. Koach partially filled a position during the autumn semester.

Dr. Bernard R. Oosting, professor, at a salary of \$810 for 4½ months with a teaching load of 2 semester hours and supervision of theses in school business management. Dr. Oosting has his bachelor's degree from Michigan State University and his master's and doctor's degrees from Northwestern University. He has taught previously at Northern.

Mr. Gerald O. Wine, instructor, at a salary of \$675 for 4½ months, with a teaching load of 3 semester hours. Mr. Wine taught previously at Northern.

#### Department of Business Education

Mr. Eugene C. Drendel, faculty assistant, at a salary of \$630 for 4½ months with a teaching load of 3 semester hours. Mr. Drendel has his bachelor's and master's degrees from Iowa State University at Ames and has taught previously at Northern.

Mrs. Erna I. O'Connor, instructor, at a salary of \$1260 for 4½ months with a teaching load of 6 semester hours. Mrs. O'Connor has her bachelor's degree from Iowa State Teachers College at Cedar Falls and her master's degree from the University of Missouri. She has taught previously at Northern.

#### Department of Foreign Languages

Miss Beth Kurti, faculty assistant, at a salary of \$2970 for 4½ months with a teaching load of 16 semester hours. Miss Kurti has her bachelor's degree from Northwestern University and a half year's teaching experience.

#### Department of Music

Mrs. Mary L. Poor, instructor, at a salary of \$1890 for 4½ months with a teaching load of 6 semester hours. Mrs. Poor has her bachelor's degree from Illinois Wesleyan University at Bloomington, Illinois and her master's degree from the University of Michigan. She has taught previously at Northern.

#### Department of Speech

Miss Delvenia G. Shadwell, instructor, at a salary of \$3150 for 4½ months with a teaching load of 15 semester hours. Miss Shadwell was employed on a temporary basis for the autumn semester.

#### Reduction in Teaching Assignment - Spring Semester, 1963

Dr. J. Patrick White, assistant professor, Department of History, is now devoting 3/4 time to the Peace Corps and ¼ time to teaching, making it necessary to employ a replacement for 3/4 time for the spring semester, 1963. Dr. White's name will be removed from the payroll for the months of March, April and May since he will be paid from Peace Corps funds. His one-fourth teaching load for this period was included in the February payroll.

#### Request for Leave of Absence Without Salary -- 1963-1964

Mr. Louis Glorfeld, instructor, Department of English, leave of absence without salary for the academic year 1963-1964 to pursue work toward the doctor's degree at the University of Denver.

#### Temporary Appointments for the Summer Session, 1963 Only

Mr. David Bower, faculty assistant, Department of Art, at a salary of \$450 for 3 weeks. Mr. Bower has his bachelor's degree from the University of Illinois and is currently completing requirements for the master's degree at Northern. He has no teaching experience.

Mr. Roger I. DesRosiers, instructor, Department of Art, at a salary of \$570 for 3 weeks. Mr. DesRosiers presently holds a temporary appointment at Northern for the academic year 1962-1963.

Dr. James R. Shirley, assistant professor, Department of History, at a salary of \$1520 for two months beginning June 17. Dr. Shirley presently holds a temporary appointment at Northern for the academic year 1962-1963.

Mrs. Marjory E. Stroup, faculty assistant, Department of Home Economics, at a salary of \$1360 for two months beginning June 17. Mrs. Stroup presently holds a temporary appointment at Northern for the spring semester, 1963.

#### Changes in Contracts for the Academic Year 1962-1963

Dr. Lillian Cobb, professor and head, Department of Foreign Languages, from 11 to 9 months.

Dr. Oswald Goering, associate professor, Department of Outdoor Teacher Education, from 11 to 9 months.

Mrs. Mary E. Hickey, instructor, University Library, from 11 to 9 months.  
Miss Ruth A. Mullane, instructor, University Library, from 10½ to 9½ months.  
Miss Betty Steinmann, instructor, University Library, from 11 to 9 months.

Acting Headships for the Summer Session, 1963 Only

Dr. John W. Lloyd, acting head, Department of Economics, in the absence of Dr. James Elliott, regular acting head.

Dr. A. Manuel Vazquez-Bigi, acting head, Department of Foreign Languages, in the absence of the regular head, Dr. Lillian Cobb.

Faculty Assistants - Graduate School

Resignation: Mr. Kenneth F. Munroe, Department of Business Education, as of January 26, 1963.

Replacement: Mr. Robert J. Karlo, Department of Business Education, at a salary of \$337.50 for 4½ months, replacing Mr. Kenneth Munroe.

Approval to employ staff for the opening of Douglas Hall (September, 1963)

We should like to have approval to employ the following staff members for the Stephen A. Douglas Residence Hall scheduled for occupancy (500 men and 500 women) in September, 1963:

<u>Position</u>	<u>Estimated Classification</u>	<u>Estimated Salary 9½ months</u>
1 resident adviser	Assistant Professor	\$760 per month plus maintenance
2 assistant resident advisers	Instructor	\$640 per month plus maintenance
2 graduate resident counselors	Graduate Assistant	\$180 per month plus maintenance

The resident and assistant resident advisers are full-time positions, comparable to the other residence halls on the campus. The graduate assistant resident counselors will be graduate students majoring in the areas of counseling and other related fields.

Funds for these positions will come from General Revenue for salaries and one-half from General Revenue and one-half from Series '61 for maintenance.

Accountant II - Research Grants

We have included a position of Accountant II in our requests for new positions, effective July 1, 1963. This person will be assigned, primarily, to handle the accounting work connected with the administration of special grants awarded to the University. This phase of the accounting work has continued to increase from a modest beginning of less than \$11,000.00 for 1957-58 to the present \$650,000.00 and is continuing to grow rapidly.

With the Board's permission, we would pay the salary of this additional employee from fees collected for over-head costs. We wish to establish this position as of April 1, 1963, in order to provide immediate relief to the accounting office. Salary range - \$475 - 700.

We should like to submit for approval the summer session payroll for 1963:  
(excludes all of those on 11, 11½, and 12 months' basis - already under contract)

<u>Name</u>	<u>Length of Teaching Assignment</u>
Aikins, Harold R.	8 weeks
Alpiner, Jerome	12 weeks
Arnold, Don W.	8 weeks; 2 weeks tentative
Baker, Charles E.	2½ weeks



Baker, Keefe L.	4 weeks
Barron, Pat	8 weeks
Beach, James	8 weeks
Beezhold, Frank	4½ weeks
Belnap, Ralph A.	8 weeks; 2 weeks tentative
Binter, Alfred	8 weeks
Bird, Gordon W.	9 weeks
Bischof, Ledford J.	3 weeks tentative
Blake, Patricia A.	8 weeks
Bower, David	3 weeks
Brantley, Mabel	3 weeks tentative
Brigham, Robert	8 weeks
Broadus, Robert N.	6 weeks
Brown, Robert D.	8 weeks
Bullington, Robert A.	8 weeks
Burke, Roy O.	4 weeks
Burnett, Richard W.	8 weeks; 2 weeks tentative
Burtness, Paul S.	8 weeks
Caldwell, Loren T.	3 weeks tentative
Campbell, Roy	4 weeks
Carasso, Roger	8 weeks for 1/3 time
Carey, John T.	4 weeks
Carlson, Harry	8 weeks for 2/3 time
Carroll, Margaret L.	8 weeks
Casebier, V. Eleanor	8 weeks
Catalanello, Ralph	8 weeks
Cheadle, Helen	4 weeks
Christiano, John	8 weeks
Cleland, Kenneth L.	10 weeks
Coffield, William H.	2 weeks tentative
Cole, Juanita	4 weeks
Crawford, Paul	4 weeks; 3 weeks tentative
Curtiss, James	8 weeks
Dai, Shen-Yu	2 weeks tentative
Davis, Sarah Marie	8 weeks
DesRosiers, Roger I.	3 weeks
Dewar, John A.	8 weeks
Dill, Howard R.	6 weeks
Dionisopoulos, P.A.	8 weeks
Doty, Larry A.	8 weeks
Dubofsky, Melvyn	8 weeks
Dunn, J. Hubert	8 weeks
Duzan, Kenneth B.	8 weeks
Eaton, John W.	8 weeks for 2/3 time
Farwell, Gaylord	8 weeks
Fay, R. Vernon	8 weeks
Feyerherm, Harvey A.	8 weeks
File, Clinton M.	4 weeks
Floyd, J. Robert	8 weeks
Fox, Raymond B.	8 weeks
Freilich, Morris	8 weeks
Furbay, Albert L.	4 weeks
George, Charles H.	8 weeks
Gilbert, Harold G.	8 weeks
Gould, Howard W.	8 weeks
Grant, Eugene B.	8 weeks
Gray, Jack	8 weeks
Greene, Anne	4 weeks
Griffith, F. Clark	8 weeks
Groke, Paul O.	8 weeks
Grotberg, Edith H.	8 weeks; 3 weeks tentative
Guest, B. Ross	3 weeks tentative
Haendel, William G.	3 weeks tentative
Harmet, Kenneth H.	8 weeks

Harnish, Frank	8 weeks*
Harrison, Roberta	8 weeks
Hasan, Mazhar	8 weeks for 3/4 time
Hatlestad, Carolyn M.	8 weeks
Hendrickson, William	8 weeks; 2 weeks tentative
Herbert, Edward T.	8 weeks
Herrick, Donald	8 weeks
Hess, Herbert J.	4 weeks
Hill, Wilma	8 weeks
Howard, David H.	3 weeks tentative
Huey, J. Frances	3 weeks tentative
Iliff, Kathryn	8 weeks
James, William H.	8 weeks
Jameson, Hugh	8 weeks
Jeffryes, Dale E.	8 weeks
Jungst, Dale	8 weeks for 3/4 time
Kahler, Robert W.	8 weeks
Kallich, Martin I.	8 weeks
Kent, Frederick G.	8 weeks for 2/3 time
Kilpatrick, Julia	4 weeks
King, James H.	8 weeks
Kohler, Roderick G.	8 weeks
Kurr, Doreen B.	2½ weeks
LaBaw, Nye L.	8 weeks
Lahey, James F.	8 weeks
Lane, Elizabeth C.	3 weeks
Lanning, Frank W.	8 weeks
Larson, Jeanne H.	8 weeks
Leslie, Charles W.	2 weeks tentative
Lerea, Louis	3 weeks tentative
Linder, Lorene	8 weeks
Lipscomb, Edra E.	8 weeks
Lloyd, John W.	8 weeks
Lotsof, Erwin J.	8 weeks
Loughlin, Leo J.	8 weeks
Lovering, Virginia	4 weeks
Lynch, Darrel L.	8 weeks
McDowell, V. Dale	8 weeks
McGowan, Robert	8 weeks
McKinzie, Ralph	8 weeks
Maedke, Wilmer O.	8 weeks
Mathers, Carol K.	8 weeks
Merritt, James W.	8 weeks
Miller, Elwyn R.	8 weeks
Miller, Herbert F.	8 weeks
Mitchem, John C.	2 weeks
Moffat, William J.	2½ weeks
Moore, Charles R.	8 weeks
Moseley, Virginia D.	8 weeks
Nay, M. Geneva	8 weeks for 2/3 time
Nelson, J. Howard	8 weeks
Nelson, Robert H.	8 weeks
Nerbovig, Marcella H.	8 weeks
Nesbitt, William O.	8 weeks
Novak, Ralph S.	8 weeks
Nowik, Francis J.	3 weeks tentative
Ober, Warren U.	8 weeks
O'Connor, Henry A.	8 weeks
O'Connor, Marguerite	8 weeks
Ogilvie, William K.	8 weeks
Owens, Kenneth N.	8 weeks

\* \$710 of monthly salary (\$940) to be paid from student fees of high school speech workshop.

Palmer, Virginia	8 weeks
Parson, Ruben L.	8 weeks
Passmore, Lenora F.	8 weeks for 2/3 time
Pepinsky, Minerva H.	8 weeks
Pillon, Nancy B.	8 weeks
Polzin, Donald P.	8 weeks for 2/3 time
Poor, Frederick A.	8 weeks
Popp, M. Joan	8 weeks
Porter, Lorena R.	3 weeks
Powell, Marvin	8 weeks
Quensel, Warren P.	8 weeks
Quick, Otho J.	8 weeks
Rasmussen, Gordon	8 weeks
Reinemann, Martin	8 weeks
Reynolds, Rosalie D.	8 weeks
Ricchiardi, Donna R.	8 weeks
Robbins, Russell	1 week
Rodney, Robert M.	8 weeks
Rush, Wilmer S.	8 weeks
Schilt, Alfred A.	8 weeks
Schmidt, Wesley I.	8 weeks
Schmuller, Allen M.	8 weeks
Seat, William R., Jr.	4 weeks
Senteney, George W.	8 weeks
Seguel, Mary Louise	8 weeks
Sharp, Emmitt F.	8 weeks
Shearer, William M.	8 weeks
Shimabukuro, Shinkichi	8 weeks
Shirley, James R.	8 weeks
Simon, Seymore	3 weeks tentative
Sims, Clarence	4 weeks
Smith, Wilbur A.	8 weeks
Stevens, George P.	3 weeks tentative
Strawn, Cecil G.	4 weeks
Stroup, Francis E.	8 weeks
Stroup, Marjorie	8 weeks
Suhadolc, Joseph	8 weeks
Suhr, Virtus W.	8 weeks
Syrek, Edward F.	3 weeks tentative
Syverson, Genevieve	8 weeks
Teller, Francis	4 weeks
Thompson, Michael L.	8 weeks
Thorburn, Neil	8 weeks
Tiemens, Robert	8 weeks
Tink, A. Kerby	8 weeks
Tink, Helene V.	8 weeks
Tischler, Herbert	8 weeks
Trager, Lela	8 weeks
Twombly, John J.	8 weeks
Vazquez-Bigi, A. Manuel	8 weeks
Vedder, Clyde B.	8 weeks
Vlahantones, Anthony	4 weeks
Volberding, Eleanor	3 weeks tentative
Walther, LaVern A.	8 weeks; 2 weeks tentative
Ward, James M.	8 weeks
Weaver, Allen D.	8 weeks for 3/4 time
Weed, Maurice J.	8 weeks
Weeks, Dale H.	8 weeks
Wehling, Helen S.	4 weeks
Weigel, George D.	8 weeks
Wells, Philip C.	8 weeks
Welsh, Willard	8 weeks for 2/3 time
Westbrook, May	8 weeks
Wheeler, Wallace J.	8 weeks

Whitney, Reynolds, Jr.	5 weeks
Whybrew, William E.	8 weeks
Wilderman, Raymond D.	8 weeks
Williams, Esther	8 weeks
Williams, J. David	8 weeks
Wilson, Robert H.	3 weeks tentative
Wingfield, Clyde J.	8 weeks
Winters, Harold A.	8 weeks
Wisland, Milton V.	3 weeks tentative
Wittrup, Robert C.	8 weeks
Wood, Margaret	8 weeks
Wooschlager, Ruth	8 weeks
Yankow, Henry G.	4 weeks; 2 weeks tentative
Assignments still to be made:	Special Education - $\frac{1}{2}$ position
	University School - $\frac{1}{2}$ position

### III. OTHER EMPLOYEES

#### New Positions

Nancy C. Weigle, clerk-typist II, Admissions, @ \$265 per month, as of 2/1, per October B.R.

Joanne L. Jacobs, clerk-stenographer II, @ \$305 per month, as of 2/1, per October B.R. (1/2 position added to existing 1/2 position)

Barbara Messler, clerk-stenographer II, Political Science, @ \$315 per month, as of 2/1, per October B.R. (1/2 position added to existing 1/2 position)

Patricia A. Oilschlager, clerk-stenographer II, Journalism, @ \$285 per month, as of 2/1, per October B.R. (1/2 position added to existing 1/2 position)

Muriel J. Horton, clerk II, Business Services (Accounting), @ \$265 per month, as of 2/4, per February B.R.

Sonja J. Twombly, clerk-typist II, Library, @ \$265 per month, as of 2/5, per October B.R. (in lieu of Library Clerk)

Judith C. Ferguson, clerk-stenographer II, Education (Adm. Field Service Center), @ \$137.50 per month, as of 2/6, per October B.R. (in lieu of clerk-typist II)

Billy N. Crabb, kitchen laborer, Food Services, @ \$270 per month, as of 2/7, per April B.R.

Nancy R. Gordon, clerk-stenographer II, Philosophy - Library Science, @ \$280 per month, as of 2/7, per October B.R. (1/2 position added to existing 1/2 position)

Ellen L. Whisler, clerk-typist I, Nursing - Typist Pool, @ \$260 per month, as of 2/11, per October B.R. (in lieu of clerk-typist II)

Helena D. Belnap, clerk-typist II, Physical Plant, @ \$275 per month, as of 2/12, per October B.R.

Melvin R. Stroh, janitor, Physical Plant, @ \$365 per month, as of 2/15, per October B.R.

Judith Lee Magnoni, cashier I, Business Services (Cashier's Office), @ \$275 per month, as of 2/18, per October B.R.

John E. Hesler, photolithographer, Duplicating, @ \$325 per month, as of 2/25, per October B.R. (in lieu of duplicating machine operator)

Judith Ann Stevenson, clerk-stenographer I, Music, @ \$265 per month, as of 2/25, per October B.R. (in lieu of clerk-stenographer II)

#### Replacements

Mary L. Low, typing clerk II, Typist Pool, @ \$260 per month, as of 1/31, replacing Judith Hacker, resigned 1/25 (Position reclassified).

Lurene M. Brown, clerk-typist II, Registrar's Office, @ \$265 per month, as of 2/1, replacing Marilyn Kelsey, resigned 2/1.

Janet L. DeSplinter, clerk-typist I (temporary), Financial Aids, @ \$260 per month, as of 2/1, replacing Jennifer Karbusicky, on leave of absence.

Kathleen J. Hendricks, clerk-stenographer II, Fine Arts, @ \$285 per month, as of 2/1, replacing Viola Weiland, transferred.

Evelyn Lovett, maid, University Center, @ \$250 per month, as of 2/1, replacing Rosamond Gutesha, transferred.



Viola J. Weiland, clerk-stenographer II, Counseling, @ \$300 per month, as of 2/1, replacing Barbara Messler, transferred.

Anna Marie Blackwood, clerk-stenographer III, Student Health Service, @ \$350 per month, as of 2/5, replacing Anne Goetz, resigned 2/20.

Chungchai (Connie) Lim, clerk-typist II, Student Activities, @ \$300 per month, as of 2/5, replacing Judith Buckley, resigned 1/25 (position reclassified).

Harry L. Johnson, watchman, Security, @ \$365 per month, as of 2/11, replacing Lawrence Overmyer, resigned 2/9.

Glenda P. Schultz, clerk-stenographer II, Regional Services, @ \$285 per month, as of 2/11, replacing Margo Anderson, resigned 2/28.

Evelyn J. Pinkston, janitress (temporary), Physical Plant, @ \$275 per month, as of 2/13, replacing Laurentze Larsen, on sick leave.

Clinton J. Johnson, janitor, Physical Plant, @ \$365 per month, as of 2/14, replacing Ralph Caldwell, discharged 2/12.

John T. Baker, inventory clerk, Business Services (Inventory), @ \$365 per month, as of 2/18, replacing Jean Polka resigned 1/10, (position reclassified).

Vada V. Coates, janitress (temporary), Physical Plant, @ \$275 per month, as of 2/19, replacing Martha Pesuth, on leave of absence.

Gladys E. Perry, secretary (stenographic), Vice President - Instruction, @ \$410 per month, as of 2/19, replacing Judith Russell, resigned 1/24.

Margaret L. Gordon, janitress (temporary), Physical Plant, @ \$275 per month, as of 2/25, replacing Margaret Schyvincht, on leave of absence.

Mary W. Robbins, typing clerk II (temporary), Business Services (Purchasing), @ \$1.65 per hour for 32 hours, as of 2/25, replacing Beverly Swanson, on sick leave.

Donald R. Boganrief, assistant fountain supervisor, University Center, @ \$350 per month, as of 2/26, replacing Cecile Nichols, transferred.

#### Change of Status

Marvel Blum, clerk-typist II (irregular), Registrar's Office, @ \$1.50 per hour for 20 hours, as of 1/19.

Olga Maria Cederblade, clerk-typist III, University Food Services, @ \$320 per month, to clerk-stenographer III, @ \$340 per month, as of 2/1.

Edith R. Childs, library clerk II, Library, @ \$315 per month, to library clerk III, @ \$330 per month, as of 2/1.

Janet Lee Cullison, clerk-stenographer I, Economics-Political Science, @ \$290 per month, to Economics-Foreign Languages, as of 2/1.

Shirley L. Dirksen, nurse (irregular), Lorado Taft Field Campus, @ \$55 per week for one (1) week, as of 2/1.

L. Jeanne Hallaron, clerk-typist I, Duplicating, @ \$290 per month, to vari-typist II, @ \$300 per month, as of 2/1.

Mary Ann Harrison, clerk-stenographer II, Business Services (Personnel), from \$285 per month to \$300 per month, as of 2/1, completion of probationary period.

Linda R. Haseltine, bookstore clerk I (irregular), University Center, @ \$1.52 per hour for 43 hours, as of 2/1.

Alice T. Holcomb, library clerk II (irregular), @ \$1.67 per hour for 72 hours, as of 2/1 (hours worked in January).

Esther L. Houlder, bookstore clerk I, University Center, from \$275 per month to \$285 per month, as of 2/1, completion of probationary period.

Barbara M. Koch, typing clerk II (irregular), Testing Services, @ \$1.72 per hour for four (4) hours, as of 2/1.

Vernene S. Miller, clerk-typist II, Housing Office, @ \$310 per month, to clerk-typist III, @ \$330 per month, as of 2/1.

Robert L. Myers, stationary fireman helper, from \$435 per month to \$460 per month, as of 2/1, per union negotiations.

Barbara J. Nordin, clerk-typist II, Division of Business Services, @ \$295 per month, to clerk typist III, @ \$315 per month, as of 2/1.

Evelyn K. Roush, clerk-stenographer II, Housing Office, @ \$315 per month, to clerk-stenographer III, @ \$335 per month, as of 2/1.

George Svilar, maintenance equipment operator, Grounds, from \$395 per month to \$420 per month, as of 2/1, per union negotiations.

Mary Ellen Vant, cook (irregular), Lorado Taft Field Campus, @ \$1.41 per hour for 14 hours, as of 2/1.

Anna M. Winterland, cook (irregular), Lorado Taft Field Campus, @ \$1.41 per hour for 49 hours, as of 2/1.  
Kenneth R. Lottis, storekeeper I, Food Services, from \$385 per month to \$405 per month, as of 2/2, completion of probationary period.  
Bevan F. McKenzie, groundsman, Grounds, from \$365 per month to \$395 per month, as of 2/6, per union negotiations.  
John H. Andes, janitor, University Center, from \$365 per month to \$395 per month, as of 2/13, per union negotiations.  
Clyde Caldwell, kitchen laborer, Food Services, from \$270 per month to \$300 per month, as of 2/13, per union negotiations.  
Sandra L. Foster, cashier I, Business Services (Cashier's Office), from \$265 per month to \$275 per month, as of 2/13, completion of probationary period.  
Chester I. Gillis, storekeeper I, University Center, from \$385 per month to \$405 per month, as of 2/13, completion of probationary period.  
John A. Puffer, storekeeper I, Business Services (Central Receiving), from \$385 per month to \$405 per month, as of 2/13, completion of probationary period.  
Charles P. Shagamogus, kitchen laborer, Food Services, from \$270 per month to \$300 per month, as of 2/13, per union negotiations.  
Wilma W. Mosher, clerk-typist II, Business Services (Purchasing), from \$270 per month to \$280 per month, as of 2/17, completion of probationary period.  
Verna E. McIntosh, clerk-stenographer II, Business, Accounting, from \$290 per month to \$305 per month, as of 2/18, completion of probationary period.  
Shirley L. Scheible, clerk-typist II (temporary), Typist Pool, @ \$1.52 per hour for 40 hours, as of 2/18.  
James A. Kennebeck, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 2/20, per union negotiations.  
Lloyd Jack Knipp, janitor, University Center, from \$365 per month to \$395 per month, as of 2/20, per union negotiations.  
Freda E. Marth, clerk-stenographer I, Speech, from \$280 per month to \$295 per month, as of 2/20, completion of probationary period.  
Karen L. Olson, clerk-typist II, Admissions, from \$265 per month to \$275 per month, as of 2/21, completion of probationary period.  
Bennie D. Rubendall, audio-visual aids technician II, Audio-Visual Services, from \$395 per month to \$405 per month, as of 2/22, completion of probationary period.  
Gloria L. Shinofield, cook, Food Services, from \$245 per month to \$275 per month, as of 2/23, per union negotiations.  
Edna M. Holm, cook, Food Services, from \$245 per month to \$275 per month, as of 2/23, per union negotiations.  
Mildred K. Franklin, cook's helper, Food Services, from \$227.50 per month to \$257.50 per month, as of 2/23, per union negotiations.

#### Leave of Absence

Margaret Schyvincht, janitress, Physical Plant, from 2/18 through 3/17 (illness)  
Martha Pesuth, janitress, Physical Plant, from 2/18 through 6/2 (accident)

#### Discharge

Ralph Caldwell, janitor, Physical Plant, as of 2/12.

#### Resignations

Martha Susong, waitress, University Center, as of 1/28  
Marilyn Kelsey, clerk-typist II, Registrar's Office, as of 2/1  
Barbara Koch, typing clerk II (irregular), Testing Services, as of 2/1  
Marvel Blum, clerk-typist II (irregular), Registrar's Office, as of 2/7  
Linda Haseltine, bookstore clerk I (irregular), University Center, as of 2/7  
Lawrence Overmyer, watchman, Security, as of 2/9  
Mabel Stitzel, head cook, Lorado Taft Field Campus, as of 2/11  
Lee Phillips, night supervisor of University Center, as of 2/18  
Anne Goetz, clerk-stenographer III, Student Health Service, as of 2/20  
Shirley Scheible, clerk-typist II (temporary), Typist Pool, as of 2/22  
Barbara Lindgren, payroll clerk III, Business Services (Accounting) as of 2/28  
Margo Anderson, clerk-stenographer II, Regional Services, as of 2/28

Shirley Dolby, clerk-typist II, Regional Services, as of 2/28  
 Fern Callais, cook, University Center, as of 2/28  
 Paula Paasch, cook, Food Services, as of 2/28  
 James Kennebeck, janitor, Physical Plant, as of 2/28  
 Mary Schiffke, food production manager, Food Services, as of 2/28  
 Robert Mitchell, routeman helper (temporary), Central Receiving, as of 2/28

Permission to employ additional staff - Central Receiving

We should like to have approval to employ additional staff for the central receiving area, these salaries to be distributed among the bond series.

1. Clerk-typist, salary range: \$250-325

The increase in clerical work requires full-time help. For some time we have shared clerical help with the Inventory Department but this has worked hardships on both the inventory staff and the central receiving staff.

1 - Routeman Helper - negotiated range: \$375-405

For some time members of the custodial staff have helped in the central receiving area to take care of the overload but with the opening of the new library addition and Watson Hall, it is impossible to continue. A full-time routeman helper is needed in central receiving to do the necessary work.

**VII. STUDENT LIFE**

Approval to increase student fees

On February 20, 1963 students voted to increase fees \$8.50 per semester beginning in September, 1963 for construction of a stadium. The following ballot was used in the voting:

"In order to make a stadium a reality on the N.I.U. campus, I am in favor of increasing fees \$8.50 per semester beginning in September, 1963."

Place an "X" in the proper box:

NO

YES

We should like to have approval to increase Northern's student fees by \$8.50 beginning in September, 1963. Following are fees per semester, including the increase, for full-time students:

Registration fee . . . . .	\$60.00
Activity fee . . . . .	18.00
Bond revenue fee . . . . .	38.50
(formerly \$30.00)	
Hospital-surgical-medical insurance . . . . .	8.25
Total per semester . . . . .	\$124.75 (formerly \$116.25)

**VIII. PURCHASES**

Bids for the following items are on file at the University. After reviewing the tabulation, purchase is recommended from the lowest responsible bidder, as follows:

1 Class A Safe-Cabinet with casters and 4 Class D Safe-Files with casters -  
 Remington Rand Division, Rockford (Remington) \$ 4,989.35

(Payable from Equipment - General Revenue)

## IX. MISCELLANEOUS

### Permission to use university vehicles for out-of-state travel

- a) We should like to recommend the use of a university owned car for five members of the faculty to travel to Philadelphia, Pennsylvania, March 24-28 to attend the annual national meeting of the Association for Asian Studies. Dr. J. Norman Parmer, head of the Department of History will be in charge. This is the only professional organization in the Asian field and will be particularly beneficial to Northern's new Center for Southeast Asian Studies.
- b) We should like to recommend the use of two university service wagons for travel to Houston, Texas, April 6-14 (spring vacation period) for southern training by the golf team. Faculty members will be taking the service wagons. This is an annual trip for the team.
- c) We should like to recommend the use of one university service wagon for travel to North Carolina and Kentucky (spring vacation period) for southern training. A member of the staff, will drive the wagon.

### Peace Corps IV - Malaya

Volunteers for the fourth group for the Peace Corps in Malaya arrived on campus February 28 to begin their studies. This group is the largest group, numbering 76 and members of the board have been sent to Malaya. Members of the board have been sent to Malaya. Members of the board have been sent to Malaya. Volunteers up-to-date.

### Public Administration Program - DeKalb

The public administration program, begun in September, 1962, has developed into two divisions, two graduate students are serving as interns, one in the city and one in the county, 10 hours per week; nineteen suburban students have expressed an interest in cooperating with the program. These internships, under supervision of the faculty, are equal to graduate assistantships. The program provides practical education in political science and public service in various levels of government.

The two graduate students now working in DeKalb organizations.

### Student Teaching at Northcreek

Northern's student teaching program is as follows:

- 1) Teacher education is a cooperative effort between the university and the public schools must be developed and maintained.
- 2) Student teaching during the semester is on a full-time basis in a public school.
- 3) Student teaching centers with a desirable from the standpoint of the public schools and of the university.
- 4) A cooperative planning group consisting of university personnel is used to develop a program of student teaching.



During the current academic year, Northern has nine student teaching centers in the following school systems: Aurora, Crystal Lake, Des Plaines, Elgin, Elmhurst, Highland Park, Park Forest, Rockford, and Villa Park. For the 1963-1964 academic year we plan to add Blue Island and two centers in the northwest section of Chicago. This year these centers served 245 elementary majors while over 300 student teachers are expected to teach in the centers for the coming academic year.

Northern Illinois University is especially well located in an area which has excellent school systems which cooperate and accept responsibility for preparing elementary school teachers. We are fortunate to have well qualified and experienced members of the faculty who live and work in these communities when the students are there.

#### Grants (Research, Institutes, Studies)

Northern has been awarded the following grants for research, institutes and studies:

##### Department of Biological Sciences

Public Health Service grant for the research project: "Coccidial Growth and Development in Organ Culture" for three years (1963-1964-1965) to Dr. Bruce von Zellen - \$22,338.00.

Public Health Service continuation research grant: "General Biology of Mites" for the year 1962-1963 to Dr. Charles Rohde - \$4,784.00.

##### Department of Chemistry

Research Corporation for the research grant: "Change Transfer Polymers" for 1962-1963 to Dr. John Bornmann -- \$2,980.00.

National Science Foundation for a "Summer 1963 Science Training Program for Secondary School Students" to Dr. John Bornmann -- \$13,758.00.

##### Department of Chemistry

Public Health Service for the continuation of research grant "Biosynthesis of Benzenoid Compounds" for 1963 to Dr. Robert Kloss -- \$6,854.00.

National Science Foundation for a "Summer 1963 Institute in Chemistry and Physics for Elementary School Personnel" to Dr. Frederick Rolf -- \$44,900.00.

National Science Foundation for a "Summer 1963 Institute in Chemistry for Secondary (junior high) School Teachers in Science" to Dr. Frederick Rolf -- \$53,400.00.

##### College of Education

Purdue Research Foundation for the continuation of "The Program for the Planning, Conducting and Evaluation of the Midwest Program on Airborne Television Instruction" for 1962-1963 to Dr. Blanche Owens -- \$26,796.00.

##### Department of Psychology

National Institute of Health for the research project: "Association Originality in Children" for the year 1962-1963 to Dr. Seymore Simon -- \$3,998.00.

##### Department of Speech

State of Illinois Division of Vocational Rehabilitation for young adults with hearing loss for the year 1962-1963 to Dr. James Curtiss -- \$31,972.00.

Leslie A. Holmes  
President

REPORT OF  
WESTERN ILLINOIS UNIVERSITY

March 18, 1963

I. STUDENTS

A. Scholarship Report, Winter Quarter, 1962-63 (supplementary to date submitted in January, 1963, report)

Scholarship	N u m b e r			Percent of Total Enrollment	Monetary Value
	Full- time	Part- time	Total		
Teacher Education	1,345	4	1,349	36.5	\$64,672.00
General Assembly	54	0	54	1.5	2,592.00
Military	111	27	138	3.7	5,814.00
Illinois State Scholarship					
Commission	41	0	41	1.19	2,849.50
Lindley	0	1	1	.02	20.00
Special Education	19	0	19	.51	902.00
P.T.A.	29	0	29	.79	<u>1,269.00</u>
					\$78,118.50

II. FACULTY

A. Resignation

1. Mrs. Geneva I. Quinn, Instructor of English, resigned effective at the close of the winter quarter, 1962-63, due to ill health. (Actually, Mrs. Quinn's sick leave was exhausted as of February 9, and she was removed from the pay roll at that time.)
2. Dr. John Cambus, Associate Professor of Speech, has submitted his resignation to become effective with the close of the 1962-63 academic year.
3. Dr. William R. Hodgson, Assistant Professor of Speech, has resigned effective with the close of the 1962-63 academic year. He has accepted a research scholarship in Audiology at Northwestern University.
4. Mr. Robert P. Fina, who was approved for employment in the Department of Education at the January, 1963, meeting, did not accept the contract.

B. Leaves of Absence

1. Sabbatical Leaves

The Council on Salaries, Promotions in Rank, and Tenure recommends that sabbatical leaves be granted as indicated to the following faculty members, all of whom are eligible according to regulations of the Board. Plans for graduate study are on file in the President's Office.

Predoctoral

- a. Miss Anna Marie Gruber, Assistant Professor of Education, on half salary for the 1963-64 academic year to study toward the Doctor of Education degree at Indiana University.
- b. Mr. Verner B. Johnson, Assistant Professor of Industrial Arts on half salary for the 1963-64 academic year to study toward the Ed.D. degree at the University of Missouri.
- c. Mr. Eugene H. Litchfield, Instructor of Audio-Visual Education on half salary for the 1963-64 academic year to study toward the Ph.D. in Education at the State University of Iowa.

- d. Mr. Richard A. Warner, Assistant Professor of Business Education, on full salary for the fall quarter, 1963, to study toward the Ed.D. degree at Colorado State College.

## 2. Without Salary

The following staff member, who is not on tenure, has requested leave of absence without salary for the academic year, 1963-64, and will be re-employed by the university upon recommendation of the department head when and if such employment is available. Ordinarily, we expect to re-employ such a person; however, this is a decision for the department head to make at the time of the intended return of the person granted leave:

- a. Mr. Ted L. Mullen, Instructor in Physical Education, to spend the year in residence at the State University of Iowa working toward the doctorate in physical education.

## C. Appointments (replacements)

1. The following were reappointed as Instructors in the Department of English to provide classes for the spring quarter enrollment:

Estelene B. Bodenhamer	\$600 per month
Claudia D. Johnson	\$600 per month
Jean Meline	\$300 per month ( $\frac{1}{2}$ time)
Alice Swain	\$620 per month

These are temporary appointments for the spring quarter, 1962-63, only.

2. Mr. Glenn H. Daniels will be employed as Assistant Professor of Audio-Visual Education, effective March 18, 1963, at \$800 per month. He will replace Wayne K. Howell, resigned. Mr. Daniels earned the B.S. degree from North Dakota State College and the M.A. from the University of Minnesota; he expects to complete the requirements for the Ph.D. at the State University of Iowa by September 1, 1963, at which time his salary will become \$840 per month. He has taught four years in high schools in Virginia and Minnesota; since 1947, with the exception of 1961-62 when he was a graduate student and teaching assistant at the State University of Iowa, he has been on the staff of the University of Minnesota at Morris, Minnesota.

## D. Graduate Assistants - Resignations, Appointments and Changes in Contract

1. Mrs. Hilja J. Karvonen, who was appointed Graduate Assistant in English at \$60 per month for the 1962-63 academic year, resigned at the end of the winter quarter, 1963, in order to devote full time to completing the requirements for the M.A. degree.
2. William Cloud, Graduate Assistant in English, was assigned Mrs. Karvonen's duties, and his salary increased from \$120 to \$180 per month for the spring quarter, 1963.
3. Elvin Joe Churchill was appointed Graduate Assistant in the Department of Physics at \$120 per month for the spring quarter, 1963. This appointment comes within our budget for graduate assistant for the current academic year.

## E. Advanced Degree

1. Loren K. Robinson, Assistant Professor of Agriculture, was awarded the degree of Doctor of Philosophy in Animal Science by the University of Illinois on February 11, 1963.

#### F. Requests to Enroll in Classes

The following staff members request permission to enroll for credit in the courses indicated during the spring quarter, 1963:

Nancy R. Lowers	Speech 443
Darwin D. Tinker	Business Organization and Management 400G

#### G. Death of Emeritus Faculty Member

Mr. George W. Gayler passed away on February 24, 1963, at the age of ninety-four. Mr. Gayler, who was Director of Extension at Western, retired in 1939 after 48½ years of teaching, the last sixteen of which were at Western.

#### H. Termination of One-year and Other Temporary Appointments for 1962-63

1. Kathryn Adair, Faculty Assistant, Campus School (For. Languages)
2. Grace Baker, Faculty Assistant, Library
3. Gladwyn L. Barrett, Instructor, Physics
4. Thelma E. Black, Instructor, Student Personnel Services (Head Resident Adviser)
5. Dorothy Burgard, Instructor, Campus School (English)
6. Estelene B. Bodenhamer, Instructor, English
7. Jean Clow, Instructor, Business Education
8. Pearl P. Castle, Instructor, Campus School (Foreign Languages)
9. Donn W. Hayes, Assistant Professor, Education
10. Claudia D. Johnson, Instructor, English
11. Irvin P. R. Guyett, Instructor, Psychology
12. Alice B. Kellogg, Faculty Assistant, Physical Education
13. Earl Kiefer, Assistant Professor, Mathematics
14. Normal L'Hommedieu, Instructor, Audio-Visual Education
15. Nancy R. Lowers, Faculty Assistant, Student Personnel Services (Head Resident Adviser)
16. Lillian M. Mahlman, Faculty Assistant, Campus School (Grade 4)
17. Jean Meline, Instructor, English
18. David Millar, Instructor, Social Sciences
19. Rose Ann Mullen, Faculty Assistant, Physical Education
20. Marshall Parry, Assistant Professor, Geography & Geology
21. Jayne Schiek, Faculty Assistant, Physical Education
22. John R. Schoon, Instructor, Physical Education
23. Rosemary Simons, Instructor, Student Personnel Services (Acting Counselor for Women) (On or before June 30, 1963)
24. Leroy Sanders, Instructor, Industrial Arts
25. David Sloan, Instructor, Art
26. Natalia Smirnow, Instructor, Foreign Languages
27. R. Albert Smith, Jr., Instructor, Agriculture
28. J. W. Smith, Visiting Professor, Physics
29. Earl T. Sawyer, Instructor, Campus School (Grade 5)
30. Alice Swain, Instructor, English
31. Peggy Scharfenberg, Faculty Assistant, Campus School (P.E.)
32. Edmund S. Urbanski, Associate Professor, Foreign Languages

#### I. Faculty List for Summer Sessions, 1963

# Indicates fund from which salary is to be paid if other than General Revenue:

CE - Agency Account

AG - Illinois Department of Agriculture Research Grant



Name	Department	June	July	August	Total	Total Months	Fund
Alexander, James	Geog.-Geology	\$380	\$380	\$760	\$1,520	2	
Anderson, Raymond	Soc. Sciences	450	900	900	2,250	2½	
Baker, Grace	Library		420	210	630	1½	
Barker, Thomas M.	Soc. Sciences	440	880	880	2,200	2½	
Barrett, G. L.	Physics	400	800	800	2,000	2½	
Birkhimer, Robt. E.	Library	340	680	680	1,700	2½	
Black, Thelma E.	Hd. Res. Adv.-Corbin	310	620	620	1,550	2½	
Blackford, Paul W.	English	530	1,060	1,060	2,650	2½	
Blyler, Dorothea	Music	570	1,140	1,140	2,850	2½	
Bodine, M. G.	Soc. Sciences	650	1,300	1,300	3,250	2½	
Bostrom, Robt. N.	Speech	450	900	900	2,250	2½	
Brooks, Alfred G.	Speech	390	780	780	1,950	2½	
Brophy, Kathleen	Phys. Education	670	1,340		2,010	1½	
Brown, Wm. H.	CS-Mathematics	380	760		1,140	1½	
Buckley, Helen L.	CS-English	440	880		1,320	1½	
Burgard, Dorothy	CS-English	400	800		1,200	1½	
Carlson, Helen S.	English	450	900		1,350	1½	
Carrison, Dale K.	Library	340	680	340	1,360	2	
Castle, John F.	English	670	1,340		2,010	1½	
Cay, Donald F.	Education	520	1,040	1,040	2,600	2½	
Cheatham, Orie A.	Business Education	470	940	940	2,350	2½	
Christoffersen, John F.	CS-Grade 5	370	740		1,110	1½	
Clow, Robt. J.	Phys. Education	520	1,040	1,040	2,600	2½	
Coutts, Robt. L.	Education	410	820	820	2,050	2½	
Covert, Warren O.	Education	990	1,320	1,320	3,630	2 3/4	
Crall, H. Wm.	Biol. Science			1,080	1,080	1	
Crawford, Don L.	Audio-Visual	430	860	860	2,150	2½	
Derwort, Bernard	Mathematics	600	1,200	1,200	3,000	2½	
Docherty, Ethel	Phys. Education	340	680	680	1,700	2½	
Donaldson, LeRoy	Business Ed.	550	1,100	1,100	2,750	2½	
Dunlap, Sherry	Library	330	660	660	1,650	2½	
Eckert, W. Dean	Art	470	940		1,410	1½	
Fentem, Arlin D.			720	960	1,680	1 3/4	
Ferguson, Robt. L.	Business Ed.	680	1,360	1,360	3,400	2½	
Filson, Thos. N.	Education	470	940		1,410	1½	
Fite, Olive L.	English	610	1,220		1,830	1½	
Flynn, Albert J.	CS-Grade 6	390	780		1,170	1½	
Fritschel, A.L.	Education	670	1,340	1,340	3,350	2½	
Gabler, Robt. E.	Geog.-Geology	530	1,060	1,060	2,650	2½	
Galitz, Donald S.	Biol. Science	210	420	420	1,050	2½ (½ time)	
Ganyard, David W.	Geo.-Geology		410	820	1,230	1½	
Garrison, Theodore	English	510	1,020	1,020	2,550	2½	
Gecsy, JoAnn B.	CS-Art	430	860		1,290	1½	
Gee, Ronald C.	Speech	590	1,180	1,180	2,950	2½	
Gibb, Richard D.	Agriculture	(193.33	386.67	386.67	966.67	5/6 (1/3 time	
		(				GR	
		(386.67	773.33*	773.33*	1933.33	1 2/3 (2/3	
		(				time AG	
Gingerich, Eleanor	CS-Grade 2	370	740		1,110	1½	
Glasow, Ogden L.	Education	600	1,200	1,200	3,000	2½	
Goeckner, Norbert	Chemistry	480	960	960	2,400	2½	
Goode, Kenneth H.	Chemistry	520	1,040	1,040	2,600	2½	
Gould, A. Oren	CS-Music	540	1,080		1,620	1½	
Graff, Mary Ellen	CS-Library	380	760	760	1,900	2½	
Grandgeorge, Wm. N.	CS-Speech	370	740		1,110	1½	
Gray, Mary D.	CS-Phys. Ed.	420	840		1,260	1½	
Griesenbrock, Herman, Jr.	Ind. Arts	640	1,280	1,280	3,200	2½	
Grindstaff, Roy R.	CS-Grade 4	410	820		1,230	1½	
Guyett, Ivan P.R.	Psychology	170	340		510	1½ (½ time)	
Haddock, Elmer C.	Audio-Visual	585	780	780	2,145	2 3/4	

\*Provided funds are made available by Dept. of Agriculture, State of Illinois, for July and August.

Hardin, Richard L.	Chemistry	550	1,100	1,100	2,750	2½	
Harding, Robt.	Education & CS-Mathematics	440	880	440	1,760	2	
Henry, R. D.	Biol. Science	225	450	450	1,125	2½	(½ time)
Hicken, Victor	Soc. Science	650	1,300	1,300	3,250	2½	
Hohmann, Howard	CS-Phys. Ed.	370	740		1,110	1½	
Hoing, Helen L.	CS-Grade 6	430	860		1,290	1½	
Houck, Glenn R.	CS-Ind. Arts	460	920		1,380	1½	
Jessee, Jack W.	English	510	1,020	1,020	2,550	2½	
Johnson, Helen S.	CS-Grade 1	360	720		1,080	1½	
Jones, Reece A.	Geog.-Geology	650	1,300	1,300	3,250	2½	
Joyce, James N.	Psychology	560	1,120	1,120	2,800	2½	
Kaelke, Michael	Hd.Res.Adv.-Hursh	310	620	620	1,550	2½	
Kowal, Barbara	CS-Grade 3	380	760		1,140	1½	
Krong, Norman L.	Education	600	1,200		1,800	1½	
Laible, Jon M.	Mathematics	380	760	760	1,900	2½	
Lane, Robt. E.	Bus. Adm.	340	680	680	1,700	2½	
Leighty, Doris L.	CS-Grade 2	400	800		1,200	1½	
Lenel, Luise A.	For. Language	570	1,140		1,710	1½	
Lewis, Jessie I.	CS-Grade 1	370	740		1,110	1½	
Lipsey, Wm. E.	Education	500	1,000	1,000	2,500	2½	
Litchfield, Eugene	Audio-Visual	615	820	820	2,255	2 3/4	
Long, Donna J.	Education	480	960	960	2,400	2½	
Loomer, Gifford C.	Art	620	1,240	1,240	3,100	2½	
Lowers, Nancy R.	Hd.Res.Adv.-Corbin	120	240	240	590	2½	(½ time)
Lundvall, Merle	English	660	1,320	1,320	3,300	2½	
Marsh, Owen R.	CS-Soc. Sc.	370	740		1,110	1½	
Martin, Kenneth R.	Geog.-Geography	620	1,240	930	2,790	2½	
Marx, Karl B.	Soc. Science	450	900	900	2,250	2½	
Masters, Wm. N.	Soc. Science	510	1,020		1,530	1½	
McGinnis, Patrick	Hd.Res.Adv.-Seal	310	310		620	1	
McIntyre, Martin	Phys. Education	420	840	840	2,100	2½	
McVickar, John S.	Agriculture	(	630	1,260	1,890	1½	GR
		(	630		630	½	CE
		(630			630	½	AG
Mead, Clyde F.	Education	580	1,160	1,160	2,900	2½	
Meline, Chas. W.	Ind. Arts	205		820	1,025	1½	
Mills, Lois P.	CS-Library	480	960	960	2,400	2½	
Miner, Sarah	Home Econ.	520	1,040	1,040	2,600	2½	
Morris, Everett F.	Biol. Science	520	1,040		1,560	1½	
Morrow, Roger	Physics	730	1,460	1,460	3,650	2½	
Morton, John R.C.	Psychology	420	840	840	2,100	2½	
Murphy, Kenneth W.	Physics	450	900	900	2,250	2½	
Mussatto, Harry	CS-Phys.Ed.	500	1,000		1,500	1½	
Myers, R.M.	Biol. Science	730	1,460	1,460	3,650	2½	
Nail, Elna Scott	CS-Grade 3	520	1,040		1,560	1½	
Neeley, Nancy	Home Econ.	520	1,040		1,560	1½	
Neu, Lucile	Library	450	900	900	2,250	2½	
Nielsen, Maurice	Philosophy	630	1,260	1,260	3,150	2½	
Olsen, Arthur R.	Soc. Science	640	1,280	1,280	3,200	2½	
Pate, James E.	Psychology	400	800	800	2,000	2½	
Paulding, Jas. E.	CS-Music	380	760		1,140	1½	
Pearson, Kathleen	Phys. Education	360	720	720	1,800	2½	
Pergament, Eugene	Biol. Science	450	900		1,350	1½	
Peterson, Jack A.	Education	630	1,260	1,260	3,150	2½	
Pierson, Robt. A.	Education	480	960	960	2,400	2½	
Potter, O. Paul	CS-Music	380	760		1,140	1½	
Raatjes, John	Soc. Science		765	1,020	1,785	1 3/4	
Reid, Dempsey E.	Ind. Arts	670	1,340	1,340	3,350	2½	
Roberts, John C.	Education	540	1,080	1,080	2,700	2½	
Robinson, L. K.	H.S. Counselor	520	1,040	1,040	2,600	2½	
Ross, George	Education	510	1,020	1,020	2,550	2½	
Sather, J. Henry	Biol. Science	620	1,240	1,240	3,100	2½	
Sawyer, Earl T.	CS-Grade 5	370	740		1,110	1½	

Schormann, Victor	Library	480	960	960	2,400	2½
Sebree, June L.	Phys. Ed.	470	940	940	2,350	2½
Sedman, Yale S.	Biol. Sc.	550	1,100	1,100	2,750	2½
Severinsen, K. Norman	Education	490	980	980	2,450	2½
Shelton, Robt. W.	Chemistry	660	1,320	1,320	3,300	2½
Shiley, Robt. A.	English	710	1,420	1,420	3,550	2½
Shryock, A. Jerry	Mathematics	460	920	920	2,300	2½
Simpson, Victor G.	Ind. Arts	410	820	820	2,050	2½
Slesinger, Kay	Hd.Res.Adv.-Grote	310		310	620	1
Sloan, David	Art	300	600	600	1,500	2½
Sockler, Harry	CS-PE & Soc.Sc.	480	960		1,440	1½
Sproull, Grace M.	For. Lang.	660	1,320		1,980	1½
Stiffler, Beth M.	CS-English	380	760		1,140	1½
Stipanowich, Joseph J.	Mathematics	680	1,360	1,360	3,400	2½
Stone, Wilson M.	Education	500	1,000	1,000	2,500	2½
Stull, Harriet C.	Soc. Science	660	1,320		1,980	1½
Suiter, Jas. E.	English		810	1,080	1,890	1 3/4
Suycott, Forrest D., Jr.	Music	580	1,160	1,160	2,900	2½
Swain, Paul B.	CS-Art	520	1,040		1,560	1½
Swanson, Wendell	Ind. Arts	410	820	820	2,050	2½
Taylor, Loren E.	CS-Math.	520	1,040		1,560	1½
Terrill, Jennette	Audio-Visual	520	1,040	1,040	2,600	2½
Townsend, Geo.	Music	165	330	330	825	2½ (½ time)
Tucker, Raymond K.	Speech	510	1,020	1,020	2,550	2½
Vanderburg, Ray H.	English	500	1,000	1,000	2,500	2½
Vanella, L.M., Jr.	Speech	380	760	760	1,900	2½
Veleta, Richard K.	Music	490	980	980	2,450	2½
Vennard, Bruce I.	CS-Grade 5	380	760		1,140	1½
Wanninger, Forrest	Music	520	1,040	1,040	2,600	2½
Wardell, Margaret	Library	520	1,040	1,040	2,600	2½
Warner, Richard A.	Bus. Education	430	860	860	2,150	2½
Warner, Wilma	Home Econ.	590	1,180	1,180	2,950	2½
Watts, Wm. A.	H. S. Counselor	430	860	860	2,150	2½
Wendt, Arnold	Mathematics	660	1,320		1,980	1½
Westover, John G.	Soc. Science		1,060	1,060	2,120	2
Whitehead, Copeland	Education	390	780	780	1,950	2½
Wiggins, Wayne	Education & CS-Guidance	480	960	960	2,400	2½
Zimmerman, Fred W.	Ind. Arts	490	980	980	2,450	2½

Positions to be filled:

_____	Soc. Science	____(½)	____(1)	____(1)	2½
_____	Education(Elem)	____(½)	____(1)	____(1)	2½
_____	Library	____(½)	____(1)	____(1)	2½
_____	CS-Elem. P.E.	____(½)	____(1)		1½
_____	Women's P.E.	____(½)	____(1)		1½ (¼ time)
_____	Education (C & G)	____(½)	____(1)		1½
_____	Speech	____(½)	____(1)		1½

III. OTHER UNIVERSITY EMPLOYEES

A. Dismissal

1. Dorothy M. Grimm, Janitress, WCS-211, was dismissed as of February 15, 1963, for failure to demonstrate satisfactory service during the probationary period.

B. Layoff and Reinstatement

1. Helen L. May, Switchboard Operator, WCS-221, was laid off effective February 28, 1963, due to the Corbin Hall switchboard being closed between quarters. She was reinstated March 3.

C. Appointment

1. Mrs. Nondas V. Thrasher was employed as Janitress, WCS-211, at \$275 per month effective March 1, 1963, to replace Dorothy Grimm, dismissed.

D. Temporary Employees

1. John Paul Jones was employed as temporary Janitor from February 7, through February 22, 1963, at \$2.098 per hour to replace Roy L. Leftridge who was on sick leave.
2. Opal V. Sheets, temporary Janitress, completed her work assignment as of February 22, 1963. She was re-employed effective February 25, 1963, at \$1.5804 as a temporary replacement for Edith Leasman, who is on sick leave.

E. Changes in Name, Classification, Duties and/or Salary

1. Salaries of the following were increased as indicated upon satisfactory completion of the probationary period:
  - a. Judy E. Hocker, Clerk Stenographer I, WCS-159 and 178, from \$250 to \$260 per month effective February 8, 1963.
  - b. Carole W. Bradford, Clerk Stenographer II, WCS-138, from \$275 to \$285 per month effective February 9, 1963.
  - c. Charles E. Rodeffer, Closed Circuit TV Engineer, WCS-209, from \$375 to \$385 per month effective February 16, 1963.
  - d. Connie L. Eaton, Clerk Stenographer I, WCS-157, from \$250 to \$260 per month, effective February 21, 1963.
  - e. Veryl J. Ausbury, Health Service Nurse, WCS-65, from \$325 to \$335 per month, effective February 27, 1963.
  - f. Wilma E. Bainter, Janitress, WCS-213, from \$275 to \$305 effective February 27, 1963.
  - g. Leota V. Brooks, Janitress, WCS-212, from \$275 to \$305 per month effective February 27, 1963.
  - h. Esther I. Chessman, Janitress, WCS-210, from \$275 to \$305 per month effective February 27, 1963.
  - i. Alice R. Derry, Janitress, WCS-25, from \$275 to \$305 per month effective February 27, 1963.
  - j. Louie E. Mackey, Janitor, WCS-112, from \$365 to \$395 per month effective February 27, 1963.
  - k. Vada B. Parks, Janitress, WCS-128, from \$275 to \$305 per month effective February 27, 1963.
  - l. Phyllis L. Thurman, Janitress, WCS-230, from \$275 to \$305 per month effective February 27, 1963.
  - m. Katherine J. Baujan, Clerk Stenographer I, WCS-217 and 218, from \$250 to \$260 per month effective February 28, 1963.
  - n. Irene D. Brewer, Janitress, WCS-214, from \$275 to \$305 per month effective March 1, 1963.
  - o. Iva M. Hall, Janitress, WCS-20, from \$275 to \$305 per month effective March 1, 1963.



- p. Laverna M. Ingles, Janitress, WCS-137, from \$275 to \$305 per month effective March 1, 1963.
- q. Lois A. Miller, Janitress, WCS-84, from \$275 to \$305 per month effective March 1, 1963.
- r. Hazel L. Prichard, Janitress, WCS-80, from \$275 to \$305 per month effective March 1, 1963.
- s. Geraldine L. Reeves, Janitress, WCS-129, from \$275 to \$305 per month effective March 1, 1963.
- t. Vivian M. Roberts, Janitress, WCS-215, from \$275 to \$305 per month effective March 1, 1963.
- u. Margie B. Shryack, Janitress, WCS-93, from \$275 to \$305 per month effective March 1, 1963.
- v. Vearl W. Smith, Janitress, WCS-131, from \$275 to \$305 per month effective March 1, 1963.
- w. Diana C. Olson, Clerk Stenographer I, WCS-219, from \$250 to \$260 per month effective March 4, 1963.
- x. Madge Cloud, Library Clerk II, WCS-222, from \$275 to \$285 per month effective March 10, 1963.

#### F. Death of Retired Staff Member

Mr. W. E. DeCamp, who retired in 1942 from the position of Superintendent of Buildings, passed away on January 17, 1963.

#### V. THE CURRICULUM

The following report was submitted to the Board of Higher Education:

"It is necessary to report March 1, to the Board of Higher Education all course additions and deletions which have been approved or offered during the six-month period, June 20-December 31. These are the offerings which are considered 'reasonable and moderate extensions' of existing programs which were not presented to the Board for specific approval.

"According to our records, this list will include the following:

##### Education

Add: Education 199 - Reading Improvement (1)  
 Education 399 - Accelerated Reading and Study (2)  
 Education 570 - Remedial Reading in the Elementary School (3)  
 Education 571C-Seminar in the Analysis and Correction of Reading Disabilities (2)  
 Education 572 - Administration and Supervision of Reading Program (2)

Delete: Education 099 - Reading Improvement (0)

##### Foreign Languages

Add: French, German, Spanish 432 - Individual Studies (4 each)

##### English

Add: English 238 - Expository Writing (3)

##### Geography

Geography 450, 451 - Seminar - offered previously to undergraduates; to be opened to graduate students for graduate credit (1-4 each)

Physical Education for Women

P.E., Women, 448 - Tests and Measurements in Physical Education - previously offered at the undergraduate level - opened to graduate students for graduate credit (4)

Philosophy

Add: Philosophy 312 - Symbolic Logic (4)

Delete: Philosophy 212 - Logic (4)

Mathematics Institute

National Science Foundation Institute: Grant \$31,400

Mathematics 460G - Foundations of Mathematics and Geometry (3)

Mathematics 461G - Modern Algebra (3)

Mathematics 462G - Seminar in Mathematics Curriculum (2)

Submitted by: Earl Foreman  
Provost"

VII. STUDENT LIFE

A. Placement Report

As a matter of information on job vacancy listings, the Bureau of Occupational Information and Placements reports a total of 9,568 as of February, 1963. This tally is 2,305 more than on the same date one year ago. At the present time we have thirteen new companies or schools represented in our interview schedule.

IX. MISCELLANEOUS

A. Request to use university vehicles for out-of-state trips exceeding 600-mile limit:

1. Harry Mussatto and five students to participate in All-American Golf Collegiate Tournament in Houston, Texas, April 8-17, 1963, (station wagon and trailer).

B. Transfers from Contingencies

We respectfully request transfers in the amount indicated from Income Fund-Contingencies to the following line items:

Commodities	\$10,000
Contractual Services	40,000
Printing	5,000
Equipment	5,000

We will not use the funds released for Personal Services due to the fact that some positions were not filled and others filled at lower rates than budgeted; thus, we should have a balance of approximately \$100,000 in Contingencies as of the close of the current biennium.

A. L. Knoblauch  
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD  
Conrad Hilton Hotel  
Chicago, Illinois

March 18, 1963

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The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Monday, March 18, 1963, in the Conrad Hilton Hotel, Chicago, Illinois. Mr. R. A. Stipes, Jr., Chairman of the Board, presided.

Mr. Stipes called the meeting to order, roll was called and the following members answered present:

Mr. R. A. Stipes, Jr., Chairman	Mr. Morton H. Hollingsworth
Dr. Noble J. Puffer, Vice-Chairman	Mr. William E. McBride
Mr. Clarence R. Ropp, Secretary	Mr. Ray Page
Mr. Carl Dunbar	Mr. William E. Reed
Mr. Paul Stone	

The following members were absent:

Mrs. Harriet Lowden Madlener	Mr. James A. Ronan
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Also present were the following:

Dr. Leslie A. Holmes, President  
Mr. Z. Harold Dorland  
Northern Illinois University

Dr. Robert G. Bone, President  
Illinois State Normal University

Dr. Quincy Doudna, President  
Mr. R. R. Gregg  
Eastern Illinois University

Dr. A. L. Knoblauch, President  
Mr. J. M. Grigsby  
Western Illinois University

Dr. F. H. McKelvey, Executive Officer  
Mr. Richard T. Dunn  
Mr. Arthur Samoore  
Teachers College Board - Central Office

Mr. Jack Alfeld, Assistant Director of Finance, was also present.

Mr. Kenneth Hesler, of Eastern Illinois University, was present representing newspaper coverage of this meeting.

Dr. Holmes asked for correction of the minutes of the meeting of February 11, 1963, by adding to the source of funds for the General Intercommunication System Extensions and Electrical Service for proposed Communication and Security Building--plus additional funds as needed for surplus bond revenue funds, Series 1953.

Mr. Hollingsworth moved approval of the minutes of the meeting of February 11, 1963, as submitted by mail and as corrected. Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Stipes reported that Mr. Richard F. Dunn was unable to attend this meeting because of illness and in his absence Mr. Richard T. Dunn, was serving as Legal Counsel.

Mr. Stipes introduced Mr. J. Bon Hartline, of Anna; Mr. Arthur R. Higgins, Quincy, and Dr. W. I. Taylor, Canton, who have been appointed to membership on this Board by Governor Kerner and were attending this meeting as observers pending confirmation of their appointments.

Mr. Ropp submitted his resignation as Secretary to the Board.

Mr. Hollingsworth moved that the Board accept the resignation of Mr. Clarence R. Ropp, as Secretary of the Board. Dr. Puffer seconded the motion and it was unanimously carried.

Mr. Stone moved that Dr. F. H. McKelvey be nominated as Secretary to the Teachers College Board. Mr. Hollingsworth seconded the motion. The Chairman asked if there were any further nominations. Hearing none, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried and Dr. F. H. McKelvey was declared elected Secretary of the Board.

#### REPORTS OF OFFICERS OF THE BOARD

Dr. McKelvey presented Report No. 115 of the Executive Officer consisting of five parts: Part I, Proposals Approved by the Board of Higher Education on March 5, 1963; Part II, Calendar of Board Meetings for 1963-64; Part III, Legislation; Part IV, The University Retirement System of Illinois; Part V, Recommendations of Student Personnel Deans Regarding Residence Hall Supervision and Rates of Pay.

Dr. Puffer moved approval of the following calendar for Board meetings for 1963-64:

June 16-17	Normal
July 14-15	Springfield
August 18-19	Macomb (if a meeting)
September 15-16	Charleston
October 20-21	DeKalb
November 17-18	Chicago
December 15-16	Chicago
January 19-20	Chicago
February 9-10	Chicago
March 15-16	Normal (Macomb if no August meeting)
April 19-20	Charleston
May 17-18	DeKalb

Mr. Page seconded the motion, and it was unanimously carried.



## REPORTS OF COMMITTEES - Building Committee

Mr. Dunbar, Chairman of the Building Committee, moved approval of the expenditure of an amount not to exceed \$1500 to remodel and rehabilitate certain areas of the Central Office. Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the request to be made to the General Assembly for an appropriation in the amount of \$90,000 to be used to increase the water supply to the campus of Eastern Illinois University. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

## NORTHERN ILLINOIS UNIVERSITY

Mr. Dunbar moved to award contract for site improvements, Women's Physical Education Building, in the amount of \$83,359.90, to R. W. Dunteman Co., Bensenville, Illinois, lowest responsible bidder; to allow engineering fees to S. W. Knetsch & Associates, DeKalb, in the amount of \$5,001.59; and to allot a contingency in the amount of \$1,000.00, for a total cost of the project of \$89,361.49. (Payable from Universities Building Fund, appropriation for Classroom Building for Women's Physical Education.) Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize S. W. Knetsch & Associates, DeKalb, Consulting Engineers, to advertise for bids to be presented to this Board at its May meeting, for the following work:

### Electrical and Intercommunications Systems Extensions

Electrical - Residence Halls, Group II	\$ 6,650.00	
Intercommunication-Residence Halls, Group II	<u>6,150.00</u>	
Total Estimated Construction Cost	12,800.00	
Engineering & Supervision	768.00	
Contingency	<u>678.40</u>	
Total estimated cost		\$ 14,246.40
Electrical cable in ducts under Residence Halls Group II		9,750.00

(Payable from Series 61 Revenue Bond Funds)

Electrical - Athletic Area	\$42,325.00	
Intercommunication - Athletic Area	<u>18,000.00</u>	
Total Estimated Construction Cost	60,325.00	
Engineering & Supervision	3,619.50	
Contingency	<u>3,197.23</u>	
Total Estimated Cost		\$ 67,141.73
(Payable from Universities Building Fund, Appropriation for Development of West Campus)		
Electrical - Communications & Security Building	\$ 6,425.00	
Intercommunication-Main System Extensions	<u>49,000.00</u>	
Total Estimated Construction Cost	55,425.00	
Engineering & Supervision	3,325.50	
Contingency	<u>5,875.05</u>	
Total Estimated Cost		\$ 64,625.55
(Payable from Universities Building Fund, Appropriation for Communications and Security Building and Surplus Revenue Bond Funds)		
Total estimated cost of Electrical & Intercommunications Systems Extensions		<u>\$155,763.68</u>
<u>Bituminous Surfacing</u>		
Street Surfacing - Residence Halls, Group I	\$22,138.59	
Parking Area Surfacing-Residence Halls, Group I	<u>22,068.85</u>	
Total Estimated Construction Cost	44,207.44	
Engineering & Supervision	2,652.45	
Contingency	<u>2,342.99</u>	
Total Estimated Cost		\$ 49,202.88
(Payable from Universities Building Fund, Appropriation for Development of West Campus Area)		
Surfacing part of Street Area-Residence Halls, Group II	\$ 2,277.00	
Engineering & Supervision	136.62	
Contingency	<u>120.68</u>	
Total Estimated Cost		\$ 2,534.30
(Payable from Series 61 Revenue Bond Funds)		
Resurfacing-Physical Plant Entrance & Service Area	8,057.50	
Resurfacing-Heating Plant Area Drives & Parking	11,334.50	
Resurfacing-Castle Drive	4,711.50	
Resurfacing-Tennis Courts	<u>4,162.00</u>	
Total Estimated Construction Cost	28,265.50	
Engineering & Supervision	<u>1,695.93</u>	
Total Estimated Cost		\$ <u>29,961.43</u>
(Payable from Central Office Rehabilitation - General Revenue, subject to the release of funds by Governor Kerner)		
Total estimated cost of Bituminous Surfacing		<u>\$ 81,698.61</u>
<u>Site Improvements - West Campus</u>		
Residence Halls, Group II		
Total estimated construction cost	\$117,250.00	
Engineering & Supervision	7,035.00	
Contingency	<u>6,214.25</u>	
Total estimated cost		\$130,499.25
(Payable from Series 61 Revenue Bond Funds)		

Water Main - Athletic Area		
Estimated Construction Cost	\$29,500.00	
Engineering & Supervision	1,770.00	
Contingency	<u>1,563.50</u>	
Total estimated cost		\$ <u>32,833.50</u>
(Payable from Universities Building Fund, appropriation for Development of West Campus Area)		

Total estimated cost of Site Improvements		\$ <u>163,332.75</u>
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Mr. Reed seconded the motion and it was unanimously carried.

Mr. Dunbar moved to award contracts to the lowest responsible bidders for the construction of the North Addition to Swen Parson Library, as follows:

General Contract - B. R. Abbot Construction Co., Chicago, Illinois		
Base Bid	\$597,777.00	
Alt. #1 - Wall Coverings	4,500.00	
#5 - Additional Heating	<u>210.00</u>	
Total for General Work		\$602,487.00

Electrical Contract - Broadway Electric, Rockford		
Base Bid	\$89,513.00	
Alt. #E-2 - Substitute Light Fixtures-Deduct	<u>1,961.00</u>	
Total Contract for Electrical Work		\$ 87,552.00

Plumbing Contract - F. J. Bero & Co., Elgin		\$ 26,950.00
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Heating Contract - Rockford Industries, Inc., Rockford		
Base Bid	\$125,900.00	
Alt. #H-1 - Work in Present Building	1,420.00	
Alt. #H-2 - Cases in Present Building	<u>655.00</u>	
Total Contract for Heating		\$127,975.00

Ventilating Contract - Kallal's Sheet Metal Shop, DeKalb		
Base Bid	\$18,682.00	
Alt. #V-1 - Work in Present Building	<u>68.00</u>	
Total Contract for Ventilating		\$ 18,750.00

Booklift Contract - Lamps Elevator Service, Rockford		\$ 5,880.00
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For a total construction cost of the Library Addition of \$869,594.00; to allow architects' fees to Gilbert A. Johnson, Rockford, in the amount of \$52,175.00; and to allot a contingency in the amount of \$28,231.00, for a total cost of the project of \$950,000.00. (Payable from Universities Building Fund, Appropriation for Library Addition.) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the plans for rehabilitation of certain buildings on the Lorado Taft Campus, as follows:

Grover House - Construction of one private bathroom and the addition of one partition forming a lounge.

Dickerson House - Provide an additional bathroom and addition of a toilet and lavatory in North Bunk Room  
Estimated cost of these two items - \$4,000.00

Poley House - Rehabilitation of kitchen areas, construction of partitions to provide private offices, new heating plant for this area, and rehabilitation of present heating plant  
Estimated cost of \$5,000.00

(Payable from Central Office Rehabilitation - General Revenue, subject to the release of funds by Governor Kerner.) Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Gilbert A. Johnson & Associates, Rockford, Architects, to perform necessary work and recommend provision for humidification in the University Center. (Payable from Series 60, University Center.) Mr. McBride seconded the motion, and it was unanimously carried.

Mr. Dunbar moved to authorize Thelen & Anderson, Architects-Engineers, DeKalb, to prepare plans on a contingency basis for a Power Mechanics Laboratory, principal tools and machines to equip such Laboratory to be furnished by Ford Motor Co. Mr. Stone seconded the motion and it was unanimously carried.

Mr. Dunbar moved to award contract in the amount of \$15,540.00 to Robert Benson Floor Covering Co., Waterman, Illinois, lowest responsible bidder, for rehabilitation of floors in Williston Hall. (Payable from Series 57, Depreciation Reserves.) Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved authorization of payment in the amount of \$196.58 to S. W. Knetsch & Associates, DeKalb, for surveying and drafting services for preparation of an easement for storm drainage right-of-way. (Payable from Universities Building Fund, appropriation for West Campus Area Development.) Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved authorization of payment in the amount of \$465.11 to S. W. Knetsch & Associates, DeKalb, for Surveying and Drafting Services in connection with preparation of Topographic Map of the North Library Site. (Payable from Universities



Building Fund, Appropriation for Addition to Library.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved authorization of payment in the amount of \$438.69 to S. W. Knetsch & Associates, DeKalb, for Surveying and Drafting Services in connection with preparation of Topographic Map of the site of the proposed Communications-Security Building. (Payable from Universities Building Fund, appropriation for Communications-Security Building.) Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the payment of \$1,144.65, to Raymond Test Borings, for test borings at site of proposed addition to the Library, for a foundation analysis by Dr. J. O. Osterberg. (Payable from Universities Building Fund, appropriation for Library Addition.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of payment to Lander Van Gundy Agency, Normal, for insurance premiums as follows:

For the Game Room, University Center - \$9.10  
(Payable from Series 60 Revenue Bond Funds, University Center)

For the North Addition to the Swen Parson Library - \$107.00  
(Payable from Universities Building Fund, appropriation for addition to the Library.)

Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to record change orders approved by the Executive Committee, as follows:

Practical Arts Building - East Campus

L. J. Keefe Co., Chicago - Heating & Air Conditioning Contract  
Substitute 250# valves in lieu of 125# \$ 130.08

Tonyan Construction Co., McHenry - General Contract  
Furnish and install 2 floor access doors to serve valves  
in pipe tunnel \$ 398.00

Architects' Fees - Samuelson & Sandquist, Chicago \$ 29.69

Total Additional Cost to the Project \$ 557.77  
(Payable from Universities Building Fund, Appropriation  
for Practical Arts Building)

Special Education Building - Central Campus

Architect: Gilbert A. Johnson & Associates, Rockford  
Tonyan Construction Co., McHenry - General Contract  
Provide terrazzo, part of Alternate 10 \$ 870.00  
Architects' fees 52.20

Total Additional Cost of the Project \$ 922.20  
(Payable from Universities Building Fund, appropriation  
for Special Education Building.)

Residence Hall Group II - West Campus

Architect: Schaeffer, Wilson & Evans, Bloomington  
Southern Equipment Co., St. Louis, Missouri - Food Service Contract  
Furnish Water Cooling Mechanism on  
60-gallon kettle \$135.00  
Gallonage etchings on kettles 75.00  
Furnish stainless steel tops on 8  
refrigerators 326.88  
Total addition to contract \$ 536.88

Felmley-Dickerson Co., Urbana - General Contract  
Lettering and numbering rooms 137.00  
Architects' Fees 30.31

Total Additional Cost to the Project \$ 704.19  
(Payable from Series 61 and Universities Building Fund,  
appropriation for Residence Hall.)

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for purchases and moved acceptance of the lowest responsible bids, as follows:

Lorado Taft Field Campus

30 doz. Milk Glasses and 18 doz. Juice Glasses -  
F. W. Boelter, Milwaukee, Wisconsin \$ 45.90  
73 doz. Stainless Steel Tableware - F. W. Boelter, Milwaukee, Wis. 132.35

2 doz. Tea Pots, 4 Doz. Salt & Pepper Shakers, 2 doz. Servers,	
6 doz. Relish Ladles, 2 doz. Soup ladles, 2 doz. roll baskets,	
4 cake pans, 6 Buffet Plates:	
F. W. Boelter, Milwaukee	\$ 28.32
M. L. Brill Co., Chicago	137.05
Sidney Harrison Co., Peoria	41.40
Larson McGinnis Co., Chicago	33.12
Peerless Hotel Supplies, St. Louis	13.00
60 Aluminum Pots and Pans - F. W. Boelter, Milwaukee	460.93
1 Platform Truck - M. R. Brill Co., Chicago	69.50
74 items: Chests of Drawers, Desks, Mirrors, Side Chairs,	
Lounge Furniture, Tables, Lamps & Chairs -	
Carson, Pirie, Scott & Co., Chicago	3,983.07
30 Bunk Beds - Karroll's, Inc., Chicago	880.50
60 Mattresses - L. B. Herbst Corp., Chicago	1,245.00
175 Stacking Chairs - Carson, Pirie, Scott & Co., Chicago	3,438.75
28 Folding Tables - Carson, Pirie, Scott & Co., Chicago	2,157.58
2 Columnar Base Tables - Carson, Pirie, Scott & Co., Chicago	258.84
6 Lockers - Rochelle's, Inc., Chicago	114.00
(Payable from Trust Fund No. 0815, Lorado Taft Field Campus,	
Equipment)	
<u>South Addition to Swen Parson Library - East Campus</u>	
46 Pair of Draperies and Drapery Hardware - St. Clair's	
Draperies, Aurora	\$ 2,500.00
(Payable from Northern Illinois University Foundation Funds)	
<u>West Campus Athletic Area Improvements</u>	
7,000 pounds Kentucky Bluegrass Seed, 28 Lbs. 98% purity;	
3,000 Lbs. Red Top, 95% purity - Kahn Bros. Co., Chicago	\$ 3,300.00
(Payable from Universities Building Fund, appropriation for	
West Campus Athletic Area)	
<u>Miscellaneous New Buildings</u>	
9 Load Luger Containers - Fourth Street Motor Sales, Inc.,	
DeKalb	\$ 4,835.25
(Payable as follows:	
Misc. Bldgs. to be opened - NIU Foundation Funds - \$3,760.75	
Lincoln Hall - Series 60 Equipment Funds	537.25
Douglas Hall - Series 61 Equipment Funds	537.25)
<u>Watson Hall</u>	
11 Pair Light Control Draperies - Visual Craft, Inc., Blue Island	\$ 752.00
2 Wollensak Tape Recorders - Visual Craft, Inc., Blue Island	336.80
2 DaLite Projection Screens - Lundgren's Camera Shop, Rockford	123.00
1 Electric Adding Machine - Monroe Calculator Machine Co., Elgin	213.00
1 Paper Cutter - Frederick Post Co., Chicago	36.52
6 Portable Chalkboards - Burgess-Anderson-Tate, Zion	383.76
30 Costumers - E & I Coop. Service, Inc., New York City	409.50
1 Free-Standing Coat Rack - Hickman Office Equipment, DeKalb	63.40
5 Groupings of Reception Room Furniture - E & I Coop Service, Inc.,	
New York City	636.00
2 Chart-heads and Tripods - Denoyer-Geppert, Inc., Chicago	19.20
22 Lecterns, 6 Platforms, 5 Bulletin Boards, 5 Ranges of Adjustable	
Shelving - Hallgren Lumber Co., DeKalb	1,386.52
(Payable from NIU Foundation Funds)	
<u>Residence Hall Group II (Douglas) - West Campus</u>	
480 Non-demountable Bunk Beds - Rochelle's, Inc., Chicago	\$18,883.20
1,000 Study Desk Chairs - Rochelle's, Inc., Chicago	13,300.00
(Payable from Residence Hall Group II, Equipment, Series 61)	

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the following items were urgently needed to complete the construction of the Women's Physical Education Building:

General Items	\$ 7,133.00
Lights, Floor, Clocks	12,217.00
Heating	9,080.00
Plumbing	773.00
Electric	1,183.00
Pool Extension	<u>7,014.63</u>
Total	\$37,400.63

He added that there is approximately \$29,094.00 in the contingency fund allotted to this building.

Mr. Dunbar moved approval of a request to be made to the General Assembly to transfer \$15,000.00 from the Universities Building Fund appropriation for the Physical Science Building, to the Universities Building Fund appropriation for the Women's Physical Education Building. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

#### ILLINOIS STATE NORMAL UNIVERSITY

Mr. Dunbar moved to record addition to contract approved by the Executive Committee, as follows:

#### Men's Physical Education Building

Architect: Lankton-Ziegele-Terry & Associates, Peoria

General Contract of J. L. Wroan & Sons, Normal, for Presidential Box constructed in Stadium at a cost of \$765.00; and improved ceiling in Hot room at a cost of \$261.00, for a total additional cost to the project of \$1,026.00. (Payable from Universities Building Fund, appropriation for Physical Education Building and Series 61 Revenue Bond Funds.) Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of change orders as follows:



Men's Physical Education Building

Architect: Lankton-Ziegele-Terry & Associates, Peoria

J. L. Wroan & Sons, Normal - Delete pool inserts for  
starting blocks

\$ 384.00 CREDIT

J. L. Wroan & Sons, Normal - Install additional door  
to south gym

\$ 292.00 ADD

Net Credit to contract for general work of J. L. Wroan

\$ 92.00 CREDIT

Judd Electrical Co., Bloomington - Install power outlets  
in floor of Field House

\$ 7,610.00

Total additional cost of the project

\$ 7,518.00

(Payable from Universities Building Fund, appropriation for  
Physical Education Building and Series 61 Revenue Bond Funds.)

West Campus Development

Architect: Lankton-Ziegele-Terry & Associates, Peoria

McDougall-Hartman Co., Peoria - Reinstate alternate to  
complete sidewalks on south side of new roadway

\$ 4,200.00

(Payable from Universities Building Fund, appropriation  
for West Campus Development)

McCormick Gymnasium

Architect: Lankton-Ziegele-Terry & Associates, Peoria

Emmett Scharf, Bloomington, Electrical Contractor -

Provide heavier electrical service for building addition

\$ 590.00

(Payable from Universities Building Fund, Rehabilitation  
and Series 61-A Funds)

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to engage Phillips, Swager & Associates, Architects, Peoria, to prepare plans and specifications for rehabilitation of the Industrial Arts and Home Economics Building for use of the Foreign Language Department. (Payable from Universities Building Fund, Rehabilitation.) Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize Mr. John Patrick Ward, Safety Engineer for the Central Office, to prepare specifications for fire detection equipment for Milner Library and the Science Building, at an estimated cost of \$25,000.00; and to employ Phillips, Swager & Associates, Architects, Peoria, on a contingency basis, to prepare plans and specifications for tuckpointing and rebuilding of brick work entrances to the Administration Building and Heating Plant, at an estimated cost of \$11,062. (Payable from Central Office Rehabilitation - General Revenue, subject to

the release of funds by Governor Kerner.) Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to award contract for the laboratory equipment in the Science Building Annex, in the amount of \$189,319.00, to the Len A. Maune Co., St. Louis, Missouri, lowest responsible bidder. (Payable from Universities Building Fund, appropriation for the Science Building annex.) Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids and moved approval of purchases from the lowest responsible bidders, as follows:

1 4-wheel drive jeep for the University Golf Course - Rust Implement Co., Bloomington (Payable from Series 61-A Construction Funds.)	\$ 1,958.23
Desks, Secretarial Chairs, File Cabinets, Side Chairs, Cabinets, Shelving and Tables for the University Central Stores Operation, the Clifford Horton Fieldhouse, and the Jonathan Baldwin Turner Practical Arts Building - Sam Buckman Furniture Co., Spring Valley, Illinois	\$36,044.49
(Payable from General Revenue- Equipment and Special Equipment Appropriation)	
12,000 sq. yds. Sod for the University West Campus Development - Hoerr & Sons Nursery, Peoria (Payable from General Revenue - Commodities)	\$ 4,560.00
Miscellaneous Golf Equipment - University Golf Course - George Davis, Inc., Chicago	
1 6-cyl. Tractor	\$ 2,745.00
1 6-cyl. Tractor	2,920.00
Soil Shredder	436.50
Spreader	435.05
Hose	74.50
Mower Sharpener	375.00
Leon Short & Sons, Inc., Peoria	
Mowers	\$ 2,049.20
Green Mowers	1,530.00
Fog Drive-Boom	27.17
Sprayer	751.99
Gravely of Illinois, Springfield	
Rotary Mowers	123.00
(Payable from Series 61-A Funds.)	

Fertilizer

McLean County Service Co., Bloomington	\$ 4,512.00
Ruhm Phosphate & Chemical Co., Normal	3,397.00
Yontz Bonnett, Bloomington	550.00
Yontz Bonnett, Bloomington	43.75
(Payable from General Revenue - Commodities)	

Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that Mr. John Shields, Fiscal Agent for the Board, stated that another dormitory was financially feasible, and moved to authorize the architect, Schaeffer, Wilson & Evans, Bloomington, to advertise for bids to be presented to this Board at its May meeting, award of contracts subject to the sale of bonds. Mr. Ropp seconded the motion and it was unanimously carried.

Mr. Dunbar moved the adoption of the following resolutions:

WHEREAS, this Board has heretofore determined that it is advisable to purchase additional real estate for Illinois State Normal University at Normal, Illinois, and,

WHEREAS two of the parcels of real estate needed are located as follows:

Parcel 1 - Lot 7, Block 1 in the Fifth Addition to the Town of Normal, McLean County, Illinois, known as 313 North Street, Normal, Illinois;

Parcel 2 - Lot 3, Block 1 in the Fifth Addition to the Town of Normal, McLean County, Illinois, known as 312 Mason Street, Normal, Illinois; and,

WHEREAS Willis O. Schueth, owner of the above Parcel 1 has offered to sell the said premises and improvements thereon and convey the same by deed for the sum of \$28,600.00; and

WHEREAS Albert L. Hayner and Eloise N. Hayner, owners of Parcel 2, have offered to sell the said premises and improvements thereon and convey the same by deed for the sum of \$21,000.00; and

WHEREAS the appraised value of Parcel 1 is \$28,600.00; and the appraised value of Parcel 2 is \$21,000.00, NOW, THEREFORE,

BE IT RESOLVED that this Board accept said offers and that the Chairman and Secretary of this Board be and they are hereby authorized and directed to sign contracts for the purchase of the aforesaid Parcel 1 and Parcel 2.

and

WHEREAS, this Board has heretofore determined that it is advisable to purchase additional real estate for future expansion of Illinois State Normal University at Normal, Illinois, and,

WHEREAS a parcel of real estate needed is located as follows:

Lot 12, Block 1 in the Fifth Addition to the Town of Normal, McLean County, Illinois, known as 314 Mason Street, Normal, Illinois, and

WHEREAS Edna B. Rynell, a widow, and Claude Donald Rynell and Lila Mae Rynell, his wife, owners of the above parcel have offered to sell the said premises and improvements thereon and convey the same by deed for the sum of \$18,000.00; and

WHEREAS the appraised value of this parcel is \$18,000.00, NOW, THEREFORE,

BE IT RESOLVED that this Board accept said offer and that the Chairman and Secretary of this Board be and they are hereby authorized and directed to sign contracts for the purchase of the aforesaid parcel of real estate.

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried, and the two resolutions adopted.

Mr. Dunbar moved approval of the request to employ Schaeffer, Wilson & Evans, Architects, Bloomington, to prepare plans and specifications for revolving doors for the entrance to Hamilton-Whitten Halls, with an alternate for revolving doors for the entrance to Atkins-Colby Residence Halls. (Payable from Series 1961 Revenue Bond Funds.) Dr. Puffer seconded the motion and it was unanimously carried.

#### EASTERN ILLINOIS UNIVERSITY

Mr. Dunbar moved approval of the recommendations for contract awards for a Women's Residence Hall, as presented by the architects, Lundeen & Hilfinger, Bloomington:

General Construction Work - S. M. Wilson & Co., Granite City  
Base Bid \$1,284,932

##### Additive Alternates:

Vinyl Asbestos Floor Tile	8,845
Marble Toilet Partitions	4,851
Three granite treads on ext. steps	2,121
Wardrobe Chests	23,453
Bituminous Concrete Surfacing on Parking	
Lot Drive	11,801
Carpet instead of tile	1,698
Dutch Doors	291
Ceramic glazed struct. acous. Tile	226
Base Bid plus Additive Alternates	\$1,338,218

##### Deductive Alternates:

Black Galbestos instead of Panels for	
Penthouse surfacing	\$ 5,112
Lathing & Plastering	6,860
Total Deductive Alternates	\$ 11,972

Net Contract Award for General Work \$1,326,246

Plumbing Work - L. J. Keefe Co., Chicago

Base Bid \$ 118,000

##### Additive Alternate:

Water Temperature Controls for Showers	950
--	-----

Net Contract Award for Plumbing Work \$ 118,950



Heating and Air Conditioning Work - Ideal Heating Co., Chicago		
Base Bid		\$ 98,888
Additive Alternates:		
Branch Runouts to Air Handling Units		12,900
Air Conditioning Equipment		<u>38,888</u>
Net Contract Award for Heating and Air Conditioning Work		\$ 150,676
Ventilation Work - F. R. Inskip Co., Champaign		
Base Bid		\$ 104,770
Additive Alternate:		
Air Handling Units		<u>22,580</u>
Net Contract Award for Ventilation Work		\$ 127,350
Electrical Work - Art-O-Lite Co., Inc., Galesburg		
Base Bid		\$ 160,000
Additive Alternate		
Hair Dryers in Toilet Rooms		<u>1,500</u>
Net Contract Award for Electrical Work		\$ 161,500
Food Service Equipment - Illinois Range Co., Mt. Prospect		
Base Bid and Net Contract Award		\$ 19,745
Elevator Equipment - Otis Elevator Co., Chicago		
Base Bid and Net Contract Award		\$ <u>70,845</u>
Total Construction Contracts		\$1,975,312
Architectural & Engineering Fees		112,112
Construction Allowance for Ford, McKinney & Weller Halls		10,000
Movable Equipment		137,000
Fiscal and Legal Fees		39,620
Interest during construction		81,000
Contingency Fund		<u>44,956</u>
Total Project Cost		\$2,400,000

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved to authorize the architect, Lundeen & Hilfinger, Bloomington, to advertise for bids for the Life Science Building Addition, to be presented to this Board at its May meeting. Mr. Stone seconded the motion and it was unanimously carried.

Mr. Dunbar moved to authorize the investigation of the cost of a generator to take care of emergencies and to bring bids to the April meeting of this Board if the project seems feasible. (Payable from Operating Funds.) Mr. Page seconded the motion and it was unanimously carried.

Mr. Dunbar moved to award contract in the amount of \$7,504.30, to Charleston Farrier Construction Co., Charleston, lowest responsible bidder, for Pemberton Hall Parking Lot. (Payable from Contractual Services.) Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar reported a delay in advertising for bids for rehabilitation of Buzzard School Library, Restrooms and Showers in Blair Hall and Pemberton Hall, and said bids would be presented to the April meeting.

Mr. Dunbar reported that the date for opening of bids for the Clinical Services Building was changed to April 10.

Mr. Dunbar moved approval of change orders affecting the Men's Residence Hall, as follows:

Architect: Lundeen & Hilfinger, Bloomington

General Contract - S. M. Wilson & Co., Granite City		
Permanent tray cart partition	Add	\$ 1,880
Changes in insulation on exterior wall panel	Credit	<u>3,412</u>
Credit to S. M. Wilson Contract		\$ 1,532.00 CREDIT

Heating Contract - H. P. Reger & Co., Chicago		
Refrigeration equipment for walk-in refrigerators in food service unit between Men's and Women's residence halls		\$ 3,580.00
Access Panel to rear side in Mechanical Equipment Rooms		<u>123.60</u>
Total Addition to Heating Contract		\$ 3,703.60

Food Service Equipment Contract - Illinois Range Co., Mt. Prospect		
Approval to delete one fryer service cabinet in men's residence hall		\$ <u>159.00 CREDIT</u>

Net Additional Cost to the Project		\$ <u><u>2,012.60</u></u>
(Payable from Series 1962 funds)		

Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of purchases for Men's Residence Hall, and moved acceptance of the lowest responsible bids, as follows:

Glassware for Dining Room - Marshall Field Co., Chicago	\$ 407.68
Stainless Steel Flatware - S. Buckman Furniture Co., Spring Valley	1,498.60
	(Less 2%/10)
50 Doz. Bean Bag Ash Trays - Benedict Supply Co., Charleston	252.00
2 Record Players and 2 21" TV Sets - Anderson RCA Sales, Ashmore	1,388.00
	(Less 2 %)

438 Lamps for Student Rooms - S. Buckman Furniture, Spring Valley	\$ 3,819.36
	(Less 2%/10)
60 Lamps for Apartments & Lounges - Marshall Field Co., Chicago	1,235.01
4 Ping Pong Tables for Recreation Rooms - Gilbert A. Force Co., Chicago	312.80
40 Doz. Mattress Covers, 44 Mattress Pads, 500 Pillows, 42 Doz. Pillow Covers - S. Buckman Furniture & Supply, Spring Valley	5,138.12
	(2%)
8 Card Tables for Lounge & Recreation Rooms - Witmer's Furniture Co., Charleston	84.00
1 Studio Piano with Bench - Samuel Music Co., Effingham	596.00
48 Desk & Floor Lamps for Lounges & Recreation Rooms - Gilbert A. Force Co., Chicago	596.64
6 Folding Tables, 48 Folding Chairs, 16 Typing Tables - Mattoon Letter Shop, Mattoon	684.78
Dishes for Dining Rooms & Apartments - National China & Equipment Co., Marion, Indiana	3,533.35
	(Less 1%)
10 Blankets for Apartments - Montgomery Ward Co., Charleston	31.27
12 Ironing Boards and 6 Doz. Ironing Board Covers for Laundry Room - Gilbert A. Force, Chicago	171.60
Coffee Makers, Saucepans, Dishes, for Apartments & Recreation Rooms - Montgomery Ward Co., Charleston	413.49
6 Table Tennis Sets for Recreation Rooms & 6 Braided Rugs for Recreation Rooms and Offices - Sears, Roebuck & Co., Charleston	381.83
3 Desks, 6 Files, 1 Hat Shelf, 4 Bookcases for Offices - Mattoon Letter Shop, Mattoon	1,369.82
	(Less 1½%)
1 Telephone Cabinet, 1 Key Cabinet, 5 Posture Chairs, 12 Side Chairs for Offices - S. Buckman Furniture Co., Spring Valley	824.62
	(Less 2%)
2 Hoover Heavy Duty Sweepers - Hoover Co., Canton, Ohio	181.90
	(Less 1%)
8 Electrolux Vacuum Cleaners - E. R. Petty, Charleston	718.00
Misc. Tables, Chairs, Upholstered Chairs, & Benches - S. Buckman Furniture Co., Spring Valley	24,097.04
	(Less 2%)
4 Electric Typewriters - Mattoon Letter Shop, Mattoon	1,232.00
Misc. Kitchen Supplies (Pots, Pans, Utensils, etc.) - Twin City Equipment Co., Champaign	2,263.61
Misc. Kitchen Supplies (Pots, Pans, Utensils, etc.) - National China & Equipment, Marion, Indiana	4,166.15
	(Less 1%)
438 Bedspreads for Student Rooms - S. Buckman Furniture & Supply, Spring Valley	4,007.70
	(Less 2%)
Draperies for Student Rooms, Dining Rooms, Lounges, Apartments & Offices - Crossroads Interiors, Urbana	9,032.57
12 Chairs & 14 Sofas for Main Lounge; Misc. Tables & Cabinets for First Floor Lounge & Furniture for Director's and Assistant Director's Apartments - S. Buckman Furniture & Supply, Spring Valley	6,156.91
	(Less 2%)
Rugs, Carpet & Pad - Baker Furniture Co., Charleston	5,350.00
8 Chairs for Food Service Office - S. Buckman Furniture & Supply, Spring Valley	267.41
	(Less 2%)
3 Desks, 2 Files, 1 Bookcase for Food Service Office - Mattoon Letter Shop, Mattoon	599.81
	(Less 1½%)
1 Electric Adding Machine & 2 Costumers for Food Service Office - Mattoon Letter Shop, Mattoon	160.19
16 Tables for Maid & Linen Rooms - Mattoon Letter Shop, Mattoon	321.12
25 Doz. Sets of Salt & Pepper Shakers - S. Buckman Furniture & Supply, Spring Valley	225.00
25 Doz. Glass Sugar Pourers - Edward Don & Co., Chicago	270.00
1 Doz. Syrup Servers - National China & Equipment Co., Marion, Ind.	24.00
4 Floor Wringers & Buckets, 4 Doz. Parlor Brooms, 12 4-foot Step Ladders - Bush Bros., Champaign	289.44
2 Suction Cleaners, 10 Floor Machines, 10 Doz. Sponges, 4 6-foot Ladders, 4 8-foot Ladders - Superior Sanitary Supply, Brazil, Indiana	2,263.48
	(Less 2%)

438 Bed Frames, Mattresses, Mattress Foundations, & 5 Kemfoam Ensembles - S. Buckman Furniture & Supply, Spring Valley	\$ 22,906.85 (Less 2%)
8 Floor Wringers & Buckets, 8 Pick-up Trucks & Bags, 30 Pails, 20 "Smokurns", 510 Wastebaskets, etc. - LeMaster Janitor Supply, Mattoon	1,566.78 (Less 2%)
(Payable from Series 1962 Revenue Bond Funds)	

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of the following two resolutions:

WHEREAS, this Board has heretofore determined that it is advisable to purchase additional real estate for Eastern Illinois University at Charleston, Illinois, and,

WHEREAS one of the parcels of real estate needed is located as follows:

A tract approximately 130 feet north and south by 280 feet east and west, at the rear of the James O. and Blanche L. Edwards residence located at 2231 South Fourth Street, Charleston, Illinois, and

WHEREAS James O. and Blanche L. Edwards, owners of the above described premises, have offered to sell the said premises and convey the same by deed, for the sum of \$4,000.00, and

WHEREAS the appraised value of this property is \$4,000.00, NOW, THEREFORE,

BE IT RESOLVED that this Board accept said offer and that the Chairman and Secretary of this Board be and they are hereby authorized and directed to sign a contract for the purchase of the aforesaid premises.

and

WHEREAS this Board has heretofore determined that it is advisable to purchase additional real estate for future expansion of Eastern Illinois University at Charleston, Illinois, and,

WHEREAS a parcel of real estate needed is located as follows:

From a point in the east line of the Charleston and Greenup Road, 480 feet north of the intersection of said road with the south line of the Northwest Quarter of the Northwest Quarter (NW $\frac{1}{4}$  NW $\frac{1}{4}$ ) of Section 23, Township 12 North, Range 9 East of the Third Principal Meridian, measure east 470 feet, thence north 139 feet, thence west 470 feet to the east line of said Charleston and Greenup Road, thence south 139 feet to the place of beginning, except the west 235 feet thereof. Also an easement for roadway purposes across the north 35 feet of the following described tract: Beginning at a point 349.8 feet north of the intersection of the east line of the Charleston and Greenup road with the south line of the Northwest Quarter of the Northwest Quarter (NW $\frac{1}{4}$  NW $\frac{1}{4}$ ) of Section 23, Township 12 North, Range 9 East of the Third Principal Meridian, thence measure east 470 feet, thence north 130.2 feet, thence west 470 feet, to the east line of said Charleston and Greenup Road, thence south 130.2 feet to the place of beginning in Coles County, Illinois, and



WHEREAS Harry Gunderson and Florence Gunderson, husband and wife, owners of the above parcel, have offered to sell the said premises and convey the same by deed for the sum of \$3,000.00; and

WHEREAS the appraised value of this parcel is \$3,000.00, NOW THEREFORE,

BE IT RESOLVED that this Board accept said offer and that the Chairman and Secretary of this Board be and they are hereby authorized and directed to sign contracts for the purchase of the aforesaid parcel of real estate.

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried and the two resolutions adopted.

#### WESTERN ILLINOIS UNIVERSITY

Mr. Dunbar reported that the Building Committee had reviewed the tabulation of bids for purchases for the Corbin Residence Hall, and the Library, and moved acceptance of the lowest responsible bids, as follows:

Women's Residence Hall - Corbin

Automatic Washing Machine - Johnson's Appliance, Macomb	\$ 189.95
Additional materials including rods, glides & drapery - E. T. Whalin Co., Chicago	224.36
3 Armless Short Sofas and 1 Table to match present equipment - Gilbert A. Force Co., Chicago	282.84
(Payable from Series 61 Revenue Bond Funds)	

#### Library

1 Sound Spot Microphone and 1 Atlas Floor Stand - Baptist Electronics, Jacksonville	\$ 59.09
Fire Alarm, plug-in unit for remote station receiving panel, 7 each - Notifier Corp., Lincoln, Nebraska	65.00
(Payable from funds re-appropriated for Construction of the Library)	

Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved approval of change orders, as follows:

#### Applied Sciences Building

Architect: Phillips & Swager, Peoria

Plumbing Contract - Seither & Cherry, Keokuk

Adjustment of Water Treatment as per recommendations of  
State Water Survey Division

\$ 422.60

General Contractor - J. L. Wroan & Sons, Normal

Substitute locally available bank sand gravel for  
washed gravel backfill

Deduct \$ 3,000.00

Net deduction to the project \$ 2,577.40 CREDIT  
(Universities Building Fund, Appropriation for  
Applied Sciences Building)

Union Building

Architect: Lankton, Ziegele, Terry & Associates, Peoria  
Kitchen Equipment Contract - Illinois Range Co., Mt. Prospect  
Change water-cooled condensers on refrigerator equipment \$ 1,105.00

Electrical Contract - Hatfield Electric Co., Chicago  
Related electrical work necessary in change from water-  
cooled condensers in food service to air-cooled \$ 165.00

Plumbing Contract - Petersburg Plumbing & Heating Co., Petersburg  
Revise water treatment per State Water Survey Division \$ 908.00  
Additional valving of heating units 858.00  
Revise pressure reducing stations 85.00  
Total additions to contract \$ 1,851.00

Total addition to the project \$ 3,121.00  
(Payable from Series 62 Revenue Bond Funds)

Multiple Purpose Building

Architect: Lankton, Ziegele, Terry & Associates, Peoria  
General Contract - Hansen & Werhane, Lake Forest  
Substitute Ruberoid special bitumen in  
lieu of pitch Deduct \$1,300.00  
Provide 4 control joints in exterior  
masonry walls Add 740.00  
Net deduction to contract \$560.00 CREDIT

Plumbing Contract - Moline Heating & Construction Co., Moline  
Delete water treatment per State Water Survey Divn. - \$411.00  
Furnish 5" pressure reducing valve in lieu of 4" + 692.00  
Net addition to contract \$ 281.00

Net deduction to project \$279.00 CREDIT  
(Series 62 Revenue Bond Funds)

Classroom Building

Architect: Graham, Anderson, Probst & White, Chicago  
General Contract - Carl A. Nelson Co., Burlington, Iowa  
Substitute locally manufactured concrete block for auto-  
clave concrete \$2,000.00 CREDIT  
(Universities Building Fund, Appropriation for Classroom Building)

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Dunbar moved the adoption of the following dedication resolution:

WHEREAS, in order to make lands of Western Illinois University available for campus development it was and is necessary to have a roadway constructed through what is known as the North Campus property, and

WHEREAS a right-of-way through said campus property has been agreed upon between the administration officials at the University and the officials of the City of Macomb, where said University is located, and,

WHEREAS, in furtherance of the foregoing, the Teachers College Board of the State of Illinois passed a Dedication Resolution on May 21, 1962, dedicating an eighty-foot right-of-way for roadway and utility purposes, a certified copy of which Dedication Resolution is recorded in Miscellaneous Book 28, at page 55, in the Office of the Recorder of Deeds in McDonough County, Illinois,

WHEREAS, it appears that an error of measurement was made in the survey for said eighty-foot wide street Dedication, which error is reflected in the description given in the aforesaid Dedication Resolution,

WHEREAS, said Teachers College Board desires to correct said error by making a Dedication and Re-dedication of said Street by correct description,

NOW, THEREFORE, BE IT RESOLVED by the Teachers College Board of the State of Illinois that the following described tract of land being all situated within the City of Macomb, Illinois, and being a part of the lands of Western Illinois University, be and the same is hereby dedicated to the City of Macomb, Illinois, as a public street, including the right to construct, maintain, and operate sewer utilities lines therein, namely:

"An Eighty (80) foot right-of-way for roadway and utility purposes, the centerline of the first part of which is described as follows:

Beginning at a point 1331.5' East and 30' South of the Northwest corner of Section 36, Township 6 North, Range 3 West of the Fourth Principal Meridian, McDonough County, Illinois, running thence South  $88^{\circ} 25'$  East parallel with the North line of said Section 36, a distance of 702.17 feet; thence North  $0^{\circ} 16'$  East, a distance of 30 feet to the North line of said Section 36; thence continuing North  $0^{\circ} 16'$  East upon the South half of Section 25, Township 6 North, Range 3 West of the 4th Principal Meridian, McDonough County, Illinois, a distance of 826.5 feet; thence South  $88^{\circ} 38'$  East upon and across the South half of said Section 25 a distance of 2689.91' to a point of tangency; thence South  $89^{\circ} 45'$  East a distance of 270.59 feet to a point of curvature, said point being the point of beginning of the second part of this dedication, a metes and bounds description of which dedication follows:

From said point of beginning number two, running thence North  $0^{\circ} 15'$  East a distance of 40 feet; thence along a 438.34 ft. radius curve to the right, a distance of 14 feet; thence South  $1^{\circ} 04'$  East a distance of 9.84 feet; thence North  $89^{\circ} 43'$  East a distance of 252.5 feet; thence on a 518.34 ft. radius curve to the right, a distance of 299.69 feet; thence North  $0^{\circ} 15'$  East a distance of 40 feet to the point of beginning number two."

It is understood and agreed that backslopes in areas of cuts and fills will extend beyond the limits of the right of way dedication as required to achieve a balance of earthwork required during the construction of the road thereon.

BE IT FURTHER RESOLVED that to the extent the Dedication made by the aforesaid Dedication Resolution, of May 21, 1962, is inconsistent with this Resolution, the dedications made by this Resolution shall control.

FURTHER, BE IT RESOLVED that an easement grant for sewer main to said City recorded in Miscellaneous Book 28, page 54, in the Office of the Recorder of said County, and easement grant for water main recorded in Miscellaneous Book 28 at page 53 in the Office of the Recorder of said County shall remain in full force and effect.

Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

#### FINANCE COMMITTEE

Mr. Hollingsworth moved the adoption of the following resolution:

RESOLUTION APPLYING CERTAIN SURPLUS REVENUES IN "THE TEACHERS COLLEGE BOARD REVENUE FUND OF 1956 FOR EASTERN ILLINOIS STATE COLLEGE AT CHARLESTON, ILLINOIS" AND CALLING FOR PREPAYMENT \$169,000 RESIDENCE HALL AND STUDENT CENTER REVENUE BONDS, SERIES 1956, OF THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS FOR EASTERN ILLINOIS STATE COLLEGE AT CHARLESTON, ILLINOIS.

WHEREAS by Subsection 7 of Section 8 of the resolution adopted by The Teachers College Board November 29, 1956, creating an issue of \$2,250,000 Residence Hall and Student Center Revenue Bonds, Series 1956, Surplus Revenues in "The Teachers College Board Revenue Fund of 1956 for Eastern Illinois State College at Charleston, Illinois," may be used by said Board for any lawful purpose; and

WHEREAS, as shown on Exhibit "A", a part hereof, said Surplus is \$202,482; and

WHEREAS said Surplus has not been heretofore in any way used, pledged, nor hypothecated except the pledge thereof to "The Teachers College Board Revenue Fund of 1961 for Eastern Illinois University at Charleston, Illinois," which pledge was made and Fund created by resolution adopted by the Teachers College Board July 17, 1961, creating an issue of \$600,000 Residence Halls and Student Center Improvement Bonds, Series 1961; and

WHEREAS by Subsection 4(F) of said resolution adopted July 17, 1961, Surplus Revenues in "The Teachers College Board Revenue Fund of 1961 for Eastern Illinois University at Charleston, Illinois," may be used for said Board for any lawful purpose; and

WHEREAS, as shown in Exhibit "A", a part hereof, all of the \$202,482 Surplus in "The Teachers College Board Revenue Fund of 1956 for Eastern Illinois State College at Charleston, Illinois," except only \$25,379 thereof, is also Surplus of "The Teachers College Board Revenue Fund of 1961 for Eastern Illinois University at Charleston, Illinois," and;

WHEREAS certain of said Residence Hall and Student Center Revenue Bonds, Series 1956, being those maturing in 1995 and 1996, are now callable on any semi-annual interest payment date; and

WHEREAS it is desirable to call for prepayment as many of said Residence Hall and Student Center Revenue Bonds, Series of 1956, as possible: Therefore be it:

RESOLVED by the Teachers College Board of the State of Illinois as follows:

Section 1. That prepayment of said Residence Hall and Student Center Revenue Bonds, Series 1956, by call is a legal purpose for using Surplus Revenues in said "The Teachers College Board Revenue Fund of 1956 for Eastern Illinois State College at Charleston, Illinois," and in said "The Teachers College Board Revenue Fund of 1961 for Eastern Illinois University at Charleston, Illinois."



Section 2. That said Surplus, as shown in Exhibit "A", a part hereof, is \$177,103.

Section 3. That said Surplus be used to call \$169,000 par value of said Residence Hall and Student Center Revenue Bond, Series 1956, on June 1, 1963, which, with the then applicable call premium of 4½%, will require \$176,605.

Section 4. That to effect such prepayment of said bonds there be transferred from the "Operation and Maintenance Account, Eastern Illinois State College Residence Hall and Student Center Revenue Bonds, Series 1956," including the amounts therein heretofore reserved for equipment depreciation, to the "Bond Account, Eastern Illinois State College Residence Hall and Student Center Revenue Bonds, Series of 1956," such amount shall make the balance in said Bond Account \$176,605 greater than the amount otherwise now required to be therein.

Section 5. That the presently outstanding Residence Hall and Student Center Revenue Bonds, Series 1956, of the Teachers College Board of the State of Illinois for Eastern Illinois State College at Charleston, Illinois, dated December 1, 1956, of the denomination of \$1,000, each numbered, bearing interest, and maturing as follows:

<u>Bonds Numbered</u>	<u>Amount</u>	<u>Maturity Date</u>	<u>Rate of Int.</u>
2,082-2,130 Incl.	\$ 49,000	Dec. 1, 1995	4-3/4%
2,131-2,250 Incl.	120,000	Dec. 1, 1996	4-3/4%

but redeemable at the option of the Teachers College Board prior to their maturity on June 1, 1963, at a price of par, unpaid accrued interest to the date of redemption, and a premium of 4½% of the principal amount thereof, be and are hereby called for payment on June 1, 1963, all in accordance with, and as provided for, in the resolution authorizing said bonds.

Section 6. That the Secretary of the Teachers College Board be and is hereby directed to give notice of such redemption (a) by publication in the Midwest Edition of the Wall Street Journal, a newspaper published and of general circulation in the City of Chicago, Illinois; (b) by registered mail to the registered holders of such bonds, if any; and (c) by filing with the Continental Illinois National Bank and Trust Company of Chicago, Chicago, Illinois, and with the Detroit Bank and Trust Company, Detroit, Michigan, the places of payment of principal of and interest on said bonds; said publication, mailing, and filing of said notice to be made not less than 30 days prior to said date of redemption, and said notice shall be in substantially the following form:

NOTICE OF REDEMPTION

\$169,000

THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS FOR  
EASTERN ILLINOIS STATE COLLEGE AT CHARLESTON, ILLINOIS

Residence Hall and Student Center Revenue Bonds, Series 1956  
Dated December 1, 1956

<u>Bonds Numbered</u>	<u>Amount</u>	<u>Maturity Date</u>	<u>Rate of Int.</u>
2,082-2,130 Incl.	\$ 49,000	December 1, 1995	4-3/4%
2,131-2,250 Incl.	120,000	December 1, 1996	4-3/4%

The holders of said Residence Hall and Student Center Revenue Bonds, Series 1956, are hereby notified that the same should be presented for payment on June 1, 1963, at the Continental Illinois National Bank and Trust Company of Chicago, Chicago, Illinois, or at the option of the holders thereof at the Detroit Bank and Trust Company, Detroit, Michigan, at par and accrued interest and a premium of 4½% of the principal amount thereof.

Any of said so described bonds not so presented for payment on June 1, 1963, shall cease to bear interest from and after said date.

Dated

, 1963.

Secretary of the Teachers College  
Board of the State of Illinois

Section 7. That a copy of this resolution be filed with the Treasurer of the State of Illinois.

Section 8. That this resolution shall be in full force and effect immediately upon its passage.

EXHIBIT A

Series 1956	Actual Bal. 6/30/62	Req'd Bal. 6/30/62	Surplus
Revenue & Oper & Maint Accounts	\$196,953	\$126,480(a)	\$ 70,473
Princ & Int Acct	44,295	33,529(b)	10,766
Bd Res Account	127,120	125,000(c)	2,120
Bldg Depr Acct	55,334	50,000	5,334
Equip Depr Acct	113,789	-0-	113,789
Combined Total			\$202,482
<u>Series 1961</u>			
Revenue & Oper & Maint Accounts	\$ 1,000	\$ 1,000(d)	\$ -0-
Princ & Int Acct	11,340	22,000(e)	(10,660)
Bd Res Account	15,281	30,000(f)	(14,719)
Bldg Depr Account	---	---	---
Equip Depr Account	---	---	---
Combined Total			\$(25,379)
Series 1956 and 1961 Combined			\$177,103

Notes:--

- (a) \$82,145 current liabilities plus, as working capital, 1/12th of operating expenses incurred during year ended 6/30/62.
- (b) 2/6th of interest and 8/12th of principal due 12/1/63 to include deposit required 7/1/62.
- (c) Full maximum requirement which must be preserved at this level to conform with representations made in junior lien (Series 1961) prospectus.
- (d) Estimated adequate to pay Series 1961 paying agency fee and any premium on additional insurance required by Series 1961 issue (the only operating expenses payable from Series 1961 Operation and Maintenance Fund) for the next fiscal year.
- (e) Interest payable 7/1/62 and 1/1/63, total debt service payments required during next fiscal year.
- (f) Total of all requirements through 6/30/63, the end of the next fiscal year.

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Dr. McKelvey, Executive Officer, reported that the Council of Presidents recommended an interim increase for Graduate Assistants, as follows:

	Present Monthly Rate	Recommended Interim Monthly Rate
B.A. degree-3/4 Student Load	\$ 120	\$ 140
B.A. degree-1/2 Student Load	180	220
B.A. degree-full student load	60	80
M.A. degree-3/4 Student load	180	200
M.A. degree-1/2 Student load	240	260

Mr. Page moved approval of the recommended interim monthly rates for graduate assistants, effective September, 1963, as recorded herein. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Stipes reported that the Association of Governing Boards is to meet in Dallas, Texas, on May 12-14, 1963, and recommended that Mr. McBride attend as a delegate from this Board. Board members concurred.

Mr. Stipes spoke of the extraordinary service given to the Teachers College Board by the three retiring Board members, Mr. Reed, Mr. Ropp and Mr. Dunbar. The three members each responded with words of appreciation for the opportunity to serve.

Dr. Puffer moved the adoption of the following resolution:

WHEREAS, Mr. William E. Reed, of Oak Park, has been a member of the Teachers College Board from July, 1955, until the expiration of his term in March, 1963, and

WHEREAS, during these years he served faithfully as a member of the Graduate and General Curriculum Committee (now the Committee on Educational Programs), as Chairman of that Committee from July, 1959 to March, 1963, and as a member of the Policy Committee for a similar period, and

WHEREAS, during his chairmanship of the Committee on Educational Programs advanced doctoral programs were initiated and approved for two of the universities under the Board's jurisdiction,

NOW, THEREFORE, BE IT RESOLVED that the Teachers College Board extend to Mr. William E. Reed its kindest regards and appreciation for seven years of able service.

Mr. Hollingsworth seconded the motion and it was unanimously carried.

Mr. Stone moved the adoption of the following resolution:

WHEREAS, Mr. Clarence R. Ropp, of Normal, has been a member of the Teachers College Board from February, 1953, until the expiration of his term in March, 1963, and

WHEREAS, he has ably served as Chairman of the Policy Committee for six years, as a member of the Building Committee for the same length of time, and as the representative of the Board on the governing board of the University Civil Service System from March, 1961, to April, 1962, and

WHEREAS, he contributed his special knowledge of agricultural affairs to the Board's concerns in this area,

NOW, THEREFORE, BE IT RESOLVED that his colleagues on the Teachers College Board express to Mr. Clarence R. Ropp their appreciation and gratitude for ten years of loyal service.

Mr. Hollingsworth seconded the motion and it was unanimously carried.

Dr. Puffer moved the adoption of the following resolution:

WHEREAS, Mr. Carl Dunbar, of Macomb, has been a member of the Teachers College Board from February, 1953, until the expiration of his term in March, 1963, and

WHEREAS, during these years he has served faithfully as a member of the Building Committee since the time of his appointment to the Board; has served as Chairman of the Building Committee since May, 1960; as a member of the Finance Committee for the past six years; and as a member of the Executive Committee since its establishment, and

WHEREAS, he capably assumed the heavy duties of the Building Committee resulting from the construction program of the Universities Bond Issue, and willingly gave his time, energy and thought to insure its successful progress, and

WHEREAS, during his ten years of service he was absent but one time,

NOW, THEREFORE, BE IT RESOLVED that the members of the Teachers College Board extend to Mr. Carl Dunbar their gratitude and appreciation for ten years of devoted service.

Mr. Page seconded the motion and it was unanimously carried.

#### REPORTS OF PRESIDENTS

Mr. Hollingsworth moved approval of the Report for Northern Illinois University as presented by President Holmes. Mr. Reed seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Ropp moved approval of the Report for Illinois State Normal University as presented by President Bone. Mr. Reed seconded the motion, roll was called and the vote was as follows:



Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Stone moved approval of the Report for Eastern Illinois University as presented by President Doudna. Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Stone moved approval of the Report for Western Illinois University as presented by President Knoblauch. Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

The Chairman announced that this was the time and place for the consideration of bids received for the purchase of \$2,400,000 Eastern Illinois University Residence Halls Revenue Bonds, Series of 1963, pursuant to a Notice of Sale published in the Daily Bond Buyer on March 8, 1963.

Dr. Puffer moved that the Notice of Sale and Official Statement on the proposed issue of \$2,400,000 Eastern Illinois University Residence Halls Revenue Bonds, Series of 1963, as prepared by Barcus, Kindred & Company be ratified, approved, and confirmed by this Board. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Notice of Sale and Official Statement is as follows:

#### NOTICE OF SALE

\$2,400,000 EASTERN ILLINOIS UNIVERSITY

Residence Halls Revenue Bonds, Series of 1963

Sealed proposals for the purchase of \$2,400,000 Residence Halls Revenue Bonds, Series of 1963, of The Teachers College Board of the State of Illinois for

Eastern Illinois University at Charleston, Illinois, will be received by the undersigned at a meeting of said Board in Public Dining Room No. 1 (Third Floor) of the Conrad Hilton Hotel, Chicago, Illinois, at 11:30 A.M., Central Standard Time, on March 18, 1963, at which time and place all bids will be publicly opened, read, and considered.

Said bonds will be dated April 1, 1963, of \$5,000 denomination, numbered from 1 to 480, inclusive, registrable as to principal only, and will mature on October 1 in each of the years and in amounts as follows:

<u>Amount of</u> <u>Principal</u> <u>Installment</u>	<u>Due</u>	<u>Amount of</u> <u>Principal</u> <u>Installment</u>	<u>Due</u>
\$30,000	1965 through 1967	\$ 75,000	1990 and 1991
35,000	1968 through 1971	80,000	1992
40,000	1972 through 1974	85,000	1993 and 1994
45,000	1975 through 1977	90,000	1995 and 1996
50,000	1978 through 1980	95,000	1997
55,000	1981 through 1983	100,000	1998
60,000	1984 and 1985	105,000	1999 and 2000
65,000	1986 and 1987	110,000	2001
70,000	1988 and 1989	115,000	2002

Bonds maturing on October 1 in each of the years 1974 through 2002 shall be redeemable as a whole or in part in their inverse numerical order prior to their maturity on October 1, 1973, or on any interest payment date thereafter, at par plus accrued interest plus the following premiums:

- 3% if redeemed October 1, 1973 through April 1, 1978, inclusive
- 2-1/2% if redeemed October 1, 1978 through April 1, 1983, inclusive
- 2% if redeemed October 1, 1983 through April 1, 1988, inclusive
- 1-1/2% if redeemed October 1, 1988 through April 1, 1993, inclusive
- 1% if redeemed October 1, 1993 through April 1, 1998, inclusive
- and thereafter at par.

Interest will be payable October 1, 1963, and semiannually thereafter, both principal and interest to be payable at such bank or banks as designated by the successful bidder.

Said bonds are authorized to pay the cost of constructing a new 480-student capacity residence hall and kitchen and dining facilities and to pay the cost of remodeling three existing residence halls designated Ford, McKinney, and Weller Halls, all on the campus of said Eastern Illinois University.

Said bonds are payable from and secured by a closed first lien on the net revenues to be derived from said new residence hall and kitchen and dining facilities and are additionally secured, subject and subordinate only to all contract rights vested in the holders of outstanding bonds of Series 1956 and Series 1961 for said University by a pledge of and closed lien on the net revenues of said Ford, McKinney, and Weller Halls.

No bids of less than par and accrued interest will be considered. Bids must be for all of the bonds bearing interest at a rate or rates not to exceed Five Per Cent (5%) per annum. In determining the best bid, the interest cost will be computed by determining the interest from April 1, 1963, to absolute maturity at the rate or rates specified by the bidder and deducting therefrom any premium offered. Bidders may specify the rate or rates of interest in multiples of 1/8 or 1/10 of 1%, but all bonds of the same maturity shall bear the same single rate of interest throughout their life.

The sale and award of the bonds will be subject to the final approving legal opinion of Chapman and Cutler, Attorneys, Chicago, Illinois, said opinion to be furnished without expense to the purchaser, and at the option of the purchaser will be printed on each bond without cost. The bonds will be delivered to the purchaser in Chicago, Illinois, within approximately 45 days from date of award.

The right is reserved to reject any or all bids, and any bid not complying with this notice of sale will be rejected. Each bid must be enclosed in a sealed envelope addressed to The Teachers College Board of the State of Illinois, and should be marked on the outside "Proposal for Eastern Illinois University Bonds" and must be accompanied by a certified or cashiers check drawn upon an incorporated bank or trust company to the order of said The Teachers College Board of the State of Illinois for \$48,000 as a good faith deposit to secure The Teachers College Board against any loss from the failure of the bidder to comply with the terms of his bid. No interest will be allowed on the amount of the good faith deposit, and the checks of all bidders except the one to whom the award is made will be returned immediately.

Further information may be obtained from the undersigned or from Barcus, Kindred & Company, 231 South La Salle Street, Chicago 4, Illinois, Fiscal Agents for The Teachers College Board.

Dated this 8th day of March, 1963.

/s/ CLARENCE ROPP  
Secretary of The Teachers College  
Board of the State of Illinois

#### OFFICIAL STATEMENT

#### THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS

This Board, organized pursuant to Chapter 122 of the laws of the State of Illinois, is comprised of nine members appointed for overlapping six-year terms by the Governor with the advice and consent of the Senate, and, as ex-officio members, the Superintendent of Public Instruction and the Director of the Department of Finance of the State of Illinois. The present organization of the Board is:

#### Appointed Members

R. A. Stipes, Jr., Chairman . . . . .	Champaign
Noble J. Puffer, Vice-Chairman . . . . .	Barrington
Clarence Ropp, Secretary. . . . .	Normal
Carl Dunbar . . . . .	Macomb
Morton H. Hollingsworth . . . . .	Joliet
Harriet Lowden Madlener . . . . .	Oregon
William E. McBride. . . . .	Chicago
William E. Reed . . . . .	Oak Park
Paul Stone. . . . .	Sullivan

#### Ex-Officio Members

Ray Page, Superintendent of Public Instruction . . .	Springfield
James A. Ronan, Director, Department of Finance . . .	Springfield

Under the control of this Board are four institutions of higher education with a combined total enrollment of over 22,000: Eastern Illinois University, Charleston; Northern Illinois University, DeKalb; Illinois State Normal University, Normal; and Western Illinois University, Macomb.

\$2,400,000

#### EASTERN ILLINOIS UNIVERSITY

Residence Halls Revenue Bonds, Series of 1963

Dated April 1, 1963

Due October 1, 1965-2002

#### PURPOSE OF BOND ISSUE

The proceeds of these bonds will be used to construct a new 480-student capacity residence hall and kitchen and dining facilities adequate to serve its

residents and to pay the cost of remodeling three existing residence halls designated Ford, McKinney, and Weller Halls with an aggregate capacity of 454 students, all on the campus of Eastern Illinois University at Charleston. The estimated cost of the project is:

Construction Cost Including	
Built-in Furnishings and Equipment . . . . .	\$1,985,312(a)
Movable Furnishing and Equipment . . . . .	137,000
Architectural, Legal and Fiscal Fees . . . . .	151,732
Interest During Construction . . . . .	\$135,000(b)
Less: Interest Income . . . . .	<u>54,000(c)</u>
Contingencies . . . . .	<u>44,956</u>
Total Project Cost . . . . .	\$2,400,000

Notes:-- (a) All except \$10,000, which is the estimated cost of remodeling improvements to be made to Ford, McKinney, and Weller Halls, is based on bids received March 6, 1963. All contracts will be covered by 100% performance bonds, and completion is scheduled for occupancy with the fall quarter of 1964. (b) \$2,400,000 at 3-3/4% for 18 months. Actually there will be deposited in the Bond Account from bond proceeds such amount as will, together with accrued interest paid by the purchaser of the bonds, pay interest through October 1, 1964. (c) Assuming \$2,400,000 invested an average of nine months at 3%.

SECURITY

These bonds will be payable from and secured by a closed first lien on the net revenues to be derived from operation of the new 480-student capacity residence hall and kitchen and dining facilities. They will be additionally secured by a closed lien, subject only to the contract rights vested in the holders of \$2,561,000 aggregate outstanding bonds of Series 1956 and Series 1961, on the net revenues to be derived from the operation of Ford, McKinney, and Weller Halls, existing residence halls which provide room facilities without dining facilities for a capacity of 454 students and which, together with certain other existing facilities, are pledged to the Series 1956 and 1961 bonds.

AUTHORITY FOR ISSUANCE

These bonds will be issued by The Teachers College Board of the State of Illinois for Eastern Illinois University at Charleston, Illinois, pursuant to the provisions of an act authorizing the Board to build and equip residence halls and other structures with the proceeds of bonds payable from the revenues thereof (Sections 59a to 59e, Chapter 127, Illinois Revised Statutes 1961), approved by the General Assembly of the State of Illinois; and pursuant to a resolution to be adopted by the Board.

DEBT SERVICE REQUIREMENTS

Shown below are the debt service requirements on these \$2,400,000 Series 1963 bonds at an assumed interest rate of 3-3/4%.

Year End				Year End			
Oct. 1	Principal	Interest	Total	Oct.1	Principal	Interest	Total
1963	--	\$ 45,000	45,000*	1978	\$ 50,000	\$ 71,813	\$121,813
1964	--	90,000	90,000*	1979	50,000	69,938	119,938
1965	\$ 30,000	90,000	120,000	1980	50,000	68,063	118,063
1966	30,000	88,875	118,875	1981	55,000	66,188	121,188
1967	30,000	87,750	117,750	1982	55,000	64,125	119,125
1968	35,000	86,625	121,625	1983	55,000	62,063	117,063
1969	35,000	85,313	120,313	1984	60,000	60,000	120,000
1970	35,000	84,000	119,000	1985	60,000	57,750	117,750
1971	35,000	82,688	117,688	1986	65,000	55,500	120,500
1972	40,000	81,375	121,375	1987	65,000	53,063	118,063
1973	40,000	79,875	119,875	1988	70,000	50,625	120,625
1974	40,000	78,375	118,375	1989	70,000	48,000	118,000
1975	45,000	76,875	121,875	1990	75,000	45,375	120,375
1976	45,000	75,188	120,188	1991	75,000	42,563	117,563
1977	45,000	73,500	118,500	1992	80,000	39,750	119,750



1993	\$ 85,000	\$ 36,750	\$121,750	1998	\$100,000	\$ 20,063	\$120,063
1994	85,000	33,563	118,563	1999	105,000	16,313	121,313
1995	90,000	30,375	120,375	2000	105,000	12,375	117,375
1996	90,000	27,000	117,000	2001	110,000	8,438	118,438
1997	95,000	23,625	118,625	2002	115,000	4,313	<u>119,313</u>

1965-02 Annual Average . . . . . \$119,423

\* Capitalized.

#### DESCRIPTION OF UNIVERSITY

Eastern Illinois University, a State supported institution founded in 1895, is located at Charleston (1960 population--10,505), about 200 miles south of Chicago. The University conducts both an undergraduate and graduate school, and awards degrees of both Bachelor and Master of Science in Education as well as Bachelor of Arts, Bachelor of Science, Master of Arts, and Master of Science with-out preparation for teaching. It is accredited by the North Central Association of Colleges and Secondary Schools and by the National Council for Accreditation of Teacher Education. The University enrollment for the fall quarter of 1962 was 3,435. The faculty numbers 286.

The campus consists of 240 acres. Buildings and equipment are valued at nearly \$14 million, with appropriations and cash on hand, not including this bond issue, for adding over \$9 million in classroom and other buildings. No tuition is charged Illinois resident students attending the University, but an aggregate of \$70.50 registration and other fees is charged all full time students for each of the three regular academic quarters. Nonresidents of Illinois pay \$56.66 per quarter tuition in addition to these fees. Fees for the shorter summer session are proportionately less than those for the regular academic quarter.

#### ENROLLMENT

Shown below is a record of full time on-campus students at Eastern Illinois University:

<u>Year</u>	<u>Fall</u>	<u>Summer</u>	<u>Year</u>	<u>Fall</u>	<u>Summer</u>
1955-56	1,919	905	1959-60	2,507	1,085
1956-57	2,086	1,007	1960-61	2,723	1,144
1957-58	2,162	1,142	1961-62	3,173	1,406
1958-59	2,405	1,144	1962-63	3,240	-

Total enrollment is higher than the figures shown above for full time enrollment. For example, in the fall of 1962 there were 195 part time students on campus, making total on-campus enrollment 3,435.

Enrollment growth can be expected to accelerate as a result of the new residence hall facilities being constructed with the proceeds of these bonds and the more than \$9 million in classroom and other facilities to be constructed with appropriations and cash on hand.

#### PLEDGED REVENUES AND DEBT SERVICE COVERAGE

The resolution authorizing these \$2,400,000 Series 1963 bonds will provide that the net revenues of Ford, McKinney, and Weller Halls shall be utilized for servicing the Series 1956 and 1961 bonds only to the extent that other revenues pledged thereto are inadequate. As shown, the actual revenues derived from facilities pledged to Series 1956 and Series 1961 bonds other than Ford, McKinney, and Weller Halls are adequate to meet the requirements of the Series 1956 and Series 1961 bonds. Therefore the entire net revenues of Ford, McKinney, and Weller Halls would be available for servicing these Series 1963 bonds. Shown are the actual earnings of Ford, McKinney, and Weller Halls for the last fiscal year together with an estimate of the annual operating revenues of the new 480-student capacity residence hall. The estimate for the new hall is based on its being used only during a 36-week regular academic year with a 10% vacancy allowance (15,552 net occupant-weeks per year).

New 480-Student  
Residence Hall

	Occupant		Ford, McKinney and Weller Halls	Combined
	Week	Annual	Actual Year	Annual
	<u>Increment</u>	<u>Total</u>	<u>End June 30, 1962</u>	<u>Total</u>
Gross Revenue - Board	\$13.00	\$202,176	-	
- Room	7.00	108,864	\$127,835	
- Miscellaneous		-	224	
- Total		\$311,040	\$128,059	
Cost of Food Sold	6.35(a)	98,755	-	
Food Service Student Wages	.69(b)	10,731	-	
Other Food Service Expense	2.39(a)	37,169	-	
Other Operating Expense	3.21(a)	49,922	\$ 56,572	
Total Operating Expense		\$196,577	\$ 56,572	
Net Before Depreciation and Debt Service		\$114,463	\$ 71,487	\$185,950

Debt Service Coverage

These \$2,400,000 Bonds as 3-3/4s:

Maximum Interest (\$90,000) Covered . . . . .	2.07x
Average Total Charges (\$119,423) Covered . . . . .	1.56x
Maximum Total Charges (\$121,875) Covered . . . . .	1.53x

Notes: --(a) Actual experience of 322-student capacity Lincoln-Douglas Halls for the fiscal year ended June 30, 1962. (b) One-half actual experience of Lincoln-Douglas Halls for fiscal year ended June 30, 1962, to reflect planned cafeteria service for feeding occupants of the new building instead of table service used in Lincoln-Douglas Halls.

BOARD AND ROOM CHARGES

Board and room rates are, and will remain, uniform for all residence hall facilities on the campus. Shown below is a summary of past and planned rates:

	<u>Charge Per Week*</u>		
	<u>Board</u>	<u>Room</u>	<u>Total</u>
Effective 1959-61	\$11.50	\$6.50	\$18.00
Effective September 1961 (Current	12.00	7.00	19.00
To Be Effective September 1963	13.00	7.00	20.00

\* Board and room charges are actually collected for a full academic quarter in advance, with provision for partial refund to any residents who must leave the University during the quarter.

RATE MAINTENANCE COVENANT

The Teachers College Board will covenant to fix, revise, and collect rentals, rates, fees, and charges for the use of the pledged facilities to provide funds sufficient at all times to provide for all requirements of the authorizing resolution, including payment of principal and interest on these bonds when due and accumulation of Bond Reserve and Depreciation Accounts in the amount of \$120,000 each.

UNIVERSITY HOUSING FACILITIES

Capacity, Occupancy, Demand

There are at Eastern Illinois University six existing residence halls and a 60-family apartment building plus one residence hall under construction and scheduled to be completed by the fall quarter of 1963. The revenues from each are pledged to certain series of outstanding bonds from the proceeds of which they were constructed or improved. The Board has pledged to adopt parietal rules as may be needed to ensure full occupancy of the buildings pledged to each bond issue, and

the priority of these parietal rule covenants among the various bond issues is in the chronological order of their issuance. Shown below is design capacity for all of the existing housing facilities and those now under construction:

	<u>Design Capacity</u>
Series 1956 and 1961 Bonds:	
Pemberton Hall . . . . .	201
Lincoln Hall (a) . . . . .	161
Douglas Hall (a) . . . . .	161
Ford Hall (b) . . . . .	152
McKinney Hall (b) . . . . .	150
Weller Hall (b) . . . . .	<u>152</u>
Total Existing Residence Halls . . . . .	977
Series 1957 Apartments . . . . .	<u>60</u>
 Total Existing Campus Housing . . . . .	 1,037
Series 1962 Hall Under Construction . . . . .	<u>438</u>
Total Housing Now Subject to Parietal Rules . . . . .	1,475

Notes:-- (a) The room rental revenues only (as differentiated from revenues of the connecting dining hall) are pledged to the outstanding Series 1956 and 1961 bonds. Revenues of the connecting dining hall are pledged to Series 1962 bonds. (b) Also pledged to these Series 1963 bonds. These halls consist of room facilities only. Their residents eat in the Student Union Building, which is pledged to Series 1956 and 1961 bonds.

There is already a demand for nearly twice as many residence hall accommodations as will be afforded by the new 480-student capacity hall to be build with the proceeds of these Series 1963 bonds as shown below:

Full Time Enrollment, Fall 1962 . . . . .	3,240
Less Students Living at Home . . . . .	<u>881</u>
Students Living in Rental Housing . . . . .	2,359
Less Design Capacity of All Campus Housing Now	
Subject to Parietal Rules . . . . .	<u>1,475</u>
Available for Occupancy of New Residence Hall . . . . .	884

#### USE AND OCCUPANCY COVENANT

The Teachers College Board will covenant to require and to adopt rules and regulations designed to assure the maximum use of all facilities whose revenues are pledged to these Series 1963 bonds, subject only to the requirements of presently outstanding revenue bonds providing for prior occupancy of existing facilities (which, other than Ford, McKinney, and Weller Halls, are residence halls and apartments with a combined design capacity of 1,021 students).

#### DESCRIPTION OF PLEDGED FACILITIES

The new 480-student capacity residence hall is the second part of a proposed residence hall development at the south end of the campus, which is planned ultimately to include buildings to house nearly 2,000 students. The first part of this residence hall development consists of twin four-story structures with a capacity of 438 occupants, which is now being built with the proceeds of \$2,250,000 Series 1962 bonds. The 480-student capacity hall to be constructed with the proceeds of these Series 1963 bonds is a nine-story structure. This building will be reinforced concrete and masonry construction and will be full air-conditioned. Part of the proceeds of these Series 1963 bonds will be used to provide kitchen and dining facilities adequate to serve the residents of the new residence hall in an expanded dining area in which both the residents of the new hall and the Series 1962 hall will eat together.



SOURCE OF PAYMENT  
FOR  
SERIES 1956 and 1961 BONDS

In addition to Ford, McKinney, and Weller Halls, the Series 1956 and 1961 bonds are secured by a first and second lien, respectively, on the net operating revenues of the University Union, Linsoln-Douglas residence hall rooms (as distinguished from food service) and Pemberton residence hall. The resolution authorizing these Series 1963 bonds will provide that the revenues of Ford, McKinney, and Weller halls be used to service the Series 1956 and 1961 bonds only to the extent that the revenues of the other facilities pledged to the Series 1956 and 1961 bonds are inadequate therefor. Shown below are the net operating revenues derived from these other facilities during the fiscal year ending June 30, 1962.

University Union . . . . .	\$200,331 (a)
Lincoln-Douglas Rooms . . . . .	51,553
Pemberton Hall . . . . .	<u>15,353 (b)</u>
Total Net Available for Debt Service	
Without Ford, McKinney, and Weller Halls . . .	\$267,237

Series 1956 and 1961 Combined

Debt Service Coverage:

Maximum Interest (\$115,148) Covered . . . . .	2.32x
Average Total Charges (\$140,140) Covered . . . .	1.91x
Maximum Total Charges (\$189,770) Covered . . . .	1.41x

Notes:-- (a) Net revenues of the University Union can be expected to continue to increase annually in the future as enrollment growth is reflected in increasing revenues from the \$9 per quarter student fee charged for the union building. (b) Pemberton Hall net revenues can be expected to be substantially higher in future years, because an addition completed last fall increased its capacity from 93 to 201 students and board rates to become effective next fall will be higher than those in effect during the year in which the net revenues shown above were generated.

All of the reserves required for the 1956 and 1961 bonds have already been established at their full maximum required balances except the Series 1956 Depreciation Fund, which required annual deposits of only \$12,500. The following schedule summarizes reserves for these series.

	<u>Series 1956</u>	<u>Series 1961</u>	<u>Combined</u>
Bond Reserve Fund:			
Annual Deposit	\$ 12,500	\$15,000	\$ 27,500
Maximum Balance Required	125,000	75,000	200,000
Present Balance	125,000	76,108	201,108
Depreciation Fund:			
Annual Deposit	\$ 12,500	None	\$ 12,500
Maximum Balance Required	125,000	None	125,000
Present Balance	62,500	None	62,500

From the foregoing can be seen that the Series 1956 and 1961 bonds can be fully serviced from the revenues of facilities which are pledged to them other than Ford, McKinney, and Weller Halls, thereby making the entire net revenues of Ford, McKinney, and Weller Halls available for servicing the Series 1963 bonds.

SERIES 1956 AND 1961  
PRINCIPAL AND INTEREST REQUIREMENTS

Following are the principal and interest requirements of the outstanding Series 1956 and 1961 bonds, which have a prior lien to that of these \$2,400,000 Series 1963 bonds on the net revenues of Ford, McKinney, and Weller Halls. The following schedule does not include \$169,000 Series 1956 bonds due 1996-7, for which provision has been made for retirement on the next call date, June 1, 1963.



Year End June 30	Series 1956			Series 1961			Combined Total Prin- cipal and Interest
	Principal	Interest	Total	Principal	Interest	Total	Interest
1964	\$ 25,000	\$93,148	\$118,148	\$ 45,000	\$22,000	\$67,000	\$185,148
1965	30,000	91,960	121,960	45,000	20,425	65,425	187,385
1966	30,000	90,535	120,535	50,000	18,850	68,850	189,385
1967	30,000	89,110	119,110	50,000	17,100	67,100	186,210
1968	35,000	87,685	122,685	50,000	15,350	65,350	188,035
1969	35,000	86,023	121,023	55,000	13,600	68,600	189,623
1970	35,000	84,360	119,360	55,000	11,675	66,675	186,035
1971	35,000	82,698	117,698	60,000	9,750	69,750	187,448
1972	40,000	81,035	121,035	60,000	7,410	67,410	188,445
1973	40,000	79,135	119,135	65,000	5,070	70,070	189,205
1974	45,000	77,235	122,235	65,000	2,535	67,535	189,770
1975	45,000	75,098	120,098				120,098
1976	45,000	72,960	117,960				117,960
1977	50,000	70,823	120,823				120,823
1978	50,000	68,448	118,448				118,448
1979	55,000	66,073	121,073				121,073
1980	55,000	63,460	118,460				118,460
1981	60,000	60,848	120,848				120,848
1982	60,000	57,998	117,998				117,998
1983	65,000	55,148	120,148				120,148
1984	65,000	52,060	117,060				117,060
1985	70,000	48,973	118,973				118,973
1986	70,000	45,648	115,648				115,648
1987	75,000	42,323	117,323				117,323
1988	80,000	38,760	118,760				118,760
1989	85,000	34,960	119,960				119,960
1990	85,000	30,923	115,923				115,923
1991	90,000	26,885	116,885				116,885
1992	95,000	22,610	117,610				117,610
1993	100,000	18,098	118,098				118,098
1994	105,000	13,348	118,348				118,348
1995	110,000	8,360	118,360				118,360
1996	66,000	3,135	69,135				69,135
1964-96 Annual Average . . . . .							\$140,140

#### DEBT HISTORY

The Teachers College Board of the State of Illinois has, since 1947 when enabling legislation was first passed, issued revenue bond to finance over 25 projects at the universities under its control. In each case the Board has required that the facilities, as soon as built, be operated in such a way as to produce revenues substantially in excess of all requirements including those for various reserves. Four complete issues scheduled to mature serially to 1985 have already been paid in full.

Five of the bond issues (including one of those which has been completely retired in advance of maturity) have been for facilities at Eastern Illinois University. Of the four issues remaining outstanding, one (Series 1957) was issued for the purpose of constructing married student apartments and is secured by a first lien on the revenues thereof. Another (Series 1962) was issued to construct a 438-student capacity residence hall which will be completed this fall and to remodel the dining facilities of existing Lincoln-Douglas residence halls and is secured by a first lien on the revenues of the combination. Two (Series 1956 and Series 1961) were issued for the purpose of constructing or improving all other residence and dining facilities on the campus (including the student union building) and are secured by a first and second lien respectively on the net operating revenues thereof. The Series 1950 bonds, the last of which were retired in advance of maturity on December 1, 1961, has been issued to pay part of the cost of constructing Lincoln and Douglas Halls and has been secured by a lien on their revenues.

Although less than five years' average have elapsed since issuance of the University's bonds, which mature serially to April 1, 2002, the present net debt as shown below is only 80.1% of the amount originally issued.

	Series 1950	Series 1956 (a)	Series 1957	Series 1961	Series 1962	Combined Total
Original Issue	\$400,000	\$2,250,000	\$500,000	\$600,000	\$2,250,000	\$6,000,000
Now Outstanding	-0-	1,961,000	470,000	600,000	2,250,000	5,281,000
Fund Balances at						
January 31, 1963:						
Sinking Fund(b)	-	5,000	6,304	54,205	926	66,435
Bond Reserve(c)	-	125,000	30,325	76,108	-	231,433
Depreciation Reserve(c)	-	62,500	1,750	-	-	64,250
Other Net Current Assets (d)	-	85,015	3,568	3,087	19,314	110,984
TOTAL	-	\$ 277,515	\$ 41,947	\$133,400	\$ 20,240	\$ 473,102
Net Debt						
January 31, 1963	-	\$1,683,485	\$428,053	\$466,600	\$2,229,760	\$4,807,898

Notes: -- (a) Current figures shown are adjusted to pro forma reflecting retirement of \$169,000 bonds which provision has been made to call on June 1, 1963. (b) Not including portion applicable to accrued interest. In the case of the Series 1962 bonds, the sinking fund includes capitalized interest to October 1, 1963, and only the fund balance in excess of this amount is shown. (c) Available for debt service only to prevent default until final retirement of issue. (d) Although not restricted to use in retiring debt, is available therefor.

#### HISTORIC DEBT SERVICE COVERAGE

Shown below is the recent earnings record of all bonded facilities combined at Eastern Illinois University. The future aggregate maximum annual principal and interest requirement on all outstanding bonds is \$330,286. This was covered 1.2 times by the \$393,025 aggregate net revenue of bonded facilities for the year ended June 30, 1962, which does not reflect the increased revenue to be derived from the additional facilities financed by the Series 1961 and 1962 bonds nor the board rate increase which is planned to be instituted in the fall of 1963.

	Year End June 30			
	1959	1960	1961	1962
Gross Revenue	\$637,203	\$876,294	\$989,566	\$1,067,672
Operating Expense	436,219	627,359	641,332	674,647
Net Before Depreciation and Debt Service	\$200,984	\$248,935	\$348,234	\$ 393,025
Indenture Requirements:				
Principal	\$ 28,000	\$ 34,000	\$ 41,000	\$ 33,000
Interest	73,820	119,233	124,629	120,324
Bond Reserve Deposit	12,500	12,500	20,000	22,500
Depreciation Reserve Deposit	12,500	12,500	12,500	12,500
Total	\$126,820	\$178,233	\$198,129	\$ 188,324
Surplus	\$ 74,164	\$ 70,702	\$150,105	\$ 204,701

#### FUTURE FINANCING

No further financing is contemplated for Eastern Illinois University this year except possibly an issue of bonds to pay part of the cost of a multi-purpose field house building. It is possible that bonds will be issued later this year to finance facilities at the other three universities administered by the Teachers College Board.

Any such further bonds will be payable solely from the revenues of the facilities financed thereby, will be sold by advertised competitive bidding, and will not be sold for at least 60 days following March 18, 1963.

It should be noted that the lien enjoyed by these \$2,400,000 Series 1963 bonds is closed. The revenues pledged thereto cannot be pledged to any additional bonds which might at any time in the future be issued, unless done so completely junior and subordinate to the pledge of such revenues to these Series 1963 bonds including the reserve requirements therefor.

FLOW OF FUNDS  
PLEDGED TO SERIES 1963 BONDS

By the terms of the resolution by which the Series 1963 bonds are to be authorized, there is established a separate Revenue Fund with the Treasurer of the State of Illinois into which there shall be deposited within three days after receipt thereof:

- (a) The entire gross revenues of the new 480-student capacity residence hall and kitchen and dining facilities being constructed with part of the proceeds of these bonds; and
- (b) All of the net operating revenues of Ford, McKinney, and Weller Halls which at the end of each fiscal year (June 30) are determined not to have been needed to service the Series 1956 and 1961 bonds, it being provided that all revenues of the other facilities pledged to said Series 1956 and 1961 bonds shall be utilized for their servicing before any of the revenues of Ford, McKinney, and Weller Halls are so used. Upon final retirement of the Series 1956 and 1961 bonds, the gross revenues of Ford, McKinney, and Weller Halls shall be deposited to the Revenue Fund.

Moneys and investments in the Revenue Fund shall be used and held for use only in the manner and in the order following:

1. Into a separate Operation and Maintenance Account shall be deposited on the first day of each month such amount as shall be necessary to pay the estimated expenses of the operation and maintenance of the new residence hall and kitchen and dining facilities and, upon retirement of the Series 1956 and 1961 bonds, of Ford, McKinney, and Weller Halls.
2. Into a separate Bond Account shall be deposited on the first day of each month beginning October 1, 1964 an amount of money equal to one-sixth of the interest and one-twelfth of the principal then next due on the Series 1963 bonds.
3. Into a separate Bond Reserve Account shall be deposited on or before the tenth day of April and the tenth day of October in each year beginning April 10, 1965, \$6,000 until such time as there has been accumulated in the Bond Reserve Account \$120,000. Moneys in this Account shall be used solely for the payment of principal or interest on the Series 1963 bonds as to which there would otherwise be a default, and whenever so used the Account shall be reimbursed by resumption of the \$6,000 semiannual deposits. Moneys in the Bond Reserve Account may be invested in U. S. Government securities maturing not more than 10 years from the date of investment.
4. Into a separate Depreciation Account shall be deposited on or before the tenth day of April and the tenth day of October in each year beginning April 10, 1965, \$6,000 until there has been accumulated in the Depreciation Account \$120,000. Moneys in the Depreciation Account shall be used solely for paying the cost of any extraordinary repairs, upkeep, and replacements in, on, or about the new 480-student capacity residence hall or Ford, McKinney, and Weller Halls to the extent that funds for that purpose available from other sources are insufficient therefor; provided that moneys in the Depreciation Account shall be used whenever necessary to prevent or

remedy a default on the payment of interest or principal on the Series 1963 bonds. Whenever Depreciation Account moneys are so used, they shall be replaced by resumption of the \$6,000 semiannual deposits. Moneys in the Depreciation Account may be invested in U. S. Government securities maturing not more than five years from the date of investment.

5. All moneys remaining in the Revenue Fund at the end of each fiscal year (June 30) after all deposits listed above have been made shall be deemed surplus and may be used for any lawful purpose.

Mr. Page moved the approval of the Building Committee's recommendation that Ford, McKinney and Weller Halls, existing residence halls located on the campus of Eastern Illinois University, be improved by the installation of zone heating controls, extension of the fire alarm systems into basement recreation rooms, improvement of ventilation in public spaces of each building, additional laundry equipment, and the creation of directors' offices. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

The Secretary presented publisher's affidavit of publication of said Notice of Sale on March 8, 1963, and Mr. Stone moved that said Notice of Sale as so published be ratified, approved, and confirmed by this Board. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

The Secretary stated that the following bids were received for the purchase of \$2,400,000 Eastern Illinois University Residence Halls Revenue Bonds, Series of 1963.

<u>BIDDER</u>	<u>COUPON RATES</u>	<u>PREMIUM</u>	<u>Interest Cost</u>	
			<u>Amount</u>	<u>%</u>
John Nuveen	Bonds due: 1965-1973	4- $\frac{1}{4}$ %	\$2,214,822.50	3.6539
	1974-1988	3 $\frac{1}{2}$		
	1989-1992	3.60		
	1993-2002	3.7		
F. S. Smithers	Bonds due: 1965-1973	5%	2,207,942.70	3.6425
	1974-2000	3.70		
	2001-2002	3		
Bear Stearns Co.	Bonds due: 1965-1971	5%	2,151,995.75	3.5502
	1972	4- $\frac{1}{2}$		
	1973-1977	3- $\frac{1}{4}$		
	1978-1981	3.30		
	1982-1985	3.40		
	1986-1995	3.5		
	1996-2002	3.6		



Kidder-Peabody Co.	Bonds due:	1965-1971	5%	\$ 25.00	\$2,132,155.00	3.5175
		1972	3.90			
		1973-1983	3- $\frac{1}{2}$			
		1984-1989	3.40			
		1990-1997	3- $\frac{1}{2}$			
		1998-2002	3.60			
Mullaney Wells & Assoc.		1965-1973	4- $\frac{1}{2}$ %	-0-	2,175,976.25	3.5898
		1974-1978	3- $\frac{1}{4}$			
		1979-1989	3- $\frac{1}{2}$			
		1990-2002	3.60			
White, Weld & Co.	Bonds due:	1965-1975	5%	746.76	2,262,976.99	3.7333
		1976-1977	4- $\frac{1}{2}$			
		1978-1979	4- $\frac{1}{4}$			
		1980-1987	3-3/4			
		1988-1991	3.80			
		1992-1996	3.90			
		1997-1999	3.80			
		2000-2002	3			

These bids were tabulated and Mr. Stone moved to accept the bid of Kidder Peabody Co., Chicago, for the purchase of said bonds. Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone		Aye

The motion was unanimously carried.

Mr. Hollingsworth moved that the good faith checks, submitted by the unsuccessful bidders, be returned. Mr. Ropp seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone		Aye

The motion was unanimously carried.

Mr. Dunbar moved the adoption of the following resolution:

RESOLUTION ACCEPTING BIDS FOR CONSTRUCTION OF A NEW  
STUDENT RESIDENCE HALL ON THE CAMPUS OF EASTERN  
ILLINOIS UNIVERSITY AT CHARLESTON, ILLINOIS

WHEREAS bids have been received for the construction of a new 480 student capacity residence hall and kitchen and dining facilities on the campus of Eastern Illinois University at Charleston, Illinois, more specifically described in the plans and specifications on file with the Secretary of this Board; and

WHEREAS the following bids, accompanied by certified checks, were the best bids received:

<u>WORK</u>	<u>CONTRACTOR</u>	<u>CONTRACT PRICE</u>
General	S. M. Wilson & Co. Granite City, Illinois	\$ 1,326,246
Plumbing	L. J. Keefe Co., Chicago, Illinois	118,950
Heating & Air Cond.	Ideal Heating Co., Chicago, Illinois	150,676
Ventilating	F. R. Inskip & Co., Champaign, Illinois	127,350
Elevator	Otis Elevator Co., Chicago, Illinois	70,845
Electrical	Art-0-Lite Co., Galesburg, Illinois	161,500
Food Service Equip.	Illinois Range Co., Mt. Prospect	19,745
TOTAL		\$ 1,975,312

NOW, THEREFORE, BE IT RESOLVED by the Teachers College Board of the State of Illinois, as follows:

Section 1. That the aforesaid bids be accepted by the Teachers College Board and contract be awarded to each bidder in accordance with the terms of his bid.

Section 2. That the Chairman and Secretary of the Teachers College Board are hereby authorized and directed to execute such contracts after receipt of proper completion bonds, form of such completion bonds to be approved by the Chairman and Secretary of said Board.

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Reed	Aye
Mrs. Madlener	Absent	Mr. Ronan	Absent
Mr. McBride	Aye	Mr. Ropp	Aye
Mr. Page	Aye	Mr. Stipes	Aye
	Mr. Stone	Aye	

The motion was unanimously carried.

Mr. Stipes appointed Mr. Stone as Chairman of the Building Committee; Mr. McBride as Chairman of the Policy Committee; and Dr. Puffer as Chairman of the Committee on Educational Programs. He added that committee appointments would be completed at the meeting of the Board in May.

Mr. Dunbar moved that the Board extend congratulations to Professor Leroy Morley upon his election to the "Hall of Fame as Coach" in Basketball, and instruct the Secretary to send a letter to Professor Morley. Mr. Page seconded the motion and it was unanimously carried.

There being nothing further to come before the Board at this time, Mr. Stipes declared the meeting adjourned until the next regularly scheduled meeting at Charleston, on April 21 and 22, 1963.

R. A. Stipes, Jr.  
Chairman

F. H. McKelvey  
Secretary

REPORT OF  
EASTERN ILLINOIS UNIVERSITY

April 22, 1963

I. STUDENTS

A. Spring Quarter, 1963, Enrollment

1. University - On Campus	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
a. Full-Time Students				
Freshmen	571	404	975	1014
Sophomores	477	338	815	668
Juniors	395	295	690	606
Seniors	336	211	547	429
Graduates	44	13	57	43
Unclassified	<u>13</u>	<u>1</u>	<u>14</u>	<u>8</u>
Total	1836	1262	3098	2768
b. Part-Time Students				
Undergraduates	55	54	109	92
Graduates	<u>75</u>	<u>37</u>	<u>112</u>	<u>103</u>
Total	130	91	221	195
 Total On Campus	1966	1353	3319	2963
 Full-Time Equivalent			3195	2852*

\* Figure for year ago by old method of calculating full-time equivalent was 2734.

2. University - Off Campus  
Second Semester, 1962-63, Enrollment

	<u>Undergrad.</u>		<u>Graduate</u>		<u>Total</u>	<u>Total One Year Ago</u>
	<u>M</u>	<u>W</u>	<u>M</u>	<u>W</u>		
Psychology E231 Effingham	4	8	-	-	12	
Education E440 Louisville	5	20	-	-	25	
Education E344 Mt. Carmel	4	7	-	-	11	
Education E490 Mt. Carmel	2	11	5	3	21	
Education E485 Robinson	6	5	7	3	21	
Mathematics E235 Mattoon	11	3	-	-	14	
History E234 Catlin	2	9	-	-	11	
English E471 Effingham	2	26	-	5	33	
Science E300 Martinsville	3	9	-	-	12	
Mathematics E134 Mattoon	11	3	-	-	14	
P. E. (M) E550 Mattoon	-	-	9	2	11	
English E121 Olney	2	10	-	-	12	
Education E469 Olney	-	11	2	12	25	

Mathematics E131 Robinson	9	6	-	-	15	
Mathematics E393 Shelbyville	3	35	-	-	38	
Geography E301 Tuscola	2	16	-	-	18	
History E370 Shelbyville	-	-	2	12	14	
Mathematics E393 Effingham	6	7	-	-	13	
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Enrollments	72	186	25	37	320	234
Full-Time Equivalent					96	78

### 3. Campus Laboratory School Enrollment

Boys - 295                      Girls - 263                      Total - 558

### B. Attrition, Fall to Spring (resident students)

<u>Fall, 1961</u>		<u>Spring, 1962</u>	
FT	3173	FT	2768
PT	<u>136</u>	PT	<u>195</u>
Total	3309	Total	2963

A decrease of 346 students, or 10.4%

<u>Fall, 1962</u>		<u>Spring, 1963</u>	
FT	3240	FT	3098
PT	<u>195</u>	PT	<u>221</u>
Total	3435	Total	3319

A decrease of 116 students, or 3.4%

Approximately 47 students finished requirements for graduation at the end of the fall quarter, 1962, and approximately 75, at the end of the winter quarter, 1962-63.

### C. Scholarships, Spring Quarter, 1963

<u>Type of Scholarship</u>	<u>Number</u>			<u>% of Total Enroll.</u>	<u>Monetary Value</u>
	<u>FT</u>	<u>PT</u>	<u>Total</u>		
Teacher Education	1469	7	1476	44.47	\$73,682.50
General Assembly	57	-	57	1.72	2,850.00
Military	164	31	195	5.88	8,997.50
I. S. S. C.	58	-	58	1.75	4,060.00
Lindley	1	-	1	.03	45.50
P. T. A.	-	-	-	-	-
Korte	4	-	4	.12	400.00
General (Grants-In-Aid)	<u>28</u>	<u>-</u>	<u>28</u>	<u>.84</u>	<u>1,275.00</u>
Total	1781	38	1819	54.81	\$91,310.50

### D. High School Percentile Rank of Freshman Class

Occasionally I have reported on the gradually rising quality of our student body. Mr. David Baird, Director of Admissions, has just concluded an interesting study based on a different measure than we have used in making comparisons before. His report on the median high school percentile rank of entering freshmen for fall quarters follows:

1959 - 60.60	1961 - 62.18
1960 - 62.33 (Includes summer quarter)	1962 - 68.11



## II. FACULTY

### A. Resignations

1. Richard M. Jellison, Associate Professor of History, resigned March 22, 1963, in order to accept a position at Miami University. Mr. Jellison has been on leave without salary this year.
2. Frank W. Neuber, Associate Professor of Social Science, resigned effective at the end of the spring quarter.
3. Thomas F. Burke, Instructor and Residence Hall Counselor, resigned effective August 31, 1963, in order to accept a position as Assistant Dean of Men and Director of Residence Halls at Marquette University.

### B. Leave of Absence

1. Martin M. Miess, Associate Professor and Head of the Department of Foreign Language, requests leave of absence without salary for the two and one-half months of the summer quarter to collaborate on a textbook.

### C. Substitutes for Spring Quarter, 1963

1. Jeanne Tingley, B.Ed., as Substitute Faculty Assistant of Physical Education for Women, at a salary rate of \$660 per month for the three months of the spring quarter for five-ninths time duty, substituting for Marise Daves, on disability leave.
2. Marjorie Hodapp, M.A., as Substitute Assistant Professor of Physical Education for Women, at a salary rate of \$720 per month for the three months of the spring quarter for two-thirds time duty, temporarily replacing Julia Denham, deceased.
3. Ruth Carey, M.S. in Ed., as Substitute Instructor of Physical Education for Women, at a salary rate of \$640 per month for the three months of the spring quarter for two-thirds time duty, temporarily filling the remaining portions of the vacancies in the positions of Miss Denham and Miss Daves.

### D. Temporary Appointments

1. Dorothy Marker, B.S., as Faculty Assistant, to be employed as needed at the rate of \$2.00 per hour beginning March 12, 1963, in the Records Office and the Housing Office.
2. Patricia A. Fuller, B.S., as Faculty Assistant in the Office of the Vice President for Instruction, at a salary of \$20 per day for three days beginning March 13, 1963, substituting during the illness of Mary McElwee, Secretary.

### E. Returned from Leave

1. Barbara Mense, Graduate Assistant in the Residence Hall, returned from leave beginning March 27, 1963.

### F. Addition to Substitute Instructor List for 1962-63

1. I. Virginia Bryan, B.S.
2. Ethel Stover, M.A.

### G. New Appointment

1. Donald L. Moler, Ph.D., as Chairman of the Department of Guidance and Counseling in the newly created Faculty for Professional Education, effective September 4, 1963.

#### H. Change in Assignment

1. Robert C. Waddell, Professor of Physics, as Acting Head of the Department of Physics for the fall and winter quarters, 1963-64, during the absence of Dr. Glen Lefler, on sabbatical leave.

#### I. Summer School, 1963, Staff

##### 1. Changes and/or Additions

- a. Alter, Donald R. - from 2/3 time to full-time
- b. Bryan, Garland - add for 2 1/2 months
- c. Cox, Edward F. - from 2/3 time to full-time
- d. Ferguson, Max B. - from 2 1/2 months to 2 3/4 months
- e. Guinagh, Kevin - add for 2 1/2 months
- f. Guy, Sallie A. - delete
- g. Hartmann, Leah - from 3/4 month to 1/2 month
- h. Hennings, Robert - delete
- i. Jenni, Donald A. - delete
- j. Lanman, Marjorie - add for 2 1/2 months at 1/3 time
- k. Maurer, David J. - 2/3 time to full-time
- l. Neuber, Frank W. - delete
- m. Nichols, Lawrence - delete
- n. Ninnis, Sylvia - add for 2 1/2 months
- o. Peterka, Harry E. - add for 2 3/4 months
- p. Poos, Roberta L. - delete
- q. Wacasey, Jervis W. - delete

##### 2. The following new appointments have been made for the summer:

- a. Marvin A. Henry, M.S., as Visiting Lecturer in Education at a salary of \$940 per month for two and one-half months.
- b. George Smith, B.S. in Ed., as Graduate Assistant in the Housing Office at a salary of \$120 per month for two and one-half months.
- c. John McFadden, B.S. in Ed., as Graduate Assistant in the Residence Halls, at a salary of \$120 per month for two and one-half months.
- d. Judith Pruemer, B.S. in Ed., as Graduate Assistant in the Residence Halls, at a salary of \$120 per month for two and one-half months.
- e. Phillip D. Carlock, B.S. in Ed., as Graduate Assistant in the Audio-Visual Center at a salary of \$120 per month for two and one-half months.

#### J. New Appointments for 1963-64

The following appointments have been made to new positions established in the biennial budget for increased enrollment:

1. Jerry McRoberts, B.A., Iowa State Teachers College, 1956; M. A., University of Illinois, 1963; as Instructor of Art at a salary of \$740 per month for nine months beginning September 4, 1963. Mr. McRoberts has several years of public school teaching experience, the most recent at Fairbank, Iowa.
2. Eugene Schweitzer, B.M., University of Wisconsin, 1952; M.M., Westminster College, 1957; additional graduate study at the Eastman School of Music; as Assistant Professor in the School of Music at a salary of \$820 per month for nine months beginning September 4, 1963. Mr. Schweitzer is presently teaching at the State University of New York at Cortland.

3. George Tomashevich, B.A., University of Belgrade, 1947; M.A., 1954, Ph.D., 1957, University of Chicago; as Associate Professor of Social Science at a salary of \$1100 per month for nine months beginning September 4, 1963. Dr. Tomashevich has had several years of college teaching experience, the most recent at Lake Forest College.
4. Richard Morfit, B.A., Rutgers University, 1942; M.A., 1947, Ph.D., 1948, Laval University; as Associate Professor of Foreign Language at a salary of \$1120 per month for nine months beginning September 4, 1963. Dr. Morfit has been Director of English Teaching for the United States Information Service in Leopoldville, Congo, for the past two years and has had several years of experience as an exchange teacher in language programs.

K. Replacements for 1963-64

1. Barbara Kieckhefer, B.S., University of Wisconsin, 1959; M.S., 1961, Ph.D., expected in 1963, University of Illinois; as Instructor of Botany at a salary of \$800 per month for nine months beginning September 4, 1963, replacing James D. Bilbruck, not to be re-appointed.
2. Al R. Moldroski, B.S., Indiana State College, 1954; M.A., Michigan State University, 1959; as Instructor of Art at a salary of \$800 per month for nine months beginning September 4, 1963, replacing Barbara Fife, on a temporary appointment for 1962-63. Mr. Moldroski has had several years of teaching experience and is teaching this year at Glenville College, West Virginia.
3. John Ebinger, B.A., Miami University, 1955; M.A., 1958, Ph.D., 1961, Yale University; as Assistant Professor of Botany at a salary of \$960 per month for nine months beginning September 4, 1963, replacing Ica Marks, on disability leave. Dr. Ebinger is teaching this year at Roanoke College.
4. James W. Hartman, B.A., Ohio University, 1961; M.A., University of Michigan, 1962; additional graduate study at University of Michigan; as Instructor of English at a salary of \$700 per month for nine months beginning September 4, 1963, replacing Daniel Garcia, resigned in 1962 and position not filled for 1962-63.
5. Lloyd L. Koontz, Jr., B.S., Arkansas Polytechnic College, 1952; M.A., University of Arkansas, 1955; additional graduate study at the University of Oklahoma; as Assistant Professor of Mathematics at a salary of \$1000 per month for nine months beginning September 4, 1963, replacing Harold Marker, on a temporary appointment for 1962-63. Mr. Koontz has had several years of college teaching experience.
6. L. Delmar Crabill, B.S., Manchester College, 1952; M.S., Purdue University, 1961; additional graduate study, University of Virginia; as Assistant Professor of Mathematics at a salary of \$980 per month for nine months beginning September 4, 1963, replacing Ruth Queary, on a temporary appointment for 1962-63. Mr. Crabill is teaching this year at Florida Southern College.
7. Ahmad A. Murad, B.A., Washington State University, 1957; M.S., 1960, Ph.D., 1961, University of Wisconsin; as Assistant Professor of Social Science at a salary of \$1040 per month for nine months beginning September 4, 1963, replacing Richard Tussing, not to be re-appointed. Dr. Murad is teaching this year at Gambier College, Ohio.

L. Substitutes for 1963-64

1. Timothy Gover, B.A., Southern Methodist University, 1960; M.S., University of Illinois, 1961; as Substitute Assistant Professor in the

School of Business at a salary of \$840 per month for nine months beginning September 4, 1963, substituting for James Hallam, on sabbatical leave. Mr. Gover is teaching part-time this year at the University of Arkansas where he is working on his doctorate.

2. L. Valson Daugherty, B.M., Westminster College, 1957; M.M., North Texas State College, 1959; additional graduate study at Michigan University; as Substitute Assistant Professor in the School of Music at a salary of \$840 per month for nine months beginning September 4, 1963, substituting for John Maharg, on sabbatical leave.

M. Graduate Assistants for 1963-64

The following graduate assistants are recommended for employment for the academic year at a salary of \$140 per month for nine months:

<u>Name</u>	<u>Department</u>
1. Garland Bryan	Textbook Library
2. Phillip Carlock	Audio-Visual Center
3. Ronald E. Creek	Physical Education - Men
4. Edward Freeman	School of Business
5. Ralph Hemann	Industrial Arts
6. Carole Ingram	School of Music
7. Norman D. Jacobs	Physical Education - Men
8. Mei-ein Jaw	Laboratory School
9. Suellyn Lindsey	School of Music
10. John McFadden	School of Music
11. Therese M. Kuzlik	Women's Residence Hall

III. OTHER EMPLOYEES

A. Replacements

1. Helen C. Henry, Clerk Stenographer I in the Office of the Dean, Student Academic Services, at a salary of \$240 per month effective March 11, 1963, replacing Patsy Havener, resigned.
2. Bernice Bryant, Temporary Maid, to Maid in Douglas Hall, effective March 1, 1963, replacing Hazel McManigell, on disability leave.

B. Temporary and/or Intermittent Appointments

1. The following painters have been employed on a temporary basis at the prevailing rate of \$3.00 per hour beginning April 1, 1963, in accordance with approval received at the March 18th meeting of the board.
 

a. Kenneth H. Hampton	b. Russell L. Hooper	c. Robert L. Towles
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2. Fairy Lanman, Intermittent Maid, at a salary of \$185 per month beginning March 12, 1963, as needed.
3. William Brown, Temporary Kitchen Laborer in the University Union Cafeteria, to Intermittent Kitchen Laborer.

C. New Positions

1. Security Officer

Through some misunderstanding, we failed to include in our biennial budget provision for an additional security officer made necessary by the building of additional buildings which have, in effect, increased the area of the campus for which the officers have responsibility. I should like permission to include provision for one additional man in the internal budget for next year, with the appointment to be made



effective September 1. Funds would have to be used from contingency ultimately unless we effect some savings because of failing to fill, or delays in filling, authorized positions.

## 2. Personnel for New Men's Residence Hall

Permission is requested to employ the following listed personnel at the approximate figures shown to take care of needs in the new men's residence hall. Approval is requested to make the appointments late in August and early in September as needed to open the hall.

a. 6 Maids	@ \$250
b. 3 Janitors	@ \$325
c. 1 Clerk Typist-Receptionist	@ \$275
d. 1 Dietitian	@ \$500
e. 1 Relief Dietitian	@ \$150
f. 2 Cooks	@ \$275
g. 5 Cook's Helpers	@ \$257
h. 2 Kitchen Laborers	@ \$300

## VIII. PURCHASES

Tabulation of bids has been reviewed and purchases are recommended from the lowest responsible bidders, as follows:

- A. One 12-passenger Oldsmobile, Charleston Motor Sales, Charleston, at a base bid of \$7,751.44, less trade-in of one 1961 12-passenger Chevrolet at \$2,551.44, for a net purchase price of \$5,200.00. (Payable from Equipment funds.)
- B. One Corvair, Rasmussen Chevrolet Co., Charleston, at a base bid of \$2,184.25, less trade-in of one 1963 Corvair (damaged in collision) at \$1,294.25, for a net purchase price of \$890.00. (Payable from Equipment funds.)
- C. Annual supply of lamps, Springfield Electric Supply, Urbana, - \$8,287.16. (Payable from Commodities.)
- D. Microfilming of Office Records - Microrecord Sales Corp., Chicago - \$3,920.00 (with permission to extend program up to a total of \$6,000 at the rate bid). (Payable from Contractual Services.)
- E. One Rotary Calculator - Smith-Corona-Marchant, Inc., Champaign, - \$1,235.00. (Payable from Equipment.)
- F. 100 Band Uniforms, 7 Majorette Uniforms, 1 Drum Major Uniform, 1 Director's Uniform - DeMoulin & Company, Greenville - \$8,002.19. (Payable from Commodities.)

## IX. MISCELLANEOUS

### A. Enrollment in School of Elementary and Junior High School Teaching

According to Dr. Harry Merigis, Director of the School of Elementary and Junior High School Teaching, this year we have approximately sixteen per cent of the entire enrollment of the university preparing to teach in the elementary schools and junior high schools. In 1961, the percentage was 10.8, according to Dr. Merigis. I anticipate and hope that the figure will continue to grow for a time.

### B. Music Contest

We had over 2,000 high school students here for a music contest on March 16. The Snack Bar that day took in \$1,038.50 compared to \$612.90 which it took in on October 20, the Saturday of Homecoming. The Lobby Shop and recreation

area receipts for the day were \$407.47. I'm told the cash register in the Snack Bar rang 3,065 times, (not including 77 "no sales"), while the high school students were here.

While the above is only incidental to the main purposes of the event, I thought it would be of interest to the board. Various music directors commented on how well the School of Music handled the whole enterprise, with the assistance of the physical plant people, the security officers, the food services, etc. It was said to be a valuable day for everyone and one that left a good impression of the university.

#### C. Transfers from Contingency Fund

Our estimates now are that we should transfer the following amounts from contingencies:

Personal Services	\$70,000
Contractual Services	60,000
Commodities	10,000
Equipment	40,000
Refunds	3,000

The status of the contingency fund is shown below:

Original Amount of Contingency Fund		\$429,400
Transfers Previously Approved		
To Refunds	\$ 19,000	
To Personal Services	<u>150,000</u>	
	\$169,000	<u>169,000</u>
		\$260,400
Transfers Requested Above		<u>\$183,000</u>
Balance in Contingency Fund		\$ 77,400

Quincy Doudna  
President

REPORT OF  
ILLINOIS STATE NORMAL UNIVERSITY

April 22, 1963

II. FACULTY

A. Leave of Absence

1. Non-Sabbatical, 1963-1964

- a. Dr. Robert F. Beauchamp (28-43D), Assistant Professor of English (1963-1964 school year)

B. Appointments

1. Replacements

- a. Mrs. Joanne Turrentine (34-16E), as a substitute in the Department of Music, effective April 1, 1963, to take the place of Miss Mary Gallagher, Instructor in Music, who is ill. This appointment will terminate at the end of the present semester, or upon the return of Miss Gallagher, whichever is earlier. For the month of April, Mrs. Turrentine's salary is at the rate of \$465.00 per month. Beginning May 1, 1963, the salary is at the rate of \$620.00 per month. Mrs. Turrentine holds a master's degree in music from Teachers College, Columbia University.
- b. Upon the unanimous recommendation of the Committee on Selection and with the approval of a large majority of the University Council, I am requesting the appointment of Dr. Arlan C. Helgeson (21C-01A), Professor of History, as Dean of the Graduate School. If this is approved, he will assume the title of Dean on May 1, 1963, with a salary of \$1380 a month.
- c. To fill the position of Assistant to the President which was approved in the Internal Budget for this year, and a position which I mentioned to the Board at some length over a year ago, I have finally found the candidate that I want to accept this position, and, with the concurrence of the other administrators and the University Council, I am naming Mr. James L. Fisher (01-03D) to this position at a monthly salary rate of \$1040, beginning June 1, 1963. This young man has been Director of Student Financial Aids, and Assistant to the Director of Admissions, at our University. He also has been teaching in the Department of Education and Psychology, and has taken this year off without pay to complete his doctor's degree at Northwestern University. He will probably receive his degree in August, but at least in October.

III. OTHER EMPLOYEES

A. Resignations

1. Mr. George Hinthorn (53-008N), Groundsman in the Physical Plant, effective after three hours on April 19, 1963, due to moving out of the state.
2. Mr. Henry A. Knuth (54-008N), Utility Laborer in the Heating Plant, effective March 31, 1963, due to moving out of town.
3. Mrs. Florence M. O'Connell (50A-006G), Clerk Typist II in Milner Library, effective March 7, 1963, for health reasons.
4. Mrs. Duretta Potter (29-001G), Clerk Stenographer III in the Foreign Language Department effective April 12, 1963, to accept other employment.

B. Leave of Absence

1. Mrs. Janet B. Baltes (25-001G), Clerk Stenographer II in the Business Education Department, effective April 1, 1963, for personal convenience.
2. Mrs. Zennia G. Bracken (BR), Janitress in the Physical Plant, leave extended effective February 19, 1963, to an indefinite period, due to disability.
3. Miss Marcia L. Bryant (19-003G), Duplicating Machine Operator II in the Duplicating Service, effective after six hours of work May 7, 1963, for personal convenience.
4. Mrs. Eleanore B. Lewnfield (9-003G), Health Service Nurse in the Health Service, effective March 15, 1963, due to disability.

C. Return from Leave of Absence

1. Mr. James Butcher (BR), Kitchen Laborer in the University Union Food Service, effective March 26, 1963.

D. Lay-Off

1. Mrs. Lauretta G. Hyde (9-011G), Health Service Nurse in the Health Service, effective April 1, 1963, due to work load reduction.

E. Change in Classification and Rate of Compensation

1. Mrs. Marie Pattison (15D-601G), from Photographic Technician I at a salary rate of \$290.00 per month, to Photographic Technician II at a salary rate of \$305.00 per month, effective April 1, 1963.

F. Change in Rate of Compensation

1. Mr. Buford H. Dabbs (BR), Chef in the University Union Food Service, from a salary rate of \$350.00 per month to \$360.00 per month, effective April 1, 1963, due to satisfactory completion of probationary period.
2. Miss Ferne Wallace (3-001S), Examiner in the Admissions Office, from a salary rate of \$510.00 per month to \$520.00 per month, effective April 1, 1963, due to satisfactory completion of probationary period.

G. Appointments (Replacements)

1. Mr. Denver T. Bishop (BR), Food Service Steward in the University Union Food Service, at a salary rate of \$500.00 per month, effective April 17, 1963, to take the place of Mr. Kenneth Shaw, resigned.
2. Mr. Gustave W. Bourret (BR), Maintenance Repairman in the Housing Area, at a salary rate of \$405.00 per month, effective April 15, 1963, to take the place of Mr. Donald Hastings, transferred.
3. Miss Connie J. Brooks (24-003G - 38-002G), Clerk Typist I in Social Sciences and Biological Sciences Departments, transferring to Clerk Typist I (50A-006G) in Milner Library at the salary rate of \$240.00 per month, effective March 11, 1963, to take the place of Mrs. Florence O'Connell, resigned.
4. Miss Barbara J. Dunlap (21A-003G), Clerk Stenographer I in the Office of the Dean of the Faculty, at a salary rate of \$255.00 per month, effective April 9, 1963, to take the place of Mrs. Sandra Dunham, resigned.



5. Mr. Donald Hastings (BR), Maintenance Repairman in the Housing Area, transferring to Utility Laborer (54-008N), in the Heating Plant, at a salary rate of \$435.00 per month, effective April 4, 1963, to take the place of Mr. Henry Knuth, resigned.
6. Mr. Ralph W. Krueger (22-004N), Assistant Farmer on the University Farm, at a salary rate of \$365.00 per month, effective April 1, 1963, to take the place of Mr. Russell Cole, on disability leave.
7. Mr. David W. Lucas (52-010N), Janitor in the Physical Plant, at a salary rate of \$365.00 per month, effective April 1, 1963, to take the place of Mr. Howard Buhl, promoted to a new position.
8. Mr. Fredrick E. Menz (52-018N), Janitor in the Physical Plant, at a salary rate of \$365.00 per month, effective March 28, 1963, to take the place of Mr. Wayne F. Leuchtenberg, resigned.
9. Miss Kay Postlethwait (24-003G - 38-002G), Clerk Typist I in the Social Sciences and Biological Sciences Departments, at a salary rate of \$245.00 per month, effective April 9, 1963, to take the place of Miss Connie Brooks, transferred.
10. Mr. James Tuchel (54-009N), Stationary Fireman Helper, in the Heating Plant, at a salary rate of \$395.00 per month, effective March 12, 1963, to take the place of Mr. Max Cornell, transferred to a new position.

#### H. Appointments (New Positions)

1. Mr. Raymond Arseneau (BR), Extra-help Laborer on the Golf Course, at a salary rate of \$1.752 per hour, effective April 1, 1963. (Board Report - April 22, 1963)
2. Mr. Howard Buhl (52-010N), Janitor in the Physical Plant, promoted to Janitor Foreman in the Housing Area (BR) at a salary rate of \$435.00 per month, effective April 1, 1963. (March, 1963, Board Report)
3. Mr. Max L. Cornell (54-009N), Stationary Fireman in the Heating Plant to Assistant Supervisor of Security and Traffic (51-010S) in the Office of Security and Traffic, at a salary rate of \$525.00 per month, effective March 28, 1963. (Board Report, February 1963)
4. Mr. Paul Engdahl (BR), Extra-help Laborer on the Golf Course, at a salary rate of \$1.752 per hour, effective April 8, 1963. (Board Report, April 22, 1963)
5. Mr. Raymond Graham (BR), Extra-help Laborer on the Golf Course, at a salary rate of \$1.752 per hour, effective April 8, 1963. (Board Report, April 22, 1963)
6. Mr. John C. Veatch (36A-006S), Coordinator of Athletic Affairs in the Department of Men's Physical Education, at a salary rate of \$700.00 per month, effective April 1, 1963. (Internal Budget 1962-1963)
7. Mr. Arthur F. Willan (BR), Maintenance Equipment Operator on the Golf Course, at a salary rate of \$390.00 per month, effective April 1, 1963. (Board Report, April 22, 1963)

#### I. Salary Adjustments

Salary adjustments for the classification of Cook in the Residence Halls for the period of August 1, 1961 to June 30, 1963, on the basis of the interpretation and application of the probationary rate of provisions of Schedule A of the Contract between the Teachers College Board and Illinois State Employees' Council, A.F. of S.C. and M.E. (AFL-CIO).

Mrs. Glenna Bain	\$245 to \$275
Mrs. Fern Hinthorn	245 to 275
Mrs. Emma Lee Moran	245 to 275
Mrs. Ruby Padgett	215 to 250
Mrs. Agnes Phillips	245 to 275
Mrs. Eulalah Pinkston	245 to 275
Mrs. Thelma Shierry	215 to 250
Mrs. Nelle Skinner	245 to 275
Mrs. Valdene Start	245 to 275
Mrs. Lucille Thacker	245 to 275
Mrs. Coralene Wynn	245 to 275

#### J. Request for New Positions

1. We wish to request the approval of the following positions for the Golf Course payable from the Golf Course Operating Funds approved by the Teachers College Board at the October 22, 1962, meeting:

1 Maintenance Equipment Operator  
4 Greensmen

#### VIII. Purchases

Tabulation of bids has been reviewed and purchases are recommended from the lowest responsible bidders, as follows:

- A. One 2-door Ford sedan and two Ford Station Wagons - Goodwin Bros., Minonk - \$3,115.38 (net price with trade-in). Payable from Equipment Funds, General Revenue.
- B. Food Handling Equipment - Koldaire Equipment Co., Bloomington - \$1,953.30. Payable from Series 1955 Revenue Bond Funds.
- C. Meterological Equipment for Geography Department - Science Associates, Inc., Princeton, New Jersey - \$3,248.10. Payable as follows: \$3,160.50 from Equipment Funds and \$87.60 from Commodity Funds - General Revenue.
- D. Biological Laboratory Equipment - A. S. Aloe, St. Louis, Missouri - \$1,933.15. Payable one-half from National Science Foundation and one-half from Equipment, General Revenue.
- E. Galvanized Chain Link Fence with posts, gates and all appurtenances for two fenced enclosures, totalling 5750 feet, for the West Campus - Cyclone Fence Department, U.S. Steel Co., Bloomington - \$9,793.30. Payable from Commodities - General Revenue.
- F. Heating Regulators to fit the existing equipment in University High School and Capen Auditorium - Powers Regulator Co., Peoria - \$2,955.00. Payable from Commodities - General Revenue.
- G. One Heavy Duty Industrial Tractor with front loader, less trade-in of a 1947 tractor, for University Grounds staff - Martin Implement Co., Roanoke, Illinois - \$3,895.00. Payable from Equipment - General Revenue.
- H. 1660 Gallons of Floor Finish, for the Buildings Department - E. H. Bruske (Fuller), Park Forest, Illinois - \$2,926.00. Payable from Commodities - General Revenue.
- I. 300 Tablet Arm Chairs - Sacketts, Champaign - \$5,100.00. Payable from Equipment - General Revenue.
- J. 30-Booth Foreign Language Laboratory for the Foreign Language Department - Watland, Inc., Chicago - \$15,818.87. Payable from Equipment - General Revenue.

- K. Oscilloscope with a Dual Trace and Gain Unit for the Radio T.V. Department - Tektronic, Inc., Park Ridge, Illinois - \$1,910.00. (Payable from Equipment-General Revenue)
- L. Video Transmission Test, Signal Generator for the Radio T.V. Department - K & M Electronics, Inc., Minneapolis, Minn. - \$3,050.00. (Payable from Equipment - General Revenue)
- M. Paper Towels and Toilet Tissues for the Buildings Department - Decatur Paper House, Decatur - \$6,963.00. (Payable from Commodities - General Revenue)

#### IX. MISCELLANEOUS

##### A. Permission Requested for Out-of- State Trip in University Vehicle

- 1. Permission is requested to use an automobile to take three members of the faculty to Washington, D. C., to attend the meeting of the International Congress on the Education of the Deaf, June 22 through 28, 1963.

##### B. First Semester Report on Office of Conference Planning

- 1. Our Office of Conference Planning informs me that during the first semester of the present school year we have had 17 conferences, 11 non-credit clinics and workshops, 8 large organizational meetings, 27 special events in the entertainment series, and 68 meetings, exhibits, and special programs, bringing a total of 66,534 people to the campus. Most of these have been self-supporting except for any assistance or help given by faculty members. If anyone is interested in more of the details of these many events that have taken place on the campus, I have a complete breakdown for each event in the files in my office.

##### C. Request for Release of Funds

We are requesting the release of four items from Contingencies at this time:

Personal Services	\$35,000
Contractual Services	30,000
Equipment	45,000
Commodities	15,000

The uncommitted balance in Contingencies will then be \$ 39,340

Robert G. Bone  
President

REPORT OF  
NORTHERN ILLINOIS UNIVERSITY

April 22, 1963

II. FACULTY

Payment for Substitutes - University Schools

February 28 -  $\frac{1}{2}$  day: Mrs. Rachael Burchard for Miss Elizabeth A. Horton who was ill.  
March 4: Mrs. Barbara LaBaw for Miss Ruth Gau who was ill.  
March 4-5: Mrs. Caroline Rackstraw for Mr. Vernon Ludeman - attended conference.  
March 6:  $\frac{3}{4}$  day - Mrs. Eunice Hartman for Miss Helen McNamara - discussion leader at teachers' institute.  
March 11: Mrs. Barbara LaBaw for Mr. Francis Teller who was ill.  
March 13: Mrs. Barbara LaBaw for Mrs. Ann Lukidis who was ill.  
March 15: ( $\frac{1}{2}$ ) Mrs. Norma S. Oberlin for Miss Helen McNamara who was ill.  
March 15: Mrs. Barbara LaBaw for Dr. Jerome Winn who was ill.  
March 29: Mrs. Barbara LaBaw for Mr. George Schneck - attend conference.  
April 1-2: Mr. Eric Hoppe for Mr. George Schneck - attend conference.  
April 1: Mrs. Eunice Hartman for Mr. Arnold Slan who was ill.  
April 2, 3, 4: Mrs. Barbara LaBaw for Mr. Arnold Slan who was ill.  
April 1: ( $\frac{1}{2}$ ) Mrs. Rachael Burchard for Miss JoAnne Stone - attend conference.

DeKalb Student Teaching Center - Summer Session, 1963

Mr. Irwin J. Cox, Jr. M.S., lower grade supervising teacher, for eight weeks at a total salary of \$1080. Mr. Cox is a principal in the DeKalb city schools and has served previously as a supervising teacher at Northern.

Miss Louise M. Johnson, M.S., lower grade supervising teacher, for eight weeks at a total salary of \$1080. Miss Johnson is a regular teacher in the DeKalb city schools and has served previously as supervising teacher at Northern.

Mrs. Mary J. McDaniel, M.S. in Education, lower grade supervising teacher, for eight weeks at a total salary of \$1080. Mrs. McDaniel is a regular teacher in the DeKalb city schools and has served previously as supervising teacher at Northern.

Mr. George P. Riccio, M.S., lower grade supervising teacher, for eight weeks at a total salary of \$1080. Mr. Riccio is a principal of a DeKalb city school and has served previously as a supervising teacher at Northern.

Mrs. Faye L. Simkins, M.S., lower grade supervising teacher, for eight weeks at a total salary of \$1080. Mrs. Simkins is a regular teacher in the DeKalb city schools and has served previously as supervising teacher at Northern.

Returning From Leaves of Absence

In June

Dr. Anne Greene, associate professor, Department of English, on leave for the academic year with one-half salary to do research on James Bridie and Christopher Fry while visiting Glasgow, Edinburgh and London.

Dr. Warren U. Ober, professor, Department of English, on leave for the spring semester with full salary, seeking unpublished material on Robert Southey and Samuel Coleridge in England.

Mr. Cecil G. Strawn, assistant professor, Department of Art, on leave for the academic year with one-half salary to do graduate work in ceramics at the State University of New York, College of Ceramics.

Dr. George D. Weigel, professor, Department of Education, on leave for the



academic year without salary to serve as visiting professor at Pennsylvania State University.

Mr. Reynolds Whitney, assistant professor, Department of Music, on leave for the academic year with one-half salary to work on the doctorate at the University of Illinois.

In September

Dr. Edna H. Barbour, associate professor, Department of Business Education, on leave for the academic year with one-half salary to do post-doctoral work in accounting and finance.

Mr. Romae J. Cormier, assistant professor, Department of Mathematics, on extended leave for the academic year without salary to fulfill residence requirements for the doctorate at the University of Missouri.

Mrs. Mary E. Engle, assistant professor and counselor, Student Personnel Services, on leave for the academic year with one-half salary to do graduate work toward the doctorate at Michigan State University.

Dr. Marion A. Hull, associate professor, Department of Education, on leave for the academic year with one-half salary to travel in Holland and the Scandinavian countries, study at the University of Copenhagen, visit teacher-education institutions in the Scandinavian countries and during the spring semester, attend Columbia University, New York City.

Mr. Thomas M. Janeway, assistant professor, Department of Biological Sciences, on leave for the academic year without salary to serve as consultant in health education, Office of the Superintendent of Public Instruction.

Dr. Donald M. Murray, professor, Department of English, on leave for the spring semester with full salary to go to London and work in the British Museum and in English libraries studying English attitudes.

Miss Patricia Paul, assistant professor, Department of Physical Education for Women, on leave for the academic year without salary due to an illness in the family.

Mr. Charles L. Thomas, assistant professor, Department of Industrial Arts, on leave for the spring semester with full salary to complete requirements for the doctorate at Colorado State College.

Mr. William W. Vilhauer, assistant professor, Department of Speech, on extended leave without salary to complete course work for the doctorate at the University of Iowa.

Dr. Walter Wernick, associate professor, Department of Education, on leave for the spring semester with full salary to do research for Northern's elementary education program.

Dr. Wilbur A. Yauch, professor and educational consultant, on leave for the academic year without salary to assist on a project at the University of Arizona.

Leave of Absence Without Salary for the Academic Year 1963-1964

Dr. James G. Martin, associate professor, Department of Sociology and Anthropology, to accept the Ellis L. Phillips Foundation grant for an internship in academic administration. Dr. Martin will receive his regular salary from Northern which will be reimbursed by the Phillips Foundation for the amount of his salary for the year. Dr. Martin plans to work at the University of Illinois and at other universities, including DePauw University (Greencastle, Indiana) and Indiana State College (Terre Haute) where he will study administrative practices and confer with university officials.

### Resignations

Dr. Joachim Birke, assistant professor, Department of Foreign Languages, effective at the close of the academic year in June, 1963.

Dr. Robert Tiemens, assistant professor, Department of Speech, effective at the close of the summer session in August, 1963.

Mr. John J. Tobin, instructor, Department of English, effective at the close of the academic year in June, 1963.

### Replacements - Academic Year 1963-1964

Mrs. Gertrude C. Brigham, faculty assistant, University School, at a salary of \$5760 for nine months beginning in September, replacing Miss Jean Watts who will be on leave of absence. Mrs. Brigham has her bachelor's degree from Northern and has been previously employed here. This is a temporary appointment.

Mr. Ernest E. Engle, assistant professor, Department of Accounting, at a salary of \$8460 for nine months beginning in September, replacing part-time, temporary persons. Mr. Engle has his bachelor's degree from Drury College, Springfield, Missouri, his master's degree from New York University, and is completing requirements for his doctor's degree at the University of Missouri. He has twelve years' teaching experience, coming to Northern from a position at the University of Toledo.

Mr. Robert P. Fairbanks, assistant professor, Department of Economics, replacing part-time, temporary people, at a salary of \$7740 for nine months beginning in September, provided he has his doctorate by September 1, 1963. If not, his rank will be that of instructor at a salary of \$7380 for nine months. Mr. Fairbanks has his bachelor's degree from Syracuse University and is currently completing requirements for his doctor's degree there.

Mr. H. David Jenkins, assistant professor, Department of Management and Finance, at a salary of \$8100 for nine months beginning in September, replacing Mr. Herbert Bergstein who holds a temporary appointment. Mr. Jenkins has his bachelor's and master's degrees from Indiana University and is working on his doctor's degree at the University of Illinois. He has six years' teaching experience, coming to Northern from a position at the University of Illinois.

Dr. Dennis N. Kevill, assistant professor, Department of Chemistry, at a salary of \$8280 for nine months beginning in September, replacing Miss Virginia Schelar who resigned. Dr. Kevill has his bachelor's and doctor's degrees from University College, London, England. He has two years' teaching experience and comes to Northern from a position as research associate at the University of Nebraska. Dr. Kevill will be classified as a temporary appointment on a year-by-year basis because he is not a citizen of the United States.

Dr. Donald E. Kieso, assistant professor, Department of Accounting, at a salary of \$8100 for nine months beginning in September, replacing Dr. C. M. File who is retiring. Dr. Kieso has his bachelor's degree from Aurora College (Illinois) and his master's and doctor's degrees from the University of Illinois. He comes to Northern with three years' teaching experience at the University of Illinois.

Mr. Norman Lavers, instructor, Department of English, at a salary of \$5580 for nine months beginning in September, replacing Mrs. Sandra M. Naiman who holds a temporary appointment. Mr. Lavers has his bachelor's and master's degrees from San Francisco State College, California. He comes to Northern without teaching experience.

Mrs. Kathryn M. Ludwigson, assistant professor, Department of English, at a salary of \$6840 for nine months beginning in September, replacing Mr. Robert Ward who holds a temporary appointment. Mrs. Ludwigson has a bachelor's degree from Columbia Bible College (Columbia, South Carolina) bachelor's and master's

degrees from Wheaton (Illinois) College, and a master's degree from Northern. She is currently working toward the doctorate at Northwestern University. She has eight years' teaching experience, coming to Northern from Wheaton College.

Miss Oleta E. McWhorter, instructor, Department of English, at a salary of \$6480 for nine months beginning in September, replacing Mr. Louis C. Phillips who will be released at the close of the current academic year. Miss McWhorter has her bachelor's degree from Western Kentucky State College at Bowling Green and her master's degree from the University of Arkansas at Fayetteville. She comes to Northern with three years' teaching experience.

Mr. Virgil D. Moore, instructor, University School, at a salary of \$6840 for nine months beginning in September, replacing Mr. Wilmer Rush who will be on leave of absence. Mr. Moore has his bachelor's and master's degrees from Eastern Illinois University. He comes to Northern with five years' teaching experience. This is a temporary appointment.

Mr. Jesse P. Ritter, instructor, Department of English, at a salary of \$6660 for nine months beginning in September, replacing Mr. Louis Glorfeld who will be on leave of absence. Mr. Ritter has his bachelor's degree from Kansas State College at Emporia and his master's degree from the University of Arkansas at Fayetteville where he is working toward his doctorate. He comes to Northern with four years' teaching experience. This is a temporary appointment.

Mr. William J. Turppa, employed on a temporary basis for the academic year 1962-1963, to be continued on a regular basis beginning in September at a salary of \$6840 for nine months with the rank of instructor, Department of English.

Miss Joan M. Cavallaro, faculty assistant, Department of English, at a salary of \$2160 for nine months beginning in September, replacing Mr. Alfred Smith. Miss Cavallaro has her bachelor's degree from Northern Illinois University and is working on her master's degree here. This is a half-time, temporary appointment.

Miss Judith S. Nordblom, faculty assistant, Department of History, at a total salary of \$770 for 3½ months beginning February 28, 1963, replacing Mr. Henry Fast who was employed for the autumn semester only. Miss Nordblom has her bachelor's degree from Swarthmore College, Swarthmore, Pennsylvania, and is currently completing her master's degree at Northern. She has 2½ years' teaching experience. This is a half-time, temporary appointment for the spring semester, 1963, only.

#### Appointment for Vacant Position

Dr. Margaret A. Pearson, assistant professor, Department of Special Education, at a salary of \$7920 for nine months beginning in September. Dr. Pearson has her bachelor's degree from Texas Woman's University at Denton, her master's and doctor's degrees from the University of Oklahoma at Norman. She comes to Northern with five years' teaching experience. This is a temporary appointment.

#### New Appointments - Positions Approved by the Board for the First Year of the Biennium 1963-1965

Mr. James M. Banovetz, assistant professor, Department of Political Sciences, at a salary of \$7920 for nine months beginning in September, provided he has his doctor's degree by September 1, 1963. If not, his rank will be that of instructor at a salary of \$7560 for nine months. Mr. Banovetz has his bachelor's and master's degrees from the University of Minnesota and is currently completing requirements for the doctor's degree there. He comes to Northern with ½ year's teaching experience at the University of Minnesota.

Dr. Robert W. Bell, assistant professor, Department of Psychology, at a salary of \$8640 for nine months beginning in September. Dr. Bell has his bachelor's degree from Washburn University, Topeka, Kansas, his master's and doctor's



degrees from Purdue University, Lafayette, Indiana. He comes to Northern with four years' teaching experience at Allegheny College at Meadville, Pennsylvania.

Mr. John F. Bibby, assistant professor, Department of Political Sciences, at a salary of \$7920 for nine months beginning in September. Mr. Bibby has a bachelor's degree from Wisconsin State College at LaCrosse, his master's degree from the University of Illinois, and is currently completing requirements for his doctor's degree at the University of Wisconsin. He comes to Northern with two years' teaching experience.

Dr. John R. Kreidle, associate professor, Department of Management and Finance, at a salary of \$9360 for nine months beginning in September. Dr. Kreidle has his bachelor's degree from Grove City College, Grove City, Pennsylvania, his master's degree from Miami University, Oxford, Ohio, and his doctor's degree from Ohio State University at Columbus. He has five years' teaching experience, coming to Northern from a position at Parsons College, Fairfield, Iowa.

Mr. Wesley A. Many, associate professor, University School, at a salary of \$11,000 for eleven months beginning in September, provided he has his doctor's degree by September 1, 1963. If not, his rank will be that of assistant professor at a salary of \$9900 for eleven months. Mr. Many has his bachelor's degree from State University College at Oneonta, New York and his master's degree from the State University of Iowa where he is currently completing requirements for the doctor's degree. He has seven and one-half years' teaching experience, coming to Northern from a half-time position at the State University of Iowa. Mr. Many will serve as coordinator of curriculum and research.

Dr. Randall B. Martin, assistant professor, Department of Psychology, at a salary of \$8460 for nine months beginning in September. Dr. Martin has his bachelor's degree from the University of Missouri, his master's degree from the University of Kansas City, and his doctor's degree from Syracuse University. He comes to Northern from the University of Arizona with two years' teaching experience.

Mrs. Linnea J. Schoppe, instructor, Department of English, at a salary of \$2880 for nine months beginning in September. Mrs. Schoppe has her bachelor's and master's degrees from the University of Illinois. She comes to Northern with two years' teaching experience at Lyons Township High School, Western Springs, Illinois. This is a half-time temporary appointment.

Dr. Jack W. Skeels, associate professor, Department of Economics, at a salary of \$9000 for nine months beginning in September. Dr. Skeels has his bachelor's and doctor's degrees from the University of Wisconsin, Madison. He has six years' teaching experience, coming to Northern from a position at Wayne State University, Detroit, Michigan.

Miss Martha J. Stallings, instructor, Department of Physical Education for Women, at a salary of \$7020 for nine months beginning in September. Miss Stallings has her bachelor's degree from Baylor University, Waco, Texas and her master's degree from Texas Woman's University, Denton. She has seventeen years' teaching experience, one of which was at Northern in 1961-1962. She is returning to Northern from a position at Kincaid High School, Houston, Texas.

### III. OTHER EMPLOYEES

#### New Positions

Margaret L. Gordon, janitress, Physical Plant, @ \$275 per month, as of 3/18, per April (62) B.R.

Jack A. DeBolt, janitor, Physical Plant, @ \$365 per month, as of 3/18, per April (62) B.R.

Frank O. Benson, janitor, Physical Plant, @ \$365 per month, as of 3/25, per April (62) B.R.

Robert R. Mitchell, routeman helper, Business Services (Central Receiving), @ \$375 per month, as of 3/25, per March B.R.



### Replacements

Nancy J. Johnson, waitress, University Center, @ \$250 per month, as of 3/1 retroactive to 2/1, replacing Martha Susong, resigned 1/28.

Margaret A. Abbott, clerk-typist II, Lincoln Hall, @ \$305 per month, as of 3/1, replacing Elizabeth Lytle, resigned 3/7.

Elaine L. Ayers, payroll clerk III, Business Services (Accounting), @ \$350 per month, as of 3/1, replacing Barbara Lindgren, resigned 2/28.

Marian I. Blumeyer, head cook, Lorado Taft Field Campus, @ \$290 per month, as of 3/1, replacing Mabel Stitzel, resigned 2/11.

Doralee Crews, typing clerk II, Williston Hall, @ \$260 per month, as of 3/1, replacing Margaret Abbott, transferred. (position reclassified).

Sally J. Gates, clerk-typist II, Regional Services, @ \$265 per month, as of 3/1, replacing Lesley Kolzow, resigned 3/8.

Cecile Nichols, cook, Food Services, @ \$275 per month, as of 3/1, replacing Paula Paasch, resigned 2/28.

June M. Darnell, waitress, University Center, @ \$250 per month, as of 3/8, replacing Nancy Johnson, resigned 3/1.

Clifford A. Scott, janitor, Physical Plant, @ \$365 per month, as of 3/11, replacing James Kennebeck, resigned 2/28.

Rosalia L. Drucker, Library clerk I, Library, @ \$260 per month, as of 3/14, replacing Dorothy Pahnke, resigned 2/28.

Susanne M. Turppa, clerk-typist II, Regional Services, @ \$275 per month, as of 3/14, replacing Shirley Dolby, resigned 2/28.

Caroleen I. Updike, tabulating machine operator II, Tabulating, @ \$325 per month, as of 3/18, replacing Edna Hansen, resigning (position reclassified).

Virginia E. Addington, clerk-typist II, Business Services (Accounting), @ \$300 per month, as of 3/27, replacing Elaine Ayers, transferred (position reclassified).

### Change of Status

Carl A. Mandery, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 3/1, retroactive to 2/27, per union negotiations.

Walter J. Masilunis, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 3/1 retroactive to 2/27, per union negotiations.

William A. Wise, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 3/1, retroactive to 2/27, per union negotiations.

Alice T. Holcomb, library clerk II (irregular), Library, @ \$1.67 per hour for 148 hours, as of 3/1 (hours worked in February)

Marilyn Munch, clerk-stenographer II (irregular), Financial Aids, @ \$1.75 per hour for 58 hours, as of 3/1 (hours worked in February)

Shirley L. Dirksen, nurse (irregular), Lorado Taft Field Campus, @ \$55 per week for two (2) weeks, as of 3/1.

Mary W. Robbins, typing clerk II (temporary), Business Services (Purchasing), @ \$1.65 per hour for 52 hours, as of 3/1.

Marie Schavland, maid (irregular), University Center, @ \$1.44 per hour for 111 hours, as of 3/1 (hours worked in January and February)

Mary Ellen Vant, cook (irregular), Lorado Taft Field Campus, @ \$1.41 per hour for 68-1/2 hours, as of 3/1.

Anna M. Winterland, cook (irregular), Lorado Taft Field Campus @ \$1.41 per hour for 105 hours, as of 3/1.

Harold R. Alford, janitor, University Center, from \$365 per month to \$395 per month, as of 3/4, per union negotiations.

Nellie F. Anderson, food service supervisor, Food Services, from \$300 per month to \$315 per month, as of 3/4, completion of probationary period.

Phyllis L. Broughton, cook's helper, University Center, from \$227.50 per month to \$257.50 per month, as of 3/4, per union negotiations.

Lucille M. Burtzos, janitress, Physical Plant, from \$275 per month to \$305 per month, as of 3/4, per union negotiations.

James H. Clark, first baker, University Center, from \$400 per month to \$415 per month, as of 3/4, completion of probationary period.

Virgie M. Crooke, grill cook, University Center, from \$260 per month to \$275 per month, as of 3/4, completion of probationary period.

Verna L. Dixson, janitress, Physical Plant, from \$275 per month to \$305 per month, as of 3/4, per union negotiations.

Margaret E. Futhy, cook's helper, University Center, from \$227.50 per month to \$257.50 per month, as of 3/4, per union negotiations.

Mary E. Gutierrez, dining room cashier, University Center, from \$232.50 per month to \$262.50 per month, as of 3/4, per union negotiations.

Gordon E. Headon, janitor, University Center, from \$365 per month to \$395 per month, as of 3/4, per union negotiations.

Louise A. Hindenburg, janitress, University Center, from \$275 per month to \$305 per month, as of 3/4, per union negotiations.

Joseph D. Kovacevich, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 3/4, per union negotiations.

Natalia E. Kunos, cook's helper, University Center, from \$227.50 per month to \$257.50 per month, as of 3/4, per union negotiations.

Doteen E. Novak, clerk-typist II, Neptune-West, from \$275 per month to \$285 per month, as of 3/4, completion of probationary period.

Patricia A. Oilschlager, clerk-stenographer II, Journalism, from \$285 per month to \$300 per month, as of 3/4, completion of probationary period.

Mildred M. Reedy, cook, University Center, from \$245 per month to \$275 per month, as of 3/4, per union negotiations.

Mary A. Schultz, accounting clerk II, University Center, from \$325 per month to \$330 per month, as of 3/4, completion of probationary period.

Mary L. Smith, cook's helper, Food Services, from \$227.50 per month to \$257.50 per month, as of 3/4, per union negotiations.

Dorothy J. Suhr, clerk-typist II, Placement, from \$275 per month to \$290 per month, as of 3/4, completion of probationary period.

Darlene C. Thamm, clerk-stenographer I, University Center, from \$275 per month to \$290 per month, as of 3/4, completion of probationary period.

Mima P. Wisted, cook's helper, University Center, from \$227.50 per month to \$257.50 per month, as of 3/4, per union negotiations.

Eveline A. Wright, dining room cashier, University Center, from \$232.50 per month to \$262.50 per month, as of 3/4, per union negotiations.

Carrie G. Brumley, janitress, University Center, from \$275 per month to \$305 per month, as of 3/5, per union negotiations.

Elsa B. Congiu, main desk attendant, University Center, from \$325 per month to \$340 per month, as of 3/5, completion of probationary period.

Sharon L. George, library clerk I, Library, from \$250 per month to \$260 per month, as of 3/5, completion of probationary period.

Eugenie A. Keil, clerk-typist II, Biological Science, from \$275 per month to \$290 per month, as of 3/5, completion of probationary period.

Mandy E. Baird, grill cook, University Center, from \$260 per month to \$275 per month, as of 3/6, completion of probationary period.

June S. Quitno, janitress, University Center, from \$275 per month to \$305 per month, as of 3/6, per union negotiations.

Marian J. Hector, residence hall clerk, Lincoln Hall, from \$250 per month to \$260 per month, as of 3/7, completion of probationary period.

Mary T. Freeman, cook's helper, Food Services, from \$227.50 per month to \$257.50 per month, as of 3/10, per union negotiations.

Martha E. Genung, library clerk I, Library, from \$265 per month to \$270 per month, as of 3/10, completion of probationary period.

Daisy A. Reeves, cook, Food Services, from \$245 per month to \$275 per month, as of 3/10, per union negotiations.

Clarence E. Walker, kitchen laborer, University Center, from \$270 per month to \$300 per month, as of 3/10, per union negotiations.

Herman A. White, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 3/10, per union negotiations.

Rajasekaren George, kitchen laborer, University Center, from \$270 per month to \$300 per month, as of 3/11, per union negotiations.

Linda K. Mohr, library clerk I, Library, from \$260 per month to \$275 per month, as of 3/11, completion of probationary period.

Virginia M. Peterson, clerk-stenographer II, Summer Session, from \$300 per month to \$315 per month, as of 3/11, completion of probationary period.

Walter G. Maki, janitor, University Center, from \$365 per month to \$395 per month, as of 3/12, per union negotiations.

Margaret F. Wilson, library clerk II, Library, from \$275 per month to \$280 per month, as of 3/12, completion of probationary period.

Glenn Vines, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 3/12, per union negotiations.

Patricia E. Cutshaw, waitress, University Center, from \$250 per month to \$265 per month, as of 3/13, completion of probationary period.

Faye L. Sanders, residence hall clerk, Lincoln Hall, from \$250 per month to \$260 per month, as of 3/13, completion of probationary period.

Sven H. Hansen, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 3/17, per union negotiations.

Anna Maria Mitchem, clerk-typist II, Education, from \$275 per month to \$290 per month, as of 3/17, completion of probationary period.

Judith W. Waters, clerk-stenographer II, Music, from \$290 per month to \$305 per month, as of 3/17, completion of probationary period.

Audrey D. Freebury, clerk-stenographer I, Placement, from \$260 per month to \$275 per month, as of 3/18, completion of probationary period.

Mildred L. Gilkerson, cook's helper, University Center, from \$227.50 per month to \$257.50 per month, as of 3/18, per union negotiations.

John W. Vayo, baker's helper, Bakery, from \$275 per month to \$305 per month, as of 3/18, per union negotiations.

Aaron R. Sloniker, watchman, Security, from \$365 per month to \$395 per month, as of 3/22, per union negotiations.

Marvin A. Carr, policeman, Security & Traffic, from \$280 per month to \$410 per month, as of 3/24, per union negotiations.

Alice M. Kerwin, clerk-typist II, Admissions, from \$260 per month to \$270 per month, as of 3/24, completion of probationary period.

Donald S. Ramsdell, bowling alley & billiard room attendant, University Center, from \$440 per month to \$455 per month, as of 3/24, completion of probationary period.

Jeffrey F. Zircher, bowling alley & billiard room attendant, University Center, from \$375 per month to \$390 per month, as of 3/24, completion of probationary period.

Edith Ann Bonne, typing clerk I, Registrar's Office, from \$260 per month to \$265 per month, as of 3/25, completion of probationary period.

Janice M. Claxton, library clerk I, Library, from \$260 per month to \$265 per month, as of 3/26, completion of probationary period.

Virginia L. Tikkala, clerk-stenographer II, Regional Services, from \$275 per month to \$290 per month, as of 3/26, completion of probationary period.

Connie L. Tindall, clerk-stenographer II, Coordinator of Conferences and Conventions, from \$275 per month to \$290 per month, as of 3/27, completion of probationary period.

Patricia L. Little, waitress, University Center, from \$250 per month to \$255 per month, as of 3/28, completion of probationary period.

#### Leave of Absence

Geraldine T. Benecke, cook, University Center, extended from 3/1 through 4/30 (illness)

Joan B. Smith, typing clerk III, Library, extended from 3/4 through 3/17 (illness)

Harriett T. Hunt, typing clerk II, University School, from 3/20 to indefinite (illness)



Return from Leave of Absence

Joan B. Smith, typing clerk III, Library, as of 3/18

Margaret J. Schyvincht, janitress, Physical Plant, as of 3/18

Change of Name

Barbara R. Child, to Barbara R. Turner, as of 3/7

Death

Minnie Johnson, switchboard operator, Business Services, as of 3/23

Ernest Youngren, electrician, Physical Plant, as of 3/25

Resignations

Dorothy Pahnke, library clerk I, Library, as of 2/28

Marilyn Munch, clerk-stenographer II (irregular), Financial Aids, as of 2/28

Robert Mitchell, routeman helper, (temporary), Business Services (Central Receiving), as of 2/28

Nancy Johnson, waitress, University Center, as of 3/1

Elizabeth Lytle, clerk-typist II, Lincoln Hall, as of 3/7

Lesley Kolzow, clerk-typist II, Regional Services, as of 3/8

Mary Robbins, typing clerk II (temporary), Business Services (Purchasing), as of 3/11

George Bradbury, Jr., assistant bookstore manager, University Center, as of 3/29

Clarence Callahan, food service manager, University Center, as of 3/31

Request to employ additional Civil Service staff

With the expansion of the student activities program in the University Center we request permission to employ a Program Director to be effective July 1, 1963. Salary range, \$450-600, payable from Bond Revenue Series '60 (Center).

With the opening of the new billiard room (August 15) it will be necessary to add one (1) Bowling Alley & Billiard Room Attendant. Salary range, \$325-450, likewise payable from Bond Revenue Series '60 (Center).

Request to employ temporary Civil Service staff

In view of additional pressures during the summer months (June 1 - Sept. 15) because of registrations, conferences, and room assignments, the following temporary summer positions are requested:

- 1 - Clerk-Typist - Housing Office - payable from various Bond Revenue series
- 2 - Clerk-Typists - Registrar's Office - General Revenue funds
- 1 - Clerk-Typist - Admissions Office - General Revenue funds
- 1 - Tabulating Machine Operator - Tabulating Office - General Revenue funds
- 1 - Tabulating Machine Operator (two weeks only) - General Revenue funds

Salary range for above positions, \$225-350.

Graduate assistants have been operating weather instruments in the Science Building. We wish permission to employ one of these persons as a temporary summer employee in the classification of Instrument and Measurement Technician (salary range, \$325-450) so that this service can be continued throughout the summer months. Two broadcasts are made each day over the local radio station as well as written reports made available to staff and community. Salary payable from General Revenue funds.

VII. STUDENT LIFE

"Home Maker of Tomorrow"

Miss Joan Marie Drab, graduate of Farragut High School, Chicago, and Home Economics major at Northern, has been selected as the 'home maker of tomorrow' by the Betty Crocker contest personnel. Miss Drab received a handsome cash prize and the opportunity to compete in the national contest which includes a trip to Washington, D.C.

### Liberty Bell Invitational Tournament

Northern's debate team captured first place in the first annual Liberty Bell Invitational Tournament held in Philadelphia, giving the team a new record of 211 wins in one season.

### Athletics

The recommendation of the Athletic Board that Northern adopt the Freshman Rule, effective in September, 1964 for all intercollegiate sports, was approved.

## VIII. PURCHASES

Tabulation of bids has been reviewed and purchases are recommended from the lowest responsible bidders, as follows:

10 Secretarial Desks - Doenges Stationery Corp., DeKalb	\$ 1,369.50
9 Filing Cabinets - Office Services Co., Rockford	568.51
1 Executive Chair, 16 Secretarial Chairs - Business Furniture Company, Rockford	512.90
12 Bookcases - Gilbert A. Force Co., Chicago	239.40
12 Desk Lamps - Burgess-Anderson-Tate, Inc., Zion	292.56
6 Conference Tables - Gilbert A. Force Co., Chicago	281.70
12 Typing Stands - Linn Business Furniture, Rockford	195.00
12 Manual Typewriters - Doenges Stationery Corp., DeKalb	1,398.90
(Payable from Central Stores Trust Account #801)	
1 Shive Wave Machine - Allegri-Tech, Inc., North Arlington, N.J.	\$ 124.00
Lecture Demonstration Equipment, Central Scientific Co., Chicago	455.82
General Physics Laboratory Equipment, Central Scientific Co., Chicago	4,576.75
Optics Equipment - Central Scientific Co., Chicago	399.96
1 Hilger Wavelength Spectrometer and Accessories - Engis Equipment Company, Chicago	6,709.00
1 Electrometer - Hewlett-Packard, Palo Alto, California	403.36
4 Electronic Meters - Keithley Instruments, Cleveland, Ohio	1,534.05
Klinger Scientific Apparatus, Jamaica, New York - Lecture Demonstration Equipment	156.30
General Physics Laboratory Equipment	818.77
Optics Equipment	336.80
Electronic Oscillator and Accessories	1,150.00
Welch Scientific Company, Chicago - Lecture Demonstration Equipment	824.50
General Physics Lab. Equipment	740.00
(Payable as follows: Equipment - General Revenue - \$9,931.55, National Science Foundation Trust Fund - \$8,297.76)	

Leslie A. Holmes  
President

REPORT OF  
WESTERN ILLINOIS UNIVERSITY

April 22, 1963

I. STUDENTS

A. Enrollment, Spring Quarter, 1962-63

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One</u> <u>Year Ago</u>			
<u>Resident</u>							
<u>Undergraduates, full-time</u>							
Seniors	297	180	477	422			
Juniors	333	193	526	483			
Sophomores	470	302	772	548			
Freshmen	727	535	1262	1234			
Special	<u>8</u>	<u>6</u>	<u>14</u>	<u>9</u>			
	1835	1216	3051	2696			
<u>Undergraduates, part-time</u>							
Seniors	14	9	23	33			
Juniors	5	4	9	7			
Sophomores	2	3	5	11			
Freshmen	3	9	12	5			
Special	<u>4</u>	<u>4</u>	<u>8</u>	<u>12</u>			
	<u>28</u>	<u>29</u>	<u>57</u>	<u>68</u>			
Total undergraduates	1863	1245	3108	2764			
<u>Graduate Students</u>							
Full-time	58	12	70	39			
Part-time	<u>46</u>	<u>30</u>	<u>76</u>	<u>91</u>			
	<u>104</u>	<u>42</u>	<u>146</u>	<u>130</u>			
Total resident students	1967	1287	3254	2894			
<u>Campus School</u>							
Kindergarten	18	22	40	42			
Grade School	182	156	338	343			
High School	<u>76</u>	<u>121</u>	<u>197</u>	<u>217</u>			
	276	299	575	602			
<u>Full-time Equivalent</u>							
	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total</u>			
	<u>Indi-</u> <u>vidu-</u> <u>als</u>	<u>Full-</u> <u>time</u> <u>equiv.</u>	<u>Indi-</u> <u>vidu-</u> <u>als</u>	<u>Full-</u> <u>time</u> <u>equiv.</u>	<u>Indi-</u> <u>vidu-</u> <u>als</u>	<u>Full-</u> <u>time</u> <u>equiv.</u>	<u>Total</u> <u>Equivalent</u> <u>One Year</u> <u>Ago</u>
<u>Resident</u>							
Graduates	104	75.0	42	24.7	146	99.7	81.2
Undergraduates	<u>1863</u>	<u>1849.0</u>	<u>1245</u>	<u>1231.0</u>	<u>3108</u>	<u>3080.0</u>	<u>2725.7</u>
	1967	1924.0	1287	1255.7	3254	3179.7	2806.9
<u>Extension</u>							
Graduates	41	13.6	51	17.0	92	30.6	15.7
Undergraduates	<u>11</u>	<u>3.7</u>	<u>84</u>	<u>28.0</u>	<u>95</u>	<u>31.7</u>	<u>16.5</u>
	<u>52</u>	<u>17.3</u>	<u>135</u>	<u>45.0</u>	<u>187</u>	<u>62.3</u>	<u>32.2</u>
Total University Students	2019	1941.3	1422	1300.7	<u>3441</u>	3242.0*	2839.1
Total Campus School Students					<u>575</u>		
Grand Total					<u>4016</u>		

\* Using 16 qr. hr. for full-time student, FTE is 3218.7

Veterans (included in foregoing)

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Public Law 894	0	0	0
Public Law 550	15	0	15
Public Law 634	8	13	21
Military Scholarships	<u>140</u>	<u>0</u>	<u>140</u>
	163	13	176

Extension (included in foregoing)

Rock Island - Education 680	9	3	12
Rock Island - Education 542	12	10	22
Galesburg - Psych. 421, 421G	9	32	41
Galesburg - Psych. 120	4	11	15
Petersburg - Education 399	2	12	14
Quincy - Mathematics 100, 500	5	15	20
Alexis - Art 324	2	32	34
Wyoming - Ed. 415, 426, 426G	4	10	14
Pittsfield, - Ed. 438, 438G	<u>5</u>	<u>10</u>	<u>15</u>
	52	135	187

## B. Scholarship Students, Spring Quarter, 1962-63

<u>Scholarship</u>	<u>N u m b e r</u>			<u>Percent of</u>	
	<u>Full- time</u>	<u>Part- time</u>	<u>Total</u>	<u>Total Enrollment</u>	<u>Monetary Value</u>
Teacher Education	1,252	13	1,265	36.9	\$60,460.00
General Assembly	50	0	50	1.46	2,400.00
Military	111	29	140	4.09	6,140.00
Illinois State Scholarship Commission	42	0	42	1.23	2,919.00
Lindley	1	1	2	.059	60.00
Special Education	15	0	15	.438	720.00
P.T.A.	28	0	28	.82	<u>1,206.00</u>
					\$73,905.00

## C. General Assembly Scholarship Recipients, Spring Quarter, 1962-63

<u>Legislator</u>	<u>Recipient</u>	<u>Date Awarded and Brief History</u>
Sen. Ora Smith	Bricker, Jacob	December 1, 1960 First appointment 1960-61
Rep. Rae C. Heiple II	Bruckman, Lois	April 25, 1962 First appointment 1962-63
Rep. Claude Walker	Burgio, Charles A.	September 18, 1961 First appointment 1961-62
Rep. James Carrigan	Carrigan, Keith	July 16, 1962 First appointment 1962-63
Rep. Robt. T. McLoskey	Carrodine, Coleman	Sept. 16, 1960 First appointment 1960-61
Rep. Raymond J. Welsh	Case, Robert L.	January 25, 1960 First appointment 1960-61
Rep. W. L. Stamm	Cave, David	August 23, 1960 First appointment 1960-61
Rep. Ralph Stephenson	Cherrington, Everett	December 1, 1961 1959-60 scholarship Awarded to R. Bagge 4/27/ 61; Bagge withdrew 6/2/61.
Sen. T. Mac Downing	Chipman, Janet Faye	Feb. 23, 1961 First appointment 1961-62
Rep. Leonard Ross	Clark, Patricia Sue	May 24, 1962 First appointment 1962-63



Sen. Morgan Finley	Corcoran, Edward R.	January 23, 1963 1961-62 appointment, E. Corcoran, lost scholarship because he left school. Scholarship renewed by Sen. Finley when student enrolled spring qr. Three-year balance left on scholarship. Jan. 18, 1963 First appointment 1963-64 Sept. 8, 1961 First appointment 1961-62 August 10, 1961 First appointment 1961-62 June 9, 1962 Using 3-year balance of 1961-62 appointment. Originally issued to Kaye Knapp 5/26/61; withdrew 6/2/62. May 22, 1961 First appointment 1961-62 June 21, 1960 First appointment 1960-61 May 20, 1961 First appointment 1961-62 July 9, 1962 Using 2 2/3 yr. balance of 1959-60 scholarship. Originally issued to P. Autens 9/8/60; voided at request of student 7/10/62. September 2, 1961 First appointment 1961-62 February 22, 1961 First appointment 1961-62 October 9, 1962 First appointment 1962-63 February 5, 1962 First appointment 1961-62 June 4, 1962 First appointment 1962-63 August 24, 1961 First appointment 1961-62 November 8, 1962 First appointment 1962-63 May 21, 1962 First appointment 1962-63 February 22, 1962 Using 1-year balance of 1959-60 scholarship originally issued to Francis Keith Martin. June 25, 1962 First appointment 1962-63 February 5, 1962 First appointment 1960-61 to Richard Thode who used scholarship one year and one quarter; reissued to McMahon, winter quarter, 1961-62. August 5, 1961 First appointment 1961-62
Sen. Robt Coulson	Dennee, Lawrence M.	
Rep. C. R. Ratcliffe	Duffey, Patricia Ann	
Rep. Peter J. Miller	Duffey, Thomas Michael	
Rep. Harris Rowe	Ehlert, Harold	
Rep. George E. Dolezal	Grenvich, Virginia	
Rep. Rollo R. Robbins	Grove, Robert Lee	
Sen. Lillian Schlagenhauf	Holt, Cynthia J.	
Rep. W. J. Murphy	Howard, Richard	
Rep. Paul E. Rink	Hussey, Tim	
Rep. Walter Reum	Jirsa, Robert E.	
Rep. George E. Dolezal	Kotnour, Jay	
Sen. Donald J. O'Brien	Kwilin, Judith	
Sen. Richard R. Larson	Larson, Samuel F.	
Rep. Esther Saperstein	Lehr, Barbara	
Rep. Charles K. Willett	Levisay, Carol Sue	
Sen. William Lyons	Linton, Robert	
Sen. E. B. Groen	Litwiller, W. James	
Sen. T. Mac Downing	Mason, Ronald Wayne	
Rep. Paul E. Rink	McMahon, Judy	
Rep. James E. Carrigan	Mosher, George	

Sen. R. A. Welch	Murphy, Timothy C.	October 5, 1961 First appointment 1960-61
Rep. Ralph Stephenson	Poquet, Sharon	November 14, 1961 First appointment 1961-62
Rep. Frank A. Marek	Rakowski, Rick	August 17, 1961 First appointment 1961-62
Rep. Paul Rink	Ramirez, Carmen	July 10, 1962 First appointment 1962-63
Rep. Orval Hittmeier	Roach, Donald	July 22, 1961 First appointment 1961-62
Rep. John G. Fary	Runge, Donald T.	July 19, 1962 First appointment 1962-63
Rep. John C. Parkhurst	Russell, Donald D.	September 5, 1962 Using 3 3/4 year balance of 1960-61 scholarship. Originally issued to Gilbert C. Russell; re- issued to D. Russell at end of fall qr. 1961. May 25, 1962
Rep. John N. Erlenborn	Schroeder, Jerie Lu	First appointment 1962-63
Sen. T. MacDowning	Shake, William F.	February 17, 1960 First appointment 1960-61
Rep. John G. Fary	Shulmistras, Joann	February 14, 1963 First appointment 1963-64
Rep. Rollo R. Robbins	Shult, Milo Jack	June 10, 1961 First appointment 1961-62
Sen. Richard Larson	Smith, James C.	June 4, 1962 Using 3½ year balance of 1961-62 appointment. Originally issued to Vicki Lee Christy who used at ISNU one semester. September 11, 1962
Sen. Robert McClory	Stange, Robert T.	First appointment 1962-63
Sen. Bernard S. Neistein	Stratte, Walter, Jr.	July 19, 1962 First appointment 1962-63
Rep. W. J. Murphy	Bandien, Thomas E.	July 31, 1961 First appointment 1961-62
Rep. Martin P. Sutor	Varner, Marlene	September 6, 1959 First appointment 1959-60
Rep. Robt. E. Coulson	Wilder, Carol Jean	August 30, 1962 First appointment 1962-63
Rep. Wm. A. Redmond	Williams, Barbara Ann	July 12, 1962 Using 3-year balance of 1961-62 scholarship origi- nally issued to Edward C. Wegener, Jr., 4/4/61. July 10, 1961
Rep. Robert Coulson	Yonke, Kent Andrew	First appointment 1961-62

D. Report of Class Sizes, Spring Quarter, 1962-63

Table I								
Departmental Distribution of Classes by Size, Spring Quarter, 1963								
	5-9*	10-20	21-30	31-40	41-50	51-60	61-70	Total
Agriculture		7	3					10
Art		3	5	6				14
Biological Sc.	5	4	6	7				22
Business		4	5	13	2	1		25
Chemistry	1	12	2					15
Education	5	20	17	5	1	2		50
English & Journalism	3	10	49	6	2	4	2	76
Foreign Language		8	3					11

Geography		7	6	2	2	1		18
Home Econ.		11	2					13
Ind. Arts		11	8					19
Library Science		2	1					3
Mathematics		6	8	8	4			26
Music	1	4	2	2	2			11
Philosophy					1	2		3
P.E. - Men		10	27	23	9	1		70
P.E. - Women	1	42	14					57
Physics	1	8	5	1		1	3	19
Psychology		5	4		5	2		16
Soc. Sciences	1	8	6	10	27	1		53
Speech		3	13	1				17
Vis. Education		9	6	1				16
Totals		18	194	192	85	55	15	564

\* This column lists only courses carrying graduate credit. Graduate courses enrolling fewer than five and undergraduate courses with fewer than ten are tabulated separately in Table II.

The majority of classes tabulated in Table II are sequence classes and advanced classes needed to meet graduation requirements for majors in the various departments. A few classes are restricted because of space or other special considerations. Student teaching and individual music lessons are not included. A listing of the individual classes with small enrollments follows Table II.

Table II  
Undergraduate Classes with Fewer than Ten Enrolled; Graduate Classes  
with Fewer than Five Enrolled, Spring Quarter, 1963

<u>Department</u>	<u>Undergraduates</u>		<u>Graduate</u>
	<u>1-4</u>	<u>5-9</u>	<u>1-4</u>
Agriculture	1	2	
Art	3	1	
Biol. Sciences		2	5
Business	1	1	
Chemistry		1	
English & Journalism	2	2	4
Foreign Languages	3	3	
Geography & Geology	2	2	1
Home Economics	2	1	
Industrial Arts		3	
Mathematics		1	
Music	2		1
P.E. - Men	1	3	
P.E. - Women		3	1
Physics			1
Psychology	1	2	
Social Sciences	1	1	2
Speech	2	3	
Visual Education	1	1	
Totals	22	32	15

Listing of Classes with Fewer than Ten Enrolled (Undergraduate)

<u>Department</u>	<u>Course No.</u>	<u>Comment</u>	<u>No. Enrolled</u>
Agriculture	Agri. 400	Overload	1
	Hort. 335		5
	Hort. 332		7
Art	Art 490	Overload	2
	Art 339		9
	Art 430	Overload	3
	Art 400	Restricted; Individual	
		Studio Problems	1

Biological Sciences	Biol. 339	Overload	8
	Biol. 250		9
Business	Bus. 498	Overload	2
	Bus. 339		8
Chemistry	Chem. 403		7
English & Journalism	Eng. 438		5
	Eng. 451	Overload	2
	Eng. 467		9
	Journ. 350		1
Foreign Languages	Germ. 331		4
	Latin 334		3
	Germ. 225		7
	Russian 122		8
	Russian 225		3
	F. Lang. 339	Overload	7
Geography & Geology	Geog. 339	Overload	1
	Geog. 451	Overload	3
	Geog. 225	Restricted: Cartography	9
	Geog. 321	Overload	6
	H.Ec. 427	Restricted: Home Management	6
Home Economics	H.Ec. 421		3
	H.Ec. 430		1
	Ind. Arts 492		5
	Ind. Arts 303		9
Ind. Arts	Ind. Arts 351		8
	Math. 124	Overload	7
	Music 328	Overload	1
	Music 302	Overload	4
Mathematics	P.E. 175	Restricted	7
	P.E. 165		8
	P.E. 170	Handicapped	5
	P.E. 173	Restricted	4
P.E. - Men	P.E. 448		7
	P.E. 252		8
	P.E. 121		9
	Psych. 225	Section 1	7
P.E. - Women	Psych. 225	Section 2	7
	Psych. 463	Individual Reading	1
	Hist. 448	Special Class-Visiting	
		Lecturer	6
Social Sciences	Soc. Sc. 433	Overload	2
	Speech 390		4
	Speech 472	Overload	4
	Speech 332		9
	Speech 405		8
	Speech 384		7
Visual Education	Vis. Ed. 431	Overload	4
	Vis. Ed. 436	Overload	7

Graduate Courses with Fewer than Ten Enrolled

<u>Department</u>	<u>Course No.</u>	<u>Comment</u>	<u>No. Enrolled</u>
Biological Sciences	Biol. 502		3
	Biol. 460	Overload	2
	Bot. 551	Overload	1
	Bot. 540	Overload	1
	Zool. 537		1
English	Eng. 601	Overload	1
	Eng. 583		4
	Eng. 585		4
	Eng. 587	Overload	4
Geography & Geology	Geog. 502	Overload	2
Music	Music 521	Overload	1
P.E. - Women	P.E. 550		3
Physics	Physics 530		4



Social Sciences	Soc. Sc. 501	Overload	2
	Soc. Sc. 601	Thesis	1

## II. FACULTY

### A. Resignations

1. Mr. Verne K. Shelton, Instructor in Art, effective at the close of the 1962-63 academic year, to accept a position at Western Kentucky State College.
2. Mr. Bruce Vennard, Instructor and Supervising Teacher of Fifth Grade, who is currently on leave without salary, has submitted his resignation in order to continue graduate work at the University of Nebraska next year.
3. Dr. Thomas M. Barker, Assistant Professor of Social Sciences, effective at the close of the Summer Quarter, 1963, to accept an appointment at the State University of New York, Albany.

### B. Leaves of Absence

#### 1. Sabbatical

The Council on Salaries, Promotions in Rank, and Tenure recommends that sabbatical leave be granted as indicated to the following faculty member, who is eligible according to regulations of the Board. Plans for research projects are on file in the President's Office.

#### Postdoctoral

- a. Dr. Paul W. Blackford, Associate Professor of English, on full salary for the spring quarter, 1964, to advance his work in two research projects, both of which require use of libraries with special collections: (1) a bibliography of Renaissance Latin lexical aids and (2) the translation of the State Papers of John Milton, to be published by Yale University Press in Volume V of the Complete Prose Works of John Milton.

#### 2. Without Salary

The following staff member, who is not on tenure, has requested leave of absence without salary for the academic year, 1963-64, and will be re-employed by the University upon recommendation of the department head when and if such employment is available. Ordinarily, we expect to re-employ such a person; however, this is a decision for the department head to make at the time of the intended return of the person granted leave:

- a. Mr. O. Paul Potter, Instructor and Supervising Teacher of Music, to spend the year in residence at the University of Kansas working toward the Doctor of Education degree in Music Education.

### C. Appointments (new positions for 1962-63 academic year)

1. Mr. Arthur W. Rudolph is recommended for appointment as Assistant Professor of Philosophy, beginning September 1963. His training consists of the B.A. degree, Brooklyn College; M.A., City College of New York; B.D., Pacific School of Religion, and he expects to complete the requirements for the Ph.D. degree at the University of Southern California in June. Mr. Rudolph was in the ministry (Episcopal) from May 1957 to July 1961. The salary will be \$920 per month, or \$960 per month if the requirements for the Ph.D. are completed before September 1, 1963.

2. Mr. Larry G. Sgontz is recommended for appointment as Assistant Professor of Social Sciences, effective September 1963. He earned the A.B. degree from the College of Wooster and the A.M. from the University of Illinois; he expects to complete the requirements for the Ph.D. at the University of Illinois by August 1963. He has served as a teaching assistant at the University of Illinois and taught one summer term in 1963 at Western. The salary will be \$780 per month, or \$820 per month provided the requirements for the Ph.D. are completed prior to September 1, 1963.
3. Mr. Alan H. Grey is recommended for appointment as Assistant Professor of Geography and Geology, beginning September 1963. The salary will be \$760 per month, or \$800 provided he completes the requirements for the Ph.D. prior to September 1, 1963. He earned the B.S. from Brigham Young University and the M.A. at the University of Wisconsin, where he also is doing his doctoral program. He has held assistantships in the Department of Geography at both the University of Wisconsin and Brigham Young University.

#### D. Appointments (replacements)

1. Mr. Burdette C. Wheaton will be employed as Assistant Professor of Mathematics, beginning September 1963, as a replacement for Earl Kiefer. Mr. Wheaton earned the B.S. degree from Mankato State College and the M.S. from the State University of Iowa, and he is working toward the Ph.D. at Iowa. He has served as graduate assistant at S.U.I. during the past four years. The salary will be \$780 per month.
2. Mr. Edward P. Nellessen will be employed as Instructor in the Department of Mathematics, effective September 1963, to replace William Astle. He earned the B.S. and M.S. degrees at the University of Illinois. His salary will be \$680 per month.

#### E. Changes in Summer Quarter and Summer Session Faculty List

1. Mr. Don L. Viar will be employed for a total of two months at \$820 per month to assist in the Office of the High School Counselor. He will replace William Watts, who declined this appointment.
2. Miss Sue Bagley will be employed as temporary Instructor in the Department of Education at \$760 per month for the Summer Quarter (2½ months) to teach elementary methods courses.
3. The following, who were listed in the March board report to teach the Summer Quarter (2½ months), were assigned to teach the Summer Session, or a total of 1½ months:

Victor Hicken, Professor of Social Sciences  
John C. Roberts, Professor of Education

### III. OTHER UNIVERSITY EMPLOYEES

#### A. Leave of Absence

1. Carole T. Carlson, Clerk Typist I, WCS-188, Registrar's Office, has been granted leave without pay from June 17, to September 13, 1963.

#### B. Appointment

1. Miss Sue E. Swearingen was employed as Clerk Stenographer I in the Physics and Earth Science Departments, beginning April 8, 1963, at \$250 per month. She replaces Constance Senn, WCS-180, who is being transferred within the operating unit.

#### C. Temporary Appointments and Terminations

1. John Paul Jones was employed as temporary Janitor at \$2.098 per hour, March 8-19, 1963, as a substitute for Lloyd Atwater, who was on sick leave. He was also employed at the same rate on March 25, 1963, as a substitute for Henry Buntin.
2. Marjorie E. Gordon was employed as temporary Janitress at \$1.5804 per hour, March 14-28, 1963, as a substitute for Leota Brooks who was on sick leave. She was re-employed as of noon, April 8, as a substitute for Lois Miller.
3. Mildred Kiefer was employed as temporary Clerk Stenographer II at \$1.5804 per hour, beginning April 2, 1963, as a replacement for Mildred Fentem, who is on sick leave. She is working half-days.
4. Charlotte E. Lizdas was employed as temporary Clerk Typist II at \$1.5804 per hour, beginning April 4, 1963. She is working half-days in the Office of the Dean of Education as a substitute for Mildred Fentem, who is on sick leave.

#### D. New Positions

Permission is respectfully requested to employ temporary help as follows during the summer of 1963:

1. Two (2) temporary Groundsmen to work six months, May 1, 1963, through October 31, 1963.
2. One (1) Clerk Typist I for the Business Office (Purchasing) during the months of June, July, and August to assist with extra work load at the close of the biennium and in connection with purchases of equipment and supplies for new buildings.

#### E. Layoff

1. Helen L. May, Switchboard Operator, WCS-221, will be laid off effective April 18, 1963, due to the Corbin Hall switchboard being closed during spring vacation.

#### F. Changes in Name, Classification, Duties and/or Salary

1. The name of Mildred I. McCullough has been changed to Mildred I. Fentem.
2. Salaries of the following were increased as indicated upon satisfactory completion of the probationary period:
  - a. Donna D. Barry, Clerk Stenographer I, WCS-227 and 229, from \$250 to \$260 per month effective March 17, 1963.
  - b. Patricia S. Cox, Clerk Stenographer I, WCS-228, from \$250 to \$260 effective March 17, 1963.
  - c. Betty G. Griswold, Janitress, WCS-225, from \$275 to \$305 effective March 22, 1963.
  - d. Sharon R. Williams, Clerk-Stenographer I, WCS-154, from \$250 to \$260 effective March 27, 1963.
  - e. Judith E. Murphy, Clerk Stenographer I, WCS-124 and 171, from \$250 to \$260 effective April 1, 1963.
  - f. John L. St. John, Stationary Fireman Helper, WCS-110, from \$435 to \$460 effective April 1, 1963 (completion of second six-months probationary period).
  - g. James R. Hodges, Janitor, WCS-193, from \$365 to \$395 effective April 16, 1963.

3. Permission is respectfully requested to reclassify the following employees in a manner consistent with the pattern at the other institutions and in promotional lines:
  - a. William E. Rich, Greenskeeper (negotiated), WCS-59, to Turf Manager at \$460 per month (range \$460-700), effective May 1, 1963.
  - b. Jack Waggoner, Automotive Mechanic (negotiated), WCS-113, to Garage Foreman (range \$400-600), effective July 1, 1963.

IX. MISCELLANEOUS

- A. Request to use university-owned vehicle for out-of-state trip exceeding 600-mile limit:
  1. R. D. Henry, Everett F. Morris, and Donald S. Galitz to travel to Upton, New York, to attend symposia at Brookhaven National Laboratory, June 1-7, 1963.
- B. Grant
  1. The National Science Foundation has granted Western Illinois University the sum of \$5,740 for support of an "In-Service Institute in Biological Science for Secondary School Teachers of Science and Mathematics" during the 1963-64 academic year. The project will be under the direction of Dr. H. William Crall of the Department of Biological Sciences.

A. L. Knoblauch  
President



MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD  
Eastern Illinois University  
Charleston, Illinois

April 22, 1963

The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Monday, April 22, 1963, in Room 103, Blair Hall, Eastern Illinois University, Charleston, Illinois. Dr. Noble J. Puffer, Vice-Chairman of the Board, presided.

Dr. Puffer called the meeting to order, roll was called and the following members answered present:

Dr. Noble J. Puffer, Vice-Chairman	Mr. William E. McBride
Mr. J. Bon Hartline	Mr. Ray Page
Mr. Arthur R. Higgins	Mr. Paul Stone
Mr. Morton H. Hollingsworth	Dr. W. I. Taylor

The following members were absent:

Mr. R. A. Stipes, Jr., Chairman	Mrs. Harriet Lowden Madlener
Mr. James A. Ronan	

Also present were the following:

Dr. Leslie A. Holmes, President  
Mr. Z. Harold Dorland  
Northern Illinois University

Dr. Robert G. Bone, President  
Mr. Preston Ensign  
Illinois State Normal University

Dr. Quincy Doudna, President  
Mr. R. R. Gregg  
Eastern Illinois University

Dr. A. L. Knoblauch, President  
Mr. J. M. Grigsby  
Western Illinois University

Dr. F. H. McKelvey, Executive Officer  
Mr. Richard T. Dunn  
Mr. Arthur Samoore  
Teachers College Board

Mr. Jack Alfeld, Assistant Director of Finance was also present.

Mr. Kenneth Hesler of Eastern Illinois University, and Mr. Dave Haake, of the Bloomington Pantagraph, were present representing newspaper coverage of this meeting.

Mr. Hollingsworth moved that in the absence of Mr. Stipes, Dr. Puffer act as Chairman for this meeting. Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Page moved approval of the minutes of the meeting of March 18, 1963, as submitted b/ mail. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Dr. Puffer stated that the first item of business was to complete the \$2,400,000 Residence Hall Revenue Bond Sale for Eastern Illinois University.

Mr. Hollingsworth moved approval of the Resolution creating an issue of \$2,400,000 Residence Halls Revenue Bonds, Series of 1963, of the Teachers College Board of the State of Illinois, for Eastern Illinois University, at Charleston, Illinois, describing all the details of said bonds and providing for the security and payment thereof. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Said resolution is as follows:

WHEREAS, the Teachers College Board of the State of Illinois, for Eastern Illinois University, at Charleston, Illinois, upon consideration and investigation, does now find and determine that it is advisable and necessary for the good and benefit of said University and its student body that there be constructed the following new building improvements and remodeling improvements on the campus of said University at Charleston, Illinois:

- (i) the construction of a new 480 student capacity residence hall and kitchen and dining facilities; and
- (ii) the remodeling of three existing residence halls designated Ford Hall, McKinney Hall and Weller Hall;

and the acquisition and installation of all necessary movable equipment and furnishings and appurtenant facilities for said new building improvements and remodeling improvements, as aforesaid; and

WHEREAS, said Teachers College Board has heretofore approved plans and drawings for the construction of said new building improvements and remodeling improvements at said University which now remain on file in the office of the Secretary thereof and estimates the cost thereof, including the cost of all necessary movable equipment and furnishings and appurtenant facilities therefor, and all necessary costs and expenses incurred in connection therewith, to be the sum of \$2,400,000; and

WHEREAS, under the provisions of Sections 59a through 59e of Chapter 127, Illinois Revised Statutes, 1961, and all other laws thereunto enabling, said Teachers College Board is authorized to issue revenue bonds for and on behalf of Eastern Illinois University, at Charleston, Illinois, for the purpose of paying the cost of the construction of said new building improvements and remodeling improvements, including the installation of all necessary equipment, furnishings and

appurtenances therefor, as aforesaid, and the income, revenue and receipts to be derived from the use and operation of the new building so to be constructed and of the existing buildings so to be remodeled, as aforesaid, are determined adequate to pay the new bonds so to be issued hereunder, after providing for the payment and security of certain revenue bonds now outstanding in accordance with their terms;

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Teachers College Board of the State of Illinois for Eastern Illinois University, at Charleston, Illinois, as follows:

SECTION 1. That the new residence hall and the remodeling improvements to the three existing residence halls, as referred to in the preambles hereof, including the installation of all necessary equipment, furnishings and appurtenances therefor, shall be constructed and acquired in and for said Eastern Illinois University, at Charleston, Illinois, all in accordance with the plans and drawings heretofore approved by said Teachers College Board of the State of Illinois and now on file with the Secretary of said Board.

Section 2. That for the purpose of providing funds to pay the cost of the construction of said new building improvements and of said remodeling improvements, including the installation of all necessary equipment, furnishings and appurtenant facilities therefor, there is hereby created an issue of Bonds of the Teachers College Board of the State of Illinois for Eastern Illinois University, at Charleston, Illinois, aggregating the principal amount of \$2,400,000, as provided by Sections 59a through 59e of Chapter 127, Illinois Revised Statutes, 1961, and all other laws thereunto enabling.

Said Bonds shall be designated Residence Halls Revenue Bonds, Series of 1963; shall be in the form of negotiable, coupon bonds; shall be dated April 1, 1963, to be numbered from 1 through 480 in consecutive order, each of \$5,000 denomination; and shall be expressed to mature on October 1 in each of the years and in amounts as follows (subject to the right of redemption prior to maturity as hereinafter specified):

<u>Amount of</u> <u>Principal</u> <u>Installment</u>	<u>Due</u>	<u>Amount of</u> <u>Principal</u> <u>Installment</u>	<u>Due</u>
\$ 30,000	1965 through 1967	\$ 75,000	1990 and 1991
35,000	1968 through 1971	80,000	1992
40,000	1972 through 1974	85,000	1993 and 1994
45,000	1975 through 1977	90,000	1995 and 1996
50,000	1978 through 1980	95,000	1997
55,000	1981 through 1983	100,000	1998
60,000	1984 and 1985	105,000	1999 and 2000
65,000	1986 and 1987	110,000	2001
70,000	1988 and 1989	115,000	2002

provided, however, that Bonds numbered from 1 through 62 maturing on October 1 in each of the years 1965 through 1973 shall be noncallable prior to their maturity; and that the Bonds maturing on October 1 in each of the years 1974 through 2002, being the Bonds numbered from 63 through 480, shall be redeemable prior to their maturity in whole or in part and in inverse numerical order on any interest payment date on or after October 1, 1973, upon at least thirty (30) days prior notice, at the principal amount thereof plus unpaid accrued interest to the date of redemption and a premium for each Bond so redeemed as follows:

3%	if redeemed October 1, 1973 through April 1, 1978, inclusive;
2 1/2%	if redeemed October 1, 1978 through April 1, 1983, inclusive;
2%	if redeemed October 1, 1983 through April 1, 1988, inclusive;
1 1/2%	if redeemed October 1, 1988 through April 1, 1993, inclusive;
1%	if redeemed October 1, 1993 through April 1, 1998, inclusive;
	and thereafter at par.

Notice of redemption of any or all of said redeemable Bonds shall specify the



number or numbers of the Bond or Bonds called for prior redemption, and the terms and the date and place of redemption, shall be published once in a financial newspaper published in the English language in the City of Chicago, Illinois, and shall be filed at the place or places of payment of the principal of and interest on said Bonds. The publication and filing thereof shall be at least thirty (30) days preceding such redemption date, and when any such Bonds shall have been called for prior redemption and payment made or provided for in accordance with the terms of this Resolution interest thereon shall cease from and after the redemption date so specified.

The said Bonds shall bear interest to be evidenced by coupons attached to said Bonds, which such interest shall be payable semiannually on April 1 and October 1 of each year until paid, commencing October 1, 1963, and said Bonds shall bear interest at the rates of 5% per annum for the Bonds maturing 1965 through 1971; 3.90% per annum for the Bonds maturing 1972; 3 1/4% per annum for the Bonds maturing 1973 through 1983; 3.40% per annum for the Bonds maturing 1984 through 1989; 3 1/2% per annum for the Bonds maturing 1990 through 1997; and 3.60% per annum for the Bonds maturing 1998 through 2002.

That such Bonds and coupons shall be payable to bearer provided, however, that such Bonds may be subject to registration as to principal only at any time prior to maturity in the name of the holder thereof on the books of the Secretary of said Teachers College Board in the City of Springfield, Illinois, hereby designated Registrar of said Bonds, such registration to be noted on the reverse side of the Bonds by said Registrar, and thereafter the principal of such Bonds shall be payable only to the registered holder, his legal representatives or assigns. Such registered Bonds shall be transferred to another registered holder or back to bearer only upon presentation to the Registrar with a legal assignment duly acknowledged or approved. Registration of any such Bonds shall not affect the negotiability of the coupons thereto attached, but such coupons shall be transferable by delivery merely.

Both principal of and interest on each of the Bonds authorized under this Resolution shall be payable in any coin or currency which on the respective dates of payment of such principal and interest is legal tender for payment of debts due the United States of America at Chemical Bank New York Trust Company, New York, New York.

That each of said Bonds so authorized under this Resolution shall be executed for and on behalf of The Teachers College Board of the State of Illinois by the Chairman of said Board, attested by the Secretary thereof under the seal of said Board, countersigned by the Treasurer of the State of Illinois and before delivery shall be registered by the Auditor of Public Accounts in a registry record kept in his office for that purpose. The coupons to be attached to said Bonds shall bear the facsimile signatures of the officials who execute said Bonds, who, by the execution of said Bonds, shall adopt as and for their own proper signatures their facsimile signatures appearing on said coupons.

Section 3. That the form of the Bonds (with appropriate omissions and insertions to give effect to differences of maturity dates, rates of interest, terms of redemption and recitals) shall be as follows:

(Form of Bond)  
UNITED STATES OF AMERICA  
STATE OF ILLINOIS  
EASTERN ILLINOIS UNIVERSITY  
RESIDENCE HALLS REVENUE BOND,  
SERIES OF 1963

Number

\$5,000

KNOW ALL MEN BY THESE PRESENTS that The Teachers College Board of the State of Illinois for Eastern Illinois University, at Charleston, Illinois, created and established under the laws of the State of Illinois, hereby acknowledges itself indebted to, and for value received promises to pay to bearer, or to the registered holder hereof if this Bond be registered as to principal only as hereinafter provided, but only out of the revenues pledged for that purpose as hereinafter provided for, and not otherwise, the sum of Five Thousand Dollars (\$5,000) on October 1, 19 , and to pay interest on said sum from the date hereof at the rate of Per Cent ( %) per annum, payable semiannually on the first days of April and October in



each year until the principal sum hereof shall have been paid, commencing October 1, 1963. Interest accruing on this Bond on and prior to the maturity date hereof shall be payable upon presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this Bond after the maturity hereof unless this Bond be presented for payment at maturity and be not then paid.

Both principal hereof and interest hereon are payable in any coin or currency which on the respective dates of payment of such principal and interest is legal tender for the payment of debts due the United States of America at Chemical Bank New York Trust Company, New York, New York.

Bonds numbered 1 through 62 (maturing October 1 in each of the years 1965 through 1973) shall be non-callable prior to their maturity. Said Teachers College Board reserves the right to redeem prior to their maturity Bonds numbered from 63 through 480 (maturing on October 1 in each of the years 1974 through 2002) in whole or in part in their inverse numerical order on any interest payment date on or after October 1, 1973, upon at least thirty (30) days prior notice, at the principal amount thereof plus unpaid accrued interest to the date of redemption and a premium for each Bond so redeemed as follows:

3%	if redeemed October 1, 1973 through April 1, 1978, inclusive;
2 1/2%	if redeemed October 1, 1978 through April 1, 1983, inclusive;
2%	if redeemed October 1, 1983 through April 1, 1988, inclusive;
1 1/2%	if redeemed October 1, 1988 through April 1, 1993 inclusive;
1%	if redeemed October 1, 1993 through April 1, 1998, inclusive;
	and thereafter at par.

Notice of redemption of any or all of said Bonds shall specify the number or numbers of the Bond or Bonds called for prior redemption, and the terms and the date and place of redemption, shall be published once in a financial newspaper published in the English language in the City of Chicago, Illinois, and shall be filed at the place or places of payment of the principal of and interest on said Bonds. The publication and filing thereof shall be at least thirty (30) days preceding such redemption date, and when any such Bonds shall have been called for prior redemption and payment made or provided for in accordance with the terms of said notice interest thereon shall cease from and after the redemption date so specified.

This Bond is one of a total authorized issue of \$2,400,000 aggregate principal amount, to provide funds to pay the cost of the construction of a new residence hall, and kitchen and dining facilities, and the construction of remodeling improvements to three existing residence halls on the campus of Eastern Illinois University, at Charleston, Illinois, designated Ford Hall, McKinney Hall and Weller Hall, including the installation of all necessary equipment, furnishings and appurtenant facilities therefor, and all such Bonds of said total authorized issue of \$2,400,000 aggregate principal amount, are payable solely from and secured by a first lien on and pledge of the net revenues to be derived from the new residence hall so to be constructed; and are additionally secured by a lien on and pledge of the surplus net revenues derived from the operation of said three existing residence halls for which said remodeling improvements are so to be constructed, junior and subordinate in all respects to a prior pledge of the revenues derived from said residence halls under the terms of Resolutions adopted November 29, 1956, and July 17, 1961, authorizing certain outstanding prior lien bonds, all as provided by the Constitution and laws of the State of Illinois, including Sections 59a through 59e, Chapter 127, Illinois Revised Statutes, 1961, and all other laws amendatory thereof or supplementary thereto, and as more fully described in that certain Resolution adopted by the Teachers College Board of the State of Illinois on the 22nd day of April, 1963.

All Bonds of said total authorized issue of \$2,400,000 aggregate <sup>principal</sup> amount are coequal as to the lien on and pledge of all said revenues securing the payment thereof, and share ratably without any preference, priority or distinction as to the source or method of payment and security of said Bonds.

This Bond does not constitute an obligation of the State of Illinois within the meaning or application of any Constitutional or statutory limitation or provision,

and the holder hereof shall never have the right to demand payment of this Bond or interest hereon out of any funds other than the income and revenues pledged for payment thereof.

IT IS HEREBY CERTIFIED AND RECITED that in issuing this Bond, and the Series of Bonds of which this Bond is one, said Teachers College Board has covenanted and agreed to operate, use and maintain continuously said new residence hall and said three existing residence halls for which said remodeling improvements are to be constructed, and all related facilities, at all times in an efficient and economical manner; to adopt such parietal rules and regulations for the use thereof as may be necessary to assure the maximum occupancy and use thereof; and to charge and collect for the use thereof rates, fees, rentals, and charges, fully sufficient to pay when due the principal of and interest on this Bond, and the Series of which it is one, and to maintain all the Accounts created by the Resolution authorizing this Bond, and to pay all operating and other necessary expenses incident to the maintenance thereof.

It is hereby further certified and recited that all acts, conditions and things required to exist, to happen and be performed precedent to and in the issuance of this Bond have existed, have happened, and have been performed in due form, time and manner as required by law, and that the amount of this Bond, and the Series of which it is one, do not exceed any limit prescribed by the Constitution or statutes of the State of Illinois.

This Bond may be registered as to principal only in accordance with the provisions on the back hereof.

IN TESTIMONY WHEREOF, the Teachers College Board of the State of Illinois for Eastern Illinois University has caused its seal to be impressed hereon and this Bond to be signed by its Chairman and attested by the Secretary of said Teachers College Board, and countersigned by the Treasurer of the State of Illinois, and the interest coupons hereto annexed to be executed by the lithographed facsimile signatures of said officials, who, by the execution hereof, do adopt as and for their own proper signatures their facsimile signatures appearing on said coupons, all as of this first day of April, 1963.

THE TEACHERS COLLEGE BOARD OF THE STATE OF  
ILLINOIS FOR EASTERN ILLINOIS UNIVERSITY

By \_\_\_\_\_  
Chairman

(SEAL)

Attest:

\_\_\_\_\_  
Secretary

COUNTERSIGNED:

\_\_\_\_\_  
Treasurer, State of Illinois

(Form of Coupon)

Number

\$

On the first day of \_\_\_\_\_, 19 \_\_\_\_\_ (unless the Bond to which this coupon is attached has been sooner called for redemption as therein recited), the Teachers College Board of the State of Illinois for Eastern Illinois University hereby promises to pay to bearer out of the funds specified in the Bond to which this coupon is attached the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) at Chemical Bank New York Trust Company, New York, New York, in any coin or currency which, on the respective dates of payment of such principal and interest is legal tender for the payment of debts due the United States of America, for semi-annual interest due that day on its Eastern Illinois University Residence Halls Revenue Bond, Series of 1963, dated April 1, 1963, and numbered \_\_\_\_\_

Chairman

ATTEST:

\_\_\_\_\_  
Secretary

Countersigned:

\_\_\_\_\_  
Treasurer, State of Illinois

(Form of Registration Certificate)

This Bond may be registered as to principal only, in the name of the holder hereof, on the books of the Secretary of the Teachers College Board of the State of Illinois in the City of Springfield, State of Illinois, as Registrar, at which time such registration shall be noted below by said Registrar. Upon its presentation by such registered holder, either in person or by a bank or trust company authorized to do business in the State of Illinois, with a written request that this Bond be registered in the name of another person or that the registration be cancelled and the Bond be made payable to bearer, said Registrar shall register it in the name of another holder or to bearer. After registration to bearer this Bond shall be transferable by delivery, but it may be again registered as before. The registration of this Bond as to principal shall not affect the negotiability of the coupons, which shall continue to be transferable by delivery.

The within Bond has been registered as follows:

<u>Date of</u> <u>Registry</u>	<u>Name of Registered Holder</u>	<u>Signature of said</u> <u>Secretary as Registrar</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section 4. That for the purpose of this Resolution, the following words and phrases shall have the following meanings:

(A) The Teachers College Board of the State of Illinois is hereinafter referred to as the "Board".

(B) Eastern Illinois University, at Charleston, Illinois, is hereinafter designated the "University".

(C) The new 480 student capacity residence hall, and kitchen and dining facilities, completely equipped and furnished, to be constructed on the campus of said University as hereinabove described, together with all improvements, repairs and extensions thereto or replacements thereof hereafter constructed or acquired, and all other facilities related thereto, are herein collectively referred to as the "Project".

(D) The term "cost of construction of the new building improvements and remodeling improvements" means the cost of the construction of a new residence hall with a capacity of 480 students, and kitchen and dining facilities, and the remodeling of the three existing buildings described in subparagraph (G) hereof, at the site or sites thereof; the cost of architectural, engineering, legal, administrative, fiscal and other services rendered or performed in connection with the construction thereof and in the issue of the Bonds herein authorized; the cost of acquiring land, easements and rights-in-land necessary therefor; interest on the Bonds herein authorized during such construction; the cost of all necessary movable equipment and furnishings and appurtenant facilities therefor; and miscellaneous expenses necessary to such construction such as travel, inspection and auditing.



(E) The phrase "Gross Revenues" or "Gross Revenue" used in reference to the Project, shall mean the rates, fees, rentals and charges, and the income, revenue and receipts to be received from the continued use and operation of the Project.

(F) The phrase "Net Revenues" or "Net Revenue" used in reference to the Project, shall mean and include the sum remaining after deducting from the Gross Revenues the actual expenses of the operation and maintenance of the Project under efficient and economical management as defined in Section 6(B) hereof.

(G) The phrase "Existing System" shall mean and include the three existing residence halls designated Ford Hall, McKinney Hall and Weller Hall, for the construction and remodeling of which the Prior Lien Bonds referred to in subparagraph (H) hereof have been issued, together with all improvements, repairs and extensions thereto, or replacements thereof, hereafter constructed or acquired.

(H) The phrase "Prior Lien Bonds" shall mean the bonds of said University from time to time outstanding of the authorized issues of \$2,250,000 Eastern Illinois State College at Charleston Residence Hall and Student Center Revenue Bonds, Series 1956, dated December 1, 1956, authorized by Resolution adopted November 29, 1956 (hereinafter sometimes designated the "Series 1956 Bonds"), and of \$600,000 Eastern Illinois University Residence Halls and Student Center Improvement Bonds, Series 1961, dated July 1, 1961, authorized by Resolution adopted July 17, 1961 (hereinafter sometimes designated the "Series 1961 Bonds").

(I) The phrase "surplus net revenues" or "surplus net revenue" used in connection with the Existing System shall mean that portion of the gross revenues received from the continued use and operation of the Existing System remaining after providing for and maintaining all of the Accounts created under said Resolution referred to in subparagraph (H) hereof authorizing the Prior Lien Bonds that are available for the payment of additional bonds issued by said Board under the provisions of (i) subsection 7 of Section 8 and subsection 5 of Section 9 of said Resolution adopted November 29, 1956, authorizing the Series 1956 Bonds, and (ii) subsection (F) of Section 6 and subsection (E) of Section 7 of said Resolution adopted July 17, 1961, authorizing the Series 1961 Bonds, junior and subordinate in all respects to the pledge of the revenues of the Existing System for the payment and security of the Prior Lien Bonds; provided, that the net revenues derived from the operation or ownership of the Existing System shall be used to meet the requirements of the Series 1956 Bonds and of the Series 1961 Bonds, as described in each of said Resolutions referred to in subsection (H) of this Section 4, only to the extent that other revenues pledged to meet said requirements of said Series 1956 Bonds and said Series 1961 Bonds are insufficient therefor.

(J) The word "Bonds" shall mean each of the \$2,400,000 aggregate principal amount of Bonds authorized under the terms of this Resolution.

(K) The term "Fiscal Year" shall mean the period commencing July 1 and ending June 30 of each succeeding calendar year and the Project and the Existing System shall each be operated and maintained on said Fiscal Year basis so long as any of the Bonds are outstanding.

Section 5. That the Net Revenues of the Project are hereby pledged to the payment of the principal of and interest on the Bonds and the Bonds shall be secured by a prior and paramount lien on and first pledge of said Net Revenues; and, subject and subordinate to all contract rights vested in the holders of the Prior Lien Bonds to a prior claim on or pledge of the revenues of the Existing System, the surplus net revenues of the Existing System are hereby pledged to the payment of the principal of and interest on the Bonds, and subject and subordinate to all such contract rights vested in the holders of said Prior Lien Bonds, the Bonds shall be secured by a prior and paramount lien on and first pledge of said surplus net revenues of the Existing System. All of the Bonds shall be equally and ratably secured by said pledge and lien without priority or preference one over the other by reason of number, maturity, terms of redemption prior to maturity, date of sale or delivery or otherwise.

Section 6. For the purpose of accounting for the Gross Revenues of the



Project and for the surplus net revenues of the Existing System there are hereby established the following Accounts, and all moneys and investments therein shall be used and held for use in accordance with the following requirements:

(A) Revenue Fund.

Upon the initial issue of any Bonds, (i) the Gross Revenues of the Project as soon as the construction of the Project or any portion thereof is completed, and (ii) the surplus net revenues of the Existing System beginning at the close of the Fiscal Year ending June 30, 1963 and at the close of each Fiscal Year thereafter so long as any of the Prior Lien Bonds are outstanding and unpaid, shall, within three (3) days after receipt thereof, be paid to the Treasurer of the State of Illinois and shall be set aside by said Treasurer in a special fund hereby created to be known as "The Teachers College Board Revenue Fund of 1963 for Eastern Illinois University, at Charleston, Illinois" (hereinafter referred to as the "Revenue Fund"). After all of the Prior Lien Bonds shall have been fully paid and retired in accordance with their terms, then the gross revenues of the Existing System shall within three (3) days after receipt thereof be paid to the Treasurer of the State of Illinois and shall be deposited into said Revenue Fund. All the moneys and investments in said Revenue Fund shall be used and held for use only in the manner and in the order as specified in subparagraphs (B), (C), (D), (E), (F) and (G) of this Section 6.

(B) Operation and Maintenance Account.

On the first day of each calendar month there shall be transferred by said Treasurer from the Revenue Fund to a separate and special account hereby created and designated as "Operation and Maintenance Account, Eastern Illinois University Residence Halls Revenue Bonds, Series of 1963" (hereinafter referred to as the "Operation and Maintenance Account"), such a sum of money as shall be necessary to pay the estimated expenses of the operation and maintenance of the Project and of the Existing System (other than those paid or to be paid under the terms of said Resolutions described in Section 4(H) hereof), under efficient and economical management, which shall include adequate provision for insurance, audit, ordinary maintenance and repair (but excluding all charges for depreciation and all general administrative expenses of Eastern Illinois University), and any fees due the paying agent of the Bonds.

(C) Bond Account.

On the first day of each month commencing October 1, 1964, after making the transfer required as hereinabove provided in subparagraph (B) of this Section, said Treasurer shall transfer on his books from said Revenue Fund to a special account hereby created and designated as "Bond Account, Eastern Illinois University Residence Halls Revenue Bonds, Series of 1963" (hereinafter referred to as the "Bond Account"), an amount of money equal to one-sixth of the interest then next due, and an amount of money equal to one-twelfth of the principal next due on said Bonds, and said Treasurer is hereby authorized and directed, without any further order of said Board, to remit on or before the 15th day prior to the first day of April and the first day of October in each year to the paying agent of said Bonds, the amount due on said respective dates.

All moneys transferred to said Bond Account shall be used solely and only for the payment of said Bonds and the interest thereon as the same become due, or for the payment of said Bonds as are called for redemption prior to maturity as in this Resolution provided. Said Treasurer shall make no further remittances to said paying agent of said Bonds after there shall have been on deposit with said paying agent a sufficient amount to pay all of the Bonds then outstanding, and all of the interest thereon to maturity, or to the date upon which such outstanding Bonds may then have been called for redemption, including the amount, if any, of redemption premium to be payable as specified by the terms of this Resolution.

(D) Bond Reserve Account.

On or before the 10th day of April and the 10th day of October of each Fiscal Year, beginning April 10, 1965, and after making and maintaining the transfers

provided for in subparagraphs (B) and (C) above, respectively, said Treasurer shall transfer from the balance of said Revenue Fund to a separate and special account hereby created and designated as "Bond Reserve Account, Eastern Illinois University Residence Halls Revenue Bonds, Series of 1963" (hereinafter referred to as the "Bond Reserve Account"), the sum of \$6,000 until such time as there has been accumulated in said Bond Reserve Account the sum of \$120,000, at which figure said Bond Reserve Account is thereafter to be continuously maintained until the moneys in the Bond Account and the Bond Reserve Account are equal to the interest and principal requirements on all the Bonds then outstanding and unpaid.

The moneys in said Bond Reserve Account shall be used by said Treasurer and held for use solely and to the extent necessary for the payment from time to time of the principal of or interest on the said Bonds as to which there would be a default if the money in said Account were not so used and any sums so transferred shall be reimbursed by a resumption of said semiannual transfers of \$6,000 until full reimbursement to said Bond Reserve Account has been made. All money in said Account, in excess of the said sum of \$120,000, at the end of any Fiscal Year, may be used to retire as many of the Bonds as can be redeemed therewith, either through the purchase thereof on the open market or through the redemption of said Bonds on the next succeeding interest payment date, but no Bonds shall be purchased hereunder for retirement at a price greater than that at which the said Bonds may be so called for prior redemption, and all Bonds so purchased or redeemed shall be cancelled by the Treasurer. The moneys accumulated in said Bond Reserve Account may be invested and reinvested by the Treasurer of the State of Illinois, without further authorization by the Teachers College Board, in direct obligations of the United States of America, or securities fully guaranteed by the United States of America maturing not more than ten (10) years from the date on which each investment is made; provided, if it becomes necessary to use any money held in said Account for the purposes herein specified said Treasurer shall liquidate at prevailing market prices an amount of such investments necessary therefor.

#### (E) Depreciation Account

On or before the 10th day of April and the 10th day of October in each Fiscal Year, beginning April 10, 1965, after making and maintaining the transfers to the Accounts provided for in subparagraphs (B), (C) and (D) above, the Treasurer shall transfer on his books from the balance in said Revenue Fund to a separate and special account hereby created and designated "Depreciation Account, Eastern Illinois University Residence Halls Revenue Bonds, Series of 1963" (hereinafter referred to as the "Depreciation Account"), the sum of \$6,000 until such time as there has been accumulated in said Depreciation Account the sum of \$120,000, at which figure said Account is thereafter to be continuously maintained. The funds in said Depreciation Account shall be used solely and only for the purpose of paying the cost of any extraordinary repairs, upkeep and replacements, in, on or about the Project or Existing System, and only to the extent funds for that purpose available from other sources are insufficient therefor; except that the funds held in said Account, to the extent necessary to prevent or remedy a default in the payment of the interest on or principal of the Bonds shall be used and held for use for that purpose, and shall be transferred to the Bond Account, hereinabove described, and whenever such a transfer is made the amount so transferred shall be reimbursed by a resumption of said semiannual transfers of \$6,000 until full reimbursement to said Depreciation Account has been made. Funds accumulated in said Depreciation Account may be invested and reinvested by the Treasurer of the State of Illinois in direct obligations of the United States of America, or securities fully guaranteed by the United States of America maturing not more than five (5) years from the date on which each investment is made; provided, if it becomes necessary to use any money in said Account for the purposes herein specified said Treasurer shall liquidate at prevailing market prices an amount of such investments necessary therefor.

#### (F) Surplus Revenues

All moneys remaining in the Revenue Fund at the end of each Fiscal Year thereafter, after all transfers as hereinabove specified have been made, shall be deemed surplus revenues, and may be used for any lawful purpose, including the payment of debt service on revenue bonds hereafter issued subject to the limitations



specified in Section 7(G) hereof, as the Teachers College Board by resolution shall direct.

(G) Cumulative Requirements

If in any month the moneys in the Revenue Fund are insufficient to meet the amount of the transfers required to be made into the Operation and Maintenance Account, the Bond Account, the Bond Reserve Account and the Depreciation Account as herein specified, any such deficiency shall be made up from the first revenues thereafter received and available for such transfer under the terms of this Resolution and the transfer of any such sum or sums into said Operation and Maintenance Account, Bond Account, Bond Reserve Account and Depreciation Account as may be necessary to make up any such deficiency shall be in addition to the then current transfers herein specified to be made.

Section 7. That the Teachers College Board acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the Bonds herein authorized to be issued as follows:

(A) That said Board will maintain, preserve and keep the Project and Existing System in good repair, working order and condition so that each will at all times be available for maximum use and occupancy, and that said Board will at all times continuously operate and maintain the Project and Existing System in an efficient manner and at reasonable cost.

(B) That it will at all times fix, and revise from time to time and collect rentals, rates, fees and charges from students, faculty members and others using or being served by, or having the right to use or to be served by, said Project and Existing System, so that the proceeds therefrom shall be sufficient at all times to continually maintain and provide the transfers to the Operation and Maintenance Account, the Bond Account, the Bond Reserve Account and the Depreciation Account, as described and specified in Section 6 of this Resolution.

(C) Notwithstanding any other facilities which now or at any time hereafter may be available for students and faculty of said University (with the exception only of the covenants and agreements made by said Board for the security of other revenue bonds heretofore issued for like facilities at said University), that it will require and will adopt rules and regulations designed to assure the maximum use of the said Project and Existing System until all of the Bonds have been fully paid as to both principal and interest; and that it will not permit any free use of said Project and Existing System.

(D) That said Board, at or prior to the issue of said Bonds, will have an indefeasible title in fee simple to the site of said Project; and that it will not sell, lease, mortgage, pledge or otherwise dispose of or encumber said Project or Existing System, or the sites thereof, or any part thereof, or the revenue derived and to be derived therefrom (except as otherwise permitted in Section 7(G) hereof) until all of the Bonds have been fully paid in accordance with their terms.

(E) That it will keep the Project and Existing System, including furnishings and equipment, in good usable condition and continuously insured against loss or damage by fire and lightning, the perils included under the extended coverage endorsement, and steam boiler explosion if steam boilers are installed, in an amount not less than (i) the full insurable value thereof, or (ii) the aggregate amount of the outstanding Prior Lien Bonds and Bonds, whichever is less. All moneys collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for reconstruction, replacement or repairs. In the event said funds are insufficient to restore said Project and Existing System to its former condition, then said funds shall be held for the benefit of the holders of the outstanding Prior Lien Bonds and Bonds, as their interests may appear. Said Board agrees to carry adequate insurance against the loss of use and occupancy of the Project, and agrees, further, to carry, in addition to any requirement heretofore made for the security of the Prior Lien Bonds, adequate insurance against the loss of use and occupancy of the Existing System, from the perils of fire and lightning, the perils included under the extended coverage endorsement

and from steam boiler explosion if steam boilers are installed therein, and from any or all risks or from any cause whatsoever, in an amount not less than \$120,000; provided, however, that said amount may be reduced by whatever funds are on hand in the Bond Reserve Account. All moneys received from such additional use and occupancy insurance shall be paid into the Revenue Fund. All of said insurance shall be carried in a responsible insurance company or companies authorized to do business in the State of Illinois, and the cost thereof shall be deemed to be a maintenance and operation cost.

(F) That it will keep proper books of records and accounts separate and apart from all other records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing the new residence hall, and kitchen and dining facilities, and the remodeling improvements to the Existing System; the expenditures for maintaining, operating and repairing the Project and Existing System and all revenues collected therefrom, which said records shall be available for the information of all persons interested; that it will furnish to the original purchaser of said Bonds, on the written request therefor, not more than thirty (30) days after the close of each calendar month, complete operating and income statements of the Project and Existing System, in reasonable detail, covering such monthly period; and agrees also to furnish to the original purchaser of said Bonds and to any bondholder of any of said Bonds, on the written request therefor, not more than ninety (90) days after the close of each Fiscal Year, a complete financial statement in reasonable detail covering such Fiscal Year, signed by the Secretary and certified by independent auditors, who shall be certified public accountants.

(G) That it will not issue any additional bonds or incur any other indebtedness, payable from any revenues of the Project or Existing System unless the pledge of such revenues shall be made junior and subordinate in all respects to the pledge of the revenues under this Resolution for the payment and security of the Bonds authorized to be issued hereunder, including the sums to be maintained in the Bond Reserve Account, as provided by Section 6(D) of this Resolution, and in the Depreciation Account, as provided by Section 6(E) of this Resolution.

(H) That it will faithfully and punctually perform all of the duties and obligations with reference to the Project and Existing System, as required by the provisions of this Resolution and the statutes under which the said Bonds are issued, including the construction of the new residence hall, and kitchen and dining facilities, and of the remodeling improvements to the Existing System, and the acquisition and installation of all necessary movable equipment and furnishings and appurtenant facilities therefor, as hereinabove described; the operation and maintenance thereof, as herein provided; the making and collecting of reasonable and sufficient rentals, rates, fees and charges, for the use and occupancy thereof; the segregation of the income and revenues therefrom and the transfer thereof to the respective Accounts created under Section 6 of this Resolution, and the proper application of said Accounts.

Section 8. Any holder of any Bond or Bonds issued hereunder, or of any coupons representing interest accrued thereon, may either by proper court action or in law or in equity compel said Teachers College Board to perform all duties imposed upon it under the provisions of this Resolution and under the provisions of the statute hereinabove referred to authorizing the issuance of the Bonds as herein provided, including the making and collecting of sufficient rentals, rates, fees and charges, for the use and occupancy of the Project and Existing System, and the performance of any and all covenants made by said Board in and by this Resolution.

Section 9. That the sale of said Bonds to Kidder, Peabody & Company, and Associates, is hereby in all things ratified and confirmed, and the said Bonds shall be prepared and executed as soon as may be after the adoption of this Resolution and, after being registered by the Auditor of Public Accounts, shall thereupon be delivered by said Treasurer to said purchaser upon payment thereof at the agreed purchase price of \$2,400,025.00 and accrued interest in accordance with the terms of sale.

All proceeds derived at the sale and delivery of said Bonds shall be deposited



with the Treasurer of the State of Illinois and shall be accounted for as follows:

(i) It shall be the duty of the Treasurer of the State of Illinois to set aside in the Bond Account all accrued interest received from the date of the Bonds to the date of delivery and payment thereof, and from the proceeds received as principal, such sum of money as shall be necessary, together with the amount of said accrued interest, to pay interest on said Bonds through October 1, 1964, and all such sums so set aside in said Bond Account shall be used and held for use solely to pay the interest due on said Bonds, as aforesaid:

(ii) It shall be the further duty of said Treasurer to deposit the remaining proceeds received as principal at the delivery and payment of said Bonds (after deduction made of said sum to pay interest on said Bonds during the period of construction as aforesaid) in a separate and special Account hereby created and designated "Residence Halls Construction Fund Account of 1963 for Eastern Illinois University" (hereinafter designated "Construction Account"), and all moneys and investments, including all income therefrom, held in said Construction Account shall be used or held for use solely to the payment of the cost of construction of the new building improvements and remodeling improvements, as hereinabove described, and the beneficial interest to all moneys held in said Construction Account at the time of the original deposit therein and from time to time thereafter shall be in the holder or holders of said Bonds; provided, however, that any surplus remaining in such Account upon completion of such construction, shall be transferred to the Bond Reserve Account as hereinabove described in Section 6 hereof.

(iii) All moneys on hand in said Construction Account shall, upon order of said Board, be invested and reinvested by said Treasurer in direct obligations of, or obligations the principal of and interest on which are fully guaranteed by, the United States of America, maturing not less than fifteen (15) days prior to the scheduled needs of said Construction Account as determined by the architect in charge of the construction of the Project, and it shall be the continuing duty of said Treasurer, without further authorization from this Board, to sell any of such investments for said Account when necessary to meet any payment due therefrom.

Section 10. The Chairman of said Board and the Secretary thereof and the Treasurer of the State of Illinois, are each hereby authorized and directed, without further order of said Board, to execute and deliver such certificates, proceedings and agreements as may be necessary or convenient to establish the Operation and Maintenance Account, the Bond Account, the Bond Reserve Account, and the Depreciation Account, herein created and described in Section 6 of this Resolution, and the Construction Account herein created, and to properly secure all proceeds thereof, and to evidence compliance with all the terms and conditions of this Resolution in the making of any withdrawals therefrom.

Section 11. That the provisions of this Resolution shall constitute a contract between the Teachers College Board for Eastern Illinois University, at Charleston, Illinois, and the holders of the Bonds herein authorized to be issued, and each of them, and no change or amendment of this Resolution shall ever be made which will impair the interests of any holder or holders of the Bonds then outstanding, and the said Teachers College Board hereby pledges its good faith to the performance of each and every covenant hereof.

Section 12. That a certified copy of this Resolution shall be filed with the Treasurer of the State of Illinois and the Auditor of Public Accounts of the State of Illinois.

Section 13. That it is the intention hereof to confer upon the Teachers College Board of the State of Illinois the whole of the powers provided for in the enabling legislation hereinabove referred to, and if any one or more sections, clauses, sentences and parts of this Resolution shall for any reason be questioned in any court of competent jurisdiction, and shall be adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions hereof, but shall be confined to the specific sections, clause, sentence and part so determined, and that all resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and that this Resolution shall take effect

immediately upon its adoption.

Adopted and approved this 22nd day of April, 1963.

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Chairman

Attest:

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Secretary

Mr. Hollingsworth moved adoption of the following resolution:

RESOLUTION establishing charges for the use of and for the service supplied by the new residence hall to be constructed and the three existing residence halls, designated Ford Hall, McKinney Hall and Weller Hall, on the campus of Eastern Illinois University at Charleston, Illinois.

WHEREAS, the Teachers College Board of the State of Illinois for Eastern Illinois University at Charleston, Illinois, has by resolution adopted this date provided for the issue of \$2,400,000 Eastern Illinois University Residence Halls Revenue Bonds, Series of 1963 for the purpose of constructing a new 480 student capacity residence hall and kitchen and dining facilities on the campus of said University, and constructing remodeling improvements to three existing residence halls designated Ford Hall, McKinney Hall and Weller Hall, on the campus of said University, including the acquisition and installation of all necessary movable equipment and furnishings and appurtenant facilities therefor; and

WHEREAS, it is now necessary to establish charges for the use of such new residence hall to be constructed and the three existing residence halls, designated Ford Hall, McKinney Hall and Weller Hall, on the campus of said University.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois for Eastern Illinois University at Charleston, Illinois, as follows:

Section 1. That commencing September 1, 1963, there shall be and there is hereby established a charge for room and board supplied by the new residence hall to be constructed and the three existing residence halls, designated Ford Hall, McKinney Hall and Weller Hall, on the campus of Eastern Illinois University at Charleston, Illinois, as follows:

\$20.00 per person per week of which  
amount \$13.00 shall be allocated to board.

Charges for food served other than regular meals served residence hall occupants and charges for other services rendered shall be set from time to time by the Director of Business Affairs of Eastern Illinois University and shall be sufficient at all times to produce gross revenues equal to not less than 110% of the direct operating expenses incurred in providing such service.

Said charges for the residence halls shall be payable not less than one week in advance. Charges for all other food and services rendered shall be payable at the time such food is served or other service is rendered, except for charges for meals and food served to student employees or University guests to be paid from State or University funds and for which proper credit shall be made to the project.

Section 2. All income, revenue and receipts derived from the operation of said new residence hall so to be constructed and of the existing residence halls, designated Ford Hall, McKinney Hall and Weller Hall, so to be improved as aforesaid shall be held by the Director of Business Affairs of Eastern Illinois University

separate and apart from all other funds of said University, and all sums collected therefrom, without any deductions whatsoever, shall be delivered by said Director of Business Affairs to the Treasurer of the State of Illinois not more than three (3) days after receipt of same.

Section 3. Said Director of Business Affairs shall be required to post a corporate surety bond, which bond shall be conditioned upon his faithful performance of all duties required under this resolution and accounting for all moneys coming into his hands from the collections of the charges herein established.

Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Stone moved the adoption of the following resolution:

RESOLUTION establishing parietal rules and regulations for the use of and for the service supplied by the new residence hall to be constructed on the campus of Eastern Illinois University at Charleston, Illinois, and by the three existing residence halls on said campus designated Ford Hall, McKinney Hall and Weller Hall.

WHEREAS, the Teachers College Board of the State of Illinois for Eastern Illinois University at Charleston, Illinois, adopted on April 22, 1963 a resolution creating an issue of \$2,400,000 Eastern Illinois University Residence Halls Revenue Bonds, Series of 1963, for the purpose of constructing a new 480 student capacity residence hall and kitchen and dining facilities on the campus of said University, and constructing remodeling improvements to three existing residence halls designated Ford Hall, McKinney Hall and Weller Hall on the campus of said University, including the acquisition and installation of all necessary movable equipment and furnishings and appurtenant facilities therefor (hereinafter collectively designated the "project"); and

WHEREAS, said Teachers College Board has the general power and authority to make rules and regulations for the good government and management of said University, including the use of facilities whose revenues are pledged for payment of bonds issued to construct the same;

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Teachers College Board of the State of Illinois for Eastern Illinois University at Charleston, Illinois, as follows:

Section 1. That this Teachers College Board hereby establishes and covenants to enforce, so long as any of the bonds authorized under said resolution adopted April 22, 1963, are outstanding and unpaid, the following parietal rules and regulations to assure continuous maximum occupancy and use of the facilities and services afforded by the project:

- (A) In the event more space or facilities should become available for housing and feeding of students and for facilities and services afforded by the project than are required by such students applying for such space or facilities, the officers of said University are hereby directed to give preference and priority to the use of said project, resulting in the occupancy and use of all the space and facilities of said project, to the fullest extent practicable, even



if such preference and priority results in the non-use of all or a part of any similar space or facilities available at said University which may be suitable or usable for said purposes.

- (B) In the event any surplus space or facilities should become available in the said project, the officers of said University are hereby directed to require occupancy and use of said project, to the fullest extent practicable.
- (C) The officers of said University are hereby directed to utilize, and to cause the utilization of, said project in such manner to yield continuously the maximum revenues of which said project is reasonably capable.

Section 2. That this Board reserves the right to amend these rules and regulations from time to time to meet changing conditions for the housing and feeding of students and the use of the facilities and services afforded by the project at said University to fulfill the covenants made by said Board in the pledge of revenues to be derived from said project under said resolution adopted April 22, 1963.

Section 3. That these parietal rules and regulations shall be subordinate to the parietal rules and regulations heretofore adopted in connection with the authorization of outstanding bonds issued for and on behalf of said University to provide housing and necessary appurtenant facilities for students at said University, insofar as there may be any conflict therewith.

Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Hollingsworth moved the adoption of the following resolution:

BE IT RESOLVED by the Teachers College Board of the State of Illinois that the Treasurer of the State of Illinois be authorized and directed to execute a corporate surety bond in the amount of \$200,000 to protect "The Teachers College Board Revenue Fund of 1963 for Eastern Illinois University, at Charleston, Illinois" provided for in the resolution authorizing the issue of \$2,400,000 Residence Halls Revenue Bonds, Series of 1963, adopted by this Board on April 22, 1963.

BE IT FURTHER RESOLVED that payment for the initial premium of said surety bond be made from the Residence Halls Construction Fund Account of 1963 for Eastern Illinois University, and that payment for subsequent premiums of said surety bond be made from the Operation and Maintenance Account, Eastern Illinois University Residence Halls Revenue Bonds, Series of 1963.

Mr. Higgins seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Dr. Taylor moved that the State Treasurer be directed to pay to Barcus, Kindred & Company, as their fiscal agency fee, from the proceeds of the sale of



\$2,400,000 Eastern Illinois University Residence Halls Revenue Bonds, Series of 1963, dated April 1, 1963, the sum of \$27,625. Mr. Stone seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

#### REPORTS OF OFFICERS OF THE BOARD

Dr. Puffer announced that Mr. Stipes had appointed Mr. Higgins and Mr. Hollingsworth to the Executive Committee.

Mr. McBride moved that the Executive Officer write letters to Mr. Stipes and Mr. Dunn, extending best wishes of the Board and wishing for each of them a speedy and complete recovery. Dr. Taylor seconded the motion and it was unanimously carried.

Dr. McKelvey presented Report No. 116 of the Executive Officer which consisted of five parts: Part I, Proposals Approved by the Board of Higher Education on April 9, 1963; Part II, Report on Parking Areas at the Universities; Part III, Trends in Faculty Salaries for Recent Years; Part IV, Legislation; Part V, College and University Trusteeship - Morton A. Rauh; Manual for Board of Regents - New Mexico.

Mr. Hollingsworth moved that this Board approve in principle the proposed program for a television network for the State of Illinois and urge its favorable consideration by the Legislature. Dr. Taylor seconded the motion and it was unanimously carried.

Dr. McKelvey read a letter from Senator David Davis, of Bloomington, advising that he was going to introduce legislation changing the name of the Teachers College Board to Board of Regents, effective July 1, 1964.

Mr. Hollingsworth moved that this Board adopt the following resolution:

It is the consensus of this Board that in the light of the fact that a Master Plan is in the process of being evolved by the Board of Higher Education, the matter of changing the name of The Teachers College Board should be deferred until such time as that Master Plan has been determined.

Mr. Higgins seconded the motion and it was carried with Mr. McBride voting No.

Dr. Puffer thanked Dr. McKelvey for a very fine Report.

#### REPORTS OF PRESIDENTS

Mr. Hollingsworth moved approval of the Report for Northern Illinois University as presented by President Holmes. Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Hartline moved approval of the Report for Illinois State Normal University as presented by President Bone. Mr. Higgins seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Dr. Bone stated that he had received a request for cooperation with the University of Illinois in presenting an extension program in Springfield and added that he would report fully on this matter at the next meeting.

Mr. Stone moved approval of the Report for Eastern Illinois University as presented by President Doudna. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. McBride moved approval of the Report for Western Illinois University as presented by President Knoblauch. Dr. Taylor seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

#### REPORTS OF COMMITTEES - Building Committee

##### Northern Illinois University

Mr. Stone moved the adoption of the following resolution:

- 1- That the Chairman of the Board is authorized to execute a letter of intent, directed upon behalf of the Board, to the DeKalb-Ogle Telephone Company advising said company that the Board will execute a contract for construction, operation and maintenance of the proposed "Univex" telephone system on the campus of Northern Illinois University at DeKalb, in accordance with the six-page written proposal and the oral presentation made to the Building Committee on April 21, 1963; provided that said contract, although for a period of five years, shall contain a contingency clause requiring payments and service only if necessary funds are appropriated therefor by the General Assembly of Illinois; and further provided that said contract shall provide for establishment of a method for sharing of receipts from toll charges according to a schedule to be established when a sufficient time has elapsed to permit the company to base such division upon the experience gained in the operation of the system.
- 2- Approval of payment of the amount of \$1,801.50 to Samuelson and Sandquist, Architects, Chicago, for preparing preliminary studies for the proposed

Communications-Security Building, as final payment for services rendered. (Payable from Universities Building Fund, appropriation for the Communications-Security Building.)

- 3- Approval to engage the architectural firm of Thelen and Anderson, DeKalb, to complete architectural work on the Communications-Security Building, with the understanding their fee will be reduced by \$1,801.50, the amount paid to Samuelson and Sandquist for the preliminary studies. (Payable from Universities Building Fund, appropriation for Communications-Security Building.)

- 4- Approval to engage the firm of Thelen and Anderson, DeKalb, for the following projects:

Replacement of metal doors and hardware in Neptune Residence Hall Group  
(Payable from Series 57 Revenue Bond Funds).

Repair of parapet wall on Industrial Arts Building (Payable from Contractual Services).

- 5- Approval of the request of Felmley-Dickerson Co., Bloomington, General Contractor for the Residence Hall Group II, to reduce the retainage on their estimates for partial payment from 10% to 5%, as recommended by the architects, Schaeffer, Wilson & Evans, Bloomington, and concurred in by the administration and the bonding company.
- 6- Approval to house the Therapy Center in Neptune North on a temporary basis for a period of a year and one-half to two years.
- 7- Approval for the Consulting Engineers, S. W. Knetsch & Associates, DeKalb, to advertise for bids to be presented to this Board at its June meeting, for the following work:

Proposed Street and Area Lighting - West Campus

Street and Area Lighting - Residence Halls, Group II	\$ 25,300.00
Engineering & Supervision (6%)	1,518.00
Contingency	<u>1,340.90</u>
Total estimated cost	28,158.90

(Payable from Series 61 Revenue Bond Funds)

Development of West Campus Area:

Street Light Units Complete	\$ 14,500.00
Street Light Units (Bases only)	2,500.00
Street Light Handholes	1,500.00
Underground Conduit and Cable	12,000.00
Control System & Misc. Construction	<u>2,500.00</u>
Total estimated construction cost	33,000.00
Engineering & Supervision (6%)	1,980.00
Contingency	<u>1,749.00</u>
Total estimated cost	<u>36,729.00</u>

(Payable from Universities Building Fund, appropriation for Development of West Campus Area)

Total Estimated Project Cost \$ 64,887.90

Proposed Site Improvements, Athletic Area, West Campus

Gravel or Crushed Stone Base Material	\$ 36,000.00
"Dustfree" Road Surface	2,700.00
Combination Concrete Curb and Gutter	32,000.00
Reinforced P.C.C. Sidewalks	12,000.00
Finish Grading & Topsoiling	6,000.00
Storm Sewer Structure Adjustments	3,000.00
Misc. Construction	<u>1,000.00</u>
Total estimated construction cost	92,700.00
Engineering & Supervision (6%)	5,562.00
Contingency	<u>4,913.00</u>

Total estimated project cost \$ 103,175.00

(Payable from Universities Building Fund, Appropriation  
for Development of West Campus Area)

Athletic Area - West Campus

Tennis Courts	\$ 72,000.00	
Track and Field Events	70,000.00	
Varsity Baseball Field	12,000.00	
Freshman Baseball Field	6,000.00	
Watering System	<u>15,000.00</u>	
Total Estimated Construction Cost	175,000.00	
Engineering & Supervision (6%)	10,500.00	
Contingency	<u>9,275.00</u>	
Total estimated project cost		<u>\$ 194,775.00</u>
(Payable from Universities Building Fund, Development of West Campus Area)		

8- Approval of change orders, as follows:

Astronomical Dome and Meteorological Equipment, Science Building

Architect: Thelen and Anderson, DeKalb

1 Constant Voltage Transformer - L & M Electrical Co., DeKalb	<u>\$ 249.85</u>
(Payable from Universities Building Fund - Rehabilitation)	

Stack Addition to Swen Parson Library

Architect: Gilbert A. Johnson & Associates, Rockford

Omit key slot holes in bottom shelves of stack addition - Security Building Co., Inc., Rockford	<u>\$ 2,000.00</u>	CR
(Universities Building Fund - appropriation for Stack Addition to Swen Parson Library)		

Special Education Building - Central Campus

Architect: Gilbert A. Johnson & Associates, Rockford

General Contract - Tonyan Construction Co., McHenry Reinstate alternate for masonry stack on heating plant of sufficient height to carry the smoke and gases above the new Special Education Building	\$ 10,678.00
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Electrical Contract - Broadway Electric, Rockford

Omit portions of sound and television system	917.00	CR
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Architects' fees	<u>640.68</u>
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Net additional cost to the project	<u>\$ 10,401.68</u>
(Payable from Universities Building Fund)	

Residence Hall Group II - West Campus

Architect: Schaeffer, Wilson & Evans, Bloomington

Kallal's Sheet Metal Shop, DeKalb -

Install hood on incinerator chimney on Douglas Hall	\$ 326.00
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Architects fees	<u>14.67</u>
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Total additional cost to the project	<u>\$ 340.67</u>
(Payable from Series 61 Revenue Bond Funds and Universities Building Fund, appropriation for part cost of Residence Hall)	

Women's Physical Education Building - North Campus

Architect: Samuelson & Sandquist, Chicago

Johnson & Jacobson, Inc., DeKalb

Omit non-slip stair nosing and substitute chips	\$ 595.00	CR
Revision of sidewalk	<u>144.00</u>	CR
Total credit to contract	\$ 739.00	CR



Added concrete floor topping	1,396.25	
Natatorium Balcony & Stair Tower	1,128.00	
Furnish and install gray obscure glass in Buildings A and C	1,211.00	
Added height for extension of metal stud partition	367.00	
Millwork - Natatorium	4,512.00	
Revisions to swimming pool	7,014.63	
Furnish and install wood gymnasium-type flooring in certain rooms	4,311.54	
Furnish and install window unit in office	175.00	
Revision to support and/or hanging of rolling curtain	175.00	
Revision to clerestory window frame	85.00	
Add vents to clerestory beam	145.00	
Add masonry partitions in gym	410.00	
Curb to finish edge of floor North & South stairs	210.00	
Total addition to contract	21,140.42	
Net addition to contract of Johnson & Jacobson		\$20,401.42
R. L. Wagner & Son, St. Charles		
Air intake grills	330.00	
Manhole No. 12 - Revisions of steam line	1,792.00	
Steam blow-off lines	85.00	
Provide aluminum wall louvers & set screens at a cost not to exceed	7,200.00	
Net addition to contract		9,407.00
Virgil Cook & Son, Inc., DeKalb		
Reinstate, furnish and install work and material required by clock and program system	2,962.00	
Reinstate, furnish, and install work and material required by underwater lighting	4,944.00	
Provide floor boxes in deck floor for underwater sound system, future provision	55.00	
Toilet room completed with all fixtures, wiring, etc.; others, finished work deleted; all conduit and rough-in installed for future provision	804.48	
Furnish and install additional lighting in locker room	219.00	
Provide empty conduit and telephone jack	105.00	
Net addition to contract		9,089.48
F. J. Bero & Co., Elgin		
Stair tower downspouts	561.00	
Substitution of toilets	212.29	
Net addition to contract		773.29
Architects' fees		<u>2,231.50</u>
Total addition to the Project		<u>\$41,902.69</u>
(Payable from Universities Building Fund, appropriation for Women's Physical Education Building)		
<u>Women's Physical Education Building - North Campus</u>		
Lander Van Gundy Agency, Normal - Insurance Premium		\$ <u>49.92</u>
(Payable from Universities Building Fund, appropriation for Women's Physical Education Building)		

9- To record change order approved by Executive Committee, as follows:

<u>South Addition to Swen Parson Library - East Campus</u>	
Architect: Gilbert A. Johnson & Associates, Rockford	
Johnson & Jacobson, Inc., DeKalb	
Install additional cabinet in book repair room	\$ 490.00
Extra map rail in reading room	35.50
Hardware allowance	864.00 CR

Net credit to contract  
 (Universities Building Fund, appropriation for South  
 Addition to Library)

\$ 338.50 CR

10- Approval of purchases, from lowest responsible bidders, as follows:

Residence Hall Group II

40 Bedframes - L. B. Herbst Corp., Chicago	\$ 835.60
40 Mattresses - Associated Service & Supply Co., Chicago	998.00
90 Doz. Combination Mattress Pad/Covers - Karoll's Inc., Chicago	2,575.80
88 Doz. Pillow Covers - Sears, Roebuck & Co., Springfield	700.79
88 Doz. Pillows - American Leather Products, Chicago	3,125.76
962 Mattresses - Grand Rapids Mattress Co., Grand Rapids, Mich.	16,142.36
4 Desks, 4 Filing Cabinets, 4 Conference Chairs, 1 Stacking Chair and 4 Wastebaskets - Office Services Co., Rockford	853.44
Misc. Paper Supplies, General Office Supplies & Office Equipment:	
Office Services Co., Rockford	322.38
Horders, Chicago	374.08
Kitchen Implements:	
5 Vacuum Food Holders - M.L. Brill, Chicago	616.72
21 Doz. Aprons - Angelica Uniform Co., Chicago	361.20
96 Doz. Cafeteria and Storage Trays - Peerless, St. Louis, Missouri	2,565.36
858 Doz. Annealed Glass Tableware - Boelter, Milwaukee, Wisconsin	3,557.78
2 Specialized Carts - Larson & McGinnis, Chicago	560.00
8 Cafeteria Counter Changeable Signs - Larson & McGinnis, Chicago	87.52
192 Knives and Implements - Peerless, St. Louis, Mo.	258.82
3 Doz. Ovenware Type Earthenware - Brill, Chicago	42.98
46 Food Scoops - Boelter, Milwaukee, Wisconsin	134.32
28 Accessories for Food Mixers - Holbart, Aurora	1,068.15
22 Waste Containers - Boelter, Milwaukee, Wisc.	166.54
388 Doz. Glassware & Salad Bowls, Peerless, St. Louis, Mo.	515.48
6 Stainless Steel Coffee Servers - Peerless, St. Louis, Mo.	89.88
3 Work Benches and 5 Work Stools - Larson & McGinnis, Chicago	93.80
6 Paper Cutters & Dispensers, 7 Specialized Wet Food Trucks and 14 Containers - Peerless, St. Louis, Mo.	692.83
23 Wire Whips, 40 Dishmachine Racks & 14 Wire Shelves - Peerless, St. Louis, Missouri	1,012.66
372 Doz. Stainless Steel Tableware - Boelter, Milwaukee	728.34
6 Doz. Stainless Steel Serving Spoons - Brill, Chicago	50.70
38 Rubber Containers and 6 Doz. Scrapers - Boelter, Milwaukee, Wisconsin	110.70
142 Stainless Steel Steam Table Pans - Peerless, St. Louis, Missouri	1,131.90
11 Nylon Kitchen Brushes - Peerless, St. Louis, Mo.	38.50
4,000 Time Clock Cards and 16 Card Holders and 1 Time Clock - Standard, Springfield, Mass.	628.96
36 Stainless Steel Ladles, 8 Skinners, 12 Bowls, 2 Pails and 12 Pitchers - Peerless, St. Louis, Mo.	258.28
533 Aluminum Pots and Pans - Larson & McGinnis, Chicago	2,883.70
4 Coffee Cream Dispensers - Peerless, St. Louis, Mo.	208.40
5 Storeroom Trucks - Brill, Chicago	223.32
Misc. items including Brushes, Kitchen Carts, Cutters, Graters, Markers, Dispensers, Racks, Containers, Pitchers, Glassware, Scales, Sieves, Thermometers and unclassified items:	

Boelter, Milwaukee, Wisconsin	58.68
Brill, Chicago	466.57
Harrison, Peoria	108.80
Larson & McGinnis, Chicago	159.53
Peerless, St. Louis, Mo.	866.20

(Payable from Series 61 Bond Revenue Funds)

Residence Hall Group I (Lincoln) - West Campus

Kitchen Implements:

16 Scoops, 250 Doz. Tableware, 6 Doz. Plate Scrapers,	
2 Doz. Storage Strainers and 6 Refuse Containers -	
F. W. Boelter, Milwaukee, Wisconsin	588.28
2 Fat Strainers - S. Harrison, Peoria	43.40
48 Teapots, 9 doz. Brushes, 2 Pizza Shears, 48 Sugar	
Packet Racks, 72 Candle holders and 4 Measuring	
Spoon Sets - M. L. Brill, Chicago	141.13
6 Counter Signs, 31 Aluminum Pans, 2 Kitchen Shears	
and 1 China Cap Strainer - Larson-McGinnis, Chicago	146.80
44 doz. Aprons - Angelica Uniform Co., Chicago	698.64
54 Knives and Spatulas, 3 doz. Salad Bowls, 128 Doz.	
Glasses, 6 Processed Food Containers, 1 Wire Whip,	
15 Dishmachine Glassware Racks, 12 s/s Perforated	
Storage Pans, 9 Specialized Brushes, 18 Ladles and	
Skimmers, 6 Pitchers, 3 Silverware Dishmachine Racks,	
18 doz. Glass Punch Cups, 2 Doz. Serving Pitchers,	
4 Funnels, 4 Cutting Boards - Peerless, St. Louis	948.02
(Payable from Series 60 Revenue Bond Funds)	

Kitchen-Dining and Dormitory Unit, Lorado Taft Field Campus

15 doz. Sheets - Associated Service & Supply Co.,	
Chicago	\$ 235.20
6 doz. Pillows - Gilbert A. Force Co., Chicago	207.60
15 doz. Pillow Cases - Associated Service & Supply Co.,	
Chicago	63.75
15 doz. Blankets - Ginders Hospital Supply Co. Rockford	834.60
6 doz. Table Napkins - The Reliable Store, DeKalb	20.10
1 doz. Shower Curtains - The Reliable Store, DeKalb	35.88
12 doz. Mattress Covers - The Reliable Store, DeKalb	311.88
(Payable from Trust Fund #0815)	

Game Room - University Center

10 Pocket Billiard (Gully) Tables, 11 Snack Ensembles,	
16 Round Tables, 1 Calculograph - Brunswick Corp.,	
Oak Brook	15,492.38
(Payable from Series 61 Revenue Bond Funds, Student	
Center Operating Funds)	

Approval to purchase or lease-purchase within six months:

Gully Tables	\$ 1,222.00
Carom Table	1,182.00
Snooker Table	1,245.00

Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The Motion was unanimously carried.

Illinois State Normal University

Mr. Stone moved approval of the following resolution:

1- Approval and adoption of the following dedication resolution:

BE IT RESOLVED by the Teachers College Board in regular session assembled that the ground surface of the premises hereinafter described, to a height of 14 feet above the present street surface, be and the same is hereby dedicated for the use of the general public for street and highway purposes, and that said dedication shall be in the following form:

DEDICATION

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the Teachers College Board of the State of Illinois, grantor herein, does hereby dedicate and set apart for the use of the general public forever, the ground surface of the following described tracts, being Tract I and Tract II, except that as to that part of Tract I which lies between the north line of Water Street, extended west, and the south line of North Street, extended west, said dedication is limited to a height of 15 feet above the crown of the roadway, the Grantor retaining all air rights over said roadway above the said height of 15 feet between Water Street and North Street aforesaid:

TRACT I: Beginning at the southwest corner of Block 3 in the Fifth Addition to the Town of Normal, thence north along the west line of said Fifth Addition and along the west line of the Second Addition to the Town of Normal to the easterly extension of the south line of Block 6 in the 23rd Addition to the Town of Normal, thence west 66 feet along the easterly extension of the south line of said Block 6 thence south parallel to and 66 feet west of the west line of said Second Addition and said Fifth Addition to a point on the northwesterly right of way line of the G.M. & O. R. R., thence north-easterly along the said northwesterly right of way line to the Point of Beginning, excepting therefrom that portion of the above described land which was previously dedicated as a portion of Mulberry and Ash Streets as said dedication was recorded in Book 16 of Plats at page 241 in the office of the Recorder of Deeds, McLean County, Illinois.

TRACT II: A part of Lot 9 in the Subdivision of Lot 12 in Block 3 in the Fifth Addition to the Town of Normal, McLean County, Illinois, more particularly described as follows:  
Beginning at the southwest corner of said Lot 9, thence north 31 feet along the west line of said Lot 9, thence southeasterly 33.27 feet to a point on the southeast line of said Lot 9, said point being 37 feet northeast from the southwest corner of said Lot 9, thence southwesterly 37 feet along the southeast line of said Lot 9 to the Point of Beginning.

IN WITNESS WHEREOF the undersigned has caused its hand and seal to be affixed hereto this 22 day of April, 1963.

THE TEACHERS COLLEGE BOARD OF THE  
STATE OF ILLINOIS

By R. A. Stipes, Jr.  
Chairman

ATTEST:

F. H. McKelvey  
Secretary



2- Adopted the following Resolution:

RESOLUTION

BE IT RESOLVED by the Teachers College Board in regular session assembled this 22nd day of April, 1963, that for the use of Illinois State Normal University at Normal, Illinois, the following parcels of real estate are found to be necessary for the future use of the University, namely:

All those parcels of real property, being part of Lot 1 of the Normal Town Survey of 1898 of the Northwest Quarter of Section 28, Township 24 North, Range 2 East of the Third Principal Meridian, and part of Lot 10 of the Normal Town Survey of 1898 of the Southwest Quarter of Section 21, Township 24 North, Range 2 East of the Third Principal Meridian, lying east of the east line of that parcel of real estate described in a certain warranty deed recorded as Document No. 14287 in Book 720 of deeds at page 213 in the office of the Recorder of Deeds for McLean County, Illinois, and being north of the north line of Gregory Street, in Normal, Illinois, and south of the north line of said Lot 10 of the Normal Town Survey of 1898 and bounded on the east by those parcels of real estate owned by Messrs. Kashner, Nighswanger, Cline, McIntosh, D. H. Ward, Kenneth Ward, VanGundy and Anderson and including a parcel of real estate 26 feet in width running east and west between and the full length of the Nighswanger and Cline properties, the east end of which terminates at the west line of Main Street, in Normal, Illinois.

BE IT FURTHER RESOLVED, that Richard F. Dunn, Attorney for this Board be and he is hereby authorized to negotiate for the purchase of the above premises, and

BE IT FURTHER RESOLVED, that unless the above parcels of real estate can be acquired by this Board at a fair, cash market value on the basis of appraisals, that the attorney for this Board be and he is hereby authorized and directed to file a complaint under the Eminent Domain Act of the State of Illinois to acquire the above premises.

- 3- Approved payment of the University's share of the cost of improving School Street between North and Beaufort Streets at an estimated cost of approximately \$3.50 a lineal foot for a total estimated cost of \$6,744.50. (Payable from Central Office Rehabilitation, General Revenue, subject to the release of funds by Governor Kerner).

- 4- Approval of Change Orders as follows:

Science Building Annex

Architect: Lundeen & Hilfinger, Bloomington

Len A. Maune Co., St. Louis - Add diamond shaped tables for elementary science

testing laboratory

\$ 200.00

Delete base cabinet in Entomology Lab

184.00 CR

Net addition to contract

\$ 16.00

R. Hays Co., Champaign - Plumbing Contract -

Credit for 42" dia. manholes in place of 48"

230.00 CR

Storm sewer

3,000.00

Net addition to contract

2,770.00

Architects fees

167.16

Total addition to the project

\$ 2,953.16

(Payable from Universities Building Fund, appropriation for Science Building Annex)

Men's Physical Education Building

Architect: Lankton-Ziegele-Terry & Associates, Peoria

General Contract - J. L. Wroan & Co., Bloomington

Install cabinet sink in staff lounge \$154.00

Provide inserts for life guard chair in pool deck 79.00

Omit shot put pit and install black top 330.00

Ceiling panels - swimming pool area where fixtures have been omitted 115.00

Total addition to contract \$ 678.00

Electrical Contract - Judd Electric Co., Bloomington

Reinstate ceiling lights in pool area 4,287.00

Plumbing Contract - Walker Plumbing Co., Decatur

Plumbing for cabinet sink 219.44

Total additional cost to the project \$ 5,184.44

(Payable from Universities Building Fund, appropriation for Men's Physical Education Building and Series 61-A Funds)

West Campus

Architect: Lankton-Ziegele-Terry & Associates, Peoria

Plumbing Contract - D. Fortner, Bloomington

Install Steelineer for 7 manhole entrances \$ 1,450.00

Site Work Contract - McDougal-Hartmann, Peoria

Repair sewer broken during construction \$368.31

Additional dirt moved as result of Town sewer contract, per agreement worked out with Legal Counsel 1,278.80

Installation of 2 end sections of bleachers at east side of new field 3,263.00

Fill 2 deep swales on south side of play-field & install 330' of storm sewer, head-walls and 1 manhole, and provide dirt fill.

Concrete sewer pipe to be furnished by University 1,805.50

Total addition to Contract \$ 6,715.61

Town of Normal - construction of new storm sewer at same time West Campus Site Development was taking place, cost of which was shared

Total additional cost to the project \$ 8,826.61

(Payable from Universities Building Fund, appropriation for West Campus Development)

- 5- Award contract for air conditioning Hamilton-Whitten and Atkin-Colby Halls House Directors' Suites and Offices to lowest responsible bidder, Air Control & Engineering Co., Bloomington, in the amount of \$24,500.00; and allow architects' fees in the amount of 6% to Schaeffer, Wilson & Evans, Bloomington. (Payable from Series 61 Construction Funds)
- 6- Authorize the administration to consult with the Central Office Consulting Engineer regarding construction of a farm house.
- 7- Authorize the disposal of seven houses through the Surplus Property Division of the Department of Finance.
- 8- Approval of the request of Emmett-Scharf Electric Co., Bloomington, Electrical Contractor for the Practical Arts Building, to reduce the retainage on their estimates for partial payment from 10% to 5%, as recommended by the architect, Keith Middleton & Associates, Bloomington, and concurred in by the administration.

- 9- Approval of purchases, subject to passage by the Legislature and approval by the Governor of Senate Bill 440, from lowest responsible bidders, as follows:

Industrial Arts Department, Johnathon Baldwin Turner Hall

Air Compressor with air brush and supplies -	
Wold Air Brush Co., Chicago, Illinois	\$ 107.90
Projection Screen, Model 66 and Model 45 Thermo-Fax Machines	
Thermo-Fax Sales, Inc., Peoria	595.32
LeRoy Lettering Set - Keuffel & Esser Co., Northfield	72.56
Tool Storage Cabinet - Brodhead-Garrett Co., Cleveland, Ohio	213.00
2 Electric Erasers - Reproduction Products, Inc., Franklin Park, Illinois	86.70
32 Drafting Tables, 6 Shop Cabinets, Teacher's Desk & Stool,	
6 Drafting Machines, 10 Drafting Machine Scales, Paper Cutter,	
35 Drafting Brushes, Ellipsograph, Tracing Table, 2 Fluorescent	
Lamps, Rotolight - Brodhead-Garrett Co., Cleveland, Ohio	6,285.90
Microphone - Baptist Electronic Supply Co., Jacksonville	14.95
12 Mirrors - Montgomery Ward & Co., Bloomington	21.47
Physical Test Equipment for night vision/glare recovery -	
Porto Clinic Instrument, Inc., New York, N.Y.	127.50
Practice Driving Simulator equipped with master recording	
device, 12-car units, film projector, screen, and power	
units - All-State Trainer Division, Beverly Hills	19,772.50
12 Power Supply Units and 2 Plug-in Filter Units -	
Brodhead-Garrett Co., Cleveland, Ohio	1,194.00
2 Sets Floor Legs, with chip pan & motor mount for 9" South	
Bend Bench Lathe - Miller Industrial Supply Co., Decatur	205.00
Gaussmeter- Empire Scientific Corp., Garden City, N.Y.	499.53
Megger, Dynamometer, Winding Head - Complete-Reading Elec.	
Co., Chicago	759.80
Electrical Testing Equipment - Newark Electronics Co.,	
Chicago	332.60
3 Benches, 13 Bench Tops, 26 Base Cabinets, Cabinet, 2 Steel	
Risers, and Planning Table - Miller Industrial Supply Co.,	
Decatur	1,852.60
Stripping Table - Graphic Arts Equipment Co., Chicago	175.50
Davidson Dualith Press with Additional Optional Equipment -	
Midwest Equipment & Litho Supply Co., Peoria	4,415.00
Enlargers with lenses, and other photographic equipment -	
Norman-Willets, Chicago	2,550.50
2 Anderson upright Trucks with four platforms and drying	
racks - American Printing Equip. & Supply Co., Long	
Island, New York	218.00
Heidelberg High-Speed Automatic Platen Press - Heidelberg	
Eastern, Inc., Chicago	3,875.00
Vandercook Universal Test Press, Complete - Vandercook &	
Sons, Chicago, Illinois	2,845.26
20x26 Baum Folder with Feed, Installed - Baumfolder	
Division, Chicago	3,995.00
Rosback 2-Head Auto Sticher - Tompkins Printing Equipment	
Co., Chicago	1,198.00
Harris Offset Press Single Color, with standard attachments	
& supervisory direction service - Harris-Seybold Co.,	
Chicago	8,733.00
A.B. Dick Model 360 Offset Press - A.B. Dick Co., Chicago	4,428.00
2 Cabinets, 4 Tables, Sifter & Transfer Case - American	
Printing Equip. Co., Long Island, New York	957.50
Paper Cutter - Graphic Arts Equipment Co., Chicago	996.50
3 Book Binding Units - Brodhead-Garrett Co., Cleveland	219.00
4 Cabinets - Graphic Arts Equipment Co., Chicago	2,518.00
Chandler & Price Model-N-Press - Tompkins Printing	
Equipment Co., Chicago	1,988.00



36" Hickok binders board shears, Standing Press, Job Backer Jaws, 16 Press Boards with forming iron and sewing bench and 6 finishing rolls and 2 rounding hammers - Whitehouse Press, Normal	\$ 503.50
Paper Work Bench, with drills, cornering machines and cutting blocks - American Printing & Equip. Co., Long Island, N.Y.	348.50
120 fonts ATF or Amersterdam Foundry Type - Graphic Arts Equipment Co., Chicago	1,086.37
Band Saw and Attachments - Hileman Tool & Supply Co., Inc., Waterloo, Iowa	845.13
2 Drill Presses, 3 Saws, 3 Wood Lathes, Joiner, Oilstone Grinder, Radial Arm Saw, 2 Finishing Machines, surfacer & 8 benches - Balko Tool & Mach. Co., Chicago	7,766.00
Metal Turning Lathe with Motor and Electricals - Chicago Supply & Tool Co., Chicago	1,900.00
Circular Saw - C.C. Hubbard, Decatur	499.36
Band Saw - Hileman Tool & Supply Co., Inc., Waterloo, Iowa	845.13
2 Oilstone Grinders - Edwards & Roberts, Decatur	880.00
Planer - C. C. Hubbard Machinery Co., Decatur	501.93
Metal Shaping Machine - Balko Tool & Machine Co., Chicago	950.00
Grinder - Lee Supply & Tool Co., Chicago	154.22
Metal Spinning Lathe with Motor & Electricals - Don G. Beck, Chicago	511.22
2 Drills, 2 Sanders, Power Saw and Electric Hand Saw - Sunbeam Corp., Chicago	194.35
Wood Shop Power Tools, Joiner Sander, Drill Press, Jig Saw and Wood Turning Lathe - C. C. Hubbard Machinery Co., Decatur	2,101.85
Finishing Equipment - Grinder Buffer, Polisher, Router, Sander, Shop Vacuum, Vibro Graver and Flexible Shaft Unit - Balko Tool & Machine Co., Chicago	732.15
Misc. Tools & Hardware - Brodhead-Garrett Co., Cleveland, Ohio	1,396.97
Misc. Tools & Hardware - Couch & Heyle, Peoria	759.07
Schlitt Supply Co., Springfield - Misc. Tools & Hardware	86.58
Misc. Metal Shop Tools and Hardware - Brodhead-Garrett Co., Cleveland, Ohio	11,628.35
Centrifugal Casting Machine, Gregory metal enameling kiln, Warner electro-plating tank, plastic laminating press, ball bearing rotary motors, carving burr set, tool chest, Craftool lapidary unit, Baldor buffer, transite covered table top, galvanized covered table, 2 jig saws, Paasche airbrush, air compressor, 2 Anco master easels, clay cabinet - Brodhead-Garrett Co., Cleveland	2,275.40
Amaco High Temperature Electric Kiln with added attachments- Seeley's Ceramic Service, Oneonta, New York	1,781.75
NuArc Flip Top Plate Maker, NuArc Jet Companion work Table and Storage Cabinet, NuArc Vertical Straight Edge Stripping Table, with accessories - Lens & Camera, Peoria	1,118.95
Drafting Equipment - Keuffel & Esser Co., Northfield	243.57
High Impact Styrene Plastic Display Letters with Hardened Steel Pins - Shick Supply & Equipment Co., Danville	65.00
Photographic Equipment - Camera Craft, Normal	2,201.00
All Equipment for the Power Mechanic's area - Snap-On Tools Corp., Lagrange	1,757.75
Testing Equipment - Sun Electric Corp., Chicago	2,293.20
Misc. Automobile Engine Testing Equipment - Sieg Co., Bloomington	2,467.43
6 Wall Benches, Stock Cart & vises - Grodhead-Garrett Co., Cleveland, Ohio	776.80
Automotive Electricity Demonstration Panel - Universal Scientific Co., Inc., Vincennes, Indiana	294.66
10 Gasoline Two-Stroke Engines and 10 gasoline four-stroke engines - Lauson-Power Products Parts, Grafton, Wisc.	340.00



Arbor Press, Buffer-Grinder, Reamers, Screw Extractors, Taps and Dies, Drills and Drill Stand - Brodhead-Garrett Co., Cleveland, Ohio	\$ 286.70
Sand Mulling Machine - Carver Foundry Products, Muscatine, Iowa	917.00
Three-Burner Bench Furnace and a two-burner Bench Soldering Furnace - Brodhead-Garrett Co., Cleveland, Ohio	68.00
Buffalo Iron Worker - Couch & Heyle, Peoria	260.00
CO <sub>2</sub> Foundry Core Gassing Kit - Liquid Carbonic Corp., Chicago	30.47
20 Lb. CO <sub>2</sub> Bottle of Gas - McGarvey Welding Supplies, Inc., Bloomington	27.15
Wet Grinding Attachment for Covel Surface Grinder - Miller Industrial Supply Co., Decatur	299.50
Box Tool for Turret Lathe - John J. Normoyl Co., Moline	97.00
3 Acme Thread Taps - Casting Specialties Co., Cedarburg, Wisc.	137.50
Foundry Melting Furnace - C.C. Hubbard Machinery Co., Decatur	381.75
Miller A.C. Electric Welder and Accessory Kit - McGarvey Welding Supplies, Inc., Bloomington	160.00
Heliarc Welding Unit Complete, assembled and installed - McGarvey Welding Supplies, Inc., Bloomington	540.88
Ten Stage Welding Manifold System - McGarvey Welding Supplies, Inc., Bloomington	1,800.00
Floor Model Squaring Shear - Balko Tool & Machine Co., Chicago	515.00
Electric Furnace Assembly, complete with controls - Globe Machinery Co., Davenport, Iowa	591.66
Sheldon Precision Tool Room Lathe and Screw Machine, with accessories - L. G. Evans Co., Chicago	4,067.72
Floor Model Metal Punch with 29 Punch die Sets - Schlitt Supply Co., Springfield	319.85
Pedestal Type Grinder - Hileman Tool & Supply Co., Inc., Waterloo, Iowa	273.18
2 Floor Model Drill Presses with Accessories - Balko Tool & Machine Co., Chicago	660.00
Heat Treating and Forging Furnace - Couch & Heyle Co., Peoria	315.00
Drill Press and Accessories - Balko Tool & Machine Co., Chicago	1,420.00
43 Drills and Attachments - Couch & Heyle Co., Peoria	250.80
Self Opening Die Head & 20 Sets of Thread Chasers - H & G Sales Corp., Oak Park	462.75
Heavy Duty Angle Vise, Utility Vise, Rotary Table - Couch & Heyle Co., Peoria	192.50
18 Sets Unisorb Machine Leveling Devices, with Unisorb Cement & 15 sq. Ft. of Unisorb - Couch & Heyle Co., Peoria	205.40
4 Shop Desks - Brodhead-Garrett Co., Cleveland, Ohio	140.00
4 Electric Soldering Irons, 2 Extra Tips, and 6 Replacement Cords - Broadhead-Garrett Co., Cleveland, Ohio	69.04
Steam Cleaner and Floor Crane - McMaster-Carr Supply Co., Chicago	888.50
Rod Parter and 100# Anvil - Schlitt Supply Co., Springfield	192.35
3 Foundry Flasks - Brodhead-Garrett Co., Cleveland, Ohio	100.00
10 Lathe Centers - Couch & Heyle Co., Peoria	396.75
Lance Type Pyrometer - C. C. Hubbard Co., Decatur	108.00
Band Saw Blade Welder and Accessories - C. C. Hubbard Machinery Co., Decatur	340.00
Tap Driver - Boyd-Wagner Co., Chicago	197.51
5 Vises - Couch & Heyle Co., Peoria	136.36
Universal Coolant Pump Equipment - Couch & Heyle Co., Peoria	147.25
2 Float-Lock Drill Press Vises - Couch & Heyle Co., Peoria	81.70
Portable Electric Shears - James Machinery Co., Springfield	126.50
Self-Centering Scroll Chuck - Edwards & Roberts, Decatur	163.00
Four-Station Maple Bench Top - Brodhead-Garrett Co., Cleveland	83.30
 <u>Business Education Department, Johnathon Baldwin Turner Hall</u>	
Record Player - Watland, Inc., Chicago	\$ 96.70
64 Adjustable Typing Desks, 44 Bookkeeping Desks, 2 Teacher Demonstration Stands- Sam Buckman Furniture Co., Spring Valley	4,194.00

53 Tubular Steel Classroom Chairs - Eureka Williams Co., Bloomington	\$ 338.14
48 Classroom Typing Chairs - Gilbert Force Co., Chicago	954.24
8 Projector Screens and Racks - Watland, Inc., Chicago	331.04
18 Shorthand Tables - Shick Supply & Equipment Co., Danville	877.50
1 Thermofax Copying and Overhead Projector - Thermofax Sales Co., Peoria	514.82
1 Dictaphone Transcription and Dictation Unit - Paxtons, Inc., Bloomington	450.00
Teaching Machine with reader and projector - Educational Aids Service, Evanston	260.00
3 Projector Stands - Watland, Inc., Chicago	64.08
Combination Desk and Letter File - Karolls, Inc., Chicago	59.50
Projector Table - Watland, Inc., Chicago	22.21
Adding Machine - Paxton's, Inc., Bloomington	159.20
8 Typing Tables - Allied School Equipment, Springfield	159.20
49 Royal Standard Typewriters - Paxton's, Inc., Bloomington	8,820.00
12 IBM Selectric Typewriters, 22 IBM Standard Electric Type- writers, and 1 IBM Executive Typewriter; less trade-ins- IBM Corp., Bloomington	10,320.00
23 Chalkboards - Read's of Normal, Normal	434.90
60 Position Stenographic Library - Watland, Inc., Chicago	6,375.50
<u>Home Economics Department - Johnathon Baldwin Turner Hall</u>	
2 Stainless Steel Utility Carts - Servco Factory Stores - St. Louis, Mo.	62.70
10 Terry Cloth Hot Pads - S. S. Kresge Store, Bloomington	2.30
22 Itemized Kitchen Utensil Items - Foley Mfg. Co., Minneapolis, Minn.	50.00
Clothes Ironing Appliances - Mary Proctor, Philadelphia, Pa.	62.19
Center Drawer Refrigerator Freezer - Westinghouse Appliance Sales, Chicago	406.93
Club Aluminum Cooking Utensils - Club Aluminum Products Co., LaGrange Park, Ill.	35.19
Cooking Utensils - The Wagner Mfg. Co., Sidney, Ohio	26.40
Tailor Board and Accessories - P. Jackmand & Sons, Inc., St. Louis	11.90
Stopwatch - Meylan Stopwatch Corp., New York, N.Y.	17.90
Electric Ice Cream Freezer for Electric Refrigerator - General Merchandise Co., Milwaukee, Wisc.	16.66
Portable Ironer and Stand - Armstrong Products Corp., Huntington, West Virginia	62.15
Toys for the Children's Play Area - Creative Playthings, Inc., Princeton, New Jersey	296.40
Cavalcade 510 Slide Projector - Watland, Inc., Chicago	73.92
Overhead Projector - Thermo-fax Sales Co., Peoria	155.82
Movie Projector, Slide and Film Strip Viewers - Rebco, Decatur	467.70
Portable Refrigerator - Golden Rule Appliance Co., Bloomington	145.75
Playground Equipment for Child Development Area, Home Economics- Novo Education Toy & Equip. Corp., New York, N. Y.	169.15
Phonograph Records, Stereo - The Record Center, Chicago	78.40
Dress Forms for Sewing - Rite Dress Form Mfg. Co., Chicago	8.78
Sewing and Clothing Instructional Equipment - P. Jackmand & Sons, Inc., St. Louis, Mo.	227.50
Sewing and Clothing Instructional Equipment - Wolf Form Co., Inc., New York, N. Y.	133.50
Children's Educational Playthings - Play-Art Educational Equip. Co., Philadelphia, Pa.	83.32
Dupont Nylon Carpet - Ensenbergers & Sons, Inc., Bloomington	60.00
Rey-Trim Door Backing - Dick Blick, Galesburg	3.30
First Aid Kit - A. S. Aloe & Co., St. Louis, Mo.	12.18
Cleaning Appliances - Westinghouse Electric Supply Co., Chicago	110.50
Wigs, Wig Forms, Blocks & Covers - Wells Beauty Supply Co., Normal	125.50

Clothes Ironing Equipment - Appliance Distributors, Chicago	\$ 196.32
Bevelled Mirror - Brown Van Glass Co., Bloomington	27.50
Garment Equipment for Dress Making - Hirsch Garment Equipment Corp., Chicago	976.85
Flatbed Zig-Zag Sewing Machine - A. C. Webber & Co., Inc., Chicago	362.00
3-way Clothes Fitting Mirror, Aluminum Framed, Portable - Chicago Seating Co., Downers Grove	269.50
Hat Blocks - Louie Miller, Chicago	5.40
Reytrim Backing - Dick Blick, Galesburg	21.25
Plastic Mannequins, Display Products Co., Chicago	210.00
Baking, Broiling, Cooking Ware - Marshall Field & Co., Chicago	844.60
Sunbeam Appliances - Sunbeam Appliance Corp., Chicago	200.00
Children's Furniture & Furnishings - Creative Playthings, Inc., Princeton, N.J.	1,313.30
Slide Viewing Mechanism with storage cabinet - Multiplex Display Fixture Co., St. Louis, Mo.	580.39
Laboratory Equipment - A. S. Aloe, Schiller Park	3,262.85
Vacuum Cleaner and Floor Polishing Equipment - Eureka Williams Co., Bloomington	94.41
China Dishes - Chadbands, Bloomington	371.52
Kitchen Equipment - Ensenbergers & Sons, Inc., Bloomington	365.31
Chain Link Fence, Gate and Posts for Tiny Tot Play Area - Cyclone Fence Co., Bloomington	80.00
Electronic Cooking Range - Westinghouse Appliance Sales, Chicago	617.76
7 Mirrors - Brown-Van Glass Co., Bloomington	37.52
Cloth Yardage for use in the Textile Research Laboratory - Klemm's, Bloomington	35.00
Reception area furnishings, Johnathon Baldwin Turner Hall - Rolands, Bloomington	225.09
Tape Recorder and Tapes - Watland, Inc., Chicago	160.28
Cooking Utensils - National Presto, Inc., Eau Claire, Wisc.	91.90
Aluminum Ware, Wear-ever - Wear-Ever Aluminum, Inc., New Kensington, Pa.	612.06
High Fidelity Radio Phonograph - Hardware Products Co., Sterling	164.41
Storage Units - Fashion Kitchens, Peoria	957.83
Clothing Mannequins - All-in-One Suppliers, Inc., New York	390.05
Two Desks - Circo - Sam Buckman, Spring Valley	40.00
Kitchenwares - Ensenbergers, Bloomington	535.81
Two Filing Stools - W. M. Putnam Equipment Co., Bloomington	13.80
General Electric Small Appliances - General Electric Regional Servicenter, Chicago	100.23
General Electric Appliance (at school discount) - Golden Rule Appliance Co., Inc., Bloomington	1,421.56
Serving Ware - Koldaire Equipment Co., Bloomington	201.96
Hobart Mixer - The Hobart Mfg. Co., Troy, Ohio	57.32
China Dinner Ware - Montgomery Ward & Co., Bloomington	843.88
Corey, Dormeyer, Silex, Waring, Westinghouse, Sunbeam, Universal Appliances - Appliance Distributors, Chicago	707.43
Small Appliances - Dominion Electric Corp., Mansfield, Ohio	174.81
Pots and Pans - National China and Equip. Corp., Marion, Ind.	22.72
26 Sewing Machines - Singer Sewing Co., Bloomington	4,649.25
Rubbermaid Ware - Rubbermaid, Inc., Wooster, Ohio	128.65
Artificial Display Pieces - Washburn Flowers, Bloomington	66.50
Artificial Flower Creations - Flower Creations from Hyalyn, Hickory, N. Carolina	46.00
Plastic Lettering - Beckley-Cardy Co., Chicago	43.46
Artificial Flowers (Split Order) - American Artificial Flower Co., Chicago	83.95
Artificial Flowers - Washburn's, Bloomington	67.50
20 Table Arm Chairs, Folding - W. M. Putnam Co., Bloomington	220.45
Wardrobe Units - Fashion Kitchens, Peoria	665.00



Cooking Utensils - West Bend Co., West Bend, Wisc.	\$ 457.27
Cooking Utensils - Ensenberger's, Bloomington	55.15
5 Gas Ranges, 2 Refrigerators, 2 Dish Washers, Burner Unit, Automatic Washer & Dryer - Northern Illinois Gas Co., Bloomington	2,085.12
Unabridged Dictionary - W. M. Putnam Co., Bloomington	35.62
A. B. Dick Model 215 Electric Spirit Duplicating Machine & A. B. Dick Model 210 Spirit Duplicator - Paxton's, Inc., Bloomington	494.50
7 Floor Lamps - Excel Mfg. Corp., Muncie, Indiana	136.15
8 Desk Lamps - Springfield Electric, Bloomington	147.20
Cabinet with condiment racks, silver inserts and cutlery trays - Chicago Seating Co., Downers Grove, Ill.	275.71
10 Stepladders - Montgomery Ward & Co., Bloomington	130.00
2 Refrigerator Freezers - Golden Rule Appliance Co., Bloomington	584.11
Stools, Carts, Tables & Step Stools - E & I Cooperative Service, Garden City, N.Y.	233.30
Various Pottery Items - Hyalyn Porcelain, Inc., Hickory, North Carolina	58.98
Children's Toys - Novo Education Toy & Equipment Co., New York, N.Y.	82.83
Clothes Washer and Dryer and 2 ranger - Cornick Electric Appliances, Normal	1,263.55
Philco-Bendix Combination Washer-Dryer and Philco Refrigerator - Philco-Bendix Sales, Sterling	647.96
Pyroceram Ware, Pyrex Ware, Centura Ware by Corning - Morehouse & Wells Co., Decatur	506.46
Baking and Cooking Utensils and supplies - Nasco, Inc., Fort Atkinson, Wisconsin	857.55
Revere Ware - Revere Copper and Brass, Inc., Clinton	399.37
Selig Furniture - E & I Cooperative Service, Inc., Garden City, New York	2,507.47
Misc. Kitchen Equipment - Sears Roebuck & Co., Springfield	782.10
Table Pads, Table Leaves and Table Padding - Sears, Roebuck & Co., Springfield	94.79
Small Electrical Appliances and Attachments - Hamilton Beach, Racine, Wisconsin	250.88
Tableware, knives, kitchen tools, kitchen utensils - Ekco Co., Chicago	971.20
Volt-ohm Meter and Sight-Light Meter - Newark Electric, Chicago	86.90
Thermofax Copying Machine - Thermofax Sales Co., Peoria	359.00
Stainless Steel Flatware, Silverware, Glassware, Dishware - Sorg's Jewelers, Bloomington	2,089.73
Aluminum Ware - Mirro Aluminum Co., Manitowoc, Wisc.	262.46

#### Clifford Horton Field House

Diathermy, Full Body Whirlpool, Electric Muscle Stimulator, 3 Cabinets, Towel Hamper, 2 Examining Lamps, Hydrocollator Master Unit, Trainers Treatment and Taping Table, Recovery Couch, Sundry-Jar Set, Three Panel Screen, Emergency Stretcher Transfer Chair, Extra Chair, Emesis Pan, Waste Can, Combination Water Bottle and Ice Cap, and General First Aid Kit - School Health Supply, Forest Park -	2,709.65
Burdick Corp., Chicago	193.50
IBM Executive Electric Typewriter - International Business Machines, Peoria	460.00
Desk Calculator - Marchant, Inc., Peoria	425.00
Spirit Duplicator - Paxton's Inc., Bloomington	195.00
3 16' Aluminum Canoes, with sails, paddles, mast seat & Step, rudder, tieboards - Adolph Kiefer & Co., Northfield	1,343.55
Swimming aids and equipment - Adolph Kiefer & Co., Northfield	1,412.25
Swimming Scoreboard - Adolph Kiefer & Co., Northfield	864.00



Uniform Hangers - Read's of Normal, Inc., Normal	\$ 128.00
Riveting Machine - Star Machine & Tools, Minneapolis	187.03
Film Storage Cabinets, Movie Screen, Editing Board - Watland, Inc., Chicago	328.63
Power Winch - Field & Shorb, Decatur	416.78
Guard Stand - Adolph Kiefer & Co., Northfield	427.50
Vacuum Equipment, Pump, Pace-A-Timer - J. Howard Rose Sporting Goods, Bloomington	600.00
2 Work Benches and 2 Counters - Putnam Equipment Co., Bloomington	206.18
Post-index Drawer Cabinet - Pantagraph Printing Co., Bloomington	99.75
Laundry Room Supplies - Montgomery Ward & Co., Chicago	200.03
Floor Model Tennis Restraining Machine with Weights - Read's of Normal, Normal	399.00
Calculator - Monroe Calculator, Peoria	980.00
3 Stopwatches, 3 Timers, Multiple Stopwatch Holder Timing Board, Stopwatch Stand, and Hand Tally Counter - Meylan Stopwatch Co., New York, N.Y.	188.50
Electric Counter and Plus-Minus Counter - C. H. Stoelting Co., Chicago -	38.60
Phipps & Bird, Inc., Richmond, Va.	48.00
3 Electric Timers - Standard Electric Timer Co., Springfield, Mass.	303.00
8 Folding Portable Coat and Hatracks - W. M. Putnam Co., Bloomington	901.20
2 Stethoscopes - A. S. Aloe Co., St. Louis, Missouri	10.50
Neurological Percussion Hammer Set - A. S. Aloe Co., St. Louis, Missouri	4.12
Thermometer and Barometer - Central Scientific Co., Chicago	48.85
Respirometer with Oxygen Tank - A. S. Aloe Co., St. Louis, Mo.	557.25
6 Steel Tapes, Spirometer, and Mouthpieces - J. A. Preston Corp., New York, N.Y.	75.45
Electric Metronome, Mechanical Metronome, Kymograph, Support Rod and Kymograph Paper - C. H. Stoelting Co., Chicago - J. A. Preston Corp., New York, N.Y.	127.15 25.00
2 Recording Tambour, 2 Signal Magnets, 4 Clamps, Support and Recycling Electronic Timer - C. H. Stoelting Co., Chicago	220.25
Hand Synamometer, Dynamometer and Dynamograph - J. A. Preston Corp., New York, N.Y.	180.50
Goniometer (5) - American Hosptial Supply Corp., Evanston	32.70
Automatic Performance Analyzer - Dekan Timing Devices, Glen Ellyn	321.00
Goniometer - American Hospital Supply Corp., Evanston	6.54
2 Lange Skinfold Calipers - Cambridge Scientific Industries, Cambridge, Md.	135.00
Harpenden Skinfold Caliper-British Indicators Limited, St. Albens, England	125.00
Kymograph Time Base Marker - Phipps & Bird, Inc., Richmond, Va.	7.25
Chest Depth Caliper and Shoulder Breadth Caliper - Narragansett Gym. Equip. Co., Moberly, Mo.	75.00
2 Sphygnomanometers - American Hospital Supply Corp., Evanston	88.29
Anthropometric Scale - J. A. Preston Corp., New York, N.Y.	60.00
Stadiometer - Narragansett Gymnasium Equipment, Moberly, Mo.	39.00
Bicycle Ergometer - Instrumentation Assn., New York, N.Y.	2,050.00
Misc. Electronic Equipment for the Research Laboratory - Allied Radio Corp., Chicago, Ill.	695.20
5 Electric Hair Dryers - Sani Dri Corp., Chicago	340.00
Breath-o-life Oxygen Set (2) - Aloe & Co., St. Louis, Mo.	47.52
Countertop Electric Range and Cabinet Section - Murphy Bed & Kitchen Co., Inc., Chicago	427.81
18 Basketball Backstops, Delivered and Installed - Porter Athletic Equipment Co., Schiller Park	11,292.00

Laundry Equipment - Keystone Laundry Machinery Co., Chicago	\$ 7,790.00
Laundry Equipment - American Laundry Machinery Industries, Chicago	1,290.00
Furniture for the General Purpose Rooms - W. M. Putnam Co., Bloomington	3,763.54
Gymnasium Mats for all Sports, Gymnastic Equipment, Volleyball Equipment, Baseball and Weight Lifting Equipment - J. Howard Rose Sporting Goods, Bloomington	11,479.65
Classroom Chairs, Tables and Tablet Arm Chairs for the Business Education Department. The Industrial Arts Department, the Home Economics Department and the Men's Physical Education Department - Sacketts, Champaign	17,586.97
Janitorial Equipment and Supplies for the new Johnathon Baldwin Turner Halls and the new Clifford Horton Field House -	
Waste Baskets and Hand Trucks - W. M. Putnam, Bloomington	410.88
4 Vacuum Sweepers - Eureka Williams Co., Bloomington	207.63
Mop Pails, Janitor Service Carts, and Mopping Tanks - Central Supply Co., Bloomington	378.00
Four 12 gal. Vacuum Machines, three 16" floor Machines and 20" Floor Machine - Industrial Chemical Co., Decatur	2,040.10

Mr. Hartline seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

#### Eastern Illinois University

Mr. Stone moved approval of the following Resolution:

- 1- To award contract to the lowest responsible bidder, H. P. Reger Co., Chicago, in the amount of \$174,400.00, for extension of utilities; and approve architects' fees in the amount of \$10,464.00 to Brown, Manthei, Davis & Mullins, Champaign. (Payable as follows: \$52,350 from Central Office Rehabilitation - General Revenue, subject to release of funds by Governor Kerner; \$18,000 from 1961 Bond Revenue Series; \$50,000 from Universities Building Fund, appropriation for Physical Education Building; \$64,514 payable from Operating Budget.)
- 2- Approval of Change Orders, as follows:

#### Life Science Building

Architect: Lundeen & Hilfinger, Bloomington

General Contract - James Leck Co., Minneapolis, Minn.

Removal of Trees \$ 105.00

Laboratory Equipment - Len A. Maune Co., St. Louis

Instructor's Table End Sink and Table \$481.40

Labor by staff connecting laboratory equipment

340.50 CR

Net addition to contract

140.90

Plumbing Contract - Wentz Plumbing & Heating Co., Effingham

Labor by staff in making final connections

434.00 CR

Architects' Fees

35.18

Net deduction to the project

\$ 52.92

(Universities Building Fund, appropriation for Life Science Building)

Men's Residence Hall

Architect: Lundeen & Hilfinger, Bloomington

General Contract - S. M. Wilson & Co., Granite City

Changes in Beverage Counter on Serving line \$116.00

Eliminate Vinyl Asbestos Tile for Apartments 332.00 CR

Net Credit to Contract

\$ 216.00 CR

Food Service Equipment Contract - Illinois Range

Co., Mt. Prospect

Provision for service from both sides of coffee urns 270.00

Architect's Fee

23.16

Net Addition to the Project

\$ 77.16

(Payable from Series 1963 Construction Account)

Women's Residence Hall

Architect: Lundeen & Hilfinger, Bloomington

Electrical Contract - Art-O-Lite Co., Inc., Galesburg

Furnish and install 200-ampere 3-pole Automatic

transfer switch instead of 800-ampere 3-pole

unit -

\$1,518.00 CR

Add 3 100-ampere 3-pole breakers and increase

bus size to 400 amperes. Changes in wiring

and switches

566.28

Net deduction to the Project

\$ 951.72 CR

(Payable from Series 1963 Construction Account)

- 3- Authorize the employment on a contingency basis of the firm of Brown, Manthei, Davis & Mullins, Engineers, Champaign, to draw plans and specifications for water development project on south campus at an estimated cost of \$30,000.

- 4- Award contracts as follows:

To George S. Walker, Decatur, lowest responsible bidder, for remodeling toilet rooms, Blair Hall, in the amount of \$7,450.00; and allow architects fees to Engineering Service Corp., Decatur, in the amount of \$596.00, subject to the release of funds by Governor Kerner. (Payable from Central Office Rehabilitation - General Revenue.)

To Decatur Refrigeration Co., Decatur, lowest responsible bidder, for Air Conditioning of Library, Buzzard Laboratory School, in the amount of \$5,636.00; and allow architects fees to Engineering Services Corp., Decatur, in the amount of \$450.88. (Payable from Operating Budget, Contractual Services.)

To George S. Walker, Decatur, lowest responsible bidder, for remodeling toilet and shower rooms, Pemberton Hall, in the amount of \$8,750.00; and allow architects' fees to Engineering Services Corp., Decatur, in the amount of \$700.00. (Payable from Series 61 Construction Account.)

- 5- Award contract to Industrial Roofing Co., Mattoon, lowest responsible bidder, for tuckpointing and caulking of Power Plant and Practical Arts Building, in the amount of \$4,588.00. (Payable from Operating Budget.)
- 6- Award contract for tennis court rehabilitation to Joseph P. McLaren Construction Co., Kansas City, Missouri, lowest responsible bidder, in the amount of \$30,668.71. (Payable from Contractual Services.)
- 7- Award contracts for construction of Clinical Services Building, to lowest responsible bidders, as follows:

General Construction - Parr & Shuff, Shelbyville

Base Bid

\$224,847

Deductive Alternates:		
G-4 Steel Balustrade in lieu of Blumcraft	\$2,800.00	
G-7 Asphalt Tile in lieu of Vinyl Asbestos	1,075.00	
G-9 Mortise Locks in lieu of Cylindrical Locks	385.00	
G-11 Eliminate Prefabricated Casework	1,875.00	
G-12 Eliminate Prefabricated Casework	<u>775.00</u>	
Total Deductive Alternates	\$6,910.00	
Net Contract		\$217,937.00
Plumbing Construction - Jack Muse, Inc., Hillsboro		\$ 20,500.00
Heating & Air Conditioning - L. J. Keefe Co., Chicago 41		44,500.00
Ventilating Construction - R. H. Bishop Co., Champaign		19,751.00
Electrical Construction - John Sandschafer, Teutopolis		
Base Bid	\$51,250.00	
Deductive Alternate E-7, Substitute lighting fixtures	<u>1,200.00</u>	
Net Contract		<u>50,050.00</u>
Total Construction Contracts		\$ 352,738.00

allow architect's fees for Atkins, Barrow & Graham, Inc., Urbana, in the amount of \$20,265; allot a contingency in the amount of \$2,317.00; for a total cost of the project (including payment for trees for landscaping in the amount of \$1,680 approved at the December, 1962 Board meeting) of \$377,000.00. (Payable from Universities Building Fund, appropriation for Clinical Services Building - \$350,000; and Universities Building Fund - Rehabilitation - \$27,000).

- 8- Reject all bids for x-ray equipment, hydraulic elevator, and for landscaping.

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Stone moved approval of change orders, as follows:

Clinical Services Building

Architect: Atkins, Barrow & Graham, Urbana		
General Contract - Parr & Shuff, Shelbyville		
Interior modifications	\$25,576.00	CR
Sound Absorbing Booths	1,800.00	CR
Audiometric Examination Suite	<u>10,000.00</u>	CR
Net deduction to contract		\$ 13,776.00 CR
Plumbing Contract - Jack Muse, Inc., Hillsboro		
Delete Sump in Manhole and 1 Sump Pump		412.00 CR
Heating and Air Conditioning - L. J. Keefe Co., Chicago		
Delete 1 Converter and change condensate pump		1,060.00 CR
Ventilating Construction - R. H. Bishop Co., Champaign		
Modifications to return air shaft and insulation		992.00 CR



Electrical Construction - John Sandschafer, Teutopolis  
 Modify Underground Service  
 Total deductions to project

\$ 11,907.00 CR  
 \$ 28,147.00 CR

(Credit to Universities Building Funds - Rehabilitation)

Mr. Page seconded the motion, roll was called the the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Aye
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Western Illinois University

Mr. Stone moved approval of the following Resolution:

- 1- Approval of purchases for the Library, from lowest responsible bidders, as follows:
 

2 Movable Chalkboards on Standards - Allied School Supply, Springfield	\$	113.20
1 Lamp - Haeger Potteries, Inc., Macomb		5.50
1 8" Fan and Electric Heater for Emergency Room - Sears, Roebuck & Co., Macomb		15.28
2 Sliding Shelves for Card Catalog Case - Gaylord Bros., Syracuse, New York		91.50
2 Chairs and 1 Table (to match furniture previously purchased) - Hageman Furniture Co., Macomb		92.00
1 Thermo-Fax Overhead Projector with lens - Thermo-Fax Sales, Inc., Peoria		155.82
6 Plug-in Units for remote station receiving panel (Fire Alarm) - Notifier Corp., Chicago		390.00
(Note: 7 of these units were requested in March, however price listed was for one unit only)		
Library books to be ordered directly from publisher or sole supplier		1,000.00
- 2- Approval of Change Order, as follows:
 

<u>Applied Sciences Building</u> Architect: Phillips & Swager, Peoria		
General Contractor - J. L. Wroan & Sons, Normal		
Omit mullions on doors	\$	143.00 CR
Substitute manufacturer's certificate for Labels on Doors		20.00 CR
Addition of wood door, frame, louver, painting, less hardware to utilize mechanical equipment area for storage		<u>126.00</u>
Net Deduction to Contract	\$	37.00 CR

Hatfield Electric Co., Chicago

Changes in electrical service, lighting fixtures, addition and relocation of fire alarm detectors		539.75
Net Addition to the Project	\$	<u>502.72</u>

(Payable from Universities Building Fund - appropriation for Applied Sciences Building)
- 3- Approval of purchase of 12 Lockers from R. E. Stuart, Macomb, lowest responsible bidder, in the amount of \$141.72, for the Corbin Residence Hall. (Payable from Series 61 Construction Funds).

4- Approval of Change Order, as follows:

University Union Building

Architect: Lankton, Ziegele, Terry & Associates, Peoria  
Plumbing Contract - Moline Plumbing & Heating, Moline  
Plumbing work caused by conditions encountered  
during construction

\$ 605.00

(Payable from Series 62 Construction Funds)

5- Approval of Change Orders, as follows:

Men's Residence Hall

Architect: West & Weber, Galesburg  
Moline Heating & Construction Co., Moline  
Installation of water meter

\$ 2,717.00

Central Asbestos & Supply Co., Davenport  
Substitute covering protectors

\$ 3,549.00 CR

Galesburg Construction Co., Galesburg  
Accept alternate G-4 for Gray Plate Glass  
on east and south elevations \$4,900.00  
Accept alternate G-6 for quarry tile  
on exterior perimeter of each  
tower and on terrace 6,900.00  
Install vinyl-surfaced backer board  
for shower rooms 1,409.00  
Install locks on rubbish chute doors 336.00

Total addition to contract \$ 13,545.00

Net Addition to the Project \$ 13,318.00

(Payable from Series 62 Construction Funds)

6- Approval of purchases for Men's Residence Hall from lowest responsible bidders, as follows:

1 Electric Smith Corona Typewriter - Dunsworth Book Store, Macomb	\$ 315.00
1 Standard Manual Typewriter - R. E. Stuart, Macomb	159.50
26 Mirrors - E & I Coop., Garden City, N.Y.	1,079.79
26 2-drawer file cabinets and 8 4-drawer file cabinets - R. E. Stuart, Macomb	1,638.18
Englander Co., Inc., Chicago - Mattresses, 1025 each	18,439.75
1014 each Bed-lounges - Montgomery Ward, Macomb	23,042.00
510 Pair Draperies - Wyne Bros., Macomb	20,254.00
1,100 each Blankets - Montgomery Ward, Macomb	4,972.00
1,050 each Study Chairs - Howell Co., St. Charles	9,376.50
40 each Tables and 160 each Chairs - James Demanes & Sons, Peoria	5,916.80
120 Doz. Kys-ite Serving Trays - E & I Coop., Garden City, N.Y.	2,994.10
China, Syracuse, Jubilee-trend shape: 150 doz. dinner plates, 300 doz. salad plates, 160 doz. saucers, 160 doz. coffee cups, 150 doz. nappies, 30 doz. boullion cups, 5 doz. creamers, 24 doz. sugar bowls- Sidney Harrison, Peoria	8,890.50

(Payable from Series 62 Construction Account)

7- Approval of a request to be made to the General Assembly for an appropriation in the amount of \$350,000 to pay the University's share to the city of Macomb for the cost of utilities and paving.

- 8- Authorize the administration to investigate ways and means to correct hazard of pedestrians crossing University Drive.

Dr. Taylor seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

#### NEW BUSINESS

Mr. Page moved to authorize the employment of Mr. J. Mark Hiltz, of Champaign, as Consulting Engineer, in the Central Office, at a salary of \$1,000 per month, effective June 1, 1963. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Absent	Mr. Stipes	Absent
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Dr. McKelvey read a note from Mrs. Stipes, thanking the Board for the flowers sent to Mr. Stipes and expressing appreciation for the good wishes.

Dr. McKelvey read a note from Mr. Richard F. Dunn, thanking the Board for the flowers and messages he had received.

Dr. McKelvey read a letter from Mr. R. H. Linkins, expressing appreciation for the honor shown him in naming a building on the campus of Illinois State Normal University for him.

There being nothing further to come before the Board at this time, on motion of Dr. Taylor, seconded by Mr. Higgins, Dr. Puffer declared the meeting adjourned until the next regularly scheduled meeting on May 20, 1963, in DeKalb, Illinois.

Noble J. Puffer  
Vice-Chairman

F. H. McKelvey  
Secretary

REPORT OF  
EASTERN ILLINOIS UNIVERSITY

May 20, 1963

II. FACULTY

A. Resignations

1. James Bealer, Instructor and Residence Hall Counselor, on leave without salary for the past two years, resigned effective April 10, 1963.
2. Heather D. Houston, Instructor and Coordinator of Student Teaching in English and Speech, resigned effective at the end of the academic year.
3. Philip E. Beal, Instructor and Residence Hall Counselor, resigned effective June 16, 1963, in order to continue graduate study at the University of Oregon.
4. Jack Reed, Instructor and Coordinator of Student Teaching in Biological Sciences, resigned effective at the end of the academic year in order to continue graduate study at the University of Illinois.
5. Georgia Adams, Instructor and Supervisory Teacher of Kindergarten, resigned effective at the end of the academic year.

B. Retirement

1. Raymond R. Gregg, Director of Business Services, will reach retirement age as of September 1, 1963. We would like permission to keep him approximately two months beyond the normal retirement date of September 1. Much of this extra time would represent accumulated vacation, but we want him on duty for a time to help his successor. Mr. Gregg has been on the staff at Eastern since 1934.

C. Not On Tenure and Not To Be Re-Appointed

1. James D. Bilbruck, Assistant Professor of Botany
2. Richard C. Tussing, Instructor of Social Science

D. Temporary Appointment

1. Mr. Zane, who carries a regular civil service classification, was given a leave from that classification to serve as Assistant Director of Business Services during the absence of Gerald Green who has been on sabbatical leave. In view of probable reorganization in the Business Office when a new man is appointed, we would prefer to continue Mr. Zane in his present capacity for four months beyond our original plans, or until October 1. This means that we will have two people with the title, Assistant Director of Business Services, during that period, but one civil service position will not be filled permanently until the new Director of Business Services has an opportunity to study the situation.

E. Returned from Leave

The following persons are expected to return to duty after leaves of absence during the 1962-63 year:

1. Judd Kline
2. Louis M. Grado, as of the beginning of the winter quarter.
3. V. Carolyn Smith
4. Harold O. Pinther
5. Norman J. Bauer



6. Donald C. Todd
7. Betty R. Hartbank
8. John Bielenberg
9. N. Gretchen Hieronymus
10. Gerald G. Green
11. Donald R. Alter

F. Summer School, 1963, Staff

1. Changes and/or Additions

- a. Beal, Philip E. - delete
- b. Reed, Jack - delete
- c. Pettypool, Charles - add for 2 1/2 months
- d. Stanfield, David - add for 2 1/2 months
- e. Tipsword, Wilma - add for 2 1/2 months

2. The following new appointments have been made for the summer:

- a. Richard J. Bloss, Ph.D., as Associate Professor of Social Science at a salary of \$1140 per month for two and one-half months.
- b. Judith Anne Strattan, M.S., as Instructor and Residence Hall Counselor at a salary of \$540 per month for one and one-half months.
- c. Lloyd Koontz, M.S., as Assistant Professor of Mathematics, at a salary of \$1000 per month for two and one-half months.
- d. Elmer E. Gless, M.S., as Visiting Lecturer in Zoology at a salary of \$780 per month for two and one-half months.
- e. Karol Baugh, as Graduate Assistant in the Residence Halls, at a salary of \$120 per month for two and one-half months.
- f. George E. Fielding, as Graduate Assistant in the Residence Halls, at a salary of \$120 per month for two and one-half months.
- g. James W. Fox, as Graduate Assistant in the Audio-Visual Center, at a salary of \$120 per month for two and one-half months.
- h. Fred Hattabaugh, as Graduate Assistant in the Testing Services, at a salary of \$120 per month for two and one-half months.
- i. Suellyn Lindsey, as Graduate Assistant in the Residence Halls, at a salary of \$120 per month for two and one-half months.
- j. James D. Sarver, as Graduate Assistant in the Department of Speech, at a salary of \$120 per month for two and one-half months.
- k. Donnie Tolliver, as Graduate Assistant in the Audio-Visual Center, at a salary of \$120 per month for two and one-half months.

G. New Positions for 1963-64

1. Sheldon S. Kagan, B.S., Hunter College, 1957; M.A., New York University, 1960; Graduate Study, University of Pennsylvania, 1960-62; as Assistant Professor of English at a salary of \$760 per month for nine months beginning September 4, 1963. Mr. Kagan taught this past year at Temple University.
2. James A. Walker, B.A., Amherst College, 1939; M.A., 1941, Ph.D., 1948, Harvard University; as Associate Professor of English at a salary of \$1100 per month for nine months beginning September 4, 1963. Dr. Walker has had several years of college teaching experience, the most recent at California, Pennsylvania, State College.

3. H. Logan Cobb, B.S. in Ed., 1930, A.M., 1937, Ph.D., 1947, University of Missouri; as Associate Professor of Foreign Language at a salary of \$1040 per month for nine months beginning September 4, 1963. Dr. Cobb has several years of teaching experience. For the past five years he has taught in the high school at Decatur, Illinois.
4. Robert W. Sterling, Assistant Professor and Coordinator of Student Teaching in the Social Studies, is transferring to the Department of History.
5. Ruth Queary, B.S. in Ed., 1958, M.S. in Ed., 1961, Eastern Illinois University; as Instructor of Mathematics at a salary of \$700 per month for nine months beginning September 4, 1963. Mrs. Queary has been serving on our staff on a temporary basis and is to be continued on that basis.
6. Robert J. Eudeikis, B.S., 1954, M.S., 1960, Illinois State Normal University; as Instructor of Physical Education for Men at a salary of \$820 per month for nine months beginning September 4, 1963. Mr. Eudeikis served on our staff as a substitute during 1962-63.
7. Richard J. Bloss, B.S., Rider College, 1949; M.A., 1951, Ph.D., 1960; University of Pennsylvania; as Associate Professor of Social Science at a salary of \$1140 per month for nine months beginning September 4, 1963. Dr. Bloss has taught the past eight years at Rider College.
8. L. Stephen Whitley, B.S. in Ed., Eastern Illinois University, 1958; M.S., 1960, Ph.D., 1963, Purdue University; as Assistant Professor of Zoology at a salary of \$920 per month for nine months beginning September 4, 1963.
9. Eugene B. Krehbiel, B.S., Bethel College, 1957; Ph.D., Kansas State University, expected in 1963; as Assistant Professor of Zoology at a salary of \$840 per month for nine months beginning September 4, 1963. If doctorate is received by September 4, salary will be \$960 per month. Mr. Krehbiel taught this past year at Kansas State University.
10. Virginia E. Smith, M.A., Instructor and Residence Hall Counselor, as Instructor and Assistant Dean of Women at a salary of \$800 per month for twelve months beginning July 1, 1963.
11. Judith Strattan, B.S., 1960, M.S., 1963, Indiana University; as Instructor and Residence Hall Counselor at a salary of \$540 per month for nine and one-half months beginning September 1, 1963.

The following positions are ones we expect to fill and for which applications are now being considered:

- |                                    |                              |
|------------------------------------|------------------------------|
| 12. Chemistry                      | 17. Speech (audiologist)     |
| 13. Library                        | 18. Speech (public speaking) |
| 14. Physical Education for Women   | 19. Speech (public speaking) |
| 15. Physical Education for Women   | 20. Science Education        |
| 16. Physics                        | 21. Assistant Dean of Men    |
| 22. Residence Hall Counselor (Men) |                              |

#### H. Replacements for 1963-64

1. Fred Endsley, B.A., Grinnell College, 1952; M.B.A., Indiana University, 1958; Ph.D., Louisiana State University, expected in 1963; as Assistant Professor in the School of Business at a salary of \$860 per month for nine months beginning September 4, 1963, replacing Thomas Hart, resigned. If doctorate is received by September 1, salary will be \$1040 per month. Mr. Endsley is teaching this year at Louisiana State University.

2. Paul D. Overton, B.S., in Ed., 1950, M.S. in Ed., 1954, Western Illinois University; Ed.D., Colorado State College at Greeley, 1960; as Assistant Professor on the Faculty for Professional Education at a salary of \$880 per month for nine months beginning September 4, 1963, replacing Martin Schaefer, transferred, whose present administrative duties will be taken care of by other officials when he assumes the post of Dean of the Faculty for Professional Education.
3. David Maurer, B.A., Beloit College, 1957; M.A., 1958, Ph.D., 1963, Ohio State University; as Assistant Professor of History at a salary of \$780 per month for nine months beginning September 4, 1963, replacing Richard Jellison, resigned. Mr. Maurer has been serving as a substitute on our staff this year.
4. Mary L. Carrico, B.S. in Ed., Eastern Illinois University, 1952; M.S., 1955, Adv. Cert. in Ed., 1960, University of Illinois; as Assistant Professor and Supervisory Teacher of the Third Grade at a salary of \$1000 per month for nine months beginning September 4, 1963, replacing Erma Nielsen, on a temporary appointment. Miss Carrico has been teaching at the Peabody Demonstration School for the past three years.
5. Sylvia A. Long, B.S., Central Michigan University, 1952; M.A., University of Michigan, 1959; as Instructor and Supervisory Teacher of the Third Grade at a salary of \$900 per month for nine months beginning September 4, 1963, replacing Virginia Rouse, on a temporary appointment. Miss Long has several years of experience of public school teaching in Michigan.
6. Earl Doughty, Jr., B.S. in Ed., 1953, M.S. in Ed., 1954, Southern Illinois University, as Assistant Professor and Supervisory Teacher of the Fourth Grade at a salary of \$960 per month for nine months beginning September 4, 1963, replacing Myrtle Arnold, retired. Mr. Doughty has several years of elementary school teaching experience and is doing graduate study at Southern Illinois University this year.
7. Dale D. Downs, B.S. in Ed., Eastern Illinois University, 1956; Ed.M., University of Illinois, 1961; as Instructor and Supervisory Teacher of the Fifth Grade at a salary of \$860 per month for nine months beginning September 4, 1963, replacing Florence E. Reid, retired. Mr. Downs has taught the past seven years in the public schools in Mattoon, Illinois.
8. Charles P. Beall, A.B., DePauw University, 1947; M.A., 1949, Ph.D., 1952, Indiana University; as Associate Professor of Social Science at a salary of \$1160 per month for nine months beginning September 4, 1963, replacing Frank Neuber, resigned. Dr. Beall has been on the faculty at the University of Wyoming since 1952.
9. Joanne Cooper, B.A., Montana State University, 1958; M.A., University of Washington, 1959; as Assistant Professor of English at a salary of \$780 per month for nine months beginning September 4, 1963, replacing Jacob Bennett who has indicated his intention of resigning. Miss Cooper is attending graduate school at the University of Washington.
10. Boris N. Gratsh, Ph.D., University of Hamburg, 1943; as Visiting Professor of Foreign Language at a salary of \$1160 per month for nine months beginning September 4, 1963, replacing Bernard Mikofsky, resigned. Dr. Gratsh has been teaching in the high school at Bellevue, Washington, for the past four years.

The following are vacant positions which we expect to fill:

11. Director of Business Services (for Gregg)
12. Kindergarten Supervisory Teacher (for Adams)
13. Second Grade Supervisory Teacher (for Crane, M.)

14. Physical Education for Women (for Denham)
15. Speech (for Hofacker)
16. Coordinator of Student Teaching in Biological Sciences (for Reed)
17. Coordinator of Student Teaching in Social Studies (for Sterling)
18. Coordinator of Student Teaching in Speech-English (for Houston)
19. Residence Hall Counselor (Men)(for Burke)
20. Residence Hall Counselor (Men) (for Beal)
21. Residence Hall Counselor (Women) (for Smith, V.)

#### I. Substitutes for 1963-64

1. Murray Choate, B.S.Ed., 1957, M.S.Ed., 1958, Southern Illinois University; as Substitute Admissions Counselor at a salary of \$740 per month for twelve months beginning July 1, 1963, substituting for Samuel J. Taber, on leave. Mr. Choate substituted in this position this year.
2. Gertrude DeKraker, A.B., University of Rochester, 1960; M.A.T. Johns Hopkins University, 1962; as Instructor of English at a salary of \$760 per month for nine months beginning September 4, 1963; substituting for Elmer Brooks, on sabbatical leave. Miss DeKraker is in graduate study at the University of Washington this year where she has a teaching assistantship.
3. William D. Miller, A.B., 1961, M.A., 1962, University of Illinois; as Instructor of English at a salary of \$640 per month for nine months beginning September 4, 1963, substituting for George Rommel, on sabbatical leave. Mr. Miller is teaching at Laurentian University in Ontario this year.
4. Gilbert Wilson, B.S.Ed., State Teachers College, Kearny, Nebraska, 1942; M.A., University of Iowa, 1948; Graduate study, Southern Illinois University, 1961-62; as Assistant Professor of Health Education at a salary rate of \$860 per month for full-time duty for the fall quarter and the first three weeks of the winter quarter and one-half time duty for the remainder of the winter quarter and the spring quarter, substituting for Marguerite Green, on sabbatical leave. Mr. Wilson has been serving as a substitute on our staff this year.
5. Gerald E. Nestel, B.S., Stout State College, 1962; M.S.Ed., Southern Illinois University, 1963; as Instructor of Industrial Arts at a salary of \$660 per month for nine months beginning September 4, 1963, substituting for Wayne Coleman, on sabbatical leave.
6. Virginia Rouse, B.S. in Ed., Eastern Illinois University, 1947; as Faculty Assistant and Supervisory Teacher of the First Grade at a salary of \$660 per month for nine months beginning September 4, 1963, substituting for Ann Jackson, on sabbatical leave.
7. Waldo Grigoroff, B.S. in Ed., Southern Illinois University, 1949; M.S. in Ed., University of Illinois, 1950; as Instructor and Supervisory Teacher of the Sixth Grade at a salary of \$860 per month for nine months beginning September 4, 1963, substituting for Joseph Carey, on sabbatical leave.
8. Ronald L. Paap, B.S., Nebraska State Teachers College at Peru, 1955; M.A., Colorado State College at Greeley, 1962; as Instructor and Coordinator of Student Teaching in Physical Education for Men at a salary of \$820 per month for nine and one-third months beginning August 22, 1963, substituting for Walter L. Elmore, on sabbatical leave.
9. Francis L. Teller, B.S., Brockport, New York, State Teachers College, 1956; M.A., 1958, Ed.D., expected in 1963, Columbia University; as Assistant Professor and Coordinator of Student Teaching in Physical Education for Men at a salary of \$920 per month for nine and one-third



months beginning August 22, 1963, substituting for Walter L. Elmore, on sabbatical leave. Technically we are using Mr. Teller as a replacement for an unfilled position in home economics which is not needed this year.

10. Mildred Hofacker, B.A., 1940, M.A., 1941, Western Reserve University; as Instructor of Speech at a salary of \$720 per month for the three months of the fall quarter, substituting for Jon Hopkins, on sabbatical leave.

#### J. Promotions for 1963-64

The following promotions are recommended to be made effective July 1, 1963. These have the approval of the Faculty Personnel Committee.

1. To Professor
  - a. D. Ferrel Atkins, Ph.D., Mathematics
  - b. Curtis R. Garner, Ed.D., Faculty for Professional Education
  - c. William H. Groves, Ph.D., Physical Education for Men
  - d. Lavern M. Hammand, Ph.D., History and Dean of the Graduate School
  - e. Chenault Kelly, D.Ed., English
  - f. Glenn McConkey, Ph.D., Social Science
  - g. Harry J. Merigis, Ed.D., Director of the School of Elementary and Junior High School Teaching
  - h. Asa M. Ruyle, Jr., Ed.D., Assistant to the President and Director of Regional Services
  - i. P. Rex Syndergaard, Ph.D., Head, Department of History
2. To Associate Professor
  - a. Fred J. Bouknight, Ed.D., Laboratory School
  - b. Carl K. Green, Ed.D., Faculty for Professional Education
  - c. M. Lee Steinmetz, Ph.D., English
  - d. Lorene E. Ziegler, D.Ed., Laboratory School
3. To Assistant Professor
  - a. John Bielenberg, M.A.2, Speech
  - b. Francis H. Craig, M.S.Ed.1, Laboratory School
  - c. Donald Gill, M.S. Ed.1, Principal of the Laboratory School
  - d. Raymond Griffin, M.S.Ed.1, Laboratory School
  - e. James Hallam, M.S.Ed.1, School of Business
  - f. Gretchen Hieronymus, M.S.Ed.1, Laboratory School
  - g. Robert W. Hussey, M.A.1, Physical Education for Men
  - h. Ann Jackson, M.S.1, Laboratory School
  - i. James F. Knott, M.A.1, Director of Placement
  - j. John Maharg, M.M.1, School of Music
  - k. Roland D. Spaniol, M.S.Ed.1, Student Teaching

#### K. Tenure

The following persons are recommended for tenure as of July 1, 1963. These have the concurrence of the Faculty Personnel Committee.

1. Joseph E. Carey, M.A.1, Assistant Professor and Supervisory Teacher of the Sixth Grade
2. Joseph Connelly, M.S.Ed.1, Assistant Professor and Junior High School Language Arts-Social Studies Supervisor
3. James Hallam, M.S.Ed.1, Instructor in the School of Business
4. Betty R. Hartbank, M.S.L.S.1, Instructor and Librarian in the Laboratory School
5. Ann Jackson, M.S.1, Instructor and Supervisory Teacher of the First Grade
6. James F. Knott, M.A.1, Director of Placement
7. Arthur J. Looby, Ed.D., Assistant Professor of the Faculty for Professional Education

8. Stuart L. Penn, Ph.D., Associate Professor of Philosophy
9. James P. Roy, D.Ed., Assistant Professor of Art
10. M. Lee Steinmetz, Ph.D., Assistant Professor of English
11. Robert Thrall, M.S.1, Instructor of Industrial Arts
12. Wesley C. Whiteside, Ph.D., Assistant Professor of Botany
13. Glenn D. Williams, Ph.D., Associate Dean, Student Academic Services

L. Instructional Staff for 1963-64

1. The following persons are recommended for employment at the salaries indicated for the year 1963-64 for nine months unless indicated otherwise. These recommendations have been endorsed by the Faculty Personnel Committee. (Persons and positions listed previously under Replacements and New Positions are included in this tabulation. An asterisk indicates head or chairman of a department.)

PROFESSORS

<u>NAME</u>	<u>DEGREE</u>	<u>ASSIGNMENT</u>	<u>MONTHLY SALARY</u>	
			<u>62-63</u>	<u>63-64</u>
Guinagh, Kevin	PhD	Foreign Language	\$1480	\$1600
Klehm, Walter A.	EdD	Industrial Arts*	1480	1580 (11 1/2)
Scruggs, Walter M.	PhD	Div., Life Sciences*	1480	1580 (11 1/2)
Phipps, Harris E.	PhD	Chemistry*	1480	1580 (11 1/2)
Lefler, Glenn Q.	PhD	Physics*	1460	1580 (11 1/2)(SL)
Alter, Donald R.	PhD	History	1360	1460
Dickerson, Earl S.	EdD	School of Business	1360	1460
Landis, Russell H.	DEd	Industrial Arts	1360	1460
Michael, Elizabeth	PhD	Foreign Language	1360	1460
Cavins, Harold M.	EdD	Health Education *	1360	1460 (11 1/2)
Seymour, Glenn H.	PhD	History & Div., Soc. Stud.*	1360	1460 (11 1/2)
Edwards, Arthur U.	PhD	Professional Educ.	1340	1420
Wood, William G.	PhD	Social Science	1340	1420
Foreman, Melvin O.	PhD	Chemistry	1340	1420
Plath, Raymond A.	PhD	Social Science*	1320	1420 (11 1/2)
Marcy, Lawson F.	PhD	Chemistry	1300	1380
Peterka, Harry E.	PhD	Zoology	1300	1380
Thut, Hiram F.	PhD	Botany	1260	1360
Ekeberg, Gladys W.	PhD	English	1260	1360
Blair, Robert L.	PhD	English	1260	1360
Cline, Ruth H.	PhD	English	1260	1360
Davis, David J.	PhD	Mathematics	1260	1360
Damann, Kenneth E.	PhD	Botany*	1260	1360 (10)
Riegel, Garland T.	PhD	Zoology*	1260	1360 (10)
Waffle, Eugene M.	PhD	English*	1260	1360 (11 1/2)
Countryman, Calvin	DEd	Art*	1260	1360 (11 1/2)
Boyd, Earl W.	PhD	School of Music*	1260	1360 (10)
Sparks, Irvin L.	PhD	Physics and Div., Pre- Eng. Studies*	1260	1360 (10)
Steele, Sidney R.	PhD	Chemistry	1260	1340
Fowler, Ewell W.	EdD	Industrial Arts	1240	1340
O'Brien, Maynard	EdD	Physical Ed.-Men	1240	1340
Waddell, Robert C.	PhD	Physics	1240	1340
Smith, P. Scott	PhD	Physics	1240	1340
Fagan, Clifford L.	PhD	School of Business*	1240	1340 (10)
Elliott, Charles A.	EdD	Industrial Arts	1220	1320
Westcott, George S.	PhD	School of Music	1220	1320
Swope, Mary R.	PhD	Home Economics*	1280	1300 (11 1/2)
Palmer, Francis W.	PhD	English	1160	1240
Kline, Judd	PhD	English	1160	1240
Ferguson, Max B.	PhD	Zoology	1160	1240
Kniskern, Verne B.	PhD	Zoology	1160	1240
Groves, William H.	PhD	Physical Ed.-Men	1140	1240

Smith, Robert J.	PhD	Chemistry and Div., Pre-Med. Studies*	1140	1240 (10)
Atkins, D. Ferrel	PhD	Mathematics	1120	1240
Price, Dalias A.	PhD	Geography*	1120	1240 (11 1/2)
Shull, Carl E.	PhD	Art	1140	1220
Gabbard, E. G.	PhD	Speech	1140	1220
Moler, Donald L.	PhD	Professional Ed.*	1140	1220 (10)
Syndergaard, P. Rex	PhD	History*	1120	1220 (11 1/2)
McConkey, Glenn A.	PhD	Social Science	1120	1200
McKenna, F. Raymond	EdD	Professional Educ.	1160	1180
Tingley, Donald F.	PhD	History and Div., Latin Am. Studies*	1100	1180 (10)
Gratsh, Boris N.(Rep.)	PhD	Foreign Language	(980)	1160
Matzner, Gerhard C.	PhD	Professional Educ.	1100	1140
Irland, Marquita	EdD	Laboratory School	1060	1120
Garner, Curtis R.	EdD	Professional Educ.	1060	1120
Kelly, Chenault	DEd	English	1040	1120

#### ASSOCIATE PROFESSORS

Baker, Weldon N.	PhD	Chemistry	\$1180	\$1280
Cloud, William M.	PhD	Physics	1180	1280
Cooper, George K.	PhD	School of Business*	1160	1240 (10)
Riebe, Harland A.	EdD	Health Education	1140	1220
Carey, Robert A.	PeD	Physical Ed.-Men	1140	1220
Thurman, Wayne L.	PhD	Speech*	1140	1220 (11 1/2)
Smith, Catherine A.	DMus	School of Music*	1120	1220 (10)
DiPietro, Alphonso J.	PhD	Mathematics	1080	1200
Rommel, George W.	PhD	English	1100	1160 (SL)
Hart, Dorothy M.	PhD	Physical Ed.-Women	1080	1160
Ziegler, Lorene E	DEd	Laboratory School	1040	1160
Beall, Charles (Rep.)	PhD	Social Science	(880)	1160
Martin, Elwyn L.	PhD	Geography	1080	1140
Murray, Louise	PhD	Laboratory School	1060	1140
Sonderman, Robert B.	EdD	Industrial Arts	1060	1140
Rawls, Hugh C.	PhD	Zoology	1060	1140
Durham, Leonard	PhD	Zoology	1060	1140
Bloss, Richard (New)	PhD	Social Science	----	1140
Lambert, Charlotte	PhD	Physical Ed.-Women	1060	1120
Robertson, James	DEd	Student Teaching	1040	1120 (9 1/3)
Wharton, Robert V.	PhD	English	1040	1120
Brooks, Elmer L.	PhD	English	1040	1120 (SL)
Cunningham, George	PhD	Chemistry	1020	1120
Morfit, Richard(New)	PhD	Foreign Language	----	1120
Prybylowski, Florence	PhD	Physical Ed.-Women*	1020	1100 (11 1/2)
Walker, James (New)	PhD	English	----	1100
Tomashevich, George (New)	PhD	Social Science	----	1100
Hopkins, Jon	PhD	Speech	1040	1080 (SL)
Miess, Martin M.	PhD	Foreign Language*	1000	1080 (11 1/2)
Green, Carl K.	EdD	Professional Educ.	1000	1060
McDonald, Walter H.	PhD	Geography	980	1040
Grado, Louis M.	PhD	Professional Educ.	980	1040 (L)
Leipholtz, Roland	EdD	Art	960	1040
Bouknight, Fred J.	EdD	Laboratory School	960	1040
Cobb, H. Logan(New)	PhD	Foreign Language	---	1040
Aulabaugh, Alan R.	PhD	School of Music	960	1020
Steinmetz, M. Lee	PhD	English	920	1020
Mather, Merrilie	PhD	English	960	1000
Crane, William J.	PhD	Professional Educ.	940	1000
Penn, Stuart L.	PhD	Philosophy	940	1000
Trank, Lynn E.	PhD	Art	920	1000
Bennett, Jacob	PhD	English	880	940

# ASSISTANT PROFESSORS

Poos, Robert L.	AM1	Speech	\$1040	\$1040
Elliott, Aline R.	MS1	Physical Ed.-Women	1040	1040
Bally, Winifred H.	MA1	Student Teaching	1040	1040 (9 1/3)
Hoffman, Arnold J.	MS1	Student Teaching	1040	1040 (9 1/3)
Morgan, Mildred D.	MA1	Laboratory School	1000	1040 (10)
Cox, Velma V.	MEd2	Laboratory School	1000	1040
Devinney, Helen	MA1	Home Economics	1000	1040
Daves, M. Marise	MA2	Physical Ed.-Women	980	1040
Smock, LeeAnna J.	AM	Library	980	1040 (11)
Ekstrand, Margaret	AMLS	Library	980	1040 (11)
Pence, J. Robert	EdD	School of Music	980	1040 (10)
Murad, Ahmad (Rep.)	PhD	Social Science	(700)	1040
Babb, Georgiana	PhD	Foreign Language	980	1020
Gurholt, Paul O.	MS2	Laboratory School	940	1020
Eisenhour, Snowden	PhD	Physics	920	1020
Tate, Virginia	MEd1	Laboratory School	940	1000
Hodapp, John B.	PeD	Physics Ed.-Men	920	1000
Maharg, John N.	MME1	School of Music	900	1000 (SL)(10)
Carrico, Mary L.(Rep.)	Adv.C.	Laboratory School	(760)	1000
Koontz, Lloyd (Rep.)	MA2	Mathematics	(680)	1000
Nichols, Lawrence R.	PhD	History	940	980
Darling, Rex V.	DirPE	Physical Ed.-Men	940	980
Krutza, June M.	MFA2	Art	920	980
Connelly, Joseph T.	MEd1	Laboratory School	920	980
Settle, Phillip	MFA1	Laboratory School	920	980
Hieronimus, Gretchen	MSEd1	Laboratory School	860	980
Scott, Mary E.	MSLS	Library	920	980 (11)
Crabill, Delmar(Rep.)	MS1	Mathematics	(620)	980
Erckmann, Ruth(Rep.)	MA1	Mathematics	(720)	980
Stackhouse, Henry A.	EdD	Professional Educ.	920	960
Tycer, Marie N.	PhD	English	920	960
Cambridge, Richard	PhD	School of Business	900	960
Hyett, Virginia W.	MA2	Art	900	960
Prater, M. Juanita	EdS	Professional Educ.	900	960
Elmore, Walter L.	MA1	Student Teaching	900	960 (9 1/3)(SL)
Erwin, Clifford H.	MA2	Industrial Arts	900	960
Ebinger, John (Rep.)	PhD	Botany	(1000)	960
Doughty, Earl (Rep.)	MSEd1	Laboratory School	(1040)	960
Ortiz-Muniz, Geraldina	PhD	Foreign Language	900	940
Looby, Arthur J.	EdD	Professional Educ.	880	940
Jenni, Donald A.	PhD	Zoology	880	940
Ray, Rex E.	MSEd1	Student Teaching	880	940 (9 1/3)(SL)
Pettypool, Charles E.	MA1	Student Teaching	880	940 (9 1/3)
Wood, Leonard C.	PhD	History	860	940
Roy, James P.	DEd	Art	860	940
Kiang, Ying-Cheng	PhD	Geography	880	920
Holley, Bertrand P.	MA1	School of Business	880	920
Cox, Edward F.	PhD	History	860	920
White, Robert F.	PhD	English	860	920
Bouldin, Mary L.	MS1	Home Economics	860	920
Kohl, Ralph A.	MS1	Physical Ed.-Men	860	920
Haughton, Helen L.	MS1	Home Economics	860	920
Whitley, Stephen(New)	PhD	Zoology	---	920
Teller, Francis(Rep.)	MA2	Student Teaching	---	920 (9 1/3)
Smith, V. Carolyn	MN1	Health Education	900	900
Barsan, V. Charles	MS1	Foreign Language	860	900
McCabe, William J.	MA2	Physical Ed.-Men	860	900
Lowell, Walter S.	EdD	Physical Ed.-Men	840	900
Knoop, Caril I.	MFA1	Art	840	900
Pinther, Harold O.	MS2	Physical Ed.-Men	840	900
Sterling, Robert(New)	MSEd1	History	---	900



Bauer, Norman J.	MA1	Laboratory School	\$ 840	\$ 900
Hallam, James A.	MSEd1	School of Business	840	900 (SL)
MacLaren, Fred	EdM2	Laboratory School	840	900
Soderberg, Margaret	MA2	Social Science	840	900
Whiteside, Wesley C.	PhD	Botany	820	900
Craig, Francis H.	MSEd1	Laboratory School	840	880
Hussey, Robert W.	MA1	Physical Ed.-Men	840	880
Level, Dale A.	PhD	Speech	820	880
Taylor, Richard L.	MSLS1	Library	840	880 (11 1/2)
Paul, Rameshwar N.	AM	Library	840	880 (12)
Timblin, Robert C.	MA2	Social Science	820	880
Overton, Paul (Rep.)	EdD	Professional Educ.	(1480)	880
Huegy, Charles	MA2	Social Science	840	860
Larson, Harry R.	EdD	Professional Educ.	820	860
Griffin, Raymond V.	MSEd1	Laboratory School	820	860
Todd, Donald C.	MM1	School of Music	820	860
Carey, Joseph E.	MSEd1	Laboratory School	800	860 (SL)
Jackson, Ann	MS1	Laboratory School	800	860 (SL)
Endsley, Fred (Rep.)	MBA2	School of Business	(820)	860
Carlson, Stanford	MA1	English	820	840
Hennings, Robert	PhD	History	800	840
White, Derrell B.	PhD	Botany	800	840
Coleman, Wayne D.	MS1	Industrial Arts	800	840 (SL)
Oglesby, Richard E.	PhD	History	780	840
Schneider, Raymond	MA2	Speech	780	840
Krehbiel, Eugene(New)	BS3	Zoology	---	840
Spaniol, Roland D.	MSEd1	Student Teaching	760	820 (9 1/3)
Trent, Jimmie D.	MS1	Speech	800	820
Schweitzer,				
Eugene (New)	MM2	School of Music	---	820
Colby, George M.	MA1	English	780	800
Boyer, Richard E.	PhD	History	740	800
Bielenberg, John	MA2	Speech	680	800
Morokoff, Gene E.	MA2	English	740	780
Cooper, Joanne (Rep.)	MA2	English	(880)	780
Maurer, David (Rep.)	PhD	History	(960)	780
Kagan, Sheldon(New)	MA2	English	---	760
(Denham - Rep.)	MA1	Physical Ed.-Women	(1000)	1000
(Sterling - Rep.)	MS1	Student Teaching	(840)	840
(New)	PhD	Chemistry	---	940
(New)	MA1	Library	---	940
(New)	MA1	Physical Ed.-Women	---	940
(New)	MA1	Physical Ed.-Women	---	940
(New)	PhD	Physics	---	940
(New)	PhD	Speech	---	940
(New)	MA1	Speech	---	940
(New)	MA1	Speech	---	940
(New)	MS1	Science Education	---	940

#### INSTRUCTORS

Anderson, Mary L.	MA	Laboratory School	\$ 900	\$ 900
Lahey, Jane	MSEd	Student Teaching	880	900 (9 1/3)
Leeds, Lottie	MSEd	Laboratory School	880	900
Thrall, Robert B.	MS1	Industrial Arts	860	900
Buckellew, William	MS	Laboratory School	860	900
Long, Sylvia A.(Rep.)	MA	Laboratory School	(640)	900
Duncan, Joseph E.	EdM	Laboratory School	860	880
Gaines, Lee M.	MA	Physical Ed.-Women	840	880
Emmerich, Carl E.	MA	Student Teaching	840	880 (9 1/3)
Meyerholtz, Roy A.	MA	Mathematics	820	880
Imdieke, Leroy F.	MA	School of Business*	820	880 (10)
Moody, Helen M.	MS	Laboratory School	840	860
Jorgenson, Elaine	AM	Student Teaching	820	860 (9 1/3)

Johnson, June	MM	School of Music	\$ 800	\$ 860
Ellis, A. Jane	MA	Laboratory School	800	860
McColl, Frances W.	MA	English	800	860
Barkey, Patrick T.	MA	Library	820	860 (12)
Downs, Dale D.(Rep.)	MSEd	Laboratory School	(1000)	860
Woodyard, George W.	MA	Student Teaching	800	840 (9 1/3)(L)
Hartbank, Betty R.	MSLSl	Laboratory School	780	840 (11 1/2)
Drew, Martha I.	MEd	School of Business	780	820
Tomlinson, Sharon	MA	Physical Ed.-Women	780	820
Eudeikis, Robert(New)	MSEd	Physical Ed.- Men	---	820
Edes, Nancy	MEd	Laboratory School	800	800
Wacasey, Jervis	PhD	Zoology	800	800
Elliott, Thomas L.	MA	School of Business	760	800
Green, Marguerite	MPH	Health Education	760	800 (SL)
Moldroski, Al R.(Rep)	MA	Art	(800)	800
Kieckhefer, Barbara (Rep.)	PhD	Botany	(800)	800
Eads, Hannah	MSEd	Laboratory School	740	780
Kelly, Wallace E.	MA	School of Business	740	780
Robertson, John H.	MA	Speech	720	740
Carter, John M.	MLib	Library	700	740 (11)
McRoberts, Jerry(New)	MA	Art	---	740
Andr�, Leslie	MALS	Library	700	720 (12)
McCaul, William E.	MS2	Zoology	680	700
Hartman, James(Rep.)	MAL	English	(780)	700
Queary, Ruth (New)	MSEd	Mathematics	---	700
Smith, Ann E.	MA	Speech	640	660
Hartman, Mary R.	MM	School of Music	620	660
(Adams - Rep.)	MS	Laboratory School	(760)	760
(Crane, M. - Rep.)	MS	Laboratory School	(640)	640
(Houston - Rep.)	MS	Student Teaching	(820)	820 (9 1/3)
(Hofacker - Rep.)	MS	Speech	(680)	680
(Reed - Rep.)	MS	Student Teaching	(780)	780 (9 1/3)

#### FACULTY ASSISTANTS

Gibson, Luther	BSEd	Physics	640	700 (12)
McKee, Donald	BSEd	Laboratory School	640	680
Tucker, Charles	BSEd	Chemistry	540	620 (12)
Shull, Mary B.	MM	Physical Ed.-Women	290	290 (PT)
Fedor, Audrey	BA	Library	240	250 (PT)(11)
(Thornburgh - Rep.)	MM	Library	(220)	220 (PT)(11)

#### GRADUATE ASSISTANTS (Instructional Program)

Reynolds, Michael E.	BSEd	Art	120	140
Carlock, Philip D.	BSEd	Audio-Visual Center	120	140
Fox, James W.	BSEd	Audio-Visual Center	(120)	140
Tolliver, Donnie	BSEd	Audio-Visual Center	---	140
Tominaga, Hachiro	BSEd	Audio-Visual Center	---	140
Berkson, Burton	BS	Botany	---	140
	BSEd	Geography	(120)	140
Hemann, Ralph J.	BSEd	Industrial Arts	(120)	140
Jaw, Mei-ein	BA	Laboratory School	(120)	140
Pool, Peggy	BSEd	Laboratory School	(120)	140
Weck, Larry D.	BSEd	Laboratory School	---	140
	BSEd	Library (History)	(120)	140
	BSEd	Library (Social Sciences)	(120)	140
Creek, Ronald E.	BSEd	Physical Ed. - Men	(120)	140
Zeller, Barton W.	BSEd	Physical Ed. - Men	(120)	140
Leach, Robert J.	BSEd	Physical Ed. - Men	(120)	140
Wothke, Leslie L.	BS	Physical Ed. - Men	(120)	140
	BSEd	Physical Ed. - Men	(120)	140
	BSEd	Physical Ed. - Men	(120)	140

	BSEd	Physical Ed.-Women	\$ ---	\$ 140
Harper, Ronald T.	BSEd	Professional Educ.	(120)	140
	BSEd	Reading Clinic	(120)	140
Freeman, Edward H.	BSEd	School of Business	(120)	140
McFadden, John	BSEd	School of Music	(120)	140
Lindsay, Suellyn	BSEd	School of Music	(120)	140
Ingram, Carole Ann	BSEd	School of Music	(120)	140
Hart, Lawrence R.	BSEd	Speech	(120)	140
Sarver, James D.	BSEd	Speech	(120)	140
	BSEd	Speech	(120)	140
	BSEd	Student Publications	(120)	140

GRADUATE ASSISTANTS (Non-Instructional Program)

Douglas, Dwight O.	BSEd	Counseling Center	---	140
Oakley, Sandra	BSEd	Food Services	---	140
Armour, John E.	BSEd	Residence Hall - Men	---	140
Fielding, George L.	BSEd	Residence Hall - Men	---	140
Warnelis, Joseph D.	BSEd	Residence Hall - Men	---	140
	BSEd	Residence Hall - Men	---	140
Kuzlik, Therese M.	BS	Residence Hall - Women	(120)	140
	BSEd	Residence Hall - Women	---	140
	BSEd	Security Office	---	140
Hattabaugh, Fred	BSEd	Testing Services	(120)	140
Bryan, Garland	BEd	Textbook Library	120	140
Roland, Lawrence	BSEd	University Union	(120)	140 (Beg.Wtr. Qtr.)

M. Administrative Staff, 1963-64

- The following persons are recommended for employment at the salaries indicated for the year 1963-64 for twelve months unless indicated otherwise. These recommendations have been endorsed by the Faculty Personnel Committee. (Persons and positions listed previously under Replacements and New Positions are included in this tabulation.) Salary increases for 1963-64 are effective September 1.

NAME	DEGREE	TITLE	MONTHLY SALARY	
			62-63	63-64
Doudna, Quincy	PhD	President	\$2125	\$2200
Heller, Hobart F.	PhD	Vice Pres. for Ins.	1540	1620
Ringenberg, L. A.	PhD	Dean, College of Letters & Science and Hd., Dept. of Math.	1480	1600
Dvorak, Leo J.	PhD	Dir., School of Music	1420	1520
Zeigel, William H.	PhD	Vice Pres. for Adm. and Dean, Stud. Acad. Services	1360	1500
Heath, Jerry D.	MD	Dir., Health Service and Univ. Physician	1360	1460
Rothschild, Donald A.	PhD	Hd., Dept. of Psych. and Dir., Test. Service	1340	1420 (11 1/2)
Anfinson, Rudolph D.	PhD	Dean, Stud. Per. Serv.	1340	1400
Giffin, James F.	PhD	Dir., School of Bus.	1260	1380
Lawson, Elizabeth K.	PhD	Assoc. Dean, Stud. Per. Ser. and Dean of Women	1280	1340
Schaupp, Roscoe F.	PhD	Dir., Library Ser.	1280	1340
Masley, John W.	EdD	Dir., Athletics and Hd., Dept. of P.E.-Men	1260	1340
Stockman, Verne	EdD	Dir., Audio-Visual C.	1140	1240
Merigis, Harry J.	EdD	Dir., School of Elem. and Jr. H.S. Teach.	1140	1220
Ruyle, Asa M.	EdD	Asst. to Pres. and Dir., Regional Ser.	1100	1200
Schaefer, Martin	PhD	Dean, Fac. of Prof. Education	1080	1200
Miner, William D.	PhD	Asst. Dean, Student Personnel Services	1100	1160

Hamand, Lavern M.	PhD	Dean, Grad. School	\$1020	\$1100
Williams, Glenn D.	PhD	Assoc. Dean, Student Academic Services	940	1040
Cravey, Gerald T.	BS	Dir., Physical Plant	1000	1040
Gaertner, Ruth H.	MS	Dir., Food Services	960	1000
Green, Gerald G.	MBA2	Asst. Dir., Bus. Serv.	920	980
Kluge, Donald A.	MA2	Asst. Dean, Stud. Per. Ser. and Dean of Men	900	980
Manbeck, Maurice W.	PhD	Asst. Dean, Registration and Records	900	960
Hesler, Kenneth E.	MEd1	Dir., Alumni Services	860	940
Gill, Donald	MEd1	Prin., Lab. School	840	920
Knott, James F.	MA1	Dir., Placement	820	860
Hooper, William H.	MS1	Dir., Univ. Union	820	860
Baird, David T.	MSEd	Dir., Admissions and H.S. Relations	800	840
Thornburgh, Daniel	MA	Dir., Information and Univ. Publications	760	800
Smith, Virginia(New)	MA	Asst. Dean of Women	---	800
Wiseman, Robert C.	MSEd1	Asst., Audio-Visual C.	740	800 (11)
Lyman, Ross C.	BS	Dir., Financial Aids	740	780
Katsimpalis, Tom	MEd	Asst. to Dir. of Ath.	720	780
VanDreser, Roy J.	MS	Asst., Audio-Visual C.	700	720
Williams, Wayne E.	BS	Internal Auditor	620	640
Guy, Sallie A.	MA	Res. Hall Counselor	600	640 (9 1/2)
Taber, Samuel	BSEd	Adm. Counselor	580	640 (L)
Mitchell, Tymon	BS	Asst. Dir., Univ. Union	480	640 **
Hartmann, Leah	MS1	Res. Hall Counselor	580	620 (9 1/2)
Walstrom, John A.	BS	Asst., Records	500	600
Steube, Joan	MSEd	Res. Hall Counselor	540	580 (9 1/2)
Strattan, Judith(New)	MS	Res. Hall Counselor	---	540 (9 1/2)
Simmons, Terry V.	BSEd	Asst. Dir. Univ. Union	500	520
(Gregg - Rep.)	MS1	Dir., Bus. Services	(1200)	1200
(Beal - Rep.)	MS	Res. Hall Counselor	(540)	540 (9 1/2)
(Burke - Rep.)	MS	Res. Hall Counselor	(540)	540 (9 1/2)
(Smith - Rep.)	MS	Res. Hall Counselor	(640)	640 (9 1/2)
(New)	MA1	Asst. Dean of Men	---	940
(New)	MA	Res. Hall Counselor	---	600 (9 1/2)

\*\*To be charged to Bond Revenue Series 1956. Increase in salary effective July 1, 1963. (see February 11 report)

#### N. University Civil Service Staff for 1963-64

##### 1. Non-Negotiated Staff

The following persons are recommended for employment at the salaries indicated for the fiscal year 1963-64:

#### General Revenue

No.	Name	Assignment	<u>Monthly Salary</u>	
			<u>62-63</u>	<u>63-64</u>
<u>Executive Secretary (\$500-\$800)</u>				
82	Winkleblack, Norma	President	\$ 730	\$ 770
<u>Secretary (\$450-\$700)</u>				
13	Davis, Dorothy V.	Business Services	620	655
35	McElwee, Mary C.	Vice President for Ins.	515	550
5	Clayton, Maxine	Student Academic Services	480	515
176	Ferrish, Helen	Regional Services	460	485



<u>Personnel Officer I (\$425-\$650)</u>			
180	Andrews, Charles	Business Services	\$ 590      \$ 625
<u>Supervisor of Security and Traffic (\$425-\$650)</u>			
196	Pauley, John	Student Personnel Services	490      515
<u>Superintendent of Grounds (\$400-\$600)</u>			
55	Monier, Camille F.	Grounds	565      590
<u>Stores Supervisor (\$400-\$600)</u>			
41	Thomas, George L.	Business Services	540      575
<u>Head Health Service Nurse (\$375-\$550)</u>			
33	Bland, Mary Jane	Health Service	535      550
<u>Accountant II (\$425-\$650)</u>			
123	Freeman, Jane	Business Services	550      575
<u>Accountant I (\$350-\$500)</u>			
129	Zane, Marion	Business Services	475      (L)
<u>Storekeeper II (\$350-\$500)</u>			
126	Fortney, Howard	Business Services	400      430
<u>Health Service Nurse (\$325-\$450)</u>			
32	Casey, Cleda	Health Service	415      435
122	Bails, Florence	Laboratory School	415      435
<u>Assistant Recorder (\$325-\$450)</u>			
11	Whalen, Helen	Records	410      430
<u>Chief Library Clerk (\$300-\$400)</u>			
175	Waddell, Leyla	Library	385      400 (1/2)
<u>Storekeeper I (\$300-\$400)</u>			
169	Wright, Charles	Business Services	365      395
183	Gilbert, John	Business Services	355      385
<u>Clerk Stenographer II (\$300-\$400)</u>			
7	Fair, Florence L.	Student Personnel Services	380      400
106	Thompson, Joyce	President	360      395
73	Hall, Elda B.	Business Services	340      365
12	Crites, Edna	Student Personnel Services	340      365
87	Schmidt, Hazel	Audio-Visual Center	330      355
204	Crim, Farrell	Laboratory School	320      345
184	Hughes, Wanda	Records	320      340 (L)
195	James, Gail	Regional Services	310      330
150	Johns, Evelyn	Student Personnel Services	300      330
10	Sims, Loretta	Health Service	300      325
<u>Clerk III (\$275-\$350)</u>			
86	Burton, Lucille	Business Services	335      350
71	Beals, Genevieve	Student Personnel Services	330      350
<u>Clerk Typist II (\$250-\$350)</u>			
4	Story, Jean	Records	350      350
109	Gwin, Joan	Student Academic Serv.	310      335
117	Farmer, Karen	Records	285      310
72	Armstrong, Wilma	Business Services	270      295
47	Wade, Rozita	Business Services	255      275 (1/2)

<u>Cashier I (\$250-\$325)</u>			
174	Stillions, Mary	Business Services	\$ 300      \$ 320
<u>Switchboard Operator (\$225-\$300)</u>			
114	Jasper, Evelyn	Business Services	285      300
<u>Duplicating Machine Operator (\$225-\$300)</u>			
118	Johnson, Mazadene	Regional Services	265      285
<u>Clerk Stenographer I (\$225-\$300)</u>			
1	Moltz, Helen	School of El. & Jr. H.S.T.	300      300
6	Pinkard, Lois	Records	300      300
207	Miller, Maxine	Physical Plant	270      285
46	Gharst, Marilyn	Library	265      280
205	Matthews, Sharon	College of Letters & Science	255      280
45	Noble, Rosalee	Student Academic Services	250      275
	Martin, Patricia	Student Academic Services	250      275
160	Creek, Patricia	Business Services	240      265
112	Richards, Eula	Student Academic Services	235      260
208	Planck, Barbara	Education - Testing Service	235      250
9	Peters, Linda	Regional Services	235      250
107	Winders, Ethel	Graduate School	225      250
211	Harder, Jacqueline	Art, Music, Speech	235      245
209	McDaniel, Edeen	Regional Services	230      245
214	Venis, Margaret	School of Business	240      240
97	Henry, Helen	Student Academic Serv.	240      240
<u>Library Clerk II (\$200-\$275)</u>			
113	Witters, Edith	Laboratory School	265      275
<u>Tabulating Machine Operator I (\$225-\$300)</u>			
194	Decker, Martha	Computer Center	260      285
<u>Clerk Typist I (\$200-\$275)</u>			
3	Barkey, Mary	Library	255      275
105	George, Albertine	Physical Ed.- Men	250      260
2	Thompson, Margaret	Library	235      255
8	Ellison, Joan	Laboratory School	235      235
<u>Typing Clerk I (\$200-\$275)</u>			
43	Ingram, Patricia	Business Services	205      225
<u>Vacant Positions</u>			
31	(Taylor - Rep.)	Off. Sup.-Business Services	(685)      685
---	(Wade - 1/2 Rep.)	Clk. Steno.I-Records	---      250
---	(Waddell - 1/2 Rep.)	Clk. Typist II-Bus.Ser.	(255)      137.50
---		Chief Lib. Clk.-Lib.	(385)      200
<u>Auxiliary Enterprises, Agency Account, Bond Revenue Projects</u>			
<u>Bookstore Manager (\$500-\$800)</u>			
34	Arnold, Henry	Textbook Library	780      800
<u>Assistant Food Service Manager (\$450-\$700)</u>			
145	Sterling, Beverly	University Union	645      685

Food Production Manager (\$375-\$550)

83	Gard, Mary B.	Lincoln-Douglas Halls	\$ 530	\$ 550
138	Buikema, Robert	University Union	495	530
167	Ankenbrand, Juliann	University Union	460	500

Assistant Food Production Manager (\$325-\$450)

84	Giltner, Alberta	Pemberton Hall	445	445
172	Wright, Sharon	Floating	335	355

Assistant Fountain Supervisor (\$325-\$450)

155	Robinson, Ronald	University Union	315	400
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Clerk Stenographer II (\$300-\$400)

206	Nixon, Martha	Financial Aids	300	325
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Clerk Typist II (\$250-\$350)

44	Creager, Imogene	Textbook Library	305	330
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Clerk III (\$275-\$350)

88	Bower, Ione	University Union	305	330
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Storekeeper I (\$300-\$400)

186	Richardson, Charles	University Union	360	385
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Grill Cook (\$250-\$325)

193	Kincaid, James	University Union	250	270
154	Hicks, Gladys	University Union	315	315

Clerk Typist I (\$200-\$275)

156	Robison, Alice	University Union	220	240
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III. OTHER EMPLOYEES

A. Retirement

1. Hazel A. McManigell, Maid, retired as of May 31, 1963.

B. New Positions for 1963-64

Permission is requested to establish the following new positions for 1963-64. Provision was made for these positions in the biennial budget.

- |                              |                                  |
|------------------------------|----------------------------------|
| 1. Clerk Stenographer I      | English Department               |
| 2. Clerk Stenographer I      | Botany-Zoology Departments       |
| 3. Clerk Stenographer I      | Dean, Student Personnel Services |
| 4. Clerk Stenographer I      | Speech and Reading Clinics       |
| 5. Clerk Stenographer I      | Physical Education - Women       |
| 6. Clerk Typist II (1/2)     | Business Services                |
| 7. Chief Library Clerk (1/2) | Library                          |
| 8. Clerk Stenographer I      | Unallocated                      |
| 9. To be determined          |                                  |
| 10. Janitor (3)              | Life Science Building            |
| 11. Groundsman               | Physical Plant - Grounds         |
| 12. Stationary Fireman       | Heating Plant                    |
| 13. Stationary Engineer      | Heating Plant                    |
| 14. Painter                  | Physical Plant - Maintenance     |

IV. THE ORGANIZATION

A. Division of Life Sciences

For some time I have been concerned about the necessity for improved co-ordination in the administration of the Botany and Zoology Departments. I advised the department heads about three years ago that I planned to make certain changes when we occupied the new building.

I should now like to establish what I am calling tentatively a "Division of Life Sciences." This division would be headed by a director. Under him would be the two department heads for botany and zoology, respectively. No new personnel would be involved and the only significant change in terms of cost would be that the person made Division Director would have his teaching load reduced by one class. The Division Director would be responsible administratively for the new Life Science Building.

#### VIII. PURCHASES

##### A. Automobile Trade-In

We have had considerable trouble with a 1962 Rambler American car which now has on it about 28,240 miles. This car was damaged when it was relatively new and while we believe it was properly repaired, for some reason it is looked upon with disfavor by those who drive it. We would, therefore, like permission to trade it in a little earlier than we would ordinarily, getting a car in the compact class.

##### B. Graphotype

Permission is requested to get bids on a graphotype machine with bids to be considered by the Board at the June meeting. Our present hand operated machine is over eighteen years old. Further, it does not do some of the things that the newer machines will do, such as make plastic identification plates now used for our students. Purchase of this machine would make possible considerable saving on that item.

If permission is granted, bids will be brought in either in June or July, depending on the status of the equipment budget.

#### IX. MISCELLANEOUS

##### A. National Science Foundation Grant

We have received a grant from the National Science Foundation in the amount of \$5,500 for equipment for the Department of Chemistry. We are required to match these funds on an even basis. This we are able to do through our equipment appropriation for the coming biennium.

##### B. Attrition of New Students

I reported in March that 293 students who had been here as freshmen or transfer students in the fall of 1961 did not return in the fall of 1962, although they had not been dropped.

We have now completed a study of what happened to these persons. We sent questionnaires to all of them and 43.4% responded. I present here the tables that were prepared by Dr. Asa Ruyle who did the study.

Table I - Quarter Students Withdrew

<u>Quarter</u>	<u>Number</u>	<u>Per Cent</u>
Fall	21	16.7
Winter	22	17.5
Spring	62	49.2
Summer	5	3.9
Failed to mark item	<u>16</u>	<u>12.7</u>
	126	100.0

Table II - Reasons Given by Students Who Did Not Return to Eastern

(Several respondents checked more than one reason for not returning to Eastern. Percentages indicated the per cent of respondents checking each item.)



<u>Reason</u>	<u>Number</u>	<u>Per Cent</u>
To get married (29 women and 3 men)	32	25.4
To attend another college or university	27	21.4
To seek employment	27	21.4
Financially unable to remain in school	23	18.3
To enter armed forces	13	10.3
Because there was nothing to do at Eastern	8	6.3
Eastern did not offer degree in subject matter of choice	6	4.8
To attend college or university nearer home	6	4.8
Moved to another city or state and could no longer attend Eastern	6	4.8

Table III - School To Which Students Transferred

<u>School</u>	<u>Number</u>
Southern Illinois University	5
Other college or university indicated, but none more than once	21
Checked transfer item, but gave no additional information	1
	<u>27</u>

Table IV - Reasons Given By Students for Transferring

<u>Reason</u>	<u>Number</u>
Wished to attend college nearer home	7
Believed there was "nothing to do" at Eastern	6
Degree not offered at Eastern	5
Desired to obtain degree from larger school	5
Had friends attending another university	2
Advised by faculty member or official to attend another school	1

Table V - Future Plans Concerning College

(Includes only those former students who have not enrolled at another school or returned to Eastern.)

	<u>Number</u>	<u>Per Cent</u>
Plan to return to Eastern	29	23
Do not plan to return to school	24	19
Plan to enroll at another school	8	6

I shall not attempt to draw any number of conclusions from the above tabulations. I was a little surprised that so few who left us went anywhere else. I was also surprised that only one school picked up more than one of the 27 who went to another college or university after leaving here.

#### C. Transfers from Contingency Fund

We request the transfer of the following amounts from contingencies:

Contractual Services	\$30,000
Commodities	5,000
Stationery, Printing and Office Supplies	3,000
Equipment	10,000

The status of the contingency fund is shown below:

Original Amount of Contingency Fund	\$429,400
Previous Transfers	352,000
Transfers Requested Above	<u>48,000</u>
Balance in Contingency Fund	\$ 29,400

Quincy Doudna  
President

ILLINOIS STATE NORMAL UNIVERSITY

May 20, 1963

II. FACULTY

A. Alterations in Summer Session Faculty, 1963

1. Changes in Assignment

Name	Department	June	Salary	
			July	August
Ebel, Alice L.	Social Sciences	\$840.00	\$1120.00	\$840.00
Eckert, Albert H.	Mathematics	980.00	980.00	490.00
Egelston, Elwood F.	Education	960.00	960.00	960.00
Scott, Jimmy	Health and P.E.	840.00	840.00	630.00

2. Additions

Berninger, Edith	Residence Halls	90.00	120.00	30.00
Bolt, Robert	Social Sciences	555.00	740.00	185.00
Butler, Elsie	Education	600.00	800.00	200.00
Cloud, William E.	English	555.00	740.00	185.00
Cogan, William	Education	600.00	800.00	200.00
Curtis, Delores	Health and P.E.	555.00	740.00	185.00
Hill, Charles	Education	735.00	980.00	245.00
Hug, Gerald	Music	480.00	640.00	160.00
Keown, Mabel C.	Education	480.00	640.00	160.00
Kinsey, Margaret	Home Economics	510.00	680.00	170.00
Lane, Charles	English	645.00	860.00	215.00
Natale, Mary Edna	Education	570.00	760.00	190.00
Noble, Margaret	Library	600.00	800.00	200.00
Norwood, Don C.	Mathematics	645.00	860.00	215.00
Peffer, Patricia Ann	Speech	502.50	670.00	167.50
Peterson, Bonnita	Music	480.00	640.00	160.00
Pizzamiglio, Albert	Music	510.00	680.00	170.00
Schnake, Marjorie	Education	540.00	720.00	180.00
Spirou, Sylvia	Education	525.00	700.00	175.00

B. Resignations

1. Mr. John P. Casey(49-02D), Assistant Professor of Education, effective June 8, 1963, in order to accept another position.
2. Mr. Thomas P. Dilkes, Jr.(38-29D), Assistant Professor of History, effective August 9, 1963, in order to accept another position.
3. Miss Mary G. Gallagher(34-16E), Instructor in Music, effective June 8, 1963, for health reasons.
4. Mr. Charles H. Hartman(31-07C), Associate Professor of Safety Education, effective June 8, 1963, in order to accept another position.
5. Dr. Herman L. Meltzer(09-04C), Physician in the University Health Service and Associate Professor, effective March 31, 1963, in order to resume private practice.
6. Miss Deloris J. Mikesell(36B-25E), Instructor in Health and Physical Education, effective June 8, 1963, in order to be married.
7. Miss Jo A. Redmon(36B-24E), Instructor in Health and Physical Education, effective June 8, 1963, to continue her education.
8. Miss Jean C. Risen(25-10E), Instructor in Business Education, effective June 8, 1963, in order to accept another position.

## C. Appointments

### 1. Substitute for the Remainder of the 1962-1963 School Year

- a. Dr. Jennie A. Whitten(29-08B), as Professor of Foreign Languages, effective April 23, 1963, at a salary rate of \$500.00 per month, \$750.00 for the one and one-half months for which the appointment is made, to take the work of Mrs. Louise Mini, who is ill. Dr. Whitten is a retired member of our faculty.

### 2. Reinstatement of Former Faculty Member

- a. Miss Dorothy Jacobs(28-25D), as Assistant Professor of English, effective September 1963, at a salary rate of \$860.00 per month, \$7740.00 for the school year of nine months, to take the place of Miss Vermell Wise, on leave. This is a one-year appointment, and the rank is contingent upon her receiving thirty hours of credit beyond the master's degree by September 1, 1963.

### 3. Continuation of Present Faculty Members Who Have Been on Temporary Appointment

- a. Mr. Robert Bolt(38-37D), as Assistant Professor of History, effective September 1963, at a salary rate of \$760.00 per month, \$6340.00 for the school year of nine months.
- b. Dr. John E. Crew(37-14C), as Associate Professor of Physics, effective September 1963, at a salary rate of \$1080.00 per month, \$9720.00 for the school year of nine months, to take the place of Mr. Anthony D'Abbracci, on temporary appointment.
- c. Mrs. Marcelle F. D'Abbracci(29-14E), as Instructor in French, effective September 1963, at a salary rate of \$800.00 per month, \$7200.00 for the school year of nine months.
- d. Mr. Scott C. Eatherly(28-30D), as Assistant Professor of English, effective September 1963, at a salary rate of \$860.00 per month, \$7740.00 for the school year of nine months, to take the place of Miss Gwendolyn Williams, on temporary appointment.
- e. Mrs. Ethel G. Feicke(06B-02E), as Assistant Dean of Women and Instructor in Education, effective September 1963, at a salary rate of \$660.00 per month, \$7920.00 for the twelve months' school year for which the appointment is made, to take the place of Dr. Christine P'Simer, deceased.
- f. Mr. Frank A. Fraembs(24-21E), as Instructor in Entomology, effective September 1963, at a salary rate of \$860.00 per month, \$7740.00 for the school year of nine months, to take the place of Dr. Edward Mockford, on leave. This is a one-year appointment.
- g. Mr. John A. Gelch(36A-22E), as Instructor in Health and Physical Education, effective September 1963, at a salary rate of \$760.00 per month, \$6840.00 for the school year of nine months, to fill a new position.
- h. Miss Karen Halvorson(39-18E), as Instructor in Speech, effective September 1963, at a salary rate of \$740.00 per month, \$6660.00 for the school year of nine months.
- i. Miss Lois R. Jett(30-11E), as Instructor in Home Economics, effective September 1963, at a salary rate of \$800.00 per month, \$7200 for the school year of nine months. This is a one-year appointment.

- j. Mrs. Anita F. Jones(48A-19E), as Instructor and Supervising Teacher in the Metcalf School, effective September 1963, at a salary rate of \$720.00 per month, \$6480.00 for the school year of nine months, to take the place of Miss Sadie B. Udstuen, on leave. This is a one-year appointment.
- k. Mr. George C. Klinger(28-39D), as Assistant Professor of English, effective September 1963, at a salary rate of \$820.00 per month, \$7380.00 for the school year of nine months. This is a one-year appointment.
- l. Mr. Gayle A. Krause(33-18E), as Instructor in Mathematics, effective September 1963, at a salary rate of \$820.00 per month, \$7380.00 for the school year of nine months, to fill a new position.
- m. Mr. Philip J. O'Leary(31-15D), as Assistant Professor of Industrial Arts, effective September 1963, at a salary rate of \$780.00 per month, \$7020.00 for the school year of nine months, to fill a new position.
- n. Mr. Olgert Pocs(38-26E), as Instructor in Sociology, effective September 1963, at a salary rate of \$760.00 per month, \$6840.00 for the school year of nine months.
- o. Mr. Hans-Dieter Renning(38-31D), as Assistant Professor of Economics, effective September 1963, at a salary rate of \$860.00 per month, \$7740.00 for the school year of nine months. This is a one-year appointment.
- p. Mr. David E. Sweet(38-19E), as Instructor in Political Science, effective September 1963, at a salary rate of \$780.00 per month, \$7020.00 for the school year of nine months.
- q. Mr. Jimmie L. Wasem(36A-21E), as Instructor in Health and Physical Education, effective September 1963, at a salary rate of \$740.00 per month, \$6660.00 for the school year of nine months.

#### 4. Replacements

- a. Dr. Herman E. Brockman(24-24C), as Associate Professor of Genetics, effective September 1963, at a salary rate of \$1020.00 per month, \$9180.00 for the school year of nine months, to take the place of Mr. Clayton Kischer, on temporary appointment. Dr. Brockman has a bachelor's degree from Blackburn College, a master's from Northwestern University, and a doctor's from Florida State University. For the past two years he has held a National Academy of Sciences-National Research Council Postdoctoral Fellowship in Biology Division, Oak Ridge National Laboratory.
- b. Mr. Stephen R. France(33-07E), as Instructor in Mathematics, effective September 1963, at a salary rate of \$700.00 per month, \$6300.00 for the school year of nine months, to take the place of Mr. Hal Gilmore, on leave. Mr. France has a bachelor's degree from Illinois State Normal University and expects to receive his master's from this institution in June 1963. This is a one-year appointment, and is contingent upon the completion of the master's degree by August 31, 1963.
- c. Mr. Frederick W. Fuess(22-05D), as Assistant Professor of Agriculture, effective September 1963, at a salary rate of \$860.00 per month, \$7740.00 for the school year of nine months, to take the place of Mr. John Green, retired. Mr. Fuess has bachelor's and master's degrees from Cornell University, Ithaca, New York, and expects to receive a doctor's degree from Michigan State Uni-



versity in August, 1963. For the past year he has been a teaching assistant at Michigan State University, while working toward his doctorate.

- d. Dr. Charles M. Hill(27-45C), as Associate Professor of Education, effective September 1963, at a salary rate of \$980.00 per month, \$8820.00 for the school year of nine months, to take the place of a substitute. Dr. Hill has bachelor's, master's, and doctor's degrees from The Pennsylvania State University, and for the past two years has been Director of Secondary Education, Uniontown Joint High School System, Uniontown, Pennsylvania.
- e. Dr. Nell Jackson(36B-25D), as Assistant Professor of Health and Physical Education, effective September 1963, at a salary rate of \$920.00 per month, \$8280.00 for the school year of nine months, to take the place of Miss Deloris J. Mikesell, resigned. Dr. Jackson has a bachelor's degree from Tuskegee Institute, Tuskegee Institute, Alabama, a master's from Springfield College, Springfield, Massachusetts, and a doctor's from the State University of Iowa. For the past year she has been on the faculty of Tuskegee Institute.
- f. Mrs. Betty J. Meredith(30-05E) (30-09E), as Instructor in Home Economics, effective September 1963, at a salary rate of \$780.00 per month, \$7020.00 for the school year of nine months, to take the place of Miss Jeannie James, on leave the first semester, and Mrs. Charlotte Upton, on leave the second semester. Mrs. Meredith has a bachelor's degree from Western Illinois University, and expects to receive her master's from Illinois State Normal University in June 1963. For the past year she has been working on her master's from this University. This is a one-year appointment and the rank of instructor is contingent upon her receiving her master's by August 31, 1963.
- g. Miss Earlynn J. Miller(26B-26E), as Instructor in Health and Physical Education, effective September 1963, at a salary rate of \$640.00 per month, \$5760.00 for the school year of nine months, to take the place of Miss Marilyn Lewis, on a temporary appointment. Miss Miller has her bachelor's degree from Illinois State Normal University and expects to receive her master's in June 1963 from Woman's College, University of North Carolina. For the past year she has been a graduate assistant at Woman's College. This appointment is subject to receiving the master's degree in June 1963.
- h. Mr. Carroll V. Peterson(28-20D), as Assistant Professor of English, effective September 1963, at a salary rate of \$960.00 per month, \$8640.00 for the school year of nine months, to take the place of Mrs. Dorothy Soellner, deceased. Mr. Peterson has a bachelor's degree from the University of Minnesota, and a master's from the State University of Iowa. For the past year he has held a graduate assistantship at the State University of Iowa while working toward his doctorate.
- i. Mr. Donald L. Thompson(29-07E), as Instructor in French, effective September 1963, at a salary rate of \$820.00 per month, \$7380.00 for the school year of nine months, to take the place of Mrs. Anne Foreman, on leave. Mr. Thompson has bachelor's and master's degrees from the University of Michigan, and for the past two years has taught in the public schools of Livonia, Michigan. This is a one-year appointment.
- j. Mr. James N. Tone(24-19C), as Associate Professor of Physiology and Anatomy, effective September 1963, at a salary rate of \$1040.00

per month, \$9360.00 for the school year of nine months, to take the place of Dr. Paul Doolin, resigned. Mr. Tone has a bachelor's from Coe College, Cedar Rapids, Iowa, a master's from Drake University, Des Moines, Iowa, and expects to receive his doctor's from the Iowa State University in June 1963. For the past three years he has been a research associate at Iowa State University. The rank of associate professor is contingent upon his receiving his doctor's degree prior to August 31, 1963.

- k. Mr. Irwin M. Wall(38-36E), as Instructor in History, effective September 1963, at a salary rate of \$700.00 per month, \$6300.00 for the school year of nine months, to take the place of a substitute. Mr. Wall has bachelor's and master's degrees from Columbia University, and for the past year has continued work at Columbia toward his doctor's degree.

5. New Positions(Previously authorized by the Teachers College Board)

- a. Mr. Wilson P. Banks(33-16D), as Assistant Professor of Mathematics, effective September 1963, at a salary rate of \$900.00 per month, \$8100.00 for the school year of nine months. Mr. Banks has a bachelor's degree from Greenville College and a master's from the University of Illinois. For the past year he has held a fellowship at the University of Michigan.
- b. Dr. James D. Carl(26-16D), as Assistant Professor of Geology, effective September 1963, at a salary rate of \$860.00 per month, \$7740.00 for the school year of nine months. Dr. Carl has a bachelor's degree from the Missouri School of Mines and Metallurgy at Rolla, Missouri, and a Master's and a doctor's degree from the University of Illinois. For the past two years he has been on the faculty of the Central Missouri State College at Warrensburg.
- c. Mr. William E. Cloud(28-49E), as Instructor in English, effective September 1963, at a salary rate of \$740.00 per month, \$6660.00 for the school year of nine months. Mr. Cloud has a bachelor's degree from Harding College, Searcy, Arkansas, and a master's from Western Illinois University. For the past year he has attended Western Illinois University.
- d. Dr. Lillian S. Davies(27-50C), as Associate Professor of Education, effective September 1963, at a salary rate of \$920.00 per month, \$8280.00 for the school year of nine months. Dr. Davies has a bachelor's degree from Mankato State College, Mankato, Minnesota, and master's and doctor's degrees from the University of Minnesota. For the past two years she has been on the faculty of Western Reserve University.
- e. Dr. Robert C. Duty(37-17C), as Associate Professor of Chemistry, effective September 1963 at a salary rate of \$1100.00 per month, \$9900.00 for the school year of nine months. Dr. Duty has a bachelor's degree from the University of Illinois, a master's from Midwestern University at Wichita Falls, Texas, and a doctor's from the State University of Iowa. For the past two years he has been on the faculty of Western State College of Colorado, at Gunnison.
- f. Dr. William D. Fuehrer(29-19D), as Assistant Professor of German, effective September 1963, at a salary rate of \$920.00 per month, \$8280.00 for the school year of nine months. Dr. Fuehrer has bachelor's, master's, and doctor's degrees from the University of Michigan. For the past five years he has been on the faculty of Central College at Pella, Iowa.

- g. Mr. Norman J. Hocking(28-47E), as Instructor in English, effective September 1963, at a salary rate of \$760.00 per month, \$6840.00 for the school year of nine months. Mr. Hocking has a bachelor's degree from Carleton College, Northfield, Minnesota, and a Master's from Purdue University. For the last two years he has been on the faculty of Marietta College, Marietta, Ohio. This is a one-year appointment.
- h. Mr. Loren G. Kelsey(31-16F), as Faculty Assistant in Industrial Arts, effective September 1963, at a salary rate of \$560.00 per month, \$5040.00 for the school year of nine months. Mr. Kelsey expects to receive his bachelor's degree from Kansas State College in Pittsburg in June 1963. This is a one-year appointment and is contingent upon his receiving his bachelor's degree in June 1963.
- i. Mr. Douglas A. Nietzsche(28-46E), as Instructor in English, effective September 1963, at a salary rate of \$800.00 per month, \$7200.00 for the school year of nine months. Mr. Nietzsche has a bachelor's degree from Alma College, Alma, Michigan, and a master's from the University of Michigan, and for the past year has been on the faculty of Santiago High School, Garden Grove, California.
- j. Mr. Perry Proctor(28-48D), as Assistant Professor of English, effective September 1963, at a salary rate of \$840.00 per month, \$7560.00 for the school year of nine months. Mr. Proctor has bachelor's and master's degrees from Southern Illinois University. For the past four years he has been on the faculty of Belleville Township High School and Junior College.
- k. Miss Nancy Wimbish(28-45E), as Instructor in English, effective September 1963, at a salary rate of \$740.00 per month, \$6660.00 for the school year of nine months. Miss Wimbish has a bachelor's degree from the College of Wooster, Wooster, Ohio, and a master's from the University of Illinois. For the past three years she has been a teaching assistant at the University of Illinois while working toward her doctor's degree. This is a one-year appointment.
- l. Mr. William D. Zeller(27-51C), as Associate Professor of Education, effective September 1963, at a salary rate of \$920.00 per month, \$8280.00 for the school year of nine months. Mr. Zeller has a bachelor's degree from Phillips University, Enid, Oklahoma, a master's from the University of Michigan, and expects a doctor's from Michigan State University in August 1963. For the past two years he has been a graduate assistant at Michigan State University, while working toward his doctorate. If the doctorate is not conferred by August 31, 1963, the rank will be Assistant Professor and the salary \$880.00 per month.

6. Graduate Assistants and Graduate Counselors

a. Graduate Assistants(Master's Program)

(1) At \$140.00 per month, effective September 1963, for the 1963-1964 school year.

(a) Mr. David H. Arnold, B.S. in Ed., Illinois State Normal University, Speech.

(b) Miss Nancy Kaye Awick, B.S. in Ed., Illinois State Normal University, Social Sciences.

- (c) Miss Evelyn Christine Bean, B.S.in Ed., Illinois State Normal University, Social Sciences.
- (d) Mr. Stephen Earl Bennett, B.S.in Ed., Illinois State Normal University, Social Sciences.
- (e) Mr. Richard Carl Canova, B.S.in Ed., Illinois State Normal University, Social Sciences.
- (f) Mr. Sydney R. Daniels, B.S.in Ed., Illinois State Normal University, Speech.
- (g) Mr. Leo F. Dunn, Jr., B.S.in Ed., Illinois State Normal University, Social Sciences.
- (h) Mr. Donald James Foster, B.S.in Ed., Illinois State Normal University, Social Sciences.
- (i) Mr. Lawrence A. Galloway, B.S.in Ed., Illinois State Normal University, Speech.
- (j) Mr. Dennis S. Gouran, B.S.in Ed., Illinois State Normal University, Speech.
- (k) Mr. Wayne R. Groess, B.S., Illinois Wesleyan University, Social Sciences.
- (l) Miss Patricia Ann Johnson, B.S.in Ed., Illinois State Normal University, Test Service.
- (m) Mr. Warren H. Johnson, B.S., Illinois Wesleyan University, Social Sciences.
- (n) Mr. Larry Kent Krannich, B.S.in Ed., Illinois State Normal University, Physical Sciences.
- (o) Miss Myra Sue Lane, B.S.in Ed., Illinois State Normal University, Social Sciences.
- (p) Mr. Tom J. Miles, B.S.in Ed., Illinois State Normal University, Mathematics.
- (q) Mr. Larry T. Moore, B.S., Millikin University, Social Sciences.
- (r) Mr. Lorenz J. Petersen, B.S.in Ed., Illinois State Normal University, Education and Psychology.
- (s) Miss Genevera C. Pragman, B.S.in Ed., Illinois State Normal University, Business Education.
- (t) Miss Patti C. Ritchie, B.S., Central State College, Edmond, Oklahoma, Health and Physical Education for Women.
- (u) Mr. Lee F. Rosenquist, B.S., University of Dubuque, Dubuque, Iowa, Education and Psychology.
- (v) Miss Judith Ann Runkle, B.S., Wisconsin State College, River Falls, Speech.
- (w) Miss Mardell Schaumberg, B.S., Wisconsin State College, Oshkosh, Speech.



- (x) Mr. Paul Robert Schmidt, B.S.in Ed., Illinois State Normal University, Foreign Languages.
- (y) Miss Dail S. Spriggs, B.S., Wittenberg University, Springfield, Ohio, Speech.

b. Graduate Counselors (Residence Halls)

- (1) At \$140.00 per month, effective September 1963, for the school year of nine months.
  - (a) Miss Edith Berninger, B.S.in Ed., Illinois State Normal University.
  - (b) Miss Mary Molen, B.S., Augustana College.
  - (c) Miss Ann Turner, B.S., Marietta College, Marietta, Ohio.
- (2) At \$200.00 per month, effective September 1963, for the school year of nine months.
  - (a) Miss Elaine Passow, B.S., The College of William and Mary in Virginia; M.S., National College of Education.

D. Promotions

The following persons are recommended for promotions in rank, effective September 1, 1963:

1. From Associate Professor to Professor

- |                               |                          |
|-------------------------------|--------------------------|
| a. Dr. Theodore Almy          | h. Dr. Loren Mentzer     |
| b. Dr. Allie Ward Billingsley | i. Dr. Andreas Paloumpis |
| c. Dr. Leo Eastman            | j. Dr. James Patterson   |
| d. Dr. Barbara Hall           | k. Dr. Irving Salowitz   |
| e. Dr. Margaret Jones         | l. Dr. Ralph Smith       |
| f. Dr. Homer Knight           | m. Dr. Robert Weigel     |
| g. Dr. Kermit Laidig          |                          |

2. From Assistant Professor to Associate Professor

- |                               |                        |
|-------------------------------|------------------------|
| a. Dr. Roger Blomgren         | h. Dr. Edward Mockford |
| b. Dr. Alfred Culver          | i. Dr. Clarence Moore  |
| c. Dr. John Ferrell           | j. Dr. Douglas Poe     |
| d. Dr. Constantine Gianakaris | k. Dr. Stanley Rives   |
| e. Dr. Dennis Homan           | l. Dr. Else Schmidt    |
| f. Dr. Thaddeus Ichniowski    | m. Dr. Thomas Searight |
| g. Dr. Anthony Liberta        |                        |

3. From Instructor to Assistant Professor

- |                         |                         |
|-------------------------|-------------------------|
| a. Mr. Kenneth Beckman  | i. Miss Marjorie Martin |
| b. Miss Barbara Beggs   | j. Mr. Robert Metcalf   |
| c. Mr. James Brubeck    | k. Mr. William Mitchell |
| d. Mr. Leven Dowdall    | l. Mr. Edwin Niemi      |
| e. Mr. Ray Fischer      | m. Mr. Keith Scott      |
| f. Mr. Max Honn         | n. Mr. Wayne Truex      |
| g. Mr. Lewis Legg       | o. Miss Ethel Wooley    |
| h. Mr. Bernard McCarney |                         |

E. Tenure

The following persons will obtain tenure September 1, 1963.

a. Dr. Ferman Bishop	n. Dr. Homer Knight
b. Dr. E. Scott Blankenship	o. Dr. Norman Luxenburg
c. Mr. James Brubeck	p. Mr. Joseph Natale
d. Mr. Robert Brush	q. Mr. Edwin Niemi
e. Mr. Keith Davidson	r. Dr. Frank Philpot
f. Mr. Thomas Edwards	s. Miss Taimi Ranta
g. Miss Gertrude Erbe	t. Dr. Stanley Rives
h. Mr. Thomas Floyd	u. Dr. James Roderick
i. Dr. Henry Hermanowicz	v. Dr. Ralph Smith
j. Dr. Robert Hertel	w. Dr. Richard J. Smith
k. Dr. Richard Hulet	x. Dr. John Trotter
l. Miss Jeannie James	y. Dr. Robert Weigel
m. Dr. Eric Johnson	

F. Faculty for the Academic Year, 1963-1964

1. The following persons, listed according to academic rank and in order of salary under each rank, are recommended for employment in regular teaching positions for the school year 1963-1964 at salaries indicated at the extreme right, these appointments effective September 1963 for nine months, except where noted with asterisks in the last column.

Name	Budget Number	Academic Degree	Department	Salary 1962-63	Monthly Salary 1963-64
Professors					
hHoover, F. Louis	23-01A	Ed.D.	Art	\$1360.00*	\$1520.00*
hRilett, Robert O.	24-01A	Ph.D.	Biol. Sciences	1340.00*	1520.00*
hWatterson, A.W.	26-01A	Ph.D.	Geography	1340.00*	1500.00*
hToll, Lewis R.	25-01A	Ed.D.	Bus. Education	1340.00*	1480.00*
hGimmestad, Victor E.	28-01A	Ph.D.	English	1320.00*	1460.00*
Gooding, R.U.	37-06B	Ph.D.	Phys. Sciences	1360.00	1460.00
dHertel, Robert R.	50A-01A	Ph.D.	Library	1300.00*	1460.00*
hPhilpot, Frank N.	27-01A	Ed.D.	Educ. and Psych.	1320.00*	1460.00*
cTiedeman, Herman R.	4-01A	Ph.D.	Psychology	1340.00*	1460.00*
hWhite, Charles A.	39-01A	Ph.D.	Speech	1300.00*	1460.00*
Dillinger, Claude M.(3)	27-04B	Ph.D.	Psychology	1300.00	1440.00
Gray, Nina E.	24-02B	Ph.D.	Biol. Sciences	1300.00	1440.00
dNance, Helen M.	27-09B	Ph.D.	Elem. Educ.	1320.00*	1440.00*
hWoods, Harvey S.	22-01A	Ph.D.	Agriculture	1340.00*	1440.00*
hKelly, Ellen C.	36B-01A	Ph.D.	Health &P.E.(W)	1320.00*	1420.00*
hRye, Howard H.	34-01A	Ed.D.	Music	1300.00*	1420.00*
Dalluge, DeVerne H.	37-02B	Ed.D	Phys. Sciences	1260.00	1400.00
cEsworthy, Raymond W.	25-02B	Ph.D.	Bus. Education	1260.00*	1400.00*
hMcCormick, Clyde T.	33-01A	Ph.D.	Mathematics	1280.00*	1400.00*
Rine, T.E.	33-02B	Ph.D.	Mathematics	1260.00	1400.00
Vetter, Dale B. (3)	28-06B	Ph.D.	English	1300.00	1400.00
hDavis, Florence P.	30-01A	Ph.D.	Home Economics	1280.00*	1380.00*
Fielding, Howard I.	28-02B	Ph.D.	English	1300.00	1380.00
Frey, Bernice G.	36B-02B	Ph.D.	Health and P.E.	1240.00	1380.00
Henline, Ruth	28-04B	Ph.D.	English	1300.00	1380.00
Jochums, Milford C.	28-05B	Ph.D.	English	1300.00	1380.00
hKeeley, Benjamin J.(2)	38-01A	Ph.D.	Social Sciences	1240.00*	1380.00*
Marzolf, Stanley S.	27-07B	Ph.D.	Psychology	1240.00	1380.00
Gray, Miriam	36B-03B	Ed.D	Health and P.E.	1240.00	1360.00
Gueffroy, Edna M.	26-02B	Ph.D.	Geography	1220.00	1360.00
hRyder, Bernard L.	37-01A	Ph.D.	Phys. Sciences	1240.00*	1360.00*
Rhymer, E. Ione	24-08B	Ph.D.	Biol. Sciences	1200.00	1340.00
cSands, Theodore	38-04B	Ph.D.	Social Sciences	1200.00*	1340.00*

Serra, Mary C.	27-10B	Ph.D.	Education	1200.00	1340.00
Griffith, Esther M.	37-03B	Ph.D.	Phys. Sciences	1260.00	1320.00
Koepke, Harold F.	25-03B	Ph.D.	Bus. Education	1200.00	1320.00
hO'Connor, Burton L.	36A-01A	Ed.D.	Health & P.E. (m)	1200.00*	1320.00*
Bay, Douglas R.	33-03B	Ph.D.	Mathematics	1160.00	1300.00
Cavanagh, Helen M. (3)	38-02B	Ph.D.	Social Sciences	1160.00	1300.00
Johnson, Blossom	30-02B	Ed.D.	Home Economics	1160.00	1300.00
Marshall, Helen E.	38-03B	Ph.D.	Social Sciences	1200.00	1300.00
dPhelps, Harold R.	42-01A	Ph.D.	Spec. Education	1220.00*	1300.00*
hPorter, Charles B.	31-01A	Ed.D.	Industrial Arts	1180.00*	1300.00*
Smith, Gwen	36B-04B	Ph.D.	Health and P.E.	1240.00	1300.00
dTaylor, Glenn J.	39-03B	Ph.D.	Speech	1200.00**	1300.00**
Barber, B. Bradford	39-05B	Ph.D.	Speech	1180.00	1280.00
Dilks, Eleanor	24-05B	Ph.D.	Biol. Science	1200.00	1280.00
Eckelmann, Dorathy	39-02B	Ph.D.	Speech	1180.00	1280.00
Gillett, Arley F.	36A-06B	P.E.D.	Health and P.E.	1160.00	1280.00
Hill, Eugene L.	36A-02B	Ed.D.	Health and P.E.	1220.00	1280.00
hHorvay, Frank D.	29-01A	Ph.D.	Foreign Languages	1180.00*	1280.00*
dLauby, Cecilia J.	49-01A	Ed.D.	Education	1220.00*	1280.00*
Lueck, William R.	27-06B	Ph.D.	Education	1180.00	1280.00
Pohlmann, Vernon C.	38-11B	Ph.D.	Social Sciences	1160.00	1280.00
Ebel, Alice L.	38-16B	Ph.D.	Social Sciences	1120.00	1260.00
Fensholt, Dorothy E.	24-06B	Ph.D.	Biol. Sciences	1120.00	1260.00
Johnston, John L.	31-03B	Ed.D.	Industrial Arts	1160.00	1260.00
Martens, J. Louis	24-03B	Ph.D.	Biol. Sciences	1160.00	1260.00
Moore, Robert H.	27-08B	Ph.D.	Education	1140.00	1260.00
Ries, Donald T.	24-09B	Ph.D.	Biol. Sciences	1140.00	1260.00
dSmith, Ralph L.	43B-01B	Ph.D.	Speech	1140.00*	1260.00*
Willis, Edwin R.	24-27B	Ph.D.	Biol. Sciences	1200.00	1260.00
Hall, Barbara C. (3)	36B-05B	Ed.D.	Health and P.E.	1120.00	1240.00
Lichty, Elden A.	27-05B	Ed.D.	Education	1160.00	1240.00
Dallinger, Carl A.	39-23B	Ph.D.	Speech	1160.00	1220.00
Isted, Leslie M.	34-02B	Ph.D.	Music	1160.00	1220.00
Jones, Margaret L.	36B-06B	Ph.D.	Health and P.E.	1140.00	1220.00
Mentzer, Loren W.	24-07B	Ph.D.	Biol. Sciences	1100.00	1220.00
Paloumpis, Andreas	24-16B	Ph.D.	Biol. Sciences	1120.00	1220.00
Ashbrook, William D.	31-02B	Ph.D.	Industrial Arts	1100.00	1200.00
Brand, Paul J. (2)	26-03B	Ed.D.	Geography	1100.00	1200.00
Peithman, Harlan W.	34-03B	Ed.D.	Music	1120.00	1200.00
Reese, H. Earle	25-05B	Ed.D.	Bus. Education	1060.00	1200.00
Young, Orville L.	22-02B	Ph.D.	Agriculture	1080.00	1200.00
Eastman, Leo E.	27-13B	Ed.D.	Education	1080.00	1180.00
Eikenberry, Alice M.	38-07B	Ed.D.	Social Sciences	1120.00	1180.00
Norton, Stanley K.	27-18B	Ph.D.	Education	1080.00	1180.00
Reusser, John L.	49-06B	Ph.D.	Education	1080.00	1180.00
Spector, Irwin	34-04B	Ph.D.	Music	1120.00	1180.00
Tasher, Lucy Lucile	38-05B	Ph.D.	Social Sciences	1100.00	1180.00
Weigel, Robert D.	24-10B	Ph.D.	Biol. Sciences	1080.00	1180.00
Brown, Walter H.	24-04B	Ph.D.	Biol. Sciences	1060.00	1160.00
Freyberger, Ruth M.	23-03B	Ed.D.	Art	1060.00	1160.00
Billingsley, Allie Ward	29-04B	Ph.D.	For. Languages	1060.00	1140.00
Buehler, Rose B.	27-02B	Ed.D.	Education	1080.00	1140.00
Patterson, James E.	26-06B	Ph.D.	Geography	1020.00	1140.00
Knight, Homer T.	27-16B	Ed.D.	Education	1080.00	1120.00
Laidig, Kermit M.	26-04B	Ph.D.	Geography	1040.00	1120.00
Martin, Thomas B.	25-15B	Ed.D.	Bus. Education	1060.00	1120.00
Evans, B. Harlowe	37-04B	Ph.D.	Phys. Sciences	1000.00	1100.00
Vacancy (Hardy)	09-01		Health Service	1300.00*	1240.00*
Vacancy (Substitute)	21A-03		Dean		1240.00*
Vacancy (Peters)	25-04		Bus. Education	1200.00	1240.00
Vacancy (Kinneman)	38-06		Social Sciences	1360.00	1240.00
Vacancy (Helgeson)	38-08		Social Sciences	1180.00	1240.00
Vacancy (new)	24-30		Biol. Sciences		1240.00



Vacancy (new)	26-15	Geography	1240.00
Vacancy (new)	27-47	Education	1240.00
Vacancy (new)	28-46	English	1240.00
Vacancy (new)	33-17	Mathematics	1240.00
Vacancy (new)	36A-22	Health and P.E. (M)	1240.00
Vacancy (new)	38-38	Social Sciences	1240.00
Vacancy (new)	39-25	Speech	1240.00

#### Associate Professors

Prince, Donald M.	27-30C	Ed.D.	Education	1080.00	1220.00
Bishop, Ferman	28-33C	Ph.D.	English	1040.00	1180.00
Young, Lyle M.	34-14C	Ed.D.	Music	1080.00	1180.00
Hermanowicz, Henry J.	27-27C	Ed.D.	Education	1020.00	1160.00
Brown, R. Elizabeth	27-12C	Ph.D.	Psychology	1060.00	1140.00
Canning, George R., Jr.	28-10C	Ph.D.	English	1040.00	1140.00
Hubbard, Benjamin C.	27-40C	Ed.D.	Education	1000.00	1140.00
Born, Harold J.	37-07C	Ph.D.	Phys. Sciences	980.00	1120.00
Collie, James E.	36A-05C	P.E.D.	Health and P.E.	1080.00	1120.00
Manahan, Henry R.	29-02C	Ph.D.	For. Languages	1040.00	1120.00
Bunney, Cecilia P.	50B-01A	Ph.D.	Museums	1040.00	1100.00
Cogdal, Joseph T.	36A-04C	A.M.	Health & P.E.	1060.00	1100.00
Holman, J. Alan	24-22C	Ph.D.	Biol. Science	980.00	1100.00
James, Kenneth E.	22-07C	Ed.D.	Agriculture	1060.00	1100.00
Luxenburg, Norman	29-03C	Ph.D.	For. Language	1020.00	1100.00
Poe, Douglas	38-20C	Ph.D.	Social Science	1020.00	1100.00
Reitan, Earl A.	38-12C	Ph.D.	Social Science	1020.00	1100.00
Stish, Eugene E.	36A-20C	Ph.D.	Health & P.E.	1060.00	1100.00
Crumley, Richard D.	33-06C	Ph.D.	Mathematics	1040.00	1080.00
Friedhoff, Walter	27-14C	Ph.D.	Psychology	980.00	1080.00
Hage, Dean S.	27-15C	Ed.D.	Education	980.00	1080.00
Kurth, Clarence H.	27-17C	Ed.D.	Education	1020.00	1080.00
McCoy, George F., Jr.	48A-37C	Ph.D.	Psychology	1040.00	1080.00
Meyering, Ralph A.	27-21C	Ph.D.	Psychology	980.00	1080.00
Mockford, Edward L. (4)	24-21C	Ph.D.	Biol. Science	960.00	1080.00
Rodriguez, Jose A.	29-12C	Ph.D.	For. Language	980.00	1080.00
Stiver, Harry E., Jr.	30-04C	Ph.D.	Speech	940.00	1080.00
Arai, Hisao P.	24-15C	Ph.D.	Biol. Science	980.00	1060.00
Blankenship, E. Schot	27-11C	Ph.D.	Education	1020.00	1060.00
Blomgren, Roger D.	31-05C	Ed.D.	Industrial Arts	960.00	1060.00
Hicklin, Charles R.	27-31C	Ed.D.	Education	940.00	1060.00
James, Walter Raymond	27-35C	Ed.D.	Psychology	1020.00	1060.00
Karch, Jacqueline Q.	30-06C	Ed.D.	Home Economics	1020.00	1060.00
Kuhn, Brigitta J.	29-10C	Ph.D.	For. Language	940.00	1060.00
Shuman, Stanley B.	26-10C	Ph.D.	Geography	980.00	1060.00
Wold, Stanley G.	23-13C	Ph.D.	Art	960.00	1060.00
Hetzel, Howard R.	24-23C	Ph.D.	Biol. Sciences	1000.00	1040.00
Kohn, Walter S.G.	38-18C	Ph.D.	Social Science	980.00	1040.00
Spencer, Christopher	28-42C	Ph.D.	English	1000.00	1040.00
Waimon, Morton D.	27-36C	Ed.D.	Education	960.00	1040.00
Gnagey, William J.	27-38C	Ph.D.	Psychology	920.00	1020.00
Ichniowski, Thaddeus C.	37-13C	Ph.D.	Phys. Science	900.00	1020.00
Trotter, John E.	26-09C	Ph.D.	Geography	920.00	1020.00
Birkenholz, Dale E.	24-25C	Ph.D.	Biol. Science	960.00	1000.00
Chshen, Valjean M.	27-33C	Ed.D.	Psychology	920.00	1000.00
Egelston, Elwood F	27-03C	Ed.D.	Education	960.00	1000.00
Frinsko, William	27-39C	Ed.D.	Education	920.00	1000.00
Gianakaris, C.J.	28-19C	Ph.D.	English	860.00	1000.00
Liberta, Anthony E.	24-17C	Ph.D.	Biol. Science	880.00	1000.00
Rives, Stanley G.	39-17C	Ph.D.	Speech	900.00	1000.00
Searight, Thomas K.	26-08C	Ph.D.	Geography	920.00	1000.00
Ferrell, John W.	34-05C	Ph.D.	Music	880.00	980.00



Greif, Ivo P.	27-41C	Ed.D.	Education	920.00	980.00
Miller, M.L.	27-37C	Ph.D.	Education	940.00	980.00
Soderberg, George A.	39-13C	Ph.D.	Speech	900.00	980.00
Crist, Robert L.	27-42C	Ph.D.	Psychology	920.00	960.00
Heissler, John M.	28-40C	Ph.D.	English	920.00	960.00
Hill, John S.	28-41C	Ph.D.	English	920.00	960.00
Holmes, Frank J.	27-44C	Ph.D.	Psychology	920.00	960.00
Homan, Dennis N.	24-12C	Ph.D.	Biol. Sciences	880.00	960.00
LaDue, Donald C.	27-43C	D.Ed.	Education	920.00	960.00
Schmidt, Else A.	26-07C	Ph.D.	Geography	920.00	960.00
Suits, Conrad B.	28-08C	Ph.D.	English	920.00	960.00
Ravicz, Robert S.	38-09C	Ph.D.	Social Sciences	940.00	940.00
Drew, Goerge M., Jr.	27-34C	Ph.D.	Education	880.00	920.00
Loomer, Bradley M.	27-29C	Ph.D.	Education	880.00	920.00
Moore, Clarence L.	22-06C	Ph.D.	Agriculture	840.00	920.00
Culver, Alfred A.	22-03C	Ph.D.	Agriculture	820.00	900.00
Vacancy (Meltzer)	09-04		Health Service	1100.00*	1060.00*
Vacancy (Substitutes)	21-04		Dean		1060.00*
Vacancy (Doolin)	24-19		Biol. Sciences	900.00	1060.00
Vacancy (Crank)	25-07		Bus. Education	1040.00	1060.00
Vacancy (Substitute)	26-14		Geography		1060.00
Vacancy (Ulrich)	27-45		Education	700.00	1060.00
Vacancy (Hartman)	31-07		Industrial Arts	900.00	1060.00
Vacancy (Hancock)	36A-07		Health & P.E.	1180.00	1060.00
Vacancy (D'Abbracci)	37-14		Phys. Sciences	650.00	1060.00
Vacancy (Substitute)	43A-01		Education(Audio-Vis)		1060.00*
Vacancy (new)	23-23		Art		1060.00
Vacancy (new)	24-29		Biol. Sciences		1060.00
Vacancy (new)	27-50		Education		1060.00
Vacancy (new)	27-51		Education		1060.00
Vacancy (new)	28-45		English		1060.00
Vacancy (new)	36A-23		Health & P.E.(M)		1060.00
Vacancy (new)	36B-30		Health & P.E.(W)		1060.00
Vacancy (new)	37-17		Phys. Sciences		1060.00
Vacancy (new)	39-24		Speech		1060.00
Vacancy (new)	40-07		Education (St. Teaching)		1060.00

#### Assistant Professors

Allen, Mabel Clare	39-06D	M.A.	Speech	1040.00	1040.00
Barford, George	23-04D	M.A.	Art	1000.00	1040.00
Bell, Claude A. (3)(5)	31-04D	M.ED.	Industrial Arts	980.00	1040.00
Brome, Robert B.	28-09D	M.A.	English	1020.00	1040.00
Champagne, Roger J.	38-13D	Ph.D.	Social Sciences	900.00	1040.00
Chiles, Helen	29-05D	A.M.	For. Languages	1000.00	1040.00
Eckert, Albert H.	33-05D	M.S.	Mathematics	980.00	1040.00
Ellis, Margery A.	29-06D	A.M.	For. Languages	1040.00	1040.00
Galaway, Beryl T.	50A-04D	A.M.L.S.	Library	1020.00	1040.00
Gilmore, Hal M. (1)	33-07D	M.A.	Mathematics	980.00	1040.00
Guthrie, Clara L.	50A-05D	M.S.L.S.	Library	1020.00	1040.00
Hackett, Perry	34-07D	M.Music	Music.	940.00	1040.00
Hammerlund, C.M.	31-06D	M.S.	Industrial Arts	980.00	1040.00
Harden, Warren R.	38-17D	M. A.	Social Sciences	1000.00	1040.00
Hoymann, Verna A.	28-13D	M.A.Ed.	English	1000.00	1040.00
Huggins, Ruth C.	28-14D	Ed.M.	English	1060.00	1040.00
Kingsford, Lillie Mae (4)	48A-02D	A.M.	Education	1040.00	1040.00
Lundgren, Hattie C.	30-07D	M.S.	Home Economics	960.00	1040.00
Roderick, James L.	34-10D	M.M.	Music	980.00	1040.00
Russell, Elizabeth	27-26D	M.A.	Education	1040.00	1040.00
Speer, Eunice H.	50A-10D	M.S.	Library	1020.00	1040.00
Stroud, Ruth	28-21D	M.S.	English	1040.00	1040.00
cWinegarner, Lela	28-24D	A.M.	English	1040.00*	1040.00*

Yates, Ruth V.	39-14D	M.A.	Speech	1040.00	1040.00
Zimmerman, Ruth	50A-11D	M.A.	Library	1040.00	1040.00
Arnold, Mary S.	48A-04D	A.M.	Education	960.00	1020.00
Cook, Ronald L.	37-15D	M.S.Ed.	Phys. Sciences	1000.00	1020.00
Damm, Frances L.	48A-06D	M.S.Ed.	Education	960.00	1020.00
Farmer, Louise	48A-07D	M.S. Ed.	Education	960.00	1020.00
Frye, Harold E.	36A-09D	M.A.	Health &P.E.	1000.00	1020.00
Heldt, Carl D.	36A-10D	M.P.E.	Health &P.E.	960.00	1020.00
Kuntz, Lowell J.	34-09D	M.S.Ed.	Music	980.00	1020.00
Lawrence, Margaret	50A-07D	M.A.	Library	960.00	1020.00
McCarthy, Willard J.	31-10D	Ed.M.	Industrial Arts	960.00	1020.00
McMullan, Mary E.	23-15D	Ed.M.	Art	980.00	1020.00
Moore, Harold A.	24-14D	M.S.	Biol. Sciences	960.00	1020.00
Parret, Margaret	39-10D	M.A.	Speech	1000.00	1020.00
Ranta, Taimi M.	28-18D	M.Ed.	English	960.00	1020.00
Rozum, Mary A.	48A-16D	M.S.Ed.	Education	980.00	1020.00
Smith, Nelson	15D-01A	M.S.Ed.	Education	980.00*	1020.00*
Stein, Ethel G.	48A-18D	M.A.	Education	1000.00	1020.00
Struck, Edwin G.	36A-11D	M.S.	Health &P.E.	1000.00	1020.00
Tudor, Raymond W.	28-23D	M.A.	English	980.00	1020.00
Wise, Vermell (4)	28-25D	M.A.	English	960.00	1020.00
Beauchamp, Robert F. (4)	28-43D	M.A.	English	980.00	1000.00
Crosby, Lucile Z.	50A-02D	M.S.L.S.	Library	940.00	1000.00
Force, Thelma G.	27-20D	M.A.	Psychology	980.00	1000.00
Hardine, Doris M.	34-08D	M.M.	Music	920.00	1000.00
Jessa, Marie	25-08D	M.A.	Bus. Education	920.00	1000.00
Karr, Ila	50A-06D	M.A.	Library	940.00	1000.00
Olson, Ernest E.	48A-29D	M.A.	Education	920.00	1000.00
Payne, Edwin A.	27-25D	M.Ed.	Psychology	940.00	1000.00
Rowe, James E.	33-11D	M.S.	Mathematics	940.00	1000.00
Steele, J. Russell	15C-01A	M.S.Ed.	Health &P.E.	960.00*	1000.00*
Ware, Ronald D.	38-15D	Ph.D.	Social Sciences	920.00	1000.00
Bird, Ruth	36B-07D	M.S.	Health &P.E.	960.00	980.00
Carlock, John R.	24-11D	M.S.Ed.	Biol. Sciences	920.00	980.00
Carlton, Lessie	27-19D	M.S.	Education	960.00	980.00
Frehn, John L.	24-26D	Ph.D.	Biol. Sciences	940.00	980.00
Harris, Archibald	36A-15D	M.A.	Health &P.E.	880.00	980.00
Hartley, W. Douglas	23-05D	M.F.A.	Art	920.00	980.00
Honn, Max L.	31-09D	M.S.	Industrial Arts	900.00*	980.00*
Keough, Betty J.	36B-13D	Ph.D.	Health and P.E.	900.00	980.00
Legg, Lewis L.	37-11D	M.A. Ed.	Phys. Sciences	900.00	980.00
Mansfield, Faye E.	48A-12D	M.A.	Education	940.00	980.00
Mauck, Inez L.	48A-13D	A.M.	Education	960.00	980.00
Ogle, Alice R.	23-06D	M.A.	Art	920.00	980.00
Perry, Warren S.	25-09D	M.S.	Bus. Education	900.00	980.00
Pfabel, Wolfgang, Jr.	29-13D	M.A.	For. Languages	860.00	980.00
Plummer, Mark A.	38-24D	Ph.D.	Social Sciences	880.00	980.00
Richards, Doris M.	39-12D	M.S.	Speech	900.00	980.00
Rounds, Harry D.	24-28D	Ph.D.	Biol. Sciences	940.00	980.00
Sanders, Herbert C.	34-17D	M.M.	Music	900.00	980.00
Sheveland, Alice	48A-17D	M.A.Ed.	Education	920.00	980.00
Templeton, Donald F.	28-22D	M.A.	English	920.00	980.00
Vance, Arden L.	34-12D	M.M.	Music	920.00	980.00
Bedogne, Frank Jr.	23-16D	D.Ed.	Art	900.00	960.00
Carroll, Conrad E. (1)	33-10D	M.A.	Mathematics	900.00	960.00
Cramer, Robert L.	37-09D	M.S.Ed.	Phys. Sciences	940.00	960.00
Dowdall, Leven M.	31-08D	M.S.Ed.	Industrial Arts	880.00	960.00
Howard, Josephine B.	48A-23D	Education	M.A.	940.00	960.00
Hutter, Samuel	27-22D	M.S.	Psychology	900.00	960.00
Jackson, Harry O.	24-18D	M.S.Ed.	Biol. Sciences	860.00	960.00
Kennedy, William N.	29-18D	M.S.Ed.	For. Languages	940.00	960.00
Lewis, Marjorie L.	48A-11D	M.A.	Education	920.00	960.00
Madore, Normand W.	49-03D	Ed. D.	Education	900.00	960.00

Metcalf, Robert L.	36A-03D	M.Ed.	Health & P.E.	900.00	960.00
Terwilliger, John B.	34-11D	M.M.	Music	880.00	960.00
Alexander, Frances	38-14D	A.M.	Social Sciences	880.00	<del>940.00</del>
Bradford, Margaret K.	30-03D	M.S.	Home Economics	900.00	940.00
Cole, Ruth L.	48A-05D	M.A.	Education	900.00	940.00
Drawver, Pauline	28-11D	M.A.	English	880.00	940.00
Floyd, Thomas W. (1)	48A-08D	M.S.	Education	880.00	940.00
Grupp, Stanley E. (3)	38-23D	M.A.	Social Sciences	840.00	940.00
Hughes, Elizabeth A.	48A-24D	M. Ed.	Education	860.00	940.00
Magada, Stephen	23-02D	M.F.A.	Art	920.00	940.00
Tasker, Vivian	48A-14D	M.A.	Education	900.00	940.00
Udstuen, Sadie B. (1)	48A-19D	M.A.	Education	900.00	940.00
Wallace, Lysbeth M.	23-17D	M.F.A.	Art	880.00	940.00
Behling, John H.	38-32D	Ph.D.	Social Sciences	880.00	920.00
Bickley, C. Eric	39-07D	M.S.	Speech	900.00	920.00
Brubeck, James F.	25-12D	M.A.	Bus. Education	840.00	920.00
Crews, Warren S.	36A-14D	M.S.Ed.	Health & P.E.	860.00	920.00
Downing, James R.	33-13D	M.A.	Mathematics	900.00	920.00
Ellis, John K.	24-13D	M.P.H.	Biol. Sciences	900.00	920.00
Engberg, Edna	36B-10D	M.Ed.	Health & P.E.	860.00	920.00
Fagerburg, Dorothy	50A-12D	A.M.	Library	860.00	920.00
Gray, Charles E.Jr.	38-22D	M.A.	Social Sciences	860.00	920.00
James, Jeannie H. (5)	30-05D	M.S.	Home Economics	840.00	920.00
Ledbetter, Kenneth L.	28-26D	M.A.	English	820.00	920.00
Legge, William B.	48A-03D	M.S.Ed.	Education	860.00	920.00
Manring, Darryl T.	34-06D	M.M.	Music	900.00	920.00
McCarney, Bernard J.	38-25D	M.S.	Social Sciences	860.00	920.00
Natale, Joseph M.	23-10D	M.S.	Art	820.00	920.00
Niemi, Edwin E.	23-11D	M.S.	Art	860.00	920.00
Rex, Evelyn J. (1)	48A-31D	M.A.	Education	840.00	920.00
Sharkey, Frank E.	31-11D	M.A.	Industrial Arts	880.00	920.00
Wozniak, James L.	23-18D	M.F.A.	Art	900.00	920.00
Anderson, Hazelle	50A-16D	M.A.	Library	840.00	900.00
Bass, Buford H.	36A-08D	M.S.Ed.	Health & P.E.	880.00	900.00
Benjamin, Helen W.	25-06D	M.A.	Bus. Education	880.00	900.00
Bürks, Don M.	39-21D	Ph.D.	Speech	860.00	900.00
Cantlon, R. Jerry	27-32D	M.A.	Education	880.00	900.00
Davidson, Keith C.	39-08D	M.A.	Speech	820.00	900.00
Dohrmann, Paul F.	36A-18D	Ph.D.	Health & P.E.	840.00	900.00
Edwards, Thomas F.	37-10D	M.A.Ed.	Phys. Science	840.00	900.00
Farlee, Lloyd W.	34-21D	M.M.Ed.	Music	880.00	900.00
Figueroa, Frank M.	29-16D	M.A.	For. Languages	880.00	900.00
Huebner, Wayne V.	28-35D	M.A.	English	840.00	900.00
Jorgensen, Margaret	27-23D	M.A.	Psychology	880.00	900.00
Laurenti, Joseph L.	29-15D	Ph.D.	For. Languages	860.00	900.00
Lilly, Lois	49-04D	M.S.	Education	840.00	900.00
Livers, David L., Jr.	27-24D	M.S.	Psychology	880.00	900.00
Lupella, Robert O.	39-11D	M.A.	Speech	820.00	900.00
Markotic, Vladimir	38-35D	Ph.D.	Social Sciences	860.00	900.00
Martin, Marjorie F.	48A-27D	M.S.Ed.	Health & P.E.	840.00	900.00
Metzler, Winifred S.	50A-08D	M.A.	Library	880.00	900.00
Preble, Harry E.	28-34D	Ph.D.	English	820.00	900.00
Retzer, Kenneth A.	33-08D	M.Ed.	Mathematics	800.00	900.00
Roussey, Alma B.	30-04D	A.M.	Home Economics	860.00	900.00
Smithner, Eric W.	29-11D	M.A.	For. Languages	900.00	900.00
Tarrant, Thalia J.	38-21D	A.M.	Social Sciences	840.00	900.00
Wheeler, David L.	26-11D	Ph.D.	Geography	800.00	900.00
Foreman, Anne (1)	29-07D	M.A.	For. Languages	860.00	880.00
Jackson, Bryant H.	50A-15D	M.S.L.S.	Library	800.00	880.00
Langston, Genevieve R.	48A-40D	M.A.	Education	860.00	880.00
Mizer, Orrin J.	24-20D	M.A.	Biol. Sciences	860.00	880.00
Nelson, Jean E.	50A-20D	A.M.	Library	860.00	880.00
Schurr, Evelyn L.	36B-17D	M.S.	Health & P.E.	860.00	880.00



Wesle, John H.	23-07D	M.A.	Art	820.00	880.00
Wheeler, Harriet R.	25-11D	M.A.	Bus. Education	860.00	880.00
Whitlatch, Robert C.	39-09D	Ph.D.	Speech	840.00	880.00
Wooley, Ethel	48A-25D	M.A.	Education	800.00	880.00
Addison, Laura L.	50A-19D	M.A.	Library	800.00	860.00
Bauman, Harold	38-10D	M.A.	Social Sciences	840.00	860.00
Beggs, Barbara	48A-20D	M.A.	Education	800.00	860.00
Erbe, Gertrude	34-15D	M.M.	Music	800.00	860.00
Fischer, Raymond L.	39-15D	M.S.Ed.	Speech	800.00	860.00
Govich, Bruce M.	34-13D	M.Mus.	Music	840.00	860.00
Mattingly, Paul F.	26-13D	Ph.D.	Geography	820.00	860.00
Parker, Donald R.	9-03D	M.P.H.	Health Service	820.00	860.00
Scott, Jimmy D. (1)	36A-16D	M.S.Ed.	Health & P.E.	840.00	860.00
Truex, Wayne O.	36A-17D	M.S.	Health & P.E.	800.00	860.00
Beckman, Kenneth R.	48A-26D	M.A.	Education	780.00	840.00
Clark, Faith	36B-15D	M.A.	Health & P.E.	820.00	840.00
Hanson, Robert N.	25-14D	M.A.	Bus. Education	820.00	840.00
Kenel, Francis C.	31-13D	M.A.	Industrial Arts	780.00	840.00
Marcus, Kenneth K.	38-33D	Ph.D.	Social Sciences	800.00	840.00
Mitchell, William M. (4)	25-13D	M.S.Ed.	Bus. Education	780.00	840.00
Boaz, Mary E. (4)	30-08D	M.S.	Home Economics	800.00	820.00
Cox, Carrol B.	28-32D	M.A.	English	780.00	820.00
Duncan, Robert L.	28-37D	A.B.	English	760.00	820.00
Hart, Richard Royce	26-05D	M.S.	Geography	760.00	820.00
Hutton, Virgil R.	28-31D	M.A.	English	800.00	820.00
Najarian, Hovak	23-08D	M.A.	Art	800.00	820.00
Parker, Louise O.	48A-15D	M.P.H.	Health Education	780.00	820.00
Parrish, Eva Ruth	36B-21D	M.A.	Health & P.E.	820.00	820.00
Talkington, Joe E.	31-12D	Ed.D.	Industrial Arts	780.00	820.00
Turrentine, Herbert C.	34-22D	Ph.D.	Music	780.00	820.00
Wallingford, Helen D.	48A-21D	Ed. S.	Education	800.00	820.00
Mitchell, Joe B.	50A-03D	M.A.L.S.	Library	720.00	800.00
Richmond, Mary A.	50A-14D	M.S.L.S.	Library	780.00	800.00
Hyneman, Lucile	28-36D	A.M.	English	760.00	780.00
Kerle, Kenneth E.	38-30D	M.A.	Social Sciences	760.00	780.00
Miller, Joan	26-12D	M.A.	Geography	760.00	780.00
Gritzmacher, Glenn S.	50A-21D	M.S.L.S.	Library	700.00	720.00
Vacancy (Substitute)	01-04		President		940.00*
Vacancy (Reitan)	06B-03		Dean of Women	350.00( $\frac{1}{2}$ )	940.00*
Vacancy (K. Scott)	08-01A		Residence Halls	760.00**	940.00*
Vacancy (Douglass)	22-04		Agriculture	1040.00	940.00
Vacancy (Green)	22-05		Agriculture	1040.00	940.00
Vacancy (Kischer)	24-24		Biol. Sciences	940.00	940.00
Vacancy (Risen)	25-10		Bus. Education	780.00	940.00
Vacancy (E. Fielding)	28-07		English	780.00	940.00
Vacancy (Hiler)	28-12		English	1000.00	940.00
Vacancy (Soellner)	28-20		English	820.00	940.00
Vacancy (Klinger)	28-39		English	820.00	940.00
Vacancy (Rickert)	34-24		Music	820.00	940.00
Vacancy (Mikesell)	36B-25		Health & P.E.(W)	660.00	940.00
Vacancy (Hanser)	38-27		Social Sciences	740.00	940.00
Vacancy (Dilkes)	38-29		Social Sciences	820.00	940.00
Vacancy (Renning)	38-31		Social Sciences	800.00	940.00
Vacancy (Substitute)	38-36		Social Sciences		940.00
Vacancy (Bolt)	38-37		Social Sciences	740.00	940.00
Vacancy (Garton)	48A-09		Education	980.00	940.00
Vacancy (Casey)	49-02		Education	840.00	940.00
Vacancy (new)	03-04		Admissions		940.00*
Vacancy (new)	23-22		Art		940.00
Vacancy (new )	25-16		Bus. Education		940.00
Vacancy (new)	26-16		Geography		940.00
Vacancy (new)	27-48		Education		940.00
Vacancy (new)	28-47		English		940.00



Vacancy (new)	28-51	English	940.00
Vacancy (new)	29-19	For. Languages	940.00
Vacancy (new)	29-21	For. Languages	940.00
Vacancy (new)	31-15	Industrial Arts	940.00
Vacancy (new)	33-16	Mathematics	940.00
Vacancy (new)	34-27	Music	940.00
Vacancy (new)	49-08	Education	940.00
Vacancy (new)	50A-22	Library	940.00

#### Instructors

Engelsman, William H.	34-19E	M.M.E.	Music	840.00	900.00
Macesich, Michael	37-16E	M.S.	Phys. Sciences	880.00	900.00
Ragouzis, Perry N.	23-12E	M.F.A.	Art	880.00	900.00
Ruud, Thomas L.	23-21E	M.S.	Art	880.00	900.00
Steinburg, D. Louis	23-14E	M.S.Ed.	Art	840.00	900.00
Upton, Charlotte M. (3)	30-09E	M.S.Ed.	Home Economics	860.00	900.00
Brush, Robert J.	37-08E	Ed.M.	Phys. Sciences	840.00	880.00
Foeller, George P.	34-20E	M.A.	Music	780.00	880.00
Newby, Richard L. (1)	28-28E	M.A.	English	820.00	880.00
Sailors, Barbara	36B-16E	M.A.	Health & P.E.	840.00	880.00
Woodson, Betty	48A-35E	M.A.	Education	840.00	880.00
Brown, Lynn H.	33-04E	M.S.	Mathematics	820.00	860.00
Butt, Jack D.	36A-13E	M.S.	Health & P.E.	840.00	860.00
Cox, Dorothy	48A-22E	M.A.	Education	840.00	860.00
Lidh, William R.	23-09E	M.S.	Art	840.00	860.00
O'Brien, Alice L.	48A-28E	M.S.Ed.	Education	840.00	860.00
Prince, Frances D.	48A-30E	M.A.	Education	840.00	860.00
Schultze, Luella (1)	48A-32E	A.M.	Education	840.00	860.00
Weiser, Ida G.	48A-34E	M.S.	Education	820.00	860.00
Whited, Robert R.	34-18E	M.S.	Music	840.00	860.00
Abshire, Ellen Maxine	36B-12E	M.S.	Health & P.E.	780.00	840.00
Beck, Roy A.	39-16E	M.S.	Speech	800.00	840.00
Greenseth, Glen E.	37-05E	M.A.	Phys. Sciences	820.00	840.00
Koehler, Robert W.	36A-19E	A.M.	Health and P.E.	780.00	840.00
Mabry, Laurene	36B-08E	M.S.Ed.	Health and P.E.	780.00	840.00
Midtlyng, Joanna	36B-14E	M.S.	Health and P.E.	800.00	840.00
Mini, Louise F.	29-08E	A.M.	For. Languages	820.00	840.00
Parmantie, Peter A.	28-38E	M.S.Ed.	English	780.00	840.00
Parsell, Roger E.	28-29E	M.A.	English	820.00	840.00
Warren, George P.	37-12E	M.S.	Phys. Science	800.00	840.00
Wood, David C.	28-17E	M.A.	English	780.00	840.00
Baucom, Adrian	33-09E	M.A.	Mathematics	800.00	820.00
Di Cecco, Luca	34-25E	M.M.	Music	800.00	820.00
Esbin, John H. Jr.	33-15E	M.A.	Mathematics	800.00	820.00
Florey, Francis G.	33-12E	M.A.	Mathematics	800.00	820.00
Jacobs, Eugene S.	33-14E	M.A.	Mathematics	800.00	820.00
Maddocks, Jane	28-27E	M.A.	English	800.00	820.00
Munger, Creston D.	28-03E	M.S.	English	760.00	820.00
Ober, Kenneth H.	29-17E	A.M.	For. Languages	800.00	820.00
Bewsey, Julia J.	50A-09E	M.A.	Library	740.00	800.00
Irvin, Richard F.	36A-12E	M.S.Ed.	Health and P.E.	720.00	800.00
Jones, Lucile Q.	27-28E	M.S.Ed.	Education	740.00	800.00
Moore, Barry E.	23-20E	M.Ed.	Art	780.00	800.00
Stoddard, Alma	36B-23E	M.P.E.	Health and P.E.	700.00	800.00
Zelson, Sidney N.	29-09E	A.M.	For. Languages	780.00	800.00
Brainard, Doris F.	50A-13E	M.S.	Library	760.00	800.00
Goings, H. Carolyn	36B-27E	Ed.M.	Health and P.E.	760.00	780.00
Larson, Alfred D.	48A-38E	M.S.	Education	720.00	780.00
Lee, Dorothy E.	38-34E	M.A.	Social Sciences	760.00	780.00
Schmidt, Bobbie Nell	36B-22E	M.Ed.	Health and P.E.	760.00	780.00
Kennedy, Larry D.	48A-10E	M.A.	Education	740.00	760.00

Nye, William J.	50A-17E	M.S.L.S.	Library	740.00	760.00
Wilson, Thomas D.	38-28E	M.A.	Social Sciences	740.00	760.00
Workman, Donna Jo	36B-18E	M.A.	Health and P.E.	740.00	760.00
Young, Perry	31-14E	M.A.	Industrial Arts	740.00	760.00
Hostettler, Dorothy	49-05E	M.S.Ed.	Education	720.00	740.00
Nelson, Marita	36B-20E	M.S.	Health and P.E.	700.00	740.00
Cavanaugh, Jamil B.	34-23E	M.M.	Music	700.00	720.00
Perry, Shirley J.	36B-19E	M.S.P.E.	Health and P.E.	660.00	720.00
Reed, Ronald D.	50A-18E	M.S.Ed.	Library	700.00	720.00
Elmendorf, Mary E.	8-03E	A.M.	Residence Halls	640.00***	700.00***
McDonald, Kaye	36B-11E	M.S.P.E.	Health and P.E.	680.00	700.00
Murley, Lyle A.	28-44E	M.A.	English	680.00	700.00
Nichols, Beverly	36B-09E	M.A.	Health and P.E.	660.00	700.00
Bleidt, Patricia	8-08E	M.M.	Residence Halls	560.00#****	640.00#****
Bowes, Harry P.	8-07E	M.S.	Residence Halls	620.00#****	640.00#****
Towle, Mary C.	8-11E	M.A.	Residence Halls	560.00#****	620.00#****
Vacancy (Feicke)	06B-02		Dean of Women	640.00*	840.00*
Vacancy (Roderick)	08-12		Residence Halls	500.00#****	840.00 ***
Vacancy (Augustson)	08-14		Residence Halls	520.00#****	840.00 ***
Vacancy (Fagerburg)	08-15		Residence Halls	520.00#****	840.00 ***
Vacancy (Substitute)	23-19		Art		840.00
Vacancy (Substitute)	27-46		Education		840.00
Vacancy (Novak)	28-15		English	740.00	840.00
Vacancy (Pilch)	28-16		English	740.00	840.00
Vacancy (Williams)	28-30		English	700.00	840.00
Vacancy (D'Abbracci)	29-14		For. Languages	780.00	840.00
Vacancy (Bryan)	30-10		Home Economics	660.00	840.00
Vacancy (Jett)	30-11		Home Economics	780.00	840.00
Vacancy (Gallagher)	34-16		Music	820.00	840.00
Vacancy (Wasem)	36A-21		Health and P.E. (M)	680.00	840.00
Vacancy (Redmon)	36B-24		Health and P.E. (W)	660.00	840.00
Vacancy (Lewis)	36B-26		Health and P.E. (W)	600.00	840.00
Vacancy (Bolender)	36B-28		Health and P.E. (W)	600.00	840.00
Vacancy (Sweet)	38-19		Social Sciences	760.00	840.00
Vacancy (Pocs)	38-26		Social Sciences	740.00	840.00
Vacancy (Halvorson)	39-18		Speech	680.00	840.00
Vacancy (Soderberg)	39-19		Speech	820.00	840.00
Vacancy (Bronowicz)	39-20		Speech	700.00	840.00
Vacancy (Substitute)	39-22		Speech		840.00
Vacancy (Yagodich)	48A-33		Health Education	540.00	840.00
Vacancy (Pierce)	48A-39		Education	520.00	840.00
Vacancy (Peterson)	48A-41		Education	460.00	840.00
Vacancy (new)	28-48		English		840.00
Vacancy (new)	28-49		English		840.00
Vacancy (new)	28-50		English		840.00
Vacancy (new)	29-20		For. Languages		840.00
Vacancy (new)	31-16		Industrial Arts		840.00
Vacancy (new)	33-18		Mathematics		840.00
Vacancy (new)	34-26		Music		840.00
Vacancy (new)	36B-29		Health and P.E. (W)		840.00
Vacancy (new)	48A-42		Education		840.00
Vacancy (new)	48A-43		Education		840.00

#### Faculty Assistants

Holliday, Bernice	8-05F	B.Ed.	Residence Halls	640.00#****	700.00#****
Day, Phyllis C.	8-04F		Residence Halls	520.00#****	540.00#****
Feldkamp, Germaine E.	8-09F		Residence Halls	480.00#****	500.00#****
Myrick, Vesta	8-10F	A.B.	Residence Halls	480.00#****	500.00#****
Browne, Mary	48A-36F	A.B.	Education	390.00	420.00
Vacancy (M.Scott)	08-06F		Residence Halls	240.00#****	250.00#****
Vacancy (Stehlik)	08-13F		Residence Halls	420.00#****	440.00#****

h-Head of Department  
d-Director of Division  
c-Coordinator

Leaves of Absence

- (1) Sabbatical, 1963-1964 school year
- (2) Sabbatical, First Semester, 1963-1964 school year
- (3) Sabbatical, Second Semester, 1963-1964 school year
- (4) Non-sabbatical, 1963-1964 school year
- (5) Non-Sabbatical, First Semester, 1963-1964 school year

# Maintenance valued at \$80 per month.

G. Administrative Staff, all of whom are employed from  
September 1, 1963 to August 31, 1964.

Name	Budget Number	Academic Degree	Department	Salary 1962-1963 Monthly	Salary 1963-1964 Monthly
<u>Professors</u>					
Bone, Robert G.	1-01A	Ph.D.	President	2125.00	2200.00
Larsen, Arthur H.	21A-01A	Ph.D.	Vice President	1600.00	1700.00
			Dean of the Faculty		
Johnson, Eric H.	1-02B	Ed.D.	Admin. Asst. to the President	1420.00	1580.00
Belshe, Francis B.	21B-01A	Ph.D.	Dean of the Undergrad- uate School	1400.00	1560.00
Gibson, Harold E.	12-01A	Ed.D.	Director, Division of Special Services	1380.00	1500.00
Helgeson, Arlan C.	21C-01A	Ph.D.	Dean of the Graduate School	1380.00	1460.00
Replogle, Vernon L.	48A-01A	Ed.D.	Director, Metcalf Elementary School	1280.00	1400.00
Hulet, Richard E.	06A-01A	Ed.D.	Dean of Men	1240.00	1380.00
Keaton, Anna L.	06B-01A	Ph.D.	Dean of Women	1240.00	1380.00
Lovell, Harry D.	48B-01A	Ed.D.	Director, University High School	1280.00	1380.00
Brown, Francis R.	46-01A	Ed.D.	Director, University Extension and Field Services	1220.00	1340.00
Ivens, Howard J.	3-01A	Ph.D.	Director of Admissions and Records	1200.00	1320.00
Salowitz, Irving W.	9-02B	M.D.	Director, University Health Service	1160.00	1280.00
Almy, Theodore B.	21A-02B	Ed.D.	Admin. Asst. to the Dean of Faculty	1140.00	1260.00
<u>Executive Assistants</u>					
Ensign, Preston	2-01A	B.Ed.	Business Manager	1200.00	1300.00
Kaiser, Bruce T.	05B-01A	B.S.	Director, University Union	1200.00	1260.00

Associate Professors

Gillis, John W.	06A-02C	Ph.D.	Assistant Dean of Men	1060.00	1160.00
Hall, Gertrude M.	15B-01A	Ed.D.	Director of Publicity	1060.00	1140.00
Smith, Richard J.	06C-01A	Ed.D.	Director of Student Financial Aids	1000.00	1140.00

Assistant Professors

Fisher, James L.	1-03D	M.S.Ed.	Assistant to the President	940.00	1040.00
Ferrill, Isabelle	10-01A	A.M.	Director of University Housing	980.00	1000.00
Carrington, Dorothy H.	08-2D	Ed.D.	Asst. Dean of Women, Acting Director of Res. Halls for Women	840.00	980.00
Trumpe, Richard M.	6A-03D	Ph.D.	Asst. Dean of Men	940.00	980.00
Wade, Francis M.	15A-01A	M.A.	Director, Alumni Services	960.00	980.00

Instructors

Kirchhoefer, Esther E.	3-03E	M.A.	Registrar	900.00	900.00
White, William V.	20A-01A	M.S.Ed.	Director, University Press	900.00	900.00
Noel, Leroy G.	06C-02E	M.Ed.	Asst. Director, Student Financial Aids	780.00	840.00
Schroeder, Donald S.	03-02E	M.S.Ed.	Asst. Director of Admissions	780.00	800.00

Faculty Assistants

Wolter, John P.	10-02F	B.S. in Education	Asst. Director of Off Campus Housing	700.00	760.00
Harrelson, Janet L.	4-02F	B.S. in Education	Test Service	500.00	520.00

Emeritus

Eyestone, Lura M.	14-01Z	B.S.	Education	200.00	200.00
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### III. OTHER EMPLOYEES

#### A. Resignations

1. Mrs. Ethel A. Hayden (9-010G), Clerk Typist II in the Health Service, effective April 30, 1963 due to health reasons.
2. Mrs. Rhea Kenyon (21C-002GH), Clerk Typist I in the Office of the Graduate Dean, effective April 15, 1963, due to health reasons.

#### B. Leaves of Absence

1. Mr. Howard W. Buhl (52-010N), Janitor in the Physical Plant, effective April 1, 1963, through March 31, 1964, for preservation of seniority rights.
2. Mrs. Margaret Eckhardt (2-019G), Accounting Clerk I in the Business Office, effective noon, May 2, 1963, due to disability.

#### C. Change in Rate of Compensation

1. Mr. Richard Christianson (56-001P), Carpenter in Physical Plant, from a salary rate of \$3.77½ per hour to \$3.90, effective May 1, 1963, in accordance with the Agreement with Local #63.
2. Mr. Buford H. Dabbs (BR), Chef in the University Union Food Service, from a salary rate of \$360.00 per month to \$400.00, effective April 15, 1963, due to additional work load.
3. Mr. James E. Fenis (56-013N), Maintenance Worker in the Physical Plant, from a salary rate of \$395.00 per month to \$425.00 per month, effective May 14, 1963, in accordance with the Agreement with Local #1110, on satisfactory completion of probationary period.
4. Mr. Francis J. Leary (56-002P), Carpenter in the Physical Plant, from a salary rate of \$3.77½ per hour to \$3.90, effective May 1, 1963, in accordance with the Agreement with Local #63.
5. Mr. Harold L. Lower (56-003P), Carpenter in the Physical Plant, from a salary rate of \$3.77½ per hour to \$3.90, effective May 1, 1963, in accordance with the Agreement with Local #63.
6. Mr. Earl Nicholas (BR), Kitchen Laborer in the Residence Hall Food Service, from a salary rate of \$270.00 per month to \$300.00, effective May 29, 1963, in accordance with the Agreement with Local #1110, on satisfactory completion of probationary period.
7. Mr. Robert H. Nickrent (56-004P), Carpenter in the Physical Plant, from a salary rate of \$3.77½ per hour to \$3.90, effective May 1, 1963, in accordance with the Agreement with Local #63.
8. Mr. Doss E. Walk (BR), Chef in the University Union Food Service, from a salary rate of \$360.00 per month to \$400.00, effective April 15, 1963, due to additional work load.

#### D. Change in Classification and Rate of Compensation

1. Miss Judith D. Arends, from Duplicating Machine Operator I (19-004G) in the Duplicating Office at a salary rate of \$270.00 per month, to Duplicating Machine Operator II (19-003G), at a salary rate of \$295.00 per month, effective April 22, 1963, to

take the place of Miss Marcia Bryant, on leave of absence.

2. Mrs. Clara M. Fry, from Clerk Stenographer II (21A-004GH) in the Gifted Children Division, at a salary rate of \$1.868 per hour at 50 percent time, to Chief Clerk (19-001S) in the Duplicating Office at a salary rate of \$212.50 per month at 50 percent time, for the period April 17, 1963 to May 6, 1963, and at 100 percent time, effective May 6, at a salary rate of \$425.00 per month, to take the place of Mrs. Helen Russell, deceased.

#### E. Appointments (Replacements)

1. Mrs. Lida F. Fahrenkrog (21A-004GH), Clerk Stenographer II in the Gifted Children Division, at a salary rate of \$150.00 per month for 50 percent time, effective May 1, 1963, to take the place of Mrs. Clara M. Fry, transferred.
2. Miss Carol B. Reeder (29-001G), Clerk Stenographer II in the Foreign Language Department, at a salary rate of \$265.00 per month, effective April 22, 1963, to take the place of Mrs. Duretta Potter, resigned.
3. Mrs. Marilyn S. Stiles (9-010G), Clerk Typist I in the Health Service, at a salary rate of \$240.00 per month, effective April 29, 1963, to take the place of Mrs. Ethel Hayden, resigned.

#### F. Appointments (New Positions)

1. Mr. James E. Weddle (56-014P), Steamfitter in the Physical Plant, at a salary rate of \$4.05 per hour, effective April 18, 1963. (Position approved in March 1963 Board Report.)

#### G. Classified Employees for 1963-1964

1. The following Civil Service employees on a basis not to exceed twelve months for the period beginning July 1, 1963, unless otherwise stated, and arranged in alphabetical order within classifications, are recommended for employment at salaries indicated.

Classification and Name	Budget Number	Department	Salary 1962-1963 Monthly	Salary 1963-1964 Monthly
<u>Accountant II</u> (\$460-\$650)				
Stiegelmeier, Phyllis	2-005S	Business Office	\$530.00	\$550.00
<u>Cost Accountant I</u> (\$400-\$550)				
Roseman, Ferne	2-008G	Business Office	540.00	550.00
<u>Purchasing Agent</u> (\$700-\$950)				
Burns, Harold	2-002S	Business Office	870.00	920.00
<u>Physical Therapy Aide</u> (\$280-\$340)				
Quillman, Ila	42-004G	Special Education	305.00	320.00
<u>Personnel Assistant II</u> (\$280-\$370)				
Dickerson, Judith	2-021G	Personnel	295.00	310.00
<u>Purchasing Assistant II</u> (\$575-\$800)				
Cade, Harry	2-022G	Business Office	575.00	600.00
Dorethy, William	2-009G	Business Office	700.00	740.00

<u>Internal Auditor (\$25-\$870)</u>				
Walker, John	2-004S	Business Office	770.00	810.00
<u>Bursar</u>				
	2-007S	Business Office		
<u>Cashier I (\$250-\$340)</u>				
Dyas, Phyllis	2-016G	Business Office	290.00	315.00
<u>Cashier II (\$340-\$460)</u>				
Schaab, Joan	2-017G	Business Office	435.00	455.00
<u>Accounting Clerk I (\$235-\$310)</u>				
Eckhardt, Margaret	2-019G	Business Office	280.00	295.00
Kidwell, Evelyn	2-012G	Business Office	280.00	295.00
<u>Chief Clerk (\$370-\$480)</u>				
Brannan, Gerry	20A-002S	Print Shop	390.00	415.00
R Fry, Clara (4/17/63)	19-001S	Duplicating Service	425.00	425.00
Harris, Margaret	15A-001S	Alumni Office	435.00	450.00
Shoup, Evelyn	43A-002S	Audio-Visual	410.00	440.00
<u>Inventory Clerk (\$340-\$460)</u>				
Cunliffe, Charles	2-010G	Business Office	430.00	450.00
<u>Library Clerk I (\$250-\$325)</u>				
Love, Louise	50A-004G	Milner Library	275.00	295.00
<u>Library Clerk III (\$280-\$355)</u>				
R Einhorn, Louise	50A-003G	Milner Library	310.00	330.00
Temple, Katherine	50A-002G	Milner Library	315.00	335.00
<u>Chief Library Clerk (\$400-\$550)</u>				
Clem, Ruth	50A-001S	Milner Library	500.00	535.00
<u>Payroll Clerk I (\$310-\$400)</u>				
Green, Alma	2-011G	Business Office	325.00	360.00
<u>Clerk Stenographer I (\$235-\$310)</u>				
Bell, Shirley	6B-002G	Dean of Women	250.00	265.00
Benjamin, Patricia	6A-002G	Dean of Men	245.00	255.00
Benjamin, Kathleen	3-007G	Admissions	250.00	270.00
Dissette, Carol	3-008G	Admissions	240.00	250.00
Dunlap, Barbara (4/9/63)	21A-003G	Dean of Faculty	255.00	255.00
Groth, Esther	48A-002G	Metcalf	255.00	270.00
R Halsema, Marilyn	48B-002G	University H.S.	255.00	270.00
Liesman, Diane	22-003G	Agriculture	260.00	275.00
Myers, Phyllis	27-003G	Educ. and Psych.	250.00	260.00
Gemberling, Kathleen	23-002GH	Art and Speech	250.00	265.00
	39-002GH			
<u>Clerk Stenographer II (\$265-\$355)</u>				
Baltes, Janet	25-001G	Business Education	275.00	295.00
Bates, Irene	15B-002G	Publicity	325.00	345.00
Berberet, Regina (2/18/63)	49-001G	Prof. Lab. Experiences	280.00	280.00
Cole, Rae Ann	31-001G	Industrial Arts	295.00	315.00
Evans, Karen	3-002G	Admissions	300.00	315.00
Grey, Marilyn	30-001G	Home Economics	265.00	280.00
Lilienthal, Dorothy	3-005G	Admissions	285.00	300.00
Reeder, Carol (4/22/63)	29-001G	Foreign Language	265.00	265.00
Wahls, Marilyn (3/11/63)	37-001G	Physical Science	275.00	275.00
R Wallace, Janice	38-001G	Social Science	275.00	295.00

Witten, Valerie	26-001G	Geography	315.00	335.00
R Wood, Lois	21A-002G	Dean of Faculty	255.00	275.00
Zalucha, Sybil	36A-002G	Men's Phys. Educ.	300.00	325.00
Johnson, Patricia	2-014G	Business Office	265.00	290.00
Fahrenkrog, Lida	21A-004GH	Gifted Children	150.00(50%)	150.00(50%)

Clerk Stenographer III (\$310-\$440)

Allen, Marcella	24-001G	Biological Science	340.00	365.00
R Brannan, Jacqueline	39-001G	Speech	310.00	330.00
R Carr, Charles	50A-007G	Milner Library	305.00	320.00
Crist, Jolly	27-001G	Educ. and Psych.	345.00	345.00
Fox, Sarah	12-002G	Bureau of Appts.	400.00	415.00
Guttschow, Virginia	21D-002G	Stenographic Pool	335.00	350.00
Harwood, Marjorie	36A-001G	Men's Phys. Educ.	315.00	325.00
Hoover, Eunice	33-001G	Mathematics	320.00	340.00
Huber, Yvonne	3-006G	Admissions	335.00	350.00
Karrick, Betty	36B-001G	Women's Phys. Educ.	360.00	375.00
McCarthy, Cecile	21B-001G	Dean of Faculty	335.00	360.00
Roehm, Sue	42-002G	Special Education	365.00	385.00
R Talbert, Patricia	52-003G	Physical Plant Office	295.00	315.00
Turpin, Gertrude	51-008G	Security and Traffic	330.00	350.00
R Ward, Martha	49-002GH	Prof. Lab. Experiences	150.00(50%)	160.00(50%)
	34-002G	Music	370.00	370.00

Typing Clerk I (\$215-\$280)

Johnson, Louise	4-002G	Test Service	250.00	255.00
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Clerk Typist I (\$225-\$295)

Brooks, Connie	50A-006G	Milner Library	240.00	260.00
Folks, Marie	21D-001G	Stenographic Services	240.00	255.00
Gazelle, Donna (2/11/63)	42-005GH	Special Education	120.00(50%)	120.00(50%)
Guttschow, Zona	50A-009G	Milner Library	250.00	265.00
Jones, Sonja	1-003G	Office of the President	255.00	270.00
Norder, Barbara (1/21/63)	2-020G	Business Office	250.00	270.00
Postlethwait, Kay (4/9/63)	38-002GH	Soc. Sci. - Biology	245.00	245.00
	24-003GH			
Quinn, Pamela (2/18/63)	28-002GH	English - Women's P.E.	240.00	240.00
	36B-002GH			
Saxton, Lillian		Admissions	250.00	265.00
South, Barbara	3-010G	Admissions	250.00	265.00
Stiles, Marilyn (4/29/63)	9-010G	Health Service	240.00	240.00
Turner, Sandra	50A-010G	Milner Library	250.00	265.00
Weddle, Jacqueline	1-004G	Office of the President	270.00	285.00
	21C-002GH	Graduate Dean	130.00(50%)	130.00(50%)

Clerk Typist II (\$250-\$325)

Bacon, Burdetta	48A-003G	Special Education	300.00	320.00
Barton, Jane	43A-001G	Audio-Visual	250.00	260.00
Hauf, Barbara	3-009G	Admissions	270.00	285.00
Johnson, Ruth	24-003GH	Special Education	140.00(50%)	150.00(50%)
Olson, Joyce	12-003G	Bureau of Appts.	270.00	285.00
Rogers, Doris	10-003G	Housing Office	270.00	280.00
Sieg, Arlene	28-001G	English	280.00	300.00
Smith, Marjorie	6C-001G	Financial Aids	150.00(50%)	160.00(50%)
Stanish, Jacqui	15D-002G	Publicity	275.00	285.00
	50A-005G	Milner Library	295.00	295.00

Clerk Typist III (\$295-\$400)

Peirce, Nancy	9-009G	Health Service	315.00	335.00
Quick, Dorothy	2-018G	Business Office	320.00	335.00
Small, Mabel	10-002G	Housing Office	315.00	330.00
Stegeman, Jean	27-002G	Education	315.00	330.00



<u>Business Coordinator of Athletic Facilities</u> (\$650-\$870)				
Veatch, John (4/1/63)	36A-006S	Men's Phys. Educ.	700.00	700.00
<u>Residence Hall Director</u> (\$400-\$550)				
Vissering, Harriet G.	8-001S	Housing	480.00	510.00
<u>Assistant Director of Public Information</u> (\$650-\$870)				
Godfrey, Richard	15B-003S	Publicity	695.00	720.00
<u>Broadcasting Engineer</u> (\$440-\$600)				
VanDyke, John	43B-002G	Television	500.00	530.00
<u>Closed Circuit Television Engineer</u> (\$440-\$600)				
Kramer, Norman	43B-001G	Television	520.00	545.00
<u>Examiner</u> (\$440-\$600)				
Wallace, Ferne	3-001S	Admissions	520.00	535.00
<u>Herdsmen Foreman</u> (\$420-\$525)				
Megli, Eugene	22-002S	University Farm	460.00	480.00
<u>Bookstore Manager</u> (\$525-\$700)				
Gehrt, Dan	50A-008S	Textbook Service	535.00	550.00
<u>Assistant Business Manager</u> (\$700-\$1000)				
Sealock, John	2-001S	Business Office	900.00	950.00
<u>Farm Manager</u> (\$500-\$625)				
McKee, James	21-001S	University Farm	535.00	560.00
<u>Food Service Manager</u> (\$700-\$950)				
Bradford, Alice	5-001S	Res. Hall Food Service	840.00	885.00
<u>Building Mechanic</u> (\$400-\$500)				
Lowery, Lee	52-037G	Physical Plant	440.00	455.00
<u>Head Health Service Nurse</u> (\$400-\$525)				
Boge, Margaret	9-001S	Health Service	460.00	490.00
<u>Assistant Head Health Service Nurse</u> (\$370-\$480)				
Littlefield, Patricia	9-007S	Health Service	410.00	430.00
<u>Health Service Nurse</u> (\$310-\$400)				
Campbell, June	9-005G	Health Service	375.00	385.00
Fenton, Mina	9-006G	Health Service	375.00	385.00
Hyde, Lauretta (Lay-Off)	9-011G	Health Service	375.00(10mo.)	385.00
Karr, Louise	9-004G	Health Service	365.00	380.00
Lewnfield, Eleanore	9-003G	Health Service	365.00	380.00
Pohlmann, Elsie	9-008G	Health Service	295.00(75%)	310.00(75%)
			(9 months)	
<u>Nurseryman</u> (\$370-\$500)				
	53-002S	Physical Plant	440.00	440.00
<u>Personnel Officer II</u> (\$700-\$950)				
Wiant, David	2-003S	Personnel	875.00	925.00
<u>Placement Officer</u> (\$440-\$600)				
Blake, Carol	12-001S	Bureau of Appts.	475.00	525.00
R Hougham, Yvonne	2-015G	Personnel	405.00	450.00
<u>Bookkeeping Machine Operator II</u> (\$325-\$400)				
Aucutt, Bernadine	2-013G	Business Office	365.00	375.00
<u>Duplicating Machine Operator I</u> (\$225-\$295)				
	19-004G	Duplicating Service	270.00	270.00

<u>Duplicating Machine Operator II (\$280-\$385)</u>					
R	Arends, Judith (4/22/63)	19-003G	Duplicating Service	295.00	295.00
	Barney, Doris	19-002G	Duplicating Service	335.00	350.00
	Bryant, Marcia (Leave)	19-003G	Duplicating Service	335.00	355.00
<u>Chief Switchboard Operator (\$280-\$370)</u>					
	Winnell, Lorna	55-001S	Telephone and Telegraph	305.00	325.00
<u>Switchboard Operator (\$235-\$295)</u>					
	Bales, Susan	55-002G	Telephone and Telegraph	260.00	270.00
	Horder, Eleanor	55-003G	Telephone and Telegraph	260.00	270.00
<u>Assistant Recorder (\$355-\$480)</u>					
	Schad, Dorothy	3-003G	Admissions	390.00	405.00
<u>Secretary (Stenographic) (\$385-\$550)</u>					
R	Carver, Helen	42-001G	Special Education	370.00	395.00
	Efford, Hilda	48B-001S	University H.S.	465.00	485.00
	Gesell, Pauline	21C-001S	Graduate Dean	465.00	500.00
R	Haug, Felice	23-001G	Art	365.00	395.00
	Liescheidt, Ruth	3-004G	Admissions	425.00	450.00
	Marty, Aileen	46-001S	Field Services	425.00	450.00
	McKenna, Helen	10-001S	Housing Office	465.00	485.00
	McQueen, Oressa	48A-001S	Metcalf	475.00	500.00
R	Reilly, Marie	6B-001S	Dean of Women	500.00	525.00
	Struck, Dorothy	6A-001S	Dean of Men	505.00	530.00
	Wall, Mary Ann	2-006S	Business Office	425.00	460.00
<u>Executive Secretary (\$625-\$835)</u>					
	King, Dorothy	1-001S	Office of the President	785.00	805.00
<u>Superintendent of Buildings (\$650-\$870)</u>					
	Butler, John	52-002S	Physical Plant	750.00	800.00
<u>Superintendent of Buildings and Grounds (\$700-\$950)</u>					
	Lawson, W.P.	52-001S	Physical Plant	875.00	925.00
<u>Superintendent of Grounds (\$650-\$870)</u>					
	Dietsch, Robert	53-001S	Physical Plant	740.00	790.00
<u>Mailing Service Supervisor (\$385-\$480)</u>					
	Fitzgerald, Russell	5A-001S	Mailing Service	425.00	445.00
<u>Office Supervisor (\$500-\$675)</u>					
	Cottone, Pauline	21A-001S	Dean of Faculty	595.00	620.00
	Heinecke, Dorothy	1-002S	Office of the President	595.00	620.00
<u>Tabulating Machine Supervisor (\$480-\$650)</u>					
	Sears, Ferrell	4-001G	Test Service	550.00	575.00
<u>Supervisor of Central Receiving Station (\$385-\$525)</u>					
	Fiorini, Louis	5D-001S	Central Receiving	455.00	480.00
<u>Supervisor of Security and Traffic (\$650-\$870)</u>					
	Sylvester, Harold	51-001S	Security and Traffic	710.00	750.00
<u>Assistant Supervisor of Security and Traffic (\$500-\$675)</u>					
	Cornell, Max	51-0010S	Security and Traffic	525.00	550.00
<u>Electro-Acoustic Technician (\$370-\$500)</u>					
	Reynolds, C. Truman	43A-003G	Audio-Visual	425.00	445.00
<u>Laboratory and X-ray Technician (\$400-\$500)</u>					
	Weber, Bernice	9-002S	Health Service	460.00	480.00

<u>Musical Instrument Technician (\$400-\$550)</u>				
R Hedstrom, Al	34-003G	Music	400.00	425.00
<u>Photographic Technician II (\$310-\$420)</u>				
Pattison, Marie	15-001G	Photo Service	305.00(75%)	320.00(75%)
<u>Piano Technician (\$440-\$600)</u>				
Headley, Will	34-001G	Music	550.00	575.00
<u>Sound Technician (\$440-\$600)</u>				
Zeitler, Don	43B-003G	Television	500.00	530.00
<u>Editorial Writer (\$400-\$550)</u>				
Cross, Marjorie	15B-001G	Publicity	475.00	500.00

2. Classified employees for a period not to exceed twelve months beginning July 1, 1963, payable from Auxiliary Enterprises and Bond Revenue Funds.

Classification and Name	Budget Number	Department	Salary 1962-1963 Monthly	Salary 1963-1964 Monthly
<u>Accountant II (\$460-\$650)</u>				
Sabick, Mel		Business Office	550.00	580.00
<u>Assistant to Director of the University Union (\$550-\$700)</u>				
Jeffrey, John	5B-001S	University Union	670.00	700.00
<u>Food Service Office Assistant (\$280-\$370)</u>				
R Robbins, Lucile		Res. Hall Food Service	340.00	355.00
<u>Head Baker (\$460-\$650)</u>				
Cable, Jack		Res. Hall Bakery	550.00	575.00
<u>Chef (\$370-\$500)</u>				
Dabbs, Buford		Univ. Union Food Serv.	400.00	420.00
Walk, Doss		Univ. Union Food Serv.	400.00	420.00
<u>First Baker (\$355-\$480)</u>				
Anderson, James		Res. Hall Bakery	375.00	395.00
Kleine, Herbert		Univ. Union Food Serv.	375.00	395.00
<u>Second Baker (\$295-\$400)</u>				
Durbin, Stan		Res. Hall Bakery	345.00	360.00
R Girdler, Rudolph		Res. Hall Bakery	315.00	340.00
<u>Accounting Clerk II (\$310-\$400)</u>				
Colteaux, Adeline		University Union	340.00	360.00
McElhiney, Marie		Business Office	325.00	350.00
<u>Clerk Stenographer III (\$325-\$440)</u>				
Hermann, Myra		Financial Aids	345.00	360.00
<u>Clerk Typist I (\$225-\$295)</u>				
The dens, Joan		University Union	260.00	270.00
<u>Greensman (\$295-\$420)</u>				
Arseneau, Ray		Golf Course	305.00	305.00
Engdahl, Paul		Golf Course	305.00	305.00
Graham, Ray		Golf Course	305.00	305.00

<u>Baker's Helper (\$250-\$340)</u>			
Bell, Howard	Res. Hall Bakery	315.00	330.00
<u>Dining Room Hostess (\$235-\$310)</u>			
Swope, Emma	University Union	250.00	265.00
<u>Assistant Food Production Manager (\$400-\$500)</u>			
Antenen, Fremont	Res. Hall Food Serv.	455.00	480.00
Ryan, Les	Res. Hall Food Serv.	425.00	455.00
<u>Food Production Manager (\$480-\$600)</u>			
Arnold, Robert	Res. Hall Food Serv.	485.00	515.00
Douglass, Rita	Res. Hall Food Serv.	510.00	540.00
Sleevar, Stanley	Res. Hall Food Serv.	560.00	590.00
<u>Assistant Food Service Manager (\$575-\$735)</u>			
Greif, Leona	Res. Hall Food Serv.	600.00	640.00
<u>Turf Manager (\$575-\$770)</u>			
Martin, Charles	Golf Course	640.00	640.00
<u>Routeman (\$400-\$500)</u>			
Milburn, Donald	5D-002G Business Office	420.00	440.00
<u>Secretary (Stenographic) (\$385-\$550)</u>			
Hughes, Margaret	University Union	400.00	430.00
<u>Food Service Steward (\$400-\$550)</u>			
	University Union Food Service	530.00	530.00
<u>Storekeeper III (\$400-\$525)</u>			
Farber, Delmar	Business Office	450.00	475.00
<u>Assistant Fountain Supervisor (\$280-\$370)</u>			
Brimm, Marcia	Univ. Union "Cage"	305.00	330.00
Nafziger, Sharon	Univ. Union "Cage"	285.00	285.00
Robbins, Rosamond	Univ. Union "Cage"	295.00	310.00
<u>Fountain Supervisor (\$440-\$600)</u>			
Kennedy, Erwin	Univ. Union "Cage"	560.00	590.00
<u>Food Service Supervisor (\$325-\$420)</u>			
Blair, Maurice	Univ. Union Food Serv.	315.00	335.00
Brennan, Fleeta	Res. Hall Food Serv.	315.00	335.00
Ogden, Louise	Res. Hall Food Serv.	390.00	410.00
Winsett, Lena	Res. Hall Food Serv.	340.00	360.00
<u>Housing Maintenance Supervisor (\$440-\$600)</u>			
Mays, Harvey	Housing	510.00	520.00

#### VIII. PURCHASES

##### A. Automobiles

Advertised bids were requested on three automobiles less two trade-ins. We recommend acceptance of the lowest responsible bid submitted by Johnny Martin Chevrolet Co., Bloomington, Illinois, in the amount of \$5,550.00, payable from Equipment General Revenue.



IX. MISCELLANEOUS

A. Request for Out-of-State Trip in University Car

1. Permission is requested to use an automobile to take five faculty members to Denver, Colorado, to attend the American Association of Geographers, August 29 - September 11, 1963.
2. Permission is requested for the use of a maximum of two state automobiles for travel by the Athletic Department of Sioux Falls, South Dakota, May 28 - June 2, 1963, to participate in an NAIA Track Meet. The cost of the trip is to be borne by the Athletic Department. The use of either one or two automobiles is dependent upon the number of members of the track team who qualify for this championship.

B. Request for Release of Funds

We request release of the following items from Contingencies:

Contractual Services	\$18,000
Commodities	15,000

The uncommitted balance in Contingencies will then be \$6,340.

C. Request for Working Cash Fund Adjustment

We request that the Working Cash Fund be increased from \$10,000 to \$50,000.

Robert G. Bone  
President

REPORT OF  
NORTHERN ILLINOIS UNIVERSITY

May 20, 1963

II. FACULTY

Payment for Substitutes - University School

April 23: Mrs. Caroline Rackstraw for Mr. William Knapp - illness

April 24: Mrs. Barbara LaBaw for Mrs. Patricia Canon - illness

April 26: Mrs. Barbara LaBaw for Mr. Francis Teller - illness

List of Substitutes - University School - 1962-1963; 1963-1964 (incomplete)

Mrs. Rachael Burchard

Miss Emily Burton

Mrs. Eunice Hartman

Mr. Eric O. Hoppe

Mrs. Betty Knauel

Mrs. Barbara LaBaw

Mrs. Normal Oberlin

Mrs. Caroline Rackstraw

Mrs. Merle Sawyer

Mrs. Georgia Scriven

Mrs. LaVonne Smith

Cancellation of Requests for Leave of Absence

Dr. Ledford J. Bischof, professor, Department of Psychology, was not granted the Guggenheim Fellowship. Therefore, his request for leave of absence (January, 1963 board report) is cancelled.

Mr. Jack W. Pheanis, assistant professor, Department of Physical Education for Men, has withdrawn his request for leave for the academic year 1963-1964 to pursue graduate work leading toward the doctorate. (January, 1963 board report)

Change in Leave of Absence

Dr. A. Manuel Vazquez-Bigi, associate professor, Department of Foreign Languages, for the spring semester, 1964, instead of the autumn semester (1963-1964) to travel to Chile to complete the work of criticism on Eduardo Barrios Hudtwalcker. (January, 1963 board report)

Retirements

Dr. Clinton File, professor, Department of Accounting, effective at the close of the summer session in August, 1963. Dr. File has served Northern since 1956.

Mr. Ralph McKinzie, assistant professor, Department of Physical Education for Men, effective at the close of the summer session in August, 1963. Mr. McKenzie has served Northern since 1940.

Accrued Vacation

Miss Clara Sperling, secretary to the president, plans to accrue one-half or more of the 1963 vacation period for the year 1964 in order to participate in a study tour.

Resignations

Dr. William Coffield, professor and head, Department of Education, effective at the close of the summer session in August, 1963.

Dr. Charles H. Frie, Associate Professor, physician, Student Health Service, effective August 31, 1963.

Mr. Richard Grathoff, instructor, Department of Mathematics, effective at the close of the academic year in June, 1963.

Dr. Roger Hufford, assistant professor, Department of Speech, effective at the close of the academic year in June, 1963.

Request for Leave of Absence for the Academic Year 1963-1964 - Without Salary

Dr. Edith H. Grotberg, associate professor, Department of Psychology, leave of absence without salary for the academic year 1963-1964 to take a position as visiting professor at the American University, Washington, D.C.

Not Returning for the Next Academic Year - Employed on a Part-time, Temporary Basis

Name	Classification	Department
Mrs. Rosanna Barneš	Faculty Assistant	Business Education
Mr. James Bort	Faculty Assistant	Biological Sciences
Mrs. Gertrude Brigham	Faculty Assistant	Physical Education - Women
Mr. Forrest Buck	Instructor	Business Education
Mrs. Marie Dayton	Faculty Assistant	Physical Education - Women
Mr. David Detzer	Instructor	History
Mrs. Concetta DiLillo	Instructor	Speech
Mr. Eugene Drendel	Faculty Assistant	Business Education
Mrs. Icilda Flournoy	Instructor	Home Economics
Mrs. Mary Gray	Instructor	English
Mrs. Eleanor Huntzicker	Faculty Assistant	Business Education
Mr. Michael Johnson	Faculty Assistant	History
Mrs. Jane Kiple	Instructor	University School
Mr. John S. Koach	Faculty Assistant	Accounting
Miss Beth Kurti	Faculty Assistant	Foreign Languages
Mr. James Lock	Faculty Assistant	History
Mrs. Antoinette Lotsof	Lecturer	Psychology
Mr. Robert MacDonald	Instructor	Business Education
Mr. Galen Meling	Faculty Assistant	Bureau of University Research
Mrs. Helen Merritt	Instructor	Art
Miss Esther Mocega	Instructor	Foreign Languages
Mr. Edward Murray	Instructor	Marketing
Mrs. Erna O'Connor	Instructor	Business Education
Mr. Donald Oemick	Faculty Assistant	Biological Sciences
Dr. Bernard Oosting	Professor	Accounting
Mr. William Partridge	Instructor	Accounting
Mrs. Mary L. Poor	Instructor	Music
Mr. Ervin Rissman	Instructor	Management and Finance
Mr. Ralph Scharnau	Faculty Assistant	History
Mr. E. Ray Searby	Instructor	Accounting
Mr. Daniel Segebath	Faculty Assistant	Economics
Miss Delvenia Shadwell	Instructor	Speech
Dr. Seward Staley	Professor	Physical Education - Men
Mrs. Marilyn Strawn	Faculty Assistant	Art
Mr. Clyde Tyson	Faculty Assistant	History
Mr. Gerald Wine	Instructor	Accounting
Mrs. Marjorie Winters	Instructor	English
Mr. Mohammad Akhtar	Assistant Professor	Psychology
Mr. James Anderson	Instructor	Physical Education for Men
Mr. Richard Angerer	Faculty Assistant	Chemistry
Mr. Richard Baschky	Assistant Professor	Speech
Mrs. Anne Beaumont	Instructor	English
Dr. Aharon Ben-Ami	Assistant Professor	Sociology and Anthropology
Mr. Herbert Bergstein	Faculty Assistant	Management and Finance
Miss Emily Burton	Assistant Professor	Education
Mrs. Patricia Canon	Instructor	University School
Mr. Ralph Catalanello	Instructor	Bureau of University Research
Dr. L. Verdelle Clark	Associate Professor	Biological Sciences
Dr. John H. Collins	Associate Professor	History
Mrs. Wei-ling Dai	Instructor	University Library
Mr. William DeRosier	Faculty Assistant	Business Education
Mr. Roger DesRosiers	Instructor	Art

Miss Marguerite Doll	Faculty Assistant	University Library
Mr. John Dotterer	Assistant Professor	Mathematics
Mr. Elmer E. Gless	Instructor	Biological Sciences
Mr. James F. Goff	Instructor	Earth Sciences
Mr. Joseph Kalista	Assistant Professor	Counseling Center
Mr. Richard Knauel	Instructor	Biological Sciences
Mr. Robert Kovacs	Instructor	English
Mr. Michael Lukert	Instructor	Earth Sciences
Mr. Robert Luyster	Instructor	English
Dr. Carroll Miller	Professor	Education
Dr. Peter J. Mulder	Associate Professor	Physics
Mrs. Sandra Naiman	Instructor	English
Dr. Walter Reusser	Lecturer	Education
Mrs. Mary L. Riccio	Assistant Professor	Education
Dr. Wilga M. Rivers	Assistant Professor	Foreign Languages
Mr. Edward Schramm	Instructor	Industry and Technology
Dr. James Shirley	Assistant Professor	History
Mr. William Speer	Assistant Professor	Education
Mrs. Marjory Stroup	Faculty Assistant	Home Economics
Mr. Norman Taylor	Instructor	Art
Mrs. Helen Tink	Faculty Assistant	Bureau of University Research
Dr. David Wagner	Assistant Professor	History
Mr. Robert J. Ward	Assistant Professor	English
Mr. Martin Weingarten	Instructor	Foreign Languages
Mr. Mark Zumbro	Instructor	Music

#### Not Returning for the Next Academic Year -- Terminations

Mr. Andrew M. Bazik	Instructor	Mathematics
Mrs. Marcella C. Graffin	Faculty Assistant	English
Mr. Louis C. Phillips	Instructor	English
Mr. Edmund J. Thomas	Assistant Professor	English
Mr. Harold A. Williams	Assistant Professor	Audio-Visual

#### Replacements

Mr. Robert D. Bense, instructor, Department of English, at a salary of \$5760 for nine months beginning in September, replacing Mrs. Marcella C. Graffin who is being released. Mr. Bense has his bachelor's degree from the University of Illinois and his master's degree from Southern Illinois University. He has two years' teaching experience, coming to Northern from a position at Rider College, Trenton, New Jersey.

Mr. Samuel J. Brannan, instructor, Department of Mathematics, at a salary of \$6120 for nine months beginning in September, replacing Mr. Andrew Bazik whose employment is being terminated. Mr. Brannan has his bachelor's and master's degrees from Central Michigan University at Mt. Pleasant and comes to Northern with two years' teaching experience.

Mr. E. Edward Harris, assistant professor, Department of Business Education, replacing part-time, temporary people, at a salary of \$9180 for nine months beginning in September, provided he has earned 30 semester hours beyond his master's degree by September 1, 1963. If not, his rank will be that of instructor at a salary of \$8100 for nine months. Mr. Harris has his bachelor's degree from the State College of Iowa at Cedar Falls, his master's degree from the University of Minnesota and is currently working at the State University of Iowa at Iowa City on his advanced work. He comes to Northern with eight years' teaching experience at the Davenport, Iowa schools.

Miss Rosemary Ortman, employed on temporary basis for the academic year 1962-1963, to be continued on regular basis as instructor in the Department of Physical Education for Women at a salary of \$7200 for nine months beginning in September, provided she has her master's degree by September 1, 1963. If she does not, her rank will be that of faculty assistant at a salary of \$6300 for nine months.



Mr. Tracey J. Peterson, Jr., instructor, Department of English, at a salary of \$5760 for nine months beginning in September, replacing Mr. Edmund Thomas who is being released. Mr. Peterson has his bachelor's degree from Francis T. Nicholls State College at Thibodaux, Louisiana, and his master's degree from Louisiana State University, Baton Rouge. He comes to Northern with one year's teaching experience.

Mr. James P. Tushaus, assistant professor, Department of Marketing, at a salary of \$9360 for nine months beginning in September, replacing part-time, temporary people. Mr. Tushaus has his bachelor's and master's degrees from the University of Illinois and is currently working on his doctorate there. He comes to Northern with nine years' teaching experience at the University of Illinois.

Dr. James C. Warner, employed on a temporary basis for the academic year 1962-1963, to be continued on a regular basis as assistant professor in the Department of Industry and Technology at a salary of \$9000 for nine months beginning in September.

Miss Elizabeth Pesch, faculty assistant, Department of English, at a salary of \$2160 for nine months beginning in September, replacing Mrs. Betsy Harfst. Miss Pesch has her bachelor's degree from Northern and is currently working on her master's degree at Northern. This is a half-time, temporary appointment.

#### Appointment for Vacant Position

Mr. Albert G. Besserman, instructor, Department of Mathematics, at a salary of \$6300 for nine months beginning in September. Mr. Besserman has his bachelor's and master's degrees from Illinois State Normal University. He comes to Northern with three years' teaching experience at the Belleville, Illinois Junior College,

#### New Appointments - Positions Approved by the Board for the First Year of the Biennium 1963-1965

Mr. Burton L. Cox, instructor, Department of English, at a salary of \$6300 for nine months beginning in September. Mr. Cox has his bachelor's degree from Greenville, Illinois College and his master's degree from the University of Michigan. He comes to Northern with six years' teaching experience at the Napoleon (Michigan) High School.

Miss Nancy E. Hungate, employed on temporary basis for the academic year 1962-1963, to be continued on regular basis, occupying a new position, in the Department of Physical Education for Women with the rank of instructor and a salary of \$7020 for nine months beginning in September.

Mr. Richard A. Judson, instructor, Department of English, at a salary of \$3060 for nine months beginning in September. Mr. Judson has his bachelor's degree from Eastern Michigan University at Ypsilanti and his master's degree from the University of Connecticut. He has three and one-half years' teaching experience, coming to Northern from a position at Northern Michigan University at Marquette. This is a half-time, temporary appointment.

Mr. Thomas L. Meyer, instructor, Department of Physical Education for Men, at a salary of \$7790 for nine and one-half months beginning in September. Mr. Meyer has his bachelor's and master's degrees from Northwestern University, Evanston. He has four years' teaching experience, coming to Northern from a position at the Evanston (Illinois) Township High School.

Mr. John L. Somer, instructor, Department of English, at a salary of \$6120 for nine months beginning in September. Mr. Somer has his bachelor's degree from St. Benedict's College at Atchison, Kansas and his master's degree from Kansas State Teachers College at Emporia. He comes to Northern with three years' teaching experience at Kansas State Teachers College.

Mr. Ronald D. Stoothoff, instructor, Department of Philosophy, at a salary of \$7020 for nine months beginning in September. Mr. Stoothoff has his bachelor's and master's degrees from the University of Michigan. He has four years' teaching experience, coming to Northern from a position at Wayne State University, Detroit.

#### Consultant - Speech and Hearing Clinic

We should like to have permission to employ as consultant, Dr. George Farrell of the Rockford (Illinois) Clinic, to serve on a part-time basis in the Speech and Hearing Clinic. Dr. Farrell's fee will be paid from income received from clients at the clinic.

Northern's program offers wide experience in speech pathology and audiology as well as research opportunities for graduate and advanced undergraduate students. The national organization for hearing and hearing aid evaluations requires guidance and advice on policies and practices from a certified otolaryngologist.

#### Graduate Assistantships - Returning Peace Corps Volunteers

We should like to have permission to establish ten (10) graduate assistantships, in addition to the regular allotment for use by returning Peace Corps Volunteers, only. This is in accordance with practices already established by other universities whether or not they have had Peace Corps units. Qualifications for these assistantships will meet regular specified standards. Scholarships to be financed from Contingency.

#### Change in Classification - Graduate Resident Counselor for Lincoln Hall (Please see March, 1963 board report)

We should like to have approval to change one of the three graduate resident counselors with the classification of graduate assistant, to assistant resident adviser, instructor, for Lincoln Hall beginning in September. Lincoln Hall will be operated as a co-educational unit during the next academic year and this change will provide the same staff classifications as those approved for Douglas Hall, also co-educational.

#### Change in Administrative Organization

We should like to change our administrative organization to eliminate the position of academic vice president, to be reinstated later if needed.

The duties and functions of the academic vice president will be partially absorbed by the executive vice president whose new title, provost and executive vice president, will reflect the academic responsibilities of that office. Other duties formerly assigned to the academic vice president will be absorbed by an academic council composed of the various deans of instruction in the university.

To relieve the provost and executive vice president of some of his present responsibilities, we should like to have permission to employ a person to serve as administrative assistant to the president. The duties and functions to be transferred to the new person, include the allocation and administration of all travel funds, student help, and printing. In addition, we should like this person to serve as supervisor of the computer center. If qualified, he will be responsible for assembling the internal budget and in cooperation with the business services, the biennial budget. He will work closely with business services on budget matters through the year. If a qualified person can not be found for these assignments, it will be necessary to employ an administrative assistant and a budget officer. If so, it is planned that each may have some part-time teaching duties.

Salary payable from funds available from General Revenue.

Positions Still to be Filled for 1963-1964

a) New Positions Approved by the Board for the First Year of the Biennium - 1963-1965 But Not Yet Filled

- 2 - Accounting
- 3 - Administration (Associate Dean, Graduate School, Budget Officer, Director of Computer Center)
- 2 - Art
- 2 - Biological Sciences
- 2½ - Business Education
- 1 - Chemistry
- 1 - Earth Sciences
- 1 - Economics
- 9 - Education
- 6 - English
- 5 - Foreign Languages
- 4 - History
- 1 - Home Economics
- 1 - Industry and Technology
- 1 - Management and Finance
- 4 - Mathematics
- 4 - Music
- 2 - Nursing Education
- 1 - Outdoor Teacher Education
- 2 - Physical Education for Men
- 1 - Physical Education for Women
- 1 - Physics
- 2 - Political Sciences
- 1 - Psychology
- 1 - Regional Services (staff photographer)
- 2 - Sociology and Anthropology
- 2 - Special Education
- 6 - Speech
- 6 - Student Personnel Services (admissions counselor; counselor - University Counseling Services; physician; resident adviser - Douglas Hall; 2 assistant resident advisers - Douglas Hall)
- ½ - University Elementary School
- 1 - University Junior High School
- 4 - University Library
- 1 - Visual Education

b) Replacements for Leave of Absence Positions

- 1 - Accounting (Yankow, academic year)
- 1 - Biological Sciences (Southern, academic year)
- 1 - Earth Sciences (Parson, spring semester)
- 2 - Education (King, academic year; Nerbovig, autumn semester)
- 1 - English (Kallich, spring semester)
- 1 - Foreign Languages (Vazquez-Bigi, spring semester)
- 2 - Industry and Technology (Gilbert, spring semester; Moon, academic year)
- 1 - Management and Finance (Casebier, academic year)
- 1 - Marketing (Arnold, spring semester)
- 2 - Mathematics (Hardgrove, spring semester; Ragland, academic year)
- 1 - Outdoor Teacher Education (Goering, academic year)
- 1 - Physical Education for Women (Lane, autumn semester)
- 1 - Physics (Tsao, academic year)
- 1 - Political Sciences (Wit, academic year)
- 1 - Psychology (Grotberg, academic year)
- 1 - Sociology and Anthropology (Martin, academic year)
- 2 - Speech (Shearer, academic year; Wood, spring semester)
- 1 - Student Personnel Services (Pritchard, spring semester)
- 1 - University Elementary School (Slan, academic year)

c) Replacements - Other Reasons

- 1 - Administration (Hains, transferred to coordinator, University Research Grants)



- 1 - Art (DesRosiers, temporary)
- 2 - Biological Sciences (Gless, temporary; Knauel, temporary)
- 2 - Bureau of University Research (Catalanello, temporary; Tink, temporary)
- 1 - Business Education (part-time persons)
- 1 - Chemistry (Angerer, temporary)
- 2 - Earth Sciences (Goff, temporary; Lukert, temporary)

d) Positions Not Filled - Currently Listed in Internal Budget for 1962-1963

- 1 - Earth Sciences
- 2 - Mathematics
- 1 - University Elementary School
- 2 - Student Personnel Services (Reading Counselor; Assistant Resident Adviser - Lincoln Hall)

Change in Status

a) Change of Classification (Promotions)

After full consideration by the Council of Academic Deans, the advisory councils of each college, the Committee on Salaries, Promotions and Tenure of the University Council, we should like to submit for board approval the change of status for faculty members as follows:

From Associate Professor to Professor

- Dr. Don W. Arnold, Department of Marketing
- Dr. James R. Elliott, Department of Economics
- Dr. Donald R. Grubb, Department of Journalism
- Dr. William J. Hendrickson, Department of Marketing
- Dr. Erwin J. Lotsof, Department of Psychology
- Dr. Herbert F. Miller, Department of Mathematics
- Dr. Virginia D. Moseley, Department of English
- Dr. C. Mason Myers, Department of Philosophy
- Dr. Paul O. Steg, Department of Music
- Dr. Francis E. Stroup, Department of Physical Education for Men

From Assistant Professor to Associate Professor

- Dr. Charles W. Brim, Bureau of University Research
- Dr. Ann M. Hart, Department of Nursing Education
- Dr. Harold E. Husa, Dean of Men
- Dr. Orville E. Jones, Department of Outdoor Teacher Education
- Dr. Andrew MacLeish, Department of English
- Dr. Carol Kenneth Mathers, Department of Biological Sciences
- Dr. Frederick A. Poor, Department of Accounting
- Dr. Edgar L. Sherbenou, Department of Political Sciences
- Mr. Cecil G. Strawn, Department of Art
- Dr. Michael L. Thompson, Department of Education
- Dr. Herbert Tischler, Department of Earth Sciences
- Dr. James W. Ward, Department of Education

From Instructor to Assistant Professor

- Mr. Richard F. Douth, University Schools (Junior High)
- Mr. Hallie J. Hamilton, Department of Journalism
- Miss Elizabeth A. Horton, University Schools (Junior High)
- Mr. William H. Knapp, University Schools (Junior High)
- Miss Jeanne H. Larson, University Schools (Elementary)
- Miss Virginia E. Lovering, University Library
- Mr. William J. Moffat, Department of Music
- Miss M. Joan Popp, Department of Physical Education for Women
- Mr. William G. Roughhead, Department of Mathematics
- Miss JoAnne Stone, University Schools (Junior High)
- Miss Jean L. Watts, University Schools (Junior High)
- Mr. John M. Wrenn, Department of Physical Education for Men
- Miss M. Nadine Zimmerman, Department of Physical Education for Women

From Faculty Assistant to Instructor

- Miss Constance M. Rogier, assistant resident adviser, Neptune North Residence Hall



b) Change in Term of Employment

Name	Classification	Department	Months	
			From	To
Appell, Carl H.	Associate Professor	Physical Education - Men	11½	9½
Arends, Jack	Professor (head)	Art	11	12
Avery, Clarence	Associate Professor	Accounting (head)	11	12
Baker, S. Orville	Professor (head)	English	11	12
Barlow, Harriet	Instructor	Library	9	11
Black, W. Darrel	Professor	Phys. Education (Men)	11½	9½
Burchard, Waldo W.	Professor (head)	Sociology-Anthropology	11	12
Caldwell, Loren T.	Professor (head)	Earth Sciences	11	12
Cheadle, Helen	Ass't. Professor	Library	9	11
Cole, Juanita	Ass't. Professor	Library	9	11
Cottew, Maurine I.	Instructor	Library	9	11
Davis, Sarah Marie	Ass't. Professor	Library	9	11
Duncan, Margaret	Professor (head)	Phys. Education - Women	11	12
Elliott, James R.	Assoc. Prof. acting head	to Prof., head, Economics	9	12
Fang, Joong	Asst. Professor	Mathematics	Temporary to Regular	
Feeny, Harold F.	Professor (head)	Physics	11	12
Fletcher, Howard	Asst. Professor	Phys. Education - Men	11½	9½
Fox, Raymond B.	Professor	Education	9	12
Grubb, Donald R.	Assoc. Professor (head)	Journalism	11	12
Hackmack, Lawrence	Professor (head)	Management-Finance	11	12
Hains, J. Robert	Academic vice-president	to coordinator, University Research Grants, educational consultant, part-time instruction - English		
Harrison, Roberta	Instructor	Library	9	11
Hart, Ann M.	Asst. Professor	Nursing Education	9	9½
Healey, William	Professor	Phys. Education - Men	11½	9½
Hellmich, Eugene W.	Professor (head)	Mathematics	11	12
Inniss, Kenneth	Asst. Professor	Foreign Languages	Temporary to regular status	
Jacobsen, Eckhart	Professor (head)	Industry-Technology	11	12
Joncich, Michael	Professor (head)	Chemistry	11	12
LeBritton, Louis J.	Instructor	Nursing Education	9	9½
Lerea, Louis	Professor (head)	Speech	11	12
Linder, Lorene	Instructor	Library	9	11
Loving, Virginia	Asst. Professor	Library	9	11
Maxwell, Lyle	Professor (head)	Business Education	11	12
Melum, Verna	Asst. Professor	Library	9	11
Nelson, Robert H.	Asst. Professor	Student Teaching to Education (new position)		
Owens, Blanche	Assoc. Professor	TV Coordinator	12	11
		Temporary to regular status		
Parmer, J. Norman	Professor (head)	History	11	12
Rasmussen, Gordon	Instructor	Library	9	11
Roesch, Winston	Professor	Education	11	12
Sadnavitch, Joseph	Assoc. Professor (head)	Special Education	11	12
Stroup, Francis E.	Professor	Phys. Education - Men	9	9½
Van Huben, Betty	Instructor	Nursing Education	9	9½
Vogt, Norman E.	Instructor	Library	9	11
Walther, LaVern A.	Assoc. Prof. acting head	to head, Lib. Sciences	9	12
Whalen, Mary V.	Instructor	Nursing Education	9	9½
Wit, Daniel	Professor (head)	Political Sciences	11	12
Woodruff, A. Bond	Professor (head)	Psychology	11	12
Yauch, Wilbur A.	Professor	Educational Consultant	12	11

Faculty and 12 Months Payroll 1963-1964:

The following payroll has been considered by the Council of Academic Deans, the advisory councils or each college, Salary Committee of the University Council and the University Council. All groups approved.

FACULTY PAYROLLS - 1963-1964  
On Nine Months Basis Unless Otherwise Indicated  
Personal Services

Professors	Academic Degree	Department	Monthly Rate	
			1962-1963	1963-1964
Feeny, Harold F. #	D.Sc.	Physics	1440 ***	1520 T
Fink, Stuart D.	Ph.D.	Director, University School	1420 T L $\frac{1}{2}$	1500 T
Hayter, Earl W.	Ph.D.	History	1400 L $\frac{1}{2}$	1480
Hellmich, Eugene #	Ph.D.	Mathematics	1420 ***	1480 T
Howell, Charles E.	Ph.D.	Director, Bureau of University Research	1400 T	1480 T
Arends, Jack #	Ed.D.	Art	1380 ***	1460 T
Joncich, Micheal J. #	Ph.D.	Chemistry	1380 ***	1460 T
Caldwell, Loren T. #	Ed.D.	Earth Sciences	1380 ***	1440 T
Crawford, Paul	Ph.D.	Speech	1360	1440
Gould, Howard W.	Ph.D.	Chemistry	1360	1440
Huebner, Max S. #	Ph.D.	Director, Student Teaching	1380 T	1440 T
Duncan, Margaret #	Ed.D.	Physical Education for Women	1300 ***	1380 T
Keller, Otto J.	M.D.	Director, Student Health Services; Examiner, University Retirement System	1300 T	1380 T
Jacobsen, Eckhart #	Ph.D.	Industry & Technology	1280 ***	1360 T
Roesch, Winston L.	Ph.D.	Education	1300 ***	1360 T
Baker, S. Orville #	Ph.D.	English	1260 ***	1340 T
George, Charles H.	Ph.D.	History	1260	1340
Parmer, J. Norman #	Ph.D.	History	1260 ***LW $\frac{1}{2}$	1340 T
Rockwood, Catherine #	Ph.D.	Home Economics	1260 ***	1340 ***
Steg, Paul O. #	D.M.A.	Music	1260 ***	1340 ***Pr
Wit, Daniel #	Ph.D.	Political Sciences	1260 ***	1340 T LW
(Repl)				1340 a
Woodruff, A. Bond #	Ph.D.	Psychology	1260 ***	1340 T
Bowen, Ralph H.	Ph.D.	History	1260	1320
Lefkowitz, Annette #	Ed.D.	Nursing Education	1260 T	1320 T
Maxwell, Lyle #	Ed.D.	Business Education	1240 ***	1320 T
Terwilliger, George #	Ed.D.	Biological Sciences	1260 ***	1320 ***
Weigel, George D.	Ed.D.	Education	1260 LW	1320
Wood, Margaret	Ph.D.	Speech	1260	1320 L $\frac{1}{2}$
(Repl)				1320 a
Bartels, Martin H.	Ph.D.	Director, Placement	1240 T	1300 T
Carey, John T.	Ph.D.	Art	1260	1300
Grant, Eugene G.	Ph.D.	Education (Reading Clinic)	1240	1300
Jameson, Hugh	Ph.D.	History	1220	1300
Lindbeck, Wendell	Ph.D.	Chemistry	1240	1300
Lloyd, John	Ed.D.	Economics	1220	1300
Reach, Damon D.	Ed.D.	Director, Summer Session	1220 T	1300 T
Reinemann, Martin	Ph.D.	Earth Sciences	1240	1300
Weed, Maurice J.	Ph.D.	Music	1240	1300
Yauch, Wilbur A.	Ed.D.	Education	1260 T LW	1300 ***
Christiano, John G.	Ph.D.	Mathematics	1220	1280
Cobb, Lillian #	Ph.D.	Foreign Languages	1220 ***	1280 ***
Haddock, Ruth	Ph.D.	Dean of Women	1200 T	1280 T
Hardgrove, Clarence	Ph.D.	Mathematics	1220	1280 L $\frac{1}{2}$
(Repl)				1280 a
Lerea, Louis #	Ph.D.	Speech	1200 ***	1280 T
Mittler, Sidney	Ph.D.	Biological Sciences	1200	1280
Rolf, Frederick	Ph.D.	Chemistry	1220	1280
Vedder, Clyde B.	Ph.D.	Sociology-Anthropology	1200	1280
Beach, James W.	Ph.D.	Mathematics	1200	1260

Fay, Vernon	Ph.D.	Music	1200	1260
Lotsof, Erwin J.	Ph.D.	Psychology	1180	1260 Pr
Nelson, J.Howard##	Ph.D.	Marketing	1180	1260
Pritchard, George S.	Ed.D.	Registrar	1200 T	1260 T L½
(Repl)				1260 a
Rohde, Charles J.	Ph.D.	Biological Sciences	1200	1260
Volberding, Eleanor	Ph.D.	Education	1200	1260
Williams, Esther	Ed.D.	Education	1200	1260
Yankow, Henry G.	Ph.D.	Accounting	1200	1260 L
(Repl)				1260 a
Anglin, Eleanor M.	Ph.D.	University School	1160	1240
Bischof, Ledford J.	Ed.D.	Psychology	1160	1240
Bower, John E.	Ph.D.	Chemistry	1180	1240
Burchard, Waldo #	Ph.D.	Sociology-Anthropology	1160 ***	1240 T
Feyerherm, Harvey	Ph.D.	Biological Sciences	1180	1240
Hackamack, Lawrence#	Ph.D.	Management-Finance	1200 ***	1240 T
Murray, Donald M.	Ph.D.	English	1160 L½	1240
Powell, Marvin	Ph.D.	Education	1160	1240
Seat, William R.	Ph.D.	English	1160	1240
Aikins, Harold E.	Ph.D.	History	1160	1220
Black, W. Darrel	Pe.D.	Physical Education -Men	1140 ****	1220 *
Bullington, Robert	Ph.D.	Biological Sciences	1160	1220
Grubb, Donald R.#	Ed.D.	Journalism	1140 ***	1220 T Pr
Kohler, Roderick	Ph.D.	Industry-Technology	1140	1220
Reed, Mary Frances	Ph.D.	Home Economics	1160	1220
Schreiner, Martha	Ph.D.	Foreign Languages	1160	1220
Burtness, Paul S.	Ph.D.	English	1120	1200
Carroll, Margaret L.	Ph.D.	Education	1140	1200
Dickinson, Frank G.	Ph.D.	Economics	1120	1200
Gotesky, Rubin	Ph.D.	Philosophy	1140	1200
Kallich, Martin I.	Ph.D.	English	1120	1200 L½
(Repl)				1200 a
Myers, C. Mason #	Ph.D.	Philosophy	1140 ***	1200 *** Pr
Novak, Ralph S.	Ph.D.	Management - Finance	1100	1200
Ober, Warren U.	Ph.D.	English	1120 L½	1200
Porter, Lorena R.	Ph.D.	Physical Ed.- Women	1120	1200
Quick, Otho J.	Ph.D.	Industry-Technology	1140 ** L½	1200 **
Stroup, Francis E.	Ed.D.	Physical Ed. - Men	1120	1200 * Pr
Wells, Philip C.	Ed.D.	Education	1140	1200
Elliott, James R.#	Ph.D.	Economics	1100	1180 Pr T
Fox, Raymond B.	Ed.D.	Education	1080	1180 T
Healey, William A.	Pe.D.	Physical Ed. - Men	1140 ****	1180 *
Kilpatrick, Julia	D.Ed.	Home Economics	1100	1180
O'Connor, Marguerite	Ed.D.	Education	1120	1180
Price, Granville	Ph.D.	Journalism	1120	1180
Rodney, Robert M.	Ph.D.	English	1120	1180
Fox, Arnold B.	Ph.D.	English	1080	1160
Greene, Gwynn A.	Ed.D.	Student Teaching Coord.	1140 T	1160 T
Smith, Wilbur A.	Ph.D.	Music	1100	1160
Syverson, Genevieve	Ph.D.	Education	1120	1160
Westlund, Ruth	Ph.D.	Asst. Dean of Women	1100 T	1160 T
Woolschlager, Ruth B.	Ed.D.	Business Education	1080	1160
Canon, Charles	Ed.D.	Art	1100 ***	1140 ***
Gilbert, Harold	Ph.D.	Industry-Technology	1080 **	1140 ** L½
(Repl)				1140 a
Huey, J. Frances	Ed.D.	Education	1080	1140
Lindh, Paul H.	Ph.D.	Associate Registrar	1060 T	1140 T
Schmuller, Allen M.	Ph.D.	Education	1120	1140
Arnold, Don W.	Ph.D.	Marketing	1040	1120 L½ Pr
(Repl)				1120 a
Lane, Elizabeth C.	Ph.D.	Physical Ed. - Women	1040	1120 L½
(Repl)				1120 a
Lucke, Dorothy M.	Ed.D.	Home Economics	1080	1120
Mitchem, John C.	Ph.D.	Physical Ed. - Women	1080	1120

Whybrew, William	Ph.D.	Music	\$1060	\$1120
Merritt, James W.	Ed.D.	Education	1040	1100
Miller, Herbert F.	Ph.D.	Mathematics	1040	1100 Pr
Moseley, Virginia D.	Ph.D.	English	1020	1100 Pr
Weaver, Allen D.	Ph.D.	Physics	1040	1100
Hendrickson, William	Ed.D.	Marketing	1000	1080 Pr

# Head of department  
## Acting head of department  
\* 9½ month contract  
\*\* 10 month contract  
\*\*\* 11 month contract  
\*\*\*\* 11½ month contract  
T 12 month contract  
a temporary  
Pr Recommended for promotion from associate professor to professor  
L Leave of absence at half salary  
L½ Half year leave of absence at full salary  
LW Leave of absence without salary

### PROFESSORS

#### New Positions

	Administration (Associate Dean of Graduate School)	\$ 940
	Biological Sciences	
	Business Education	940
	Economics	940
	Education	940
	Education	940
	English	940
	Foreign Languages	940
	History	940
	Mathematics	940
	Music	940
	Speech	940

#### Replacements

	Administration (Administrative Assistant to the President)*	\$ 940
	Education	940
	English	940
	History	940
	Physics	940
	Sociology and Anthropology	940
	Student Teaching	940

#### Vacant Position

	Mathematics	\$ 940
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\* See Section II of this report.

Associate Professors	Academic Degree	Department	Monthly Rate	
			1962-1963	1963-1964
Harrison, Paul #	M.A.	Outdoor Teacher Education; Director, Lorado Taft Field Campus	\$1280 M T	\$1340 M T
Hanby, Bernadine D.	M.A.	Director, University Library	1240 T	1300 T
Woods, Robert C.	M.D.	Physician	1200 T	1260 T
Avery, Clarence G.#	Ph.D.	Accounting	1180 ***	1240 T
Evans, George G.#	M.A.	Physical Education-Men Director of Athletics	1160 T	1240 T



Bird, Gordon W.	Ed.D.	Music	\$1120	\$1200
Dean, Mark E.	Pe.D.	Physical Ed. - Men	1140 *	1200 *
Sadnavitch, Joseph #	Ed.D.	Special Education	1140 ***	1200 T
Smith, Mark C.	Ed.D.	Principal, University Junior High School	1120 T	1200 T
Clettenberg, Joseph	Ph.D.	Director, Extension	1120 T	1180 T
Miner, Wallace B.	M.A.	Physics	1120	1180
Parson, Ruben L.	Ph.D.	Earth Sciences	1120	1180 L $\frac{1}{2}$
(Repl.)				1180 a
Lynch, Darrel L.	Ph.D.	Biological Sciences	1120	1160
Pepinsky, Minerva	Mus.Ed.D.	Music	1100	1160
Sharp, Emmet F.	Ph.D.	Sociology-Anthropology	1100	1160
Winn, Jerome	Pe.D.	University School	1100	1160
Clifton, Silas W.#	Ed.D.	Counseling Center	1060 T	1140 T
Floyd, J. Robert	D.M.	Music	1080	1140
Hasan, Mazhar	Ph.D.	Physics	1100	1140
Iliff, Kathryn	Ed.D.	Accounting	1080	1140
Lahey, James F.	Ph.D.	Earth Sciences	1060	1140
McKenzie, Harvey C.	Ph.D.	Mathematics	1080	1140
Ogilvie, William K.	Ed.D.	Education	1060	1140
Vazquez-Bigi, A.M.	Ph.D.	Foreign Languages	1080	1140 L $\frac{1}{2}$
(Repl.)				1140 a
Walther, LaVern A.#	Ed.D.	Library Sciences	1060	1140 T
Wheeler, Wallace J.	Ed.D.	Education	1060	1140
Wingfield, Clyde J.	D.P.A.	Political Sciences	1080	1140
Appell, Carl	M.A.	Physical Ed. - Men	1080 ****	1120 *
Belnap, Ralph A.	Ed.D.	Education	1040	1120
Dionisopoulos, P.A.	Ph.D.	Political Sciences	1040	1120
Fred, Bernhart G.	Ph.D.	Music	1060	1120
Greene, Anne	Ph.D.	English	1060 L	1120
James, E. Nelson	Ph.D.	Editor, Professional Publications	1040 T	1120 T
James, William H.	Ph.D.	Psychology	1060	1120
LaBaw, Nye L.	Ed.D.	Physical Ed. - Men	1060 *	1120 *
Loughlin, Leo J.	Ph.D.	Education	1060	1120
Miller, Elwyn R.	Ph.D.	Education	1060	1120
Nerbovig, Marcella	Ph.D.	Education	1060	1120 L $\frac{1}{2}$
(Repl.)				1120 a
Owens, Blanche E.	Ph.D.	TV Education	1060 pa T	1120 ***
Reynolds, Rosalie	Ph.D.	Chemistry	1060	1120
Brown, Richard H.	Ph.D.	History	1040	1100
Grotberg, Edith H.	Ph.D.	Psychology	1040	1100 LW
(Repl.)				1100 a
Hart, Ann M.	Ed.D.	Nursing Education	1020	1100 * Pr
Leslie, Charles W.	Ph.D.	Philosophy	1040	1100
Maedke, Wilmer O.	Ph.D.	Business Education	1040	1100
Martinez, Joseph D.	Ph.D.	Earth Sciences	1040	1100
O'Connor, Henry A.	Ed.D.	Education	1040	1100
Schmidt, Wesley I.	D.Ed.	Education	1040	1100
Strawn, Cecil G.	M.F.A.	Art	1040 L	1100 Pr
Suhadolc, Joseph	Ph.D.	Foreign Languages	1040	1100
von Zellen, Bruce W.	Ph.D.	Biological Sciences	1040	1100
Welsh, Willard	Ph.D.	Speech	1060	1100
Alpiner, Jerome G.	Ph.D.	Speech	1020	1080
Brantley, Mabel R.	Ed.D.	Education	1020	1080
Brown, Robert D.	Ph.D.	Industry-Technology	1000	1080
Carey, Edwin L.	D.B.A.	Management - Finance	1020	1080
Hammerman, Donald	D.Ed.	Outdoor Teacher Education; Assistant Director, Lorado Taft Field Campus	1020 M T	1080 M T
Husa, Harold	Ed.D.	Dean of Men	1000 T	1080 T Pr
Schilt, Alfred A.	Ph.D.	Chemistry	1020	1080
Williams, J. David	Ph.D.	Speech	1020	1080
Barbour, Edna H.	Ph.D.	Business Education	1000 L	1060

Bushnell, David	Ph.D.	Physics	\$1020	\$1060
Casebier, Eleanor	Ph.D.	Management - Finance	1000	1060 L
(Repl.)				
Doty, Larry A.	Ph.D.	Psychology	980	1060
Doyle, Florence E.	Ed.D.	Counseling Center	1000	1060
Gourley, Robert H.	Ed.D.	Assistant Director,		
		Placement	1000 T	1060 T
Kahler, Robert W.	Ed.D.	Physical Ed. - Men	1000 *	1060 *
Martin, James G.	Ph.D.	Sociology-Anthropology	1000 L½	1060 LW
(Repl.)				
Nesbitt, William O.	Ed.D.	Education	1000	1060
Pourchot, Leonard L.	Ed.D.	Education	1020	1060
Schoenbohm, Gertrude	Ph.D.	Foreign Languages	1000	1060
Swynehardt, Mary B.	Ed.D.	University School	1000	1060
Wernick, Walter	Ed.D.	Education	1000 L½	1060
Broadus, Robert N.	Ph.D.	Library Sciences	960	1040
Carlson, Milton E.	Ph.D.	Bureau of Univ. Research	980 T	1040 T
Cleland, Kenneth	Ed.D.	Education	1000	1040
Guest, B. Ross	Ph.D.	Earth Sciences	980	1040
Kloss, Robert A.	Ph.D.	Chemistry	1000	1040
Kreidle, John R.	Ph.D.	Management - Finance	--	1040
Poor, Frederick A.	Ph.D.	Accounting	960	1040 Pr
Senteney, George W.	Ph.D.	Industry-Technology	980	1040
Ward, James M.	Ed.D.	Education	980	1040 Pr
Weeks, Dale H.	Ph.D.	Economics	980	1040
Bennett, C. Jackson	Ph.D.	Biological Sciences	960	1020
Burke, Roy	Ed.D.	Art	960	1020
Dunn, J. Hubert	Ph.D.	Physical Ed. - Men	960 *	1020 *
Hougland, A. Oscar	D.M.A.	Music	960	1020
Hull, Marion A.	Ph.D.	Education	960 L	1020
Hunyard, Robert J.	Ed.D.	Director, Audio-Visual	960 T	1020 T
Jones, Orville E.	Ed.D.	Outdoor Teacher Education	960 M ***	1020 M ***Pr
Kent, Frederick G.	J.D.	Political Sciences	1020	1020
Mathers, Carol K.	Ph.D.	Biological Sciences	960	1020 Pr
Shearer, William M.	Ph.D.	Speech	960	1020 LW
(Repl.)				
Suhr, Virtus W.	Ph.D.	Industry-Technology	960	1020
Tink, A. Kerby	Ph.D.	Education	960	1020
Westbrook, May A.	Ed.D.	Home Economics	960 R	1020
Bell, Mary M.	Ph.D.	Physical Ed. - Women	940	1000
Hillestad, Mildred D.	Ph.D.	Business Education	920	1000
Many, Wesley A.	M.A.	University School;		
		Coordinator of Curriculum		
		and Research	--	1000 *** Q
Pielstick, Norval	Ph.D.	Psychology	940	1000
Skeels, Jack W.	Ph.D.	Economics	--	1000
Thompson, Michael	Ed.D.	Education	940	1000 Pr
Brim, Charles W.	Ed.D.	Bureau of Univ. Research	880 T	980 T Pr
Smith, Harold E.	Ph.D.	Sociology-Anthropology	920	980
Goering, Oswald	Re.D.	Outdoor Teacher Education	900 M ***	960 M *** L
(Repl.)				
Sherbenou, Edgar L.	Ph.D.	Political Sciences	900	960 Pr
Tischler, Herbert	Ph.D.	Earth Sciences	880	940 Pr
Winters, Harold A.	Ph.D.	Earth Sciences	880	940
MacLeish, Andrew	Ph.D.	English	860	920 Pr
Wilderman, Raymond	Ph.D.	Speech	860	900
Palmer, Virginia A.	Ed.D.	Coordinator, Resident Advisers		
		& Counseling, Neptune Unit	760 M *	820 M *

# Head of department  
 \* 9½ month contract  
 \*\*\* 11 month contract  
 \*\*\*\*\* 11½ month contract

T 12 month contract  
 a Temporary  
 M Maintenance  
 R Room

p One-half salary paid by Midwest Council on Airborne Television; one-half by N.I.U.  
 Pr Recommended for promotion from assistant to associate professor  
 L Leave of absence at half salary  
 L½ Half year leave of absence at full salary  
 LW Leave of absence without salary  
 Q If doctorate is not awarded by September 1, 1963, rank will be assistant professor  
 at a salary of \$900 per month

#### ASSOCIATE PROFESSORS

##### New Positions

	Administration (Director	
	of Computer Center)	\$ 940
	Art	940
	Chemistry	940
	Earth Sciences	940
	Education	940
	Education	940
	English	940
	Foreign Languages	940
	History	940
	Industry and Technology	940
	Mathematics	940
	Music	940
	Political Sciences	940
	Psychology	940
	Sociology and Anthropology	940
	Special Education	940
	Speech	940
	Student Personnel Services (Counselor)	940
	Student Personnel Services (Physician)	940

##### Replacements

	Biological Sciences	940
	Business Education	940
	Earth Sciences	940
	Education	940
	English	940
	Foreign Languages	940
	History	940
	History	940
	Home Economics	940
	Physical Education for Men	940
	Physics	940
	Psychology	940
	Speech	940
	Student Personnel Services (Physician)	940
	Visual Education	940

##### Vacant Positions

	Earth Sciences	940
	Student Personnel Services	
	(Reading Counselor)	940

Assistant Professors	Academic Degree	Department	Monthly Rate	
			1962-1963	1963-1964
Binter, Alfred R.	Ed.D.	Education	\$ 960	\$1040
Dewar, John A.	Ed.D.	Education	960	1040
Eaton, John	M.B.A.	Business Education	1000	1040
Fletcher, Howard	M.Ed.	Physical Ed. - Men	1000 ****	1040 *
Groke, Paul O.	Ph.D.	Marketing	1000	1040
Huestis, Kathryn R.	M.S.	University School	980	1040
Janeway, Thomas M.	M.A.	Biological Sciences	1000 LW	1040
Keefer, Richard	M.A.	Foreign Languages	1000	1040
Peterson, Donald C.	M.S.	Regional Services	980 T	1040 T

Roth, Bernice	M.A.	Director of Testing	1040 T	1040T
Secrest, Lawrence	M.A.	Industry-Technology	1040 ***	1040 ***
Sims, Clarence A.	M.S.	Management - Finance	1000	1040
Trager, Lela	M.A.	Physical Ed. - Women	1040	1040
Tushaus, James P.	M.B.A.	Marketing	--	1040
Walker, Katherine	M.A.L.S.	Asst. Director, University Library	1040 ***	1040 ***
White, J. Patrick	Ph.D.	History	1000	1040
Wiggert, Elsie	M.A.	Art	980	1040
Baker, Charles E.	M.M.	Music	960	1020
Beezhold, Frank W.	M.M.	Music	960	1020
Bornmann, John A.	Ph.D.	Chemistry	980	1020
Dill, Howard R.	M.M.	Music	960	1020
Furbay, Albert L.	Ph.D.	Speech	960	1020
Harris, Edward	M.A.	Business Education	--	1020 Q
Herrick, Donald R.	M.S.	Mathematics	980	1020
Jeffries, Dale E.	M.A.	Speech	960	1020
Lake, Dale E.	M.A.	University School	940	1020
Lanning, Frank W.	Ed.D.	Education	960	1020
Park, Esther	M.A.L.S.	University Library	960 ***	1020 ***
Post, Charlotte K.	M.A.L.S.	University Library	960 ***	1020 ***
Vaughn, Joe W.	Ph.D.	Chemistry	980	1020
Weedman, Alda W.	M.Ed.	University School	960	1020
Whitney, Reynolds	M.A.	Music	960 L	1020
Wisland, Milton V.	Ed.D.	Special Education	960	1020
Duzan, Kenneth B.	M.S.	Mathematics	960	1000
Harnish, Frank J.	M.A.	Speech	940	1000
Hill, Wilma	M.S.	Art	940	1000
McCulloch, Mary K.	M.S.Ed.	University School	940	1000
McDowell, V. Dale	Ph.D.	Education	960 LW $\frac{1}{2}$	1000
McNamara, Helen A.	M.A.	University School	940	1000
Nissen, Constance E.	M.S.	Nursing Education	920	1000
Reissner, Arthur J.	J.U.D.	Foreign Languages	940	1000
Schaefer, Pauline P.	M.A.	University School	920	1000
Twombly, John J.	M.A.	Political Sciences	960	1000
Warner, James C.	Ed.D.	Industry-Technology	960 a	1000
Brigham, Robert J.	M.S.	Physical Ed. - Men	920 *	980 *
Carlson, Harry G.	Ph.D.	Speech	960	980
Cluff, Robert B.	B.A.	Asst. Director, Testing	920 T	980 T
Davis, Sarah M.	A.M.L.S.	University Library	900	980 ***
Engle, Mary E.	M.A.	Counseling Center	940 L	980
Herbert, Edward T.	Ph.D.	English	920 L $\frac{1}{2}$	980
King, James H.	Ed.D.	Education	920	980 L
(Repl.)				980 a
Lipscomb, Edra E.	Ed.D.	Education	920	980
McDonald, Keith	Ph.D.	Assistant Dean of Men	920 T	980 T
Nelson, Robert H.	Ed.D.	Education	920	980
Robbins, Russell E.	Ed.D.	Education	920	980
Schreiber, Robert E.	M.A.	University Library	940 T	980 T
Seguel, Mary L.	M.A.	Education	920	980
Simon, Seymore	Ph.D.	Psychology	920	980
Tamte, James A.	M.A.	Counseling Center	900	980
Thomas, Charles L.	M.S.	Industry - Technology	920 ** L $\frac{1}{2}$	980 **
Wehling, Helen	M.S.	Home Economics	920	980
Wittrup, Robert C.	M.S.	University School	920	980
Bell, Robert W.	Ph.D.	Psychology	--	960
Dai, Shen Yu	Ph.D.	Political Sciences	900	960
Donnelly, Alton S.	Ph.D.	History	900	960
Freedman, Charles E.	Ph.D.	History	900	960
Hamilton, Hallie J.	M.S.J.	Journalism	900	960 Pr
Horton, Elizabeth A.	M.A.	University School	900	960 Pr
Jungst, Dale G.	M.S.	Mathematics	900	960
Karabinus, Robert A.	M.S.	Assistant Registrar	880 T	960 T
Kuhn, Elmer J.	M.A.	University School	900	960



Larson, Jeanne H.	M.A.	University School	\$ 900	\$ 960 Pr
Lembesis, Anne C.	M.A.	Education	920	960
Plummer, John F.	M.A.Ed.	Industry - Technology	900	960
Shimabukuro, Shinkichi	Ed.D.	Education	900	960
Sorensen, Mourits A.	M.A.Ed.	Counseling Center	900	960
Barnes, Lester E.	M.S.	Management - Finance	880	940
Burnett, Richard W.	D.Ed.	Education (Reading Clinic)	880	940
Campbell, Roy G.	M.S.J.	Journalism	880	940
Chang, Perry P.	Ph.D.	Economics	880 a	940 a
Cockrell, Lloyd L.	Ed.D.	Outdoor Teacher Education	880 M ***	940 M ***
Engle, Ernest E.	M.B.A.	Accounting	--	940
Fang, Joong	Ph.D.	Mathematics	880 a	940
Farwell, Gaylord H.	Ed.D.	Education	880	940
Freilich, Morris	Ph.D.	Sociology - Anthropology	880	940
Grosklags, James H.	Ph.D.	Biological Sciences	880	940
Haendel, William G.	M.S.	Art	900	940
Hendershop, M. Lucille	M.A.	University School	880	940
Hinton, J. Eugene	Ed.D.	Conference Director	880 T	940 T
Martin, Randall B.	Ph.D.	Psychology	--	940
Melum, Verna V.	M.S.L.S.	University Library	880	940 ***
Olson, Mildred N.	M.S.	Physical Ed. - Women	880	940
Owens, Kenneth N.	Ph.D.	History	880	940
Polzin, Donald E.	Ph.D.	Speech	880	940
Slan, Arnold A.	M.S.	University School	860	940 L
(Repl.)				940 a
Starzyk, Marvin J.	Ph.D.	Outdoor Teacher Education	880 M ***	940 M ***
Swenson, Jan R.	M.A.	Art	880	940
Vilhauer, William	M.A.	Speech	900 LW	940
Anderson, Rosemary	M.A.	University School	860	920
Cormier, Romae J.	M.A.	Mathematics	880 LW	920
Curtiss, James W.	M.A.	Speech	880	920
Dodd, James B.	M.S.L.S.	University Library	880 ***	920 ***
Dubofsky, Melvyn	Ph.D.	History	860	920
Fenwick, Mason G.	M.A.	Biological Sciences	880	920
Flodin, William L.	M.B.A.	Management & Finance	860	920
Frey, Sherman H.	Ph.D.	Education	840	920
Harmet, Kenneth H.	M.S.	Biological Sciences	860	920
Hess, Herbert J.	M.A.	Speech	860 L $\frac{1}{2}$	920
Kevill, Dennis N.	Ph.D.	Chemistry	--	920 a
Peterson, W. Jack	M.A.	Student Activities		
		Adviser	860 T	920 T
Ragland, George C.	M.S.	Mathematics	880 LW	920 LW
(Repl.)				920 a
Ruotsala, Albert P.	Ph.D.	Earth Sciences	860	920
Schneck, George R.	M.A.	University School	860	920
Schneider, Robert W.	Ph.D.	History	860	920
Scriven, Eldon G.	M.A.	University School	860	920
Southern, William E.	M.A.	Biological Sciences	880	920 LW
(Repl.)				920 a
Stevens, George P.	Ph.D.	Earth Sciences	880	920
Teller, Francis L.	M.A.	University School	880	920
Doutt, Richard F.	M.Ed.	University School	840	900 Pr
Eismann, Ruth A.	M.A.	University School	860 ***	900 ***
Farley, William E.	M.Ed.	University School	840	900
Jenkins, David	M.B.A.	Management - Finance	--	900
Kieso, Donald E.	Ph.D.	Accounting	--	900
King, Kendall C.	Ph.D.	Philosophy	840	900
Ludeman, Vernon L.	M.A.	University School	840	900
Tsao, Peter	M.S.	Physics	860	900 L
(Repl.)				900 a
Weller, Mary Alice	M.Ed.	University School	840	900
Baker, Keefe L.	M.F.A.	Art	820	880
Banovetz, James M.	M.A.	Political Sciences	--	880 S
Bibby, John F.	M.A.	Political Sciences	--	880

Cheadle, Helen N.	M.A.	University Library	\$ 820	\$ 880 ***
Clayton, Kenneth D.	M.S.	Biological Sciences	840	880
Davis, Doris L.	M.A.	Speech	840	880
Knapp, William H.	M.S.Ed.	University School	820	880 Pr
Mundt, Frederick J.	Ph.D.	Audio-Visual	780 ***	880 ***
Nay, M. Geneva	M.A.	Business Education	840	880
Nickerson, Melvin R.	M.A.	Regional Services	800 T	880 T
Passmore, Lenora F.	M.B.A.	Business Education	840	880
Pearson, Margaret A.	Ed. D.	Special Education	--	880 a
Turner, Caryl	Ph.D.	Speech	820	880
Wrenn, John M.	M.A.	Physical Ed. - Men	820 *	880 * Pr
Zimmerman, M. Nadine	M.S.	Physical Ed. - Women	800	880 Pr
Cole, Juanita T.	M.A.L.S.	University Library	800	860 ***
Fairbanks, Robert P.	B.A.	Economics	--	860 U
Gray, Jack C.	M.A.	English	800	860
Moffat, William J.	M. Mus.	Music	800	860 Pr
Roughhead, William G.	M.S.Ed.	Mathematics	800	860 Pr
Rush, Wilmer S.	M.S.Ed.	University School	820	860 L
Moore, Virgil - replacement		See Instructors		
Syrek, Edward F.	M.F.A.	Art	800	860
Wilson, Robert H.	M.A.	English	820	860
Curtis, Kenneth	M.A.	Admissions	780 T	840 T
Howard, David H.	M.A.	Sociology - Anthropology	800	840
Paul, Patricia	M.A.	Physical Ed. - Women	800 LW	840
Popp, M. Joan	M.A.	Physical Ed. - Women	760	840 Pr
Watts, Jean L.	M.S. Ed.	University School	780	840 L Pr
Brigham, Gertrude - replacement		See Faculty Assistants		
Lovering, Virginia E.	A.M.L.S.	University Library	740	820 *** Pr
Pheanis, Jack W.	M.S. Ed.	Physical Ed. - Men	780 *	820 *
Sewell, Richard H.	Ph.D.	History	760	820
Stone, JoAnne	M.A.	University School	760	820 Pr
Livingston, Inez	M.A.	Resident Adviser - Adams	760 M*	800 M*
Troeschler, Carol	M.S.	Resident Adviser - Williston	750 M*	800 M*
Inniss, Kenneth B.	M.A.	English	700 a	760
Ludwigson, Kathryn	M.S.	English	--	760
Rosenthal, Saul	M.F.A.	English	700	760
Thorburn, Neil	M.A.	Resident Adviser - Gilbert	700 M*	740 M*

\* 9½ month contract

T 12 month contract

\*\* 10 month contract

M Maintenance

\*\*\* 11 month contract

a Temporary

Pr Recommended for promotion from instructor to assistant professor

L Leave of absence at half salary

L½ Half year leave of absence at full salary

LW Leave of absence without salary

Q If 30 semester hours beyond master's degree not earned by September 1, 1963, rank will be instructor at a salary of \$900 per month

S If doctorate is not awarded by September 1, 1963, rank will be instructor at a salary of \$840 per month

U If doctorate is not awarded by September 1, 1963, rank will be instructor at a salary of \$820 per month

#### ASSISTANT PROFESSORS

##### New Positions

_____	Accounting	\$ 940
_____	Administration	
_____	(Budget officer)	940
_____	Art	940
_____	Biological Sciences	940
_____	Business Education	940
_____	Education	940
_____	Education	940

	Education	\$ 940
	English	940
	English	940
	Foreign Languages	940
	Foreign Languages	940
	History	940
	Home Economics	940
	Management & Finance	940
	Mathematics	940
	Music	940
	Nursing Education	940
	Outdoor Teacher Education	940
	Physical Ed. - Men	940
	Physical Ed. - Women	940
	Physics	940
	Political Sciences	940
	Regional Services	
	(staff photographer)	940
	Sociology-Anthropology	940
	Special Education	940
	Speech	940
	Speech	940
	Student Personnel Services	940
	(Admissions counselor)	
	Student Personnel Services	940
	(resident adviser-Douglas Hall)	
	University Library	940
	University Library	940
	Visual Education	940

#### Replacements

	Art	940
	Biological Sciences	940
	Bureau of University	
	Research	940
	Chemistry	940
	Earth Sciences	940
	English	940
	Foreign Languages	940
	History	940
	Home Economics	940
	Regional Services	940
	Sociology-Anthropology	940
	University Elementary	
	School	940
	University Library	940

Instructors	Academic Degree	Department	Monthly Rate	
			1962-1963	1963-1964
Ackert, Helen O.	M.A.	Nursing Education	\$ 840	\$ 900
Allen, Bly M.	M.A.	Counseling Center	880	900
Applebee, Bernice L.	M.A.	University School	860	900
Carlson, Marian L.	M.Ed.	Nursing Education	840	900
Clemens, Earl L.	M.Mus.	Music	860	900
Hatlestad, Carolyn	M.A.	University School	900	900
Kernkamp, Emily E.	M.A.	University School	860	900
LeBritton, Louis J.	M.P.H.	Nursing Education	900	900 *
Linder, Lorene	B.S.L.S.	University Library	840	900 ***
Marsh, Joseph T.	M.S.	Regional Services	900 ***	900 ***
Moon, Donald E.	M.A.	Industry-Technology	900	900 L
(Repl.)				900 a
O'Connor, Mary C.	M.S.N.Ed.	Nursing Education	840	900
Quensel, Warren P.	M.S.Ed.	Industry-Technology	860	900
Van Huben, Betty J.	M.S.	Nursing Education	900	900 *

Whalen, Mary V.	M.A.	Nursing Education	\$ 900	\$ 900 *
Hrabikova, Helena M.	M.A.	Foreign Languages	840 a	880 a
Marken, Edith	M.A.	English	840	880
Norris, Maurice E.	M.S.	Speech	840	880
Thompson, Bert A.	M.A.	Library Science	820	880
Tourville, D. Raymond	M.A.	Foreign Languages	840	880
Carasso, Roger	M.A.	Political Sciences	800	860
Fischer, Robert E.	M.S.L.S.	University Library	820 ***	860 ***
Glorfeld, Louis E.	M.A.	English	800	860 LW
Jesse Ritter - replacement		See Instructors		
Harrison, Roberta L.	M.S.L.S.	University Library	780	860 ***
Olson, Mary O.	M.S.	Home Economics	800	860
Petrulis, Stanley D.	M.M.	Music	800	860
Pillon, Nancy B.	M.S.L.S.	Library Science	820	860
Shields, Philip L.	M.A.	Coordinator, Student Financial Affairs	800 T	860 T
Vlahantones, Anthony	M.F.A.	Art	820	860
Wright, Mary L.	M.S.	University School	820	860
Barlow, Harriet K.	B.S.L.S.	University Library	760	840 ***
Barron, Pat	M.A.	Physical Ed. - Women	780	840
Bavery, Edgar A.	M.S.	University School	780	840
Blake, Patricia A.	M.P.E.	Physical Ed. - Women	780	840
Davis, John, Sr.	M.A.	University School	800	840
Gau, Ruth A.	M.S.Ed.	University School	780	840
McGowan, Robert L.	M.A.	Philosophy	780	840
Nowik, Francis J.	LL.B.	Management - Finance	780	840
Tyler, Violet M.	M.S.	Physical Ed. - Women	800	840
Ebel, Carol J.	M.S.	Physical Ed. - Women	780	820
Funk, Haldon D.	M.A.	University School	780	820
Furner, Mary O.	M.A.	University School	760	820
Hahn, William L.	M.B.A.	Marketing	780	820
Hickey, Mary E.	M.A.	University Library	760 ***	820 ***
Kummerfeldt, Irvan J.	M.S.	Regional Services	760 ***	820 ***
Meyer, Thomas J.	M.A.	Physical Ed. - Men	--	820 *
Sostrom, John P.	M.A.	University School	780	820
Behr, Merlyn J.	M.A.	Mathematics	760	800
Donohue, James L.	J.D.	Management - Finance	760	800
Johnson, William H.	M.S.L.S.	University Library	760 ***	800 ***
Moore, Charles R.	M.S.Ed.	University School	740	800
Moyer, Lou Jean	M.A.	Physical Ed. - Women	740	800
Ortman, Rosemary	B.S.	Physical Ed. - Women	680 a	800 Q
Rasmussen, Gordon E.	M.A.	University Library	720	800 ***
Rieff, Janan E.	M.Ed.	Physical Ed. - Women	740	800
Albrecht, Wayne L.	M.S.	Management - Finance	720	780
Cottew, Maurine I.	M.A.L.S.	University Library	740	780 ***
Hungate, Nancy E.	M.A.	Physical Ed. - Women	760 a	780
Kurr, Doreen B.	M.A.	Music	720	780
Stallings, Martha J.	M.A.	Physical Education - Women	--	780
Stoothoff, Ronald	M.A.	Philosophy	--	780
Vogt, Norman E.	M.S.L.S.	University Library	740	780 ***
Brunner, Burton C.	M.A.Ed.	Admissions	700 T	760 T
Focht, Sandra J.	M.A.	Speech	720	760
Moore, Virgil D.	M.S.Ed.	University School	--	760 a
Ricchiardi, Donna R.	M.S.	University School	700	760
Turppa, William J.	M.S.	Accounting	700 a	760
Baril, James R.	M.A.	English	680	740
Hagen, Enid M.	B.A.	English	680	740
Kern, Diane	M.A.	Speech	700	740
Ritter, Jesse P.	M.A.	English	--	740 a
Bender, Edward D.	M.S.	Mathematics	660	720
Camp, Louis L.	M.A.	English	660	720
McVaigh, Betty L.	M.A.	Physical Ed. - Women	680	720
McWhorter, Oleta E.	M.A.	English	--	720



Magnuson, Gorgon A.	M.A.	English	\$ 680	\$ 720
Mullane, Ruth A.	M.A.	University Library	680 ***	720 ***
Paige, Robert W.	M.A.	Speech	680	720
Smith, Forrest G.	M.A.	English	680	720
Steinmann, Betty E.	M.A.L.S.	University Library	700 ***	720 ***
Besserman, Albert G.	M.S.Ed.	Mathematics	--	700
Cooper, LeRoy W., Jr.	M.S.	Mathematics	660	700
Coulos, James S.	M.A.	English	660	700
Cox, Burton L.	M.A.	English	--	700
Green, Nancy R.	M.A.	English	660	700
Horn, Larry V.	M.A.	English	660	700
Rackstraw, Richard	M.A.	English	660	700
Brannan, Samuel J.	M.A.	Mathematics	--	680
Hedges, David L.	M.A.	English	620	680
Herrmann, William A.	M.S.	Resident Adviser - Lincoln	620 M*	680 M*
Muecke, Sarah Ann	M.A.	Resident Adviser - Neptune East	630 M*	680 M*
Quivey, James R.	M.A.	English	640	680
Somer, John L.	M.A.	English	--	680
Rhodes, James A.	M.A.	English	620	660
Peterson, Tracey, Jr.	M.A.	English	--	640
Lavers, Norman Jr.	M.A.	English	--	620
Lucas, Jane	M.A.	Resident Adviser - Neptune West	580 M*	620 M*
Rogier, Constance	M.A.	Asst. Resident Adviser, Neptune North	560 M*	600 M* Pr

\* 9½ month contract

\*\*\* 11 month contract

T 12 month contract

a Temporary

M Maintenance

Pr Recommended for promotion from faculty assistant to instructor

L Leave of absence at half salary

LW Leave of absence without salary

Q If master's degree is not awarded by September 1, 1963, rank will be faculty assistant at a salary of \$700 per month

#### INSTRUCTORS

##### New Positions

_____	Accounting	\$ 900
_____	½ Business Education	900
_____	Education	900
_____	Education	900
_____	English	900
_____	English	900
_____	Foreign Languages	900
_____	History	900
_____	Mathematics	900
_____	Music	900
_____	Nursing Education	900
_____	Physical Ed. - for Men	900
_____	Speech	900
_____	Speech	900
_____	Student Personnel Services	
_____	(Asst. Resident Adviser - Douglas Hall)	900
_____	Student Personnel Services	
_____	(Asst. Resident Adviser - Douglas Hall)	900
_____	½ University Elementary School	900
_____	University Junior High School	900
_____	University Library	900
_____	University Library	900

Replacements

	Bureau of University Research	\$ 900
	English	900
	Foreign Languages	900
	History	900
	Home Economics	900
	Mathematics	900
	Physical Ed. - Men	900
	Regional Services	900
	Speech	900
	$\frac{1}{2}$ University Elementary School	900
	University Library	900

Vacant Positions

	Mathematics	900
	Student Personnel Services	
	(Asst. Resident Adviser -	
	Lincoln Hall)	900
	University Elementary School	900

Executive Assistants

	Academic Degree	Department	Monthly Rate	
			1962-1963	1963-1964
Mason, Alvin A.	M.Ed.	Director, University Center	1000 T	1080 T
Walker, Eugenie	M.S.	Director, Admissions	1000 T	1060 T
Sperling, Clara	B.S.	Secretary to President	770 T	790 T
Unterbrink, Howard	M.S.Ed.	Assistant Director; Program Director, University Center	670 T	730 T

Faculty Assistants

Shand, Betty M.	R.N.	Head Nurse, University Student Health Service	720 T	760 T
Carlson, Martha	-	Tabulating Supervisor	700 T	740 T
Lukidis, Ann B.	B.A.	University School	660	700
Brigham, Gertrude	B.S.	University School	232 p a	640 a
Reiss, Joann F.	B.S.	Regional Services	580 ***	640 ***
Moore, Beverley J.	B.S.	Resident Adviser - Neptune North	560 M*	620 M*

\* 9½ month contract  
M Maintenance

\*\*\* 11 month contract  
p Part-time

T 12 month contract  
a Temporary

Faculty Assistants

Fifteen half-time positions for faculty assistants for doctoral programs and special programs in chemistry and physics as approved in the June and August, 1962 board reports:

Replacements

	Chemistry	Permission to employ eighteen (18) <u>faculty</u>
	Chemistry	<u>assistants</u> or the equivalent thereof at a
	Chemistry	nine months' rate of \$1,620.
Joan M. Cavallaro	English	
Elizabeth Pesch	English	
	History	Permission to employ forty (40) <u>graduate</u>
	History	<u>assistants</u> or the equivalent thereof, at a
	History	nine months' rate of \$1,980.
	Physics	
	Physics	

Vacant Positions


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Business Education  
 Business Education  
 Education  
 Education  
 Education

Administrative Staff

Name and Position	Academic Degree	Payroll Title	Monthly Rate	
			1962-1963	1963-1964
Holmes, Leslie A. President	Ph.D.	Professor	\$2125 T	\$2200 T
Geigle, Francis R. Executive Vice- President	Ed.D.	Professor	1600 T	1700 T
Hains, J. Robert Coordinator of Uni- versity Research Grants	Ph.D.	Professor	1540 T	1600 T
Hanson, Ernest E. Vice President - Student Personnel Services	Ed.D.	Professor	1440 T	1520 T
Thistlethwaite, Robert L. Dean, College of Business	Ph.D.	Professor	1400 T	1480 T
Topp, Robert F. Dean, College of Education	Ph.D.	Professor	1360 T	1440 T
Skok, John Dean, College of Liberal Arts and Sciences	Ph.D.	Professor	1340 T	1420 T
Coe, C. Norton Dean, Graduate School	Ph.D.	Professor	1320 T	1400 T
Alexander, Virgil W. Dean, Evening College	Ph.D.	Professor	1260 T	1340 T
Bryce, Mayo J. Dean, College of Fine and Applied Arts	Ed.D.	Professor	1260 T	1340 T
Whitesel, R. G. Associate Dean, College of Liberal Arts and Sciences	Ph.D.	Professor	1260 T	1340 T
Dorland, Z. Harold Director, Business Services	M.A.	Executive Assistant	1200 T	1300 T
Froom, William P. Director, Regional Services	Ed.D.	Professor	1200 T	1260 T

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T 12 month contract

## III. OTHER EMPLOYEES

New Positions

Luella M. Knapp, clerk-typist II, Housing Office, @ \$270 per month, as of 4/8,  
 per October B.R.  
 Thomas G. Gordon, kitchen laborer, University Center, @ \$270 per month, as of  
 4/29, per October B.R.

#### Replacements

Joyce P. Hannibal, clerk-typist II, University School, @ \$260 per month, as of 4/1, replacing Harriett Hunt, on leave of absence (position reclassified).

Virginia A. Moon, assistant bookstore manager, University Center, @ \$440 per month, as of 4/1, replacing George Bradbury, resigned 3/29.

Kenneth L. Moore, bookstore department supervisor, University Center, @ \$380 per month, as of 4/1, replacing Virginia Moon, transferred.

Mildred L. Gilkerson, cook, University Center, @ \$275 per month, as of 4/1, replacing Fern Callais, resigned 2/28.

Anna M. Winterland, cook, Lorado Taft Field Campus, @ \$245 per month, as of 4/1, replacing Marian Blumeyer, transferred.

Vernon J. Baker, bowling alley & billiard room attendant, University Center, @ \$410 per month, as of 4/15, replacing Jeffrey Zircher, resigned 4/4.

Lois M. O'Neil, cook, Food Services, @ \$275 per month, as of 4/15, replacing Jennie Ziegler, transferred.

Luther A. Fields, janitor, Physical Plant, @ \$365 per month, as of 4/15, replacing Aaron Saari, resigned 4/8.

Bonnie L. Lemay, waitress, University Center, @ \$250 per month, as of 4/16, replacing Virginia Frye, resigned 3/29.

Billy N. Crabb, kitchen laborer, University Center, @ \$270 per month, as of 4/18, replacing Willie Henry, dismissed.

Guillermo Obregon, kitchen laborer, Food Services, @ \$270 per month, as of 4/18, replacing Billy Crabb, transferred.

Gertrude F. Stelling, clerk-typist III, Division of Business Services, @ \$305 per month, as of 4/22, replacing Barbara Nordin, on leave of absence.

Gertrude A. Harwood, Cook's helper, Food Services, @ \$257.50 per month, as of 4/24, replacing Agnes Murray, on sick leave.

Phyllis H. Lay, main desk attendant, University Center, @ \$300 per month, as of 4/28, replacing Dea Fort, resigned 4/23.

Vernon Christopher, fountain attendant, University Center, @ \$265 per month, as of 4/29, replacing Roy Palmer, resigned 4/28.

Consetta B. Roth, clerk-typist II, Admissions, @ \$265 per month, as of 4/29, replacing Armande Vasilopoulos, resigned 4/19.

John D. Thompson, janitor (temporary), Physical Plant, @ \$365 per month, as of 4/29, replacing Edwin Smith, on leave of absence.

#### Change of Status

Clara M. Bernardin, cook's helper, Food Services, from \$227.50 per month to \$257.50 per month, as of 4/1, per union negotiations.

Charles E. Britnell, janitor, Physical Plant, from \$365 per month to \$395 per month, as of 4/1, per union negotiations.

Jeanine K. Harms, library clerk II, Library, from \$275 per month to \$280 per month, as of 4/1, completion of probationary period.

Agnes S. Johnson, cook, University Center, from \$245 per month to \$275 per month, as of 4/1, per union negotiations.



Dorothy M. Johnson, cook, University Center, from \$245 per month to \$275 per month, as of 4/1, per union negotiations.

Irene M. Kunkel, cook's helper, Food Services, from \$227.50 per month to \$257.50 per month, as of 4/1, per union negotiations.

Janet C. Lenschow, clerk-typist II, Placement, from \$265 per month to \$270 per month, as of 4/1, completion of probationary period.

Gloria Joyce McKiness, cook, Food Services, from \$245 per month to \$275 per month, as of 4/1, per union negotiations.

Helen B. Morel, cook, Food Services, from \$245 per month to \$275 per month, as of 4/1, per union negotiations.

Lois M. O'Neil, cook's helper (temporary), Food Services, from \$227.50 per month to \$257.50 per month, as of 4/1, per union negotiations.

Lula G. Pace, cook's helper, University Center, from \$227.50 per month to \$257.50 per month, as of 4/1, per union negotiations.

Leota M. Padgett, cook, University Center, from \$245 per month to \$275 per month, as of 4/1, per union negotiations.

Martha J. Short, cook's helper, Food Services, from \$227.50 per month to \$257.50 per month, as of 4/1, per union negotiations.

Jennie V. Ziegler, cook, Food Services, @ \$275 per month, to dining room supervisor, University School, @ \$300 per month, as of 4/1 (School Lunch Program - Auxiliary Enterprises).

Anna Winterland, cook (irregular), Lorado Taft Field Campus, @ \$1.41 per hour for 196 hours, as of 4/1 (hours worked in March).

Mary Ellen Vant, cook (irregular), Lorado Taft Field Campus, @ \$1.41 per hour for 1962 hours, as of 4/1 (hours worked in March).

Alice T. Holcomb, library clerk II (irregular), Library, @ \$1.67 per hour for 72 hours, as of 4/1 (hours worked in March).

Virginia P. Malone, cook's helper, University Center, from \$227.50 per month to \$257.50 per month, as of 4/1, per union negotiations.

Marie Schavland, maid (irregular), University Center, \$1.44 per hour for 136 hours, as of 4/1 (hours worked in March).

Ruby J. Brown, cook, University Center, from \$245 per month to \$275 per month, as of 4/1, per union negotiations.

Evelyn G. Anderson, chief library clerk, Library, from \$335 per month to \$350 per month, as of 4/8, completion of probationary period.

Walter R. French, groundsman, Grounds, from \$365 per month to \$395 per month, as of 4/15, per union negotiations.

John R. Humphries, chef, University Center, from \$400 per month to \$410 per month, as of 4/15, completion of probationary period.

Heather B. Deyo, main desk attendant, University Center, from \$300 per month to \$315 per month, as of 4/20, completion of probationary period.

Marilou Waite, cashier I, University Center, from \$260 per month to \$275 per month, as of 4/25, completion of probationary period.

#### Leave of Absence

Charles Vandling, janitor, Physical Plant, from 4/1 through 4/30 (accident)  
V. Mae Judah, dining room cashier, University Center, from 4/17 through 5/31  
(illness)  
Edwin R. Smith, janitor, Physical Plant, from 4/25 at noon through 7/31  
(illness)  
Charlotte Ward, dining room supervisor, University School, from 4/29 to  
indefinite (illness)

#### Return from Leave of Absence

Helene Ziegler, cook's helper, Food Services, as of 4/16  
Wilhelm Leninger, kitchen laborer, Food Services, as of 4/18

#### Dismissal during Probationary Period

Willie Henry, kitchen laborer, University Center as of 4/9

### V. THE CURRICULUM

#### Extension Centers

We should like to recommend for approval the addition of three graduate extension centers, beginning with September, 1963:

#### Chicago Heights

Facilities are excellent. Bloom Township High School and Community College where courses will be offered, has a full-time director of its evening program and a library of 3,000 volumes. Complete cooperation of school administrators has been extended.

#### Norridge

This is a densely populated area near Chicago and the complete cooperation of school administrators has been extended. Facilities - classroom, library, and audio-visual equipment are excellent. Ridgewood High School will be used for class work.

#### Ottawa

This area is excellent for graduate work and has excellent facilities for class work. Again, complete cooperation of school personnel has been extended.

### VIII. PURCHASES

#### Establishment of a Central Stores Department

A proposal to develop a central stores activity in the central warehouse space has been studied with the following results:

- 1) There is an existent need to store centrally items of large volume or frequent use, items of critically timed requirement, and items so specialized in nature as to be difficult to locate and obtain.
- 2) Many items currently used and consumed by the university are of sufficient volume to support a change in procurement channels from retail and wholesale, to a direct or "through broker" basis. The resultant economy of purchase price will allow for a local mark-up which will assist in supporting the handling and distribution costs.
- 3) A testing program, systematic record of all such tests, and the administration of "sample" examinations has become an increasingly complex problem

which relates to central stores. The dissemination of information related to tests and examination of sample product will result in a saving of time and energies whenever that product or a similar one is being considered for use.

The solution of similar problems has been effected by Purdue University and the Universities of Illinois and Missouri through the implementation of central stores in various ways. No two installations were found to be identical in size, method of operation, degree of application, or scope of operation but each institution has evolved the answer to its particular problem. A competent, qualified professional person must be put in charge to guide the development of a central stores department at Northern.

We should like to have the approval of the board to establish a Central Stores Department under the supervision of Business Services Division, temporarily through the Purchasing Office, to be in charge of an assigned Purchasing Assistant III.

We should like further to have approval for the following:

- 1) The operation of a Central Stores Department under Bond Series '57 after August 1, 1963 with funds from said series to be used to establish the inventory.

- 2) The establishment of the following positions as need requires:

1 - Purchasing Assistant III -- salary range	\$600 - 870
1 - Sample and Testing Inspector --	525 - 770
1 - Custodian -- (negotiated)	365 - 395
Salaries payable from bond series operations	
1 - Stenographer -- salary range	\$280 - 370
1 - Food Store Keeper -- (negotiated)	325 - 450
Salaries payable from Store Income	

#### Permission to Increase Amount of Revolving Fund

We should like to have permission to increase the revolving fund from \$10,000 to \$50,000 to accomodate the increased requirements of the university. During a typical month, 260 items were paid from the revolving fund at a total of approximately \$42,000. This volume normally requires 20 or 21 state invoice vouchers to reimburse the revolving fund.

#### Establishment of a Bond Series Revolving Fund

We should like to have approval to establish a working cash fund for Series 1960 to be used for the University Center. This fund would be used for change funds, purchase of used books, payment of freight bills, emergency purchases and the purchase of cigarettes in order to take advantage of a 5% discount. At present, \$12,000 is in University Center cash funds. It is estimated that \$25,000 will be required to purchase used books from students at the close of this semester. A fund of \$40,000 is requested which will be segregated from the regular revolving fund.

#### Distribution of Contingency Funds

We should like to have permission to transfer \$145,600.00 from the Contingency Fund as follows:

Contractual Services . . . . .	\$50,000.00
Commodities . . . . .	30,000.00
Equipment . . . . .	63,100.00
Travel . . . . .	<u>2,500.00</u>
Total . . . . .	\$145,600.00

Station Wagon for Security Department

We should like to have permission to secure bids for a station wagon for the use of the Security Department. We should also like permission to secure bids or quotations for a 30# ABC fire extinguisher, stretcher, first aid kit, radio and public address system, to be installed or placed in the station wagon as recommended by the safety engineer - central office. Payable from available funds in Trust Fund Account No. 1101.

Purchase approved by Executive Committee of the Board - Indecor, Chicago  
34 pairs draperies for 3 residence hall dining rooms . . . . \$ 1,356.42  
(Payable from budgeted funds, Series '57)

Awards recommended to lowest responsible bidders:

Yearly Contracts -- Foods

- 1) Bakery Goods - Cain Baking Company, Inc., Rock Island . . . . \$40,688.63
- 2) Milk Products - (135,505 gallons homogenized milk; 13,415 gallons skimmed milk; 3,764 quarts whipping cream; 8,200 quarts coffee cream; 640 quarts sour cream; 283 quarts buttermilk)  
Oatman Brothers Dairy, Aurora . . . . . \$82,519.27
- Homogenized Milk for University School (8,000 half pints)  
Lawton Brothers Dairy, Dixon . . . . . \$ 391.20
- 3) Butter (10 pounds of quarters; 25,000 pounds of solids; 33,000 pounds of presorted portions)  
Lawton Brothers Dairy, Dixon . . . . . \$41,461.75
- 4) Cottage Cheese (700 pounds Rennet type; 13,000 pounds Lactic Acid type)  
Meadow Gold Dairy, DeKalb . . . . . \$ 2,706.79
- 5) Ice Cream (4,000 gallons of ice cream bulk; 1,100 sherbert bulk; 18,000 dozen ice cream cups; 3,100 dozen ice cream novelties; 2,000 ice milk novelties; 6,000 dozen sundae cups; 1,000 dozen sherbert cups)  
Illinois Valley Ice Cream Co., Streator . . . . . \$23,926.00
- 6) Fresh Eggs (24,507 dozen)  
B & Q Eggs, Inc., DeKalb . . . . . \$ 9,557.73

Payable from the appropriate bond series operations.

One KVA Motor Generator Set with Exciter

Northern Illinois Electric Supply Co., Crystal Lake \$ 5,020.00  
Payable from Series '56, Field House

IX. MISCELLANEOUS

Grants (Research, Institutes, Studies)

The National Institute of Health has awarded Dr. Morris Freilich (Department of Sociology and Anthropology) a grant of \$4,140.00 for his research project entitled "Ecological Relationship to Hasidic Culture" for 1963-1964.

The Illinois Historical Society meeting at Galena May 18-19 will present a book by Dr. Kenneth Owens (Department of History) entitled "Galena, Grant, and the Fortunes of War" at an author's breakfast on Saturday, May 18.

Leslie A. Holmes  
President



REPORT OF  
WESTERN ILLINOIS UNIVERSITY  
May 20, 1963

I. Students

A. General Assembly Scholarship Recipients, Spring Quarter, 1963  
(additions to list submitted in April report)

<u>Legislator</u>	<u>Recipient</u>	<u>Date Awarded and Brief History</u>
Sen. Samuel L. Martin	Scharf, Donald	July 10, 1963 First appointment 1962-63
Sen. Geo. E. Drach	Canter, William	March 4, 1963 First appointment 1962-63

II. Faculty

A. Death

Dr. Julian L. Archer, Professor of Education and Dean of Graduate Studies, died on Monday, April 29, 1963, in Rochester, Minnesota. He had been on Western's staff since 1931.

B. Resignations

1. Mrs. Kay Slesinger, Instructor and Head Resident Adviser of Corbin Hall, has submitted her resignation to become effective with the close of her summer session assignment.
2. Mr. Patrick McGinnis, Instructor and Head Resident Adviser of Seal Hall, has submitted his resignation to become effective at the close of his summer session assignment.
3. Mrs. Myra N. Garner, Graduate Assistant in Education (Campus School) has submitted her resignation to become effective May 15, 1963.
4. Mr. William N Grandgeorge, Instructor and Supervising Teacher of Speech and Dramatics, has resigned as of the close of the summer session, 1963, to accept a position as teaching fellow at Indiana University.

C. Appointments (new positions provided in budget for 1963-64)

1. Mr. Charles E. Syester will be employed as Assistant Professor in the Department of Education, effective September 1963, at \$840 per month (or \$880 per month provided the requirements for the Ed.D. degree are completed prior to September 1, 1963). Mr. Syester earned the B.S. and M.S. degrees at Indiana State College and is a candidate for the Ed.D. at Indiana University. He has taught five years in Indiana public schools, and for five years he was a supervisor of student teaching at Indiana State College. In 1962-63, he has been serving as a teaching associate at Indiana University.

2. Mr. Dale Meador will be employed as Instructor and Director of Housing beginning July 1, 1963, at a salary of \$740 per month. He earned the B.S. and M.S. degrees from Western Illinois University. He served as faculty assistant at Western one year, and since 1959 has been on the staff of Michigan College of Mining and Technology. This will be a twelve-months appointment.
3. Mr. William F. Ward will be employed as Instructor in the Department of Mathematics effective September, 1963, at \$740 per month. Mr. Ward holds the B.S. degree from Iowa State University and is scheduled to receive the M.A. from the University of Illinois in June, 1963. He was a graduate assistant at Iowa State one year and taught three years in Iowa public schools.
4. Miss Turkan Baydar will be employed as temporary Instructor in the Department of English for the 1963-64 academic year. Her salary will be \$640 per month. She holds the B.A. degree from the American College for Girls, Istanbul, Turkey, and the M.A. from the University of Ankara. In addition, she has studied at the University of Edinburgh, University of Birmingham, University of Liverpool, University of London, and Harvard University. Her experience includes: two years as assistant dean, Ankara College; principal, Ankara College, three years; writer of articles on art and education for weekly magazine, three years; teacher of English and literature; editor of A.I.D. in Ankara, Turkey.
5. Mr. Alfred Lindsey, Jr., will be employed as Instructor in the Department of English effective September 1963, at \$800 per month. He earned the Bachelor's and Master's degrees at Western Illinois University and studied at the University of Colorado in the summer of 1962. He has taught six years in Illinois high schools, the last three of which have been at LaGrange.
6. Mr. Vernon C. Pederson will be employed as Assistant Professor of Biological Sciences, beginning September 1963, at \$840 per month (or \$880 per month provided the requirements for the Ph.D. degree are completed prior to September 1, 1963). The B.S. degree was earned at Southwest Missouri State College and the M.A. at the University of Missouri in June 1963. Mr. Pederson taught two years at Southwest Missouri State College and at present is an assistant instructor at the University of Missouri.
7. Mr. Victor J. Rich will be employed as Assistant Professor in the Department of Education at \$800 per month. His employment period will be for ten months, August 16, 1963 through June 15, 1964. Mr. Rich earned the B.S. in Ed. and M.S. in Ed. degrees from Illinois State Normal University, and he is currently engaged in a Ph.D program at Michigan State University. He has twelve years' public school teaching experience.

#### D. Appointments (replacements)

1. Dr. Allen Keller will be employed as Assistant Professor in the Department of Geography and Geology, effective September 1963, at \$1,000 per month to replace John R. Bergstrom, resigned. The B.S. and M.S. degrees were earned at the University of Utah, and the Ph.D. at Columbia University. His experience includes: four years with the Creole Petroleum Corporation in Venezuela; one summer, Hunting Geophysical Co.; two summers, G.E. Corporation; three years (1960-63), instructor, University of Pennsylvania.

2. Mr. Robert L. Arnold will be employed as Assistant Professor in the Department of Speech and Dramatics, beginning September 1963, at \$840 per month to replace John Cambus, resigned. Mr. Arnold earned the B.A. degree at the University of Maine and the M.A. from Ohio University, where he is currently working toward the Ph.D. His experience includes: ten years as announcer, television director, and program director in Maine radio and television stations; two years as teacher in Portland, Maine, High School; three years, teaching fellow at Ohio University.

#### E. Reappointments

1. Mr. David W. Sloan, who was employed on a temporary basis for a new position in the Department of Art in 1962-63, has been recommended for retention on a regular basis beginning with the 1963-64 academic year.
2. Mr. Earl Sawyer, who was employed in 1962-63 as temporary Instructor and Supervising Teacher of Fifth Grade, is recommended for reappointment of a regular basis beginning with the 1963-64 academic year. He will fill the vacancy created by the resignation of Bruce Vennard.
3. Mrs. Pearl Patterson Castle is recommended for retention as Instructor and Supervising Teacher of Foreign Languages on a temporary basis for the 1963-64 academic year.
4. Mrs. Dorothy Burgard is recommended for retention as Instructor and Supervising Teacher of English on a temporary basis for the 1963-64 academic year.
5. Dr. Edmund S. Urbanski, temporary Associate Professor of Foreign Languages, is recommended for reappointment on a temporary basis for the 1963-64 academic year.
6. Mr. Norman L'Hommedieu, temporary Instructor of Audio-Visual Education, is recommended for reappointment on a temporary basis for the 1963-64 academic year. He will be a substitute for Eugene Litchfield, who will be on sabbatical leave.
7. Mrs. Thelma Black, temporary Instructor and Head Resident Adviser, has been recommended for reappointment on a regular basis beginning with the 1963-64 academic year.

#### F. Advanced Degree

1. Mr. Martin H. McIntyre, Assistant Professor of Physical Education, was awarded the Ph.D. degree by the State University of Iowa on February 2, 1963.

#### G. Changes in Summer School Staff

1. Mrs. Rose Ann Mullen will be employed as Faculty Assistant in Women's Physical Education for the six-weeks session at \$160 per month (for one-fourth time duty).
2. Miss Mary M. Oyster will be employed as temporary Instructor in the Department of Education for the six-weeks summer session at \$800 per month. She holds the B.S. degree from the University of Kansas City and the A.M. from Colorado State College.

3. Dr. Kenneth R. Martin, Professor of Geography and Geology, has requested release from his campus teaching assignment during the six-weeks summer session and, therefore, will be employed for three-fourths month only (August - \$930) to conduct the Hawaiian Tour. (A replacement for the campus assignment will be named later.)

H. The following promotions are recommended by the Council on Salary Schedules, Promotion in Rank, and Tenure and by the President to become effective September 1, 1963:

1. Academic Rank

		<u>Experience</u>		
	<u>Age</u>	<u>Western</u>	<u>Other</u>	<u>Total</u>
a. From Associate Professor to Professor				
Paul W. Blackford, English	47	9	14	23
H. W. Crall, Biological Sciences	48	15	6	21
LeRoy J. Donaldson, Business Education	53	7	24	31
Norman L. Krong, Education	43	6	11	17
Mary Ellen McKee, Phys. Education	43	7	13	20
John G. Westover, Social Sciences	45	6	11	17
b. From Assistant Professor to Associate Professor				
William N. Masters, Social Sciences	36	4	2	6
Robert A. Pierson, Education	33	3	4	7
John Raatjes, Social Sciences	40	4	2	6
George Ross, Education	36	3	8	11
L. K. Robinson, Agriculture	43	17	1	18
Raymond K. Tucker, Speech	36	3	2	5
Forrest I. Wanninger, Music	54	17	5	22
Fred W. Zimmerman, Industrial Arts	42	5	10	15
c. From Instructor to Assistant Professor				
Roy R. Grindstaff, Campus School	42	4	11	15
Elmer C. Haddock, Audio-Visual Ed.	35	8	0	8
James H. Jacobsen, Industrial Arts	32	6	5	11

2. Tenure

a. Professors

LeRoy J. Donaldson, Business Education	53	7	24	31
Theodor Bernardy, University Physician	43	6	0	6

b. Associate Professors

Robert E. Gabler, Geography	36	6	7	13
Aimee M. Loftin, Physical Education	37	6	5	11
Everett F. Morris, Biol. Sciences	39	5	4	9

c. Assistant Professors

Anna Marie Gruber, Education	45	5	19	24
Elmer C. Haddock, Audio-Visual	35	8	0	8
Verner B. Johnson, Industrial Arts	44	5	13	18
James W. Prange, Audio-Visual	39	5	8	13
Victor B. Simpson, Industrial Arts	38	7	6	13
James H. Jacobsen, Industrial Arts	32	6	5	11



## II. Faculty

I. Faculty and administrative list for the year, 1963-64, to be paid from the appropriation for Personal Services, General Revenue, with monthly salaries recommended by the Council on Salary Schedules, Promotion in Rank, and Tenure and by the President to become effective September 1, 1963. Contracts are to be issued for nine months except where indicated.

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\* Department head  
 ¢ Sabbatical leave nine months at half salary  
 ¢¢ Sabbatical leave three months at full salary  
 % Leave without salary, 1963-64, academic year  
 # Plus \$40 maintenance  
 ## Plus \$60 maintenance  
 () Indicates number of months in contract if other than nine  
 + Half to be paid from General Revenue; half from Bond Revenue  
 R Replacement position at suggested monthly rate  
 S Substitute position at suggested monthly rate  
 N New position at suggested monthly rate  
 @ Salary rate will be \$40 lower if doctorate is not completed by 9/1/63

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<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>Salary 1962-1963</u>	<u>Salary 1963-1964</u>
<u>PROFESSORS</u>				
Knoblauch, A.L.	Ed.D.	President (Soc. Sc.)	\$2,125 (12)	\$2200 (12)
Ayre, H. Glenn	Ph.D.	Dean, Arts & Sciences (Mathematics)	1,520 (12)	1,600 (12)
Foreman, Earl	Ed.D.	Provost (Education)	1,520 (12)	1,600 (12)
* Myers, R. Maurice	Ph.D.	Biol. Sciences	1,460	1,560
* Morrow, Roger M.	Ph.D.	Physics	1,460	1,540
* Shiley, Robert A.	Ph.D.	English	1,420	1,520
Bernardy, Theodor	M.D.	University Physician & U.R.S. Examiner	1,420 (12)	1,480(12)
* Julstrom, Clifford A	Ph.D.	Music	1,400	1,480
* Ferguson, Robert L.	Ed.D.	Business Education	1,360	1,460
* Stipanowich, Joseph J.	Ed.D.	Mathematics	1,360	1,460
* Fritschel, Arthur L.	Ed.D.	Education	1,340	1,460
* Brophy, Kathleen J.	Ph.D.	Physical Education	1,340	1,420
Castle, John F.	Ed.D.	English	1,340	1,420
* Reid, Dempsey E.	Ed.D.	Industrial Arts	1,340	1,420
Abel, Frederick P.	Ph.D.	Dean of Education (Ed.)	1,250 (12)	1,400(12)
* Bodine, Marcy G.	Ph.D.	Social Sciences	1,300	1,400
Covert, Warren O.	Ph.D.	Education	1,320	1,400
Crane, Carlson E.	Ed.D.	Dean, Public Services (Bus. Adm.)	1,320 (12)	1,400(12)
Hicken, Victor	Ph.D.	Social Sciences	1,300	1,400
Lundvall, Merle	Ph.D.	English	1,320	1,400
* Shelton, Robert W.	Ph.D.	Chemistry	1,320	1,400
Storey, John S.	Ed.D.	Coord. of Psychological Services (Ed.)	1,320 (12)	1,400(12)
Stull, Harriet C.	Ph.D.	Social Sciences	1,320	1,400
Wendt, Arnold	Ph.D.	Mathematics	1,320	1,400
* Jones, Reece A.	Ph.D.	Geography & Geology	1,300	1,380
Olsen, Arthur R.	Ed.D.	Social Sciences	1,280	1,380
* Sproull, Grace M.	Ph.D.	Foreign Languages	1,320	1,380
Griesenbrock, Herman Jr.	Ed.D.	Industrial Arts	1,280	1,360
Peterson, Jack A	Ph.D.	Education	1,260	1,360
Sather, J. Henry	Ph.D.	Biological Sciences	1,240	1,360

Schwartz, G. R.	Ed.D.	Dean, Student Personnel Services (Ed.)	\$1,200	\$1,360
Martin, Kenneth R.	Ph.D.	Geography & Geology	1,240	1,340
*McVickar, John S.	Ph.D.	Agriculture	1,260	1,340
Nielsen, Maurice	Ph.D.	Philosophy	1,260	1,340
*Loomer, Gifford C.	Ph.D.	Art	1,240	1,320
Fite, Olive L.	Ph.D.	English	1,220	1,300
Krong, Norman L.	Ph.D.	Education	1,200	1,300
*Gee, Ronald C.	Ph.D.	Speech	1,180	1,280
Glasow, Ogden L.	Ph.D.	Education	1,200	1,280
Suycott, Forrest D., Jr.	Ph.D.	Music	1,160	1,260
Mead, Clyde F.	Ed.D.	Education	1,160	1,240
		Education & Dean, Graduate Studies (R: Archer)		1,240 (12)
		Physics (R: Smith)		1,240
		Health (Physician) (N)		1,240(12)
		Physics (N)		1,240
		Mathematics (N)		1,240
		Social Sciences (N)		1,240
Blyler, Dorothea	Ed.D.	Music	1,140	1,220
Lenel, Luise A.	Ph.D.	Foreign Languages	1,140	1,220
McKee, Mary Ellen	Ph.D.	Physical Education	1,100	1,200
Whitehead, Frances	Ph.D.	Business Education	1,140	1,200
ccBlackford, Paul W.	Ph.D.	English	1,060	1,180
Donaldson, LeRoy J.	Ph.D.	Business Education	1,100	1,180
Turner, C. Adam	Ed.D.	Education	(1,180)	Dis.Lv.
Crall, H. W.	Ph.D.	Biological Sciences	1,080	1,160
Roberts, John C.	Ed.D.	Education	1,080	1,140
Westover, John G.	Ph.D.	Social Sciences	1,060	1,140
Zimmerman, Ruth L.	Ph.D.	English	1,080	1,120
Lipsey, William E.	Ed.D.	Education	1,000	1,040

#### ASSOCIATE PROFESSORS

Derwort, Bernard J.	Ph.D.	Mathematics	1,200	1,300
Gibb, Richard D.	Ph.D.	Agriculture	1,160	1,260
Warner, Wilma	Ed.D.	Home Economics	1,180	1,260
Potter, George	Ed.D.	Cood. of Lab.Exp. (Ed.)	1,180 (12)	1,240(12)
*Hanson, Raymond W.	M.Ed.	Dir. of Athletics (PE)	1,160 (12)	1,220(12)
%Mock, Gordon D.	Ph.D.	Mathematics	1,120	1,220
*Joyce, James N.	Ph.D.	Psychology	1,120	1,200
Hardin, Richard L.	Ph.D.	Chemistry	1,100	1,180
Sedman, Yale S.	Ph.D.	Biol. Sciences	1,100	1,180
Simons, Wesley S.	Ed.D.	Men's Counselor (Ed.)	1,060 (12)	1,180(12)
Waldrep, Reef V., Jr.	Ed.D.	Coord. of Pub.(English)	1,100 (12)	1,180(12)
Gould, A. Oren	Ph.D.	CS-Music	1,080	1,160
Morris, Everett F.	Ph.D.	Biol. Sciences	1,040	1,160
Wanninger, Forrest I.	Ph.D.	Music	1,040	1,160
Gabler, Robert E.	Ed.D.	Geography & Geology	1,060	1,140
Masters, William N.	Ph.D.	Social Sciences	1,020	1,140
Randolph, A. Wayne	Ph.D.	Hd., Bureau of Occupational Inf. & Placements (Ed.)	1,060 (12)	1,140(12)
Suiter, James E.	Ph.D.	English	1,080	1,140
Cay, Donald F.	Ed.D.	Education	1,040	1,120
Fagerlie, Anna Maria	Ed.D.	Education	1,020	1,120
Loftin, Aimee M.	P.E.D.	Phys. Education	1,040	1,120
Raatjes, John	Ph.D.	Social Sciences	1,020	1,120
Robinson, Loren K.	Ph.D.	Agriculture	1,040	1,120
Garrison, Theodore R.	Ph.D.	English	1,020	1,100
Jessee, Jack W.	Ph.D.	English	1,020	1,100
		Mathematics (R: Nolte)		1,100
		Women's Counselor(R:Simons)		1,100(12)
		Agriculture (N)		1,100
		Art (N)		1,100
		Education (Ed. Psych.) (N)		1,100

		Education (Curr. Coord.) (N)		1,100(10)
		English (N)		1,100
		English (N)		1,100
		Foreign Languages (N)		1,100
		Home Economics (N)		1,100
		Industrial Arts (N)		1,100
		Mathematics (N)		1,100
		Music (N)		1,100
		Psychology (N)		1,100
		Phys. Education - Men (N)		1,100
		Phys. Education - Men (N)		1,100
		Phys. Education - Women (N)		1,100
		Phys. Education - Women (N)		1,100
		Social Sciences (N)		1,100
		Speech (N)		1,100
		Public Services (Ext.) (N)		1,100(12)
		SPS - Clinical Psychologist (N)		1,100(12)
		SPS - Off-campus Counselor (N)		1,100(12)
		Mathematics (S: Mock)		1,100
		English (S: Blackford)		1,100(3)
Burton, William L.	Ph.D.	Social Sciences	1,000	1,080
Goode, Kenneth H.	Ph.D.	Chemistry	1,040	1,080
Ross, George	Ed.D.	Education	1,020	1,080
Stone, Wilson M.	Ph.D.	Education	1,000	1,080
Tucker, Raymond K.	Ed.D.	Speech & Dramatics	1,020	1,080
Vanderburg, Ray H.	Ed.D.	English	1,000	1,060
Zimmerman, Fred W.	Ed.D.	Industrial Arts	980	1,060
Long, Donna J.	Ph.D.	Education	960	1,040
Pierson, Robert A.	Ph.D.	Education	960	1,040
Cheatham, Orie A.	Ph.D.	Business Education	940	1,020
Urbanski, Edmund S.	Ph.D.	Foreign Languages	1,000	1,000
Ave, Harold C.	Ph.D.	Health	900	960

#### ASSISTANT PROFESSORS

<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>Salary 1962-1963</u>	<u>Salary 1963-1964</u>
Abbot, Richard R.	H.S.	Dir. Health & Phys. Ed.	1,000 (12)	1,040(12)
Burke, Marjorie	M.A.	CS-Kindergarten	1,040	1,040
Clow, Robert J.	M.S.	Health & Phys. Ed.	1,040	1,040
Dufelmeier, Arthur J.	M.S.	Physical Education	1,000 (12)	1,040(12)
Garner, C. Wix	A.M.	Asst. Director of Athletics (Physical Education)	1,040 (11)	1,040(11)
Gruber, Anna Marie	A.M.	Education	960	1,040
Marshall, Donald W.	M.S.	Social Sciences	1,020	1,040
*Miner, Sarah	M.S.	Home Economics	1,040	1,040
Morley, LeRoy	A.M.	Physical Education	1,040 (12)	1,040(12)
Mussatto, Harry	M.S.	CS-Phys. Ed.	1,000	1,040(9½)
Nail, Elna Scott	M.A.	CS-Grade 3	1,040	1,040
Neeley, Nancy D.	M.A.	Home Economics	1,040	1,040
*Roberts, A.B.	A.M.	Audio-Visual	1,040 (12)	1,040(12)
Severinsen, K. Norman	Ph.D.	Education	980	1,040
Shryock, A. Jerry	Ph.D.	Mathematics	920	1,040
Singh, Bachchan	Ph.D.	Physics	960	1,040
Sollars, Velna	M.S.	CS-Business Education	1,040	1,040
Swain, Paul B.	M.A.	CS-Art	1,040	1,040
*Swofford, Lundal	M.Ed.	Library	1,040 (12)	1,040(12)
Taylor, Loren E.	A.M.	CS-Mathematics	1,040	1,040
Terrill, Jennette N.	M.Ph.	Audio-Visual	1,040	1,040
Veleta, Richard K.	D.M.	Music	980	1,040
Wardell, Margaret	A.M. (LS)	Library	1,040	1,040

Wiggins, Wayne	Ed.D.	CS-Guidance	960	1,040
Eckert, W. Dean	Ph.D.	Art	940	1,020
Fentem, Arlin D.	M.S.	Geography & Geology	960	1,020
Filson, Thomas N.	Ph.D.	Education	940	1,020
Goekcner, Norbert A.	Ph.D.	Chemistry	960	1,020
Marx, Karl B.	Ph.D.	Social Sciences	900	1,020
Mills, Lois P.	AMLS	CS-Library	960	1,020
Osborn, Jeanne	A.M.	Library	960	1,020
Sockler, Harry	M.S.	CS-Phys.Ed.& Soc.Sc.	960	1,020 (9½)
Henry, R.D.	Ph.D.	Biological Sciences	900	1,000
Keller, Allen	Ph.D.	Geog.& Geology(R:Bergstrom)		1,000
Kellogg, Maurice G.	M.S.	CS-Science	920	1,000
Mulder, George W.	A.M.	Music	1,000	1,000
Pergament, Eugene	Ph.D.	Bio.Sciences	900	1,000
Ricci, Guy F.	M.S.	Physical Education	940 (12)	1,000(12)
Schormann, Victor	MS(LS)	Library	960	1,000
Sebree, June L.	M.S.	Physical Education	940	1,000
Van Etten, Leslie J.	M.S.	Agriculture	(1,000)	Dis.Lv.
Anderson, Raymond V.	Ph.D.	Social Sciences	900	980
Bostrom, Robert N.	Ph.D.	Speech	900	980
Houck, Glenn R.	M.S.	CS-Ind.Arts	920	980
Main, Robert A.	Ph.D.	Bio. Sciences	900	980
Schormann,Marguerite T.	MS(LS)	Library	940	980
*Shields, Rhea	M.S.	Home Economics	920	980
Carlson, Helen S.	Ph.D.	English	900	960
Murphy, Kenneth W.	M.S.	Physics	900	960
Neu, Lucile	M.A.	Library	900	960
Rudolph, Arthur W.	Ph.D.	Philosophy (N)		@ 960
Harding, Robert N.	M.S.	CS-Mathematics	880	940
çJohnson, Verner B.	M.A.	Industrial Arts	880	940
Watts, William A.	M.S.	Business Education	860	940
Crawford, Don L.	M.S.	Audio-Visual	860	920
Gecsy, Jo Ann B.	M.F.A.	CS-Art	860	920
Galitz, Donald S.	Ph.D.	Bio. Sciences	840	920
Hoing, Helen L.	M.S.	CS-Grade 6	860	920
McIntyre, Martin H.	Ph.D.	Physical Education	840	920
Morton, John R. C.	Ph.D.	Psychology	840	920
Prange, James W.	M.S.	Audio-Visual	860	920
Vanni, Robert E.	HS Dir.	Health & Physical Ed.	860	920(9½)
ççWarner, Richard A.	A.M.	Business Education	860	920
Coutts, Robert L.	Ph.D.	Education-Guidance	820	900
Ganyard, David W.	M.A.	Geography & Geology	820	900
George, William C.	M.S.	Agriculture	860	900
Meline, Charles W.	A.M.	Industrial Arts	820	900
Thornberry, Richard T.	M.A.	English	840	900
_____	_____	English (R:Reynolds)		900
_____	_____	Education (S:Turner)		900
_____	_____	Psychology (R:Loomis)		900
_____	_____	Social Sciences (R:Barker)		900
_____	_____	Speech (R:Hodgson)		900
_____	_____	Agriculture (S:Van Etten)		900
_____	_____	Education (S: Gruber)		900
_____	_____	Industrial Arts (S:Johnson)		900
_____	_____	Business Ed.(S:Warner)		900(3)
_____	_____	Music (N)		900
_____	_____	Phys.Ed.-Men (N)		900
_____	_____	Phys.Ed.-Women (N)		900
_____	_____	SPS-Asst.Direct.Admissions(N)		900(12)
(2)	_____	SPS-Res.Hall Director (N)		900
_____	_____	SPS-Union Act.Director (N)		900(12)
_____	_____	SPS-Adm.Counselor (N)		900(12)
_____	_____	SPS-Safety & Security Director (N)		900(12)
_____	_____	CS - Science (N)		900
_____	_____	Library (N)		900



		Library (N)		900
		Agriculture (N)		900
		Agriculture (N)		900
		Social Sciences (N)		900
		President's Office (N)		900(12)
Grindstaff, Roy R.	A.M.	CS - Grade 4	820	880
Jacobsen, James H.	M.A.	Industrial Arts	800	880
Johnson, Vernon E.	Ph.D.	English	840	880
Pate, James L. P.	Ph.D.	Psychology	800	880
Pederson, Vernon C.	Ph.D.	Biol. Sciences (N)		@880
Schutter, Howard N.	A.M.	English	860	880
Simpson, Victor G.	M.S.	Industrial Arts	820	880
Swanson, Wendell L.	M.S.	Industrial Arts	820	880
Syester, Charles E.	Ed.D.	Education (N)		@ 880
		Art (R: Shelton)		880
Brooks, Alfred G.	Ph.D.	Speech & Dramatics	780	860
Conn, Kenneth E.	A.M.	Chemistry	840	860
Leighty, Doris L.	M.S.	CS - Grade 2	800	860
Arnold, Robert L.	M.A.	Speech & Dramatics (R: Cambus)		840
Daniels, Glenn H.	M.A.	Audio-Visual (R: Howell)	800	@ 840
Gray, Mary D.	M.S.	CS - Physical Education	840	840
Haddock, Elmer C.	M.S.	Audio-Visual	780	840
Whitehead, Copeland	M.Ed.	Education	780	840
Brown, Spencer H.	A.M.	Social Sciences	760	820
Laible, Jon Morse	M.A.	Mathematics	760	820
Sgontz, Larry G.	Ph.D.	Social Sciences (N)		@ 820
Vanella, Lawrence M., Jr.	M.A.	Speech & Dramatics	760	820
Grey, Alan H.	Ph.D.	Geography & Geology (N)		@ 800
Rich, Victor J.	MS Ed.	Education (ST Supv.) (N)		800(10)
Wheaton, Burdette C.	M.S.	Mathematics (R: Kiefer)		780

#### INSTRUCTORS

<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>Salary 1962-1963</u>	<u>Salary 1963-1964</u>
Buckley, Helen L.	M.S.	CS-English	880	900
Horton, L.H., Jr.	M.A.	Univ. Union Director	900 (12)	900(12)
♀ Litchfield, Eugene H.	M.S.	Audio-Visual	820	880
Viarr, Don L.	M.S.	Physical Education	820	880(9½)
# Larson, Richard C.	M.A.	Mgr. Univ. Farm (Ag.)	820 (12)	860(12)
Flynn, Algerta J.	M.S.	CS - Grade 6	780	860
Burgard, Dorothy	M.S.	CS - English	800	840
Robertson, Jo Ann	M.A.	Physical Education	780	840
Alexander, James	M.S.	CS - Geography	760	820
Brown, William H	M.Ed.	CS - Mathematics	760	820
Graff, Mary Ellen	MSLS	CS - Library	760	820
Kowal, Barbara	M.S.	CS - Grade 3	760	820
Metcalf, Marcia	M.S.	Home Economics	760	820
% Mullen, Ted L.	M.S.	Physical Education	760	820
Paulding, James E.	M.A.	CS - Music	760	820
Scharfenberg, Donald F.	M.Ed.	CS - Art	760	820
Stiffler, Beth M.	M.S.	CS - English	760	820
Abramoske, Donald	M.A.	Social Sciences	760	800
Bair, Wesley D.	M.S.	Physical Education	740	800(9½)
Castle, Pearl P.	M.A.	CS - Foreign Languages	740	800
Christoffersen, John E.	M.S.	CS - Grade 5	740	800
Gingerich, Eleanor P.	M.S.	CS - Grade 2	740	800
Hohman, Howard R.	M.S.	CS - Physical Education	740	800(9½)
Latham, Ralph H.	M.A.	English	740	800
Lewis, Jessie I.	M.Ed.	CS - Grade 1	740	800
Lindsey, Alfred, Jr.	M.S.	English (N)		800
% Potter, O. Paul	M.Ed.	CS - Music	760	800

Sawyer, Earl T.	M.S.	CS - Grade 5 (R: Vennard)	740	800
		Campus School (N)		800
		Phys. Ed. - Men (S: Barclay)		800(9½)
		Phys. Ed. - Men (S: Mullen)		800(9½)
		CS - Music (S: Potter)		800
		Psychology (R: Guyett)		800
		Foreign Lang. (R: Smirnow)		800
		Bus. Education (R: Clow)		800
		SPS - Hd. Res. Adviser (R: McGinnis)		800
		SPS - Hd. Res. Adviser (R: Sleslinger)		800
		CS - Speech & Dramatics (R: Grandgeorge)		800
		SPS - Hd. Res. Adviser (R: Lowers)		800
		Library (R: Baker)		800
		Phys. Ed. - Women (R: Schiek-Mullen-Kellogg)		800
		CS - Grade 4 (R: Mahlman)		800
		CS - Phys. Ed. (R: Scharfenberg)		800
		English (R: Quinn)		800
		Library (R: Jackson)		800
		Physics (R: Barrett)		780
Dailey, Robert H.	M.S.	Physics	760	780
Johnson, Annette L.	M.Ed.	CS - Home Economics	760	780
Johnson, Helen S.	M.S.	CS - Grade 1	720	780
Meador, Dale W.	M.S.	Housing (N)		780(12)
Pearson, Kathleen M.	M.S.	Physical Education	720	780
% Barclay, Ralph E., Jr.	M.A.	Physical Education	760	760
Marsh, Owen R.	M.S.	CS - Social Sciences	740	760
Whiteman, Cheryl	M.S.	CS - Foreign Languages	700	760
Birkhimer, Robert	MS(LS)	Library	680	740
Carrison, Dale K.	MSLS	Library	680	740
Docherty, Ethel H.	M.S.	Physical Education	680	740
Lane, Robert E.	M.B.A.	Bus. Administration	680	740
Peterson, Roylene	M.S.	Physical Education	720	740
Townsend, George	M.S.	Music	660	740
Ward, William F.	M.A.	Mathematics (N)		740
L'Hommedieu, Norman	M.S.	Audio-Visual (S: Litchfield)	680	720
Allen, Virginia R.	A.M.	CS - Bus. Ed.	640	700
Dunlap, Sherry	MS(LS)	Library	660	700
Mahlman, Charles N.	M.A.	Physics	680	700
Cousins, Peter B.	M.A.	English	640	680
Nellessen, Edward P.	M.S.	Mathematics (R: Astle)		680
Black, Thelma E.	M.Ed.	Hd. Res. Adviser (Grote)	620	660
Kaelke, Michael	M.S.	Hd. Res. Adviser (Hursh)	620	660
Transier, Lee	M.S.	Housing	660 (12)	660(12)
Baydar, Turkan	M.A.	English (N)		640
Rowley, John M.	M.A.	English - Journalism	600 (12)	640(12)
Sloan, David W.	M.F.A.	Art	600	640

#### FACULTY ASSISTANTS

Tinker, Darwin	B.A.	Industrial Arts	600 (12)	700(12)
Heap, Barbara D.	B.S.	Asst. Mgr. Student Center	390 (12)	430(12)
		CS - Foreign Lang. (R: Adair)		100

#### EXECUTIVE ASSISTANTS IN EDUCATION AND ADMINISTRATION

<u>Name</u>	<u>Degree</u>	<u>Position</u>	<u>Salary</u> <u>1962-1963</u>	<u>Salary</u> <u>1963-1964</u>
Horrabin, H. Waldo	M.S.	Principal, Campus School	1,260(12)	1,340(12)
Grigsby, James M.	B.Ed.	Business Manager	1,200(12)	1,300(12)
Laflin, G. Allan	A.M.	Asst. to Dean of Public Services & Director of Alumni Affairs(Bus.Ed.)	1,100(12)	1,160(12)

Stevens, Wesley C.	A.M.	Director of Admissions (PE)	1,040(12)	1,100(12)
Koester, Herman R., Jr.	M.S.	Financial Aids & Student Labor Officer	960(12)	1,040(12)
Shake, W.K.	M.S.	Gen. Plant Supt. (AV)	920(12)	940(12)
Kator, Dolores	M.S.	Registrar	820(12)	860(12)
Crum, Mary E.		Secretary to President	790(12)	810(12)
Epperson, Kenneth B.	M.S.	Admissions Counselor	900(12)	980(12)

#### GRADUATE ASSISTANTS

<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>No. of Months</u>	<u>Monthly Salary</u>
(4)		Biological Sciences	9	\$140
(2)		Education	9	140
		English	9	140
		Geography	9	140
		Music	9	140
(4)		Phys. Ed. - Men	9	140
(2)		Phys. Ed. - Women	9	140
(4)		Physics	9	140
		Social Sciences	9	140
(4)		Student Personnel Serv.	9	220
		Campus School	9	220
			9	140

#### RESIDENCE HALL COUNSELORS (Graduate Assistants)

		Bennett Hall	9	240
(2)		Corbin Hall	9	240
		Grote Hall	9	240
		Hursh Hall	9	240
		Seal Hall	9	240
(2)		Men's Residence - North	9	240
(2)		Men's Residence - South	9	240

### III. Other University Employees

#### A. Resignations

1. Carole T. Carlson, WCS-188, Clerk-Typist I, Office of the Registrar, effective April 30, 1963.
2. Vicky N. Finn, WCS-160, Placement Office, as of May 10, 1963.

#### B. Death of Employee

1. Mr. Henry S. Buntin, Janitor, WCS-90, passed away very suddenly on April 15, 1963. He was at work in Seal Hall at the time of his death.

#### C. Leave of Absence

1. Mr. Howard R. Settles, Janitor, WCS-53, has been granted leave without salary for the period May 1, 1963, to May 1, 1964, in order to accept appointment as Janitor Sub-Foreman.

D. Temporary Employees - Appointments and Terminations

1. Mildred Kiefer completed her temporary assignment as Clerk Stenographer II in the Office of the Dean of Education as of April 17, 1963. She was re-employed for one-half day on April 22, 1963. She was again re-employed effective April 30, 1963 at \$1.5804 per hour to work half days to replace temporarily Mildred Fentem, who is working half days after being on sick leave.
2. Marjorie E. Gordon completed her temporary work assignment as Janitress as of April 19, 1963. She was re-employed effective April 26, 1963, at \$1.5804 per hour to replace Nell Rhodes who is on sick leave.
3. Charlotte Lizdas completed her temporary assignment as Clerk Typist II in the Office of the Dean of Education as of April 29, 1963. She was re-employed as temporary Clerk Typist I in the Registrar's Office at \$1.5804 per hour effective May 1, 1963, as a replacement for Carole Carlson, resigned.
4. Merlin P. Lefler completed his temporary work assignment as Janitor as of April 30, 1963.
5. Floyd Jerry Ford was employed as temporary Groundsman at \$365 per month beginning May 1, 1963. (Position approved at April Board meeting.)
6. Bill M. Allen was employed as temporary Groundsman at \$365 per month beginning May 1, 1963. (Position approved at April Board meeting.)

E. Appointments

1. Mr. Richard L. Jones was employed as Stationary Fireman Helper, WCS-66, at \$395 per month effective May 1, 1963, to replace Robert Thrasher, promoted.
2. Mr. Dean F. Head was employed as Janitor, WCS-195, effective May 1, 1963, at \$365 per month to replace Irl G. Chenoweth, transferred.
3. Mr. Merlin P. Lefler was employed as Janitor, WCS-193, at \$365 per month effective May 1, 1963, to replace James Hodges, transferred.
4. Mr. Clyde S. Farwell was employed as Inventory Clerk, WCS-effective May 1, 1963, at \$380 per month. This was a new position approved by the Board at the February meeting.
5. Mrs. Helen L. May was reinstated as Switchboard Operator, WCS-221, as of April 21, 1963, following leave without pay.

F. Changes in Name, Classification, Duties and/or Salary

1. Salary of the following employee was increased as indicated upon satisfactory completion of the probationary period:  
  
Pamela S. Lawyer, Clerk Stenographer I, WCS-220, from \$250 to \$260 per month.
2. Miss Mary Constance Senn was promoted from Clerk Stenographer I, WCS-180, Geography and Physics Departments, to Clerk Stenographer II, WCS-99, at \$275 per month as of April 11, 1963. She will replace Mary Jane Barth in the Graduate Office.



3. Charles J. Miller, Janitor, was transferred within the operating unit from WCS-145 to WCS- , new position in the Health Services Building as of April 8. Effective May 1, he was transferred to WCS-90, Seal Hall, to replace Henry Buntin, deceased.
4. James R. Hodges, Janitor, WCS-193, was transferred effective May 1, 1963, to the Health Services Building, WCS- , to replace Charles Miller, transferred.
5. Irl G. Chenoweth, Janitor, WCS-195, was transferred effective May 1, 1963, to Morgan Gym, WCS-53, to replace Howard Settles, promoted.
6. Robert E. Thrasher, WCS-66, Stationary Fireman, was promoted effective May 1, 1963, to Stationary Engineer, WCS- , at \$585 per month. This is a new position approved by the Board at the February meeting.
7. Mr. Howard R. Settles, Janitor, WCS-53, was promoted effective May 1, 1963, to Janitor Sub-Foreman at \$390 per month. This is a new position approved by the Board at the February meeting.

G. Civil Service employees (non-negotiated) for the twelve months beginning July 1, 1963, with monthly salaries recommended by the President and the Business Manager.

#Reclassification  
\*Range subject to approval by Merit Board  
cReallocation of position

<u>Name</u>	<u>WCS No.</u>	<u>Department</u>	<u>Salary 1962-1963</u>	<u>Salary 1963-1964</u>
<u>TO BE PAID FROM GENERAL REVENUE</u>				
* <u>Assistant, Library Technical Processes (340-500)</u>				
Bishop, Lucile O.	192	Library	\$450	\$460
* <u>Auditor, Internal (460-700)</u>				
Frowein, Richard M.	151	Business Office	565	580
* <u>Cashier II (310-440)</u>				
Swisegood, M. Eleanor	48	Business Office	390	415
Short, Helen J.	199	Business Office	300	320
* <u>Clerk I (235-410)</u>				
		Audio-Visual (New)		235
* <u>Clerk II (265-355)</u>				
Simpson, Allene L.	223	Bus. Office (Purch.)	275	290
* <u>Clerk III (295-400)</u>				
Adair, Betty L.	3	Placement	325	340
Schleier, Alice M.	206	Education	300	300
* <u>Clerk, Accounting II (340-500)</u>				
Phelps, Mary E.	85	Business Office	445	475
Pogue, Evelyn M.	201	Business Office	335	360
Setterdahl, Marilyn J.	147	Business Office	325	350
		Business Office (New)		340

\*Clerk, Chief (340-500)

Abernathy, Dorothy	203	Health Service	460	460
Jones, Elizabeth W.	205	Housing	440	440

\*Clerk, Inventory (325-460)

Farwell, Clyde S.	—	Business Office	380	380
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\*Clerk, Library II (265-370)

Curtis, Mabel M.	190	Library	320	345
Huff, Dorothy I.	198	Library	285	300
	197	Library (R: Haskell)		265
	222	Library (R: Cloud)		265

\*Clerk, Payroll II (340-500)

Larner, Helen C.	186	Business Office	350	380
	—	Business Office(New)		340

Clerk, Typing II (250-325)

Selby, Betty L.	163	Housing	275	295
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\*Clerk, Typing III (295-400)

Kimler, Norma T.	108	Business Office	350	375
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\*Clerk Stenographer I (250-355)

Purdy, Aldena L.	187	Alumni & Publicity	285	305
Divinney, Arlistene K.	176	Placement	275	285
Barclay, Audrey M.	153	Registrar	270	280
Lowney, Mary K.	179	Men's Phys. Ed.	265	280
Lawyer, Pamela S.	220	Placement	260	275
Olson, Diana L.	219	Registrar	260	275
	—	Steno. Pool (New)		250
	—	Clinical Psych. (New)		250

\*Clerk Stenographer II (265-370)

Bettis, Sandra J.	97	Audio-Visual	315	335
Spolum, Mary L.	123	Education	310	335
#Miller, Anita K.	182	Guidance	265	290
#Williams, Sharon	154	Biol. and Chem.	260	285
#Fentem, Sharon	152	Social Sciences	260	280
#Eaton, Connie	157	English	260	280
#Senn, Linda	183	Adm. Counselor	260	280
#Cox, Patricia	228	Ind. Arts	260	280
#Murphy, Judith E.	124-171	Math. & Guidance	260	275
#Hocker, Judith	159-178	Ag. & Women's P.E.	260	275
#Baujan, Katherine J.	217-218	Bus. Ed. & Psychology	260	270
#Barry, Donna	227-229	CS-Adm. & Home Econ.	260	270
#Swearingen, Sue	180	Physics & Geography	250	250
	—	Health Service (N)		265

\*Clerk Stenographer III (295-400)

#Chatterton, Pauline	56	Admissions	350	375
Miller, Lula P.	167	Business Office	335	370
#Wood, Donna	47	CS-Principal	340	370
#Fentem, Mildred	147	Dean of Education	330	365
Giger, Donna J.	109	President's Office	325	355
#Rockwell, Naomi	88	Counselor for Men	325	340
#Barth, Mary Jane	99	Graduate Office	325	335
#	109	Dean, Arts & Sciences (R: Ermisch)		335
#Cook, Erma	57	Alumni & Publicity	305	325
#Saito, Helen S.	75	Dean, Stud. Pers. Serv.	300	325
#Volker, Diana	81	Financial Aids	300	325
#Finley, Julia	166	Counselor for Women	305	320

#Dahl, Irene B.	143	Physical Plant	285	315
#Tones, Sharon	168	Coord, Lab. Exp.	300	315
#Bradford, Carole E.	138	Public Services	285	300
#Senn, Mary Constance	99	Graduate Office	275	300
_____	_____	President & Provost (New)		295
_____	_____	Placement (R: Finn)		295
<u>*Clerk Typist I (250-355)</u>				
Hilton, Lotus M.	106	Tabulating	270	295
Hodgin, Mildred L.	122	Audio-Visual	275	295
Weed, Sue Z.	134	Registrar	275	290
Sly, Maxine	142	Security	270	280
Grossman, Ruth C.	45	Duplicating Serv.	260	275
Grove, Donna R.	115	Bus. Office (Purch.)	260	275
Ruyle, Wanda J.	181	Registrar	260	275
_____	189	Financial Aids (R: Knudson)		250
_____	103	Library (R: Forbes)		250
_____	96	Registrar (R: Carlson)		250
<u>*Clerk Typist II (265-370)</u>				
Wilson, Ethel M.	104	Business (Purch.)	325	350
#Trubey, Linda	158	Art & Music	295	315
Turner, Charlene	105	Athletic Director	275	290
#Dobbs, Marion	155	Speech	250	275
_____	_____	Admissions (New)		265
<u>Engineer, Chief Plant Operating</u>				
Smith, William	40	Heating Plant	740	790
<u>*Engineer, Close Circuit Television (355-550)</u>				
Rodeffer, Charles E.	209	Audio-Visual	385	415
<u>*Foreman, Garage (400-600)</u>				
Waggoner, Jack	113	Transportation	485	515
<u>*Manager, Assistant Business (600-950)</u>				
Campbell, Ralph E.	140	Business	840	875
<u>*Manager, Turf (460-700)</u>				
Rich, William Earl	59	Physical Plant	460	480
<u>*Messenger, Mail (325-420)</u>				
_____	_____	Mailing Service (New)		325
<u>*Nurse, Health Service (325-460)</u>				
Butcher, Betty A.	144	Health Service	400	425
Ausbury, Verly J.	168	Health Service	335	350
_____	_____	Health Service		325
_____	_____	Health Service		325
_____	_____	Health Service		325
<u>*Nurseryman (355-500)</u>				
ç _____	_____	Biol. Sciences (New)		475
<u>*Officer, Personnel I (475-770)</u>				
Pogue, Jeanne G.	49	Business	660	695
<u>*Operator, Bookkeeping Machine III (340-500)</u>				
Barry, Luan Walker	76	Business	410	440
<u>*Operator, Chief Switchboard (340-500)</u>				
çReno, Isabelle	101	Switchboard	345	365

<u>*Operator, Tabulating Machine I (265-370)</u>			
Stark, Elizabeth A.	170	Tabulating	325 350
<u>*Operator, Tabulating Machine II (310-420)</u>			
		Tabulating (New)	310
<u>*Photographer I (325-420)</u>			
		Audio-Visual (New)	325
<u>*Recorder, Assistant (370-550)</u>			
Ward, Patricia E.	96	Registrar	360 390
<u>*Secretary (S) (355-525)</u>			
White, Helen N.	50	Provost's Office	375 405
<u>*Storekeeper II (385-575)</u>			
Eslinger, Gilbert W.	185	Biol. & Chem.	440 465
Wanamaker, George B.	202	Physics	440 465
<u>*Superintendent of Grounds (480-770)</u>			
		Physical Plant (New)	500
<u>Supervisor, Assistant Tabulating Machine (400-600)</u>			
Deatherage, Terry	118	Tabulating	515 550
<u>*Supervisor, Building Facilities (500-800)</u>			
		Multi-Purpose Bldg. (New)	580
<u>*Supervisor, Inventory (340-500)</u>			
Newman, Polly A.	133	Bus. Office	395 410
<u>*Supervisor, Mailing Service (370-550)</u>			
Morris, Russell E.	141	Postal Service	420 445
<u>*Supervisor, Office (500-770)</u>			
Grigsby, Edna E.	6	Business Office	700 735
<u>Supervisor, Stores (400-600)</u>			
Horrell, Fred L.	177	Central Stores	550 570
<u>*Supervisor of Housekeeping (340-500)</u>			
George, Olive G.	204	Physical Plant	410 410
<u>*Technician, Lab. &amp; X-ray (340-500)</u>			
		Health Service (New)	340
<u>*Technologist, Medical I (295-400)</u>			
Ray, Wilma	117	Health Service	360 385
<u>*Therapist, Staff Physical (340-500)</u>			
		Health Service (New)	340

TO BE PAID FROM BOND REVENUE

<u>*Supervisor, Assistant Fountain (325-460)</u>			
Bliven, Charles N.	126	Snack Bar	370 385
<u>*Supervisor, Fountain (370-550)</u>			
Frowein, Harold L.	127	Snack Bar	535 545



H. List of substitute teachers to be employed when needed at the following scale (per diem):

	<u>No experience</u>	<u>3 Yrs. plus experience</u>
B.S.	\$15	\$20
M.S.	25	30
Ph.D.	30	35

Barrett, Charles L., M.S. - \$30  
 Bodenhamer, Estelene Black, M.S. - \$30  
 Burgard, Dorothy Dixon, M.S. - \$30  
 Campbell, Ruth M., M.A. - \$30  
 Carson, Hazel, B.E. - \$20  
 Castle, Pearl Patterson, M.A. - \$30  
 Eller, Walter H., M.S. - \$30  
 Griesenbrock, Margaret, B.S. - \$15  
 Grigsby, Dorothy, B.E., - \$20  
 Harn, Genevieve, B.Ed. - \$15  
 Harn, Jack T., Sr., B.Ed. - \$20  
 Howell, Avanelle, B.A. - \$15  
 Johnson, Agnes, B.S. - \$20  
 Johnson, Eilene, B.S. - \$20  
 Julstrom, Rosa Drake, M.A. - \$25  
 Losasso, Mildred, M.S. - \$30  
 McClure, Earlene Kimler, B.S. - \$15  
 Morris, Vera Gene, M.A. - \$30  
 Morrow, Jean, M.S. - \$30  
 Mummert, Norma G., B.S. - \$15  
 Potter, Elizabeth, B.S. - \$20  
 Raatjes, Rene, B.S. - \$15  
 Reid, Phyllis Bixler, B.A. - \$20  
 Riggins, Miriam, M.S. - \$30  
 Robb, Mary Ellen, B.S. - \$20  
 Schleier, Alice, M.A. - \$30  
 Scott, Virginia, B.E. - \$20  
 Shryack, Elaine Hamilton, B.E. - \$20  
 Shryock, Mary Lou, B.S. - \$15  
 Simpson, Kathryn, B.E. - \$15  
 Snowden, Eileen Lucille, M.S. - \$30  
 Stipanowich, Mary, B.S. - \$20  
 Swain, Alice, A.M. - \$30  
 Tillman, Arthur G., Ph.D. - \$35  
 Waggoner, Louise, M.A. - \$30  
 Watson, Abbie Frey, B.Ed. - \$20  
 Wetzal, Wayne, M.S. - \$30

I. List of faculty members and employees who will be on the retired list (University Retirement System) as of September 1, 1963:

Beighey, Clyde	Nelson, Charles L.
Beu, Frank A.	Pence, Helen M.
Bonham, Tressie	Potter, Olive
Burton, Edna	Pottle, Theodora
Carson, Ruth	Purdum, Roma
Carson, William Roy	Ray, Ethel
Crain, Bessie	Reynolds, Juna
Donley, Margaret B.	Robinson, Laoretta J.
Eller, Walter H.	Sallee, Roy M.
Evans, Cecile	Schannenck, Margaret M.
Graves, Earl E.	Schory, Harold F.
Henry, Margaret J.	Shryack, Lawson G.

Hoover, Isabel  
Hubbard, Lula  
Kirkbride, Chester  
Lemmer, Buy  
Linder, Roscoe G.  
Lowderman, R.L.  
Mitchell, Beulah  
Kipling, Eunice F.  
Monninger, Carl B.  
Moore, Guy S.

Simpkins, Rupert R.  
Stookey, Ray  
Strome, Alberta  
Thisted, M.N.  
Thompson, Edithe N.  
Tillman, Arthur G.  
Vawter, Gladys  
Voss, Hertha  
Wear, Irene J.  
Watzel, Wayne

#### IV. The Organization

##### A. Participation in Campus Planning at Western

The Campus Planning and Usage Council has assumed the responsibility of representing the University in an advisory capacity to the University Administration in matters dealing with the establishment of long range campus development plans involving the location, construction, and placing into operation of the various buildings made necessary by Western's steady growth and changing functions. As a result of this type of planning, Western has been able to maintain a compact campus with desirable separation between academic, residence, recreational, and parking areas.

There are three obvious questions that might be asked about the committees announced in August, 1961: (1) How were the committees appointed? (2) How wide was faculty participation? (3) How did the system work in practice?

The answer to the first question is the easiest. The chairmen of the Master Committees were appointed by the President from among the members of the Council, and without a vested interest in the building. Before selecting the members of the Master Committees, the President asked each member of the Council to submit recommendations. From these lists and from oral suggestions by Council members the President appointed the Master Committee and the Consultants for each building. The Facilities Committees were automatic. Since the proposed buildings had already been accepted by the President and the State Teachers College Board, the Facilities Committees would naturally consist of those departments or staff members who would be involved in a particular building. A preliminary list of the committees was circulated among the members of the Council for additions or deletions prior to its final publication and distribution.

How wide was the faculty participation? From the very beginning the Council was of a single opinion about faculty participation. The faculty of Western represented the single greatest resource available in planning facilities; optimum results would be secured by bringing the intelligence and the specialized training of as many staff members as possible to deal with the problems. This was not an exercise in theoretical democracy; it was a method of obtaining the best possible facilities for Western for the money that was available. In checking the committee assignments against the Staff Directory for 1961, one finds that of the 234 faculty members, 199 were included one or more times on a Master Committee, Facilities Committee, or as a Consultant; 35 staff members were not named or included in departmental assignments. Thus 89 per cent of the faculty was involved in some way or other; 11 per cent were not. Since statistics tend to mislead, one should point out that there were all degrees of participation. Some staff members served on more than one Facilities Committee; some served on more than one Master Committee. Some

faculty did a tremendous amount of work; others very little. The Women's P.E. Department worked diligently on rehabilitation plans that will take years to implement; the Business Education Department, intended to be housed in the Applied Sciences Building, was squeezed out; the Mathematics Department examined the possibility of converting the Arts Building for their uses and unanimously rejected it. On the Master Committees, some members attended meetings and contributed to its functions; others were frequently absent on related projects. The staff members on the Facilities Committees, directly involved with new space use, probably worked the hardest.

A note about the missing 35 seems necessary. The Library staff, eight in number, were missing from the committee list; they had completed planning their facilities and were developing plans to move into it. Nine members of the English Department and eight from the Social Sciences Department were presumed to be included through representatives in planning the Classroom Building, but because the building is made up of general classrooms and offices, these staff members were not used at all. Staff members from Physics(3), Chemistry(4), and Geography (2) were not involved. One member of the Campus School faculty (a late arrival) was not included. Although participation by the faculty on the planning and building program was not 100 per cent, it was probably higher in this program than in any single University activity of recent decades.

The final question, "How did it work in practice?" might be answered either of two ways. From the number of buildings now in various stages of completion, one might generalize and say that it worked extremely well. Such a generalization would pretty much dodge the question of how faculty participation worked out in actual practice. The Multiple-Purpose Building exemplifies the role of the faculty; it shows how the facilities were planned and who did the planning.

## VII. Student Life

### A. Prexies Club

On Thursday, May 9, the President of the University met with the presidents of seventy-six campus organizations at the Third Annual Prexies Club Dinner. Mr. Paul Stone addressed the group on "The Leadership Role." Student participants were: James Mortier, Student Government, who presided; Sylvia Kyle, United Campus Christian Ministry, who gave the invocation and benediction; Gary Baise, Student Union Board, who led the general discussion.

### B. Academic Honors Dinner

The Fifth Annual Academic Honors Dinner is scheduled for Tuesday, May 14, 1963. President Gordon E. Michalson of MacMurray College will be the guest speaker. To be honored on this occasion students must be full-time, have a cumulative average of 3.6 or higher, and have completed two quarters or more at Western. The eighty honor students are:

#### Freshmen

Abrahamson, Dee Anne, Waukegan  
Arthur, Robert W., Bradley  
Baker, Linda Kay, Niota  
Barzdukas, Robert C., Wauwatosa, Wisconsin  
Benes, Patricia Marie, Berwyn

Berry, Allen Carl, Burnside  
Brillhart, Bernard W., Bushnell  
Bruckman, Lois Ellen, Washington  
Dearth, David Wayne, Washington  
Donaldson, Dennis J., Rushville  
Doney, Richard Elvin, Colchester  
Dugas, Jeanne L., Chicago  
Fiala, Marian, Berwyn  
Fish, Dorothea, Galesburg  
Franz, Barbara Jean, Geneseo  
Green, Susann Beth, Table Grove  
Griswold, Judy Gwen, Colchester  
Hammond, Charles T., Colchester  
Hampton, Joyce Eileen, Taylor Ridge  
Janas, Carol Ann, Midlothian  
Kurfman, Judith Kay, Mr. Sterling  
Orton, Charles N., Delavan  
Russell, Daniel K., Princeton  
Shultz, Beverly Jean, Sterling  
Sims, Judith Ann, Cicero  
Warnock, William W., Alexis  
Welty, John Donald, Amboy  
Williams, Pamela L., Chillicothe  
Winterbauer, Edward J., Athens  
Franzen, Jeanne Ruth, Des Plaines

#### Sophomores

Blythe, Margaret Fay, LaHarpe  
Craig, Mary Catherine, New Canton  
Crane, Patricia, Macomb  
Evans, Charlotte E., LaPrairie  
Fraund, Helmut, Tinley Park  
Grice, Carol Janette, London Mills  
Hawkins, Patricia, LaGrange  
Hoegl, Juergen Klaus, Peoria  
Lightizer, Karen, Hillside, New Jersey  
McCollum, Anthony W., Colmar  
Norem, Lenora Elaine, Joliet  
Schideman, Gary Lee, DeLong  
Stoppelwerth, Janice, Springfield  
Tolly, Jerry Kay, Peoria  
Valenta, Sandra H., Cicero

#### Juniors

Barnes, Carolyn Ann, Canton  
Bartlow, Sandra Sue, Rushville  
Garms, Roger Keith, Utica  
Hayduk, Cynthia Marie, Norris  
Iattoni, Janis V., Ladd  
Jackson, Adam, Rock Island  
Johnson, Blaine A., Oneida  
Johnson, Linda Sue, Canton  
Reisenbigler, David R., Erie  
Rogenski, Mary Helen, Moline  
Shipman, Ronald Keith, Carthage  
Smith, Donald Campen, Park Ridge  
Sturhahn, Richard, Quincy  
Vail, Ronald Grant, Erie

#### Seniors

Anderson, Carol Jean, Galesburg



Bailey, Barbara, Moline  
 Bortell, Brian R., Havana  
 Bukovac, Patricia C., Thorton  
 Bunn, Karen A., Nebo  
 Buracker, Sherry J., Chenoa  
 Deener, Constance M., Macomb  
 Forbes, Jerry W., Galesburg  
 Horton, Frank Elba, Chicago  
 Hulet, April Ann, Stronghurst  
 Hunter, S. Rachel, Pittsfield  
 Markert, Joyce Emma, Havana  
 Marsh, Jean E., McHenry  
 McVey, Howard E., Biggsville  
 Morley, Tena, Macomb  
 Nelson, William Earl, Macomb  
 Powell, Harriet Ann, Coatsburg  
 Seator, Lynette H., Park Ridge  
 Smith, Emile J., Lewistown  
 Stehr, Robert Alvin, Bonfield  
 Vance, Connie Jo, West Point

# VIII. Purchases

## A. Coal

Bids were requested on 12,000 tons of coal for the the 1963-64 fiscal period. It is recommended that award be made to the lowest responsible bidder as determined by lot, Republic Coal & Coke Co., Chicago, in the amount of \$5.96 per ton. (Payable from General Revenue - Commodities, 73rd Biennium)

# IX. Miscellaneous

## A. Request to use university-owned vehicle for out-of-state trip exceeding 600-mile limit:

1. Mr. Arthur Dufelmeier and members of the university football team to travel by bus to St. Paul, Minnesota, September 13-15, 1963, for game with Macalester College.

## B. Transfer of Contingency Funds

We respectfully request permission to transfer the amounts indicated from Contingencies - Educational Income to the following line items:

Contractual Services	\$80,000
Commodities	46,400
Equipment	12,000
Printing	<u>8,000</u>
	\$146,400

Balance available in Contingencies: \$146,400

A. L. Knoblauch  
 President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD  
Northern Illinois University  
DeKalb, Illinois

May 20, 1963

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The regularly scheduled meeting of the Teachers College Board convened at 11:00 A.M., Monday, May 20, 1963, in the University Center, Northern Illinois University, DeKalb, Illinois. Mr. R. A. Stipes, Jr., Chairman of the Board, presided.

Mr. Stipes called the meeting to order, roll was called and the following members answered present:

Mr. R. A. Stipes, Jr., Chairman	Mrs. Harriet Lowden Madlener
Dr. Noble J. Puffer, Vice-Chairman	Mr. William E. McBride
Mr. J. Bon Hartline	Mr. Ray Page
Mr. Arthur R. Higgins	Mr. Paul Stone
Mr. Morton H. Hollingsworth	Dr. W. I. Taylor

The following member was absent:

Mr. James A. Ronan

Also present were the following:

Dr. Leslie A. Holmes, President  
Mr. Z. Harold Dorland  
Northern Illinois University

Dr. Robert G. Bone, President  
Mr. Preston Ensign  
Illinois State Normal University

Dr. Quincy Doudna, President  
Mr. R. R. Gregg  
Eastern Illinois University

Dr. A. L. Knoblauch, President  
Mr. J. M. Grigsby  
Western Illinois University

Dr. F. H. McKelvey, Executive Officer  
Mr. Richard F. Dunn  
Mr. Arthur Samoore  
Teachers College Board - Central Office

Mr. Jack Alfeld, Assistant Director of Finance, was also present.

Mr. Kenneth Hesler, of Eastern Illinois University, and Mr. Dave Haake, of the Bloomington Pantagraph, were present representing newspaper coverage of this meeting.

Mr. Stipes announced committee appointments, as follows:

<u>Executive Committee</u>	<u>Finance Committee</u>	<u>Building Committee</u>
Stipes, Chairman	Stipes, Chairman	Stone, Chairman
Higgins	Hollingsworth	Hartline
Hollingsworth	Puffer	Higgins
Puffer	Stone	Hollingsworth
Stone	Taylor	McBride

Policy Committee

McBride, Chairman  
Hartline  
Higgins  
Madlener  
Page

Committee on Educational Programs

Puffer, Chairman  
Madlener  
McBride  
Page  
Taylor

Mr. Hollingsworth moved approval of the committee appointments for the period ending March 31, 1964, as presented by the Chairman. Dr. Taylor seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Stipes suggested that meetings of the Committee on Educational Programs be meetings with the committee as a whole, in order that all Board members would be informed with regard to educational programs. Board members concurred.

Mr. McBride moved approval of the minutes of the meeting of April 22, 1963, 1963, as submitted by mail. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Mr. Stipes expressed thanks and appreciation for the messages he had received during his illness. Board members had warmly greeted Mr. Stipes and welcomed him back at the meeting of the Building Committee on Sunday.

Dr. McKelvey presented request for transfer of funds from Contingency,

as follows:

To Contractual Services - \$2,500  
To Equipment - 1,000

To Travel - \$500  
To Commodities - 100

Dr. Puffer moved to authorize the Central Office to request transfer of funds, as stated above. Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Dr. McKelvey presented Report No. 117 of the Executive Officer which consisted of three parts: Part I, Current Legislation; Part II, Union Negotiations; Part III, Central Office Staff for 1963-64.

Dr. Taylor moved approval of Report No. 117 as presented by the Executive Officer, and salaries of the staff of the Central Office, effective July 1, 1963, as follows:

	<u>Present Salary</u>	<u>Recommended Salary</u>
Frederick H. McKelvey	\$2,000	\$2,100
Arthur S. Samooore	1,200	1,300
John Patrick Ward	750	800
J. Mark Hilts		1,000
Nell Gibson	500	525
Martha Fletcher	500	525
Denysia Fastas	480	500
Marietta Ruzes	450	475

Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

#### NEW BUSINESS

Mr. Hollingsworth moved that the Notice of Sale and Official Statement on the proposed issue of \$6,750,000 Illinois State Normal University Residence Halls Revenue Bonds, Series of 1963, as prepared by Barcus, Kindred & Company be ratified, approved, and confirmed by this Board. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.



Notice of Sale and Official Statement are on file in the Central Office.

Mr. Page moved that \$10,000 of the proceeds from the \$6,750,000 Illinois State Normal University Residence Halls Revenue Bonds, Series of 1963, be used to complete the installation of air conditioning in the House Directors' Suites and Offices in Atkin and Colby Halls located on the campus of Illinois State Normal University. Mr. Higgins seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

The Chairman announced that this was the time and place for the considering of bids received for the purchase of \$6,750,000 Illinois State Normal University Residence Halls Revenue Bonds, Series of 1963, pursuant to a Notice of Sale published in The Daily Bond Buyer on May 10, 1963. The Secretary presented publisher's affidavit of publication of said Notice of Sale on May 10, 1963.

Mr. Hartline moved that said Notice of Sale as so published be ratified, approved, and confirmed by this Board. Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

The Secretary stated that the following bids were received for the purchase of \$6,750,000 Illinois State Normal University Residence Halls Revenue Bonds, Series of 1963:

<u>BIDDER</u>	<u>COUPON</u>	<u>RATES</u>	<u>PREMIUM</u>	<u>INTEREST</u>	<u>COST</u>	
				<u>Amount</u>	<u>%</u>	
F. S. Smithers	Bonds due:	1966-1973	5%	\$1,282.50	\$6,438,387.50	3.6953
		1974-	3-3/4			
		1975-1981	3½			
		1982-1984	3.6			
		1985.-1989	3.7			
		1990-2002	3.75			
		2003	3			
Kidder, Peabody	Bonds due:	1966-1974	5%	10.00	6,537.852.50	3.7524
		1975	4-3/4			
		1976	3.9			
		1977-1979	3½			
		1980-1998	3-3/4			
		1999-2002	3.8			
		2003	3			
White, Weld & Co.		1966-1973	5%	297.50	6,416.710.00	3.6829
John Nuveen & Co.		1974-1980	4			
		1981-1997	3-3/4			
		1998-2001	3.7			
		2002-2003	3			

Mr. Hollingsworth moved to accept the bid of John Nuveen & Co., and White, Weld & Co., Chicago, for the purchase of said bonds. Mr. Hartline seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

The Chairman thanked the unsuccessful bidders, and the Secretary was instructed to return their good faith checks.

The Fiscal Agent was instructed to proceed with the preparation of the bonds and all other necessary details so that the bonds can be delivered as soon as possible after the June meeting at which time the bond resolution, in the form substantially as set forth in the Official Statement, will be adopted.

Mr. Stone moved the adoption of the following Resolution:

RESOLUTION accepting bids for construction of three new multi-story residence halls on the campus of Illinois State Normal University at Normal, Illinois

WHEREAS bids have been received for the construction of three multi-story new residence halls, each with a capacity of 420 students, with a connecting kitchen and dining building for the occupants thereof, on the campus of Illinois State Normal University at Normal, Illinois, more specifically described in the plans and specifications on file with the Secretary of this Board; and

WHEREAS the following bids, accompanied by certified checks, were the best bids received:

General Work - J. L. Simmons Co., Chicago, Illinois	\$3,684,053.00
Plumbing Work - Healy Plumbing & Heating Co., St. Paul, Minnesota	354,383.00
Heating, Piping, Refrigeration and Temperature Control - H. P. Reger & Co., Chicago	536,450.00
Filtration and Distribution Systems for Conditioned Air - R. H. Bishop Co., Champaign	400,700.00
Electrical - Cunningham Electric Co., Anna	519,530.00
Food Service Equipment - Servco Equipment Co., St. Louis	184,307.38
Student Room Built-In Furniture - Chadwick Mfg. Co., Coleman, Wisconsin	<u>274,348.50</u>
Total	\$5,953,771.88

NOW, THEREFORE, BE IT RESOLVED by the Teachers College Board of the State of Illinois, as follows:

Section 1. That the aforesaid bids be accepted by the Teachers College Board and contract be awarded to each bidder in accordance with the terms of his bid.

Section 2. That the Chairman and Secretary of the Teachers College Board are hereby authorized and directed to execute such contracts after receipt of proper completion bonds, form of such completion bonds to be approved by the Chairman and Secretary of said Board.

Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

#### REPORTS OF COMMITTEES - Building Committee

##### Northern Illinois University

Mr. Stone, Chairman of the Building Committee, moved to adopt the following resolution:

- 1- To award contract for remodeling work on Lorado Taft Campus to the Northern Illinois Construction Co., DeKalb, lowest responsible bidder, in the amount of \$6,782.00; to allow architects' fee to Gilbert A. Johnson, Architect-Engineer, Rockford, in the amount of \$406.92; and to allot a contingency in the amount of \$1,811.08, for a total cost of the project of \$9,000.00, subject to the release of funds by Governor Kerner. (Payable from Central Office Rehabilitation - General Revenue.)
- 2- To authorize S.W. Knetsch & Associates, DeKalb, to advertise for bids to be presented to this Board at its July meeting for proposed site improvements for the new Science Building at an estimated cost of \$42,750.00, for construction; \$2,565.00 estimated for engineering and supervision at 6%; and \$2,265.75 for contingency, for a total estimated cost of the project of \$47,580.75. (Payable from Universities Building Fund, appropriation for Science Building.)
- 3- To award contract for site improvements, West Campus, to Chas. O'Brien & Son Construction Co., Morris, lowest responsible bidder, in the amount of \$147,346.50; to allow engineering fees for S.W. Knetsch & Associates, DeKalb, in the amount of \$8,840.79; to allot a contingency of \$7,809.37, for a total cost of the project of \$163,996.66. (Payable as follows: \$131,356.82 from Series 61 Construction Funds; \$32,639.84 from Universities Building Fund, appropriation for Development of West Campus.)
- 4- To award contract for Bituminous Surfacing to Stahl Construction Co., Somonauk, lowest responsible bidder in the amount of \$73,770.58; to allow engineering fees to S.W. Knetsch & Associates, DeKalb, in the amount of \$4,426.23; and to allot a contingency in the amount of \$2,410.97, for a total cost of the project of \$80,607.78. (Payable as follows: \$48,126.76 from Universities Building Fund, appropriation for Development of West Campus Area; \$29,977.44 from Central Office Rehabilitation-General Revenue, subject to the release of funds by Governor Kerner; and \$2,503.58 from Series 61 Construction Funds.)
- 5- To award contract for Underground Electrical and Intercommunications Systems Extensions to Virgil Cook & Son, Inc., DeKalb, lowest responsible bidder, in the amount of \$121,983.90; to allow engineers fees to S.W. Knetsch & Associates, DeKalb, in the amount of \$7,319.03; and allot a contingency in the amount of \$9,087.45, for a total cost of the project of \$138,390.38. (Payable as follows: \$22,313.64 from Series 61 Construction Funds; \$58,385.97 from

Universities Building Fund, appropriation for Development of West Campus; \$31,333.80 from Universities Building Fund, Rehabilitation; and \$26,356.97 from Surplus Revenue Bond Funds.)

- 6- To approve preliminary plans for the Stadium, as presented by the architect, Holabird & Root, Chicago, at an estimated cost of \$2,190,663; and to authorize the architect to proceed with final plans.
- 7- To authorize Brown, Manthei, Davis & Mullins, Engineers, Champaign, to prepare preliminary report on steam line extensions, West Campus, to provide heat for the Stadium and other future West Campus buildings, to be presented to this Board at its June meeting.
- 8- To authorize Thelen and Anderson, Architect-Engineer, DeKalb, to negotiate for purchase of an Astronomical Telescope, and to have it installed. (Payable from Universities Building Fund-Rehabilitation.)
- 9- To authorize the architect, Thelen and Anderson, DeKalb, to advertise for bids for providing a freezer room in the bake shop, at an estimated cost of \$16,700, including architects' fees. (Payable from Series 57 and Series 53 funds.)
- 10- To authorize the architect, Gilbert A. Johnson & Associates, Rockford, to advertise for bids for an elevator to be installed in the Special Education Building, at an estimated cost between \$18,000 and \$20,000. (Payable from Universities Building Fund-appropriation for Special Education Building.)
- 11- To approve change orders, as follows:

North Addition to Swen Parson Library - East Campus  
Architect: Gilbert A. Johnson & Associates, Rockford

B.R. Abbott Construction Co., Chicago - Furnish and install aluminum door	\$964.35
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Architects' fee	57.86
	<u>\$1,022.21</u>

Total additional cost to the project  
(Payable from Universities Building Fund-appropriation for addition to Library)

Special Education Building - Central Campus  
Architect: Gilbert A. Johnson & Associates, Rockford

Tonyan Construction Co., McHenry		
Finishing Ground Floor -Alt. G-4	\$39,153.00	
Cabinet Work - Alt. G-6	1,831.00	
Wall bookcases in classrooms -Alt. G-7	6,957.00	
Bookcases with coat racks -Alt. G-8	6,941.00	
Free Standing Bookcases -Alt. G-9	<u>5,560.00</u>	
Total Addition to Contract		\$60,442.00
Broadway Electric Co., Rockford		
Finishing Ground Floor -Alt. E-4	6,745.00	
Provide outdoor lighting -Alt. E-6	<u>3,865.00</u>	10,610.00
Fred Bond Plumbing & Heating, DeKalb		
Finish Ground Floor -Alt. P-3	501.00	
Fire Hydrants, Alt. P-4	<u>1,640.00</u>	
Total Addition to Contract		2,141.00



Rockford Industries, Rockford (Heating Contract)	
Finish ground floor area -Alt. H-5	\$11,026.00

Amca, Inc., Peoria - Ventilating Contract	
Finish Ground Floor -Alt. V-3	685.00

Architects' fees	<u>5,094.00</u>
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Total additional cost to the project	\$89,998.00
(Payable from Universities Building Fund-appropriation for Special Education Classroom Building)	

Practical Arts Building - East Campus

Architect: Samuelson & Sandquist, Chicago

Tonyan Construction Co., McHenry	
Deductions: Delete Safety Treads	\$ 500.00
Substitute Clip Angles to	
Play Shelter	300.00
Delete Lumi-rail	<u>7,575.00</u>
Total Deductions	8,375.00

Additions: Aluminum Handrail	2,796.00
Revised Court (Main	
Entrance Hall)	<u>628.00</u>
Total Additions	3,424.00

Net deduction to contract	\$4,951.00CR
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Aldridge Electric Co., Lake Forest	
Deductions: Delete Clocks in Private	
Offices	\$1,968.00
Eliminate Speaker Console	
System	<u>3,256.00</u>
Total Deductions	5,224.00

Additions: Bridge Light Fixtures	4,085.84
Revised lighting for	
light court	1,516.63
Revised lighting in seminar	
room	292.21
Revised misc. lighting	
fixtures	249.43
For connecting office suite	
speakers to AF-AM Receivers	<u>1,625.00</u>

Total additions to contract	7,769.11
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Net Addition to Contract	<u>2,545.11</u>
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Net deduction to Project	<u>\$2,405.89</u> CR
(Universities Building Fund-appropriation for Practical Arts Building.)	

12- To approve purchases from lowest responsible bidders, as follows:

Residence Hall Group II (Douglas) - West Campus

20 Snack Bar Tables and 106 Dining Room Tables -	
American Hospital Supply Corp., Evanston	8,323.04
302 Dining Room Chairs - L.B. Herbst Corp., Chicago	5,239.70
324 Dining Room Chairs - Rochelle's, Inc., Chicago	5,378.40
92 Snack Bar Chairs - Rochelle's, Inc., Chicago	1,545.60
18 Coin operated Kenmore Electric Washing Machines -	

Sears, Roebuck & Co., Springfield	2,863.00
12 Maytag Electric Commercial Dryers - E.W. Sikking Co., Springfield	1,621.44
565 pairs of Draperies for Student Rooms, 43 pair for Public Areas - Cole Interiors, Inc., Chicago	28,661.00
500 sq. yds. (Approximately) of Carpets - Skorberg Furniture Store, Inc., DeKalb	5,279.72
1000 knocked down Study Desk Lamps - Karoll's, Inc., Chicago	9,410.00
10 Marden Chairs - L.B. Herbst Corp., Chicago	1,413.70
68 Chairs, 11 Two-seat Units, 13 Sofas, 65 Tables, 2 Benches - Marden items - Ben Bower & Associates, Chicago	15,725.33
16 Thonet Typing Tables - Ben Bower & Associates, Chicago	774.40
4 Conference Tables, 64 Chairs, 6 Sofas - Thonet items - Gilbert A. Force Co., Chicago	3,534.92
10 Herman Miller Armchairs - Marshal Field & Co., Chicago	171.70
5 Armchairs, 20 Sidechairs - American Chair Co. - Ben Bower & Associates, Chicago	751.64
141 Chairs, 48 Armchairs, 22 Settees, 5 Desks, 5 Filing Cabinets, 28 Tables - Steelcase items - E & I Coop. Service, Inc., Garden City, N.Y.	9,441.72
24 Nessen Lamps - Karoll's, Inc., Chicago	763.00
20 Duk-It Floor Urns - Weber-Hilmer-Johnson, Inc., Chicago	295.00
6 Night Table Lamps, 4 Ash Stands - Ainsley items - Weber-Hilmer-Johnson, Inc., Chicago	184.00
15 Colonial Premier Lamps - Karoll's, Inc., Chicago	315.00
5 Cabinets, 11 Tables, 6 Headboards, 6 Dressers, 6 Mirrors, 4 Bookcase Desk Decks, Basic-Witz items - Ben Bower & Associates, Chicago	1,690.80
6 Englander Mattress and Box Spring Combinations - Ben Bower & Associates, Chicago	271.00
60 Royal Metal Chairs - Noname, Inc., Galesburg	2,743.80
Custodial Supplies:	
E & I Coop Service, Inc., Garden City, N.Y.	3,123.49
M.L. Brill & Co., Chicago	1,307.56
McMaster-Carr Supply Co., Chicago	1,097.98
Beatty Janitor Supply Co., Aurora	1,006.14
Advance Products Co., Rockford	932.96
Electrolux Vacuum Cleaner Co., DeKalb	689.50
Zep Mfg. Co., Rockford	610.50
Midland Sales Co., Skokie	489.00
Churchill Chemical Co., Chicago	471.90
Sears, Roebuck & Co., Springfield	431.89
Industrial Chemical Co., Omaha, Nebr.	384.04
Aurora Janitor Supply Co., Aurora	381.00
Lien Chemical Co., Rockford	356.20
Costello Mfg. Co., Rockford	309.12
Arrow Blackhawk Paper Co., Rockford	214.50
Gordon's Hardware, DeKalb	162.00
Lunax Chemical Co., Chicago	148.50
Wayman's Ace Hardware, DeKalb	121.61
DeKalb Janitor Supply Co., DeKalb	94.32
Northern Illinois Janitor Supply Co., DeKalb	45.00
6 Shovels, 2 Saws, 2 Screwdrivers - Wayman's Ace Hardware, DeKalb	23.20
Misc. Kitchen and Janitorial Implements and Tools	
4 Wooden Step Ladders, 2 Soiled Linen Hampers with 4 extra bags, 1 Roll-a-way Cot, 2 Aluminum Stepladders, 2 Dust pans, 2 Screwdrivers - McMaster Carr, Chicago	222.53
4 Water Conditioner Dispensers - Stiles Kem, Waukegan	152.00
1 Typewriter, 4 Hand Tally Counters, 5 Cash Boxes with locks, 3 doz. Price Card Holders - Doenges, DeKalb	225.60

3 Laundry Trucks, 1 kotex vendor, 8 Squeegees with 6 extra blades, 1 Fly Sprayer, 2 Dust Pan Brushes - Industrial Chemical, Peoria	230.59
1 Ice Chipper, 1 Scoop Shovel, 1 Snow Shovel, 2 Aluminum Stepladders, 2 Toilet Brushes, 1 Automatic Washer, 1 Dryer, 6 Mop Buckets on dollies, 2 Hammers, 1 Ripping Bar, 4 Cellulose Sponges, 1 Drain Rubber Plunger, 2 Extension Cords, 6 50-ft. Hot Water Hose - Gordon Hardware, DeKalb	764.10
(Payable from Series 61 Equipment Funds)	

Residence Hall Group I (Lincoln)

30 doz. Cafeteria Trays and 8 doz. Service Trays (fiberglas and marked with NIU Seal) - Peerless, St. Louis, Mo.	1,042.30
(Payable from Series 60 Equipment Funds)	

South Addition to Swen Parson Library - East Campus

1 Adding Machine, 15 Atlas and Dictionary Stands, 2 Bookcases, 29 Book Trucks, 6 Bulletin Boards, 7 Card Catalog Cabinets, 53 Chairs, 11 Coat Racks, 18 Desks, 42 Filing Cabinets, 2 Filmstrip and Slide Cabinets, 2 Listening Tables, 16 Map Cabinets, 3 Micro-card Readers, 7 Microfilm Cabinets, 5 Microfilm Readers, 2 Photo Copiers, 11 Safety Ladders and Step Stools, 21 Shelving Sections, 16 Tables, 15 Typewriters, 10 Typing Stands, 1 Vacuum Cleaner, 79 Wastebaskets; and miscellaneous items:	
Doenges Stationery Corp., DeKalb	4,977.33
Recordak Corp., Chicago	4,424.25
E & I Coop. Service, Inc., Garden City, N.Y.	2,492.38
Remington Rand, Rockford	2,370.35
The Perry Co., Waco, Texas	2,366.00
Chicago Seating Co., Downers Grove	2,289.10
Remington Rand Division, Chidago	1,709.50
Business Furniture Co., Rockford	1,335.08
Gaylord Bros., Syracuse, New York	1,145.71
Hickman Office Equipment, DeKalb	1,068.62
Estey Corp., Red Bark, N.J.	879.85
Multiplex Display Fixture Co., St. Louis, Mo.	491.25
Neumade Products Corp., N.Y.	475.00
Burgess, Anderson & Tate, Zion	466.61
Franklin-Lee Co., Chicago	340.00
Glen Dew, DeKalb	312.25
Audio Fisual Research, Waseca, Minn.	283.90
Precision Equipment Co., Chicago	223.93
A.B. Dick, Rockford	199.00
Micro Card Reader Corp., West Salem, Wisconsin	159.95
Lawrence Metal Products, Inc., Lynbrook, N.Y.	142.00
Demco Library Supplies, Madison, Wisconsin	60.00
(Payable from Senate Bill 440)	

Kitchen-Dining and Dormitory Units - Lorado Taft Campus

125 Stacking Chairs, 5 Single Pedestal Desks, 8 Bookcases - Brunswick Corp., Kalamazoo, Mich.	2,554.82
20 Moduwall Standards, 8 Chalkboards, 4 Tackboards, 10 Wall Cabinets, 8 Pegboards - Brunswick Corp., Kalamazoo, Mich.	1,117.80
10 Lyon Coat Racks - Noname, Inc., Galesburg	289.00
9 Vogel Peterson "Checkerettes" - Doenges Stationery Corp., DeKalb, Illinois	132.54
24 Luggage Racks - Noname, Inc., Galesburg	154.80
4 Torpedo Waste Receptacles - Beckley Cardy Co., Chicago	52.28
(Payable from Lorado Taft Trust Fund #0815)	

Watson Hall - Central Campus

15 Storage Compartments - Johnson & Martin, Chicago	315.00
1 Automatic Calculator, 10-bank - Friden, Inc., Rockford	825.00
1 Photocopier, Thermo-Fax Sales, Inc., Bellwood	
Unit - Thermo-Fax Sales, Inc., Bellwood	458.00
1 IBM Selectric Typewriter - International Business Machines, Aurora	315.00
(Payable from Senate Bill 440)	

Women's Physical Education Building - North Campus

703 Lockers with Baskets and Basket Racks - Lyon Metal Products, Inc., Chicago	23,094.11
14 Carts, 1 Stand, 2 Hand Trucks, 80 Casters:	
Paul O. Young Co., Line Lexington, Penn.	905.00
M.L. Brill Co., Chicago	112.98
Colson Corp., Chicago	84.80
Industrial Chemical Co., Omaha, Nebr.	61.90
(Payable from Senate Bill 440)	

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Illinois State Normal University

Mr. Stone moved to adopt the following resolution:

- 1- To accept the report of Schaeffer, Wilson & Evans, Architects, Bloomington, for the Residence Hall Complex, as follows:

General Work - J.L. Simmons Co., Inc., Chicago	
Base Bid	\$3,718,000
Additions:	
Alt. 1-A Site-Development Work	\$15,300
Alt. 1-H(a) Vinyl-Asbestos Tile Flooring	3,240
Alt. 1-I Steel Lockers	25,000
Alt. 1-J Ironing Boards	<u>1,500</u>
Total Additions	45,040
Base Bid plus Additions	<u>3,763,040</u>
Deductions:	
Alt. 1-D(a) "Ceco" Windows	69,257
Alt. 1-E (1) Westinghouse Elevator	<u>9,730</u>
Total Deductions	78,987
Net Contract for General Work	\$3,684,053.00

Plumbing Work - Healy Plumbing & Heating Co., St. Paul, Minn.	
Base Bid	\$303,800

Additions:	
Alt. 2-A Sanitary Sewers	\$10,666
Alt. 2-B Storm Sewers	10,550
Alt. 2-C Gas Service	972
Alt. 2-D Water Mains & Hydrants	8,970
Alt. 2-E "Mop-Vac" System	17,575
Alt. 2-G Water Meter	<u>1,850</u>
Total Additions	<u>50,583</u>



Net Contract for Plumbing Work		354,383.00
Heating, Piping, Refrigeration, and Temperature Control Work - H. P. Reger & Co., Chicago		
Base Bid	\$345,500	
Additions:		
Alt. 3-A Air Conditioning Work	\$ 137,000	
Alt. 3-D Thermostatic Controls	38,000	
Alt. 3-E Underground Heating Conduit	<u>15,950</u>	
Total Additions		<u>190,950</u>
Net Contract for Heating, etc.		536,450.00
Ventilation and Distribution Systems for Conditioned Air - R. H. Bishop Co., Champaign		
Base Bid	\$406,700	
Deduction:		
Alt. 4-D Substitute Enclosures	<u>6,000</u>	
Net Contract for Ventilation		400,700.00
Electrical Work - Cunningham Electric Co., Anna		
Base Bid	441,900	
Alt. 5-A Underground Services	\$ 29,550	
Alt. 5-B Exterior Lighting	3,850	
Alt. 5-C Public-Address System	15,000	
Alt. 5-D Generator Equipment	29,730	
Alt. 5-E After-hour Alarm System	<u>1,000</u>	
Total Additions		<u>79,130</u>
Base Bid plus additions		521,030
Deductions:		
Alt. 5-I Low-Impedance Bus Duct	1,500	
Net Contract for Electrical Work		519,530.00
Food Service Equipment - Servco Equipment Co., St. Louis, 2, Missouri		
Base Bid		184,307.38
Student Room Built-in Furniture - Chadwick Mfg. Co., Coleman, Wisconsin		
Base Bid	260,855.90	
Addition:		
Alt. 7-B Bookshelves over student desks	<u>13,492.60</u>	
Net contract for Student Room Built-in Furniture		274,348.50
Total Construction Cost		\$ 5,953,771.88
Architectural & Engineering Fees		312,572.97
Movable Equipment		300,000.00
Fiscal and Legal Costs		83,000.00
Air-Conditioning Work (Hamilton-Whitten, Atkin-Colby Halls)		10,000.00
Contingency		<u>90,655.15</u>
Total Project Cost		\$ 6,750,000.00

Construction Cost per Student - \$4,973.00. (Includes site work, underground utilities, architectural and engineering services)

Total Project Cost per Student - \$5,357.00

2- To approve change orders, as follows:

Science Building Annex

Architect: Lundeen & Hilfinger, Bloomington

C. Iber & Sons, Peoria - General Contract

Omit arm rests on planetarium seating

(Spitz Laboratories, Inc.)

\$ 726.00 CR

- 3- To approve purchases from lowest responsible bidders, as follows:

Horton Field House

Projector Screen and Rack - Men's Physical Education

Lens & Camera, Peoria 53.00

3 Cash Registers - National Cash Register Co., Bloomington 1,305.00

3 Chest Type Freezers - Crum Distributing Co., Decatur 659.91

3 Fresh-O-Matic Bun Warmers - Koldaire Equipment Co.,  
Bloomington 481.95

3 Popcorn Machines and Bases - Gold Medal Products Co.,  
Cincinnati, Ohio 1,305.31

Koldaire Equipment Co., Bloomington:

3 Grills 647.34

3 Grill Cabinets 330.48

1 Coffee Percolator 22.50

3 Steamro Hot Dog Machines - Koldaire Equipment Co., Bloomington 211.38

Respirometer with oxygen tank - J.A. Preston Corp., New York 759.00

(In lieu of award to A.S.Aloe Co., St.Louis, Missouri, made  
at April Board meeting, which bid was found did not meet  
specifications)

(Payable from Senate Bill 440)

Home Economics, Turner Hall

Easy Dual-Filter Spindrier - Linn and Scruggs Co., Decatur \$ 170.00

Photographic Equipment - Educational Aids Service, Evanston 316.30

Art Objects - Chester Wonderlund, Bloomington 80.00

Table Linen - Marshall Field & Co., Chicago 194.95

(Payable from Senate Bill 440)

Decollating Machine - The Standard Register Co., Peoria 3,407.00

(Payable from Equipment, General Revenue)

- 4- Award contract formoving heavy duty equipment for the Industrial Arts Department Metal Work Area, University Press, Woodworking Area and General Shop Areas, to Peoples Transfer, Inc., Bloomington, lowest responsible bidder, in the amount of \$5,480.00. (Payable from Contractual Services, General Revenue.)
- 5- To authorize purchase of land, as follows:

Be It Resolved by the Teachers College Board of the State of Illinois in regular session assembled, that contract for the purchase of the Yarger-Ward tracts of land, approximately 13.99 acres, in Normal, Illinois, for Illinois State Normal University, be and the same is hereby approved and the Chairman and Secretary of the Teachers College Board be and they are hereby authorized and directed to sign said contract.

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Eastern Illinois University

Mr. Stone moved to adopt the following Resolution:

- 1- To award contracts for the construction of the Life Science Building Annex, to the lowest responsible bidders, as follows:

General - S. M. Wilson & Co., Granite City	\$ 199,929
Plumbing - Jack Muse, Inc., Hillsboro	20,497
Heating - Jack Muse, Inc., Hillsboro	33,810
Ventilating - Industrial Roofing Co., Mattoon	20,438
Electrical - Fred Biggs Electric, Mattoon	17,330

to allow architects fees to Lundeen & Hilfinger, Bloomington, in the amount of \$17,520; and to allot a contingency in the amount of \$24,932, for a total cost of the project of \$334,456. (Payable from Universities Building Fund-appropriation for Life Science Building.)

- 2- To award contract for concrete sidewalk construction to Charleston-Farrier Co., Charleston, lowest responsible bidder, in the amount of \$7,490.00. (Payable from Contractual Services)
- 3- To receive preliminary plans for Physical Education Building, as presented by the architect, Atkins, Barrow & Graham, Urbana.
- 4- To approve change orders, as follows:

Life Science Building

Architect: Lundeen & Hilfinger, Bloomington

Fedco Electric Contractors, Inc., Danville - Omit labor and materials for final electrical connections to the laboratory equipment

(Universities Building Fund-appropriation for Life Sciences Building)

\$ 225.00 CR

Utility Extension Project

Engineer: Brown, Manthei, Davis & Mullins, Champaign

H. P. Reger Co., Chicago - Delete 2 stand-by converters in Lincoln-Douglas Halls and furnish 2 spare tube bundles

(Universities Building Fund-appropriation for Physical Education Building; Operating Budget; Central Office Rehabilitation-General Revenue; Series 1961 Funds)

\$ 1,624.00 CR

Men's Residence Hall

Architect: Lundeen & Hilfinger, Bloomington

Electrical Contract - Aldridge Electric, Inc., Lake Forest  
Delete wall mounted generator control panel and accessories  
Delete Trickle Charger

(Series 1962 Construction Account)

\$ 140.00 CR

- 5- To approve purchases from the lowest responsible bidders, as follows:

Life Science Building

7 Microscope Cases, 5 Microscope Slide Cases - Stoner Wood Products, Charleston

\$ 1,250.00

1 Panel Leg Table, 1 Conference Table, 5 Office Chairs, 12 Waste Baskets, 7 Wardrobe & Storage Cabinets, 13 Desks, and 2 Files - S. Buckman Furniture Co., Spring Valley

2,674.39  
2%

15 Desks, 83 Office Chairs, 58 Files, 1 Conference Tables, 10 Wall Costumers - Mattoon Letter Shop, Mattoon	\$ 8,163.79
21 Original Shelving Units, 15 Additional Units - S. Buckman Furniture Co., Spring Valley	(2%) 1,324.73
15 Office Valet Racks, 4 Hat & Coat Racks, 22 Metal Book Shelf Units - Mattoon Letter Shop, Mattoon	(2%) 1,715.28
8 Electric Typewriters, 1 Spirit Duplicator, 1 Business Maching Stand - Warner's Office Equipment Co., Mattoon	(2%) 1,599.66
2 Thermo-Fax Overhead Projectors - Thermo_Fax Sales, Inc., Terre Haute, Indiana	311.64
13 Illiminators, 1 Transformer, 1 Lamp, 1 Resistance for Lamp - Science Kit, Inc. Tonawanda, New York	290.35
20 Aquariums - Aloe Scientific Co., St. Louis, Mo.	277.50
6 Hot Plates - Central Scientific Co., Chicago	110.70
1 Gyrotory Shaker - New Brunswick Scientific Co., New Brunswick, N.J.	314.75
1 Counting Apparatus and 1 Incubator - Aloe Scientific Co., St. Louis, Mo.	504.00
200 Auditoriom Chairs - Allied School Equipment, Inc., Springfield	3,480.00
270 Laboratory Stools - Mattoon Letter Shop, Mattoon	5,783.40
1 AO Spencer Phasestar Microscope without Cabinet - Lukas Microscope Service, Chicago	(2%) 1,272.60
2 Kodak Carousel Projectors, 20 Kodak Carousel Slide Trays, less trade-in of 1 slide projector - Pfiles Camera Shop, Springfield	246.54
272 Microscopes, less trade-in of 62 Microscopes - Schaar Scientific Co., Chicago	(2%) 55,616.67
(Payable from Senate Bill 440)	

6- To approve purchase of an emergency generator from Witt-Armstrong Co., Champaign, lowest responsible bidder, in the amount of \$18,960. (Payable from Equipment Funds.)

7- To approve rental of Dr. Buzzard's house for office space, if available.

Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

#### Western Illinois University

Mr. Stone moved to adopt the following resolution:

1- To approve plans for Development of Women's Physical Education Site, as presented by Lankton, Ziegele, Terry & Associates, Peoria, at an estimated cost of \$47,935, plus alternates for Tennis Courts; and to authorize the architect to advertise for bids to be presented to this Board at its June meeting with consent to waive the waiting period of two weeks between the bid opening date and presentation of bids to the Board. (Payable from Central Office Rehabilitation - General Revenue, subject to the release of funds by Governor Kerner.)



- 2- To award contracts for rehabilitation of Sherman Hall, to lowest responsible bidders, as follows:

General Work - R.E.M's Construction, Inc., Monmouth

Base Bids:	1-A	\$11,000	
	1-B	11,650	
	1-C	9,750	
	1-D	3,350	
	1-E	<u>2,794</u>	

Total \$38,544

Additive Alternates:

G-1	3,010	
G-2	965	
G-3	650	
G-4	880	
G-5	<u>3,550</u>	<u>9,055</u>

Total for General Construction \$ 47,599

Plumbing Work - Seither & Cherry Co., Keokuk, Iowa

Base Bids:	2-A	1,190
	2-C	<u>2,560</u>

Total for Plumbing Work 3,750

Heating and Air Conditioning - Usher Bros. Ideal Heating, Chicago

Base Bid 29,888

Additive Alternates:

H-B	2,500
H-D	<u>1,500</u>

Total 4,000

Total for Heating and Air Conditioning 33,888

Ventilating Construction - DuMont Ventilating Co., Peoria

Base Bids:	4-A	4,640
	4-B	3,860
	4-C	3,360
	4-D	<u>1,775</u>

Total for Ventilating Work 13,635

Electrical Construction - Baer Electric Co., Inc., Moline

Base Bids:	5-A	13,320
	5-B	5,120
	5-C	4,400
	5-D	1,830
	5-E	<u>3,368</u>

Total 28,038

Additive Alternates:

E-1	680
E-2	<u>280</u>

Total 960

Total for Electrical Work 28,998

Total Construction Contracts \$127,870

to allow architectural and engineering fees in the amount of \$7,672; and allot a contingency in the amount of \$23,458, for a total cost of the project of \$159,000.00. (Payable from Universities Building Fund - Appropriation for Rehabilitation.)

- 3- To approve purchases from the lowest responsible bidders, as follows:

Library

Cart for Teaching Machines - Lillian Sir Audio-Visual Materials, Lombard (Payable from Re-appropriation for the Library)	\$ 26.21
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Womens' Residence Hall (Corbin)

Labor and materials for installation of chain link fence - Interlocking Farm & Home Store, Macomb	588.00
15 LCN "Smoothee" Door Closures for Doors in Lounge Areas - Schlitt Supply Co., Springfield (Payable from Series 61 Construction Account)	471.38

Clinical Services Building

Clinical Furniture - Hospital Equipment Corp., Chicago	2,674.20
Security Laboratories, Burlington, Iowa	1,433.68
Exam. Room Equipment - Hospital Equipment Corp., Chicago (Payable from Senate Bill 440)	1,770.90

University Union

2 Condiment Tables - Leon George, Colchester	386.30
Portable Stage - Wenger Music Equipment, Owatona, Minn. (Payable from Series 62 Construction Funds)	1,848.90

Multiple Purpose Building

1000 each Clarin Folding Chairs; 2 Trucks for Storage - Martin O. Larson Co., Galesburg	8,400.00
Padlocks, combination, 3,500 each - Beckley-Cardy Co., Abingdon	4,060.00
6 Mobile Bleachers - Standard Steel Bleachers, Three Rivers, Michigan	4,237.00
General Office Equipment - Dunsworth Macomb Book & Stationers, Macomb	3,181.66
2 Troy Combination Dryers and Washers - Troy Laundry Machinery, East Moline	8,548.00
Furniture (Chairs, Tables, Desks, Bookcases) - Sam Buckman Furniture, Spring Valley	4,867.10
Safe - R.E. Stuart, Macomb	241.00
2 Change Makers - R.E. Stuart, Macomb	540.00
3 Electric and 3 Manual Typewriters - Underwood Corp., Macomb (Electric-780.00; Manual-450.00)	1,230.00
3 Typing Tables - R.E. Stuart, Macomb	82.50
16 Projection Screens - Eastin-Phelan Corp., Davenport, Iowa	274.69
Electric Adding Machine - Dunsworth Book & Stationers, Macomb	131.00
Electric Mimeograph - Ray Defenbaugh Co., Peoria	415.00
General Office Equipment (Desks, Chairs, Files) - Campus Coop Book Store, Macomb	225.01
Projection Screen, wall hung - Educational Aids, Evanston	27.70
1 set of 10 charts, Anatomical Charts - Scientific Products Division, American Hospital Supply Corp., Moline	163.50
1 Scale, Examining Lamp, 2 sets Sundry Jars, 2 Racks for Jars, Revolving Stool - Ginders Hospital Supply Co., Rockford	117.65
Medcolator - Physical Medicine Products Co., Kansas City, Missouri	231.28
Trainer Equipment - Aloe Div., Brunswick Corp., St. Louis, Missouri	745.17

Electric Fluid Duplicator - Dunsworth's Book & Stationers, Macomb	\$	265.00
Microtherm Microwave Diathermy Unit - Burdick Corp. Milton, Wisconsin		872.69
(Payable from S.B. 440)		

Men's Residence Halls

42 Folding Tables - Karoll's, Inc., Chicago	1,354.08
250 Stacking Chairs - Mackin Sales, Momence	1,491.00
Furniture for Main Lounges (26 Tables, 26 Sofas, 104 Tables, 104 Chairs) - Wyne Bros., Macomb	18,421.08
Kitchen Equipment:	
Peerless Hotel & Restaurant, St. Louis, Missouri	2,603.76
Sidney-Harrison Co., Peoria	2,547.67
Wolford Morris Co., Springfield	1,031.57
Kitchen Equipment;	
Sidney-Harrison Co., Peoria	531.15
Bensinger Co., St. Louis, Mo.	1,418.37
Peerless Hotel & Supply, St. Louis, Mo.	5,306.28
3 Condiment Tables - Leon George, Colchester	1,102.50
Kitchen Equipment - Sidney Harrison Co., Peoria	2,892.47
Stainless Steelware (150 doz. forks and knives, 120 doz. teaspoons) - Stearnes Co., Chicago	1,693.80
10 Speed Queen Dryers - Brown Lynch Scott & Co., Macomb	1,028.70
104 Study Carrels and Chairs - E & I Coop. Service, Garden City, N.Y.	8,862.88
General Office Furniture (Desks, Chairs, Bookcases) - Sam Buckman Furniture, Spring Valley	3,228.60
Office Equipment (Desks, Chairs, File, Wardrobe Cabinet) - All Steel Equipment Co., Aurora	498.77
2 Milk Dispensers & 2 Storage Units - Norris Dispensers, Minneapolis, Minn.	1,007.26
Lounge Furniture (Tables, Sofas, Chairs) - Paxton's, Bloomington	8,942.76
2 Package Trucks - Beckley-Cardy Co., Abingdon	45.54
600 Wastebaskets - Blackwell-Wielandy, St. Louis, Mo.	552.00
(Payable from Series 62 Construction Account)	

Classroom Building

127 Chairs, 6 Storage Cabinets, 27 Bookcases, 26 Desks, 25 Files, 23 Wardrobe Cabinets - S. Buckman Furniture, Spring Valley	9,536.30
250 Folding Chairs and 5 Trucks - Mackin Sales, Momence	1,387.50
1200 Tablet Arm Chairs, 31 Desks, 65 Desk Chairs, 12 Tables - Allied School Equipment, Springfield	19,894.50
9 Tables, 2 Coat Racks, 4 Stands for Business Machines, 60 wastebaskets, 3 desk lamps, 2 metal stands, 25 speaker stands - Blackwell - Wielandy, St. Louis, Mo.	1,596.25
Magazine Rack - Metropolitan Supply Co., Cedar Rapids, Iowa	55.25
Audio Visual Equipment:	
Educational Aids Service, Evanston	3,767.80
Rebco Audio-Visual Co., Decatur	1,748.48
Watland, Inc.	238.05
U.S. Flag Outfit and 2 Flags - Campus Coop. Book Store, Macomb	49.25
(Payable from Senate Bill 440)	

4- To approve change orders, as follows:

### Applied Science Building

Architect: Phillips, Swager & Associates, Peoria

J. L. Wroan & Sons, Normal - General Contractor

Change 13 single bowl porcelain sinks to double bowl porcelain  
sinks and 1 single bowl stainless steel sink to double bowl  
stainless steel sink

\$ 297.00

(Payable from Universities Building Fund - appropriation  
for Applied Sciences Building)

### Physical Stores Building

Architect: Atkins, Barrow & Graham, Urbana

Petersburg Plumbing & Heating Co., Petersburg

Change in water service

\$ 1,050.00 CR

Baer Electric Co., Inc., Moline

Delete underground telephone service

345.00 CR

Johnson Sheet Metal Works, Inc., Moline

Relocation of building causing change in electrical service

1,002.00

Net deduction to Project

\$ 393.00 CR

(Universities Building Fund - appropriation for  
Physical Stores Building)

### University Union

Architect: Lankton-Ziegele-Terry & Associates, Peoria

George D. Johnson Co., Peoria

Furnish and install plexiglass in lieu of glass

\$ 497.00

Hatfield Electric Co., Chicago

Change in electrical work

871.57

Petersburg Plumbing & Heating Co., Petersburg

Add individual valves in bake oven

176.00

Net addition to project

\$ 1,544.57

(Payable from Series 62 Construction Funds)

### Multiple Purpose Building

Architect: Lankton-Ziegele-Terry & Associates, Peoria

Hansen & Werhane, Lake Forest

Install Laundry Equipment

\$379.00

Repair floor made vacant by removal of  
concession counters

1,933.00

Install observation window

95.00

Room numbering (exceeded contract allow.)

20.00

Total Additions

\$ 2,427.00

Omit 2 concessions 880.00

Omit 2 Basketball backstops 2,648.00

Total Deductions

3,528.00

Net deduction to contract

\$ 1,101.00 CR

Moline Heating & Construction Co., Moline

Install Laundry Tray in Laundry Room

418.00

Job-fabricated laundry equipment

239.46

Fitting for laundry equipment

493.00

To complete utility room

342.01

Net addition to contract

1,492.47

Johnson Sheet Metal Works, Moline

Vents to handle increased facilities

127.00



Art-O-Lite Co., Galesburg		
Omit electrical service in concession areas	\$	39.95
Omit electrical service to backstops		35.00
Total deductions		74.95
Increase power to communication system		129.15
Change light fixtures and add 3 receptacles		340.01
Total Additions		469.16
Net addition to contract		394.21
Net addition to project		\$912.68
(Payable from Series 62 Construction Funds)		

#### Classroom Building

Architect: Graham, Anderson, Probst & White, Chicago	
Carl A Nelson & Co., Burlington	
Additional Depth for Caissons	490.00
Petersburg Plumbing & Heating Co., Petersburg	
Add chemical pot feeder for hot water system per State Water Survey's recommendation	282.00
Net Addition To Project	\$ 772.00
(Payable from Universities Building Fund - Appropriation for Classroom Building)	

#### North Campus

Architect: Lankton-Ziegele-Terry & Associates, Peoria	
Ingledeue Excavating Service, Macomb	
Deduct 2% of basic contract for contingency	\$1,399.14 CR
Art-O-Lite Co., Galesburg	
Deduct 2% of basic contract for contingency	2,440.00 CR
Thomas Plb. & Heating, Galesburg	
Deduct 2% of basic contract for contingency	\$3,522.40 CR
Net deduction to Project	\$7,351.54
(Universities Building Fund - Rehabilitation)	

5- To accept the Clinical Services Building.

Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

#### REPORTS OF PRESIDENTS

Mrs. Madlener moved approval of the Report for Northern Illinois University as presented by President Holmes. Mr. Higgins seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye

Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Hollingsworth moved approval of the Report for Illinois State Normal University as presented by President Bone. Mr. Hartline seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. McBride moved approval of the Report for Eastern Illinois University as presented by President Doudna. Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Dr. Taylor moved approval of the Report for Western Illinois University as presented by President Knoblauch. Dr. Puffer seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Aye
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Stipes expressed regret upon the death of Dr. J.L. Archer, Dean of the Graduate School at Western Illinois University, and asked the Secretary to write a letter of condolence from the Board to Mrs. Archer.

Dr. Puffer expressed appreciation for the parking permits received from the four universities.

There being nothing further to come before the Board at this time, Mr. Stipes declared the meeting adjourned until the next regularly scheduled meeting at Illinois State Normal University on June 17.

R.A. Stipes, Jr.  
Chairman

F.H. McKelvey  
Secretary

REPORT OF  
EASTERN ILLINOIS UNIVERSITY

June 17, 1963

II. FACULTY

A. Summer School, 1963, Staff

1. Changes and/or Additions

- a. Adams, Georgia B. - add for 2 1/2 months
- b. Baker, Esther H. - add for 2 1/2 months
- c. Blair, Robert L. - add for full-time for 1/2 month
- d. Leipholz, Roland - from 2/3 time to full time
- e. Morokoff, Gene - from 2/3 time to full time
- f. Nielsen, Marie - add for 2 1/2 months
- g. Queary, Ruth S. - add for 2 1/2 months (1/3 time)
- h. Reinhardt, Emma - add for 1 1/2 months
- i. Steinmetz, M. Lee - from 2/3 time to full time
- j. Thut, Hiram F. - add for 1 3/4 months
- k. White, Derrell - from 1 month to 2 3/4 months (2/3 time)
- l. York, Troyt D. - add for 2 1/2 months

2. The following new appointments have been made for the summer:

- a. John R. Faust, Ph.D., as Visiting Associate Professor of Social Science at a salary of \$940 per month for two and one-half months beginning June 3, 1963.
- b. Earl W. Morris, M.A., as Visiting Lecturer in Education at a salary of \$900 per month for two and one-half months.
- c. Evan Jackson, B.S.Ed., as Faculty Assistant and Residence Hall Counselor at a salary of \$200 per month for one and three-fourths months beginning June 15, 1963.
- d. Philip Carlock, B.S.Ed., as Faculty Assistant and Residence Hall Counselor at a salary rate of \$200 per month for one-half month in July.
- e. John B. Hodapp, Assistant Professor of Physical Education for Men, as Residence Hall Counselor at a salary of \$560 per month for two and one-half months.
- f. Al G. Rundle, M.A., as Assistant Professor of Speech at a salary of \$980 per month for two and one-half months.

B. Resignations

- 1. Gene E. Morokoff, Assistant Professor of English, resigned effective at the end of the summer quarter.
- 2. Jacob Bennett, Associate Professor of English, resigned effective at the end of the summer quarter.
- 3. Charlotte Lambert, Associate Professor of Physical Education for Women, resigned effective at the end of the summer quarter.
- 4. Charles Huegy, Assistant Professor of Social Science, resigned effective at the end of the summer quarter.
- 5. Nancy Edes, Instructor and Supervisory Teacher of Music in the Laboratory School, resigned effective at the end of the summer quarter.

C. Leaves of Absence

1. Eugene M. Waffle, Professor and Head of the Department of English, requests leave of absence without salary for one week, July 14-20, in order to participate in an active duty tour with the reserves.

D. New Positions for 1963-64

1. Julian Hamerski, B.S., 1952, M.A., 1957, St. Mary's College; Ph.D., University of the Pacific, 1963; as Assistant Professor of Chemistry at a salary of \$960 per month for nine months beginning September 4, 1963. Mr. Hamerski taught for five years at Worthington, Minnesota, Junior College prior to entering graduate study two years ago.
2. Frances M. Pollard, B.S., Alabama State College, 1941; M.S., 1949, Ph.D., 1963, Western Reserve University; as Associate Professor in the Library at a salary of \$1120 per month for twelve months beginning July 1, 1963. Dr. Pollard has been serving as Head Librarian at Alabama State College.
3. Marv L. Breig, B.S., Southeast Missouri State College, 1956; M.S., 1959, Ph.D., expected in 1963, University of Oklahoma; as Assistant Professor of Physics at a salary of \$920 per month for nine months beginning September 4, 1963. If doctorate is completed by September 1, salary will be \$1020 per month. Mr. Breig has been teaching under an assistantship at the University of Oklahoma.
4. Donald P. Garner, B.A., Harding College, 1951; M.A., Kent State University, 1953; Ph.D., Wayne State University, expected in 1963; as Assistant Professor of Speech at a salary of \$940 per month for nine months beginning September 4, 1963. If the doctorate is completed by September 1, the salary will be \$1040 per month and the rank will be Associate Professor. Mr. Garner has had several years of university teaching experience, the most recent at the University of Maryland.
5. Janet L. Norberg, B.A., Sioux Falls College, 1947; M.R.E., Southwestern Seminary, 1951; Ph.D., State University of Iowa, expected in 1963; as Assistant Professor of Speech at a salary of \$980 per month for nine months beginning September 4, 1963. If the doctorate is completed by September 1, the salary will be \$1040 per month and the rank will be Associate Professor. Miss Norberg has had several years of college teaching experience, the most recent at Central Methodist College.
6. Donald Wisthuff, B.S. in Ed., 1959, M.S. in Ed., 1960, Illinois State Normal University; as Instructor and Residence Hall Counselor at a salary of \$560 per month for nine and one-half months beginning September 1, 1963. Mr. Wisthuff served as residence hall counselor at Illinois State Normal University prior to entering military service.

E. Replacements for 1963-64

1. Harley J. Holt, B.Ed., Wisconsin State College, 1936; M.S., University of Wisconsin, 1960; as Director of Business Services at a salary of \$1040 per month for eleven months beginning August 1, 1963, replacing Raymond R. Gregg, retired. Mr. Holt has been serving as business manager of the Stoughton, Wisconsin, public schools. His early experience was as a teacher of high school business subjects and for several years he had various executive positions with Hardware Mutuals Insurance Company.
2. Laris Anne Stalker, A.B., 1956, M.A., 1961, University of Michigan; as Instructor and Supervisory Teacher of the Second Grade at a salary of \$880 per month for nine months beginning September 4, 1963, replacing Mathiel Crane, on a temporary appointment. Miss Stalker has been teaching in the public schools of Allen Park, Michigan.



3. L. E. Miner, B.A., 1961, M.A., 1963, Michigan State University; as Instructor of Speech at a salary of \$700 per month for nine months beginning September 4, 1963, replacing Mildred Hofacker, on a temporary appointment. Mr. Miner has been employed as a speech and hearing therapist in the Michigan School for the Blind for the past two years.
4. Al G. Rundle, B.A., Northwestern, Oklahoma, State College, 1951; M.A., Denver University, 1957; graduate study, University of Oklahoma; as Assistant Professor of Speech at a salary of \$980 per month for nine months beginning September 4, 1963, replacing Roberta Poos, on disability leave. Mr. Rundle has been on the staff of Northwestern Oklahoma State College for the past six years.
5. Donna F. Neal, B.A., Nebraska State Teachers College, 1948; M.A., Texas Woman's University, 1960; as Instructor of Physical Education for Women at a salary of \$900 per month for nine months beginning September 4, 1963, replacing Charlotte Lambert, resigned. Miss Neal has had several years of teaching experience, the most recent at Nebraska State Teachers College, Kearney.
6. Marlene R. Kaye, B.S., University of Oklahoma, 1952; M.A., Stanford University, 1963; as Instructor and Residence Hall Counselor at a salary of \$540 per month for nine and one-half months beginning September 1, 1963, replacing Virginia Smith, transferred.

#### F. Change in Salary

1. In my May report, I asked permission to keep Mr. Gregg on for approximately two months after his normal retirement date of September 1, 1963. Permission is requested to formalize this with a contract and to set the salary for those two months at the figure that would have been available to him had we been continuing him for next year, which would have been \$1300 per month.

#### G. Graduate Assistants for 1963-64

1. George Stone, B.S.Ed., as Graduate Assistant in the Library at a salary of \$140 per month for nine months beginning September 4, 1963.
2. Phillip T. Lorenc, B.S.Ed., as Graduate Assistant in the Department of Physical Education for Men at a salary of \$140 per month for nine months beginning September 4, 1963.
3. Martha G. Weldon, B.S.Ed., as Graduate Assistant in the Department of Physical Education for Women at a salary of \$140 per month for nine months beginning September 4, 1963.
4. Sandra K. Moore, B.S.Ed., as Graduate Assistant in the Reading Clinic at a salary of \$140 per month for six months beginning December 3, 1963.

#### H. Request to Take University Course

1. Permission is requested for JoAnne Steube, Residence Hall Counselor, to enroll in one course per quarter during the academic year, 1963-64.

### III. OTHER EMPLOYEES

#### A. Resignations

1. Mazadene Johnson, Duplicating Machine Operator, resigned effective June 12, 1963.
2. Joan Ellison, Clerk Typist I in the Laboratory School, resigned effective June 12, 1963.

3. Marilyn Gharst, Clerk Stenographer I in the Library, resigned effective May 24, 1963.

B. Termination of Temporary Employment

1. Ann Sidwell, Assistant Food Production Manager in the Union Cafeteria, completed her temporary assignment as of June 10, 1963.
2. Birdina Gregg, Chief Library Clerk in the Laboratory School Library, completed her temporary assignment as of May 31, 1963.

C. Leaves of Absence

1. Wanda Hughes, Clerk Stenographer II in the Records Office, requests an extension of her leave of absence without salary to September 1, 1963.

D. Returned from Leave

1. Beverly Sterling, Assistant Food Service Manager, returned from leave of absence as of June 3, 1963.

E. Summer Lay Offs

1. Virgie Kuhl, Cook's Helper in Lincoln-Douglas Halls, as of June 7, 1963.
2. Vennetta Wilson, Cook in Lincoln-Douglas Halls, as of June 6, 1963.
3. Billy McDivitt, Kitchen Laborer in Pemberton Hall, as of June 11, 1963.
4. Mildred Bushart, Cook's Helper in the Union Cafeteria, as of June 8, 1963.
5. Doris Grant, Cook's Helper in the Union Cafeteria, as of June 12, 1963.
6. Sharon Wright, Assistant Food Production Manager, as of June 10, 1963.

F. Appointments to New Positions

1. Janitors for the Life Science Building

In the biennial budget for the current biennium, we provided for the necessary janitors for the Life Science Building for the latter part of the biennium, depending on when the building would be completed.

The following appointments have been made, effective as indicated:

- a. Arthur Hanner, Janitor in the Laboratory School, transferred to the Life Science Building effective June 1, 1963.
  - b. Richard Percy, Janitor in the University Union, transferred to the Life Science Building effective June 1, 1963.
2. Permission was granted in the May report for the establishment of a one-half time position in the Business Office as Clerk Typist II, effective July 1, 1963. We would like permission to fill this position immediately by employing Doris Robinson, Clerk Typist I, at a salary of \$245 per month beginning June 4, 1963. This is a replacement for the one-half time position left vacant by Mrs. Rozita Wade's reduction to one-half time duty and the one-half new position mentioned above.

G. Replacements

1. Russell Ingle, Janitor in the University Union, at a salary of \$365 per month beginning June 1, 1963, replacing Richard Percy, transferred.

2. Harold Starwalt, Janitor in the Laboratory School, at a salary of \$365 per month beginning June 1, 1963, replacing Arthur Hanner, transferred.

#### H. Continuance of Temporary Appointments

1. James Harder, Temporary Accountant I in the Business Office, to be continued on a temporary appointment on a full-time basis at a salary of \$500 for three months beginning June 1, 1963.
2. Permission was received to employ three temporary painters for a three-month period ending June 30, (board report for March). We should like to extend the term of employment for two of them for two additional months. We find that we have much work to be done that cannot be completed under the present arrangements.

#### I. Intermittent Employee

1. Maxine McKinney, Intermittent Maid, at a salary of \$185 per month effective May 29, 1963, as needed.

### VIII. PURCHASES

Bids for the following items are on file at the University. After reviewing the tabulations, purchase is recommended from the lowest responsible bids, as follows:

#### A. Annual Supply of Gasoline

Purchase of 15,000 gallons, more or less, of regular gasoline and 1,500 gallons, more or less, of premium gasoline:

	<u>Regular</u>	<u>Premium</u>
Keller Oil Company, Effingham . . . . . Cost per Gallon	\$.1795	\$.2195
(Payable from Commodities)		

#### B. Annual Supply of Coal

Purchase of 8,000 tons, more or less, of coal:

Bell & Zoller Coal Company, Chicago . . . . . Cost Per Ton	\$6.80
(Payable from Commodities)	

#### C. Graphotype

Purchase of one graphotype, Model #6381:

Addressograph-Multigraph Corporation, Springfield . . . . .	\$2,385.90
(Payable from Equipment funds)	

#### D. Student Identification Cards (1963-64 academic year)

Perf-O-Dent Company, Inc., Chicago . . . . .	\$2,315.00
(Payable from Contractual Services funds)	

#### E. Annual Supply of Fuel Oil

Purchase of 20,000 gallons, more or less, of #2 fuel oil for the University Apartments, 7,000 gallons, more or less, of #2 fuel oil for the Field House and 3,000 gallons, more or less, of #1 fuel oil for the Home Management Houses:

	<u>Cost Per Gallon</u>		
	<u>#2</u>	<u>#2</u>	<u>#1</u>
Centrill Monarca Oil Company, Mattoon	.1075	.1075	.1195
(Payable from Commodities)			

F. Automobile Trade-In

Purchase of a 1963 compact (Rambler American) with trade-in of a 1962 Rambler American:

	<u>Base Bid</u>	<u>Trade-in</u>	<u>Net Bid</u>
Charleston Motor Sales, Charleston (Payable from Equipment funds)	\$2111.35	\$1412.35	\$699.00

IX. MISCELLANEOUS

A. Students Entering Graduate School

Dr. William Zeigel, Dean, Student Academic Services, has compiled an interesting report showing the number of our seniors who go on to graduate school immediately after graduation. I report here the figures for the last five years. The figures given do not include summer quarter graduates.

	<u>Number Going to Graduate School</u>				
	<u>1958</u>	<u>1959</u>	<u>1960</u>	<u>1961</u>	<u>1962</u>
B.S. in Education	29	18	31	27	30
B.A. and B.S.	<u>11</u>	<u>5</u>	<u>14</u>	<u>12</u>	<u>17</u>
Total	40	23	45	39	47

B. Transfers from Contingency Fund

We request the transfer of the following amounts from contingencies:

Awards and Grants	\$ 21,000.00
Contractual Services	1,000.00
Equipment	4,400.00
Commodities	<u>3,000.00</u>
Total	\$ 29,400.00

Status of Contingency Fund:

Original Amount of Contingency Fund	\$429,400.00
Previous Transfers	400,000.00
Transfers Requested Above	<u>29,400.00</u>
Balance	0

Quincy Doudna  
President



REPORT OF  
ILLINOIS STATE NORMAL UNIVERSITY

June 17, 1963

II. FACULTY

A. Alterations in Summer Session Faculty, 1963

1. Changes in Assignment

Name	Department	Salary		
		June	July	August
Lidh, William R.	Art	\$630.00	--	--
Munger, Creston	English	570.00	760.00	190.00
Najarian, Hovak	Art	600.00	800.00	600.00
Wesle, John	Art	615.00	820.00	205.00

2. Additions

Campbell, Elwood	Education	720.00	960.00	240.00
Curl, Gerald A.	Business Education	420.00	840.00	840.00
Eatherly, Scott	English	--	--	570.00
Fitch, Kenneth	Biol. Sciences	840.00	1120.00	280.00
France, Stephen R.	Mathematics	525.00	700.00	175.00
Hanson, Sue K.	Health and P.E.	540.00	720.00	180.00
Healy, Catherine B.	Education	555.00	740.00	185.00
Kelsey, Loren G.	Industrial Arts	420.00	560.00	140.00
Kraybill, Wilbur	Education	735.00	980.00	245.00
Kurth, Norene	Education	585.00	780.00	195.00
Larson, Alfred	Education	502.50	670.00	167.50
McDavitt, Neva	Geography	346.00	346.00	346.00
Ort, Barbara	Speech	480.00	640.00	160.00
Roderick, Ronald	Residence Halls	--	500.00	250.00
Stein, Ethel G.	Education	250.00	333.33	83.33
Woods, Dorothy	Education	555.00	740.00	185.00
Young, Harriet	Education	525.00	700.00	175.00
Zimmerman, Genelle	Education	555.00	740.00	185.00

B. Resignations

1. Dr. Hisao P. Arai (24-15C), Associate Professor of Parasitology, effective June 8, 1963, to accept another position.
2. Mr. Harold Bauman (38-10D), Assistant Professor of History, effective June 8, 1963, to accept another position.
3. Mr. William R. Lidh (23-09E), Instructor in Art, effective June 8, 1963, to accept another position.
4. Miss Mary McMullan (23-15D), Assistant Professor of Art, effective June 8, 1963, to be married.
5. Mr. Leroy Noel (6C-02E), Instructor in Education and Assistant Director of Student Financial Aids, effective July 15, 1963, to accept another position.
6. Mr. Creston Munger (28-03E), Instructor in English, effective August 9, 1963, to accept another position.
7. Dr. Harry D. Rounds (24-28D), Assistant Professor of Zoology, effective June 8, 1963, to accept another position.

C. Leave of Absence

1. Continuation of Non-Sabbatical, 1963-1964

- a. Mrs. Lillie Mae Rickman Kingsford (48A-02D), Assistant Professor of Education, for health reasons.

D. Change in Assignment

- 1. Mr. Ernest E. Olson (48A-29D), as Assistant Professor and Associate Director of the Metcalf School, effective September 1963, at a salary rate of \$1000.00 per month, \$9000.00 for the school year of nine months.

E. Appointments

1. Reinstatement of Former Faculty Members

- a. Mrs. Dorothy M. Dallinger (39-22E), as Instructor in Speech, effective September 1963, at a salary rate of \$800.00 per month, \$7200.00 for the school year of nine months, to take the place of a substitute. This is a one-year appointment only.
- b. Mrs. Mary E. Natale (48A-32E), as Instructor and Supervising Teacher in the Metcalf School, effective September 1963, at a salary rate of \$760.00 per month, \$6840.00 for the school year of nine months, to take the place of Miss Luella Schultze, on leave. This is a one-year appointment only.

2. Continuation of Present Faculty Members who Have Been on Temporary Appointment

- a. Miss Janice Augustson (08-14E), as Instructor in Education and Resident Director of Fell Hall, effective September 1, 1963, at a salary rate of \$540.00 per month, plus maintenance, \$5400.00 for the ten months' school year for which this appointment is made.
- b. Mrs. Elsie Bryan (30-10F), as Faculty Assistant in Home Economics, effective September 1963, at a salary rate of \$680.00 per month, \$6120.00 for the school year of nine months. This is a one-year appointment only.
- c. Miss Joan E. Fagerburg (08-15E), as Instructor in Education and Resident Director of Whitten Hall, effective September 1, 1963, at a salary rate of \$540.00 per month, plus maintenance, \$5400.00 for the ten months' school year for which this appointment is made.
- d. Mr. Quinn L. Hrudka (49-07D), as Assistant Professor of Education, effective September 1963, at a salary rate of \$900.00 per month, \$8100.00 for the school year of nine months, to fill a new position.
- e. Mr. Milton B. Redman (38-38E), as Instructor in the Social Sciences, effective September 1963, at a salary rate of \$740.00 per month, \$6660.00 for the school year of nine months, to fill a new position.
- f. Miss Zdenka Ann Stehlik (08-13E), as Instructor in Geography and Assistant Resident Director of a Residence Hall, effective September 1, 1963, at a salary rate of \$520.00 per month, plus maintenance, \$5200.00 for the ten months' school year for which this appointment is made. This is a one-year appointment, and the rank and salary are dependent upon the completion of her master's degree by August 1963. Otherwise, the rank will be Faculty Assistant, and the salary, \$440.00 per month, plus maintenance.

- g. Miss Georgette Yagodich (48A-33F), as Faculty Assistant and Laboratory School Nurse, effective September 1963, at a salary rate of \$560.00 per month, \$5040.00 for the school year of nine months. This is a one-year appointment only.

3. Replacements

- a. Dr. Richard E. Allen (28-15C), as Associate Professor of English, effective September 1963, at a salary rate of \$1000.00 per month, \$9000.00 for the school year of nine months, to take the place of Mr. Michael Novak, on temporary appointment. Dr. Allen has bachelor's, master's, and doctor's degrees from Washington University, St. Louis, Missouri. For the past four years he has been on the faculty of the University of Omaha.
- b. Mr. Thomas A. Brigham (25-04E), as Instructor in Business Education, effective September 1963, at a salary rate of \$820.00 per month, \$7380.00 for the school year of nine months, to take the place of Dr. Margaret Peters, retired. Mr. Brigham has a bachelor's degree from Illinois State Normal University, and a master's from Northern Illinois University. For the past year he has been working toward his doctorate at the University of Colorado.
- c. Mr. Hurlie Coose (48A-09E), as Instructor and Supervising Teacher in the Metcalf School, effective September 1963, at a salary rate of \$720.00 per month, \$6480.00 for the school year of nine months, to take the place of Mrs. Malinda Garton, retired. Mr. Coose has a bachelor's degree from the University of Missouri and will receive a master's from the University of Illinois in June 1963. For the past three years he has been a teacher in the Champaign, Illinois, elementary schools. This appointment is contingent upon his receiving his master's degree prior to September 1963.
- d. Mr. Gerald A. Curl (06C-02E), as Instructor in Business Education and Assistant Director of Student Financial Aids, effective September 1, 1963, at a salary rate of \$840.00 per month, \$10,080.00 for the twelve months' school year for which this appointment is made, to take the place of Mr. Leroy Noel, resigned. Mr. Curl has a bachelor's degree from Illinois State Normal University, and a master's from the University of Illinois. For the past six years he has been in personnel work with a business firm in Columbus, Indiana.
- e. Mrs. Lillian Dochterman (23-19D), as Assistant Professor of Art, effective September 1963, at a salary rate of \$920.00 per month, \$8280.00 for the school year of nine months, to take the place of a graduate assistant. Mrs. Dochterman has a bachelor's degree from the University of Wisconsin, a master's from the State University of Iowa, and expects to receive a doctor's from the State University of Iowa in the summer of 1963. For the past two years she has been a teaching assistant at the State University of Iowa while working toward her doctorate. If the doctor's degree is not completed prior to September, the salary will be \$860.00 per month.
- f. Mr. Gary E. Eertmoed (24-38E), as Instructor in Biology, effective September 1963, at a salary rate of \$740.00 per month, \$6660.00 for the school year of nine months, to take the place of Dr. Harry Rounds, resigned. Mr. Eertmoed has a bachelor's degree from Illinois State Normal University, and will receive his master's degree from this institution in August 1963. This is a one-year appointment, and is contingent upon his receiving his master's degree in August 1963.
- g. Dr. Ralph A. Elliott (09-01C), as Associate Professor and Staff



Physician in the University Health Service, effective July 1, 1963, at a salary rate of \$1100.00 per month, \$13,200.00 for the twelve months' school year for which the appointment is made, to take the place of Dr. C. W. Hardy, retired. Dr. Elliott has a bachelor's degree from Illinois Wesleyan University, and B.M. and M.D. degrees from the Northwestern University Medical School. Since 1935, he has had his own practice in Gary, Indiana.

- h. Mr. Benny B. Kemp (34-16D), as Assistant Professor of Music, effective September 1963, at a salary rate of \$900.00 per month, \$8100.00 for the school year of nine months, to take the place of Miss Mary Gallagher, resigned. Mr. Kemp has a bachelor's degree from the Eastman School of Music, Rochester, New York, and a master's from Indiana University. For the past year he has been on the faculty of Glassboro State College, Glassboro, New Jersey.
- i. Mr. Alan N. Knofla (25-10E), as Instructor in Business Education, effective September 1963, at a salary rate of \$760.00 per month, \$6840.00 for the school year of nine months, to take the place of Miss Jean C. Risen, resigned. Mr. Knofla has a bachelor's degree from Elon College, North Carolina, and a master's from Central Connecticut State College, New Britain. For the past year he has been on the faculty of Central Connecticut State College.
- j. Miss Agnes T. Lattak (39-20E), as Instructor in Speech, effective September 1963, at a salary rate of \$740.00 per month, \$6660.00 for the school year of nine months, to take the place of Miss Yvonne Bronowicz, resigned. Miss Lattak has a bachelor's degree, and expects to receive a master's in the summer of 1963, from Indiana University. For the past year she has held an assistantship at Indiana University, while working on her master's degree. This appointment is contingent upon her receiving her master's degree by August 1963.
- k. Mr. Edward A. Munyer (24-15E), as Instructor in Biology, effective September 1963, at a salary rate of \$820.00 per month, \$7380.00 for the school year of nine months, to take the place of Dr. Hisao P. Arai, resigned. Mr. Munyer has bachelor's and master's degrees from Illinois State Normal University, and for the past year has been a teacher in the high school at Minonk. This is a one-year appointment only.
- l. Dr. Milton E. Weisbecker (36A-07C), as Associate Professor of Health and Physical Education, effective September 1963, at a salary rate of \$1000.00 per month, \$9000.00 for the school year of nine months, to take the place of Mr. Howard Hancock, retired. Dr. Weisbecker has bachelor's and master's degrees from Southern Illinois, and a doctor's from Syracuse University, Syracuse, New York. For the past three years he has been on the staff of Willowbrook High School, Villa Park.
- m. Miss Beverly D. Wilson (37B-24D), as Assistant Professor of Health and Physical Education, effective September 1963, at a salary rate of \$860.00 per month, \$7740.00 for the school year of nine months, to take the place of Miss Jo A. Redmon, resigned. Miss Wilson has a bachelor's degree from Eastern State College, Richmond, Kentucky, and a master's from Indiana University. For the past six years she has been on the faculty of the University of Illinois. The rank and salary are dependent upon the completion of thirty hours beyond the master's by August 31, 1963. Otherwise, the rank will be Instructor, and the salary, \$840.00 per month.
- n. Mr. Emory E. Wiseman (31-07E), as Instructor in Industrial Arts, effective September 1963, at a salary rate of \$800.00 per month, \$7200.00 for the school year of nine months, to take the place of Mr. Charles Hartman, resigned. Mr. Wiseman has bachelor's and master's degrees at Illinois State Normal University, and for the past three years has been a teacher in the Bloomington High School.



4. New Positions (Previously authorized by the Teachers College Board)

- a. Mr. John C. Cralley (24-29E), as Instructor in Anatomy, effective September 1963, at a salary rate of \$860.00 per month, \$7740.00 for the school year of nine months. Mr. Cralley has bachelor's and master's degrees from the University of Illinois. For the past three years he has been a graduate assistant at the University of Illinois while working on his doctor's degree.
- b. Dr. Kenneth E. Fitch (24-30C), as Associate Professor of Anatomy, effective September 1963, at a salary rate of \$1120.00 per month, \$10,080.00 for the school year of nine months. Dr. Fitch has a bachelor's degree from the University of Nebraska, a master's from the University of Kansas, and a doctor's from the University of Michigan. For the past four years he has been on the staff of the University of Nebraska College of Medicine.
- c. Mr. Wilbur R. Venerable (03-04C), as Associate Professor of Education and Assistant Director of Admissions, effective September 1, 1963, at a salary rate of \$1000.00 per month, \$12,000.00 for the twelve months' school year for which the appointment is made. Mr. Venerable has a master's degree from the University of Kentucky, and is a candidate for his doctor's degree from Southern Illinois University. For the past year he has been Acting Director of Admissions at Southern. The rank of Associate Professor is contingent upon his receiving his doctor's degree prior to September 1963.

5. Graduate Assistant, Graduate Counselors, and Faculty Assistants

a. Graduate Assistants (Master's Program)

- (1) At \$140.00 per month, effective September 1963, for the 1963-1964 school year.
  - (a) Mr. Michael Albrecht, Jr., B.S., Illinois State Normal University, Social Sciences.
  - (b) Mr. David Frank Beran, B.S. in Ed., Illinois State Normal University, Mathematics.
  - (c) Mr. Patrick J. Bibby, B.S. in Ed., Illinois State Normal University, Mathematics.
  - (d) Mr. David Boge, B.S., University of Illinois, Social Sciences.
  - (e) Mr. Heaton D. Buckley, B.S. in Ed., Illinois State Normal University, Social Sciences.
  - (f) Mr. Richard A. Carlson, B.S., Illinois Wesleyan University, Education and Psychology.
  - (g) Mr. Thomas John Centko, B.S. in Ed., Illinois State Normal University, Education and Psychology.
  - (h) Miss Change Chen-Ing, B.S., Taiwan Normal University, Home Economics.
  - (i) Mr. Robert R. Cobb, B.S. in Ed., Illinois State Normal University, Art.
  - (j) Miss Mary Clare Einhorn, B.S., Rosary College, English.

- (k) Mr. Clifford Allen Elsbree, Jr., B.S. in Ed., Illinois State Normal University, Art.
- (l) Mr. Jay R. Harman, B.S. in Ed., Illinois State Normal University, Geography.
- (m) Mr. James J. Johnson, B.S., Washington University, Education and Psychology.
- (n) Miss Carolyn Ruth Kellogg, B.S. in Ed., Illinois State Normal University, Elementary Education.
- (o) Mr. Franklin R. Mander, B.S., Northern Illinois University, Foreign Languages.
- (p) Miss Lorene Maxwell, B.S. in Ed., Illinois State Normal University, Social Sciences.
- (q) Mr. Robert Wayne Milnes, B.S. in Ed., Illinois State Normal University, Social Sciences.
- (r) Mr. William Robert Palmer, B.S. in Ed., Illinois State Normal University, Social Sciences.
- (s) Mr. William T. Shiffer, B.S., Illinois Wesleyan University, Social Sciences.
- (t) Mr. Thomas E. Smith, Jr., B.S. in Ed., Illinois State Normal University, Social Sciences. (First semester only)
- (u) Mr. Neil Kurt Steffens, B.S. in Ed., Illinois State Normal University, Social Sciences. (First semester only)
- (v) Mr. Edward H. Vidruk, B.S., University of North Dakota, Health and Physical Education for Men.
- (w) Miss Dorothy Ann Warfield, B.S. in Ed., Illinois State Normal University, Special Education.
- (x) Mr. Philip K. Wilson, B.S. in Ed., Illinois State Normal University, Health and Physical Education for Men.
- (2) At \$220.00 per month, effective September 1963, for the 1963-1964 school year.
- (a) Mr. David Brusick, B.S., University of Illinois, Biological Sciences.

b. Graduate Assistants (Special or Doctoral Program)

- (1) At \$200.00 per month, effective September 1963, for the 1963-1964 school year.
- (a) Mr. Stanley Marion Crawshaw, B.S., M.S., Kansas State University, Education and Psychology.
- (b) Mr. Sydney R. Hoekstra, B.S., Calvin College, M.S., Texas College of Arts and Industry, Office of Admissions and Records.
- (c) Mr. James Tan, B.S. Hope College, M.S., Western Michigan University, Education and Psychology.

c. Graduate Counselors

- (1) At \$140.00 per month, effective September 1963, for the 1963-1964 school year.
  - (a) Mr. Ronald Dudley Carter, B.S., Southern Illinois University, Residence Halls.
  - (b) Mr. Michael Lindsay Emmons, B.S. in Ed., Illinois State Normal University, Residence Halls.
  - (c) Mr. Wayne D. Livingston, B.S., Bradley University, Residence Halls.
  - (d) Mr. Robert William Vyverberg, B.S., Illinois Wesleyan University, Residence Halls.

d. Graduate Assistants (Master's Program, Reimbursement from Other Sources)

- (1) At \$195.00 per month, effective September 1963, for the 1963-1964 school year.
  - (a) Mr. Joe Lawrence Lopez, B.S., New Mexico State University, Biological Sciences. (From National Science Foundation.)

e. Faculty Assistants

- (1) At \$200.00 per month, effective September 1963, for the 1963-1964 school year.
  - (a) Mr. Carl Coker (23-22F), B.S., M.S., University of New Mexico, Art.
  - (b) Mr. Paul Donhauser (23-22F), B.S., M.S., University of Wisconsin, Art.
  - (c) Mr. Herschel C. Fried (23-22F), B.S., M.S., Maryland Institute, Art.
  - (d) Mr. Charles L. Johnson (23-22F), B.S., Central Methodist College, M.S., University of Missouri, Art.
  - (e) Mr. Grant F. Kenner (23-22F), B.S., M.S., University of Chicago, Art.
  - (f) Mr. Richard C. Meyer (23-22F), B.S. in Ed., M.S. in Ed., Illinois State Normal University, Art.

III. OTHER EMPLOYEES

A. Resignations

1. Mr. Earl Bowman (53-002S), Nurseryman in the Physical Plant Area, effective May 18, 1963, to accept other employment.
2. Mrs. Ruth Johnson (42-003GH), Clerk Typist II in the Special Education Department, effective May 24, 1963, for personal convenience.
3. Mrs. Louise Karr (9-004G), Health Service Nurse, effective June 1, 1963, for personal reasons.
4. Mrs. Joanne Paul (50A-005G), Clerk Typist II in Milner Library, effective June 28, 1963, for personal reasons.

5. Mrs. Betty Stephenson (34-002G), Clerk Stenographer III in the Music Department, effective June 7, 1963, due to health reasons.
6. Mrs. Sandra J. Turner (50A-010G), Clerk Typist I in Milner Library, effective May 31, 1963, due to health reasons.

B. Leave of Absence

1. Mrs. Eleanore B. Lewnfield (9-003G), Health Service Nurse, leave extended from May 15, 1963, to July 15, 1963.

C. Return from Leave of Absence

1. Mrs. Janet B. Baltes (25-001G), Clerk Stenographer II in the Business Education Department, at the salary rate of \$275.00 per month, effective June 17, 1963.
2. Mrs. Margaret Eckhardt (2-019G), Accounting Clerk I in the Business Office, at a salary rate of \$280.00 per month, effective May 20, 1963.
3. Mrs. Eleanore B. Lewnfield (25-001G), Health Service Nurse in the Health Service, at a salary rate of \$365.00 per month, effective May 28, 1963.

D. Change in Rate of Compensation

1. Mr. James B. Irwin (BR), Maintenance Repairman in the Housing Area, from \$405.00 per month, to \$435.00, effective June 13, 1963, in accordance with the agreement with Local #1110 on completion of probationary period.

E. Appointments (Replacements)

1. Mrs. Penny Riemland (34-002G), Clerk Stenographer II in the Music Department, at a salary rate of \$275.00 per month, effective May 27, 1963, to take the place of Mrs. Betty Stephenson, resigned.

F. Appointments (New Positions)

1. Mr. Gordon J. Brady (52-041N), Janitor in the Physical Plant Area, at a salary rate of \$365.00 per month, effective May 27, 1963.
2. Mr. Larry G. Craig (52-040N), Janitor in the Physical Plant Area, at a salary rate of \$395.00 per month, effective May 20, 1963. (Mr. Craig was a certified employee transferring from Northern Illinois University at DeKalb.)
3. Mr. Raymond E. Saager (52-042N), Janitor in the Physical Plant Area, at a salary rate of \$365.00 per month, effective June 10, 1963.

We wish to request permission to employ the above three Janitors in our Physical Plant Department effective June 1, 1963, to accomplish the necessary work to prepare our Practical Arts Building for summer school. These positions are included in our Internal Budget for 1963-1964, and we do have funds available to take care of this additional period.

VIII. PURCHASES

Bids for the following items are on file at the University. After reviewing the tabulations, purchase is recommended from the lowest responsible bids, as follows:



- A. 18,000 Tons, Coal from Lincoln Coal Mine, Lincoln, Illinois, at \$5.50 per Ton, F.O.B., Normal.

(Payable from Commodities, General Revenue)

- B. Bus Transportation for the period July 1, 1963 through June 30, 1964 -

	Passengers	Rate Per Mile	Hourly Charge
Illinois Highway Lines, Peoria, Illinois	29	\$.44	\$4.30
	30-33	.46	4.60
	34-37	.49	4.80
	38-39	.52	4.85
	40-41	.54	4.90
(Special Equipment Air Ride with P.A.)	39	.57	5.00
	41	.60	5.00
(Air Ride with Lavatory and P.A.)	29	.60	5.00
	41	.65	5.00
(City and Suburban Trips)	37	\$6.00 per hr. for 2 hours 5.00 per hr. thereafter No minimum charge.	

(Payable from Organizational and General Revenue Funds)

- C. Books for the University Library - Engineers Book Service, 359 North Central Avenue, Valley Stream, New York, as follows:

Discounts from Publishers	List Price
Trade	30%
Text and Reference	12%
Professional	17%
Medical	10%
Societies & Foreign Books	5%

(Payable from Equipment, General Revenue)

- D. Laundry for approximately 106,000 sheets and 91,000 pillow cases - Model-Paris Cleaners, 210 East Market Street, Bloomington, Illinois, in the amount of \$13,048.20.

(Payable from Revenue Bonds)

- E. Eggs for the school year September 1, 1963, through August 31, 1964 - Over established Chicago

Lakin Poultry Bloomington, Illinois	<u>Mercantile Exchange</u> \$.03 per dozen
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(Payable from Bond Revenue Operation)

- F. Bread for the school year September 1, 1963, through August 31, 1964 - Colonial Baking Company, Peoria, Illinois, in the amount of \$14,171.00.

(Payable from Bond Revenue Operation)

- G. Dairy Requirements for the school year September 1, 1963, through August 31, 1964 - Meadow Gold Dairy, Bloomington, Illinois, in the amount of \$66,433.75.

(Payable from Bond Revenue Operation)

- H. Butter for the school year September 1, 1963, through August 31, 1964 -

	U.S. Grade A 92 Score (92 and 72 Count	U.S. Grade A 92 Score Butter 1# Solids 1# Quarter	U.S. Grade A 92 Score (92 and 72 Count Reddies
Dairy Lane, Bloomington	\$ .08	\$ .065	\$ .165

(Over quote of Daily U.S. Department of Agriculture Daily and Poultry Market New Service)

(Payable from Bond Revenue Operation)

I. Ice Cream for the school year September 1, 1963, through August 31, 1964 - Boylan Brothers, Bloomington, Illinois, in the amount of \$12,750.78.  
(Payable from Bond Revenue Operation)

J. Food Stores Paper Goods for the school year September 1, 1963, through August 31, 1964 - Decatur Paper House, Decatur, Illinois, in the amount of \$11,031.32.  
(Payable from Bond Revenue Operation)

K. Book Binding for Milner Library - Stappenbeck Bookbindery, Inc., 223 East Douglas Street, Bloomington, Illinois, as follows:

Ordinary Book Volumes: (Includes five lines of lettering)	
Up to and including 8" in height	\$1.20
Over 8" and including 9" in height	1.40
Over 9" and including 10" in height	1.60
Over 10" and including 11" in height	1.80
Over 11" and including 12" in height	2.05
Over 12" and including 14" in height	2.40
Over 14" and including 16" in height	2.80
Ordinary Periodical Volumes: (Includes seven lines of lettering)	
Up to and including 10" in height	\$2.60
Over 10" and including 12" in height	3.05
Over 12" and including 14" in height	3.50
Over 14" and including 16" in height	4.20
Volumes measuring over 2 1/2" in thickness, a charge of	.50 per inch will be made
Periodical Economy Binding:	
Up to and including 8" in height	\$2.10
Over 8" and including 10" in height	2.25
Over 10" and including 12" in height	2.75
Over 12" and including 14" in height	3.15
Extra charge per inch for over 2 1/2"	.50
Other Extra Charges:	
Library imprints, each	.05
Extra lines of lettering, each	.10
Price for thesis binding including one call letter, spine lettering only	2.15
Price for rebinding Reader's Guide with strap for pulling	4.50
Call numbers per line, if required	.08
(Payable from Contractual Services, General Revenue)	

L. 150 Complete Band Uniforms with all accessories for the Music Department - DeMoulin Brothers Company, Greenville, Illinois, in the amount of \$11,265.  
(Payable from Commodities, General Revenue and Activity Fees)

#### IX. MISCELLANEOUS

##### A. Request for Out-of-State Trips in University Vehicles

1. Permission is requested to use an automobile to take four members of the Speech Department faculty to the Speech Association of American convention in Denver, Colorado, August 16 through August 23, 1963.
2. Permission is requested to use the Camper mounted on a one-ton truck (purchased for the University through a grant to the Biological Sciences Department) for a summer collecting trip to Canada and Mexico. All expenses for the trip, including gas, oil, and maintenance, are covered through grant funds.

B. Request for Release of Funds

1. We are requesting that all of the remaining Contingencies Fund of \$6,340.00 be released for Personal Services.

Robert G. Bone  
President

REPORT OF  
NORTHERN ILLINOIS UNIVERSITY

June 17, 1963

II. FACULTY

Payment for Substitutes - University School

May 2: Mrs. Barbara LaBaw for Mrs. Patricia Canon - illness of husband  
May 3: Mrs. LaVonne Smith for Mrs. Patricia Canon - illness of husband  
May 3: Mrs. Barbara LaBaw for Miss Jean Watts -- attend national meeting  
May 2-3: Mrs. Caroline Rackstraw for Mr. John Sostrom - attend national meeting  
May 3: Mrs. Margaret George for Miss Mary Furner -- attend national meeting  
May 10: Mrs. Barbara LaBaw for Mr. Eldon Scriven -- attend junior science  
academy meeting  
May 10: Mrs. Eunice Hartman for Mrs. Alda Weedman -- illness (1/2 day)  
May 16: Mrs. Barbara LaBaw for Dr. Jerome Winn -- attend conference (1/2 day)  
May 23: Mrs. Barbara LaBaw for Miss Carolyn Hatlestad -- illness

Permission to Take Courses at Northern - Summer, 1963

We should like to have approval for Mr. Maurice Norris, instructor, Department of Speech, to take two courses at Northern during the summer session which, with approval of his doctoral chairman at Southern Illinois University, will apply toward his degree. Mr. Norris is a member of the regular staff but is not teaching during the summer session.

Changes in the Summer Session, 1963 Payroll (See March, 1963 board report)

a) Released from Summer Session Assignments

Dr. John T. Carey, professor, Department of Art  
Dr. Shen-Yu Dai, assistant professor, Department of Political Sciences  
Dr. Larry A. Doty, associate professor, Department of Psychology  
Dr. Morris Freilich, assistant professor, Department of Sociology and  
Anthropology  
Dr. Mazhar Hasan, associate professor, Department of Physics  
Dr. Emmet F. Sharp, associate professor, Department of Sociology and  
Anthropology  
Mr. Cecil G. Strawn, assistant professor, Department of Art  
Mr. Francis Teller, assistant professor, University School  
Mrs. Helene Tink, faculty assistant, Bureau of University Research

b) Contract Adjustments

Dr. Ledford J. Bischof, professor, Department of Psychology - from 3 weeks  
tentative to 3 weeks and 3 weeks tentative  
Mr. Roger I. DesRosiers, instructor, Department of Art - from 3 weeks to  
7 weeks (additional 4 weeks to replace Mr. Strawn)  
Dr. Frances Huey, professor, Department of Education - from 3 weeks  
tentative to 4 weeks and 3 weeks tentative  
Dr. Kenneth N. Owens, assistant professor, Department of History - from 8  
weeks to 3 weeks  
Dr. Allen D. Weaver, professor, Department of Physics - from 8 for 3/4 time  
to 8 weeks full time (additional 1/2 time to replace portion of the position  
vacated by Dr. Hasan)  
Dr. Milton V. Wisland, assistant professor, Department of Special Education-  
from 3 weeks tentative to 8 weeks and 3 weeks tentative  
Dr. Henry G. Yankow, professor, Department of Accounting - from 8 weeks for  
1/2 time and 2 weeks tentative to 8 weeks full time and 2 weeks tentative

c) Replacements -- Summer Session, 1963

Dr. Robert W. Bell, assistant professor, Department of Psychology, to re-  
place Dr. Larry A. Doty for eight weeks at a salary of \$1,920. Dr. Bell



has been previously employed to begin his duties as a regular member of Northern's staff in September, 1963. (April, 1963 board report)

Dr. James H. Gunnerson, assistant professor, Department of Sociology and Anthropology, to replace Dr. Morris Freilich for eight weeks at a salary of \$1,960. Dr. Gunnerson has also been employed as a regular member of Northern's staff to begin his duties in September, 1963.

Dr. Earl W. Hayter, professor, Department of History, to replace Dr. Kenneth N. Owens for eight weeks at a salary of \$2,800. Dr. Hayter is a regular member of Northern's faculty.

Miss M. Lucille Hendershot, assistant professor, University School, to replace Mr. Francis Teller for four weeks at a salary of \$880. Miss Hendershot is a regular member of Northern's faculty.

Mr. Frederick D. Koenig, faculty assistant, Department of Physics, to replace part of the position vacated by Dr. Mazhar Hasan for the summer, at a salary of \$640 for eight weeks. Mr. Koenig's employment is one-half time for the summer; he has been employed on a half-time, temporary basis for the academic year 1963-64.

Dr. James G. Martin, associate professor, Department of Sociology and Anthropology, to replace Dr. Emmitt F. Sharp for eight weeks at a salary of \$2,000. Dr. Martin is a regular member of Northern's faculty.

Dr. John F. Rios, professor, Department of Art, at a salary of \$1,100 for two months beginning in June, replacing Dr. John Carey. Dr. Rios has his bachelor's degree from Southwest Texas Teachers College, San Marcos, a master's degree from Teachers College, Columbia University, and master's and doctor's degrees from the University of Texas at Austin. He has 17 years' teaching experience and is currently employed at Southern Illinois University. This is a half-time, temporary appointment for the summer session only.

Dr. M. Ladd Thomas, associate professor and coordinator of the Center for Southeast Asian Studies, Department of Political Sciences, to replace Dr. Shen-Yu Dai for two weeks at a salary of \$550 provided the course materializes. Dr. Thomas has been employed as a regular member of Northern's faculty to begin his duties in September, 1963.

d) Additions

Mr. Wayne L. Albrecht, instructor, Department of Management and Finance - 4 weeks at \$720.

Dr. Eleanor M. Anglin, professor, University School - 1 week at \$290.

Dr. Edwin L. Carey, associate professor, Department of Management and Finance, 6 weeks at \$1,530.

Dr. Mark E. Dean, associate professor, Department of Physical Education for Men, 4 weeks at \$1,140.

Dr. Florence E. Doyle, associate professor and counselor, Counseling Center, 8 weeks at \$2,000.

Miss Carol J. Ebel, instructor, Department of Physical Education for Women, 4 weeks at \$780.

Dr. Ann M. Hart, assistant professor, Department of Nursing Education - 4 weeks at \$1,020.

Mr. Elmer J. Kuhn, assistant professor, University School - 2 weeks at \$450.

Mr. Galen Meling, faculty assistant, Bureau of University Research - 4 weeks (August) at \$600 - full-time. (Mr. Meling has been serving for the spring semester at 3/4 time)

Dr. Peter J. Mulder, associate professor, Department of Physics - 3 weeks at \$705.

Dr. Donald M. Murray, professor, Department of English - 3 weeks at \$870.

Mr. Jack W. Pheanis, assistant professor, Department of Physical Education for Men, 2 weeks at \$390.

Dr. Robert W. Schneider, assistant professor, Department of History - 3 weeks at \$645.  
Dr. Mary B. Swynehardt, associate professor, University School - 8 weeks for 1/2 time at \$1,000.  
Mr. James A. Tamte, assistant professor and counselor, Counseling Center - 8 weeks at \$1,800.  
Dr. M. Ladd Thomas, associate professor and coordinator of Center for Southeast Asian Studies - 4 weeks at \$1,100.

#### Resignations

Dr. Shen-Yu Dai, assistant professor, Department of Political Sciences, effective at the close of the academic year in June, 1963.

Dr. Alton S. Donnelly, assistant professor, Department of History, effective at the close of the academic year in June, 1963.

Dr. Morris Freilich, assistant professor, Department of Sociology and Anthropology, effective September 1, 1963.

Mr. Louis Glorfeld, instructor, Department of English, effective at the close of the academic year in June, 1963.

Miss Enid Hagen, instructor, Department of English, effective at the close of the academic year in June, 1963.

Dr. Mildred C. Hillestad, associate professor, Department of Business Education, effective at the close of the academic year in June, 1963.

Miss Mary C. O'Connor, instructor, Department of Nursing Education, effective at the close of the academic year in June, 1963.

Miss Mary Olson, instructor, Department of Home Economics, effective at the close of the academic year in June, 1963.

Mr. Francis L. Teller, assistant professor, University School, effective at the close of the academic year in June, 1963.

Dr. Mae Westbrook, associate professor, Department of Home Economics, effective at the close of the summer session in August, 1963.

#### Cancellation of Requests for Leave of Absence

Mr. Louis Glorfeld, instructor, Department of English, has resigned effective June 10, 1963; leave of absence without salary for the academic year 1963-1964 is cancelled. (March, 1963 board report)

Dr. Henry Yankow, professor, Department of Accounting, has withdrawn his request for leave of absence at one-half salary for the academic year 1963-1964 to fulfill an assignment as a special consultant in the training and recruitment areas with the Treasury Department, Internal Revenue Service, Washington, D.C. (January, 1963 board report)

#### Extension of Leave of Absence with Partial Salary

Mr. Thomas M. Janeway, assistant professor, Department of Biological Sciences, leave of absence with partial salary (200 per month) extended through June 30, 1964 to continue as consultant in health education, Office of Superintendent of Public Instruction for \$800 per month, these amounts to be placed in Contractual Services. Mr. Janeway's salary at Northern will be \$1,040 per month beginning in September, 1963.

### Change in Status

Dr. Raymond B. Fox, professor, Department of Education, to serve as head of the department at a salary of \$16,080 for 12 months beginning September 1, 1963.

Dr. Wallace Wheeler, associate professor, Department of Education, to serve 12 months at a salary of \$15,120 beginning September 1, 1963, as chairman of the elementary area.

### Replacements

Mrs. Patricia Canon, employed on a temporary basis for the academic year 1962-1963, to be continued on temporary basis as instructor, University School, at a salary of \$7560 for nine months beginning in September, replacing Mr. Arnold Slan who will be on leave of absence.

Mr. Ralph Catalanello, instructor, Bureau of University Research, employed on temporary basis during 1962-1963, to be continued for 11 months beginning in September on a regular basis at a salary of \$660 per month or \$7260 for 11 months.

Dr. L. Verdelle Clark, employed on temporary basis for the academic year 1962-1963, to be continued on temporary basis as associate professor in the Department of Biological Sciences at a salary of \$9000 for nine months beginning in September, replacing Mr. William Southern who will be on leave of absence.

Mr. James H. Gunnerson, assistant professor, Department of Sociology and Anthropology, at a salary of \$8820 for nine months beginning in September, replacing Dr. Barbara Kay who resigned. Mr. Gunnerson has his bachelor's and master's degrees from the University of Nebraska at Lincoln and is currently completing requirements for his doctor's degree at Harvard University. He comes to Northern with 2½ years' teaching experience and 11 years' research and archeological survey and excavation experience.

Mrs. Marjorie F. Hill, instructor, Department of Home Economics, at a salary of \$8100 for nine months beginning in September, replacing Mrs. Icilda Flournory who was a part-time, temporary appointment. Mrs. Hill has her bachelor's and master's degrees from Illinois State Normal University. She has 19 years' teaching experience, coming to Northern from a position at LaSalle-Peru High School and Junior College.

Mrs. Dorothy L. Jorstad, instructor, University Library, at a salary of \$8140 for 11 months beginning in September, replacing Miss Marguerite Doll who was a temporary appointment. Mrs. Jorstad has her bachelor of art and bachelor of science in library science degrees from the University of Minnesota. She comes to Northern with one year's teaching experience and 16 years' library experience.

Mrs. Jane E. Kiple, employed on a part-time, temporary basis for the academic year 1962-1963, to be continued on regular basis as instructor in the University School at a salary of \$7560 for nine months beginning in September. This appointment takes care of the one-half position that has been in existence and the new one-half position that has been allocated.

Dr. Peter J. Mulder, employed on temporary basis for the academic year 1962-1963, to be continued on temporary basis as associate professor in the Department of Physics at a salary of \$9000 for nine months beginning in September, replacing Mr. Peter Tsao who will be on leave of absence.

Mrs. Donna B. Nason, instructor, Department of English, at a salary of \$5940 for nine months beginning in September, replacing Mr. John J. Tobin, Jr., who resigned. Mrs. Nason has her bachelor's degree from Ohio Wesleyan University at Delaware, Ohio and her master's degree from Kent State University, Ohio. She has three years' teaching experience, coming to Northern from a position at West Liberty State College, West Virginia.



Dr. Ernst L. Presseisen, associate professor, Department of History, at a salary of \$10,440 for nine months beginning in September, replacing part-time, temporary people. Dr. Presseisen has his bachelor's degree from the University of California at Berkeley and his doctor's degree from Harvard University. He has six years' teaching experience and comes to Northern from a position as research associate at the Hoover Institute, Stanford University, California.

Mrs. Mary L. Riccio, employed on temporary basis for the academic year 1962-1963, to be continued on temporary basis as assistant professor, Department of Education, at a salary of \$3690 for 4½ months beginning in September, replacing Dr. Marcella Nerbovig who will be on leave of absence for the autumn semester.

Miss Alice J. Rohweder, instructor, Department of Home Economics, replacing Mrs. Marjory Stroup who was a temporary appointment, at a salary of \$6300 plus room for nine months beginning in September, provided she has her master's degree by September 1, 1963. If not, her rank will be that of faculty assistant at the same salary. Miss Rohweder has her bachelor's degree from Iowa State University at Ames and is completing requirements for her master's degree there. She comes to Northern with two years' teaching experience at Iowa State University.

Miss Barbara A. Sperling, instructor, University School, at a salary of \$7560 for nine months beginning in September, replacing Mrs. Patricia Canon who was a temporary appointment. Miss Sperling has her bachelor's and master's degrees from Bowling Green State University, Ohio. She has ten years' teaching experience, coming to Northern from a position at Henry County Schools, Napoleon, Ohio.

Mr. Otto W. Tetzlaff, instructor, Department of Foreign Languages, replacing Dr. Joachim Birke who resigned, at a salary of \$7020 for nine months beginning in September, provided he has his master's degree by September 1, 1963. If not, his rank will be that of faculty assistant at a salary of \$6300 for nine months. Mr. Tetzlaff has his bachelor's degree from Northern and is currently completing requirements for his master's degree at the University of Illinois. He comes to Northern with one year's teaching experience. If he does not have his master's degree by September 1, this will be a temporary appointment for the academic year 1963-1964 only.

Dr. John H. Ulrich, professor, Department of Speech, at a salary of \$11,160 for nine months beginning in September, replacing Dr. Robert Tiemens who resigned. Dr. Ulrich has his bachelor's degree from the School of Art Institute of Chicago and his master's and doctor's degrees from the State University of Iowa, Iowa City. He has nine years' teaching experience, coming to Northern from a position at the University of Pittsburgh.

#### Replacements - Faculty Assistants (June, 1962 board report)

Mr. Frederick D. Koenig, faculty assistant, Department of Physics, at a salary of \$2880 for nine months beginning in September, replacing Mr. Ronald R. Bergsten. Mr. Koenig has his bachelor's degree from Montana State University at Missoula and his master's degree from Oregon State University at Corvallis. He comes to Northern with ten years' teaching experience. This is a half-time, temporary appointment.

Mr. Ralph W. Scharnau, employed on a half-time, temporary basis for the academic year 1962-1963, to be continued on a half-time, temporary basis as faculty assistant, Department of History, at a salary of \$3060 for nine months beginning in September, replacing Miss Judith Nordblom.

Mr. James E. Smith, Jr., employed on a half-time, temporary basis for the academic year 1962-1963, to be continued on a half-time, temporary basis as faculty assistant, Department of History, at a salary of \$3060 for nine months beginning in September.



Appointment to Vacant Position (May, 1963 board report)

Miss Anne M. Huguenard, instructor, University School, at a salary of \$7740 for nine months beginning in September. Miss Huguenard has her bachelor's degree from Northwestern University, Evanston, and her master's degree from the University of Michigan. She has ten years' teaching experience, coming to Northern from a position at Wickliffe Junior High School, Ohio.

New Appointments - Positions Approved by the Board for the First Year of the Biennium 1963-1965

Miss Mary E. Cannell, assistant professor, Department of Nursing Education, at a salary of \$8100 for nine months beginning in September, provided she has earned thirty semester hours beyond the master's degree by September 1, 1963. If not, her rank will be that of instructor at a salary of \$7920 for nine months. Miss Cannell has her bachelor's degree from Saint Xavier College, Chicago, her master's degree from Marquette University at Milwaukee, and is doing advanced work at Teachers College, Columbia. She comes to Northern with eleven years' teaching experience in Wisconsin.

Mr. Simon P. J. Chen, instructor, University Library, at a salary of \$7920 for eleven months beginning in September. Mr. Chen has his bachelor's degree from National Taiwan University, Taipei, China, and his master's degree from the Catholic University of America, Washington, D.C. He has seven years' library experience, coming to Northern from a position at the University of Nevada at Reno. His appointment is on a year-by-year basis since he is not a citizen of the United States.

Mr. Walker E. Fesmire, instructor, Department of Accounting, at a salary of \$7200 for nine months beginning in September. Mr. Fesmire has his bachelor's degree from the Ohio State University at Columbus and his master's degree from Xavier University, Cincinnati. He comes to Northern with three years' teaching experience at Valparaiso University, Indiana.

Miss Kathryn M. Graham, instructor, University Library, at a salary of \$8140 for eleven months beginning in September. Miss Graham has her bachelor of arts and bachelor of library science degrees from the University of Illinois. She has sixteen years' library experience, coming to Northern from a position at Newberry Library, Chicago.

Mr. Ronald H. Hoagfelt, faculty assistant, Department of History, at a salary of \$1980 for nine months beginning in September. Mr. Hoagfelt has his bachelor's degree from Albion College in Michigan and is currently working on his master's degree at Northern. This is a part-time (equivalent of five semester hour teaching load) temporary appointment.

Mrs. Jane E. Kiple, employed on a part-time, temporary basis for the academic year 1962-1963, to be continued on a regular basis as instructor, University School at a salary of \$7560 for nine months beginning in September. This appointment takes care of the new one-half time position and the one-half time position which has been in existence.

Mr. Charles M. Mettel, instructor, University Library, at a salary of \$8580 for eleven months beginning in September. Mr. Mettel has his bachelor's and master's degree from the University of Wisconsin and comes to Northern with five years' library experience at the University of Wisconsin.

Dr. Carroll H. Miller, employed on temporary basis for the academic year 1962-1963, to be continued on regular basis in a new position as professor, Department of Education, at a salary of \$10,080 for nine months beginning in September.

Mr. R. William Partridge, employed on a part-time, temporary basis for the spring semester, 1963, to be continued on regular basis in a new position as Assistant Professor, Department of Accounting; at a salary of \$9000 for nine months beginning in September.

Mr. Wesley E. Ross, faculty assistant, Department of History, at a salary of \$1980 for nine months beginning in September. Mr. Ross has his bachelor's degree from Wheaton College, Illinois, and is currently working on his master's degree at Northern. This is a part-time (equivalent of five semester hour teaching load) temporary appointment.

Mr. Keith A. Sculle, faculty assistant, Department of History, at a salary of \$1800 for nine months beginning in September. Mr. Sculle has his bachelor's degree from Northern. This is a part-time (equivalent of five semester hour teaching load) temporary appointment.

Mr. William R. Speer, employed on temporary basis for the spring semester, 1963, to be continued on temporary basis in a new position as assistant professor, Department of Education, at a salary of \$8460 for nine months beginning in September.

Mr. Lucien H. Stryk, assistant professor, Department of English, at a salary of \$7200 for nine months beginning in September. Mr. Stryk has his bachelor's degree from Indiana University, his master's degree from the University of Maryland, and a master of fine arts degree from the State University of Iowa at Iowa City. He has 8½ years' teaching experience, three of which were at Northern during the years 1958-1961.

Dr. M. Ladd Thomas, associate professor, coordinator of the Center for Southeast Asian Studies, Department of Political Sciences, at a salary of \$12,100 for 11 months beginning in September. Dr. Thomas has his bachelor's and master's degrees from the Fletcher School of Law and Diplomacy at Medford, Massachusetts. He has six years' teaching experience, coming to Northern from a position at Rutgers University, New Brunswick, New Jersey.

Miss Sara J. Toenes, instructor, Department of Foreign Languages, at a salary of \$6300 for nine months beginning in September. Miss Toenes has her bachelor's degree from Woman's College, University of North Carolina at Greensboro, and her master's degree from the University of Wisconsin. She comes to Northern from the University of Wisconsin.

Mr. Morris Wiener, assistant professor, Department of Outdoor Teacher Education (Lorado Taft Field Campus) at a salary of \$7560 plus maintenance for nine months beginning in September. Mr. Wiener has his bachelor's degree from George Peabody College, Nashville, his master's degree from the University of Illinois, and is currently working on requirements for the doctorate at Michigan State University at East Lansing. He has five years' teaching experience, coming to Northern from a position at Lansing public schools, Michigan.

Mr. Walter A. Yeranós, assistant professor, Department of Chemistry, at a salary of \$7920 for nine months beginning in September, provided he has his doctor's degree by September 1, 1963. If not, his rank will be that of instructor at the same salary. Mr. Yeranós has two bachelors' degrees from American University, Cairo, Egypt, his master's degree from the University of Illinois, and is currently completing requirements for his doctor's degree there. He comes to Northern with five years' teaching experience. This appointment is on a year-by-year basis since Mr. Yeranós is not a citizen of the United States.

### III. OTHER EMPLOYEES

<u>Omission</u> - May board report	1962-63	1962-63	1963-64	1963-64
	<u>Mo. Sal.</u>	<u>Ann. Sal.</u>	<u>Mo. Sal.</u>	<u>Ann. Sal.</u>
Lois Brubaker                      English	\$ 275	3300	285	3420
Clerk-Typist II				

Martin Mattson, who is currently classified as Senior Laboratory Attendant, to be reclassified to Stores Supervisor, salary to be \$575 per month, effective 7/1.

### New Positions

Joseph P. Tilton, placement officer, Business Services (Personnel), @ \$500 per month, as of 5/1, per February B.R.

Mary Ellen Vant, cook, Lorado Taft Field Campus, @ \$245 per month, as of 5/1, per April '62 B.R.

Mary C. DeBolt, clerk-typist II, Business Services (Central Receiving), @ \$275 per month, as of 5/7, per March B.R.

### Replacements

Franklin A. Davis, food service manager, University Center, @ \$700 per month, as of 5/1, replacing Clarence Callahan, resigned 3/31.

Eleanor F. Robison, secretary (stenographic), Graduate School, @ \$390 per month, as of 5/1, replacing Patricia McCabe, resigned 4/30.

Doris J. Hopkins, dining room hostess, University Center, @ \$250 per month, as of 5/6 (rehired into same position vacated 1/14).

Glen E. Stewart, janitor, Physical Plant, @ \$365 per month, as of 5/9, replacing Larry Craig, resigned 5/17.

Theresa E. Beck, switchboard operator, General Administration, @ \$275 per month, as of 5/15, replacing Janet Isom, resigned 5/31.

Harold M. West, janitor sub-foreman, University Center, @ \$395 per month, as of 5/15, replacing Gilbert Gordon, transferred.

Abdul-l Madi, fountain attendant, University Center, @ \$265 per month, as of 5/16, replacing Marvin Niebuhr, resigned 5/15.

Ruth I. Adams, library clerk I, Library, @ \$265 per month, as of 5/20, replacing Sherryl Taylor, resigned 5/17.

Gilberto G. Burgos, kitchen laborer, Food Services, @ \$270 per month, as of 5/22, replacing Wilhelm Leininger, on disability leave.

Ronald J. Hain, janitor, University Center, @ \$365 per month, as of 5/27, replacing Harold West, transferred.

Gerald W. Grabow, assistant food production manager, Food Services, @ \$485 per month, as of 5/27, replacing Mary Schiffke, resigned 2/28.

### Change of Status

Catherine N. Davis, cook (irregular), Lorado Taft Field Campus, @ \$1.41 per hour for 28 hours, as of 5/1 (hours worked in April).

Shirley L. Dirksen, nurse (irregular), Lorado Taft Field Campus, @ \$55 per week for two (2) weeks, as of 5/1.

Marie Schavland, maid (irregular), University Center, @ \$1.44 per hour for 168 hours, as of 5/1 (hours worked in April).

Mary Ellen Vant, cook (irregular), Lorado Taft Field Campus, @ \$1.41 per hour for 154 hours, as of 5/1 (hours worked in April).

Elmer L. Culbertson, maintenance equipment operator, Grounds, @ \$420 per month, to motor vehicle operator & repairman, Transportation, as of 5/15.

George R. Anderson, stationary fireman helper, Heating Plant, @ \$460 per month, to stationary fireman, @ \$525 per month, as of 5/20.



#### Leave of Absence

Charles L. Vandling, janitor, Physical Plant, from 5/1 through 6/2 (extended)  
Geraldine Benecke, cook, University Center, from 5/1 through 9/8 (extended)  
Barbara J. Nordin, clerk-typist III, Division of Business Services, from 5/15  
through 8/31 (personal)  
Wilhelm Leininger, kitchen laborer, Food Services, from 5/17 to indefinite

#### Return from Leave of Absence

Jennifer Karbusicky, clerk-typist I, Financial Aids, as of 5/1.

#### Change of Name

Marcia E. Erickson, to Marcia Erickson Halverson, as of 5/14.

#### Resignations

Edna Hansen, tabulating machine operator III, Tabulating, as of 5/3.  
Mary Ann Shultz, accounting clerk II, University Center, as of 5/7.  
Marvin Niebuhr, fountain attendant, University Center, as of 5/15.  
Larry Craig, janitor, Physical Plant, as of 5/17.  
Chris Dionisopoulos, clerk-typist III, Business Services (Accounting) as of 5/17.  
Sherryl Taylor, library clerk I, Library, as of 5/17.  
Robert Stacey, janitor, Physical Plant, as of 5/24.  
Geraldine Utter, clerk-stenographer III, Audio-Visual Services, as of 5/24.  
Phyllis Broughton, cook's helper, University Center, as of 5/27.  
Warren Boardman, food production manager, University Center, as of 5/31.  
Christine Davis, clerk-typist I, Admissions, as of 5/31.  
Jeannene Eineke, clerk-stenographer III, Financial Aids, as of 5/31.  
Martha Genung, library clerk I, Library, as of 5/31.  
William Howard Johnson, janitor, Physical Plant, as of 5/31.  
Robert Murray, purchasing agent, Business Services (Purchasing), as of 5/31.  
Beverly Swanson, clerk-stenographer III, Purchasing, as of 5/31.  
Mary Wright, typing clerk II, Registrar's Office, as of 5/31.  
Darlene Thamm, clerk-stenographer I, University Center, as of 5/31.  
Janet Isom, switchboard operator, General Administration, as of 5/31.

### V. THE CURRICULUM

#### Extension Centers

We should like to recommend for approval the addition of two graduate extension centers, beginning in September, 1963:

##### Lombard

Facilities are excellent with a new town library planned to open during the summer of 1963. Undergraduate extension work is already offered and has been successful in preparing elementary teachers.

##### North Central College

The college has offered its complete facilities of classrooms, library, and audio-visual equipment, all of which are excellent.

### VIII. PURCHASES

#### Addressograph System

Permission is requested to enter into a lease-purchase agreement with the Addressograph-Multigraph Corporation of Rockford for an addressograph letter-writer system at a cost of approximately \$34,807.00. This item was included in the 1963-1965 biennial budget with a payment of \$6,300.00 in 1963-1964 and a payment of \$8,300.00 in 1964-1965 to be made. The unpaid balance will carry an interest rate of  $\frac{1}{2}$  of 1% per month to June 30, 1965.



This project has been studied for several years and the above equipment is recommended as best suited to our requirements. Because this is specialized equipment, competitive bids were not taken. The university will not obligate the Teachers College Board beyond the 1963-1965 biennium as the proposed contract will include an escape clause in case funds are not available in the 1965-1967 biennium to complete the purchase.

Bids for the following items are on file at the University. After reviewing the tabulations, purchase is recommended from the lowest responsible bidders, as follows:

167 Cases of Lamps, 130 Ballasts, 52,500 ft. Wire, 3,000 ft. Conduit, and Miscellaneous Electrical Goods - On the basis of split awards, the following firms are recommended:

A. W. Sikking Co., Springfield . . . . .	\$ 2,861.97
Englewood Electric Supply Co., Rockford . . . . .	2,279.27
Westinghouse Electric Supply Co., Rockford . . . . .	98.98
Graybar Electric Supply Co., Melrose Park . . . . .	34.58
Northern Ill. Electric Supply Co., Crystal Lake . . . . .	31.35
Forest City Electric Supply Co., Rockford . . . . .	12.02
Total	\$ 5,318.17

(Payable from Building Maintenance, Commodities, General Revenue)

2,000 Gallons of Paint, 100 Gallons of Tuff-Kote, and Miscellaneous Painters' Supplies - On the basis of split awards, the following firms are recommended:

Barrett Hardware Co., Joliet	\$ 1,919.66
Pittsburgh Plate Glass Co., Rockford	1,574.20
Bisonite Co., Inc., Buffalo, N.Y.	1,467.50
Delano Paint and Floor Covering, DeKalb	1,431.32
Neil's Elgin Timely Products, Elgin	654.56
Glidden Co., Rockford	457.24
National Paint Co. Ottawa	426.43
Adamson-Johnson Paint Co., Rockford	346.50
Neil's Elgin Timely Products, Elgin (50 gallons of Super Caulk)	321.00*

\*(Successful awardee determined by lot.)

(Payable from Building Maintenance, Commodities, General Revenue)

Fuel Oil for the Year 1963-1964

22,262 gallons of #2 fuel oil for Lorado Taft Field Campus, Oregon -  
Sinclair Refining Co., Chicago . . . . . \$ 2,626.92

1,500 gallons #1 fuel oil for Lorado Taft Field Campus Oregon -  
Smith Oil Co., Rockford . . . . . \$ 195.00

36,309 gallons of #2 fuel oil for university buildings - DeKalb -  
Sinclair Refining Co., Chicago . . . . . \$ 4,284.46

2,186,200 gallons of #5 fuel oil for university buildings - DeKalb -  
Hughes Oil Company, Chicago . . . . . \$171,398.08

(Payable from respective operating budgets: Commodities, General Revenue, and Bond Revenue)

Floor Tile for Neptune Residence Hall - North

Provide and install approximately 2,725 sq. ft. floor tile -  
Kingston Tile Co., Chicago . . . . . \$ 1,348.00  
(Payable from Series '53 -010)

Miscellaneous Equipment for Department of Physics

Ruby Laser, Micrometer and Nodal Slides, Kinetic Theory Apparatus,  
Laboratory Electromagnet, Electron Spin and Nuclear Magnetic Resonance, etc.,  
Central Scientific Company, Chicago . . . . . \$ 5,009.15

Payable as follows:

National Science Foundation Trust Fund	\$1,576.00
Department of Physics, Equipment, G.R.	3,433.15

156 tons of rock salt for university soft water requirements for 1963-1964  
(6 tons per shipment) -

Morton Salt Company, Chicago . . . . . \$ 2,864.05  
(Payable from Heating Plant, Commodities, General Revenue)

Miscellaneous Pipe and Plumbing Fittings -

On the basis of split awards, the following firms are recommended:

Mid-States Industrial Corp., Rockford	\$ 1,494.30
Inland Supply Co., Elgin	1,193.89
Mott Bros. Co., Rockford	861.64
Crane Supply Co., Rockford	611.84
Wm. F. Meyer Co., Aurora	336.94
Illinois Supply Co., Aurora	197.56

(Payable from Building Maintenance, Commodities, General Revenue)

Window Washing of University Buildings -

On the basis of split awards, the following firms are recommended:

Philip Leber Window Cleaning Service, Inc., Chicago . . . . .	\$ 1,635.00
Economy Window Cleaning Co., Chicago. . . . .	1,052.00
Total . . . . .	\$ 2,687.00

(Payable as follows:

Building Maintenance, General Revenue	\$904.00
Bond Revenue, Series '53	140.00
Bond Revenue, Series '56	60.00
Bond Revenue, Series '57	765.00
Bond Revenue, Series '60	818.00)

Office Furniture for New Staff

105 Steel Desks - Haines and Lyford, Inc., Rockford	\$ 10,205.00
178 Office Chairs - Hickman Office Equipment, DeKalb	4,958.27
143 Filing Cabinets - E & I Coop. Service, Inc., Garden City, N.Y.	7,180.24
100 Bookcases - Gilbert A. Force Co., Chicago	1,745.00
25 Desk Lamps - Hickman Office Equipment, DeKalb	578.75
30 Manual Typewriters - Remington Rand, Rockford (Remington)	3,300.00
20 Typing Stands - Haines and Lyford, Inc., Rockford	326.50

(Payable as follows:

General Administration (1962-1963) Equipment, G.R.	\$25,280.30
Departmental budgets, Equipment (1963-1964), G.R.	3,013.46
	\$28,293.76)

If it is found that additional funds are available, we should like to have permission to increase quantities of office furniture at the unit prices in the bids submitted by the above recommended awardees. If so, the additions will be reported in July.

IX. MISCELLANEOUS

Enrollment in Doctoral Programs

At the present time there are 38 students enrolled in doctoral programs who are considered potential candidates for doctoral degrees. The number is as follows:

Business Education	11)	
Education	12)	departments approved
English	8)	for offering doctoral
History	7)	work

#### Grants - Scholarships

Northern is the recipient of \$1,250.00 from the Humble Oil and Refining Company which has been divided for scholarships to in-service teachers seeking certification in driver education as well as to graduate students in the same field. The grant came to the Department of Industry and Technology.

The following grants have been received:

#### Department of Psychology

National Institute of Health for the research project: "Problem Solving and Residual Tranquilizer Effects" for two years (1963-1965) to Dr. Larry Doty - \$18,184.00.

Health, Education and Welfare for the research project: "Programmed Learning Related to Methods of Utilization and to Learner Characteristics" for two years (1963-1965) to Dr. Arnold Bond Woodruff - \$28,180.

Health, Education and Welfare for the research project: "Parental Attitudes Toward School Achievement and Children's Performance in School Subjects" for three years (1963-1966) to Dr. Erwin J. Lotsof. -- amount of grant to be announced by the Department in the near future.

#### Department of Speech

Division of Vocational Rehabilitation, State of Illinois, for young adults with hearing loss, for the summer of 1963 to Dr. Jerome Alpiner - \$18,849.90.

#### Department of Nursing Education

National Institute of Health for the undergraduate training program in psychiatric nursing. The second year of a five-year award to Miss Betty Van Huben -- \$24,079.00.

#### Department of Biological Sciences

National Science Foundation for the undergraduate science education program. Second year of a three-year award to Dr. Sidney Mittler - \$12,750.00.

Atomic Energy Commission for the acquisition of equipment in nuclear technology as applied to the life sciences to Dr. Sidney Mittler - \$6,600.00.

Leslie A. Holmes  
President

Report of  
WESTERN ILLINOIS UNIVERSITY

June 17, 1963

I. Students

A. Graduates - degrees conferred June 2, 1963\*

1. Bachelor of Science in Education	399	
2. Bachelor of Science	58	
3. Bachelor of Arts	<u>40</u>	497
4. Master of Science in Education	84	
5. Master of Arts	5	
6. Master of Science	<u>3</u>	<u>92</u>
Total number degrees granted		589

\*Note: Of the number reported here, the following completed the requirements for graduation in July and August, 1962 (see September, 1962 report):  
B.S. in Ed., 96; B.S., 11; B.A., 6; M.S. in Ed., 52; M.S., 1.

II. Faculty

A. Resignations

1. Mr. Charles N. Mahlman, Instructor in Physics, effective at the close of the 1962-63 academic year to return to Hawaii.
2. Miss Annette L. Johnson, Instructor and Supervising Teacher of Home Economics, effective at the close of the 1962-63 academic year. Her future plans are unknown.
3. Mr. Howard N. Schutter, Assistant Professor English, effective at the close of the 1962-63 academic year to accept a position at another college.
4. Dr. Bachchan Singh, Assistant Professor Physics, effective at the close of the 1962-63 academic year to return to his native land, India.
5. Dr. Raymond V. Anderson, Assistant Professor of Social Sciences, effective at the close of the summer quarter, 1963, to accept a position at Wisconsin State College, River Falls.

B. Leave of Absence - Without Salary

The following staff member, who is not on tenure, has requested leave of absence without salary for the academic year, 1963-64, and will be re-employed by the university upon recommendation of the department head when and if such employment is available. Ordinarily, we expect to re-employ such a person; however, this is a decision for the department head to make at the time of the intended return of the person granted leave:

- a. Mr. Robert E. Lane, Instructor of Business Administration, to spend the year in residence at the State University of Iowa working toward the Ph.D. degree in management.

C. Correction in Contract Period

Inadvertently, the contract period for Dr. G. R. Schwartz, Dean of Student Personnel Services, was indicated as nine months. This is a twelve-months position, and this correction should be made in Western's report for May, 1963.



D. Appointments (new positions provided in budget for 1963-64)

1. Mrs. Hilja J. Karvonen will be employed as Instructor in the Department of English, effective September 1963, at \$680 per month. Mrs. Karvonen earned the B.A. degree at the State University of Iowa and the M.A. at Western Illinois University. She taught two years at Alpine, Texas, High School, and during 1962-63 she was a graduate assistant at Western.
2. Mr. Jack D. Irwin will be employed as Assistant Professor in the Department of Mathematics, beginning September, 1963, at \$840 per month. Mr. Irwin's degrees are: B.S. in Ed., Kansas State College; M.Ed., Wittenberg College; M.S., University of North Carolina. In addition, he has studied one summer at the University of Wisconsin and one summer at Oklahoma State University. His experience includes three years as instructor at Southeast Missouri State College; one year, graduate assistant in Michigan State University; one year, public schools, Springfield, Ohio; four years, instructor and digital computer programmer, U.S. Air Force.
3. Mr. Gary H. Baise will be employed effective September 1, 1963, as Faculty Assistant and Activities Coordinator, University Union, Division of Student Personnel Services. Mr. Baise received the B.S. in Ed. Degree from Western at the June, 1963, commencement. His salary will be \$500 per month, and the first appointment period will be September 1, 1963, through June 30, 1964.
4. Mr. Clell M. Cox will be employed as Assistant Professor in the Department of Art, beginning September, 1963. He earned the B.S. and M.A. degrees at Ohio State University, where he is currently working toward the Ed.D. degree. His experience includes: two years, Ball State Teachers College; five years, Ohio State University; five years, University of Maryland. His salary will be \$920 per month.
5. Mr. Hugo A. Magliocco will be employed as Instructor in the Department of Music, effective September, 1963, at \$680 per month. He earned the B.M.E. degree at Duquesne University and the M.M.E. at the University of Tennessee. He taught three years at Knoxville College and part-time at the University of Tennessee one semester; also, he has taught three years in public schools of Tennessee and Illinois.

E. Appointments (replacements)

1. Mr. Richard A. Reed will be employed as Faculty Assistant and Head Resident Adviser in the Division of Student Personnel Services beginning September 1963, at \$480 per month. This will be a temporary appointment for the 1963-64 academic year only. Mr. Reed earned the B.S. degree at Western and is currently working toward the Master's degree in counseling and guidance. He served as graduate counselor in Seal Hall during the 1962-63 academic year. He replaces Patrick McGinnis.
2. Mr. Kenneth E. Barton will be employed as Instructor in the Department of Industrial Arts during the 1963-64 academic year as a substitute for Verner B. Johnson, who will be on sabbatical leave. He earned the Bachelor's and Master's degrees at Illinois State Normal University and has done additional work at Bradley University. He taught three years at Stanford High School, and since 1957, has been on the staff of Richwoods Community High School, Peoria Heights. The salary will be \$800 per month. This is a one-year appointment.
3. Mr. Charles L. Berrier will be employed as Instructor in the Department of Foreign Languages, effective September 1963, to replace Natalia Smirnow. Mr. Berrier received the A.B. degree from the University of California and is scheduled to complete the requirements for the M.A. in the Teaching of German and Russian at the University of Oregon in

June 1963. He will study in Finland and Russia during the summer of 1963. The salary will be \$700 per month. This is a temporary appointment for one year.

4. Miss Dolores A. Hinds will be employed as Instructor in the Department of Physical Education for Women, effective September 1963, at \$680 per month. She will replace Jayne Schiek and Rose Ann Mullen, each of whom taught on a half-time basis in 1962-63. Miss Hinds earned the B.S. in Ed. at Illinois State Normal University and is scheduled to complete the M.A. at the University of Michigan in the summer of 1963. She has taught four years in Octavia High School, Colfax, Illinois.
5. Miss Betty M. Bloomfield will be employed as Instructor and Supervising Teacher of Grade 4, effective September 1963, to replace Lillian Mahlman. Miss Bloomfield received the B.S. in Ed. degree from Western and is scheduled to complete the requirements for the Master's degree at the University of Illinois during the summer of 1963. She has taught five years in the elementary schools of Springfield, Illinois. Her salary will be \$680 per month.

F. Appointment of Graduate Assistants for 1963-64 academic year (nine months)

1. Charles Russell Martin, B.S. (Aug. 1963), W.I.U. -- Biological Sciences, at \$140 per month.
2. Nancy Christine Guilinger, B.A., Monmouth College - Biological Sciences at \$140 per month.
3. Otto Bohumil Brdlik, A.B. (June 1963), North Central College - Biological Sciences at \$140 per month.
4. Joseph M. Quick, B.A., Lawrence College - Biological Sciences at \$140 per month.
5. James L. Fuller, B.S., W.I.U. - Student Personnel Services (Counseling and Guidance) at \$140 per month.
6. Tena Morley, B.S. in Ed., W.I.U. - Student Personnel Services (Counseling and Guidance) at \$220 per month.
7. James Leo Duncan, B.S. in Ed., W.I.U. - Student Personnel Services (Counseling and Guidance) at \$220 per month.
8. William R. Brusnighan, B.S. in Ed., W.I.U. - Student Personnel Services (Counseling and Guidance) at \$220 per month.
9. Jon M. Harden, B.S., University of Illinois - Geography at \$140 per month.
10. Roy Keebler, B.S. in Ed., W.I.U. - Music at \$140 per month.
11. Jerry S. Stocker, B.S. in Ed. (Aug. 1963), W.I.U. - Physics at \$140 per month.
12. Richard Blakey, B.S. in Ed., W.I.U. - Physical Education at \$140 per month.
13. Dennis R. Wallon, B.S. in Ed., W.I.U., Physical Education at \$140 per month.
14. Pauline Hager Layton, B.S. in Ed., W.I.U., Physical Education at \$140 per month.
15. David R. Murphy, B.S. in Ed., W.I.U. - Physical Education at \$140 per month.

#### G. Summer Session Staff Changes

1. Dr. William Hodgson will be employed as Assistant Professor of Speech and Dramatic Art for the six-weeks session at \$860 per month, or a total of \$1,290 for the session.
2. Mrs. Rose Ann Mullen will be employed as Faculty Assistant in Women's Physical Education at \$80 per month, or \$120 for the six-weeks session. (This is a correction of the salary rate as reported in the May report.)
3. Dr. Russell J. Parkinson will be employed as Instructor in the Department of Social Sciences for the summer quarter at \$740 per month, or a total of \$1,850 for the quarter. Dr. Parkinson holds the B.A. from the University of Washington and the M.A. and Ph.D. from Duke University. He is regularly employed at Stephens College.
4. Miss Ann Ackhardt, B.S. and M.S., Western Illinois University, will be employed as Instructor and Supervising Teacher in Sixth Grade to replace Alberta Flynn. The salary will be \$700 per month, or \$1,050 for the six-weeks session.
5. Miss Maryon Howell, B.S. and M.S., Western Illinois University, will be employed as Instructor and Supervising Teacher of Grade 4 to replace Bruce Vennard. Her salary will be \$700 per month, or \$1,050 for the six-weeks session.
6. Miss Mary M. Oyster will be employed as Instructor in the Department of Education for the six-weeks session at \$880 per month, or \$1,320 for the session. (This is a correction of the rate indicated in the May report.) She replaces George Ross.
7. Dr. William Weber will be employed as Instructor in the Department of Biological Sciences during the six-weeks session to replace Eugene Pergament. The salary will be \$800 per month, or a total of \$1,200 for the session.
8. Miss May Alice Smith will replace Dr. Yale Sedman in the Department of Biological Sciences for the ten-weeks quarter. Her salary will be \$700 per month, or \$1,750 for the quarter.
9. Mr. Ronald Zalokar, B.S. and M.S., W.I.U., will replace Dr. R. D. Henry in the Department of Biological Sciences for the summer quarter. His salary will be \$700 per month, or a total of \$1,750 for the ten weeks.
10. Mr. Richard A. Reed, Graduate Assistant, will be employed during the vacation period between the close of the spring quarter and the beginning of the summer quarter to supervise Hursh Hall where the Nigerian students are being housed. Mr. Reed's salary will be \$100 for one-half month.
11. The assignment of James Alexander has been changed, and he will be paid as follows: June \$190, July \$570, August \$760, or a total of \$1,520. (The total is the same as reported in the summer school list, March Board report, but the distribution of payments is changed.)

#### H. Request to Enroll in Class

1. Patrick McGinnis, Instructor and Head Resident Adviser, requests permission to enroll for credit in a three quarter hour course during the six-weeks summer session, 1963.

### III. Other University Employees

#### A. Resignations

1. Vicky Finn, WCS-160, Clerk Stenographer II, Placement Office, effective May 10, 1963. She was paid through May 17, for vacation due her.
2. Mildred I. Fentem, WCS-149, Clerk Stenographer II, Office of the Dean of Education, effective May 24, 1963.
3. Cynthia Joyce Forbes, WCS-103, Clerk Typist I, Library, effective May 31, 1963.
4. Josette D. Haskell, WCS-197, Library Clerk II, Library, effective May 31, 1963. She was paid for three days vacation due her.
5. Charles E. Rodeffer, WCS-209, Closed Circuit Television Engineer, Audio-Visual Department, effective May 31, 1963. He was paid through June 7, for vacation due.
6. Madge K. Cloud, WCS-222, Library Clerk II, Library, effective June 13, 1963. She will be paid through June 20, for vacation due.
7. Judith B. Knudson, WCS-189, Clerk Typist I, Financial Aids Office, effective June 21, 1963. She will be paid through June 30, for vacation that is due.

#### B. Temporary Employees - Appointments and Terminations

1. Marilyn K. Raymond, Clerk Stenographer II, completed her temporary assignment in the Office of the Dean of Arts and Sciences (WCS-139) as of May 17, 1963.
2. Marjole E. Gordon, Janitress, completed her temporary work assignment as of May 24, 1963. She was re-employed June 3, 1963, at \$1.5804 per hour to help with extra work in the Library Building during the vacation period.
3. Charlotte E. Lizdas, Clerk Typist I, completed her temporary work assignment in the Office of the Registrar (WCS-188) as of May 31, 1963.
4. Mildred Kiefer, Clerk Stenographer II, completed her temporary assignment in the Office of the Dean of Education as of May 31, 1963.
5. Frances K. David was employed as temporary Clerk Typist I in the Business Office as of June 1, 1963, at \$250 per month. This is a new temporary position for the months of June, July, and August, as approved by the Board in April, 1963.

#### C. Appointments

1. Mrs. Virginia M. Kendall was employed as Clerk Stenographer III, WCS-139, Office of the Dean of Arts and Sciences, beginning May 20, 1963, at \$300 per month. She replaced Marilyn Raymond.
2. Miss Rosemary S. Williams was employed as Clerk Stenographer II, WCS-160, Placement Bureau, effective May 31, 1963, at \$275 per month. She replaced Vicky Finn.
3. Miss Sharon R. Lafary was employed as Clerk Stenographer I, WCS-189, Financial Aids Office, effective June 3, 1963, at \$250 per month. She replaced Judith Knudson.

#### D. Changes in Name, Duties, Classification and/or Salary

1. Mary Constance Senn, WCS-99, Clerk Stenographer II, Graduate Office, was transferred to WCS-143, Clerk Stenographer II, Office of General Plant Superintendent, effective May 27, 1963. She replaced Irene B. Dahl.



2. Irene B. Cahl was promoted from Clerk Stenographer II, Office of General Plant Superintendent, WCS-143, to Clerk Stenographer III, Office of the Dean of Education, WCS-149, effective May 27, 1963, at \$300 per month.
3. The name of Linda Senn has been changed to Linda S. Mason.
4. The classification of Isabelle T. Reno, WCS-101, was changed from Mailing Service Supervisor to Chief Switchboard Operator effective June 1, 1963.
5. The salary of Betty L. Adair, Clerk III, Placement Bureau, WCS-3, was increased from \$315 to \$325 effective June 7, 1963, upon completion of the probationary period.

#### IV. The Organization

The following officers have been elected for the University Senate for 1963-64:

Robert L. Ferguson, Chairman  
Robert W. Shelton, Vice Chairman  
Norman L. Krong, Secretary

#### VIII. Purchases

##### A. Request for New Automotive Equipment

Permission is respectfully requested to advertise for bids for two six-passenger station wagons of the Ford-Chevrolet-Plymouth-Mercury class, less trade-in of one 1960 Ford Falcon station wagon, inventory #19551, and one 1961 Studebaker Lark station wagon, inventory #20191, both of which have been driven in excess of 75,000 miles. The expenditure will be made from General Revenue - Equipment (73rd biennium) as provided in the budget for the Transportation Department.

Bids for the following items are on file at the University. After reviewing the tabulations, purchase is recommended from the lowest responsible bidders, as follows:

Subscriptions for the two-year period, July 1, 1963 through June 30, 1965, per specifications, from F. W. Faxon Co., Boston, Mass., in the amount of \$6,506.00. Payable from General Revenue - Contractual Services, Library.

Binding of library books and periodicals for the Library for the biennium, July 1, 1963 through June 30, 1965, per specifications, from the Heckman Bindery, Sterling, as follows:

##### Ordinary Book Volumes

Up to and including 8" in height	\$ 1.06
Over 8" and including 9" in height	1.17
Over 9" and including 10" in height	1.20
Over 10" and including 11" in height	1.38
Over 11" and including 12" in height	1.54
Over 12" and including 13" in height	1.82
Over 13" and including 14" in height	1.82
Over 14" and including 15" in height	1.82
Over 15" and including 16" in height	1.82

##### Heavy Reference Books

Up to and including 10" in height	1.56
Over 10" and including 11" in height	1.67
Over 11" and including 12" in height	1.70
Over 12" and including 13" in height	1.88
Over 13" and including 14" in height	2.04
Over 14" and including 15" in height	2.32
Over 15" and including 16" in height	2.32

#### Ordinary Periodicals Volumes

Up to and including 8" in height	1.55
Over 8" and including 9" in height	1.74
Over 9" and including 10" in height	2.08
Over 10" and including 11" in height	2.19
Over 11" and including 12" in height	2.35
Over 12" and including 13" in height	2.65
Over 13" and including 14" in height	2.90
Over 14" and including 15" in height	3.25
Over 15" and including 16" in height	3.25

#### Lettering

For more than five lines, charge per line - .07

Imprint, or library identification, per line (Periodicals only) - .07

#### Call Numbers

Charge for single character - .07

More than one character, charge per line - .07

Payable from General Revenue - Contractual Services, Library

Books for the Library for the biennium beginning July 1, 1963 and ending June 30, 1965, per specifications, from A.C. McClurg & Co., Chicago, as follows:

	<u>Discount Quotations</u>
1. General Trade Books	33 1/3%
2. Educational & Textbooks	Net to 10%
3. Technical & Scientific Books	10% to 33 1/3%
4. Reference Books	10% to 33 1/3%
5. Juvenile Books	33 1/3%
6. Univ. Press Books	Net to 33 1/3%
7. Miscellaneous Books	Net to 25%

Payable from General Revenue - Equipment, Library

Yearly rental of films per specifications from Encyclopaedia Britannica Films, Wilmette, in the amount of \$3,015.29. Payable from Income Fund-Contractual Services, Audio-Visual Department.

One Cub Lo-Boy with rotary mower, less trade-in of one garden tractor, inventory #19662, from Morgan Implement Co., Macomb, in the amount of \$2,516.50, less trade-in of \$485.00, for a net price of \$1,760.00. Payable from Income Fund-Equipment, Grounds Department - 72nd Biennium.

3 Hamilton Upright Pianos, from Byerly Music Co., Peoria, in the amount of \$1,917.00. Payable from Educational Income Funds, 72nd Biennium.

Leasing of farm equipment for the 73rd Biennium, from Rural Equipment Co., Macomb, in the amount of \$5,779.64. Payable from General Revenue.

### IX. Miscellaneous

#### A. Use of Agency Funds

We respectfully request permission to use the Agriculture Livestock Revolving Agency Fund to pay for special experimental feeding programs. Expenditures would be limited to feed, veterinary fees, and association registration dues. These funds will not be used in the regular production feeding programs that are part of the Agriculture Department's farm operations. The Board previously approved this type of request for one special cattle feeding project.

A. L. Knoblauch  
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD  
Illinois State Normal University  
Normal, Illinois  
June 17, 1963

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The regularly scheduled meeting of the Teachers College Board convened at 9:00 A.M., Monday, June 17, 1963, in the Third Floor Lounge, University Union, Illinois State Normal University, Normal, Illinois. Mr. R. A. Stipes, Jr., Chairman of the Board, presided.

Mr. Stipes called the meeting to order, roll was called and the following members answered present:

Mr. R. A. Stipes, Jr., Chairman	Mr. Morton H. Hollingsworth
Dr. Noble J. Puffer, Vice-Chairman	Mrs. Harriet Lowden Madlener
Mr. J. Bon Hartline	Mr. William E. McBride
Mr. Arthur R. Higgins	Mr. Ray Page
Dr. W. I. Taylor	

The following members were absent:

Mr. James A. Ronan	Mr. Paul Stone
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Also present were the following:

Dr. Leslie A. Holmes, President  
Mr. Z. Harold Dorland  
Northern Illinois University

Dr. Robert G. Bone, President  
Mr. Preston Ensign  
Illinois State Normal University

Dr. Quincy Doudna, President  
Mr. R. R. Gregg  
Eastern Illinois University

Dr. A. L. Knoblauch, President  
Mr. J. M. Grigsby  
Western Illinois University

Dr. F. H. McKelvey, Executive Officer  
Mr. Richard F. Dunn  
Mr. Arthur Samore  
Teachers College Board

Mr. Jack Alfeld, Assistant Director of Finance, was also present.

Mr. Kenneth Hesler, of Eastern Illinois University, and Mr. Dave Haake, of the Bloomington Pantagraph, were present representing newspaper coverage of this meeting.

Mr. Hollingsworth moved approval of the minutes of the meeting of May 20, 1963, as submitted by mail. Mr. Higgins seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Stipes announced that the first order of business would be to complete the bond sale for Illinois State Normal University.

Mr. Hollingsworth moved the adoption of the following Resolution:

RESOLUTION creating an issue of \$6,750,000 Residence Halls Revenue Bonds, Series of 1963, of The Teachers College Board of the State of Illinois, for Illinois State Normal University, at Normal, Illinois, describing all the details of said bonds and providing for the security and payment thereof.

WHEREAS, The Teachers College Board of the State of Illinois, for Illinois State Normal University, at Normal, Illinois, upon consideration and investigation, does now find and determine that it is advisable and necessary for the good and benefit of said University and its student body that there be constructed the following new building improvements and remodeling improvements on the campus of said University, at Normal, Illinois:

- (i) the construction of three multi-store new residence halls, each with a capacity of 420 students, with a connecting kitchen and dining building for the occupants thereof; and
- (ii) the remodeling of two existing residence halls designated Atkin Hall and Colby Hall;

and the acquisition and installation of all necessary moveable equipment and furnishings and appurtenant facilities for said new building improvements and remodeling improvements, as aforesaid; and

WHEREAS, said Teachers College Board has heretofore approved plans and drawings for the construction of said new building improvements and remodeling improvements as said University which now remain on file in the office of the Secretary thereof and estimates the cost thereof, including the cost of all necessary moveable equipment and furnishings and appurtenant facilities therefor, and all necessary costs and expenses incurred in connection therewith, to be the sum of \$6,750,000; and

WHEREAS, under the provisions of Sections 59a through 59e of Chapter 127, Illinois Revised Statutes, 1961, and all other laws thereunto enabling, said Teachers College Board is authorized to issue revenue bonds for and on behalf of Illinois State Normal University, at Normal, Illinois, for the purpose of paying the cost of the construction of said new building improvements and remodeling improvements, including the installation of all necessary equipment, furnishings and appurtenances therefor, as aforesaid, and the income, revenue and receipts to be derived from the use and operation of the new buildings so to be constructed and of the existing buildings so to be remodeled, as aforesaid, are determined adequate to pay the new bonds so to be issued hereunder, after providing for the payment and security of certain revenue bonds now outstanding in accordance with their terms;

NOW, THEREFORE, Be It and It Is Hereby Resolved by The Teachers College Board of the State of Illinois for Illinois State Normal University, at Normal, Illinois, as follows:

Section 1. That the three multi-story new residence halls with a connecting kitchen and dining building for the occupants thereof, and the remodeling improvements to the two existing residence halls, as referred to in the preambles hereof, including the installation of all necessary equipment, furnishings and appurtenances therefor, shall be constructed and acquired in and for said Illinois State Normal University, at Normal, Illinois, all in accordance with the plans and drawings heretofore approved by said Teachers College Board of the State of Illinois and now on file with the Secretary of said Board.

Section 2. That for the purpose of providing funds to pay the cost of the construction of said new building improvements and of said remodeling improvements, including the installation of all necessary equipment, furnishings and appurtenant



facilities therefor, there is hereby created an issue of Bonds of The Teachers College Board of the State of Illinois for Illinois State Normal University, at Normal, Illinois, aggregating the principal amount of \$6,750,000, as provided by Sections 59a through 59e of Chapter 127, Illinois Revised Statutes, 1961, and all other laws thereunto enabling.

Said Bonds shall be designated Residence Halls Revenue Bonds, Series of 1963; shall be in the form of negotiable, coupon bonds; shall be dated June 1, 1963, to be numbered from 1 through 1350 in consecutive order, each of \$5,000 denomination; and shall be expressed to mature on June 1 in each of the years and in amounts as follows (subject to the right of redemption prior to maturity as hereinafter specified):

Amount of Principal		Amount of Principal		Amount of Principal	
<u>Installment</u>	<u>Due</u>	<u>Installment</u>	<u>Due</u>	<u>Installment</u>	<u>Due</u>
\$ 80,000	1966	\$140,000	1980	\$215,000	1992
85,000	1967	145,000	1981	225,000	1993
90,000	1968 and 1969	150,000	1982	230,000	1994
95,000	1970	155,000	1983	240,000	1995
100,000	1971	160,000	1984	250,000	1996
105,000	1972 and 1973	170,000	1985	260,000	1997
110,000	1974	175,000	1986	270,000	1998
115,000	1975	180,000	1987	280,000	1999
120,000	1976	185,000	1988	290,000	2000
125,000	1977	195,000	1989	300,000	2001
130,000	1978	200,000	1990	315,000	2002
135,000	1979	210,000	1991	325,000	2003

provided, however, that Bonds numbered from 1 through 150 maturing on June 1 in each of the years 1966 through 1973 shall be non-callable prior to their maturity; and that the Bonds maturing on June 1 in each of the years 1974 through 2003, being the Bonds numbered from 151 through 1350, shall be redeemable prior to their maturity in whole or in part and in inverse numerical order on any interest payment date on or after June 1, 1973, upon at least thirty (30) days prior notice, at the principal amount thereof plus unpaid accrued interest to the date of redemption and a premium for each Bond so redeemed as follows:

- 3% if redeemed June 1, 1973 through December 1, 1977, inclusive;
- 2 1/2% if redeemed June 1, 1978 through December 1, 1982, inclusive;
- 2% if redeemed June 1, 1983 through December 1, 1987, inclusive;
- 1 1/2% if redeemed June 1, 1988 through December 1, 1992, inclusive;
- 1% if redeemed June 1, 1993 through December 1, 1997, inclusive; and thereafter at par.

Notice of redemption of any or all of said redeemable Bonds shall specify the number or numbers of the Bond or Bonds called for prior redemption, and the terms and the date and place of redemption, shall be published once in a financial newspaper published in the English language in the City of Chicago, Illinois, and shall be filed at the place or places of payment of the principal of and interest on said Bonds. The publication and filing thereof shall be at least thirty (30) days preceding such redemption date, and when any such Bonds shall have been called for prior redemption and payment made or provided for in accordance with the terms of this Resolution interest thereon shall cease from and after the redemption date so specified.

The said Bonds shall bear interest to be evidenced by coupons attached to said Bonds, which such interest shall be payable semiannually on June 1 and December 1 of each year until paid, commencing December 1, 1963, and said Bonds

shall bear interest at the rates of Five Per Cent (5%) per annum for Bonds maturing 1966 through 1973; Four Per Cent (4%) per annum for Bonds maturing 1974 through 1980; Three and Three-fourths Per Cent (3 3/4%) per annum for Bonds maturing 1981 through 1997; Three and Seventy-hundredths Per Cent (3.70%) per annum for Bonds maturing 1998 through 2001; and Three Per Cent (3%) per annum for bonds maturing 2002 and 2003.

That such Bonds and coupons shall be payable to bearer provided however, that such Bonds may be subject to registration as to principal only at any time prior to maturity in the name of the holder thereof on the books of the Secretary of said Teachers College Board in the City of Springfield, Illinois, hereby designated Registrar of said Bonds, such registration to be noted on the reverse side of the Bonds by said Registrar, and thereafter the principal of such Bonds shall be payable only to the registered holder, his legal representatives or assigns. Such registered Bonds shall be transferred to another registered holder or back to bearer only upon presentation to the Registrar with a legal assignment duly acknowledged or approved. Registration of such Bonds shall not affect the negotiability of the coupons thereto attached, but such coupons shall be transferable by delivery merely.

Both principal of and interest on each of the Bonds authorized under this Resolution shall be payable in any coin or currency which on the respective dates of payment of such principal and interest is legal tender for payment of debts due the United States of America at the National Boulevard Bank of Chicago, Chicago, Illinois.

That each of said Bonds so authorized under this Resolution shall be executed for and on behalf of The Teachers College Board of the State of Illinois by the Chairman of said Board, attested by the Secretary thereof under the seal of said Board, countersigned by the Treasurer of the State of Illinois and before delivery shall be registered by the Auditor of Public Accounts in a registry record kept in his office for that purpose. The coupons to be attached to said Bonds shall bear the facsimile signatures of the officials who execute said Bonds, who, by the execution of said Bonds, shall adopt as and for their own proper signatures their facsimile signatures appearing on said coupons.

Section 3. That the form of the Bonds (with appropriate omissions and insertions to give effect to differences of maturity dates, rates of interest, terms of redemption and recitals) shall be as follows:

(Form of Bond)

UNITED STATES OF AMERICA

STATE OF ILLINOIS

ILLINOIS STATE NORMAL UNIVERSITY  
RESIDENCE HALLS REVENUE BOND,  
SERIES OF 1963

Number \$ 5,000

KNOW ALL MEN BY THESE PRESENTS that The Teachers College Board of the State of Illinois for Illinois State Normal University, at Normal, Illinois, created and established under the laws of the State of Illinois, hereby acknowledges itself indebted to, and for value received promises to pay to bearer, or to the registered holder hereof if this Bond be registered as to principal only as hereinafter provided, but only out of the revenues pledged for that purpose as hereinafter provided for, and not otherwise, the sum of Five Thousand Dollars (\$5,000) on June 1, 19 , and to pay interest on said sum from the date here of at the rate of Per Cent ( %) per annum, payable semiannually on the first days of June and December in each year until the principal sum hereof shall have been paid, commencing December 1, 1963. Interest accruing on this Bond on and prior to the maturity date hereof shall be payable upon presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this

Bond after the maturity hereof unless this Bond be presented for payment at maturity and be not then paid.

Both principal hereof and interest hereon are payable in any coin or currency which on the respective dates of payment of such principal and interest is legal tender for the payment of debts due the United States of America at the National Boulevard Bank of Chicago, Chicago, Illinois.

Bonds numbered 1 through 150 (maturing June 1 in each of the years 1966 through 1973) shall be non-callable prior to their maturity. Said Teachers College Board reserves the right to redeem prior to their maturity Bonds numbered from 151 through 1350 (maturing on June 1 in each of the years 1974 through 2003) in whole or in part in their inverse numerical order on any interest payment date on or after June 1, 1973, upon at least thirty (30) days prior notice, at the principal amount thereof plus unpaid accrued interest to the date of redemption and a premium for each Bond so redeemed as follows:

- 3% if redeemed June 1, 1973 through December 1, 1977, inclusive;
- 2 1/2% if redeemed June 1, 1978 through December 1, 1982, inclusive;
- 2% if redeemed June 1, 1983 through December 1, 1987, inclusive;
- 1 1/2% if redeemed June 1, 1988 through December 1, 1992, inclusive;
- 1% if redeemed June 1, 1993 through December 1, 1997, inclusive; and thereafter at par.

Notice of redemption of any or all of said Bonds shall specify the number or numbers of the Bond or Bonds called for prior redemption, and the terms and the date and place of redemption, shall be published once in a financial newspaper published in the English language in the City of Chicago, Illinois, and shall be filed at the place or places of payment of the principal of and interest on said Bonds. The publication and filing thereof shall be at least thirty (30) days preceding such redemption date, and when any such Bonds shall have been called for prior redemption and payment made or provided for in accordance with the terms of said notice interest thereon shall cease from and after the redemption date so specified.

This Bond is one of a total authorized issue of \$6,750,000 aggregate principal amount, to provide funds to pay the cost of the construction of three new multi-story residence halls, each with a capacity of 420 students, with a connecting kitchen and dining building for the occupants thereof, and the construction of remodeling improvements to two existing residence halls on the campus of Illinois State Normal University, at Normal, Illinois, designated Atkin Hall and Colby Hall, including the installation of all necessary equipment, furnishings and appurtenant facilities therefor, and all such Bonds of said total authorized issue of \$6,750,000 aggregate principal amount, are payable solely from and secured by a first lien on and pledge of the net revenues to be derived from the new residence halls and connecting kitchen and dining building for the occupants thereof so to be constructed; and are additionally secured by a lien on and pledge of the surplus net revenues derived from the operation of said two existing residence halls for which said remodeling improvements are so to be constructed, junior and subordinate in all respects to a prior pledge of the revenues derived from said residence halls under the terms of a Resolution adopted February 20, 1961 authorizing certain outstanding prior lien bonds, all as provided by the Constitution and laws of the State of Illinois, including Sections 59a through 59e, Chapter 127, Illinois Revised Statutes, 1961, and all other laws amendatory thereof or supplementary thereto, and as more fully described in that certain Resolution adopted by The Teachers College Board of the State of Illinois on the 17th day of June, 1963.

All Bonds of said total authorized issue of \$6,750,000 aggregate principal amount are coequal as to the lien on and pledge of all said revenues securing the



payment thereof, and share ratably without any preference, priority or distinction as to the source or method of payment and security of said Bonds.

This Bond does not constitute an obligation of the State of Illinois within the meaning or application of any Constitutional or statutory limitation or provision, and the holder hereof shall never have the right to demand payment of this Bond or interest hereon out of any funds other than the income and revenues pledged for payment thereof.

IT IS HEREBY CERTIFIED AND RECITED that in issuing this Bond, and the Series of Bonds of which this Bond is one, said Teachers College Board has covenanted and agreed to operate, use and maintain continuously said three new residence halls and connecting kitchen and dining building and said two existing residence halls for which said remodeling improvements are to be constructed, and all related facilities, at all times in an efficient and economical manner; to adopt such parietal rules and regulations for the use thereof as may be necessary to assure the maximum occupancy and use thereof; and to charge and collect for the use thereof rates, fees, rentals, and charges, fully sufficient to pay when due the principal of and interest on this Bond, and the Series of which it is one, and to maintain all the Accounts created by the Resolution authorizing this Bond, and to pay all operating and other necessary expenses incident to the maintenance thereof.

It is hereby further certified and recited that all acts, conditions and things required to exist, to happen and be performed precedent to and in the issuance of this Bond have existed, have happened, and have been performed in due form, time and manner as required by law, and that the amount of this Bond, and the Series of which it is one, do not exceed any limit prescribed by the Constitution or statutes of the State of Illinois.

This Bond may be registered as to principal only in accordance with the provisions on the back hereof.

IN TESTIMONY WHEREOF, The Teachers College Board of the State of Illinois for Illinois State Normal University has caused its seal to be impressed hereon and this Bond to be signed by its Chairman and attested by the Secretary of said Teachers College Board, and countersigned by the Treasurer of the State of Illinois, and the interest coupons hereto annexed to be executed by the lithographed facsimile signatures of said officials, who by the execution hereof, do adopt as and for their own proper signatures their facsimile signatures appearing on said coupons, all as of this first day of June, 1963.

THE TEACHERS COLLEGE BOARD OF THE  
STATE OF ILLINOIS FOR ILLINOIS STATE  
NORMAL UNIVERSITY

(SEAL)

By R. A. Stipes, Jr.  
Chairman

Attest:

F. H. McKelvey  
Secretary

COUNTERSIGNED:

William L. Scott  
Treasurer, State of Illinois

(Form of Coupon)

Number

\$

On the first day of \_\_\_\_\_, 19\_\_\_\_ (unless the Bond to which this coupon is attached has been sooner called for redemption as therein recited), The Teachers College Board of the State of Illinois for Illinois State Normal University hereby



promises to pay to bearer out of the funds specified in the Bond to which this coupon is attached the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) at the National Boulevard Bank of Chicago, Chicago, Illinois, in any coin or currency which, on the respective dates of payment of such principal and interest is legal tender for the payment of debts due the United States of America, for semiannual interest due that day on its Illinois State Normal University Residence Halls Revenue Bond, Series of 1963, dated June 1, 1963, and numbered \_\_\_\_\_.

THE TEACHERS COLLEGE BOARD OF THE  
STATE OF ILLINOIS FOR ILLINOIS STATE  
NORMAL UNIVERSITY

By \_\_\_\_\_  
Chairman

Attest:

\_\_\_\_\_  
Secretary

Countersigned:

\_\_\_\_\_  
Treasurer, State of Illinois

(Form of Registration Certificate)

This Bond may be registered as to principal only, in the name of the holder hereof, on the books of the Secretary of The Teachers College Board of the State of Illinois in the City of Springfield, State of Illinois, as Registrar, at which time such registration shall be noted below by said Registrar. Upon its presentation by such registered holder, either in person or by a bank or trust company authorized to do business in the State of Illinois, with a written request that this Bond be registered in the name of another person or that the registration be cancelled and the Bond be made payable to bearer, said Registrar shall register it in the name of another holder or to bearer. After registration to bearer this Bond shall be transferable by delivery, but it may be again registered as before. The registration of this Bond as to principal shall not affect the negotiability of the coupons, which shall continue to be transferable by delivery.

The within Bond has been registered as follows:

<u>Date of Registry</u>	<u>Name of Registered Holder</u>	<u>Signature of said Secretary as Registrar</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section 4. That for the purpose of this Resolution, the following words and phrases shall have the following meanings:

(A) The Teachers College Board of the State of Illinois is hereinafter referred to as the "Board".

(B) Illinois State Normal University, at Normal, Illinois, is hereinafter designated the "University".

(C) The three new multi-story residence halls, each with a capacity of 420 students, and connecting kitchen and dining building for the occupants thereof, completely equipped and furnished, to be constructed on the campus of said University as hereinabove described, together with all improvements, repairs and extensions thereto or replacements thereof hereafter constructed or acquired, and all other facilities related thereto, are hereby collectively referred to as the "Project".

(D) The term "cost of construction of the new building improvements and remodeling improvements" means the cost of the construction of said Project, and

the remodeling of the two existing buildings described in subparagraph (G) hereof, at the site or sites thereof; the cost of architectural, engineering, legal, administrative, fiscal and other services rendered or performed in connection with the construction thereof and in the issue of the Bonds herein authorized; the cost of acquiring land, easements and rights-in-land necessary therefor; the cost of all necessary moveable equipment and furnishings and appurtenant facilities therefor; and miscellaneous expenses necessary to such construction such as travel, inspection and auditing.

(E) The phrase "Gross Revenues" or "Gross Revenue" used in reference to the Project, shall mean the rates, fees, rentals and charges, and the income, revenue and receipts to be received from the continued use and operation of the Project.

(F) The phrase "Net Revenues" or "Net Revenue" used in reference to the Project, shall mean and include the sum remaining after deducting from the Gross Revenues the actual expenses of the operation and maintenance of the Project under efficient and economical management as defined in Section 6(B) hereof.

(G) The phrase "Existing System" shall mean and include the two existing residence halls designated Atkin Hall and Colby Hall, for the construction and remodeling of which the Prior Lien Bonds referred to in subparagraph (H) hereof have been issued, together with all improvements, repairs and extensions thereto, or replacements thereof, hereafter constructed or acquired.

(H) The phrase "Prior Lien Bonds" shall mean the bonds of said University from time to time outstanding of the authorized issue of \$4,000,000 Illinois State Normal University Student Residence Hall Revenue Bonds, Series of 1961, dated March 1, 1961, authorized by Resolution adopted February 20, 1961 (hereinafter sometimes designated the "Series of 1961 Bonds").

(I) The phrase "surplus net revenues" or "surplus net revenue" used in connection with the Existing System shall mean that portion of the gross revenues received from the continued use and operation of the Existing System remaining after providing for and maintaining all of the Accounts created under said Resolution referred to in subparagraph (H) hereof authorizing the Prior Lien Bonds that are available for the payment of additional bonds issued by said Board under the provisions of Section 7 (F) and Section 9 (F) of said Resolution adopted February 20, 1961 authorizing the Series of 1961 Bonds, junior and subordinate in all respects to the pledge of the revenues of the Existing System for the payment and security of the Prior Lien Bonds; provided, that the net revenues derived from the operation or ownership of the Existing System shall be used to meet the requirements of the Series of 1961 Bonds, as described in said Resolution referred to in subsection (H) of this Section 4, only to the extent that other revenues pledged to meet said requirements of said Series of 1961 Bonds are insufficient therefor.

(J) The word "Bonds" shall mean each of the \$6,750,000 aggregate principal amount of Bonds authorized under the terms of this Resolution.

(K) The term "Fiscal Year" shall mean the period commencing July 1 and ending June 30 of each succeeding calendar year and the Project and the Existing System shall each be operated and maintained on said Fiscal Year Basis so long as any of the Bonds are outstanding.

Section 5. That the Net Revenues of the Project are hereby pledged to the payment of the principal of and interest on the Bonds and the Bonds shall be secured by a prior and paramount lien on and first pledge of said Net Revenues; and, subject and subordinate to all contract rights vested in the holders of the Prior Lien Bonds to a prior claim on or pledge of the revenues of the Existing System, the surplus net revenues of the Existing System are hereby pledged to the payment of the principal of and interest on the Bonds, and subject and subordinate to all such contract rights vested in the holders of said Prior Lien Bonds, the Bonds shall be secured by a prior and paramount lien on and first pledge of said surplus net revenues of the Existing System. All of the Bonds shall be equally and ratably secured by said pledge and lien without priority or preference one over the other

by reason of number, maturity, terms of redemption prior to maturity, date of sale or delivery or otherwise.

Section 6. For the purpose of accounting for the Gross Revenues of the Project and for the surplus net revenues of the Existing System there are hereby established the following Accounts, and all moneys and investments therein shall be used and held for use in accordance with the following requirements:

(A) Revenue Fund.

Upon the initial issue of any Bonds, (i) the Gross Revenues of the Project as soon as the construction of the Project or any portion thereof is completed, and (ii) the surplus net revenues of the Existing System beginning at the close of the Fiscal Year ending June 30, 1963 and at the close of each Fiscal Year thereafter so long as any of the Prior Lien Bonds are outstanding and unpaid, shall, within three (3) days after receipt thereof, be paid to the Treasurer of the State of Illinois and shall be set aside by said Treasurer in a special fund hereby created to be known as "The Teachers College Board Revenue Fund of 1963 for Illinois State Normal University, at Normal, Illinois" (hereinafter referred to as the "Revenue Fund"). After all of the Prior Lien Bonds shall have been fully paid and retired in accordance with their terms, then the gross revenues of the Existing System shall within three (3) days after receipt thereof be paid to the Treasurer of the State of Illinois and shall be deposited into said Revenue Fund. All the moneys and investments in said Revenue Fund shall be used and held for use only in the manner and in the order as specified in subparagraphs (B), (C), (D), (E), (F) and (G) of this Section 6.

(B) Operation and Maintenance Account.

On the first day of each calendar month there shall be transferred by said Treasurer from the Revenue Fund to a separate and special account hereby created and designated as "Operation and Maintenance Account, Illinois State Normal University Residence Halls Revenue Bonds, Series of 1963" (hereinafter referred to as the "Operation and Maintenance Account"), such sum of money as shall be necessary to pay the estimated expenses of the operation and maintenance of the Project and of the Existing System (other than those paid or to be paid under the terms of said Resolution described in Section 4(H) hereof), under efficient and economical management, which shall include adequate provision for insurance, audit, ordinary maintenance and repair (but excluding all charges for depreciation and all general administrative expenses of said University), and any fees due the paying agent of the Bonds.

(C) Bond Account

On the first day of each month after making the transfer required as hereinabove provided in subparagraph (B) of this Section, said Treasurer shall transfer on his books from said Revenue Fund to a special account hereby created and designated as "Bond Account, Illinois State Normal University Residence Halls Revenue Bonds, Series of 1963" (hereinafter referred to as the "Bond Account"), an amount of money equal to one-sixth of the interest then next due, and commencing June 1, 1965 an amount of money equal to one-twelfth of the principal next due on said Bonds, and said Treasurer is hereby authorized and directed, without any further order of said Board, to remit on or before the 15th day prior to the first day of June and the first day of December in each year to the paying agent of said Bonds, the amount of interest on and principal of said Bonds due on said respective dates.

All moneys transferred to said Bond Account shall be used solely and only for the payment of said Bonds and the interest thereon as the same become due, or for the payment of said Bonds as are called for redemption prior to maturity as in this Resolution provided. Said Treasurer shall make no further remittances to said paying agent of said Bonds after there shall have been on deposit with said paying agent a sufficient amount to pay all of the Bonds then outstanding, and all of the interest thereon to maturity, or to the date upon which such outstanding Bonds may then have been called for redemption, including the amount, if any, of redemption premium to be payable as specified by the terms of this Resolution.



(D) Bond Reserve Account.

On or before the 10th day of June and the 10th day of December of each Fiscal Year, beginning December 10, 1965, and after making and maintaining the transfers provided for in subparagraphs (B) and (C) above, respectively, said Treasurer shall transfer from the balance of said Revenue Fund to a separate and special account hereby created and designated as "Bond Reserve Account, Illinois State Normal University Residence Halls Revenue Bonds, Series of 1963" (hereinafter referred to as the "Bond Reserve Account"), the sum of \$16,250 until such time as there has been accumulated in said Bond Reserve Account the sum of \$325,000, at which figure said Bond Reserve Account is thereafter to be continuously maintained until the moneys in the Bond Account and the Bond Reserve Account are equal to the interest and principal requirements on all the Bonds then outstanding and unpaid.

The moneys in said Bond Reserve Account shall be used by said Treasurer and held for use solely and to the extent necessary for the payment from time to time of the principal of or interest on the said Bonds as to which there would be a default if the money in said Account were not so used and any sums so used shall be reimbursed by a resumption of said semiannual transfers of \$16,250 until full reimbursement to said Bond Reserve Account has been made. All money in said Account, in excess of said sum of \$325,000, at the end of any Fiscal Year, may be used to retire as many of the Bonds as can be redeemed therewith, either through the purchase thereof on the open market or through the redemption of said Bonds on the next succeeding interest payment date, but no Bonds shall be purchased hereunder for retirement at a price greater than that at which the said Bonds may be so called for prior redemption, and all Bonds so purchased or redeemed shall be cancelled by the Treasurer. The moneys accumulated in said Bond Reserve Account may be invested and reinvested by the Treasurer of the State of Illinois, without further authorization by The Teachers College Board, in direct obligations of the United States of America, or securities fully guaranteed by the United States of America maturing not more than ten (10) years from the date of which each investment is made; provided, if it becomes necessary to use any money held in said Account for the purposes herein specified said Treasurer shall liquidate at prevailing market prices an amount of such investments necessary therefor.

(E) Depreciation Account.

On or before the 10th day of June and the 10th day of December in each Fiscal Year, beginning December 10, 1965, after making and maintaining the transfers to the Accounts provided for in subparagraphs (B), (C) and (D) above, the Treasurer shall transfer on his books from the balance in said Revenue Fund to a separate and special account hereby created and designated "Depreciation Account, Illinois State Normal University Residence Halls Revenue Bonds, Series of 1963" (hereinafter referred to as the "Depreciation Account"), the sum of \$16,250 until such time as there has been accumulated in said Depreciation Account the sum of \$325,000, at which figure said Account is thereafter to be continuously maintained. The funds in said Depreciation Account shall be used solely and only for the purpose of paying the cost of any extraordinary repairs, upkeep and replacements in, on or about the Project or Existing System, and only to the extent funds for that purpose available from other sources are insufficient therefor; except that the funds held in said Account, to the extent necessary to prevent or remedy a default in the payment of the interest on or principal of the Bonds shall be used and held for use for that purpose, and shall be transferred to the Bond Account, hereinabove described, and whenever such a transfer is made the amount so transferred shall be reimbursed by a resumption of said semiannual transfers of \$16,250 until full reimbursement to said Depreciation Account has been made. Funds accumulated in said Depreciation Account may be invested and reinvested by the Treasurer of the State of Illinois in direct obligations of the United States of America, or securities fully guaranteed by the United States of America maturing not more than five (5) years from the date on which each investment is made; provided, if it becomes necessary to use any money in said Account for the purposes herein specified said Treasurer shall liquidate at prevailing market prices an amount of such investments necessary therefor.



(F) Surplus Revenues.

All moneys remaining in the Revenue Fund at the end of each Fiscal Year thereafter, after all transfers as hereinabove specified have been made, shall be deemed surplus revenues, and may be used for any lawful purpose, including the payment of debt service on revenue bonds hereafter issued subject to the limitations specified in Section 7(G) hereof, as The Teachers College Board by resolution shall direct.

(G) Cumulative Requirements.

If in any month the moneys in the Revenue Fund are insufficient to meet the amount of the transfers required to be made into the Operation and Maintenance Account, the Bond Account, the Bond Reserve Account and the Depreciation Account as herein specified, any such deficiency shall be made up from the first revenues thereafter received and available for such transfer under the terms of this Resolution and the transfer of any such sum or sums into said Operation and Maintenance Account, Bond Account, Bond Reserve Account and Depreciation Account as may be necessary to make up any such deficiency shall be in addition to the then current transfers herein specified to be made.

Section 7. That The Teachers College Board acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the Bonds herein authorized to be issued as follows:

(A) That said Board will maintain, preserve and keep the Project and Existing System in good repair, working order and condition so that each will at all times be available for maximum use and occupancy, and that said Board will at all times continuously operate and maintain the Project and Existing System in an efficient manner and at reasonable cost.

(B) That it will at all times fix, and revise from time to time, and collect rentals, rates, fees and charges from students, faculty members and others using or being served by, or having the right to use or to be served by, said Project and Existing System, so that the proceeds therefrom shall be sufficient at all times to continually maintain and provide the transfers to the Operation and Maintenance Account, the Bond Account, the Bond Reserve Account and the Depreciation Account, as described and specified in Section 6 of this Resolution.

(C) Notwithstanding any other like facilities which now or at any time hereafter may be available for students and faculty of said University, and subject only to the covenants and agreements made by said Board for the security of other revenue bonds heretofore issued for such facilities at said University, that it will require and will adopt rules and regulations designed to assure the maximum use of the said Project and Existing System until all of the Bonds have been fully paid as to both principal and interest; and that it will not permit any free use of said Project and Existing System.

(D) That said Board, at or prior to the issue of said Bonds, will have an indefeasible title in fee simple to the site of said Project; and that it will not sell, lease, mortgage, pledge or otherwise dispose of or encumber said Project or Existing System, or the sites thereof, or any part thereof, or the revenue derived and to be derived therefrom (except as otherwise permitted in Section 7(G) hereof) until all of the Bonds have been fully paid in accordance with their terms.

(E) That it will keep the Project and Existing System, including furnishings and equipment, in good usable condition and continuously insured against loss or damage by fire and lightning, the perils included under the extended coverage endorsement, and steam boiler explosion if steam boilers are installed, in an amount not less than (i) the full insurable value thereof, or (ii) the aggregate amount of the outstanding Prior Lien Bonds and Bonds, whichever is less. All moneys collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for reconstruction, replacement or repairs. In the event said funds are insufficient to restore said

Project and Existing System to its former condition, then said funds shall be held for the benefit of the holders of the outstanding Prior Lien Bonds and Bonds, as their interests may appear. Said Board agrees to carry adequate insurance against the loss of use and occupancy of the Project, and agrees, further, to carry, in addition to any requirement heretofore made for the security of the Prior Lien Bonds, adequate insurance against the loss of use and occupancy of the Existing System, from the perils of fire and lightning, the perils included under the extended coverage endorsement and from steam boiler explosion if steam boilers are installed therein, and from any or all risks or from any cause whatsoever, in an amount not less than \$325,000; provided, however, that said amount may be reduced by whatever funds are on hand in the Bond Reserve Account. All moneys received from such use and occupancy insurance, as hereby required to be carried, shall be paid into the Revenue Fund. All of said insurance shall be carried in a responsible insurance company or companies authorized to do business in the State of Illinois, and the cost thereof shall be deemed to be an operation and maintenance cost.

(F) That it will keep proper books of records and accounts separate and apart from all other records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing the Project and the remodeling improvements to the Existing System; the expenditures for maintaining, operating and repairing the Project and Existing System and all revenues collected therefrom, which said records shall be available for the information of all persons interested; that it will furnish to the original purchaser of said Bonds, on the written request therefor, not more than thirty (30) days after the close of each calendar month, complete operating and income statements of the Project and Existing System, in reasonable detail, covering such monthly period; and agrees also to furnish to the original purchaser of said Bonds and to any holder of any of said Bonds, on the written request therefor, not more than ninety (90) days after the close of each Fiscal Year, a complete financial statement in reasonable detail covering such Fiscal Year, signed by the Secretary and certified by independent auditors, who shall be certified public accountants.

(G) That it will not issue any additional bonds or incur any other indebtedness, payable from any revenues of the Project or Existing System unless the pledge of such revenues shall be made junior and subordinate in all respects to the pledge of the revenues under this Resolution for the payment and security of the Bonds authorized to be issued hereunder, including the sums to be maintained in the Bond Reserve Account, as provided by Section 6(D) of this Resolution, and in the Depreciation Account, as provided by Section 6(E) of this Resolution.

(H) That it will faithfully and punctually perform all of the duties and obligations with reference to the Project and Existing System, as required by the provisions of this Resolution and the statutes under which the said Bonds are issued, including the construction of the Project and of the remodeling improvements to the Existing System, and the acquisition and installation of all necessary moveable equipment and furnishings and appurtenant facilities therefor, as hereinabove described; the operation and maintenance thereof, as herein provided; the making and collecting of reasonable and sufficient rentals, rates, fees and charges, for the use and occupancy thereof; the segregation of the income and revenues therefrom and the transfer thereof to the respective Accounts created under Section 6 of this Resolution, and the proper application of said Accounts.

Section 8. Any holder of any Bond or Bonds issued hereunder, or of any coupons representing interest accrued thereon, may either by proper court action or in law or in equity compel said Teachers College Board to perform all duties imposed upon it under the provisions of this Resolution and under the provisions of the statute hereinabove referred to authorizing the issuance of the Bonds as herein provided, including the making and collecting of sufficient rentals, rates, fees and charges, for the use and occupancy of the Project and Existing System, and the performance of any and all covenants made by said Board in and by this Resolution.

Section 9. That the sale of said bonds to John Nuveen & Co., and White Weld & Co., and Associates, is hereby in all things ratified and confirmed, and the said Bonds shall be prepared and executed as soon as may be after the adoption of

this Resolution and, after being registered by the Auditor of Public Accounts, shall thereupon be delivered by said Treasurer to said purchaser upon payment thereof at the agreed purchase price of \$6,750,297.50 and accrued interest in accordance with the terms of sale.

All proceeds derived at the sale and delivery of said Bonds shall be deposited with the Treasurer of the State of Illinois and shall be accounted for as follows:

(i) It shall be the duty of the Treasurer of the State of Illinois to set aside in the Bond Account all accrued interest received from the date of the Bonds to the date of delivery and payment thereof.

(ii) It shall be the further duty of said Treasurer to deposit the proceeds received as principal at the delivery and payment of said Bonds in a separate and special Account hereby created and designated "Residence Halls Construction Fund Account of 1963 for Illinois State Normal University" (hereinafter designated "Construction Account"), which shall be used or held for use solely for the payment of the cost of construction of the new building improvements and remodeling improvements, as hereinabove described, and the beneficial interest to all moneys held in said Construction Account at the time of the original deposit therein and from time to time thereafter shall be in the holder or holders of said Bonds; provided, however, that any surplus remaining in such Account upon completion of such construction, shall be transferred to the Bond Reserve Account as hereinabove described in Section 6 hereof.

(iii) All moneys on hand in said Construction Account shall, upon order of said Board, be invested and reinvested by said Treasurer in direct obligations of, or obligations the principal of and interest on which are fully guaranteed by, the United States of America, maturing not less than fifteen (15) days prior to the scheduled needs of said Construction Account as determined by the architect in charge of the construction of the Project, and it shall be the continuing duty of said Treasurer, without further authorization from this Board, to sell any of such investments for said Account when necessary to meet any payment due therefrom and all income or gain from each such investment shall be deposited in the Bond Account for payment of interest on the Bonds.

Section 10. The Chairman of said Board and the Secretary thereof and the Treasurer of the State of Illinois, are each hereby authorized and directed, without further order of said Board, to execute and deliver such certificates, proceedings and agreements as may be necessary or convenient to establish the Operation and Maintenance Account, the Bond Account, the Bond Reserve Account, and the Depreciation Account, herein created and described in Section 6 of this Resolution, and the Construction Account herein created, and to properly secure all proceeds thereof, and to evidence compliance with all the terms and conditions of this Resolution in the making of any withdrawals therefrom.

Section 11. That the provisions of this Resolution shall constitute a contract between The Teachers College Board for Illinois State Normal University, at Normal, Illinois, and the holders of the Bonds herein authorized to be issued, and each of them, and no change or amendment of this Resolution shall ever be made which will impair the interests of any holder or holders of the Bonds then outstanding, and the said Teachers College Board hereby pledges its good faith to the performance of each and every covenant hereof.

Section 12. That a certified copy of this Resolution shall be filed with the Treasurer of the State of Illinois and the Auditor of Public Accounts of the State of Illinois.

Section 13. That it is the intention hereof to confer upon The Teachers College Board of the State of Illinois the whole of the powers provided for in the enabling legislation hereinabove referred to, and if any one or more sections, clauses, sentences and parts of this Resolution shall for any reason be questioned in any court of competent jurisdiction, and shall be adjudged unconstitutional or



invalid, such judgment shall not affect, impair or invalidate the remaining provisions hereof, but shall be confined to the specific sections, clause, sentence and part so determined, and that all resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and that this Resolution shall take effect immediately upon its adoption.

Adopted and approved this 17th day of June, 1963.

Attest:

R. A. Stipes, Jr.  
Chairman

F. H. McKelvey  
Secretary

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

Dr. Taylor moved approval of the following resolution:

RESOLUTION establishing charges for the use of and for the service supplied by the three new residence halls to be constructed and the two existing residence halls designated Atkin and Colby Hall, on the campus of Illinois State Normal University at Normal, Illinois.

WHEREAS, the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, has by resolution adopted this date provided for the issue of \$6,750,000 Illinois State Normal University Residence Halls Revenue Bonds, Series of 1963 for the purpose of constructing the following new building improvements and remodeling improvements on the campus of said University, at Normal, Illinois:

- (i) the construction of three multi-story new residence halls, each with a capacity of 420 students, with a connecting kitchen and dining building for the occupants thereof; and
- (ii) the remodeling of two existing residence halls designated Atkin Hall and Colby Hall;

and the acquisition and installation of all necessary movable equipment and furnishings and appurtenant facilities for said new building improvements and remodeling improvements, as aforesaid; and

WHEREAS, it is now necessary to establish charges for the use of such new residence halls to be constructed and the two existing residence halls, designated Atkin Hall and Colby Hall, on the campus of said University.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, as follows:

Section 1. That commencing with the second semester of the 1963-1964 school year, there shall be and there is hereby established a charge of \$375.00 per semester for room and board supplied by the three new residence halls to be constructed and the two existing residence halls, designated Atkin Hall and Colby Hall, on the campus of Illinois State Normal University at Normal, Illinois.



Charges for food served other than regular meals served residence hall occupants and charges for other services rendered shall be set from time to time by the Business Manager of Illinois State Normal University and shall be sufficient at all times to produce gross revenues equal to not less than 110% of the direct operating expenses incurred in providing such service.

Said charge for the residence halls shall be payable not less than one week in advance. Charges for all other food and services rendered shall be payable at the time such food is served or other service is rendered, except for charges for meals and food served to student employees or University guests to be paid from State or University funds and for which proper credit shall be made to the project.

Section 2. All income, revenue and receipts derived from the operation of said new residence halls so to be constructed and of the existing residence halls, designated Atkin Hall and Colby Hall, so to be improved as aforesaid shall be held by the Business Manager of Illinois State Normal University separate and apart from all other funds of said University, and all sums collected therefrom, without any deductions whatsoever, shall be delivered by said Business Manager to the Treasurer of the State of Illinois not more than three (3) days after receipt of same.

Section 3. Said Business Manager shall be required to post a corporate surety bond, which bond shall be conditioned upon his faithful performance of all duties required under this resolution and accounting for all moneys coming into his hands from the collections of the charges herein established.

Mr. Hartline seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. McBride moved approval of the following resolution:

RESOLUTION establishing parietal rules and regulations for the use of and for the service supplies by three new residence halls to be constructed on the campus of Illinois State Normal University at Normal, Illinois, and by the two existing residence halls on said campus designated Atkin Hall and Colby Hall.

WHEREAS, the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, adopted on June 17, 1963, a resolution creating an issue of \$6,750,000 Illinois State Normal University Residence Halls Revenue Bonds, Series of 1963, for the purpose of constructing the following new building improvements and remodeling improvements on the campus of said University at Normal, Illinois:

- (i) the construction of three multi-story new residence halls, each with a capacity of 420 students, with a connecting kitchen and dining building for the occupants thereof; and
- (ii) the remodeling of two existing residence halls designated Atkin Hall and Colby Hall;

and the acquisition and installation of all necessary movable equipment and furnishings and appurtenant facilities for said new building improvements and remodeling improvements, as aforesaid (hereinafter collectively designated the "project"); and

WHEREAS, said Teachers College Board has the general power and authority to make rules and regulations for the good government and management of said University,

including the use of facilities whose revenues are pledged for payment of bonds issued to construct the same;

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, as follows:

Section 1. That this Teachers College Board hereby establishes and covenants to enforce, so long as any of the bonds authorized under said resolution adopted June 17, 1963, are outstanding and unpaid, the following parietal rules and regulations to assure continuous maximum occupancy and use of the facilities and services afforded by the project:

- (A) In the event more space or facilities should become available for housing and feeding of students and for facilities and services afforded by the project than are required by such students applying for such space or facilities, the officers of said University are hereby directed to give preference and priority to the use of said project, resulting in the occupancy and use of all the space and facilities of said project, to the fullest extent practicable, even if such preference and priority results in the non-use of all or a part of any similar space or facilities available at said University which may be suitable or usable for said purposes.
- (B) In the event any surplus space or facilities should become available in the said project, the officers of said University are hereby directed to require occupancy and use of said project, to the fullest extent practicable.
- (C) The officers of said University are hereby directed to utilize, and to cause the utilization of, said project in such manner to yield continuously the maximum revenues of which said project is reasonably capable.

Section 2. That this Board reserves the right to amend these rules and regulations from time to time to meet changing conditions for the housing and feeding of students and the use of the facilities and services afforded by the project at said University to fulfill the covenants made by said Board in the pledge of revenues to be derived from said project under said resolution adopted June 17, 1963.

Section 3. That these parietal rules and regulations shall be subordinate to the parietal rules and regulations heretofore adopted in connection with the authorization of outstanding bonds issued for and on behalf of said University to provide housing and necessary appurtenant facilities for students at said University, insofar as there may be any conflict therewith.

Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Higgins moved the adoption of the following resolution:

BE IT RESOLVED by the Teachers College Board of the State of Illinois that the Treasurer of the State of Illinois be authorized and directed to execute a corporate surety bond in the amount of \$400,000 to protect "The Teachers College Board Revenue Fund of 1963 for Illinois State Normal University, at Normal,

Illinois" provided for in the resolution authorizing the issue of \$6,750,000 Residence Halls Revenue Bonds, Series of 1963, adopted by this Board on June 17, 1963.

BE IT FURTHER RESOLVED that payment for the initial premium of said surety bond be made from the Residence Halls Construction Fund Account of 1963 for Illinois State Normal University and that payment for subsequent premiums of said surety bond be made from the Operation and Maintenance Account, Illinois State Normal University Residence Halls Revenue Bonds, Series of 1963.

Mr. Hollingsworth seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Page moved that the State Treasurer be directed to pay to Barcus, Kindred & Company, as their fiscal agency fee, from the proceeds of the sale of \$6,750,000 Illinois State Normal University Residence Halls Revenue Bonds, Series of 1963, dated June 1, 1963, the sum of \$49,375. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

#### REPORTS OF OFFICERS OF THE BOARD

Mr. Stipes commented on legislation before the 73rd General Assembly affecting the four universities. Mr. Hiltz, Consulting Engineer, reported briefly on his work and outlined plans for the future.

Dr. McKelvey presented Report No. 118 of the Executive Officer, which consisted of two parts: Part I, Internal Budgets for 1963-1964; and Part II, Legislation.

Mr. Hollingsworth moved approval of the internal budgets for the four universities. Dr. Taylor seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Stipes read a letter from Mrs. J. L. Archer, thanking the Board for its message at the time of the passing of her husband; a letter from Mrs. M. K. Northam, expressing appreciation for the recognition award given her for her years of service on this Board and for the privilege of attending the Dedication Dinner at Northern Illinois University on May 19; and from Dr. Preston Bradley, thanking the



Board for the award mailed to him and expressing regret at being unable to attend the dinner.

REPORTS OF COMMITTEES - Building Committee

Northern Illinois University

Mr. Hollingsworth moved the adoption of the following resolution:

1. To approve the preliminary plans and cost estimates of \$6,000,000 for Residence Hall Complex, Group 3, and to authorize the architect, Schaeffer, Wilson & Evans, Bloomington, to proceed with final plans and specification for Phase 1, of Group 3.
2. To approve the plans and specifications for a Communications and Security Building, as presented by the architect, Thelen and Anderson, DeKalb, at an estimated cost of \$150,000, and to authorize the architect to advertise for bids to be presented to this Board at its August meeting. (Payable as follows: \$122,000 from Universities Building Fund, appropriation for Communications-Security Building; and \$28,000 from surplus bond revenue funds.)
3. To award contract to P. Jacobson & Co., DeKalb, for rehabilitation, as follows:

Science Roof

Gravel	\$3,030	
Additive Alt. - Asbestos Felt	<u>338</u>	\$ 3,368

Industrial Arts Building Roof

Gravel	\$1,006	
Additive Alt. - Asbestos Felt	<u>191</u>	1,197

Industrial Arts Building - Tuckpointing		3,141
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Neptune Central - Concrete and aluminum entrance work		9,030
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to allow architects' fees to Thelen and Anderson, DeKalb, in the amount of \$1,004.16, for a total cost of the project of \$17,740.16. (Payable as follows: \$5,214.02 from Central Office Rehabilitation, General Revenue, subject to the release of funds by Governor Kerner; \$8,940 from Series 57 Bond Revenue Funds; balance from Contractual Services.)

4. To award contract to Virgil Cook & Son, DeKalb, lowest responsible bidder, for street and area lighting, West Campus, in the amount of \$46,047.15; allow engineering fees for S. W. Knetsch & Associates, DeKalb, in the amount of \$2,762.83; allot a contingency in the amount of \$2,440.50, for a total project cost of \$51,250.48. (Payable as follows: \$23,886.04 from Series 61 Bond Revenue Funds; \$27,364.44 from Universities Building Fund, appropriation for Development of West Campus Area.)
5. To award contract to E. M. Melahn Construction Co. Algonquin, lowest responsible bidder, in the amount of \$90,834.10, for Site Improvements, West Campus; to allow Engineering Fees to S. W. Knetsch & Associates, in the amount of \$5,450.05; and to allot a contingency in the amount of \$4,814.21, for a total cost of the project of \$101,098.36. (Payable from Universities Building Fund, appropriation for Development of West Campus).
6. To award contract to Stahl Construction Co., Somonauk, lowest responsible bidder, in the amount of \$212,790.45, for Physical Education and Athletic Areas, West Campus; to allow engineering fees to S. W. Knetsch & Associates, DeKalb, in the amount of \$12,767.43; and allot a contingency in the amount of \$6,766.74, for a total cost of the project of \$232,324.62. (Payable from Universities Building Fund, appropriation for development of West Campus.)



7. To approve plans for Area Lighting System, New Science Building, East Campus, and authorize the engineer, S. W. Knetsch & Associates, DeKalb, to advertise for bids to be presented to this Board at its August meeting. Estimated cost of the project: Construction - \$15,650.00; Engineering & Supervision - \$939.00; Contingency - \$829.45; for a total estimated cost of \$17,418.45. (Payable from Universities Building Fund, appropriation for Science Building.)
8. To approve plans for Underground Steam Distribution, West Campus, as presented by Brown, Manthei, Davis & Mullins, Champaign, at an estimated cost of \$130,000, and to authorize the engineer to advertise for bids to be presented to this Board at its August meeting. (Payable from Bond Revenue Funds and other surplus funds.)
9. To approve final plans for the Administration Building and authorize the architect, Lundeen & Hilfinger, Bloomington, to advertise for bids to be presented to this Board at its August meeting. (Payable from Universities Building Fund, appropriation for Administration Building.)
10. To award contract for an elevator, Special Education Classroom Building, to Lamps Elevator Sales and Service, Rockford, lowest responsible bidder, in the amount of \$18,700.00. (Payable from Universities Building Fund, appropriation for Classroom Building.)
11. To authorize the architect, Thelen and Anderson, DeKalb, to advertise for bids for a Power Mechanics Laboratory, to be installed in the basement of the Industrial Arts Building, at an estimated cost of \$13,200; and further, to authorize the Executive Officer to poll the Board members for the approval of awarding of contracts. (Payable as follows: \$6,743.01 from Central Office Rehabilitation, General Revenue, subject to the release of funds by Governor Kerner; balance from a similar appropriation for the 73rd biennium, subject to the approval of the Governor.)
12. To approve change orders, as follows:

South Addition to Swen Parson Library - East Campus

Architect: Gilbert A. Johnson, Rockford

General Contract - Johnson & Jacobson, Inc., DeKalb

Omit Lettering on doors \$ 84.00 CREDIT

Additional Hardware 23.83

Net credit to contract \$ 60.17 CREDIT

Electrical Contract - Berg Electric, Rochelle

For unused outlets 302.00 CREDIT

Net Credit to Project 362.17 CREDIT

(Payable from Universities Building Fund,  
appropriation for Library Addition)

Stack Addition to Swen Parson Library - East Campus

Architect: Gilbert A. Johnson, Rockford

Berg Electric, Rochelle

Change in outlets \$200.00 CREDIT

Add exit lights 54.68

Net Credit to Contract \$ 145.32 CREDIT

(Payable from Universities Building Fund,  
appropriation for Stack Addition to Library)

Dining-Kitchen Unit and Dormitory Unit - Lorado Taft Field Campus

Architect: Gilbert A. Johnson, Rockford

Broadway Electric, Rockford

Transformer Cabinet \$185.00

Unused Outlets 128.00 CREDIT

Net addition to contract \$ 57.00

Rochelle Plumbing, Rochelle  
Unused valves

\$ 50.00 CREDIT

Custer Construction Co., DesPlaines, Illinois  
To correct amount of \$560 for hardware  
allowance dated Sept., 1962 -  
Net Credit to Project

350.00 CREDIT  
\$ 343.00 CREDIT

(Payable from Universities Building Funds,  
appropriation for Lorado Taft Campus)

Special Education Building (Graham Hall) - Central Campus

Architect: Gilbert A. Johnson, Rockford  
Insurance premium for adding special education  
building to Builder's Risk Policy - Lander  
Van Gundy Agency, Normal

\$ 22.90

(Payable from Universities Building Fund,  
appropriation for Classroom Building.)

Lorado Taft Field Campus - Rehabilitation Work

Architect: Gilbert A. Johnson, Rockford  
Northern Illinois Construction Co., DeKalb  
Rough in plumbing, frame 2 walls, add  
new door in Grover House

\$1,665.00

Architects' fee

99.90

Total additional cost to the project

\$1,764.90

(Payable from Central Office Rehabilitation,  
General Revenue subject to the release of  
funds by Governor Kerner.)

13. To concur in change orders approved by the Executive Committee:

Women's Physical Education Building - North Campus

Architect: Samuelson & Sandquist, Chicago  
R. L. Wagner & Son, St. Charles, Illinois  
Deductions:

Eliminate grills \$330.00

Actual cost of louvers less  
than original allowance 2,400.00

Eliminate 16 lead roof flashings 351.00

Total deduction to contract \$3,081.00

Additions: Change in glass 264.00

Net Credit to Contract \$2,817.00 CREDIT

Architects' fee 14.85

Net Credit to Project \$2,802.15 CREDIT

(Payable from Universities Building Fund,  
appropriation for Women's Physical Education  
Building.)

14. To approve purchases as follows:

Douglas Hall - West Campus (Residence Hall Group II)

4 Maytag Electric Commercial Dryers -  
A. W. Sikking Co., Springfield \$ 540.08  
(Permission to increase quantity shown in May report)

3 Oven Test Thermometers -  
Moeller Instrument Co., E. Richmond Hills, N.Y. 10.41

1 doz. 4" Pastry Brushes -  
Peerless Hotel Supply Co., St. Louis, Mo. 30.00

4 doz. Trays, First Aid Kit, 4 Grill Brick Holders -  
M. L. Brill, Chicago 54.06

12 doz. Turkish Towels (seconds), 1 doz. Pot Mitts -  
Calco Kitchen Aids Co., Inc., Yonkers, N.Y. 81.50

500 Dish Towels -  
Bestex Cotton Products Co., Detroit, Michigan 117.50

5 Juice Rack Dollies -  
 Advance Hospital Supply Co., Chicago \$ 244.38  
 (Payable from Series 61 Equipment Funds)

Kitchen-Dining Unit and Dormitory Unit, Lorado Taft Field Campus

To correct error in May report, listing Noname, Inc.,  
 Galesburg, as successful bidder. Correct award is as  
 follows:

10 Lyon Coat Racks	\$ 289.00
24 Luggage Racks	154.80
Sears Roebuck & Co., Springfield	
(Payable from Lorado Taft Trust Fund #0815)	

Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

Illinois State Normal University

Mr. Hollingsworth moved to adopt the following resolution:

1. To approve the plans for the University High School as presented by Lankton-Ziegele-Terry & Associates, Peoria, and authorize the architect to advertise for bids to be presented at the August meeting of this Board.
2. To approve the plans for the addition to Milner Library and authorize the architect, Lankton-Ziegele-Terry & Associates, Peoria, to advertise for bids to be presented at a date to be determined by the architect, Illinois State Normal University and the Central Office.
3. To award contract in the amount of \$51,155.00 to J. L. Wroan & Son, Normal, lowest responsible bidder, for remodeling and renovation of Edwards Hall; renovation of Administration Main Entrance; Power Plant Tuckpointing; to allow architect's fees to Phillips, Swager & Associates, Peoria, in the amount of \$4,092.40, for a total cost of the project of \$55,247.40. (Payable as follows: \$29,276.79 from Central Office Rehabilitation, subject to the release of funds by Governor Kerner; \$24,743.61 from Universities Building Fund, Rehabilitation; and other funds.)
4. To approve change orders, as follows:

Science Building Annex

Architect: Lundeen & Hilfinger, Bloomington

Minor change in termination of storm sewer line resulting  
 in reduction in contractor's quotation from \$3,000 to \$2,852 -  
 R. Hays Co., Inc., Champaign. (Change order approved at  
 April Board meeting).

Reinstatement of Alternate 1-A for Laboratory Equipment:

Len A. Maune Co., St. Louis, Mo. - Lab. Equip.	\$ 7,464.00
R. Hays Co., Inc., Champaign - Plumbing Work	1,000.00
Donzel Fortner Plumbing & Heating, Bloomington - Heating	330.00
Aldridge Electric, Inc., Lake Forest - Elec. Work	147.00
Total increase for construction	\$8,941.00

Architects' fees	536.46
Net Addition to the Project	<u>\$9,477.46</u>

(Payable from Universities Building Fund, appropriation  
 for Science Building.)

Physical Education Building

Architect: Lankton-Ziegele-Terry & Associates, Peoria

Judd Electrical Service Co., Bloomington -

Install electrical conduit to provide for  
possible ticket booth in the future

\$ 141.74

(Payable from Contingency Fund, Universities  
Building Fund, appropriation for Physical  
Education Building and Series 61-A)

5. To approve purchases from lowest responsible bidders, as follows:

Jonathan Baldwin Turner Hall - Home Economics Department

3 Storage Units and 4 Cabinets -

Putnam Equipment Co., Bloomington

\$ 189.91

Eco-Mirror - Howard E. Davis & Son, Peoria

776.00

2 Walnut Tables - Weberg's Furniture, Bloomington

318.00

1 Spinet Piano - Wilcox Music Center, Bloomington

675.00

Horton Field House

40 Mail Boxes with Locks -

Best Universal Lock Co., Inc., Chicago

\$ 588.00

Sliding Compass, and Anthropometer -

Siber Hegner & Co., Inc., New York, New York

200.50

2 Electric Motors - Keiser Van Leer Assn., Bloomington

217.60

1 4-Sided Basketball Scoreboard and 2 Single-Sided  
repeater scoreboards -

M. D. Brown Co., Niles, Michigan

3,750.00

Football Scoreboard -

Nevco Scoreboard Co., Greenville, Illinois

3,150.00

Jonathan Baldwin Turner Hall - Home Economics and Industrial Arts Depts.

18 Trapezoidal Tables - Gilbert A. Force Co., Chicago \$ 636.66

(Payable from Senate Bill 440)

Mr. Hartline seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. McBride moved to authorize the Central Office to prepare plans and specifications and advertise for bids for a farm house for Illinois State Normal University. Mrs. Madlener seconded the motion and it was unanimously carried.

Eastern Illinois University

Mr. Hollingsworth moved the adoption of the following resolution:

1. To authorize Atkins, Barrow & Graham, Architects, Urbana, to prepare plans for a Physical Education Building, to be presented to this Board at its next meeting.
2. To authorize Lundeen & Hilfinger, Architects, Bloomington, to advertise for bids for rehabilitation of the present Science Building for conversion for use as a Physical Science Building, to be presented to this Board at the earliest possible date.
3. To award contracts to lowest responsible bidders, as follows:



Benny J. Huddleston, Charleston - General Work	
Reading Room Remodeling, Administration Building Auditorium	\$55,985
Acoustical Treatment, Buzzard School Gym	6,060
Alt. #1, Congregating Area, Fine Arts Center	1,242
L. J. Keefe Co., Chicago - Mechanical Work	
Reading Room Remodeling	\$21,800
Young & Foote Electric Co., Mattoon - Electrical Work	
Reading Room Remodeling	\$14,136
(Payable from Universities Building Fund - Rehabilitation; and Universities Building Fund - Contingency)	

4. To approve change orders as follows:

Life Science Building

Architect: Lundeen & Hilfinger, Bloomington  
To cancel change order approved at May meeting  
for Fedco Electric Contractors, Inc., Danville,  
for electrical work to be omitted for a credit of \$225.00

Fedco Electric Contractors, Inc., Danville -	
To make changes in lights on laboratory tables	\$ 240.00
Architects' fees	<u>14.40</u>
Total addition to the project	\$ <u>254.40</u>
(Payable from Universities Building Fund, appropriation for Life Science Building)	

Life Science Building Annex

Architect: Lundeen & Hilfinger, Bloomington  
General Contract - S. M. Wilson & Co., Granite City  
To install formica in lieu of plywood in corridors \$ 3,031.00  
Architects' fees 181.86  
Total additional cost to the project \$ 3,212.86  
(Payable from Universities Building Fund,  
appropriation for Life Science Building)

Men's Residence Hall

Architect: Lundeen & Hilfinger, Bloomington  
General Contract - S. M. Wilson & Co., Granite City, Ill.  
Change in product used for caulking \$132.04 CREDIT  
(Series 1962 Construction Account)

- To authorize the disposal of a house on the Cavins Property through the Surplus Property Division of the Department of Finance.
- To approve location for the Physical Education Building recommended by the Administration.
- To approve the name of Simeon E. Thomas for the new residence hall.

Mr. Higgins seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

## Western Illinois University

Mr. Hollingsworth moved the adoption of the following resolution:

1. To award contracts to lowest responsible bidder, Ingledue Excavating Service, Macomb, for \$56,300 for work on the Women's Physical Education Area; allow architects' fees to Lankton-Ziegele-Terry & Associates, Peoria, in the amount of \$3,000; allow payment for topographical survey by Tiernan Engineering Co., Peoria, of \$339.26 for a total cost of the project of \$59,639.26. (Payable as follows: Central Office Rehabilitation, General Revenue -\$52,848.30, subject to the release of funds by Governor Kerner; \$6,790.96 from Contractual Services Income Fund).
2. To authorize employment of Atkins, Barrow & Graham, Urbana, to prepare preliminary plans for remodeling of Morgan Gymnasium. (Payable from Universities Building Fund - Rehabilitation.)
3. To approve purchases as follows:

### Library

Lecternette, Model L-23, and accessories and cover -	
Sound-Craft Systems, Morrilton, Arkansas	\$ 294.30
Micro-Film Reader and extra lamp -	
Audio-Visual Research, Chicago	149.65
Blackout shades for Micro-Reading Area, Pegboard Screen,	
and Mirror - Blackwell Wielandy Co., St. Louis, Mo.	88.47
Bulletin Boards and Chalk Boards - Beckley Cardy, Abingdon	333.00
(Payable from Reappropriation for the Library)	

### Clinical Services Building

Medical Supplies - American Hospital Supply Corp.,	
Evanston, Illinois	\$ 2,598.05
Portable Desk File, two each -	
Kutcher Business Machines, Carthage	130.50
1 Office Photo Copier - Thermo-Fax Sales Co., Peoria	249.00
2 Electric Typewriters, less trade-in of 1 Royal Typewriter -	
Underwood Corp., Macomb	530.00
2 Desks, 2 Executive Chairs, 2 Side Chairs -	
All Steel Equipment, Aurora	614.58
Portable Electrocardiograph, Tuning Forks, Kick Bucket,	
Bandage Scissors - Bowman of Illinois, Springfield	777.68
Intercom System - T.C.R. Distributors, Macomb	685.93
3 Desks, 3 Chairs, 2 Typewriter Desks, 2 Typists Chairs,	
2 Executive Chairs - Sam Buckman Furniture & Supply,	
Spring Valley	1,236.36
Spotlight, Proctology Set, 2 Resuscitators, Scales, Chart	
Holders, 3 Wheelchairs:	
American Hospital Supply, Evanston	1,240.97
Bowman of Illinois, Springfield	384.31
5 Units Citizens Bank Transceiver -	
Allied Radio Corp., Chicago	914.00
(Payable from Senate Bill 440)	

### Classroom Building

A. B. Dick Electric Mimeograph -	
Ray Defenbaugh Co., Peoria	\$ 462.00
Thermo-Fax Machine and Stand - Thermo-Fax Sales, Peoria	519.00
Reader Filler Recordak; Reliant Microfilmer, Recordak	
Film Reader - Recordak Corp., Chicago	4,695.00
2 IBM Electric Typewriters - IBM Corp., Moline	730.00
Equipment for Language Laboratory -	
John Mueller Co., Inc., Peoria	11,016.00
(Payable from Senate Bill 440)	

Women's Residence Hall (Corbin)

Norris Storage Units for Milk Dispensers -  
Norris Dispensers, Inc., Minneapolis, Minn. \$ 1,008.97  
(Payable from Series 61 Construction Funds)

Men's Residence Hall

At the May meeting, the Board approved purchase of 350 chairs from Mackin Sales, for \$1,491.00. Mackin Sales asked for increase in price, due to error in bidding process. Rescind award to Mackin Sales in the amount of \$1,491.00 and award order for 350 chairs to second lowest responsible bidder, Allied School Supply, Springfield \$ 2,166.50

5 Scrubbing and Buffing Floor Machines -  
Marquee Mfg. Co., Brazil, Indiana \$ 1,095.64  
8 Tornado Vacuum Cleaners - Palmer Co., Inc., Abingdon 1,105.44  
2 Speedry Water Pick-up Machines -  
Midland Laboratories, Macomb 620.73  
1,150 Pillows - Scripps-Reno, Macomb 3,220.00  
Norris Storage Units for Milk Dispensers -  
Norris Dispensers, Inc., Minneapolis, Minn. 969.63  
Furniture for Head Resident Advisers' and Counselors' Rooms -  
Wyne Bros., Macomb 5,138.12  
(Payable from Series 62 Funds)

Multiple Purpose Building

Bleachers for Area A, Main Floor -  
Berlin Chapman Co., Berlin, Wisconsin \$40,528.00  
Bleachers for Area B, Balcony; Area C, Swimming Pool;  
Area D, Small Gym - Medart Products, Inc., St. Louis 48,640.00  
Storage Cabinets -  
Chadwick Furniture Co., Coleman, Wisconsin 10,201.70  
Anatomical Charts and Equipment:  
Denoyer-Geppert Co., Chicago 1,666.25  
A. J. Nystrom & Co., Chicago 574.00  
Racing Lanes, etc., for Swimming -  
Ocean Pool Supply, New York, New York 285.48  
Aluminum Canoe, 15 ft. - Endres Grinding Shop, Macomb 199.00  
5 Thelson Stop Watches -  
Gale Ward Sporting Goods, Galesburg 139.65  
First Aid Wall Cabinet - School Health Supply, Forrest Park 14.70  
3 Bawmanometer, 6 Stethoscopes, 3 Percussion Hammers,  
1 Physicians Scale -  
Bowman of Illinois, Springfield 233.83  
60 Hurdles, 1 pr. Adjustable Base Vault, 1 pr. High Jump  
Standards, 6 Starting Blocks -  
Aluminum Athletic Equipment Co., Wynnewood, Pa. 1,188.00  
2 High Jump and Pole Vault Pits and Rubber Surface Landing -  
D. W. Gordon Co., Baldwin Park, Calif. 1,340.00  
Vaulting Box; Shot Put Toe Board; Shot Put Circle -  
Olympia, Bridgeport, Conn. 52.32  
3 Indoor Shots; 3 Vaulting Poles; 4 100-ft. and 1 200-ft.  
Measuring Tapes - Athletic Supply Co., Toledo, Ohio 276.90  
Track & Field Record Master Kit -  
Program Aids Co., Inc., New York, New York 29.95  
1 set of 6 Adjustable Traveling Rings -  
Howard E. Davis, Peoria 459.62  
Nissen Equipment including Horizontal Bars, Vertical Bars,  
Short Horses, Still Rings, etc. - Nissen-Medart Corp., Bellwood 5,327.00  
Wrestling Mats - Premier Athletic Goods, River Vale, N.J. 5,193.31  
Wand Rack; 12 Wands - Porter, Shiller Park 35.50  
150 Tablet Arm Chairs; 25 Stacking Chairs; 4 Desks;  
4 Armchairs - Allied School Equipment, Decatur 2,470.60

2 Porter Hoistaway Forward-Fold Backstops with Remote Control Electric Winch and "Up" limit Switch - Medart Products Co., St. Louis, Mo.	\$ 2,157.05
Mats for High Bar, Tumbling, Exercise; Pressure Sensitive Tape; Repair Kits; Chalk Trays; Beat Board; Wall Mat Hangers - Nissen Trampoline Co., Cedar Rapids, Iowa	2,648.25
Salsich Recreation Equipment Co., Kirkwood, Mo.	1,607.00
Furnishing and installation of venetian blinds - Mackin Venetian Blind Co., Momence	1,508.55
Gymnastic Equipment - Gymnastics Supply, San Pedro, Calif.	2,367.00
Gymnastics Equipment - Salsich Recreation Equipment, Kirkwood, Missouri	3,030.63
Polaroid Graph-Check Sequence Camera - Photogrammetry, Inc., Rockville, Maryland	322.50
Golf Equipment - Wettek Golf Supply Co., Inc., Chicago	2,366.20
Whirlpool with accessories - Harold W. Mundy, Detroit, Michigan	1,813.30
Synjury Kit - Alderson Research Lab., Inc., Long Island, New York	368.63
Resusci-Anne - Rockford Medical Supply, Rockford	167.95
Shoulder Ladder, Massage Instrument, X-Ray Viewing Box - American Hospital Supply, Evanston	59.24
Frostfree Electric Refrigerator - Montgomery Ward & Co., Macomb	259.00
8 U. S. Army Stretchers & Storage Cases - A. S. Aloe Co., St. Louis, Missouri	312.48
Bandage Scissors, Surgical Scissors, Forceps, etc., - Security Laboratories, Burlington, Iowa	68.29
Paper Cup Dispensers, Waste Baskets, Lamps, Linen Hampers, etc.- American Hospital Supply, Evanston	500.30
Trainer's Supplies - School Health Supply, Forest Park	188.89
Equipment for Trainer and Physical Education - American Hospital Supply, Evanston	1,099.46
Equipment for Health Class - Elgin Exercise Equipment Co., Elgin	111.25
6 Wall Fold-up Backstops - Medart Products, St. Louis, Missouri	1,908.30
(Payable from S.B. 440)	

#### University Union Building

Refrigerated Storage Units for Norris Milk Dispensers - Norris Dispensers, Inc., Minneapolis, Minn.	\$ 737.27
3 Table Tennis Tables - Merkel Bros., Quincy	253.50
Office Furniture - S. Buckman Furniture & Supply, Spring Valley	6,974.32
Tablecloths, Napkins, Table Felt - American Textile Co., Philadelphia, Pa.	2,167.99
IBM Electric Typewriter - IBM, Burlington, Iowa	335.00
Kitchen Equipment; Portable Equipment; China; Glassware; Silverware; Trays, etc.:	
Peerless Hotel & Restaurant, St. Louis, Missouri	16,697.10
Sidney Harrison Co., Peoria	8,583.11
National China & Equipment Co., Marion, Ind.	1,158.00
Furniture for Main Lounges and Meeting Rooms:	
Carson, Pirie Scott & Co., Chicago	33,587.93
Rochelle's Inc., Chicago	13,950.57
Hedberg Office Equipment Co., East Moline	885.94
Wyne Bros., Macomb	1,239.60
Gilbert A. Force, Chicago	960.75
(Payable from Series 62 Construction Account)	

4. Approve change orders, as follows:



Corbin Women's Residence Hall

Architect: Lankton-Ziegele-Terry & Associates, Peoria  
Petersburg Plumbing & Heating, Petersburg -

Install chemical water treatment equipment for  
cooling tower water \$ 1,936.00

Furnish and install standby hot water circulating pump 3,339.00

Install pressure reducing valve station for control  
of Corbin Hall steam pressure at power station 5,236.00  
Addition to contract \$10,511.00  
(Payable from Series 61 Construction Funds)

Applied Sciences Building

Architect: Phillips, Swager & Associates, Peoria  
J. L. Wroan & Sons, Normal

Deductions:

Substitution of insulation \$2,600.00  
Omit floor covering in some rooms 1,120.00  
Total Deductions 3,720.00

Additions:

Additional depth of caissons \$1,303.74  
Science Equipment 15,400.00  
Transom and transite door 108.00  
Auto Hoist 1,925.00  
Rails and Hoist 2,100.00  
Concealed Overhead Hoist Rails 1,960.00  
Multi-color in some rooms 1,625.00  
Multi-color, corridors and  
stairhalls 3,440.00  
Glazed Tile Walls 1,341.00  
Vinyl Asbestos Floor in lieu of  
asphalt 1,045.00  
Vinyl Asbestos Tile for Asphalt 991.00  
Total additions to contract \$31,238.74  
Net addition to contract \$27,518.74

Seither & Cherry, Keokuk

Science Equipment Hook-up \$1,800.00  
Sink Room 535.00  
Sediment Interceptors 910.00  
Gate Valves at Heating Units 860.00  
Total addition to contract \$ 4,105.00

Hatfield Electric, Chicago

Science Equipment Hook-up \$ 257.00

Architects' fees

Total additional cost to the project \$ 1,693.29  
\$33,574.03  
(Payable from Universities Building Fund,  
appropriation for Applied Science Building)

Men's Residence Hall

Architect: West & Weber, Galesburg

Moline Plumbing & Heating Co., Moline

Change in sewer connections due to conditions  
encountered during construction \$ 1,354.00

(Payable from Series 62 Construction Funds)

Multiple Purpose Building

Architect: Lankton-Ziegele-Terry & Associates, Peoria  
Hansen & Werhane, Lake Forest

One Pair basketball backstops \$ 3,554.00  
(Payable from Series 62 Construction Funds)

University Union Building

Architect: Lankton-Ziegele-Terry & Associates, Peoria

Hatfield Electric, Chicago

Changes in wiring

\$ 119.69

(Payable from Series 62 Construction Funds)

Dr. Taylor seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

NEW BUSINESS

Dr. Taylor moved the adoption of the following resolution:

BE IT RESOLVED by the Teachers College Board of the State of Illinois for Illinois State Normal University at Normal, Illinois, that the Contract hereto attached providing for the sale of a one acre tract out of the Yarger-Ward tract of land to Illinois Power Company and the granting of certain easements to said Company as more fully described in said Contract, be and the same is in all respects approved and that the Chairman and Secretary of this Board be and they are hereby authorized to sign said Contract and that on behalf of this Board said officers are further authorized to direct Orval F. Yarger and Messrs. Dave H. Ward and Kenneth R. Ward to convey the one acre tract, which is the subject of the attached Contract, to Illinois Power Company upon payment of said Company of the sum of \$20,000.00 to be credited by Messrs. Orval F. Yarger and Dave H. and Kenneth R. Ward to the account of this Board pursuant to Contract of the 24th of April 1963 between Messrs. Orval F. Yarger and Dave H. and Kenneth R. Ward as Sellers, and this Board as Buyer.

Mr. Hartline seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

REPORTS OF PRESIDENTS

Mr. Hollingsworth moved approval of the report for Northern Illinois University as presented by President Holmes. Mr. Page seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Page moved approval of the report for Illinois State Normal University as presented by President Bone. Mrs. Madlener seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Higgins moved approval of the report for Eastern Illinois University as presented by President Doudna. Mr. Hartline seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

Dr. Taylor moved approval of the Report for Western Illinois University as presented by Dr. Knoblauch. Mr. McBride seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

Mr. Hollingsworth moved to authorize the Central Office to request transfer of \$1,500 from Contingency to Travel. Mr. Higgins seconded the motion, roll was called and the vote was as follows:

Mr. Hartline	Aye	Mr. Page	Aye
Mr. Higgins	Aye	Dr. Puffer	Aye
Mr. Hollingsworth	Aye	Mr. Ronan	Absent
Mrs. Madlener	Aye	Mr. Stipes	Aye
Mr. McBride	Aye	Mr. Stone	Absent
	Dr. Taylor	Aye	

The motion was unanimously carried.

There being nothing further to come before the Board at this time Mr. Stipes declared the meeting adjourned until the next regularly scheduled meeting on July 14 and 15, in Springfield.

R. A. Stipes, Jr.  
Chairman

F. H. McKelvey  
Secretary











